



P.O. BOX 850 | COWETA, OKLAHOMA 74429 | PH. (918) 486-2189 | FAX (918) 486-5366 | www.cityofcoweta-ok.gov

AGENDA - REGULAR MEETING
COWETA CITY COUNCIL
COWETA CITY HALL, 310 S. BROADWAY
MONDAY, NOVEMBER 2, 2020 6:00 P.M.

MEETING PROCEDURE: Comments on all scheduled agenda items will be heard immediately following the presentation by staff or the petitioner. Please wait until you are recognized by the Mayor and keep your comments as brief as possible. Individuals addressing the City Council must identify themselves by name prior to making any comments. The City Council will act on an agenda item after comments from staff and the City Council have been heard.

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

EVETTE YOUNG _____
HAROLD CHANCE _____
NAOMI HOGUE _____
LOGAN BROWN _____
RANDY WOODWARD _____

1. TELEPHONIC APPEARANCE

IN ACCORDANCE WITH SB661, AMENDING THE OKLAHOMA OPEN MEETING ACT, ANY OR ALL OF THE CITY COUNCIL MEMBERS ABOVE MAY PARTICIPATE IN THE MEETING VIA TELECONFERENCE, AND WILL BE AUDIBLE TO EACH OTHER AND TO THE PUBLIC. THE PUBLIC MAY HEAR THE MEETING BY CALLING 1.857.444.6500 OR 1.302.202.5900 AND FOLLOWING THE VOICE PROMPTS TO ENTER THE CONFERENCE IDENTIFICATION CODE 100-500-514#.

IV. GENERAL CITY COUNCIL COMMENTS

(During the General City Council Comments section of the agenda, the City Council shall make no decision or take any action except as to request the City Manager to schedule the matter for Council discussion at a later date.)

V. CONSENT

(All matters under the "Consent Calendar" are considered by the City Council to be routine and will be enacted by one motion. Any Councilmember may, however, remove an item from consent by request.)

1. CITY OF COWETA'S 911 SYSTEM REVIEW

APPROVAL OF THE QUARTERLY FINANCIAL RESULTS AND OPERATIONAL ACTIVITIES OF THE CITY OF COWETA'S 911 SYSTEM FOR THE CALENDAR YEAR QUARTER ENDING SEPTEMBER 30, 2020 IN ACCORDANCE WITH 63 O.S. §2815 (F).
(JULIE CASTEEN, ASSISTANT CITY MANAGER)

Documents:

[FY21 Q1 911 REVIEW.PDF](#)

2. MINUTES OF THE OCTOBER 5, 2020 SPECIAL MEETING

APPROVAL OF THE MINUTES OF THE COWETA CITY COUNCIL SPECIAL MEETING HELD ON OCTOBER 5, 2020.
(JULIE CASTEEN, ASSISTANT CITY MANAGER)

Documents:

[201005 MINUTES OF THE SPECIAL CITY COUNCIL MEETING.PDF](#)

3. MINUTES OF THE REGULAR MEETING

APPROVAL OF THE MINUTES OF THE COWETA CITY COUNCIL REGULAR MEETING HELD ON OCTOBER 5, 2020.

(JULIE CASTEEN, ASSISTANT CITY MANAGER)

Documents:

[201005 MINUTES OF THE REGULAR CITY COUNCIL MEETING.PDF](#)

4. 2021 MEETING SCHEDULES

APPROVAL OF THE 2021 REGULAR PUBLIC MEETING DATES SCHEDULE OF THE COWETA CITY COUNCIL, COWETA PLANNING COMMISSION, COWETA BOARD OF ADJUSTMENT AND THE COWETA LIBRARY BOARD.

(JULIE CASTEEN, ASSISTANT CITY MANAGER)

Documents:

[201102 CY 2021 MUNICIPAL MEETING DATES.PDF](#)

5. 2021 HOLIDAY CALENDAR

APPROVAL OF THE 2021 HOLIDAY CALENDAR FOR THE CITY OF COWETA.

(JULIE CASTEEN, ASSISTANT CITY MANAGER)

Documents:

[201102 CY 2021 HOLIDAY CALENDAR.PDF](#)

6. 2021 COWETA MUNICIPAL COURT CALENDAR

APPROVAL OF THE 2021 COWETA MUNICIPAL COURT CALENDAR.

(JULIE CASTEEN, ASSISTANT CITY MANAGER)

Documents:

[201102 CY 2021 MUNICIPAL COURT CALENDAR.PDF](#)

VI. OLD BUSINESS

1. STORMWATER MAINTENANCE PROGRAM - ANNUAL UPDATE

ANNUAL PRESENTATION OF THE CITY OF COWETA STORMWATER MAINTENANCE PROGRAM.

(JOHN STAIRES, BUILDING OFFICIAL/STORMWATER ADMINISTRATIVE OFFICER)

Documents:

[201102 STAFF REPORT SWMP.PDF](#)

2. ACCEPTANCE OF AUTOMATIC METER READING SYSTEM

APPROVAL AND ACCEPTANCE OF THE AUTOMATIC METER READING (AMR) SYSTEM IMPROVEMENTS BY METER INSTALL GROUP, LLC.

(WES RICHTER, PUBLIC WORKS DIRECTOR)

Documents:

[201102 STAFF REPORT AMR SYSTEM.PDF](#)

3. 112TH STREET CULVERT REPAIRS

DISCUSSION AND POSSIBLE ACTION ON THE APPROVAL OF A PROPOSAL FROM DUNHAM'S ASPHALT SERVICES TO REPAIR CULVERTS ON 112TH STREET THAT WERE DAMAGED IN THE 2019 FLOOD EVENT.

(WES RICHTER, PUBLIC WORKS DIRECTOR)

Documents:

[201102 STAFF REPORT 112TH STREET REPAIRS.PDF](#)
[201102 DUNHAM PROPOSAL - SCH VALUES - COWETA STREET REPAIR.PDF](#)

4. ENGINEERING PROJECT AGREEMENT

DISCUSSION AND POSSIBLE ACTION ON THE APPROVAL OF AN ENGINEERING AGREEMENT WITH WDB ENGINEERING PLLC RELATED TO THE ENGINEERING DESIGN AND CONSTRUCTION ADMINISTRATION FOR A PROJECT INVOLVING A GRAVITY SANITARY SEWER LINE AND LIFT STATION UPGRADES ALONG HIGHWAY 51 IN THE AMOUNT OF THIRTY THOUSAND SEVEN HUNDRED FIFTY DOLLARS (\$30,750.00) AND DIRECTING THE CITY MANAGER TO EXECUTE ALL NECESSARY DOCUMENTS.
(ROGER KOLMAN, CITY MANAGER)

Documents:

[201102 STAFF REPORT ENGINEERING DESIGN.PDF](#)
[201102 ENGINEERING SERVICES AGREEMENT.PDF](#)
[201102 PRELIMINARY ENGINEERING REPORT.PDF](#)

5. TRANSPORTATION ALTERNATIVES PROGRAM

DISCUSSION AND POSSIBLE ACTION TO ADOPT RESOLUTION 2020-33, A RESOLUTION OF THE CITY COUNCIL OF COWETA, OKLAHOMA REQUESTING PROGRAMMING OF TULSA URBANIZED AREA TRANSPORTATION ALTERNATIVES PROGRAM FUNDS FOR A SIDEWALK PROJECT BETWEEN BROADWAY AND 305TH E AVENUE.
(ROGER KOLMAN, CITY MANAGER)

Documents:

[201102 STAFF REPORT RESOLUTION 2020-33.PDF](#)
[201102 RESOLUTION 2020-33 REQUESTING PROGRAMMING OF TAP FUNDS.PDF](#)
[COWETA TAP SIDEWALKS CONCEPTUAL PLAN.PDF](#)
[201102 COWETA TAP SIDEWALKS CONCEPTUAL ESTIMATE.PDF](#)

6. EMPLOYEE INCENTIVE

DISCUSSION AND POSSIBLE ACTION ON THE APPROVAL OF AN INCENTIVE PAYMENT FOR CURRENT EMPLOYEES IN RECOGNITION OF THEIR FAITHFUL SERVICE DURING SUCH PERILOUS TIMES AS WELL AS TO INCENTIVIZE A CONTINUATION OF SAME.
(ROGER KOLMAN, CITY MANAGER)

Documents:

[201102 STAFF REPORT COVID SERVICE INCENTIVE.PDF](#)

7. RESOLUTION 2020-31 REGARDING BUDGET AMENDMENTS FY 20-21

DISCUSSION AND POSSIBLE ACTION ON THE ADOPTION OF RESOLUTION 2020-31, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COWETA, OKLAHOMA ADOPTING AMENDMENTS TO THE ANNUAL REVENUES AND APPROPRIATIONS FOR THE BUDGET OF THE CITY OF COWETA, OKLAHOMA FOR FISCAL YEAR ENDING JUNE 30, 2021.
(JULIE CASTEEN, ASSISTANT CITY MANAGER)

Documents:

[201102 STAFF REPORT RESOLUTION 2020-31.PDF](#)
[201102 RESOLUTION 2020-31.PDF](#)
[2020-11-02-SUPPLEMENTALS - GOVT EXHIBIT A.PDF](#)

VII. EXECUTIVE SESSION

(Pursuant to 25 O.S. Section 307 the City Council may enter into executive session for the purposes specifically provided in this section.)

1. REQUEST FOR EXECUTIVE SESSION

REQUEST FOR AN EXECUTIVE SESSION FOR THE PURPOSES OF CONFIDENTIAL COMMUNICATIONS BETWEEN THE CITY COUNCIL AND ITS ATTORNEYS CONCERNING A PENDING INVESTIGATION, CLAIM, OR ACTION. THE CITY COUNCIL, UPON THE ADVICE OF

ITS ATTORNEYS, HAS DETERMINED THAT DISCLOSURE WILL SERIOUSLY IMPAIR THE ABILITY OF THE CITY OF COWETA AS WELL AS CERTAIN OFFICIALS AND OFFICERS THEREOF TO PROCESS THE CLAIM OR CONDUCT A PENDING INVESTIGATION, LITIGATION, OR PROCEEDING IN THE PUBLIC INTEREST, AS IS AUTHORIZED BY 25 O.S. § 307.B.4, TO WIT JASON SMITH, ET AL, VS THE CITY OF COWETA, ET AL, CASE NO. MA-119156, PENDING IN THE SUPREME COURT OF THE STATE OF OKLAHOMA.

2. POSSIBLE ACTION

THE CITY COUNCIL MAY TAKE ANY ACTION DEEMED NECESSARY BY THE CITY COUNCIL ARISING OUT OF THE DISCUSSIONS IN THE FOREGOING EXECUTIVE SESSION.

VIII. NEW BUSINESS

(Business which was not foreseen prior to the posting of the agenda.)

IX. ADJOURNMENT

IF YOU REQUIRE A SPECIAL ACCOMMODATION PURSUANT TO THE AMERICANS WITH DISABILITIES ACT, PLEASE NOTIFY CITY HALL BY 9:00 A.M. ON THE DATE OF THE MEETING.

**REVIEW OF EXPENDITURES FOR E911 FUND
FOR JULY 1, 2020 THROUGH SEPTEMBER 30, 2020**

During the first quarter of the current fiscal year, the expenditures for the E911 Fund include:

Vendor	Description	Total Per Vendor
Windstream	911 Lines and Services	\$ 6,548.95
Computer Project of Illinois	OLETS Licenses	2,280.00
Motorola Solutions	Annual Service Agreement for Consoles	14,351.28
Safari Micro	Computers	2,875.00
Dictation Sales & Service	Annual Service Contract for Call Recorder	2,200.00
Oklahoma Dept of Public Safety	Membership Fees for 911 Center	1,400.00
Total Year to Date Expenditures		\$ 29,655.23

Approved in open meeting of the City Council of the City of Coweta on this 2nd day of November, 2020.

Evette Young, Mayor

ATTEST:

Julie Casteen, City Clerk

FINANCIAL STATEMENT

AS OF: SEPTEMBER 30TH, 2020

18 -E-911 FUND

E-911

25.00% OF YEAR COMPLETED

ACCOUNT NO#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<u>200-MATERIALS AND SUPPLIE</u>							
5200.087	MATERIALS AND SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00
5201.087	OFFICE SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00
5204.087	MINOR TOOLS & EQUIPMENT	1,500.00	0.00	0.00	0.00	0.00	1,500.00
5212.087	STREET SIGNS & MATERIALS	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
** CATEGORY TOTAL **		1,500.00	0.00	0.00	0.00	0.00	1,500.00
<u>300-OTHER CHARGES/SERVICE</u>							
5300.087	OTHER SERVICES & CHARGES	0.00	0.00	2,200.00	0.00	0.00 (	2,200.00)
5302.087	COMMUNICATIONS (TELEPHONE)	66,997.00	16,527.98	23,180.23	78.62	29,491.05	14,325.72
5304.087	MEMBERSHIPS & SUBSCRIPTION	0.00	0.00	0.00	0.00	0.00	0.00
5305.087	TRAVEL & TRAINING	0.00	0.00	0.00	0.00	0.00	0.00
5325.087	CONTRACTED SERVICES	0.00	0.00	1,400.00	0.00	3,150.00 (	4,550.00)
5363.087	LEASE PAYMENTS	<u>23,856.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>23,856.00</u>
** CATEGORY TOTAL **		90,853.00	16,527.98	26,780.23	65.40	32,641.05	31,431.72
<u>400-CAPITAL OUTLAY</u>							
5404.087	MACHINERY & EQUIPMENT	<u>9,000.00</u>	<u>0.00</u>	<u>2,875.00</u>	<u>31.94</u>	<u>0.00</u>	<u>6,125.00</u>
** CATEGORY TOTAL **		9,000.00	0.00	2,875.00	31.94	0.00	6,125.00
<u>500-NON-OPERATING</u>							
5501.087	TRANSFER OUT - GENERAL FUN	0.00	0.00	0.00	0.00	0.00	0.00
5506.087	TRANSFER OUT - GENERAL FUN	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
** CATEGORY TOTAL **		0.00	0.00	0.00	0.00	0.00	0.00
		=====	=====	=====	=====	=====	=====
*** DEPARTMENT TOTAL ***		101,353.00	16,527.98	29,655.23	61.46	32,641.05	39,056.72
		=====	=====	=====	=====	=====	=====
*** TOTAL EXPENSES ***		101,353.00	16,527.98	29,655.23	61.46	32,641.05	39,056.72

*** END OF REPORT ***

VENDOR SET: 01 CITY OF COWETA

BANK: ALL

FUND : 18 E-911 FUND

DEPARTMENT: 087 E-911 FUND

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 7/01/2020 THRU 9/30/2020

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-2210	WINDSTREAM	I-041700521JULY 6 2	18 5302.087	COMMUNICATION: E911 VPN JULY 2020-2	261795	475.79	
01-2210	WINDSTREAM	I-101098402 7/9	18 5302.087	COMMUNICATION: E911 LINE FY 21	261693	1,190.29	
01-2210	WINDSTREAM	I-101098402 8/11.	18 5302.087	COMMUNICATION: E911 LINE FY 21	261995	1,190.29	
01-2210	WINDSTREAM	I-101098402 9/9	18 5302.087	COMMUNICATION: E911 LINE FY 21	262184	1,190.29	
01-2210	WINDSTREAM	I-101098803 7/15	18 5302.087	COMMUNICATION: DISPATCH PHONE SVC	261796	114.54	
01-2210	WINDSTREAM	I-101098803 8/17	18 5302.087	COMMUNICATION: DISPATCH PHONE SVC	261996	113.94	
01-2210	WINDSTREAM	I-101098803 9/16	18 5302.087	COMMUNICATION: DISPATCH PHONE SVC	262185	112.10	
01-2210	WINDSTREAM	I-41665350 6/29	18 5302.087	COMMUNICATION: T1 LINE FOR 911	261694	405.75	
01-2210	WINDSTREAM	I-41665350 7/28	18 5302.087	COMMUNICATION: T1 LINE FOR 911	261916	405.75	
01-2210	WINDSTREAM	I-41665350 8/27	18 5302.087	COMMUNICATION: T1 LINE FOR 911	262100	405.75	
01-2210	WINDSTREAM	I-41700521 8/5	18 5302.087	COMMUNICATION: E911 VPN JULY 2020-2	261917	475.90	
01-2210	WINDSTREAM	I-41700521 9/3	18 5302.087	COMMUNICATION: E911 VPN JULY 2020-2	262186	468.56	
						VENDOR 01-2210 TOTALS	6,548.95
01-3538	COMPUTER PROJECT OF IL I-20-07-156ME		18 5302.087	COMMUNICATION: 15 OLET LICENSES-CAR	261739	2,280.00	
						VENDOR 01-3538 TOTALS	2,280.00
01-3641	MOTOROLA SOLUTIONS, IN I-8230290701		18 5302.087	COMMUNICATION: SVC AGREEMENT 20-21	262154	14,351.28	
						VENDOR 01-3641 TOTALS	14,351.28
01-3672	SAFARI MICRO, INC	I-SM352118	18 5404.087	MACHINERY & E: DELL TOWERS, DRIVES	261982	171.00	
01-3672	SAFARI MICRO, INC	I-SM352220	18 5404.087	MACHINERY & E: DELL TOWERS, DRIVES	261982	2,580.00	
01-3672	SAFARI MICRO, INC	I-SM352354	18 5404.087	MACHINERY & E: DELL TOWERS, DRIVES	261982	124.00	
						VENDOR 01-3672 TOTALS	2,875.00
01-3835	DICTION SALES & SERV I-22859		18 5300.087	OTHER SERVICE: MAINT AGREE FOR SYST	261644	2,200.00	
						VENDOR 01-3835 TOTALS	2,200.00
01-80	OKLAHOMA DEPT PUBLIC S I-37-3070576		18 5325.087	CONTRACTED SE: OLETS	261759	1,400.00	
						VENDOR 01-80 TOTALS	1,400.00
DEPARTMENT 087 E-911 FUND						TOTAL:	29,655.23
VENDOR SET 18 E-911 FUND						TOTAL:	29,655.23
REPORT GRAND TOTAL:							29,655.23

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET AVAILABLE
2020-2021	18 -5300.087	OTHER SERVICES & CHARGES	2,200.00	0	1,041.25-	Y		
	18 -5302.087	COMMUNICATIONS (TELEPHONE)	23,180.23	66,997	14,327.72			
	18 -5325.087	CONTRACTED SERVICES	1,400.00	0	4,550.00-	Y		
	18 -5404.087	MACHINERY & EQUIPMENT	2,875.00	9,000	6,125.00			
		TOTAL:	29,655.23					

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
18 -087	E-911 FUND	29,655.23

18 TOTAL	E-911 FUND	29,655.23

** TOTAL **		29,655.23

NO ERRORS

SELECTION CRITERIA

VENDOR SET: 01 CITY OF COWETA
INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999
PAY DATE RANGE: 7/01/2020 THRU 9/30/2020
BANK: ALL
BUDGET: CB-CURRENT BUDGET
SEQUENCE: VENDOR NUMBER
REPORT TYPE: 1 LINE
TOTALS ONLY: NO
PRINT PROJECTS: NO
PRINT STUB COMMENTS: NO

DEPARTMENT OPTIONS

SEPARATE BY DEPARTMENT: YES
G/L RANGE: - THRU ZZZ-ZZZZZZZZZZZZZZZ
DEPARTMENT RANGE: 087 THRU 087
PAGE BREAK BY DEPARTMENT: NO
CHECK RANGE: 000000 THRU 999999

** END OF REPORT **

7/1/20 to 9/30/20 Radio Log Summary Report

Radio Log Record

Radio Log Record 10,614

Group By Call Type

Total	Initial Call Type
13	***OLETS***
23	***ONLINE***
26	***SYSTEM***
8	10-12 - ACO
12	10-12 - EMS
1	10-12 - FIRE
422	10-12 - INFORMATION
163	10-12 - POLICE
65	10-12 - RECORDS
61	10-21 - ACO
161	10-21 - EMS
41	10-21 - FIRE
1,906	10-21 - INFORMATION
193	10-21 - OUTGOING
749	10-21 - POLICE
8	10-21 - RECORDS
1,009	10-21 - TRANSFER
288	911 - EMS
15	911 - FIRE
385	911 - HANG UP
403	911 - NON EMERGENCY
178	911 - POLICE
62	911 - TRANSFER
4	911-ACO
449	ACO RADIO CALL
2	CODE ENFORCEMENT
10	EMS/FD RADIO CALL
3,853	POLICE RADIO CALL
104	SCHOOL RESOURCE OFFICER-SRO
10,614	GRAND TOTAL

Group By Final Type

Total	Final Call Type
4,028	
228	***ACCIDENTAL***
30	***INFORMATION***
79	***SCHOOL RESOURCE OFFICER - INITIATED***
26	***SYSTEM***
624	***TRANSFER***
9	ABANDONED VEHICLE
1	ACCIDENT / CITY VEHICLE INVOLVED - SIGNAL 83
9	ACCIDENT / HIT AND RUN - SIGNAL 89
9	ACCIDENT / MAJOR / WITH INJURIES - SIGNAL 82
40	ACCIDENT / MINOR / NO INJURIES - SIGNAL 81
19	ACCIDENT / SERIOUSNESS UNKNOWN - SIGNAL 76
11	ACO-ANIMAL WELL FARE CHECK
43	ACO-SIG 30 ANIMAL
3	ALARM - AUDIBLE
21	ALARM - FIRE
80	ALARM - INTRUSION
8	ALARM - MEDICAL ALERT
4	ALARM - PANIC
26	ALARM- SCHOOL
6	ANIMAL ABUSE
149	ANIMAL AT LARGE
2	ANIMAL BITE
1	ARREST/IN CUSTODY / 10-15
13	ASSAULT
15	ASSIST A CITIZEN
29	ASSIST ANOTHER AGENCY
6	ATL - ATTEMPT TO LOCATE
4	ATTEMPT TO SERVE

4	BREAKING AND ENTERING
8	BURGLARY
7	CHECK FOR STOLEN OR WANTED / 10-29
592	CHECK REGISTRATION INFORMATION / 10-28
27	CHECK THE JUVENILES
49	CHECK THE WELLBEING
2	CHILD ABUSE
4	CHILD IN NEED OF SUPERVISION
1	CIVIL DISTURBANCE - SIGNAL 08
3	CODE ENFORCEMENT
15	COS - CHECK TO YOUR OWN SATISFACTION
17	COURT
100	DINNER LOCATION - SIGNAL 07
75	DISTURBANCE
31	DOMESTIC VIOLENCE
32	DRIVER LICENSE CHECK/ WARRANT CHECK / 10-43/44
114	DRIVER LICENSE STATUS CHECK / 10-43
2	DRUG ACTIVITY / 10-75
1	EMBEZZLEMENT
1	EN ROUTE TO HARM
3	ESCORT / 10-14
1	FATALITY - SIGNAL 30
10	FINGERPRINTS
36	FIRE / GAS LEAK
164	FOLLOW UP
12	FRAUD
179	FUEL
27	GENERAL QUESTIONS
10	HARASSMENT
1	ILLEGAL DUMPING
3	ILLEGAL PARKING
817	IN SERVICE / 10-8
44	INTOXICATED DRIVER - SIGNAL 88
6	INTOXICATED PEDESTRIAN - SIGNAL 87

24	LARCENY
14	LARCENY - FROM A VEHICLE
3	LARCENY OF A VEHICLE
3	LARCENY OF UTILITIES
3	MAN DOWN
472	MEDICAL EMERGENCY
44	MOTORIST ASSIST / 10-26
4	NCIC RECOVERY
43	OFFICIALS/VISITORS PRESENT / 10-12
5	OPEN DOOR / 10-34
823	OUT OF SERVICE / 10-7
47	OUT OF SERVICE/SUBJECT TO CALL / 10-10
41	PEDESTRIAN CHECK
3	PICK UP PRISONER / 10-16
21	PROPERTY - FOUND
1	PROPERTY - RECOVER STOLEN
1	PROPERTY ABANDONED
6	PROPERTY RELEASE
6	PROTECTIVE ORDER VIOLATION
76	RECEIVE INFORMATION
48	RECKLESS DRIVER
19	RELEASE OF 10-15
1	RESCUE
3	ROAD RAGE
3	RUNAWAY
1	SHOOTING
12	SHOP LIFTING
2	SHOPLIFTER IN CUSTODY
3	SHOTS FIRED
7	SHOTS HEARD
1	SPECIAL EVENT
1	SUBJECT POINTING A FIREARM
11	SUICIDAL SUBJECT
36	SUSPICIOUS ACTIVITY
60	SUSPICIOUS PERSON
47	SUSPICIOUS VEHICLE
21	THREATS

10	TRAFFIC CONTROL
26	TRAFFIC HAZARD
533	TRAFFIC STOP / 10-59
4	TRAINING
48	TRANSPORT
3	TRAPS
20	TRESPASSING
13	TROUBLE UNKNOWN
4	UUMV - UNAUTHORIZED USE OF A MOTOR VEHICLE
7	VANDALISM
62	WARRANT CHECK / 10-44
46	WATCH ORDER/SECURITY CHECK
1	WEATHER UPDATE / STATUS
10,614	GRAND TOTAL

**MINUTES OF THE COWETA CITY COUNCIL SPECIAL MEETING
OCTOBER 5, 2020 5:30 P.M.**

The members of the Coweta City Council met in special session on Monday, October 5, 2020 at 5:33 p.m. in the Coweta City Hall, 310 S Broadway, Coweta, Oklahoma.

COUNCILMEMBERS PRESENT: Evette Morris, Harold Chance (arrived 5:40 p.m.), Naomi Hogue, Logan Brown, Randy Woodward.

COUNCILMEMBERS ABSENT: None.

I. CALL TO ORDER

The meeting was called to order by Mayor Morris.

II. ROLL CALL

Roll call taken. Councilmembers were present as shown above.

III. OLD BUSINESS

1. Budget Review

Julie Casteen, Assistant City Manager, presented a review of the revenues and expenditures for Fiscal Year 2019-2020, and Fiscal Year 2020-2021 through July 31, 2020.

IV. New Business

There was no new business.

V. ADJOURNMENT

Mayor Morris adjourned the meeting at 5:48 p.m.

**MINUTES OF THE COWETA CITY COUNCIL SPECIAL MEETING
OCTOBER 5, 2020 5:30 P.M.**

Evette Morris, Mayor

Julie Casteen, City Clerk

**MINUTES OF THE COWETA CITY COUNCIL REGULAR MEETING
OCTOBER 5, 2020 6:00 P.M.**

The members of the Coweta City Council met in regular session on Monday, October 5, 2020 at 6:00 p.m. in the Coweta City Hall, 310 S Broadway, Coweta, Oklahoma.

COUNCILMEMBERS PRESENT: Evette Morris, Harold Chance, Naomi Hogue, Logan Brown, Randy Woodward.

COUNCILMEMBERS ABSENT: None.

I. CALL TO ORDER

The meeting was called to order by Mayor Morris.

II. Pledge of Allegiance given

III. ROLL CALL

Roll call taken. Councilmembers were present as shown above.

IV. GENERAL CITY COUNCIL COMMENTS

There were no general comments.

V. PROCLAMATIONS

Mayor Morris presented a proclamation to Remi Horawa declaring Tuesday, October 6, 2020 as Remi Horawa Day in Coweta for reporting a house fire in her neighborhood. Ms. Horawa was also presented with the Coweta Fire Department's first Youth Hero Award for her heroic actions during a crisis.

VI. CONSENT

Motion by Harold Chance, second by Logan Brown to approve the consent calendar items:

1. Minutes of the Coweta City Council Regular Meeting held on August September 14, 2020.

Aye: Harold Chance
Logan Brown
Randy Woodward
Evette Morris
Naomi Hogue

VII. OLD BUSINESS

1. Specific Use Permit CZ 20-11 SUP

**MINUTES OF THE COWETA CITY COUNCIL REGULAR MEETING
OCTOBER 5, 2020 6:00 P.M.**

City Manager Roger Kolman presented an application for Specific Use Permit (SUP) CZ 20-11. The SUP application follows the Planned Unit Development (PUD) which was approved by the Coweta City Council on September 14, 2020 for the existing medical marijuana business facility and a medical marijuana processing facility.

The SUP is needed to for the proposed kitchen use and for the processing of edible medical marijuana products.

Motion by Harold Chance, second by Naomi Hogue to approve a Specific Use Permit for kitchen use and for the processing of edible medical marijuana products on property zoned Industrial Light (IL) under PUD-C 20-02, located at 24683 East State Highway 51.

Aye: Harold Chance
Naomi Hogue
Logan Brown
Randy Woodward
Evette Morris

2. Specific Use Permit CZ 20-12 SUP

Roger Kolman presented an application for Specific Use Permit (SUP) CZ 20-12. The SUP application follows Planned Unit Development PUD-C 20-01, which was approved by the Coweta City Council on August 3, 2020 for a proposed medical marijuana business dispensary and grow manufacturing business.

The SUP is needed to for the proposed growing facility. The Coweta Planning Commission made a recommendation of approval (4-0) of the SUP for a medical marijuana business/growing use on September 21, 2020.

Evette Morris moved to approve SUP CZS 20-12. The motion was not considered due to the lack of a second. There were no other motions.

3. City of Coweta Comprehensive Plan 2020-2030

Roger Kolman briefly discussed the update to the City of Coweta Comprehensive Plan. Motion by Harold Chance, second by Evette Morris to adopt Resolution 2020-30, a Resolution of the City Council of the City of Coweta, Oklahoma adopting the Coweta 2020-2030 Comprehensive Plan.

Aye: Harold Chance
Evette Morris
Naomi Hogue
Logan Brown
Randy Woodward

4. Tablet Purchase for Patrol Units

**MINUTES OF THE COWETA CITY COUNCIL REGULAR MEETING
OCTOBER 5, 2020 6:00 P.M.**

Police Chief Bell discussed the need for the purchase of six surface pro computers and sixteen computer mounting systems for police patrol units.

Motion by Randy Woodward, second by Harold Chance to approve the purchase of six tablets and mounting systems.

Aye: Randy Woodward
Harold Chance
Naomi Hogue
Logan Brown
Evette Morris

5. Interlocal Agreement

Roger Kolman presented an agreement between the City of Coweta and Wagoner County for the paving and maintenance of 353rd East Avenue between Highway 51 and 151st Street South, which abuts the Coweta Sports Facility. The cost of the asphalt for Coweta's share of the road is \$40,000, to paid from the Street and Alley Fund.

Aye: Harold Chance
Randy Woodward
Evette Morris
Naomi Hogue
Logan Brown

VIII. EXECUTIVE SESSION

1. Discussion

Motion by Harold Chance, second by Naomi Hogue to enter into Executive Session at 6:23 p.m. for the purpose of confidential communications and discussions related to the employment, salary and benefits of individual salaried public officers and employees (City Manager), in accordance with 25 O.S. §307.B.4.

Aye: Harold Chance
Naomi Hogue
Logan Brown
Randy Woodward
Evette Morris

Mayor Morris announced we were back in open meeting at 7:15 p.m.

2. Possible Action

Motion by Harold Chance, second by Randy Woodward to approve the employment contract with Roger Kolman as discussed.

**MINUTES OF THE COWETA CITY COUNCIL REGULAR MEETING
OCTOBER 5, 2020 6:00 P.M.**

Aye: Harold Chance
Randy Woodward
Evette Morris
Naomi Hogue
Logan Brown

IX. NEW BUSINESS

There was no new business.

X. ADJOURNMENT

Mayor Morris adjourned the meeting at 7:15 p.m.

Evette Morris, Mayor

Julie Casteen, City Clerk

**COWETA CITY COUNCIL • COWETA PUBLIC WORKS AUTHORITY
COWETA INDUSTRIAL DEVELOPMENT AUTHORITY
COWETA CITY HALL • 310 S BROADWAY, COWETA, OK**

1st Monday of Each Month • 6:00 p.m.

January 04, 2021	May 03, 2021	September 13, 2021 (2 nd Monday)
February 01, 2021	June 07, 2021	October 04, 2021
March 01, 2021	July 12, 2021 (2 nd Monday)	November 01, 2021
April 05, 2021	August 02, 2021	December 06, 2021

**COWETA PLANNING COMMISSION
COWETA CITY HALL • 310 S BROADWAY, COWETA, OK
3rd Monday of Each Month • 6:00 p.m.**

January 18, 2021	May 17, 2021	September 20, 2021
February 16, 2021 (3 rd Tuesday)	June 21, 2021	October 18, 2021
March 15, 2021	July 19, 2021	November 15, 2021
April 19, 2021	August 16, 2021	December 20, 2021

**COWETA BOARD OF ADJUSTMENT
COWETA CITY HALL • 310 S BROADWAY COWETA, OK**

In accordance with 11 O.S. 44-102 and Chapter 21 Section 2120 of the Coweta Zoning Code, meetings of the Coweta Board of Adjustment shall be held at the call of the chairman and at such other times as the board of adjustment may determine.

**COWETA LIBRARY BOARD
COWETA PUBLIC LIBRARY • 120 E SYCAMORE, COWETA, OK
TUESDAY, 7:00 p.m.**

January 26, 2021
April 27, 2021
June 29, 2021
September 28, 2021

**CITY OF COWETA/COWETA PUBLIC WORKS AUTHORITY
2021 HOLIDAY SCHEDULE**

January 1, 2021 (Friday)	New Year's Day
February 15, 2021 (Monday)	President's Day
April 2, 2021 (Friday)	Good Friday
May 31, 2021 (Monday)	Memorial Day
July 5, 2021 (Monday)	Independence Day (Observed)
September 6, 2021 (Monday)	Labor Day
November 11, 2021 (Thursday)	Veteran's Day
November 25, 2021 (Thursday)	Thanksgiving Day
November 26, 2021 (Friday)	Day after Thanksgiving
December 23, 2021 (Thursday)	Christmas Eve (Observed)
December 24, 2021 (Friday)	Christmas Day (Observed)

THERE WILL BE NO TRASH SERVICE ON THE ABOVE DATES

**COWETA MUNICIPAL COURT
2021 CALENDAR**

**Thursdays
2:30 p.m. Adults
3:30 p.m. Juveniles**

January	7, 14, 21, 28
February	4, 11, 18, 25
March	4, 11, 18, 25
April	1, 8, 15, 22
May	6, 13, 20, 27
June	3, 10, 17, 24
July	1, 8, 15, 22
August	5, 12, 19, 26
September	2, 9, 16, 23
October	7, 14, 21, 28
November	4, 18
December	2, 9, 16



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Memorandum

To: Honorable Mayor, Vice-Mayor, and Members of the Coweta City Council
From: John Staires, Building Official/Stormwater Administrative Officer
Re: City of Coweta Stormwater Management Program
Date: November 2, 2020

BACKGROUND

The EPA requires any city or town with an “urbanized area” to develop a Stormwater Management Program (SWMP), including a stormwater ordinance. The purpose of the program is to eliminate or significantly reduce pollutants from entering the city’s storm sewer system and being deposited into streams, creeks, and rivers. The Oklahoma Department of Environmental Quality (ODEQ) administers the City’s OKR04 Permit to Discharge Stormwater and requires renewal of the permit every 5 years. The current permit expires in 2020 and will be renewed for another 5-year cycle. Coweta has been a permit holder since 2006.

The SWMP contains 6 main requirements referred to as Minimum Control Measures (MCM) that help eliminate or significantly reduce pollutants from entering the storm sewer system. Each MCM contains Best Management Practices (BMP’s) to accomplish the goals of that particular MCM.

MCM #1 is *Public Education and Outreach*, and one of the BMP’s requires a brief presentation of an outline of the SWMP to the City Council and citizens in attendance at a regularly scheduled meeting. This is intended to be an information-only presentation and not an action item, although City Council members and citizens may ask questions about provisions of the permit.

STAFF RECOMMENDATION

Staff recommends making a brief 10-15-minute informational PowerPoint presentation before the City Council during the November 2nd regularly scheduled meeting.

ATTACHMENTS

None



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Memorandum

To: Honorable Mayor and Members of the City Council
Chairman and Members of the Board of Trustees

From: Wes Richter, Public Works Director

Re: Acceptance of Automated Meter Reading (AMR) project

Date: November 2, 2020

BACKGROUND

In March, 2020 the City of Coweta and Coweta Public Works Authority contracted with Meter Install Group, LLC for the installation of an Automated Meter Reading (AMR) system consisting of approximately 3,250 meters. Installation began in the spring of 2020 and is now complete.

STAFF RECOMMENDATION

Staff recommends approval and acceptance of the AMR System installed by Meter Install Group, LLC.

ATTACHMENTS:

None



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Memorandum

To: Honorable Mayor and City Council

From: Wes Richter, Public Works Director

Re: 112th Street Culvert Repairs

Date: November 2, 2020

BACKGROUND

The City of Coweta sustained various losses from flooding in May and June 2019, including damage to the culverts on 112th Street near Walmart.

The City received reimbursement from FEMA in the amount of \$ 4,467 to cover 75% of the cost to bring the infrastructure back to its original state. Staff requested a quote from Dunham's Asphalt Services to repair the damage, and to add sloped concrete walls to prevent future issues. That estimate indicates that FEMA's estimate was significantly too low and the City will have the opportunity to appeal the reimbursed amount once the project is completed.

STAFF RECOMMENDATION

Staff recommends approval of the proposal from Dunham's Asphalt Services to repair and improve the culverts at a cost not to exceed \$34,990.00, funded in the General Fund Streets Department, account 01-5325.015.

ATTACHMENTS:

Dunham's Asphalt Services Proposal



Dunham's Asphalt Services, Inc. Proposal

October 13, 2020

TO: City of Coweta

RE: Street Repairs - 112th

Attention: Wes

Dunham's Asphalt Services, Inc. is pleased to provide a proposal for the referenced project.
An itemized scope of work has been provided for your review.

Scope of Work: All Labor, materials and equipment to:

Scope of Work

Street & Culvert repair	Sch Value	\$	21,250.00
Mobilization of equipment			
Saw cut as required			
Demo asphalt			
Undercut			
6" Agg Base w/ separator fabric			
6" Asphalt - 4" Type S3 Base course w/ 2" Type S4 Surface Course			
New concrete slope walls - Each side of street - see attached sketch	Sch Value	\$	13,740.00
New concrete curb & Gutter			
New flat curb			
Bollards			
** Repairs required to stop damages from reoccurring			
Total Base Bid		\$	34,990.00

*** Proposal Valid thru 12/30/2020**

Respectfully,

Tim Quattrocchi
Contact Info:
Mobil: 918.231-8000
tim@dunhamsasphalt.com
www.dunhamsasphalt.com

Accepted By: _____ Date _____





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Mémorandum

To: Honorable Mayor and Members of the City Council
From: Roger Kolman, City Manager
Re: Engineering Services Agreement
Date: 11/2/2020

BACKGROUND

The City of Coweta has been working with the Indian Capital Technology Center (ICTC) for several years to locate a campus in Coweta. ICTC has acquired property for the campus along Highway 51 to the east of Coweta High School. The property in question currently has no direct access to sanitary sewer, however there is a lift station that is approximately ¼ mile to the east that could be upgraded to accept the sanitary sewer generated by the ICTC campus.

In January 2020, WDB Engineering PLLC prepared a preliminary engineering report for a project to upgrade the existing sanitary sewer lift station and install a collector line and manholes between the ICTC property line and the lift station. According to that report, the estimated costs for the project are approximately \$234,000 including engineering, etc. The City has applied for a grant through the U.S. Economic Development Administration (EDA) to cover 77% of the costs of the project. That grant application has been reviewed by EDA's regional office in Austin, TX and is currently at the Washington D.C. office for final approval.

The next step in the process for this project is to obtain full engineering, including bid specifications, to allow the public bid process to proceed as quickly as possible. The engineering for this project is included in the amended budget for FY21 at line item 12-5411.034.

STAFF RECOMMENDATION

Staff recommends approval Engineering Agreement in the amount of \$30,750.

ATTACHMENTS

Engineering Agreement
Preliminary Engineering Report



WDB ENGINEERING P.L.L.C.

6330 S.E. 74th Street
Oklahoma City, OK 73135
405-741-7090
FAX 405-741-7094

October 26, 2020

Roger Kolman, City Manager
City of Coweta
PO Box 850
Coweta, OK 74429

Re: Gravity Sewer Line and Lift Station
Engineering Agreement

Dear Mr. Kolman,

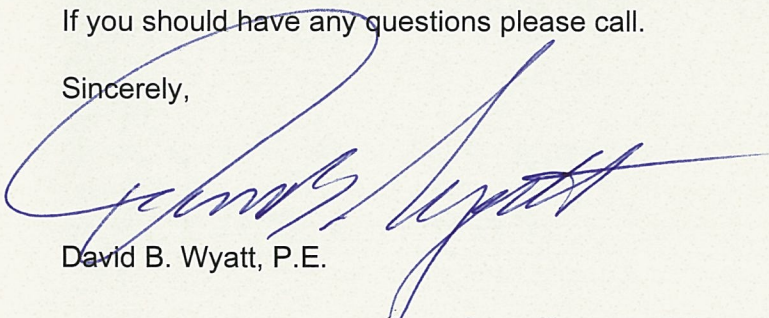
WDB Engineering agrees to provide engineering services for the Gravity Sewer Line and Lift Station Upgrades. These services shall include: provide engineering report with construction cost estimate, provide an environmental information document (not including necessary biological, archaeological or other environmental field surveys), design survey, design and preparation of the construction plans, specifications, ODEQ permit application, and construction administration. The engineering fee for the services described above is \$30,750.00.

Any necessary biological, archaeological or other environmental field surveys will be paid at an hourly rate.

All revisions made after the final design shall be charged on an hourly basis.

If you should have any questions please call.

Sincerely,


David B. Wyatt, P.E.

Accepted by:

City Manager, City of Coweta

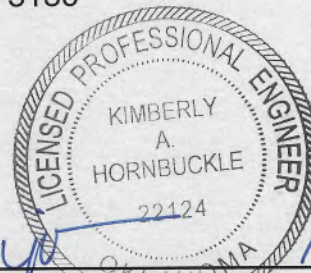
Preliminary Engineering Report

City of Coweta and the Coweta Public Works Authority Gravity Sewer & Lift Station Improvements

Located on Part of Sections 16 & 17,
T-17-N, R-16-E of Indian Meridian
Wagoner County, Oklahoma

January 21, 2020

Prepared by:
WDB Engineering, P.L.L.C.
6330 SE 74th Street
Oklahoma City, OK 73135



Kimberly A. Hornbuckle, P.E.
Certificate of Auth. #3987
Lic. P.E. No. 22124



WDB ENGINEERING P.L.L.C.

6330 S.E. 74th Street
Oklahoma City, OK 73135
405-741-7090
FAX 405-741-7094

Table of Contents

Description of Project Components	2
Project Verification	2
Proposed Project Sketches	2
Feasibility Analysis for Constructability	3
Proposed Method of Construction	3
Construction Contracts Anticipated	3
Construction Cost Estimate	3
Property Acquisition	3
Permits Required	3
Estimated Project Schedule	4

Description of Project Components:

The proposed project consists of the construction of improvements to the existing wastewater system for the City of Coweta and the Coweta Public Work Authority. The project will include an 8" gravity sewer line and lift station upgrades to serve existing and proposed facilities operated by the Indian Capital Technology Center.

The gravity sewer will be approximately 1,000 LF in length which will require the installation of a minimum of three new manholes. It will extend from the proposed Program Buildings which will be located in the W/2 of the NW/4 of the SE/4 of Section 17, T17N, R16E to an existing manhole located in the NW corner of the SE/4 of Section 17, T17N, R16E that flows into the existing lift station located near the NE corner of the SE/4 of Section 17, T17N, R16E. The project will also make connection to the proposed facility, which includes three service connections.

The lift station is situated near the NE corner of the SE/4 of Section 17, T17N, R16E. The existing lift station consisting of a 5' diameter wet well will be fitted with two new submersible pumps capable of meeting the design inflow rate of 38,000 gpd. The system will be designed to pump approximately 165 gpm against a total head of 240' and will maintain a flow velocity in excess of 2 fps, as required by ODEQ. At the design pumping rate, the pumps will alternate and, thus, will not have more than 4 starts per hour. The design will include all of the necessary appurtenances to operate the pumping system.

A new valve vault which houses the check valves and plug valves will also be installed. The wet well will be equipped with floats that will tell the pumps when to turn on and off and an alarm to notify the system operator if a problem arises. The lift station will discharge into the existing 4" force main. The project will also require the installation of a 75 kW generator.

Project Verification:

The proposed project components are listed as Critical Infrastructure according to EDA's Investment Priorities.

Proposed Project Sketches:

The drawings, inserted into Appendix A, show the approximate location of the proposed improvements, including the gravity sewer line, manholes and the location of the existing lift station. In addition, a FEMA floodplain map is provided in Appendix B which shows the location of the nearest mapped 100-year flood elevation. The map indicates that the nearest mapped 100-year floodplain is approximately $\frac{3}{4}$ of a mile northeast of the existing lift station site.

Feasibility Analysis for Constructability:

The project is routinely constructible. No high ground water or poor soil conditions are known or anticipated, see soil map inserted into Appendix C. The Contractor may encounter areas of bedrock during excavation. During construction of the new facility, it will be necessary to pump the existing wastewater flow around the lift station site

Proposed Method of Construction:

The proposed method of constructing will be by competitive bid.

Construction Contracts Anticipated:

A single prime construction contract is anticipated. The prime contractor will likely have a minimum of two subcontracts, one for electrical service and a second for telemetry.

Construction Cost Estimate:

The total construction cost associated with the project is estimated to be \$195,250 including a 10% contingency. Professional services and permit fees are estimated to be \$38,900. Should environmental surveys be required, that cost will range between \$10,000 and \$20,000 depending on the extent of the surveys. Therefore, the total estimated project cost is \$244,150 - \$254,150. A complete project cost estimate is provided in Appendix D.

Property Acquisition:

The City of Coweta does not anticipate the need to acquire additional property. The property on which the lift station and a portion of the gravity sewer will be constructed is owned by the Muscogee Creek Nation and an easement will be acquired from the Nation. The remaining length of gravity sewer will cross property owned by the Wagoner County Economic Development Authority; this length will require an easement from the land owner.

Permits Required:

The City of Coweta will be required to obtain a Permit to Construct from the Oklahoma Department of Environmental Quality. These permits can take up to 60 days after submission of the plans to ODEQ and should not pose any delays.

Estimated Project Schedule:

Design Period	90 days
Obtain DEQ Permits	30 days
Advertise for Bids	30 days
Award of Contracts for Construction	30 days
Construction Time	60 days
Total time from begin of design phase	240 days

APPENDIX A

Project Sketch

City of Coweta and Coweta Public Works Authority

Gravity Sewer and Lift Station Improvements

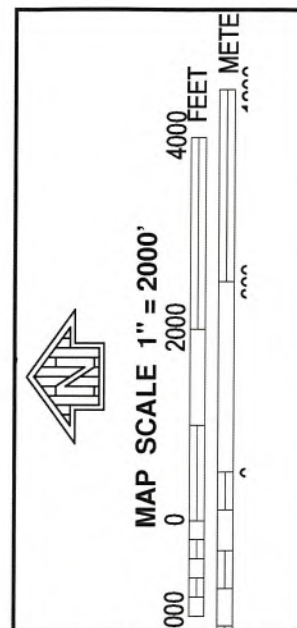
Legend

- gravity sewer
- Lift Station & Valve Vault
- Prelim MH Location



APPENDIX B

FEMA Map



PANEL 0300UH

FIRM

**WAGONER COUNTY,
OKLAHOMA
AND INCORPORATED AREAS**

(SEE MAP INDEX FOR FIRM PANEL LAYOUT)

COMMUNITY

COWETA, CITY OF
PORTER, TOWN OF
RED BIRD, TOWN OF

Notice to User: The **Map Number** shown below should be used when placing map orders; the **Community Number** shown above should be used on insurance applications for the subject community.

MAP NUMBER
40145C0300H

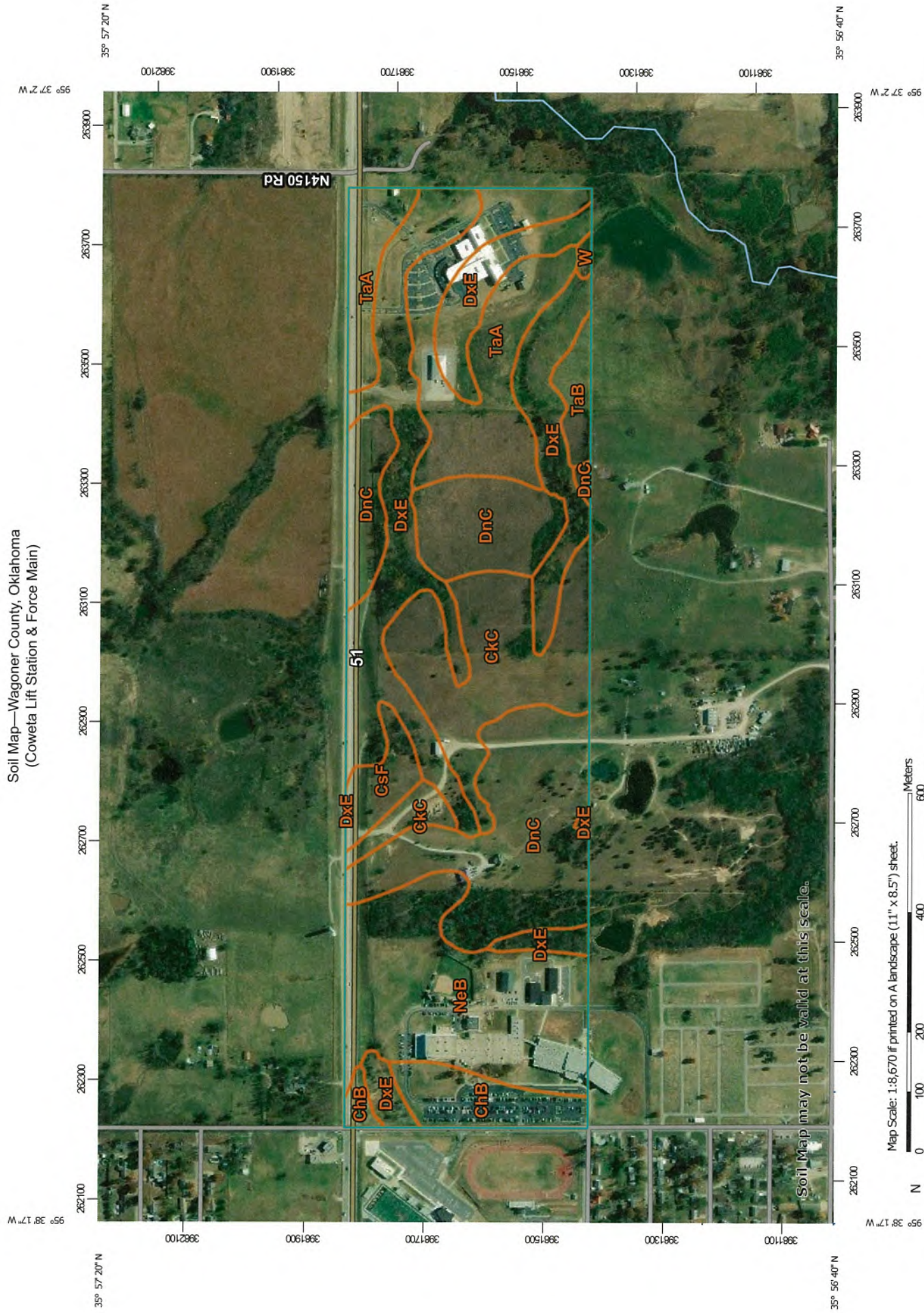
Federal Emergency Management Agency

This is an official copy of a portion of the above referenced flood map. It was extracted using F-MIT On-Line. This map does not reflect changes or amendments which may have been made subsequent to the date on the title block. For the latest product information about National Flood Insurance Program flood maps check the FEMA Flood Map Store at www.msc.fema.gov

APPENDIX C

Soil Map

Soil Map—Wagoner County, Oklahoma
(Coweta Lift Station & Force Main)



MAP LEGEND

Area of Interest (AOI)	 Area of Interest (AOI)	 Spoil Area
Soils	 Soil Map Unit Polygons	 Stony Spot
	 Soil Map Unit Lines	 Very Stony Spot
	 Soil Map Unit Points	 Wet Spot
Special Point Features		 Other
	 Blowout	 Special Line Features
	 Borrow Pit	Water Features
	 Clay Spot	 Streams and Canals
	 Closed Depression	Transportation
	 Gravel Pit	 Rails
	 Gravelly Spot	 Interstate Highways
	 Landfill	 US Routes
	 Lava Flow	 Major Roads
	 Marsh or swamp	 Local Roads
	 Mine or Quarry	Background
	 Miscellaneous Water	 Aerial Photography
	 Perennial Water	
	 Rock Outcrop	
	 Saline Spot	
	 Sandy Spot	
	 Severely Eroded Spot	
	 Sinkhole	
	 Slide or Slip	
	 Sodic Spot	

MAP INFORMATION

The soil surveys that comprise your AOI were mapped at 1:24,000.

Warning: Soil Map may not be valid at this scale.

Enlargement of maps beyond the scale of mapping can cause misunderstanding of the detail of mapping and accuracy of soil line placement. The maps do not show the small areas of contrasting soils that could have been shown at a more detailed scale.

Please rely on the bar scale on each map sheet for map measurements.

Source of Map: Natural Resources Conservation Service
Web Soil Survey URL:
Coordinate System: Web Mercator (EPSG:3857)

Maps from the Web Soil Survey are based on the Web Mercator projection, which preserves direction and shape but distorts distance and area. A projection that preserves area, such as the Albers equal-area conic projection, should be used if more accurate calculations of distance or area are required.

This product is generated from the USDA-NRCS certified data as of the version date(s) listed below.

Soil Survey Area: Wagoner County, Oklahoma
Survey Area Data: Version 15, Sep 16, 2019

Soil map units are labeled (as space allows) for map scales 1:50,000 or larger.

Date(s) aerial images were photographed: Mar 10, 2015—Nov 25, 2017

The orthophoto or other base map on which the soil lines were compiled and digitized probably differs from the background imagery displayed on these maps. As a result, some minor shifting of map unit boundaries may be evident.

Map Unit Legend

Map Unit Symbol	Map Unit Name	Acres in AOI	Percent of AOI
ChB	Choteau silt loam, 1 to 3 percent slopes	7.2	4.5%
CkC	Coweta-Bates complex, 3 to 5 percent slopes	20.6	13.0%
CsF	Coweta stony fine sandy loam, 5 to 30 percent slopes	3.7	2.3%
DnC	Dennis silt loam, 3 to 5 percent slopes	36.3	22.8%
DxE	Dennis-Radley complex, 0 to 15 percent slopes	38.8	24.4%
NeB	Newtonia silt loam, 1 to 3 percent slopes	25.9	16.2%
TaA	Taloka silt loam, 0 to 1 percent slopes	23.8	14.9%
TaB	Taloka silt loam, 1 to 3 percent slopes	2.6	1.6%
W	Water	0.4	0.2%
Totals for Area of Interest		159.3	100.0%

APPENDIX D

Project Cost Estimate

CITY OF COWETA AND COWETA PUBLIC WORKS AUTHORITY

Gravity Sewer Line and Lift Station Upgrades

	<u>Item Description</u>	<u>Unit</u>	<u>QTY</u>	<u>Unit Price</u>	<u>Total Price</u>
1	8" gravity sewer line	LF	1,000	\$35.00	\$35,000.00
2	Manholes	EA	3	\$3,500.00	\$10,500.00
3	Service Connections	EA	3	\$500.00	\$1,500.00
4	Lift Station Upgrades	LS	1	\$70,000.00	\$70,000.00
5	75kW generator & transfer switch	LS	1	\$50,000.00	\$50,000.00
6	Pressure & Leakage Test	LS	1	\$500.00	\$500.00
7	Temporary Pumping	LS	1	\$10,000.00	\$10,000.00
Construction Subtotal					\$177,500.00
10% Contingency					\$17,750.00
Total Construction Cost					\$195,250.00
Engineering					\$17,750.00
Engineering Report					\$6,000.00
Env. Information Document					\$5,000.00
Design Survey					\$2,000.00
ODEQ Permit					\$650.00
Inspection					\$6,500.00
Legal					\$1,000.00
Project Cost Estimate					\$234,150.00
plus					
Biological/Archeaological/Etc*					\$10,000 - \$20,000

*Biological, Archaeological and Other Env. Survey costs dependent upon Environmental Requirements



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Mémorandum

To: Honorable Mayor and Members of the City Council
From: Roger Kolman, City Manager
Re: Resolution 2020-33
Date: 11/2/2020

BACKGROUND

Transportation Alternatives Program (TAP) is a federally sourced program intended to promote multi-modal transportation opportunities in local communities, including home to school (Safer Routes to Schools) pedestrian facilities. In 2016, the City of Coweta applied for TAP funding through INCOG for a sidewalk project to improve the safety of home to school pedestrian traffic from the north side of Highway 51 to Coweta School District's main campus. That project was completed in late 2019 through a partnership with the Oklahoma Department of Transportation. In the 2016 application, the City of Coweta identified two other alternative projects for TAP funding, one of which is the Broadway to 305th E Avenue via Pecan Street pedestrian route.

That project would help to improve safety for home to school pedestrian traffic for school age children from the residential subdivisions on the west and south sides of the Broadway District by creating continuous walkways separated from vehicular traffic. This project would also increase safety for outdoor exercise for youth and adults living in the project area. The City Engineer has provided a preliminary scope of work and cost estimate to install approximately 3,700 lineal feet of 4-foot concrete sidewalk and appurtenances from Broadway to 305th E Avenue in the amount of \$855,698. The TAP funding is an 80/20 split between federal and locally sourced funds. In this case, the City of Coweta's share would be approximately \$171,000. The City's share would be funded from the fund balance of the Capital Projects Fund.

The TAP funding cycle is a three-year process, which means that the next opportunity to apply for funding for this or any other project will be three years from now. INCOG's guidelines for this current round of funding is targeting large projects, with a minimum federal share of \$400,000. These guidelines would most likely make the second alternative project identified in 2016, serving Heritage IGC, too small to be funded in this current round.

STAFF RECOMMENDATION

Staff recommends the adoption of Resolution 2020-33 regarding Transportation Alternatives Program funding for a sidewalk project from Broadway to 305th E Avenue along Pecan Street.

ATTACHMENTS

Resolution 2020-33
Project Area Map
Preliminary Project Cost Estimate

RESOLUTION NO. 2020-33

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COWETA, OKLAHOMA REQUESTING PROGRAMMING OF TULSA URBANIZED AREA TRANSPORTATION ALTERNATIVES PROGRAM FUNDS.

WHEREAS, Transportation Alternatives Program funds have been made available for transportation improvements within the Tulsa Urbanized Area; and

WHEREAS, the City of Coweta has selected a project described as follows:

Removal of existing 3 foot concrete sidewalks and replacement with 4 foot concrete sidewalks on the south side of Pecan Street from Broadway (Highway 72) to Guthrie Avenue; replacement of one pedestrian bridge across an existing drainage facility on Pecan Street; installation of a pedestrian crossing at the UPRR tracks; installation of access ramps and 4 foot concrete sidewalks from Guthrie Avenue to 305th East Avenue; project area will consist of approximately 3,700 lineal feet of new sidewalk to accommodate safer home to school pedestrian traffic between residential subdivisions to the west and south of the Broadway District and Coweta School District's flagship campus which consists of (1) Coweta High School, (2) Coweta I-High (9th Grade Center), (3) Junior High, and (4) Mission Intermediate Grade Center while also providing recreational pedestrians a safer way to enjoy the benefits of outdoor exercise; and

WHEREAS, the selected project is consistent with the Coweta Comprehensive Plan 2020-2030, including applicable Major Street and Highway Plan and Multi-Modal Transportation Elements, as applicable and the Regional Transportation Plan; and

WHEREAS, the engineer's preliminary estimate of cost is \$855,698.00, and Federal participation under the terms of the federal law, FAST Act, relating to Transportation Alternatives Program Urbanized Area funds are hereby requested for funding of eighty percent (80%) of the project cost; and

WHEREAS, the City of Coweta proposes to use unobligated fund balance in the Capital Projects Fund for the balance of the project costs; and

WHEREAS, the City of Coweta agrees to provide for satisfactory maintenance after completion and to furnish the necessary right-of-way clear and unobstructed; and

WHEREAS, the City of Coweta has required matching funds available and further agrees to deposit with the Oklahoma Department of Transportation said matching funds within thirty (30) days after approval by the Federal Highway Administration.

THEREFORE, BE IT RESOLVED by the City Council of the City of Coweta, Oklahoma that:

SECTION 1 the Indian Nations Council of Governments is hereby requested to program this project into the Transportation Improvement Program for the Tulsa Transportation Management Area if this project is selected for funding.

SECTION 2 upon inclusion in the Transportation Improvement Program, the Oklahoma Transportation Commission is hereby requested to concur in the programming and selection of this project and to submit the same to the Federal Highway Administration for its approval.

SECTION 3 the City Manager is directed to make application for Transportation Alternatives Program funding for the above described project and obtain all documents and signatures necessary to make such application.

This Resolution is approved in open meeting by the City Council of the City of Coweta on this 2nd day of November 2020.

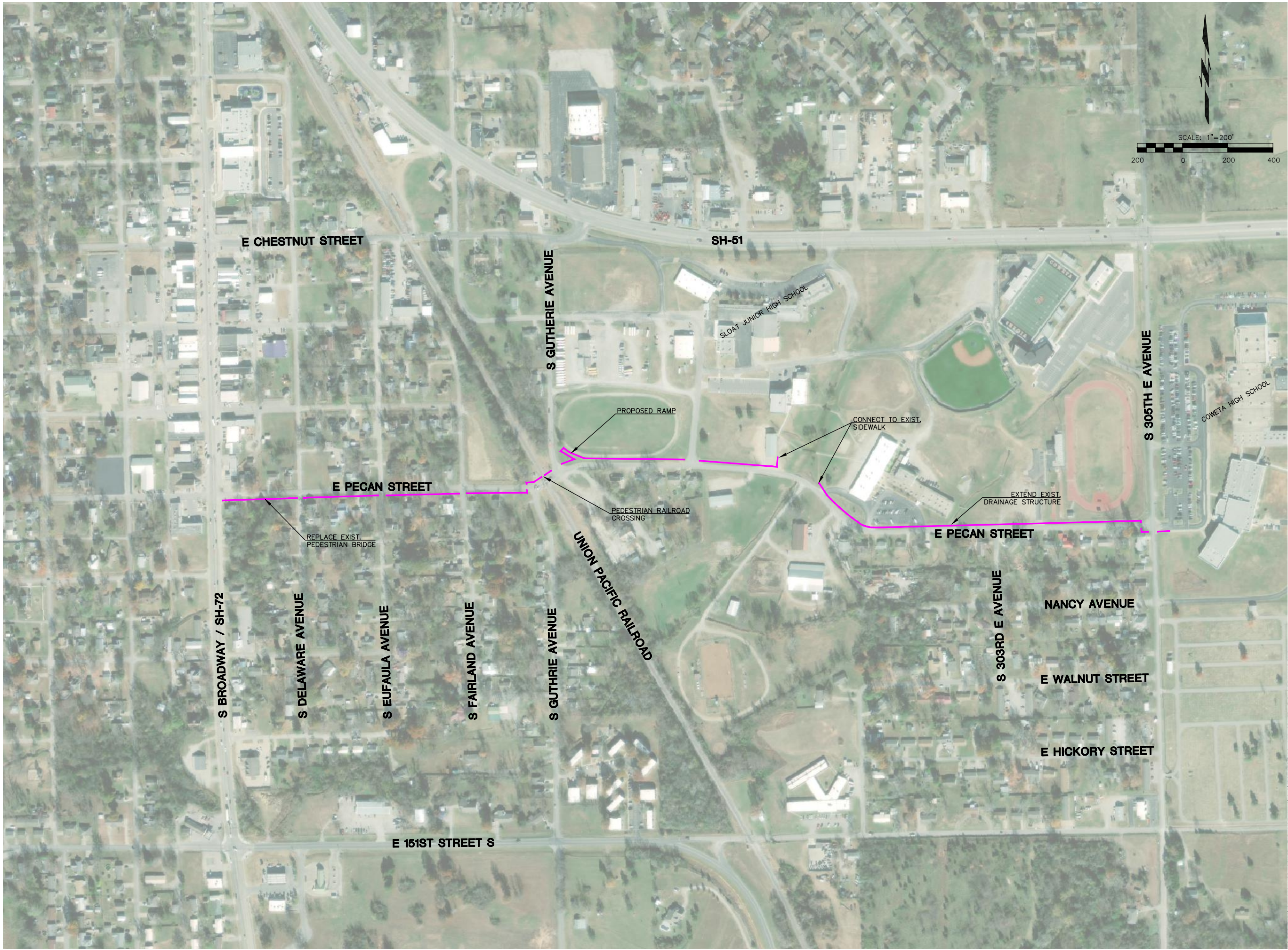
Evette Morris, Mayor

ATTEST:

APPROVED:

Julie Casteen, City Clerk

Ronald D. Cates, City Attorney



PRELIMINARY
NOT FOR CONSTRUCTION

TAP SIDEWALKS
PROPOSED SIDEWALKS
COWETA, WAGONER COUNTY, OKLAHOMA

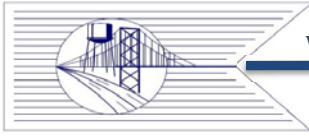
**CONCEPTUAL
PLAN**

DESIGNED BY	RPR
DRAWN BY	LKN
REVIEWED BY	SKF
PROJECT NUMBER	
DATE	10/21/2020

REVISIONS

SHEET NUMBER
1

G:\PROJECTS\20-949 WDB-COWETA TAP SIDEWALKS\GAD\CONCEPT\20-949 COWETA TAP SIDEWALKS.DWG



WDB ENGINEERING

WDB Engineering

6330 SE 74th St
OKLAHOMA CITY, OK 73135
405.741.7090 - Office
405.741.7094 - Fax



PROJECT NAME TAP SIDEWALKS

DESCRIPTION SIDEWALK IMPROVEMENTS

LOCATION COWETA, OKLAHOMA

PHASE CONCEPTUAL DESIGN

DATE 10/28/2020

ITEM NUMBER	ITEM	DESCRIPTION	QUANTITY	UNIT	UNIT COST	TOTAL COST
E PECAN STREET FROM S BROADWAY (SH-72) TO S 305TH E AVENUE (4200LF)						
1	201(A)	CLEARING AND GRUBBING	1	LSUM	10,000.00	10,000.00
2	202(H)	EARTHWORK	1	LSUM	50,000.00	50,000.00
3	220	SWPPP DOCUMENTATION AND MANAGEMENT	1	LSUM	3,000.00	3,000.00
4	230(A)	SOLID SLAB SODDING	4200	SY	5.00	21,000.00
5	303(A)	AGGREGATE BASE TYPE A	350	CY	75.00	26,250.00
6	402(A)	TRAFFIC BOUND SURFACE COURSE	420	TON	45.00	18,900.00
7	610(A)	4" CONCRETE SIDEWALK	2160	SY	60.00	129,600.00
8	610(B)	6" CONCRETE DRIVEWAY	530	SY	100.00	53,000.00
9	610(I)	TACTILE WARNING DEVICE-NEW	160	SF	35.00	5,600.00
10	619(B)	REMOVALS	1	LSUM	15,000.00	15,000.00
11	641	MOBILIZATION	1	LSUM	55,000.00	55,000.00
12	642(A)	CONSTRUCTION STAKING LEVEL 1	1	LSUM	7,500.00	7,500.00
13	850(A)	SHEET ALUMINUM SIGNS	35	SF	50.00	1,750.00
14	855(A)	TRAFFIC STRIPE	336	LF	10.00	3,360.00
15	880(J)	CONSTRUCTION TRAFFIC CONTROL	1	LSUM	7,500.00	7,500.00
17	SP	20' PEDESTRIAN BRIDGE W/FOUNDATIONS	1	LSUM	75,000.00	75,000.00
18	SP	PEDESTRIAN RAILROAD CROSSING	1	LSUM	80,000.00	80,000.00
		SUBTOTAL				562,460.00
		CONTINGENCY (30%)				168,738.00
		CONSTRUCTION TOTAL				731,198.00
		SURVEY, GEOTECH, ENGINEERING, AND CONSTRUCTION ADMINISTRATION				124,500.00
		PROJECT TOTAL				855,698.00



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Mémorandum

To: Honorable Mayor and Members of the City Council
From: Roger Kolman, City Manager
Re: Employee Incentive
Date: 11/2/2020

BACKGROUND

As discussed at a prior city council meeting, most of Coweta's current employees continuously served from the beginning of the pandemic through today. Those employees, from all departments, maintained their composure and continued to provide excellent service to our customers despite the confusion that surrounded Covid-19 and the extent of the danger to them individually. Thankfully, there have been only a couple of Coweta's employees that have been stricken with the virus, despite the levels of potential exposure that each have experienced daily.

As recognition for their faithful service during such perilous times as well as to incentivize a continuation of same, staff proposes to provide each current full-time employee that served the citizens during this time with an incentive payment of \$750. Full-time employees joining Coweta after March 1, and part time employees, would receive a pro-rata amount based upon time of service. Funding for this stipend will come from CARES Act funding already received by the City of Coweta as follows:

Dept	Total
01-002	1,800.00
01-003	2,600.00
01-006	1,800.00
01-007	20,200.00
01-008	900.00
01-009	7,800.00
01-011	2,800.00
01-013	1,800.00
01-014	1,200.00
01-015	3,500.00
01-018	2,600.00
04-031	1,800.00
04-032	3,500.00
04-033	4,400.00
04-034	900.00
04-035	2,100.00
08-060	9,600.00
	69,300.00

STAFF RECOMMENDATION

Staff recommends approval for the payment of a Covid-19 service incentive as discussed.

ATTACHMENTS



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Memorandum

To: Honorable Mayor and City Council

From: Julie Casteen, Assistant City Manager

Re: Supplemental Appropriations for Governmental Funds

Date: November 2, 2020

BACKGROUND

The City has expenditures and projects that were not anticipated in the Fiscal Year 2020-2021 budget that require appropriation. In addition, Oneta Power has made donations totaling \$17,560 for various Public Safety and Animal Shelter needs. Furthermore, MedPharm had donated \$600 for the Animal Shelter.

	<u>Supplemental Appropriation</u>	<u>Fund/Dept</u>
Salaries (COVID-19 Stipend)	\$47,000.00	General/All
Active Shooter Supplies	\$1,760.00	General/Police
Protective Safety Gear	\$8,000.00	General/Police
Animal Shelter Supplies	\$3,000.00	General/Animal Control
Rescue Dog Supplies	\$3,000.00	General/Fire
Engineering Services	\$15,000.00	General/Community Development
Street Repairs	\$2,400.00	General/Streets
Flood Repairs	\$10,000.00	General/Streets
Transfer In from Capital Improvement Fund	\$47,000.00	General
Transfer Out to General Fund	\$47,000.00	Capital Improvement
Transfer Out to PWA	\$12,700.00	Capital Improvement
Transfer Out to Ambulance Fund	\$9,600.00	Capital Improvement
Library Interior Remodel	\$30,000.00	Capital Improvement
Incode Transaction Fees	\$1,500.00	Rural Fire

STAFF RECOMMENDATION

Staff recommends approval of supplemental appropriations per Resolution 2020-31.

Attachments:

Resolution 2020-31

**CITY OF COWETA, OKLAHOMA
RESOLUTION 2020-31**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COWETA, OKLAHOMA, ADOPTING AMENDMENTS TO THE ANNUAL APPROPRIATIONS FOR THE BUDGET OF THE CITY OF COWETA, OKLAHOMA, FOR FISCAL YEAR ENDING JUNE 30, 2021.

WHEREAS, the City of Coweta has received monies not anticipated that have not been appropriated in the budget for fiscal year 2020-2021; and

WHEREAS, the City of Coweta has need for unexpected expenditures that were not appropriated in the adopted budget for fiscal year 2020-2021; and

WHEREAS, the City of Coweta, Oklahoma is required to make supplemental appropriations for revenue sources and expenditures not appropriated in the budget.

NOW THEREFORE BE IT RESOLVED BY THE COWETA CITY COUNCIL that the following supplemental appropriations be made:

SEE ATTACHED EXHIBIT A

PASSED BY THE CITY COUNCIL FOR THE CITY OF COWETA, OKLAHOMA, and signed by the Mayor this 2nd Day of November 2020.

Evette Young, Mayor

Attest:

Approved as to form:

Julie Casteen, City Clerk

Ronald D. Cates, City Attorney

**RESOLUTION 2020-31
EXHIBIT A**

FUND	ACCOUNT #	DESCRIPTION	AMOUNT	REASON FOR EXPENDITURE	FUNDING SOURCE	FUND		
						BALANCE AMOUNT	REVENUE AMOUNT	REVENUE ACCOUNT
General Fund	01-5101.002	Salaries	\$1,800	COVID Stipend	Transfer		\$1,800	01-04.03.14
General Fund	01-5101.003	Salaries	2,600	COVID Stipend	Transfer		2,600	01-04.03.14
General Fund	01-5101.006	Salaries	1,800	COVID Stipend	Transfer		1,800	01-04.03.14
General Fund	01-5101.007	Salaries	20,200	COVID Stipend	Transfer		20,200	01-04.03.14
General Fund	01-5101.008	Salaries	900	COVID Stipend	Transfer		900	01-04.03.14
General Fund	01-5101.009	Salaries	7,800	COVID Stipend	Transfer		7,800	01-04.03.14
General Fund	01-5101.011	Salaries	2,800	COVID Stipend	Transfer		2,800	01-04.03.14
General Fund	01-5101.013	Salaries	1,800	COVID Stipend	Transfer		1,800	01-04.03.14
General Fund	01-5101.014	Salaries	1,200	COVID Stipend	Transfer		1,200	01-04.03.14
General Fund	01-5101.015	Salaries	3,500	COVID Stipend	Transfer		3,500	01-04.03.14
General Fund	01-5101.018	Salaries	2,600	COVID Stipend	Transfer		2,600	01-04.03.14
General Fund	01-5204.007	Minor Tools & Equipment	1,760	Active Shooter supplies	Oneta Power Donation		1,760	01-04.03.14
General Fund	01-5404.007	Machinery & Equipment	8,000	Protective Gear	Oneta Power Donation		8,000	01-04.03.14
General Fund	01-5207.008	Animal Supplies	2,400	Shelter Supplies	Oneta Power Donation		2,400	01-04.03.14
General Fund	01-5207.008	Animal Supplies	600	Shelter Supplies	MedPharm Donation		600	01-04.03.14
General Fund	01-5207.009	Animal Supplies	3,000	Rescue dog supplies	Oneta Power Donation		3,000	01-04.03.14
General Fund	01-5325.011	Contracted Services	15,000	Engineering Services	Fund Balance	\$15,000		
General Fund	01-5210.015	Street Repair Materials	2,400	Street Repairs	Oneta Power Donation		2,400	01-04.03.14
General Fund	01-5325.015	Contracted Services	10,000	Flood Repairs	Fund Balance	\$10,000		
Total General Fund			\$90,160			\$25,000	\$65,160	
Capital Imp Fund	12-5501.100	Transfer Out	\$47,000	Transfer for COVID Stipend	Fund Balance	\$47,000		
Capital Imp Fund	12-5504.100	Transfer Out	12,700	Transfer for COVID Stipend	Fund Balance	12,700		
Capital Imp Fund	12-5508.100	Transfer Out	9,600	Transfer for COVID Stipend	Fund Balance	9,600		
Capital Imp Fund	12-5405.018	Building & Improvements	30,000	Interior Remodel	Fund Balance	30,000		
Capital Imp Fund					Care Act Reimbursement		\$570,714	12-04.03.23
Total Capital Imp Fund			\$99,300			\$99,300	\$570,714	
Rural Fire Fund	13-5325.095	Contracted Services	\$1,500	Transaction Fees	Fund Balance	\$1,500		
Total Rural Fire Fund			\$1,500			\$1,500	\$0	
TOTAL ALL GOVERNMENTAL FUNDS			\$190,960			\$125,800	\$635,874	

DATE APPROVED BY CITY COUNCIL: _____
CITY MANAGER: _____