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AGENDA
COWETA CITY COUNCIL REGULAR MEETING
MONDAY, AUGUST 7, 2017
7:00 P.M., COWETA CITY HALL, 310 SOUTH BROADWAY

MEETING PROCEDURE: Comments on all scheduled agenda items will be heard immediately following the presentation by staff or the petitioner. Please wait until you are recognized by the Mayor and keep your comments as brief as possible. Individuals addressing the City Council must identify themselves by name prior to making any comments. The City Council will act on an agenda item after comments from staff and the City Council have been heard.

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

EVETTE MORRIS	_____
HAROLD CHANCE	_____
STEVE SINCLAIR	_____
JOHN McCrackin	_____
RANDY WOODWARD	_____

IV. GENERAL CITY COUNCIL COMMENTS: During the General City Council Comments section of the agenda, the City Council shall make no decision or action except as to request the City Manager to schedule the matter for Council discussion at a later date.

V. CONSENT: All matters under the "Consent Calendar" are considered by the City Council to be routine and will be enacted by one motion. Any Councilmember may, however, remove an item from consent by request.

1. Approval of minutes of the Coweta City Council Regular Meeting held on July 10, 2017.
2. Approval of minutes of the Coweta City Council Special Meeting held on July 31, 2017.
3. Approval of a declaration of surplus on the following and authorization for the Interim City Manager to dispose of accordingly: Radio Consoles from E911 Dispatch Center.

VI. OLD BUSINESS

1. Discussion and possible action regarding the purchase of one (1) New Hustler Super 104" Mower (Model #935155) from Coweta Tractor Yard, for the Streets Department, at a cost not to exceed \$25,000.00. (Rob Werley, Public Works Director)

2. Discussion and possible action regarding the adoption of Resolution No. 2017-16, accepting stormwater, sanitary sewer line, and required improvements, easements and street improvements within Coweta Senior Villas addition within the City of Coweta, Oklahoma. (Chip Cohrs, City Engineer)
3. Discussion and possible action regarding the increase of City match funds to the Oklahoma Department of Transportation, on the development of a TAP sidewalk grant to be expended from capital outlay in Streets Department. (Chip Cohrs, Community Development Director)
4. Discussion and possible action regarding Resolution No. 2017-17, a Resolution adopting amendments to the annual revenues and appropriations for the budget of the City of Coweta, Oklahoma for fiscal year ending June 30, 2018. (Brittany Long, Treasurer)
5. Discussion and possible action on Ordinance No. 784, an Ordinance amending Ordinance No. 377 and repealing Ordinance No. 755 (PUD-C 15-01) a planned unit development overlay for a tract of land located in the City of Coweta, Wagoner County, Oklahoma, as more particularly hereinafter described, repealing all ordinances or parts of ordinances in conflict herewith and declaring an emergency. (Chip Cohrs, Community Development Director)
6. Consider a motion declaring an emergency on Ordinance No. 784, making it effective immediately upon publication.
7. Discussion and possible action on Ordinance No. 785, an Ordinance approving CZ 17-03 and rezoning a tract of land located in Section 18, Township 17 North, Range 16 East of the Indian Base and Meridian, Wagoner County, State of Oklahoma; from RS-3 (Residential Single Family) classification to RD (Residential Two-Family) classification; repealing all ordinances in conflict herewith and declaring an emergency. (Chip Cohrs, Community Development Director)
8. Consider a motion declaring an emergency on Ordinance No. 785, making it effective immediately upon publication.

VII. NEW BUSINESS (business which was not foreseen prior to the posting of this agenda).

VIII. ADJOURNMENT

POSTED BY:

B Long

DATE:

8/4/17

TIME:

9:45 am

**IF YOU REQUIRE A SPECIAL ACCOMMODATION PURSUANT TO THE
AMERICAN WITH DISABILITIES ACT, PLEASE NOTIFY CITY HALL BY 9:00 A.M.
ON THE DATE OF THE MEETING.**

MINUTES OF THE COWETA CITY COUNCIL REGULAR MEETING
JULY 10, 20177:00 P.M.

The members of the Coweta City Council met in regular session on Monday, July 10, 2017, at 7:00 p.m. in the Coweta City Hall, 310 South Broadway, Coweta, Oklahoma.

COUNCILMEMBERS PRESENT: Evette Morris, Harold Chance, Steve Sinclair, John McCrackin, Randy Woodward.

COUNCILMEMBERS ABSENT: None.

STAFF PRESENT: Roger Kolman, Ron Cates, Brittany Long, Rob Werley, Hal Bumgarner, Mike Bell, Paula Emmons, Chip Cohrs, Tom Young.

- I. The meeting was called to order by Mayor Morris.
- II. Pledge of Allegiance given.
- III. Roll call taken. Councilmembers present and absent as shown above.
- IV. GENERAL CITY COUNCIL COMMENTS

Councilmember Steve Sinclair stated that two individuals in the audience were Lee and Zondra Morgan. They were present because they are wanting to bring a Braum's to Coweta and would like to discuss it after the meeting.

V. CONSENT

Motion by Harold Chance, second by Evette Morris, to approve consent calendar items:

1. Minutes of the Coweta City Council special meeting held on June 15, 2017.
2. Approved the Agreement for Compensation of Municipal Judge, reappointing Dennis Sagely as Coweta Municipal Judge in compliance with Section 6-108 of the Coweta Code of Ordinances for a term ending June 30, 2019 and providing for compensation in the amount of eight hundred dollars (\$800.00) per month.
3. Approved the use of fifty thousand dollars (\$50,000.00) of current escrow balance with the Oklahoma Municipal Assurance Group (OMAG) Workers' Compensation Plan to defer FY 2017-2018 premiums.
4. Approved the appointment of Mayor Evette Morris as the City of Coweta's representative to the INCOG Board of Directors and Interim City Manager Roger Kolman as the designated alternate.

Minutes of the Coweta City Council Regular Meeting held July 10, 2017

5. Approved the appointment of Mayor Evette Morris as the City of Coweta's representative to the INCOG General Assembly and Interim City Manager Roger Kolman as the designated alternate.
6. Declared surplus on the following and authorization for the Interim City Manager to dispose of accordingly: miscellaneous equipment from the Police Department and the Fire Department, 2007 dump trailer, 1985 Chevrolet 3/4 Ton 4X4 Brush Truck (with Hydro Pump and 150ft whip line) (VIN #1GCGF24MOFF437729), 2003 Crown Victoria (VIN #2FAFP71W73X1Q4756).
7. Approved the appointment of James Hardin to the Coweta Board of Adjustment, for a term expiring on June 1, 2020.

Aye: Randy Woodward
John McCrackin
Steve Sinclair
Harold Chance
Evette Morris

VI. OLD BUSINESS

Motion by Steve Sinclair, second by Randy Woodward, to approve the minutes of the Coweta City Council regular meeting held on June 5, 2017.

Aye:	Randy Woodward	Abstain:	John McCrackin
	Steve Sinclair		Harold Chance
	Evette Morris		

Motion by Randy Woodward, second by Steve Sinclair, to approve the minutes of the Coweta City Council special meeting held on June 8, 2017.

Aye:	Randy Woodward	Abstain:	John McCrackin
	Steve Sinclair		Harold Chance
	Evette Morris		

Motion by Steve Sinclair, second by John McCrackin, to approve an Interim City Manager/Trust Manager Agreement with Roger Kolman.

Aye: Randy Woodward
John McCrackin
Steve Sinclair
Harold Chance
Evette Morris

Minutes of the Coweta City Council Regular Meeting held July 10, 2017

Motion by Harold Chance, second by John McCrackin, to adopt Resolution No. 2017-15, a resolution establishing fees and costs charged by the City of Coweta and Coweta Public Works Authority for Coweta public services.

Aye: Randy Woodward
John McCrackin
Steve Sinclair
Harold Chance
Evette Morris

VII. NEW BUSINESS

There was no new business.

VIII. ADJOURNMENT

Mayor Morris adjourned the meeting at 7:07 p.m.

Evette Morris, Mayor

Brittany Long, City Clerk

MINUTES OF THE COWETA CITY COUNCIL SPECIAL MEETING
JULY 31, 2017 7:00 P.M.

The members of the Coweta City Council met in special session on Monday, July 31, 2017, at 7:00 p.m. in the Coweta City Hall, 310 South Broadway, Coweta, Oklahoma.

COUNCILMEMBERS PRESENT: Evette Morris, Harold Chance, Steve Sinclair, John McCrackin, Randy Woodward.

COUNCILMEMBERS ABSENT: None.

STAFF PRESENT: Roger Kolman, Ron Cates, Brittany Long, Michael Linscott.

- I. The meeting was called to order by Mayor Morris.
- II. Pledge of Allegiance given.
- III. Roll call taken. Councilmembers present and absent as shown above.
- IV. EXECUTIVE SESSION (Joint Session with Coweta Public Works Authority Trustees)

Motion by Harold Chance, second by Steve Sinclair to enter into Executive Session at 7:04 p.m. for the purposes of confidential communications and discussions among the City Council and its attorney concerning pending litigation, Rural Water District No. 5 Wagoner County v. City of Coweta and the Coweta Public Works Authority, United States Court of Appeals for the Tenth Circuit Case No.'s 16-5143 and 16-5152 in accordance with 25 O.S. §307.B.4.

Aye: Randy Woodward
John McCrackin
Steve Sinclair
Harold Chance
Evette Morris

Mayor announced we were back in Open Session at 8:00 p.m.

Motion by Steve Sinclair, second by John McCrackin to approve entering into negotiations with Rural Water District No. 5 Wagoner County to discuss settlement of the pending litigations and to appoint City Manager Roger Kolman, Mayor Evette Morris, and Vice-Mayor Harold Chance as representatives for negotiation purposes.

Aye: Randy Woodward
John McCrackin
Steve Sinclair
Harold Chance
Evette Morris

VIII. ADJOURNMENT

Mayor Morris adjourned the meeting at 8:02 p.m.

Evette Morris, Mayor

Brittany Long, City Clerk



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Memorandum

To: Honorable Mayor and City Council
From: Chief Mike Bell
Re: Surplus of Excess Radio Equipment
Date: August 2, 2017

BACKGROUND

Recently the Motorola has replaced the consoles in the E911 Dispatch center per the approved upgrade from council on the May 2017 agenda. This upgrade and replacement is completed and all new equipment is in place and working properly.

The Golden Eagle console system is obsolete and no longer viable as a radio system without major funds being used.

STAFF RECOMMENDATION

Staff recommends that all outdated radio equipment shown on the attached list be surpluses to the City of Tulsa, as they have shown interest in this equipment. We suggest that this transfer happen immediately as our department has no storage space and at no cost to either party.

ATTACHMENTS

Surplus forms listing all equipment to be transferred.

**CITY OF COWETA/COWETA PUBLIC WORKS AUTHORITY
SURPLUS PROPERTY DECLARATION AUTHORIZATION**

This form is required to dispose of any City/Authority surplus property. Department Head completes this form and submits it to the City Manager. If surplus declaration is approved, Department will be notified and disposal will begin. Online Auction Administrator will notify department when the item has sold.

Department: PD / Dispatch Department Contact: Chief Bell Date: 7-10-17

Items Requested to be Surplused: Handset Trucks ID/Asset Tag Number: None

PROPERTY DESCRIPTION	CONDITION	DATE PURCHASED	PURCHASE PRICE
Radio Controller Handset Trucks BLN 1148B / BLN 1211B	Excellent ☒ Good ☐ Fair ☐ Poor ☐ Unknown	UNK	UNK

Reason for being surplused: Obsolete / outdated

Has it been offered for transfer to another Department within the City: NO

Has it been offered for transfer to another agency within the State: NO If so, to whom: _____

Donated to outside government agency: NO Name of agency: _____

Sold for scrap metal: NO To whom: _____ Amount received: _____

Will this be sold on the Public Surplus website: _____ If so, what is the minimum bid: _____

Dates advertised on website: _____ Did item sell: _____ Amount received: _____

Has proper advertisement been completed: _____ Newspaper(s): _____ Other public notice(s): _____

Name, Address, and Telephone Number of Buyer: _____

Item ready to be released to buyer with a copy of receipt attached: _____ Date: _____

Date and signature of City Manager detailing the approval of the request for surplus: PK 7/13/17

Date surplus approved by City Council/Trustees: _____

Date, Amount, Check number, and receipt of check received from Public Surplus: _____

Removed from Fixed Assets: _____



**CITY OF COWETA/COWETA PUBLIC WORKS AUTHORITY
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Department: PD/Dispatch Department Contact: Chief Bell Date: 7-10-17

Items Requested to be Surplused: HP comp ID/Asset Tag Number: none listed

PROPERTY DESCRIPTION	CONDITION	DATE PURCHASED	PURCHASE PRICE
HP XW 4600 WORK STATION X 2 2UA9470LFR / 2UA9461HQY	Excellent ☒ Good ☐ Fair ☐ Poor ☐ Unknown	UNK	UNK

Reason for being surplused: Replaced

Has it been offered for transfer to another Department within the City: NO

Has it been offered for transfer to another agency within the State: NO If so, to whom: _____

Donated to outside government agency: NO Name of agency: _____

Sold for scrap metal: NO To whom: _____ Amount received: _____

Will this be sold on the Public Surplus website: _____ If so, what is the minimum bid: _____

Dates advertised on website: _____ Did item sell: _____ Amount received: _____

Has proper advertisement been completed: _____ Newspaper(s): _____ Other public notice(s): _____

Name, Address, and Telephone Number of Buyer: _____

Item ready to be released to buyer with a copy of receipt attached: _____ Date: _____

Date and signature of City Manager detailing the approval of the request for surplus: PKC 7/13/17

Date surplus approved by City Council/Trustees: _____

Date, Amount, Check number, and receipt of check received from Public Surplus: _____

Removed from Fixed Assets: _____



HP Workstation xw4600



Serial No.

2UA9470LFR

Product No. NQ446UP#ABA



xw4600E/XA3.00/F160/S1.0/290d US
OS: GH539AV Linux Installer Kit

Limited Warranty: 3y/3y/3y

6-519-137-665



Product Key: C9WB3-2H6FP-XKDF7-6W28R-W6W3R

Proof of license

X13-70571

Certificate of Authenticity

cannot be sold separately

©2005 Microsoft Corporation

www.microsoft.com/genuine/systembuilder

5542



HP Workstation xw4600



Serial No.

2UA9461HQY

Product No. NQ446UP#ABA



xw4600E/XA3.00/F180/S1.0/290d US

Limited Warranty: 3y/3y/3y

OS: GH539AV Linux Installer Kit

**CITY OF COWETA/COWETA PUBLIC WORKS AUTHORITY
SURPLUS PROPERTY DECLARATION AUTHORIZATION**

This form is required to dispose of any City/Authority surplus property. Department Head completes this form and submits it to the City Manager. If surplus declaration is approved, Department will be notified and disposal will begin. Online Auction Administrator will notify department when the item has sold.

Department: PD Department Contact: Chief Bell Date: 7-10-17

Items Requested to be Surplused: T1 Interface ID/Asset Tag Number: _____

PROPERTY DESCRIPTION	CONDITION	DATE PURCHASED	PURCHASE PRICE
<u>T1/E1 Interface</u> <u>Part # 0182643X 12 14 (X3)</u>	☐ Excellent ☒ Good ☐ Fair ☐ Poor ☐ Unknown	<u>unk</u>	<u>unk</u>

Reason for being surplused: Replacement/outdated

Has it been offered for transfer to another Department within the City: no

Has it been offered for transfer to another agency within the State: no If so, to whom: _____

Donated to outside government agency: no Name of agency: _____

Sold for scrap metal: no To whom: _____ Amount received: _____

Will this be sold on the Public Surplus website: _____ If so, what is the minimum bid: _____

Dates advertised on website: _____ Did item sell: _____ Amount received: _____

Has proper advertisement been completed: _____ Newspaper(s): _____ Other public notice(s): _____

Name, Address, and Telephone Number of Buyer: _____

Item ready to be released to buyer with a copy of receipt attached: _____ Date: _____

Date and signature of City Manager detailing the approval of the request for surplus: AK 7/13/17

Date surplus approved by City Council/Trustees: _____

Date, Amount, Check number, and receipt of check received from Public Surplus: _____

Removed from Fixed Assets: _____



MOTOROLA P/N 0182643X12

2

MOTOROLA P/N 0182643X14

**CITY OF COWETA/COWETA PUBLIC WORKS AUTHORITY
SURPLUS PROPERTY DECLARATION AUTHORIZATION**

This form is required to dispose of any City/Authority surplus property. Department Head completes this form and submits it to the City Manager. If surplus declaration is approved, Department will be notified and disposal will begin. Online Auction Administrator will notify department when the item has sold.

Department: PD/Dispatch Department Contact: Chief Bell Date: 7-5-17

Items Requested to be Surplused: Mr Foot pdpt ID/Asset Tag Number: N/A

PROPERTY DESCRIPTION	CONDITION	DATE PURCHASED	PURCHASE PRICE
Radio microphone Foot pdpts x 2 SP-522-327	☐ Excellent ☒ Good ☐ Fair ☐ Poor ☐ Unknown	UNK	UNK

Reason for being surplused: NO longer needed

Has it been offered for transfer to another Department within the City: _____

Has it been offered for transfer to another agency within the State: _____ If so, to whom: _____

Donated to outside government agency: N/A Name of agency: _____

Sold for scrap metal: N/A To whom: _____ Amount received: _____

Will this be sold on the Public Surplus website: N/A If so, what is the minimum bid: _____

Dates advertised on website: N/A Did item sell: _____ Amount received: _____

Has proper advertisement been completed: N/A Newspaper(s): _____ Other public notice(s): _____

Name, Address, and Telephone Number of Buyer: N/A

Item ready to be released to buyer with a copy of receipt attached: N/A Date: _____

Date and signature of City Manager detailing the approval of the request for surplus: OK 7/13/17

Date surplus approved by City Council/Trustees: _____

Date, Amount, Check number, and receipt of check received from Public Surplus: _____

Removed from Fixed Assets: _____



**CITY OF COWETA/COWETA PUBLIC WORKS AUTHORITY
SURPLUS PROPERTY DECLARATION AUTHORIZATION**

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Department: PD/Dispatch Department Contact: Chief Bell Date: 7-10-17

Items Requested to be Surplused: Switch ID/Asset Tag Number: NONE

PROPERTY DESCRIPTION	CONDITION	DATE PURCHASED	PURCHASE PRICE
HP Procurve Switch 2524 S/N SG532NV1DR	☐ Excellent ☒ Good ☐ Fair ☐ Poor ☐ Unknown	UNK	UNK

Reason for being surplused: Replaced

Has it been offered for transfer to another Department within the City: NO

Has it been offered for transfer to another agency within the State: NO If so, to whom: _____

Donated to outside government agency: NO Name of agency: _____

Sold for scrap metal: NO To whom: _____ Amount received: _____

Will this be sold on the Public Surplus website: _____ If so, what is the minimum bid: _____

Dates advertised on website: _____ Did item sell: _____ Amount received: _____

Has proper advertisement been completed: _____ Newspaper(s): _____ Other public notice(s): _____

Name, Address, and Telephone Number of Buyer: _____

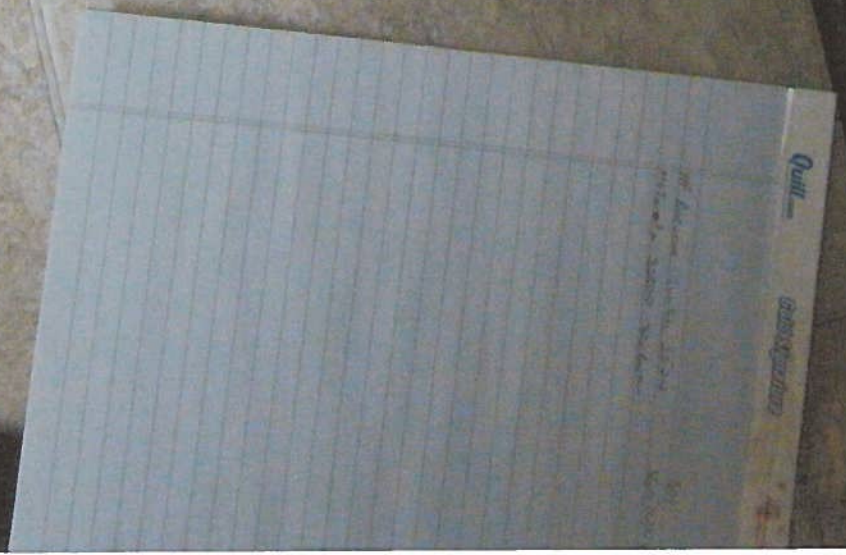
Item ready to be released to buyer with a copy of receipt attached: _____ Date: _____

Date and signature of City Manager detailing the approval of the request for surplus: AK 7/13/17

Date surplus approved by City Council/Trustees: _____

Date, Amount, Check number, and receipt of check received from Public Surplus: _____

Removed from Fixed Assets: _____



**CITY OF COWETA/COWETA PUBLIC WORKS AUTHORITY
SURPLUS PROPERTY DECLARATION AUTHORIZATION**

This form is required to dispose of any City/Authority surplus property. Department Head completes this form and submits it to the City Manager. If surplus declaration is approved, Department will be notified and disposal will begin. Online Auction Administrator will notify department when the item has sold.

Department: PD/Dispatch Department Contact: Chief Bell Date: 7-5-17

Items Requested to be Surplused: Router ID/Asset Tag Number: N/A

PROPERTY DESCRIPTION	CONDITION	DATE PURCHASED	PURCHASE PRICE
MOTOROLA S2500 SITE Router	☐ Excellent ☒ Good ☐ Fair ☐ Poor ☐ Unknown	UNK	UNK

Reason for being surplused: Outdated and Replaced equipment

Has it been offered for transfer to another Department within the City: _____

Has it been offered for transfer to another agency within the State: ; If so, to whom: _____

Donated to outside government agency: N/A Name of agency: _____

Sold for scrap metal: N/A To whom: _____ Amount received: _____

Will this be sold on the Public Surplus website: N/A If so, what is the minimum bid: _____

Dates advertised on website: N/A Did item sell: _____ Amount received: _____

Has proper advertisement been completed: N/A Newspaper(s): _____ Other public notice(s): _____

Name, Address, and Telephone Number of Buyer: N/A

Item ready to be released to buyer with a copy of receipt attached: N/A Date: _____

Date and signature of City Manager detailing the approval of the request for surplus: AK 7/13/17

Date surplus approved by City Council/Trustees: _____

Date, Amount, Check number, and receipt of check received from Public Surplus: _____

Removed from Fixed Assets: _____



**CITY OF COWETA/COWETA PUBLIC WORKS AUTHORITY
SURPLUS PROPERTY DECLARATION AUTHORIZATION**

This form is required to dispose of any City/Authority surplus property. Department Head completes this form and submits it to the City Manager. If surplus declaration is approved, Department will be notified and disposal will begin. Online Auction Administrator will notify department when the item has sold.

Department: PD/Dispatch Department Contact: Chief Bell Date: 7-5-17

Items Requested to be Surplused: Consolates ID/Asset Tag Number: N/A Consoles in Dispatch

PROPERTY DESCRIPTION	CONDITION	DATE PURCHASED	PURCHASE PRICE
MOTOROLA CENTRACON Gold Series X 2 RMA 8057347-1	☐ Excellent ☒ Good ☐ Fair ☐ Poor ☐ Unknown	UNK 6/1/06	UNK \$8,684.47

Reason for being surplused: Obsolete and replaced

Has it been offered for transfer to another Department within the City: NO

Has it been offered for transfer to another agency within the State: Yes If so, to whom: Tulsa
Comm Center

Donated to outside government agency: NO Name of agency: _____

Sold for scrap metal: NO To whom: _____ Amount received: _____

Will this be sold on the Public Surplus website: NO If so, what is the minimum bid: _____

Dates advertised on website: N/A Did item sell: _____ Amount received: _____

Has proper advertisement been completed: N/A Newspaper(s): _____ Other public notice(s): _____

Name, Address, and Telephone Number of Buyer: N/A

Item ready to be released to buyer with a copy of receipt attached: N/A Date: _____

Date and signature of City Manager detailing the approval of the request for surplus: [Signature] 7/13/17

Date surplus approved by City Council/Trustees: _____

Date, Amount, Check number, and receipt of check received from Public Surplus: _____

Removed from Fixed Assets: _____



**CITY OF COWETA/COWETA PUBLIC WORKS AUTHORITY
SURPLUS PROPERTY DECLARATION AUTHORIZATION**

This form is required to dispose of any City/Authority surplus property. Department Head completes this form and submits it to the City Manager. If surplus declaration is approved, Department will be notified and disposal will begin. Online Auction Administrator will notify department when the item has sold.

Department: PD/Dispatch Department Contact: Chief Bell Date: 7-5-17

Items Requested to be Surplused: Channel Bank ID/Asset Tag Number: N/A Consoles in Dispatch

PROPERTY DESCRIPTION	CONDITION	DATE PURCHASED	PURCHASE PRICE
MOTOROLA TENSr/800 Channel BANK SN DSPREM822061	☐ Excellent ☒ Good ☐ Fair ☐ Poor ☐ Unknown	UNK 6/1/06	UNK \$8,684.47

Reason for being surplused: Outdated and replaced equipment

Has it been offered for transfer to another Department within the City: _____

Has it been offered for transfer to another agency within the State: Yes If so, to whom: Tulsa Comm Center

Donated to outside government agency: NA Name of agency: _____

Sold for scrap metal: NA To whom: _____ Amount received: _____

Will this be sold on the Public Surplus website: NA If so, what is the minimum bid: _____

Dates advertised on website: NA Did item sell: _____ Amount received: _____

Has proper advertisement been completed: NA Newspaper(s): _____ Other public notice(s): _____

Name, Address, and Telephone Number of Buyer: NA

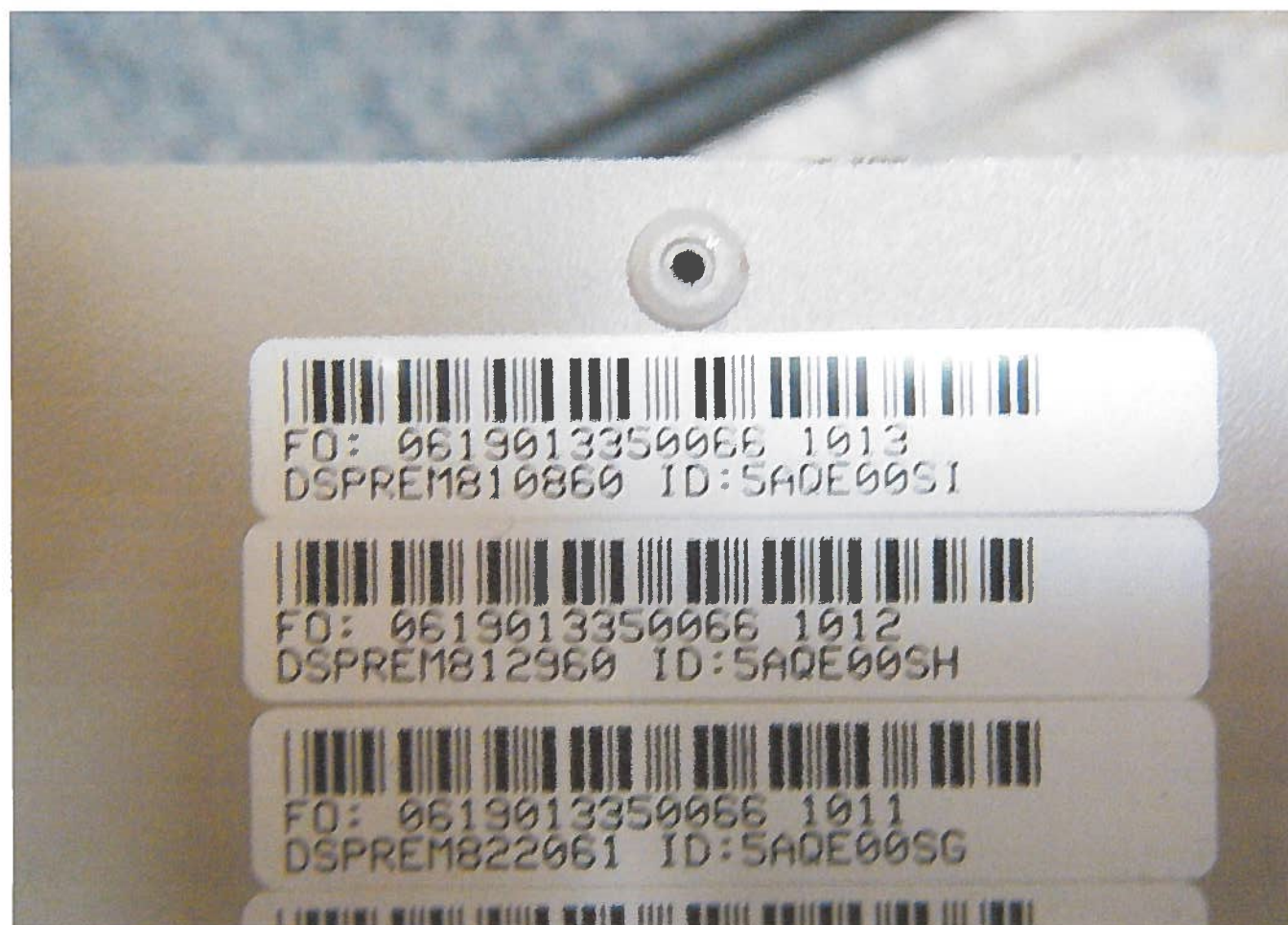
Item ready to be released to buyer with a copy of receipt attached: NA Date: _____

Date and signature of City Manager detailing the approval of the request for surplus: PK 7/13/17

Date surplus approved by City Council/Trustees: _____

Date, Amount, Check number, and receipt of check received from Public Surplus: _____

Removed from Fixed Assets: _____





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Memorandum

To: Honorable Mayor and City Council
From: Rob Werley, Public Works Director
Date: 31 July 2017
Re: Commercial Zero turn mower purchase for right-of-way mowing

BACKGROUND:

Coweta Public Works is tasked with maintaining state right of ways that run through our city limits. Currently we utilize two tractors with brush hog attachments that have 5' and 6' mowing widths. One of the tractors also is set up with a side mowing attachment as well. These tractors with brush hog attachments are also used at both the Water Treatment and Wastewater Treatment Plants. Trying to stay caught up with mowing just utilizing two tractors has been a challenge which is why we would like to add a Hustler Super 104 Zero turn commercial grade mower to our inventory.

BENEFITS

The mowers being looked at are both zero turn style mowers with the deck in front. The Hustler Super 104 has a 104" (8 1/2') cutting deck. The Toro model 30695 with deck attachments has a 100" (8' cutting deck). Both are commercial grade mowers, will provide a wider cut, which will enable us to complete mowing in a shorter time. If purchased, this mower will also be strictly dedicated to right of way mowing. This will free up a tractor with a brush hog to keep up with mowing at our Water and Wastewater Treatment Plants, as well as freeing up our other tractor to keep up with side mowing along City streets.

COSTS

I have looked on the State bid and these size mowers are not listed. I have contacted two dealers, The Tractor Yard here in Coweta and Professional Turf Products in Tulsa. Professional Turf Products is listed as a state bid contractor. The following quotes were received:

Coweta Tractor Yard

Regular costs: \$30,549.00	Municipal Discount: - \$7,648.50	<u>Total Cost: \$22,945.50</u>
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Professional Turf Products

Regular costs: \$23,039.20	associated attachments: +\$11,047.20	<u>Total Cost: \$35,153.41</u>
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STAFF RECOMMENDATION

Staff recommends approval of purchasing the Hustler 104 from The Tractor Yard using the funds from General Fund, Capital Outlay for Streets Department.

ATTACHMENTS

Hustler Super 104" information
Coweta Tractor yard quote
Professional Turf Products quote

SUPER 104

A WIDE-AREA MOWER WITH THE MANEUVERABILITY
OF A ZERO-TURN.

⊙ UP TO 84 ACRES IN 8 HOURS AT 10 MPH.

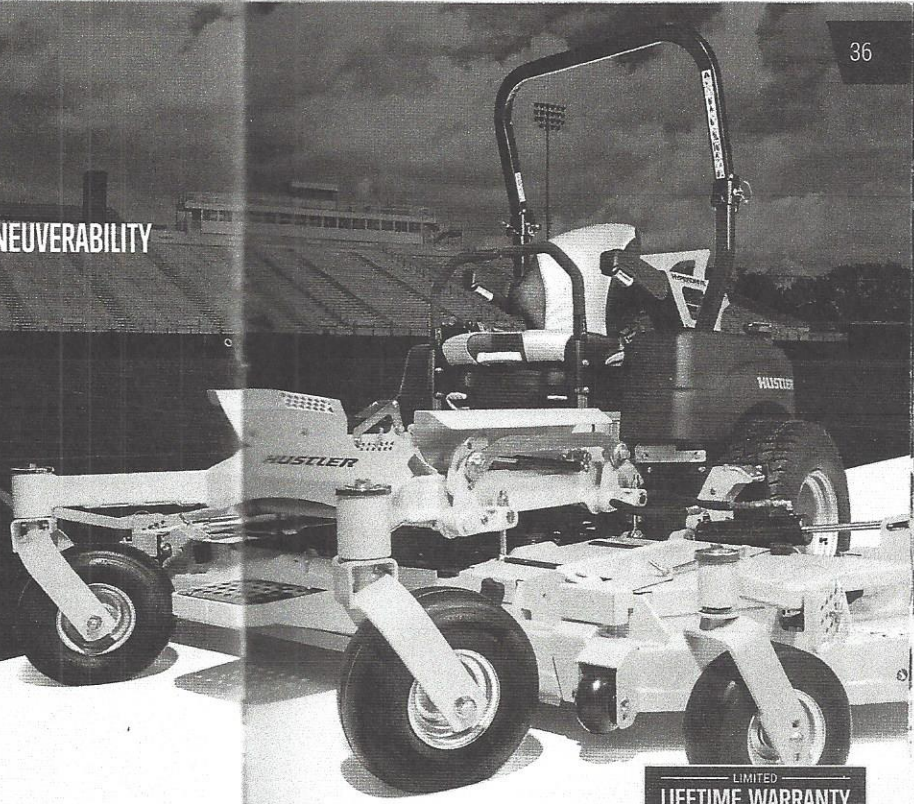
LIMITED
WARRANTY

2 YEAR | **NO**
HOUR LIMIT

OR

LIMITED
WARRANTY

5 YEAR | **500**
HOUR



LIMITED
LIFETIME WARRANTY
ON THE FRAME

CUTTING WIDTHS

Rear-discharge: 104"

ENGINE CONFIGURATIONS

Vanguard: 36hp BIG BLOCK™
37hp BIG BLOCK™ EFI

DECK HEIGHT

Hydraulic: 1" to 5.5" (1/4" increments)

DRIVE SYSTEM

HyperDrive industrial Danfoss slipper piston pumps,
Parker TG high torque wheel motors,
3 gal. reservoir, oil cooler w/ 9" fan & hot oil shuttle.

SPEED (FORWARD)

11 mph

FUEL CAPACITY

12 US gallons

FRONT TIRES

15" x 6"

DRIVE TIRES

26" x 12"

THE TRACTOR YARD

29861 STATE HWY 51

COWETA, OK 74429

(918)486-4464

steveswaringim@gmail.com

http://thetractoryard.com

ADDRESS

CITY OF COWETA

CITY OF COWETA/CYSBA

BOX 850

COWETA, OK 74429

486-8073

WORKORDER # 2845436**DATE 07/12/2017**

ACTIVITY	QTY	RATE	AMOUNT
MISC			
NEW HUSTLER SUPER 104" MOWER 37HP VANGUARD EFI MODEL # 935155	1	30,594.00	30,594.00
Municipality			
DISCOUNT MUNICIPALITY	1	-7,648.50	-7,648.50

TOTAL**\$22,945.50**

Accepted By

Accepted Date

CUSTOMER SIGNATURE: _____



Professional Turf Products, L.P.

3621 So. 73rd East Ave, Bldg. 1

Tulsa, Oklahoma 74145

Dennis Lindemann

(918) 361-7451

lindemannnd@proturf.com



Count on it.

Ship To	City of Coweta	Date	7/31/2017
Bill To		Tax Rate	
Contact	Christi Davenport	Destination	1.50%
Address	310 South Broadway	Trade-In	
City	Coweta, OK	Finance	
State	OK	Account Type	STD
Postal Code	74429	Comments: Priced under OK State Contract SW-190	
Phone	918-486-2189		
Fax			

Proposal

Qty	Model #	Description	Unit	Extended
1	30695	GM7210 No Deck (Tier 4 Final Compliant) (30695)	\$ 23,039.20	\$ 23,039.20
1	31101	GM7210 100 in Deck (Attachment Kit Required)	\$ 11,047.20	\$ 11,047.20
1	31104	100 in Deck Attachment Kit for GM7210s; F13 and newer models	\$ 439.20	\$ 439.20
1	30261	400 HOUR MVP KIT, GM7210 YANMAR ENG	\$ 108.30	\$ 108.30
		GM7200_GM7210 TIV	\$	34,633.90

SubTotal	\$	34,633.90
Destination	\$	519.51
Tax (Estimated)	\$	-
TOTAL	\$	35,153.41



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Memorandum

To: Honorable Mayor and City Council
From: Wm. H. Cohrs, III, PE, City Engineer
Re: Infrastructure Improvements Coweta Senior Villas
Date: July 31, 2017

BACKGROUND

The Final plat for this addition was approved by City Council at a Special meeting on the 29th of August 2016. Final infrastructure plans were submitted to the City in December of 2016. Constructions of the units are now nearing completion and the Developer, Pointe Royale Development, is requesting that the City of Coweta accept the constructed infrastructure, Streets and Sanitary Sewer. Staff has witnessed the installation and testing of the sanitary sewer line and it has passed the required tests, (air test of the line, and Vacuum test of the Manhole). Water lines have been installed and have been accepted by Wagoner County Rural Water District # 4, see attached letter. Streets have been installed with concrete curb and gutter, and asphalt surfacing. The owner Pointe Royale Development has requested the City accept the Streets and Sewer system servicing the Coweta Senior Villas Development.

STAFF RECOMMENDATION

Staff recommends ADOPTION OF Resolution 2017-16 accepting certain public improvements within Coweta Senior Villas

ATTACHMENTS

- Pointe Royale Development Letter
- Wagoner County Rural Water District #4 Letter
- RESOLUTION 2017-16

Pointe Royale Development

July 20, 2017

**Mr. Cohrs
City of Coweta
310 S. Broadway Street
Coweta, OK 74429**

Mr. Cohrs,

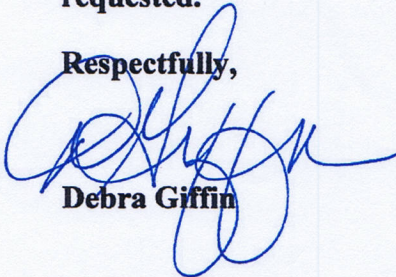
This letter is to serve as the formal request of Coweta Senior Villas, LP asking the city of Coweta to accept the dedication of the streets and sewer system servicing the Coweta Senior Villas development, an addition in Wagoner County, OK.

Legal description described below:

A tract of land lying in the N/2 of NE/4 of NW/4 of Section 35, Township 18 North, Range 15 East of the Indian Base and Meridian, Wagoner County, State of Oklahoma, described as follows: Commencing at the NE Corner of said NE/4 of NW/4; Thence West along the North line of said NE/4 of NW/4 a distance of 380.00 feet to the Point of Beginning; Thence South and parallel with the East line of said NE/4 of NW/4 a distance of 266.66 feet; Thence East and parallel with North line of said NE/4 of NW/4 a distance of 180.00; Thence South and parallel with the East line of said NE/4 of NW/4 a distance of 393.41 feet; Thence West along the South line of said N/2 of NE/4 of NW/4 a distance of 462.00 feet to the West line of the NE/4 of NE/4 of NW/4; Thence North and along said West line a distance of 660.10 feet; Thence East along the North line of said NE/4 of NW/4 a distance of 282.00 feet to the Point of Beginning.

Coweta Senior Villas, LP and its representatives attest that all sewer development closeout items/documents required by the city of Coweta have been provided to the City Engineer as requested.

Respectfully,



Debra Giffin

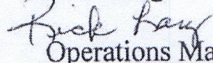


Wagoner County Rural Water District #4
9816 S. 239th East Avenue
Broken Arrow, OK 74014-3337
918-258 2331 Fax 918-251-5206 TDD #711
Web Site: www.wagonerrwd4.com

July 21, 2017

To: Whom it may concern
From: Wagoner County Rural Water District #4

Wagoner County Rural Water District #4 has inspected and tested all waterlines in the Coweta Senior Villas. At this time we accept the water lines.

Rick Lang

Operations Manager
RWD #4
918-258-2331

"This institution is an equal opportunity provider, and employer."

If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Complaint Form (PDF), found online at http://www.ascr.usda.gov/complaint_filing_cust.html, or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter to us by mail at U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, SW., Washington, D.C. 20250-9410, by fax (202) 690-7442 or email at program.intake@usda.gov.

RESOLUTION NO. 2017-16

**A RESOLUTION ACCEPTING, STORMWATER, SANITARY SEWER LINE,
AND REQUIRED IMPROVEMENTS, EASEMENTS AND STREET
IMPROVEMENTS WITHIN COWETA SENIOR VILLAS ADDITION WITHIN
THE CITY OF COWETA, OKLAHOMA.**

WHEREAS, public improvements were made in the Coweta Senior Villas Subdivision within the City of Coweta, Oklahoma; and,

WHEREAS, the “as built” plans on Coweta Senior Villas were received by the City of Coweta; and,

WHEREAS, the Subdivision Regulations require that all improvements be formally accepted by the Coweta City Council by resolution or ordinance.

THEREFORE, BE IT RESOLVED by the City Council of the City of Coweta that the stormwater, sanitary sewer line, and required improvements, easements and street improvements in Coweta Senior Villas Subdivision are formally accepted by the City of Coweta as public property.

This Resolution is approved in open meeting by the City Council of the City of Coweta on this 7th day of August 2017.

Evette Morris, Mayor

ATTEST:

Brittany Long, City Clerk

APPROVED:

Ronald D. Cates, City Attorney



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Memorandum

To: Honorable Mayor and City Council
From: Wm. H. Cohrs, III, PE; City Engineer
Re: ODOT Transportation Alternative Program (TAP) Grant
Date: July, 31st, 2017

BACKGROUND

In October 2016 the City was awarded a TAP Grant from the Oklahoma Department of Transportation in the amount of \$435,620.00 for the construction of sidewalks along State Highway 51 from the intersection of Chestnut-Guthrie and State Highway 51 east to 305th East Avenue then South on the East side of 305th East Avenue to 147th Street South. The City's portion of the project was \$87,124.00. The firm of McClelland Engineering was selected from an ODOT approved list to do the design for the project. In April 2014 McClelland Engineers submitted a conceptual cost estimate for a Construction Cost of \$435,562.50. There is a proposal for the design of the project to be \$56,790.00. In June of this year we received a letter from ODOT with a proposed project breakdown that held the grant amount at \$348,496.00 and increased the City's portion from \$87,124.00 to \$143,857.00. ODOT is asking for City approval of this to proceed with the Project.

ODOT has added construction inspection fees to the project which were not part of the original project request. Since this is an ODOT design project they will be doing the inspection on the project as well. ODOT has increased the estimated construction cost by approximately 8.5% and also added the cost of inspection to the original project costs which is an additional 6.5% of the original cost. Understanding that the design of the project will be done this fall and winter and that construction of this project will be probably be started in the spring of 2018 this amount of increase is considered reasonable.

STAFF RECOMMENDATION

Staff recommends that Council approve the increase in City match for this project from \$87,124.00 to \$143,857.00 to be expended from Streets – Capital Outlay.

ATTACHMENTS

- Conceptual Cost Estimate
- MCE Scope & Fee
- June ODOT Letter

City of Coweta, OK

SRTS along SH-51 and 305th E Ave

Conceptual Estimate of Probable Construction Costs

Prepared by McClelland Consulting Engineers, Inc.

Date: April 4th, 2017

MCE Project No.: Conceptual



Item No.	Description	Unit	Estimated Quantity	Estimated Unit Costs	Estimated Cost
1	Install Concrete Sidewalk	SY	2415	\$60.00	\$144,900.00
2	Bedding	CY	275	\$50.00	\$13,750.00
2	Unclassified Excavation	CY	900	\$115.00	\$103,500.00
3	Clearing	LSUM	1	\$32,500.00	\$32,500.00
4	Wheelchair Ramps	EA	23	\$1,700.00	\$39,100.00
6	Drainage	LSUM	1	\$45,000.00	\$45,000.00

SUBTOTAL = \$378,750.00

15%

CONTINGENCY = \$56,812.50

TOTAL ESTIMATE OF PROBABLE CONSTRUCTION COSTS **\$435,562.50**

CONSULTANT REQUEST FOR TASK ORDER APPROVAL

Submitted To:
Oklahoma Department of Transportation 200 N.E. 21st Room 3-C9 Oklahoma City, OK 73105

Submitted by:			
Consultant Name	McClelland Consulting Engineers, Inc.		
Address	4606 S. Garnett Road, Suite 401		
City, State, Zip Code	Tulsa, OK 74146		
Phone	918.619.6803	E-Mail	dcross@mce.us.com
Fax	918.340.5395	Address:	shollabaugh@mce.us.com
FEI #	710414415		

Engineering Contract Number	1819C
Task Order Number	7
Project Number	TAP-2991 (131) Part 4 TP
Job Piece Number	32815(08)
County	Wagoner

**ATTACH A SEPARATE SHEET FOR FEE
PROPOSAL**

Construction Project Number	TAP-2991 (131) Part 4 TP
Construction Job Piece Number	33041(04)
Construction County	Wagoner

Scope of Work

Engineering services for Coweta: SRTS Project Along SH-51 including NEPA Checklist, 30% Design, 60% Design, 90% Design and Final PS&E. The project includes design of ADA compliant sidewalk improvements to provide a safe sidewalk route for students to walk to and from school in the City of Coweta. The project includes approximately 2,500 linear feet sidewalk on both sides of SH-51 from Chestnut to 305th East Avenue (5,000 linear feet total), two crossings across SH-51 for pedestrian school access, and approximately 1,300 linear feet sidewalk on the east side of 305th East Avenue from SH-51 to the Coweta High School.

List of Deliverables

For the basic scope of services the Consultant shall provide a final PS&E package which will include the Department's requirements for the PS&E submittal including but not limited to Construction Plans, Engineer's estimate, list of required special provisions, Department of Environmental Quality (DEQ) Notice of Intent (NOI), and United States Army Corp of Engineers' (USACOE) Section 404 permit application.

Plan sheets submitted for final PS&E shall include but are not limited to title sheet, typical sections, summary of pay quantities & notes, summary sheets, storm water management plan, survey data sheets, plan and profile sheets, removal plans, geometric layout, erosion control sheets, detail sheets, and cross sections.

Name of Consultant or Sub-Consultant	Contract Component (Service Provided)	Negotiated Not-to-Exceed Amount/Compensation Method
McClelland Consulting Engineers, Inc.	Project Design	\$ 43,490.00
Lemke Land Surveying, LLC	Survey	\$ 13,300.00

Schedule Delivery Date:

17-Oct

ODOT Approval:**Signature Approval:**

CONSULTANT

4/4/2017

DATE

PROJECT MANAGER

DATE

DIVISION HEAD

DATE

Project Scope: City of Coweta – Safe Routes to School, Coweta, Oklahoma.

Project Description

The project includes design of ADA compliant sidewalk improvements to provide a safe sidewalk route for students to walk to and from school in the City of Coweta. The project includes approximately 2,500 linear feet sidewalk on both sides of SH-51 from Chestnut to 305th East Avenue (5,000 linear feet total), two crossings across SH-51 for pedestrian school access, and approximately 1,300 linear feet sidewalk on the east side of 305th East Avenue from SH-51 to the Coweta High School.

Scope of Engineering Services

For the basic scope of services the Consultant shall provide a final PS&E package which will include the Department's requirements for the PS&E submittal including but not limited to Construction Plans, Engineer's estimate, list of required special provisions, Department of Environmental Quality (DEQ) Notice of Intent (NOI), and United States Army Corp of Engineers' (USACOE) Section 404 permit application.

Plan sheets submitted for final PS&E shall include but are not limited to title sheet, typical sections, summary of pay quantities & notes, summary sheets, storm water management plan, survey data sheets, plan and profile sheets, removal plans, geometric layout, erosion control sheets, detail sheets, and cross sections.

All construction designs and plans shall be prepared in English units of measure. All designs and plans shall be prepared for construction of this project in accordance with the following publication:

- State of Oklahoma Roadway Design Manual, 1992

CAD software will be utilized to draft the construction plans. Any required electronic plan submissions to the Department will be prepared in PDF format.

A. Sidewalk

All design as previously described shall be prepared in compliance with the Americans with Disabilities Act, and to the following publications:

“Manual on Uniform Traffic Control Devices”, U.S. Department of Transportation, FHWA, 2009, as amended (latest revision)

“State of Oklahoma Roadway Design Manual”, ODOT, 1992

B. Drainage

Complete hydrologic and hydraulic analysis the existing drainage to accommodate the sidewalk with open ditches and design drainage improvements in accordance with the Oklahoma Department of Transportation Drainage Design Manual requirements.

C. Bridge

Bridge design is not anticipated for this project.

D. Geotechnical Investigations

Geotechnical Investigations are not anticipated for this project.

E. Environmental

The Department will be responsible for conducting all environmental studies and completing an environmental document for the project. The environmental study footprint will be provided by the Design Consultant within one week of the Contract Notice to Proceed to cover limits as discussed in the initiation report and refined in the contract scope. The environmental footprint will be on an aerial with a scale of 1"= 400 ft and cover any permanent or temporary right-of-way as well as any utility easements. If the Consultant anticipates the design will go outside of this footprint, the Consultant shall provide a revised footprint to ODOT Environmental Programs Division immediately so that additional studies can be conducted. The Consultant will provide the Department with the design documents and construction plan drawings necessary to support the Department's environmental clearance work.

F. Survey

The Consultant shall provide topographic design survey for the project, as follows:

- Provide a topographic survey from along the route and the areas as shown on the attached sheet which includes 3,800' of Topo on Both Sides ROW on Hwy 51 from Chestnut to 305th, and Both Sides ROW on 305th from Hwy 51 to Pecan (147th)
- Show platted property lines and easements, along with a due diligence search for
- additional easements from County Records
- Provide contours of 1.0-foot interval throughout the area as shown by the attached aerial
- Provide Civil 3D AutoCAD Drawings for your use, along with PDF versions of hard copies and 1 plotted set.
- Base information on NAVD 88 Vertical Datum & NAD 83 State Plane Coordinates, OK North Zone

Right-of-Way

Additional right-of-way is not anticipated for this project. Consultant shall not be responsible for preparing right-of-way acquisition plans, documents, and right-of-way acquisition.

G. Utilities

Consultant shall not be responsible for preparing any utility relocation plans for this project. Utility relocation coordination will be provided by the consultant.

END OF SCOPE SECTION

**OKLAHOMA DEPARTMENT OF TRANSPORTATION
ROADWAY ENGINEERING CONTRACT COST PROPOSAL**

oposal Date: 4/4/2017

E.C. NO. 1819C	SWO NO.	JOB PIECE NO. 32815(08)
COUNTY : WAGONER	CITY : COWETA	PROJECT NO. TAP-2991(131) Part 4 TP -T.O. #7
HIGHWAY NO. N/A	ORGANIZATION SUBMITTING PROPOSAL : MCCLELLAND CONSULTING ENGINEERS, INC.	
PROJECT DESCRIPTION : CITY OF COWETA: SAFE ROUTES TO SCHOOL		

DIRECT SALARY COSTS

Labor Description	Labor Category					
	Principal	Project Manager	Project Engineer	EIT	CAD Designer	Clerical
Labor Rate	\$ 212.91	\$ 148.23	\$ 125.88	\$ 91.68	\$ 84.16	\$ 67.84

ROADWAY PLAN DEVELOPMENT

	HOURS						Sub-Task	Task	Activity	Cost
3.2 Prepare Preliminary Trail Plans	2	8	25	69	70	0			174	\$ 16,976
3.2.2 Create Title Sheet And Generate Location Map			1		4			5		
3.2.5 Draft Typical Section			1	1	4			6		
3.2.6 Develop Plan & Profile Sheets	1	3	8	14	38			64		
3.2.6.2 Prepare Survey Files For Design			1		4		5			
3.2.6.3 Generate Horizontal Alignment		1	2	4	4		11			
3.2.6.5 Generate Existing Ground					2		2			
3.2.6.6 Generate Profile	1	1	2	4			8			
3.2.6.7 Generate P&P Sheets		1	2	4	16		23			
3.2.6.8 Draft P&P Sheets			1	2	12		15			
3.2.7 Design Drainage Structures		2	7	32	8			49		
3.2.7.1 Analyze Existing Drainage System		1	4	20			25			
3.2.7.2 Determine Size of Cross-Drain Structures		1	2	8			11			
3.2.7.3 Generate Drainage Map			1	4	8		13			
3.2.8 Develop Finished Grade Line	1	3	8	22	16			50		
3.2.8.1 Design Vertical Alignment	1	1	4	12			18			
3.2.8.2 Develop Templates		1	1	2	8		12			
3.2.8.3 Develop Preliminary Cross Sections			1	4	8		13			
3.2.8.5 Develop Preliminary End Areas And Volumes		1	2	4			7			
3.5.3 Design Superelavation										
3.7.1 Develop Preliminary Construction Sequence										
3.15 Establish Right-of-Way Requirements	0	2	7	26	20	0			55	\$ 5,245
3.15.1 Finalize Horizontal and Vertical Alignments		1	2	8	4			15		
3.15.6 Develop R/W Submission Plans		1	5	18	16			40		
3.15.6.4 Design Driveways			1	2	12		15			
3.15.6.5 Design Side Drains			2	8	2		12			
3.15.6.6 Finalize Roadway Drainage Structure Design		1	2	8	2		13			
3.15.6.7 Design Special Drainage Structures										
3.18.2 Prepare Comparative Estimates for Pavement Design										
3.20 Prepare Sidewalk Final Cross Sections	0	3	5	16	20	0			44	\$ 4,224
3.15.4 Develop Cross Sections		2	3	12	18			35		
3.15.4.1 Generate Cross Sections		1	1	2	8		12			
3.15.4.2 Drain Cross Sections		1	1	8	2		12			
3.15.4.4 Drafting On Cross Sections			1	2	8		11			
3.21.2 Perform Earthwork Calculations		1	2	4	2			9		
3.21.2.1 Calculate End Areas And Volumes		1	2	4			7			
3.21.2.2 Generate Mass Diagram										
3.21.2.3 Draft End Areas And Volumes On Cross Sections					2		2			

Revised - 10/03/2016

OKLAHOMA DEPARTMENT OF TRANSPORTATION
ROADWAY ENGINEERING CONTRACT COST PROPOSAL

DIRECT SALARY COSTS

Labor Description	Labor Category								
	Principal	Project Manager	Project Engineer	EIT	CAD Designer	Clerical			
	Labor Rate	\$ 212.91	\$ 148.23	\$ 125.88	\$ 91.68	\$ 84.16	\$ 67.84		
3.25 Prepare Traffic Final Plans	0	1	1	4	2	0		8	\$ 809
3.25.1 Develop Final Construction Traffic Control Plans									
3.25.2 Develop Final Signing & Striping Plans		1	1	4	2			8	
3.25.3 Develop Final Signal Plans									
3.25.4 Develop Final Lighting Plans									
3.31.1 Summarize Traffic Plans									
3.29 Prepare Sidewalk Final Plans	2	5	12	36	22	0		77	\$ 7,830
3.20.1 Develop Final Sequence Of Construction Sheets									
3.21.1 Generate Removal Sheets And Details			1	2	4			7	
3.29.2 Calculate Quantities	1	1	2	8	2			14	
3.29.3 Generate Site Specific Erosion Control Plans		1	2	8	2			13	
3.29.4 Generate Storm Water Pollution Prevention Plan Sheet			1	2	2			5	
3.29.5 Generate Detail Sheets		1	2	4	8			15	
3.29.5.1 Design And Generate Joint Layout Sheets									
3.29.5.2 Design And Generate Drainage Structure Details									
3.29.5.3 Generate Miscellaneous Detail Sheets		1	2	4	8		15		
3.29.5.4 Generate Survey Data Sheets									
3.29.6 Generate Summary Sheets		1	2	8	2			13	
3.29.7 Assemble Pay Items And Notes	1	1	2	4	2			10	
I. Estimates / Reporting	3	7	12	8	0	7		37	\$ 4,395
3.11 Prepare Preliminary Plan Field Review Report & Cost Estimate	1	1	2	4		2		10	
3.28 Prepare Final Plan Field Review Report & Cost Estimate	1	1	2			1		5	
3.30 Prepare Final Cost Estimate Using Current ODOT Est. Software		1	2			1		4	
S-1 Prepare Special Provisions		1	2					3	
S-2 Drainage Studies and Reports		1	4	4		2		11	
S-3 Modify Activity Description as Directed by ODOT									
S-4 Modify Activity Description as Directed by ODOT									
S-5 Estimated Effort to Administer Roadway Subconsultants.	1	2				1		4	
II. Meetings	2	14	12	0	0	0		28	\$ 4,012
S-3 Confirmation of Scope & Fee Proposal	2	2						4	
S-4 Additional Meetings Outside Normal Project Requirements									
3.10 Preliminary Plan Field Review		3	3					6	
3.16 Right-of-Way & Utility Review		3	3					6	
3.27 Final Plan Field Review		3	3					6	
5.1 Pre-Bid		3	3					6	
Roadway Plan Development Totals	9	40	74	159	134	7		423	\$ 43,490

Computed Aggregate Rate per labor hour

\$ 102.81 per hour

- ▲ Revised - 10/03/2016 These activities are to be used only if directed by ODOT. If directed the consultant shall provide an appropriate description of the activity.
Footnote: If an item is not applicable, leave it blank.

December 21, 2016

Steven Hollabaugh, P.E., C.F.M.
McClelland Consulting Engineers, Inc.
shollabaugh@mcclelland-engrs.com
918-619-6803

Re: **EC-1819C TA#7, Coweta, OK Design Topo for Walks**

Steven,

Thank you for requesting a proposal for a design topographic survey of the above referenced project. Please find the following scope and fee proposals for your review.

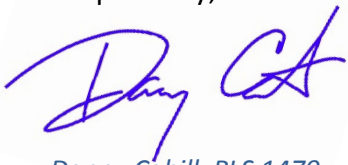
Design Topographic Survey – EC-1819C TA#7:

- o Provide a topographic survey from along the route and the areas as shown on the attached sheet which includes 3,800' of Topo on Both Sides ROW on Hwy 51 from Chestnut to 305th, and Both Sides ROW on 305th from Hwy 51 to Pecan (147th)
- Show platted property lines and easements, along with a due diligence search for additional easements from County Records
- Provide contours of 1.0-foot interval throughout the area as shown by the attached aerial
- Provide Civil 3D AutoCAD Drawings for your use, along with PDF versions of hard copies and 1 plotted set.
- Base information on NAVD 88 Vertical Datum & NAD 83 State Plane Coordinates, OK North Zone

We can provide the above described survey for a LUMP SUM fee of \$13,300.

Please let me know if you need any further assistance or information.

Respectfully,



Danny Cahill, PLS 1470
Lemke Land Surveying, LLC
p-918.895.9383
c-405-202-5294

EC-1819C TA#7 Coweta OK

Both Sides ROW HWY 51 from Chestnut East to S 305th E Ave
Both Sides ROW S 305 E Ave from HWY 51 to E Pecan (E 147th St S)

Legend

-  EC-1819C TA#7 Coweta OK Sidewalk_Proposal
-  EC-1819C TA#7 Coweta OK Topo_Proposal





OKLAHOMA DEPARTMENT OF TRANSPORTATION

200 N.E. 21st Street
Oklahoma City, OK 73105-3204
www.odot.org

Date: June 5, 2017

To: Local Government Division
Assistant Division Manager, Mark Scott

From: Local Government Division
Project Manager, Matt VanAuken

Subject:

Project Type	Div	County	JP No	Project No.	Work Type	Description	Fiscal Year	Federal Amt.	Total Amt.
ENHANCEMENT	01	WAGONER	33041(04)	TAP3 - 3041-(004) IG	PEDESTRIAN IMPROVEMENTS	COWETA: SRTS PROJECT ALONG SH-51	2018	\$348,496	\$435,620

Design JP# 32815(08) Construction JP# 33041(04)

Attached you will find the following documents for the subject project (TASK ORDER 7) to be designed in 2017.

- *One (1) Proposal of professional services*
- *One (1) Set of Task breakdown*

City of Coweta has reviewed and approved this proposal. The fee to design this project is 14% of the total construction budget not including Inspection Cost. The proposed project total increased 13% from the estimated cost included in the application.

	Application	Proposed
Design Fees:	\$ 56,820.00	\$ 56,790.00
Anticipated Construction Cost:	\$ 378,800.00	\$ 410,908.00
Anticipated Inspection Cost:	\$ 0.00	\$ 24,655.00
	\$ 435,620.00	\$ 492,353.00

Proposed Breakdown:	Sponsor Commitment	ODOT Commitment
Negotiated Design Fees:	\$ 11,358.00	\$ 45,432.00
Anticipated Construction Cost:	\$ 107,844.00	\$ 303,064.00
Anticipated Inspection Cost:	\$ 24,655.00	\$ 0.00
	\$ 143,857.00	\$ 348,496.00

I respectfully request that you review the attached information and approve the fees as outlined in the attached documentation for this project.

"The mission of the Oklahoma Department of Transportation is to provide a safe, economical, and effective transportation network for the people, commerce and communities of Oklahoma."

AN EQUAL OPPORTUNITY EMPLOYER



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Memorandum

To: Honorable Mayor and City Council
From: Brittany Long, City Clerk/Treasurer
Re: Supplementals for City Funds
Date: August 7, 2017

BACKGROUND

Due to various unforeseen circumstances, a few supplemental appropriations are needed to cover the unexpected expenditures.

- The approval of the modification to the agreements with Coweta Youth Sports and Coweta Soccer Club resulted in an unbudgeted expense of \$23,600. The reason these amounts were unbudgeted is due to the budget being adopted on May 1, 2017 and the modifications being approved on June 5, 2017. I would recommend moving the full amount of the modifications from the Capital Improvement Fund to General Fund – Parks: Other Services and Charges.
- The road condition on 337th resulted in an unexpected expenditure of \$8,500. This money will be transferred from Capital Improvement to General Fund – Streets: Other Services and Charges.
- The increase in the TAP Sidewalk Match required an additional supplemental due to it being an unbudgeted expense. \$88,000 will come from Fund Balance, due to that amount being supplemented with Resolution 2017-05. The remaining \$55,857 will come from Capital Improvement Fund. The full amount of \$143,857 will be supplemented into General Fund – Streets: Capital Outlay.

STAFF RECOMMENDATION

Staff recommends approval of the supplemental appropriations to the 2017-2018 budget.

ATTACHMENTS

Proposed Resolution 2017-17
Supplemental Worksheet

RESOLUTION NO. 2017-17

**A RESOLUTION ADOPTING AMENDMENTS TO THE ANNUAL REVENUES AND
APPROPRIATIONS FOR THE BUDGET OF THE CITY OF COWETA, OKLAHOMA,
FOR FISCAL YEAR ENDING JUNE 30, 2018.**

WHEREAS, the City of Coweta has received monies not anticipated that have not been appropriated in the budget for fiscal year 2017-2018; and

WHEREAS, the City of Coweta had unexpended unencumbered cash balances on hand at the end of fiscal year 2016-2017; and

WHEREAS, the City of Coweta has need for unexpected expenditures that were not appropriated in the adopted budget for fiscal year 2017-2018; and

WHEREAS, the City of Coweta, Oklahoma is required to make supplemental appropriations for revenue sources and expenditures not appropriated in the budget;

NOW THEREFORE BE IT RESOLVED by the City Council for the City of Coweta, Oklahoma, that the following supplemental appropriations be made:

GENERAL FUND

Revenue: Transfer In: Capital Improvement	\$ 87,957.00
Expenditure: 01 5300.014 Other Services: Parks	\$ 23,600.00
01 5300.015 Other Services: Streets	\$ 8,500.00
01 5400.015 Capital Outlay: Streets	\$ 55,857.00
 Revenue: Fund Balance	 \$ 88,000.00
Expenditure: 01 5400.015 Capital Outlay: Streets	\$ 88,000.00

CAPITAL IMPROVEMENT FUND

Revenue: Fund Balance	\$ 87,957.00
Expenditure: 12 5505.100 Transfer out: General Fund	\$ 87,957.00

PASSED BY THE CITY COUNCIL FOR THE CITY OF COWETA, OKLAHOMA, and signed by the Mayor this 7th day of August, 2017.

Evette Morris, Mayor

ATTEST:

Brittany Long, City Clerk

APPROVED AS TO FORM:

Ronald D. Cates, City Attorney

DATE APPROVED BY COUNCIL: _____
 CITY MANAGER: _____
 RESOLUTION NO: 2017-17

SUPPLEMENTALS

EXP ACCT #	EXPENSE ACCT NAME	AMOUNT	REASON FOR EXPENDITURE	SOURCE OF SUPPLEMENTAL	REVENUE ACCT	AMOUNT
GENERAL FUND						
01 5300.014	OTHER SERVICES - PARKS	\$ 23,600.00	SPORTS AGREEMENTS	TRANSFER IN: CAP IMP	01 04.03.14	\$ 23,600.00
01 5300.015	OTHER SERVICES - STREETS	\$ 152,357.00	REGRADING OF 337TH	TRANSFER IN: CAP IMP	01 04.03.14	\$ 8,500.00
01 5400.015	CAPITAL OUTLAY - STREETS	\$ 143,857.00	TAP SIDEWALK MATCH	TRANSFER IN: CAP IMP	01 04.03.14	\$ 55,857.00
				FUND BALANCE		\$ 88,000.00
CAPITAL IMP						
12 5505.100	TRANSFER OUT: GEN FUND	\$ 87,957.00	MISC GEN FUND PROJECTS	FUND BALANCE		\$ 87,957.00



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Memorandum

To: Honorable Mayor and City Council
From: Wm. H. Cohrs, III; Community Development Director
Re: Repeal of PUD-C-15-01
Date: August 1, 2017

BACKGROUND

In February 2015 the City of Coweta Planning Commission held a public hearing on the creation of a planned unit development pertaining to what is referred to as the old Yocum Trucking Property. The effort was to give some guidelines on the development of this property so it would blend in with the existing Downtown structures. As part of the agreement with Restinvest II (DBA Taco Bueno) the City is to repeal the PUD-C-15-01. A Public Hearing was held by the Coweta Planning Commission on the 24th of July, 2017, and voted to approve the repeal of PUD-C-15-01.

STAFF RECOMMENDATION

Staff recommends that Council adopt Ordinance 784 abandoning PUD-C-15-01 and declaring an emergency.

ATTACHMENTS

- Ordinance 755
- Location Map
- Proposed Ordinance 784

ORDINANCE 755

AN ORDINANCE AMENDING ORDINANCE NO. 377 AND CREATING A PLANNED UNIT DEVELOPMENT OVERLAY (PUD-C: 15-01) FOR A TRACT OF LAND LOCATED IN THE CITY OF COWETA, WAGONER COUNTY, OKLAHOMA, AS MORE PARTICULARLY HEREINAFTER DESCRIBED, REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HERewith AND DECLARING AN EMERGENCY.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF COWETA, OKLAHOMA, THAT,
TO-WIT:

SECTION 1: That Ordinance No. 377 be and the same is hereby amended, placing a Planned Unit Development designation over the current DT-Downtown District with CG Commercial General and Residential Mixed-Use Zoning designation, and waiving the platting requirement, for the following described property, to wit:

A tract of land situated in Section 18, Township 17 North, Range 16 East of the Indian Base and Meridian, Wagoner County, State of Oklahoma, according to the United States Government survey thereof, being more particularly described as follows, to-wit:

Tract 1: Lots 1 to 12, inclusive, Block 15, ORCUTT ADDITION to the Town of New Coweta according to the plat thereof, Wagoner County, State of Oklahoma

Tract 2: Lots One (1) to Six (6), Block Fifteen (15), New Coweta, Wagoner County, according to the duly recorded plat thereof.

SECTION 2: THAT ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HERewith BE AND THE SAME ARE HEREBY EXPRESSLY REPEALED.

SECTION 3: THAT BECAUSE THE REZONING HEREBY ENACTED IS ESSENTIAL TO THE PROPER AND ORDERLY GROWTH OF THE CITY OF COWETA AN EMERGENCY EXISTS FOR THE PRESERVATION OF PUBLIC HEALTH, PEACE AND SAFETY AND BY REASON WHEREOF, THIS ORDINANCE SHALL TAKE EFFECT IMMEDIATELY UPON ITS PASSAGE.

PASSED AND APPROVED WITH THE EMERGENCY CLAUSE RULED ON SEPARATELY
THIS 2ND Day of MARCH, 2015.

ATTEST:


JOYCE TERRY, CITY CLERK

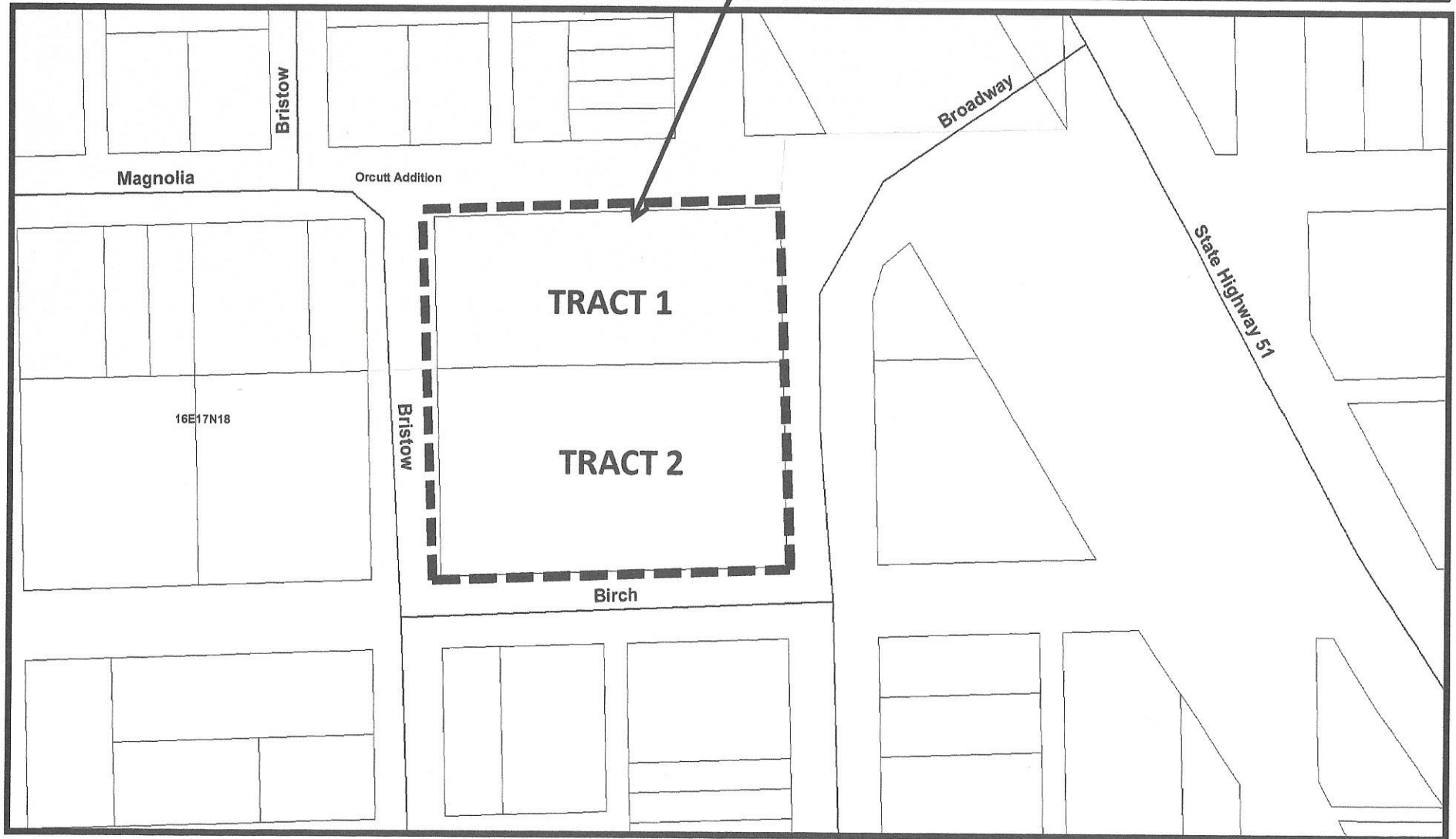

ROBERT MORTON, MAYOR

APPROVED AS TO FORM:


DAVID WEATHERFORD, CITY ATTORNEY



**CIDA PROPERTY
PLANNED UNIT DEVELOPMENT PUD-C 15-01**



ORDINANCE 784

AN ORDINANCE AMENDING ORDINANCE NO. 377 AND REPEALING ORDINANCE NO. 755 (PUD-C 15-01) A PLANNED UNIT DEVELOPMENT OVERLAY FOR A TRACT OF LAND LOCATED IN THE CITY OF COWETA, WAGONER COUNTY, OKLAHOMA, AS MORE PARTICULARLY HEREINAFTER DESCRIBED, REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HERewith AND DECLARING AN EMERGENCY.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF COWETA, OKLAHOMA, THAT, TO-WIT:

SECTION 1: That Ordinance No. 377 be and the same is hereby amended, repealing Ordinance No. 755 PUD-C 15-01 Planned Unit Development designation over the current DT-Downtown District with CG Commercial General and Residential Mixed-Use Zoning designation for the following described property, to wit:

A tract of land situated in Section 18, Township 17 North, Range 16 East of the Indian Base and Meridian, Wagoner County, State of Oklahoma, according to the United States Government survey thereof, being more particularly described as follows, to-wit:

Tract 1: Lots 1 to 12, inclusive, Block 15, ORCUTT ADDITION to the Town of New Coweta according to the plat thereof, Wagoner County, State of Oklahoma

Tract 2: Lots One (1) to Six (6), Block Fifteen (15), New Coweta, Wagoner County, according to the duly recorded plat thereof.

SECTION 2: THAT ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HERewith BE AND THE SAME ARE HEREBY EXPRESSLY REPEALED.

SECTION 3: THAT BECAUSE THE ABANDONMENT OF PUD-C-15-01 HEREBY ENACTED IS ESSENTIAL TO THE PROPER AND ORDERLY GROWTH OF THE CITY OF COWETA AN EMERGENCY EXISTS FOR THE PRESERVATION OF PUBLIC HEALTH, PEACE AND SAFETY AND BY REASON WHEREOF, THIS ORDINANCE SHALL TAKE EFFECT IMMEDIATELY UPON ITS PASSAGE.

PASSED AND APPROVED WITH THE EMERGENCY CLAUSE RULED ON SEPARATELY THIS 7TH DAY OF AUGUST, 2017.

EVETTE MORRIS, MAYOR

APPROVED AS TO FORM:

BRITTANY LONG, CITY CLERK

RONALD D. CATES, CITY ATTORNEY



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Memorandum

To: Honorable Mayor and City Council
From: Wm. H. Cohrs, III, PE; Community Development Director
Re: CZ 17-03
Date: 07-31-2017

BACKGROUND

Ben Erb, Yates Properties Inc, is seeking to amend the zoning map to rezone The West 75 feet of the East 100 feet of the South 142.5 feet of the North 960 feet of the SE¼ of the SE¼ of Section 18, Township 17 North, Range 16 East of the Indian Base and Meridian, Wagoner County, State of Oklahoma, from RS-3 (Residential Single-Family) to RD (Residential Two-Family). This rezoning will allow the construction of a duplex structure on the property. The property is located at 14974 South 305th East Avenue.

A public hearing was held on the 24th of July by the Coweta Planning Commission. The Planning Commission found that this request is in compliance with the Coweta Comprehensive Plan. Behind the applicants property which is zoned RS-3 Single Residential Family zoning, there exists, nonconforming Residential Multi-Family units. An RD (Residential Duplex) district used as a transition between the Low Intensity area and adjacent higher intensity areas would be an example of multifamily district that could be held in accordance with the Low Intensity Plan category. At the Monday July 24, 2017 Planning Commission meeting a hearing was held and there was no one present in opposition to the request. The Planning Commission recommended approval of the rezone request by a vote of 4-0.

STAFF RECOMMENDATION

Staff recommends approval of Ordinance 785 approving CZ 17-03 and declaring an emergency.

ATTACHMENTS

1. Aerial View Map
2. Zoning Map
3. Ordinance No. 785

CZ 17-03 Rezone From RS-3 Residential Single Family To RD Residential Two-Family

149th

Yates Property Inc.

15 E 17N18

305th East

150th



Cocke Addition

CZ 17-03 Rezone From RS-3 Residential Single Family To RD Residential Two-Family

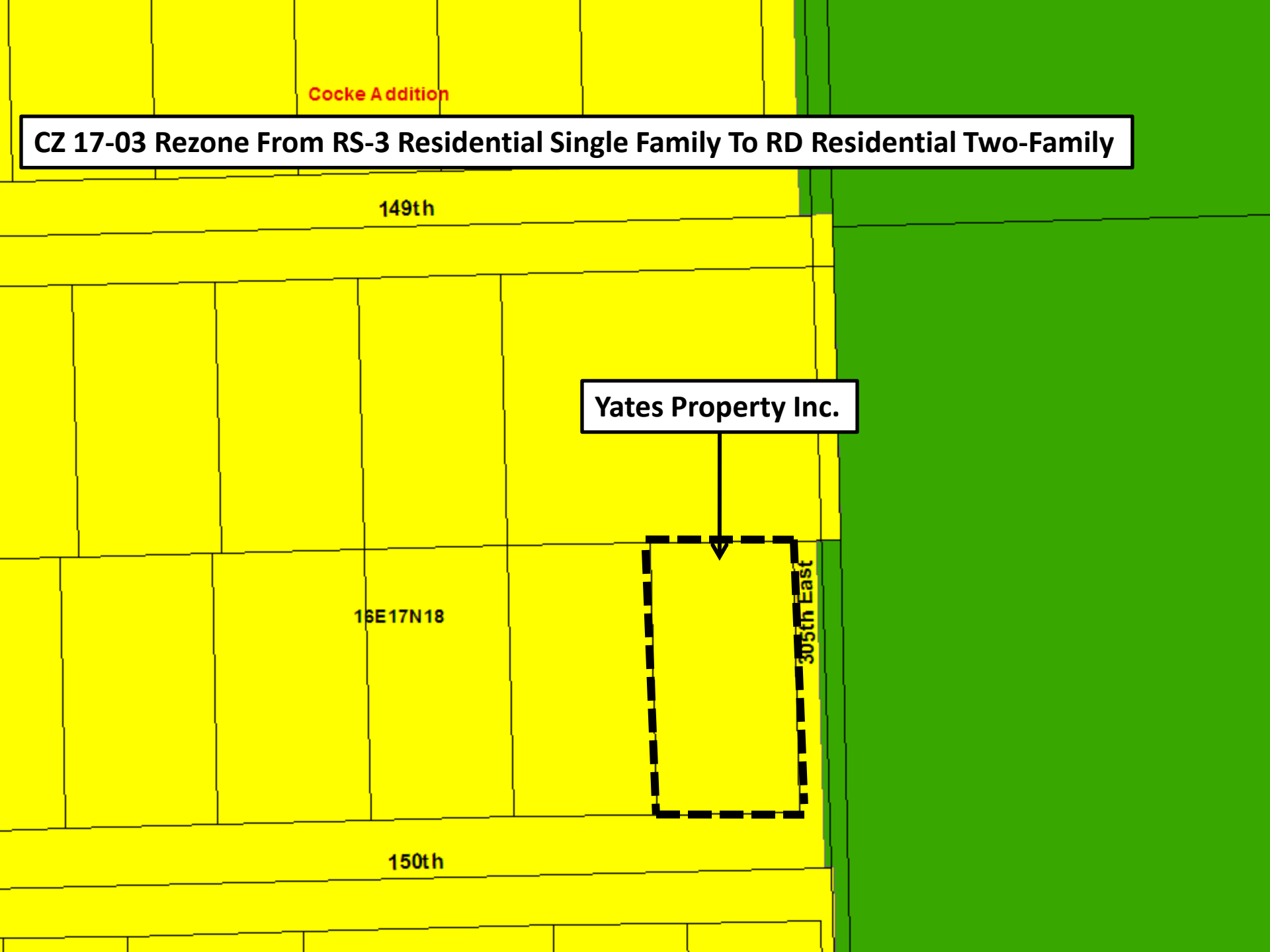
149th

Yates Property Inc.

16E17N18

305th East

150th



**CITY OF COWETA OKLAHOMA
ORDINANCE 785**

AN ORDINANCE APPROVING CZ 17-03 AND REZONING A TRACT OF LAND LOCATED IN SECTION 18, TOWNSHIP 17 NORTH, RANGE 16 EAST OF THE INDIAN BASE AND MERIDIAN, WAGONER COUNTY, STATE OF OKLAHOMA; FROM RS-3 (RESIDENTIAL SINGLE FAMILY) CLASSIFICATION TO RD (RESIDENTIAL TWO-FAMILY) CLASSIFICATION; REPEALING ALL ORDINANCES IN CONFLICT HERewith AND DECLARING AN EMERGENCY.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF COWETA, OKLAHOMA, THAT, TO-WIT:

SECTION 1: THE FOLLOWING DESCRIBED PROPERTY IS HEREBY REZONED FROM RS-3: RESIDENTIAL SINGLE FAMILY CLASSIFICATION TO RD: RESIDENTIAL TWO-FAMILY, **TO WIT:**

TRACT 1: The West 75 feet of the East 100 feet of the South 142.5 feet of the North 960 feet of the SE¼ of the SE¼ of Section 18, Township 17 North, Range 16 East of the Indian Base and Meridian, Wagoner County, State of Oklahoma.

SECTION 2: THAT ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HERewith BE AND THE SAME ARE HEREBY EXPRESSLY REPEALED.

SECTION 3: THAT AN EMERGENCY EXISTS FOR THE PRESERVATION OF PUBLIC HEALTH, PEACE AND SAFETY AND BY REASON WHEREOF, THIS ORDINANCE SHALL TAKE EFFECT IMMEDIATELY UPON ITS PASSAGE.

PASSED AND APPROVED THIS 7th day of August, 2017.

EVETTE MORRIS, MAYOR

APPROVED AS TO FORM:

BRITTANY LONG, CITY CLERK

RONALD D. CATES, CITY ATTORNEY