



P.O. BOX 850 | COWETA, OKLAHOMA 74429 | PH. (918) 486-2189 | FAX (918) 486-5366 | www.cityofcoweta-ok.gov

AGENDA - REGULAR MEETING

**COWETA CITY COUNCIL
COWETA CITY HALL, 310 S. BROADWAY
MONDAY, OCTOBER 4, 2021 6:00 P.M.**

MEETING PROCEDURE: Comments on all scheduled agenda items will be heard immediately following the presentation by staff or the petitioner. Please wait until you are recognized by the Mayor and keep your comments as brief as possible. Individuals addressing the City Council must identify themselves by name prior to making any comments. The City Council will act on an agenda item after comments from staff and the City Council have been heard.

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

EVETTE YOUNG _____
HAROLD CHANCE _____
NAOMI HOGUE _____
LOGAN BROWN _____
RANDY WOODWARD _____

IV. GENERAL CITY COUNCIL COMMENTS

(During the General City Council Comments section of the agenda, the City Council shall make no decision or take any action except as to request the City Manager to schedule the matter for Council discussion at a later date.)

V. CONSENT

(All matters under the "Consent Calendar" are considered by the City Council to be routine and will be enacted by one motion. Any Councilmember may, however, remove an item from consent by request.)

1. 2022 COWETA MUNICIPAL COURT CALENDAR

APPROVAL OF THE 2022 COWETA MUNICIPAL COURT CALENDAR. (JULIE CASTEEN, ASSISTANT CITY MANAGER)

Documents:

[211004 COWETA MUNICIPAL COURT CALENDAR.PDF](#)

2. 2022 HOLIDAY CALENDAR

APPROVAL OF THE 2022 HOLIDAY CALENDAR FOR THE CITY OF COWETA. (JULIE CASTEEN, ASSISTANT CITY MANAGER)

Documents:

[211004 COWETA HOLIDAY CALENDAR.PDF](#)

3. 2022 MEETING SCHEDULES

APPROVAL OF THE 2022 REGULAR PUBLIC MEETING DATES SCHEDULE OF THE COWETA CITY COUNCIL, COWETA PLANNING COMMISSION, COWETA BOARD OF ADJUSTMENT AND THE COWETA LIBRARY BOARD. (JULIE CASTEEN, ASSISTANT CITY MANAGER)

Documents:

[211004 COWETA MEETING SCHEDULE.PDF](#)

4. MINUTES OF THE REGULAR MEETING

APPROVAL OF THE MINUTES OF THE COWETA CITY COUNCIL REGULAR MEETING HELD ON SEPTEMBER 13, 2021. (JULIE CASTEEN, ASSISTANT CITY MANAGER)

Documents:

[210913 MINUTES OF THE CITY COUNCIL.PDF](#)

VI. PROCLAMATIONS/PRESENTATIONS

1. PRESENTATION OF COWETA CONNECTIONS ONLINE EPISODE

PRESENTATION OF EPISODE 1 OF THE COWETA CONNECTIONS ONLINE VIDEO SERIES. (ROGER KOLMAN, CITY MANAGER)

VII. OLD BUSINESS

1. ROLAND PARK IMPROVEMENTS - PHASE ONE

DISCUSSION AND POSSIBLE ACTION ON THE APPROVAL OF THE BID PACKAGE FOR ROLAND PARK IMPROVEMENTS – PHASE I AND DIRECTION FOR STAFF TO BEGIN THE PUBLIC BID PROCESS. (MARK SEIBOLD, COMMUNITY DEVELOPMENT DIRECTOR)

Documents:

[211004 STAFF REPORT ROLAND PARK BID.PDF](#)
[184500600_COWETA.PDF](#)

2. CZ 21-06 SUP

DISCUSSION AND POSSIBLE ACTION ON CZ 21-06 SUP, A REQUEST FOR APPROVAL OF A SPECIFIC USE PERMIT FOR A SPRAY-PAINTING AND WELDING SHOP IN AN EXISTING BUILDING ON PROPERTY LOCATED AT 26319 EAST STATE HIGHWAY 51, IN SECTION 26, TOWNSHIP 18 NORTH, RANGE 15 EAST OF THE INDIAN BASE AND MERIDIAN, WAGONER COUNTY, OKLAHOMA. (MARK SEIBOLD, COMMUNITY DEVELOPMENT DIRECTOR)

Documents:

[211004 STAFF REPORT CZ 21-06 SUP.PDF](#)
[CZ 21-06 SUP SITE PLAN LAYOUT.PDF](#)
[CZ 21-06 SUP AERIAL VIEW WITH FLOODPLAN.PDF](#)
[CZ 21-06 SUP LOCATION MAP.PDF](#)
[CZ 21-06 SUP ZONING MAP.PDF](#)
[CZ 21-06 SUP SURVEY.PDF](#)
[LANDSCAPE 092721.PDF](#)
[AS100 SITE PLAN-AS100 090321.PDF](#)

3. EXTENSION OF CONTRACT AWARD PERIOD

DISCUSSION AND POSSIBLE ACTION ON THE EXTENSION OF THE CONTRACT AWARD PERIOD FOR THE GRAVITY SEWER AND LIFT STATION IMPROVEMENTS PROJECT FOR AN ADDITIONAL 15 DAYS IN ACCORDANCE WITH 61 O.S. §111 . (ROGER KOLMAN, CITY MANAGER)

Documents:

[211004 STAFF REPORT EXTENSION OF TIME FOR AWARD.PDF](#)

4. ORDINANCE 849 AMENDING PART 7, CHAPTER 5

DISCUSSION AND POSSIBLE ACTION ON THE ADOPTION OF ORDINANCE 849, AN ORDINANCE OF THE CITY OF COWETA, OKLAHOMA, AMENDING PART 7, FINANCE AND TAXATION, CHAPTER 5, USE TAX, OF THE CODE OF ORDINANCES OF THE CITY OF COWETA, OKLAHOMA, SPECIFICALLY AMENDING SAME BY CORRECTING THE TITLE OF SECTION 5-503, EXCISE TAX ON STORAGE, USE OR OTHER CONSUMPTION OF INTANGIBLE, PERSONAL PROPERTY LEVIED, TO PROVIDE EXCISE TAX ON STORAGE, USE OR OTHER CONSUMPTION OF TANGIBLE, PERSONAL PROPERTY LEVIED, AMENDING SECTION 5-503 BY INCREASING THE RATE OF TAX TO FOUR PERCENT (4%) OF THE PURCHASE PRICE, AMENDING SECTION 5-504, PURPOSE OF REVENUES, TO PROVIDE THAT THE ONE-PERCENT INCREASE (1%) IN THE USE TAX SHALL BE UTILIZED SOLELY FOR PURPOSES SET FORTH IN SECTION 7 OF THE CITY OF COWETA SPECIAL SALES TAX ORDINANCE NO. 844; REPEALING ALL PRIOR ORDINANCES TO THE CONTRARY; PROVIDING FOR SEVERABILITY; AND DECLARING AN EMERGENCY. (ROGER KOLMAN, CITY MANAGER)

Documents:

[211004 STAFF REPORT ORDINANCE 849.PDF](#)
[211004 ORDINANCE 849.PDF](#)

5. DECLARATION OF AN EMERGENCY ORDINANCE 849

DISCUSSION AND POSSIBLE ACTION TO DECLARE AN EMERGENCY REGARDING ORDINANCE NO. 849 MAKING IT EFFECTIVE IMMEDIATELY UPON PASSAGE AND APPROVAL.

6. ONE FOR COWETA PROJECTS

DISCUSSION AND POSSIBLE ACTION ON THE PRIORITIZATION OF PROJECTS FOR THE ONE FOR COWETA PROPOSITION. (ROGER KOLMAN, CITY MANAGER)

Documents:

[211004 STAFF REPORT ONE FOR COWETA PROJECTS.PDF](#)
[211004 ONE FOR COWETA PROJECTS.PDF](#)

7. AMBULANCE SERVICE PROGRAM

DISCUSSION REGARDING PROPOSED AMENDMENTS TO PART 8,
CHAPTER 5 OF THE COWETA CITY CODE PERTAINING TO AMBULANCE
SERVICE. (ROGER KOLMAN, CITY MANAGER)

Documents:

[211004 STAFF REPORT AMBULANCE ORDINANCE.PDF](#)
[211004 ORDINANCE 848 AMBULANCE SERVICE.PDF](#)

VIII. EXECUTIVE SESSION

(Pursuant to 25 O.S. Section 307 the City Council may enter into executive session for the purposes specifically provided in this section.)

1. DISCUSSION

REQUEST FOR AN EXECUTIVE SESSION FOR THE PURPOSES OF
CONFIDENTIAL COMMUNICATIONS AND DISCUSSIONS RELATED TO THE
EMPLOYMENT, SALARY AND BENEFITS OF INDIVIDUAL SALARIED PUBLIC
OFFICERS AND EMPLOYEES (CITY MANAGER), IN ACCORDANCE WITH 25
O.S.307.B.1.

2. POSSIBLE ACTION

THE CITY COUNCIL MAY TAKE ANY ACTION DEEMED NECESSARY BY THE
CITY COUNCIL ARISING OUT OF THE DISCUSSIONS IN THE FOREGOING
EXECUTIVE SESSION.

IX. NEW BUSINESS

(Business which was not foreseen prior to the posting of the agenda.)

X. ADJOURNMENT

**IF YOU REQUIRE A SPECIAL ACCOMMODATION PURSUANT TO THE AMERICANS WITH
DISABILITIES ACT, PLEASE NOTIFY CITY HALL BY 9:00 A.M. ON THE DATE OF THE
MEETING.**

**COWETA MUNICIPAL COURT
2022 CALENDAR**

**Thursdays
2:30 p.m. Adults
3:30 p.m. Juveniles**

January	6, 13, 20, 27
February	3, 10, 17, 24
March	3, 10, 17, 24
April	7, 14, 21, 28
May	5, 12, 19, 26
June	2, 16, 23
July	7, 14, 21, 28
August	4, 11, 18, 25
September	1, 8, 15, 22
October	6, 13, 20, 27
November	3, 17
December	1, 8, 15

**CITY OF COWETA/COWETA PUBLIC WORKS AUTHORITY
2022 HOLIDAY SCHEDULE**

February 21, 2022 (Monday)	President's Day
April 15, 2022 (Friday)	Good Friday
May 30, 2022 (Monday)	Memorial Day
July 4, 2022 (Monday)	Independence Day
September 5, 2022 (Monday)	Labor Day
November 11, 2022 (Friday)	Veteran's Day
November 24, 2022 (Thursday)	Thanksgiving Day
November 25, 2022 (Friday)	Day after Thanksgiving
December 23, 2022 (Friday)	Christmas Eve (Observed)
December 26, 2022 (Monday)	Christmas Day (Observed)

THERE WILL BE NO TRASH SERVICE ON THE ABOVE DATES

**COWETA CITY COUNCIL • COWETA PUBLIC WORKS AUTHORITY
COWETA INDUSTRIAL DEVELOPMENT AUTHORITY
COWETA CITY HALL • 310 S BROADWAY, COWETA, OK**

1st Monday of Each Month • 6:00 p.m.

January 03, 2022	May 02, 2022	September 12, 2022 (2 nd Monday)
February 07, 2022	June 06, 2022	October 03, 2022
March 07, 2022	July 11, 2022 (2 nd Monday)	November 07, 2022
April 04, 2022	August 01, 2022	December 05, 2021

**COWETA PLANNING COMMISSION
COWETA CITY HALL • 310 S BROADWAY, COWETA, OK
3rd Monday of Each Month • 6:00 p.m.**

January 17, 2022	May 16, 2022	September 19, 2022
February 22, 2022 (3 rd Tuesday)	June 20, 2022	October 17, 2022
March 21, 2022	July 18, 2022	November 21, 2022
April 18, 2022	August 15, 2022	December 19, 2022

**COWETA BOARD OF ADJUSTMENT
COWETA CITY HALL • 310 S BROADWAY COWETA, OK**

In accordance with 11 O.S. 44-102 and Chapter 21 Section 2120 of the Coweta Zoning Code, meetings of the Coweta Board of Adjustment shall be held at the call of the chairman and at such other times as the board of adjustment may determine.

**COWETA LIBRARY BOARD
COWETA PUBLIC LIBRARY • 120 E SYCAMORE, COWETA, OK
TUESDAY, 7:00 p.m.**

January 25, 2022
April 26, 2022
June 28, 2022
September 27, 2022

**MINUTES OF THE COWETA CITY COUNCIL REGULAR MEETING
SEPTEMBER 13, 2021 6:00 P.M.**

The members of the Coweta City Council met in regular session on Monday, September 13, 2021 at 6:00 p.m. in the Coweta City Hall, 310 S Broadway, Coweta, Oklahoma

COUNCILMEMBERS PRESENT: Evette Young, Harold Chance, Logan Brown, Randy Woodward.

COUNCILMEMBERS ABSENT: Naomi Hogue.

I. CALL TO ORDER

The meeting was called to order by Mayor Young.

II. Pledge of Allegiance given

III. ROLL CALL

Roll call taken. Councilmembers were present as shown above.

IV. GENERAL CITY COUNCIL COMMENTS

The Mayor reminded everyone of the upcoming sales tax election and the Fall Festival.

V. CONSENT

Motion by Harold Chance, second by Randy Woodward to approve the consent calendar items:

1. Affirmation of the City Manager's approval of change orders No. 1 and No. 2 in favor of A&A Asphalt related to the S. 289th E Avenue project, increasing the cost of the project from \$96,527.00 to \$115,193.35.
2. Minutes of the Coweta City Council Regular Meeting held on August 2, 2021.

Aye: Harold Chance
Randy Woodward
Evette Young
Logan Brown

VI. Presentation

1. Coweta's Communication Strategy

Public Information Officer Mandy Vavrinak presented the City's new communication strategy and provided a scheduling calendar for the promotion of events and informational topics to share on social media with the general public.

**MINUTES OF THE COWETA CITY COUNCIL REGULAR MEETING
SEPTEMBER 13, 2021 6:00 P.M.**

2. FirstStep Pavement Management Program

City Manager Roger Kolman presented information on the FirstStep Pavement Management program that will allow the City to prioritize and budget for roadway maintenance needs. The program evaluated and identified existing pavement conditions, providing GIS data that can be viewed and sorted to better plan for critical repairs, and identify areas for preventative maintenance to help reduce future repair costs.

VII. Old Business

1. Purchase of Fire Engine

Fire Chief Jerry Burtner presented information on the purchase of a fire engine from HME Ahrens-Fox Manufacturing to replace the current 20-year-old engine.

Motion by Harold Chance, second by Evette Young to approve the purchase of a fire engine from HME Ahrens-Fox Manufacturing in the amount of Four Hundred Seven Thousand Dollars and No Cents (\$407,000.00) using State of Oklahoma purchasing contract SW0240.

Aye: Harold Chance
Evette Young
Logan Brown
Randy Woodward

2. Purchase of Fire Rescue

Chief Burtner discussed the purchase of a medium-duty Rescue truck from Deep South Fire Trucks to replace the existing 15-year-old light-duty Rescue truck.

Motion by Randy Woodward, second by Harold Chance to approve the purchase of a medium-duty Rescue apparatus from Deep South Fire Trucks, Inc. in the amount of Two Hundred Sixty-One Thousand Forty-Two Dollars and No Cents (\$261,042.00) using State of Oklahoma purchasing contract SW0240.

Aye: Randy Woodward
Harold Chance
Evette Young
Logan Brown

3. Ordinance 847 Amending Part 4 Section 4-112

Roger Kolman discussed the need to revise the City Code to include cats in the number of animals that are owned and kept within the city limits. The current code allows for no more than three (3) dogs over three (3) months of age, with no limit on the number of cats. After discussion was held regarding the appropriate number of cats and dogs that should be

**MINUTES OF THE COWETA CITY COUNCIL REGULAR MEETING
SEPTEMBER 13, 2021 6:00 P.M.**

allowed, it was determined that a combination of up to five (5) cats and dogs should be allowed.

Motion by Randy Woodward, second by Harold Chance to adopt Ordinance 847, and Ordinance of the City of Coweta, Oklahoma amending part 4 Section 4-112 Kennel Permits of the Coweta City Code; providing for repealer, severability and declaring an emergency, with a change to the number of allowed dogs or cats, or combination of both from three (3) to five (5).

Aye: Randy Woodward
Harold Chance
Evette Young
Logan Brown

4. Declaration of an Emergency Ordinance 847

Discussion was held regarding possible action declaring an emergency for Ordinance No. 847 making it effective immediately upon passage and approval.

Motion by Harold Chance, second by Randy Woodward, to declare an emergency for Ordinance No. 847, making it effective immediately upon passage and approval.

Aye: Randy Woodward
Harold Chance
Evette Young
Logan Brown

5. Interagency Agreement

Roger Kolman discussed an agreement with the Oklahoma Water Resources Board to provide a hydrographic survey of the oxbow off the Verdigris River that is the source of Coweta's raw water supply.

Motion by Evette Young, second by Harold Chance to approve the agreement with the Oklahoma Water Resources Board at a cost of \$13,638.00.

Aye: Evette Young
Harold Chance
Logan Brown
Randy Woodward

6. Amendment of Agreement

Roger Kolman presented an amendment to the Agreement of Compromise, Settlement and Release dated December 28, 2017, between the City of Coweta and the Coweta Public Works Authority and Wagoner County Rural Water District No. 5 (RWD5). The First

**MINUTES OF THE COWETA CITY COUNCIL REGULAR MEETING
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Amendment to the agreement would allow the City to provide water service to a property outside of the city limits that cannot feasibly be served by RWD5. The property owner would pay the required royalty and normal service installation costs.

Motion by Logan Brown, second by Harold Chance to approve the First Amendment to the Agreement of Compromise, Settlement and Release dated December 28, 2017, between the City of Coweta and the Coweta Public Works Authority and Wagoner County Rural Water District No. 5.

Aye: Logan Brown
Harold Chance
Randy Woodward
Evette Young

7. Resolution 2021-27 Public Infrastructure

Roger Kolman presented information on public infrastructure completed by the developer for Coweta Trails within the right of way for South 273rd East Avenue, including grading, paving and drainage.

Motion by Evette Young second by Harold Chance, to adoption Resolution 2021-27, a Resolution of the City Council of the City of Coweta, Oklahoma accepting as dedicated public improvements certain paving, grading and drainage improvements as shown on the ALTA survey for the Coweta Trails development located in Section 35, Township 18 North, Range 15 East of the Indian Base and Meridian, Wagoner County, State of Oklahoma.

Aye: Evette Young
Harold Chance
Logan Brown
Randy Woodward

8. CDBG Grant Award

Julie Casteen, Assistant City Manager, presented information on the 2021 CDBG Grant award for water system improvements.

Motion by Harold Chance, second by Randy Woodward to accept a CDBG grant in the amount of \$299,99.00 for water system improvements and authorize the Mayor and City Manager to execute documents related to the grant contract (18229 CDBG 21).

Aye: Harold Chance
Randy Woodward
Evette Young
Logan Brown

**MINUTES OF THE COWETA CITY COUNCIL REGULAR MEETING
SEPTEMBER 13, 2021 6:00 P.M.**

9. Resolution 2021-25 Regarding Budget Amendments FY 21-22

Julie Casteen presented information on proposed budget amendments, including the rollover of encumbrances from fiscal year 2021.

Motion by Harold Chance, second by Randy Woodward to adopt Resolution 2021-25, a resolution of the City Council of the City of Coweta, Oklahoma adopting amendments to the annual revenues and appropriations for the Budget of the City of Coweta, Oklahoma, for fiscal year ending June 30, 2022.

Aye: Harold Chance
Randy Woodward
Evette Young
Logan Brown

VIII. NEW BUSINESS

There was no new business.

IX. ADJOURNMENT

Mayor Young adjourned the meeting at 6:39 p.m.

Evette Young, Mayor

Julie Casteen, City Clerk



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Memorandum

To: Honorable Mayor, Members of the City Council/Board of Trustees
From: Mark Seibold, Community Development Director
Re: Roland Park Improvement Phase One
Date: 9/30/21

BACKGROUND

The masterplan that began in 2018 for Roland Park indicated a series of improvements that will improve the quality and experience of the park. Phase One of those improvements is expected to include:

- Storm water Improvements to grading and drainage in Northeast corner of Roland Park
- Repaving and striping of existing basketball court and modifications to basketball goals
- Trails and pedestrian bridges to connect the South side of the park to the North side of the park.
- Site lighting and signage
- Site grading and drainage to eliminate standing water conditions
- Security cameras within the park

The anticipated budget for this work is \$200,000

STAFF RECOMMENDATION

Staff recommends approval of the Phase One improvements.

ATTACHMENTS

Bid Documents showing the total improvements to the park.

DRAWING FILE NAME AND LOCATION: C:\18450600_CowetaRoad\INFRASTRUCTURE\CIVIL\DWG\COVERSHEET.dwg LAYOUT TAB: COVER SHEET
LAST SAVED BY: BTJ20 2/17/2020 8:17:59 AM
PLOTTED BY: BO TUMIREBE (ONLY VALID ON HARD COPY)

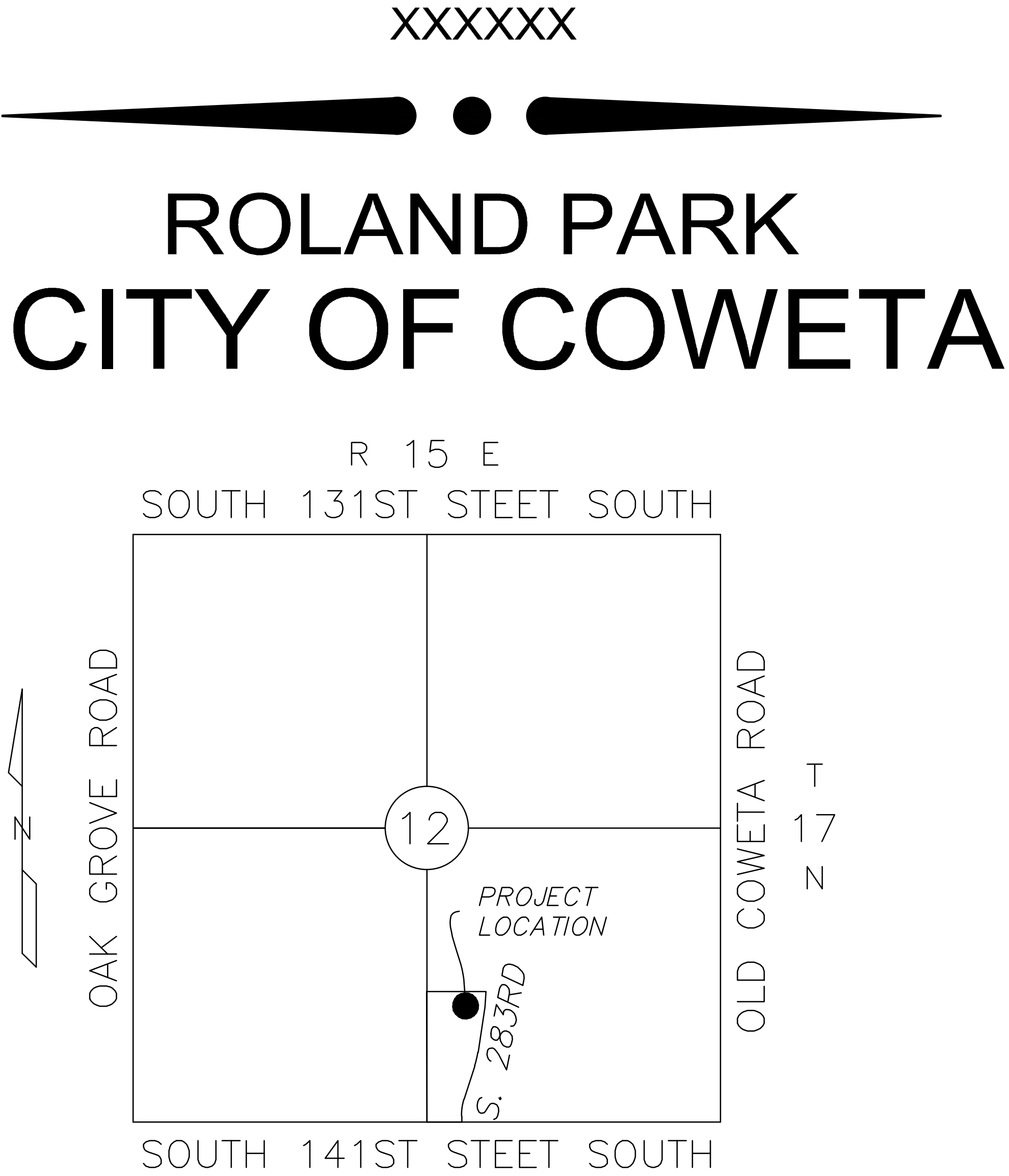
LEGEND (EXISTING)			
SYMBOLS	LINEWORK		
	FOUND IRON PIN		EASEMENT
	LIGHT POLE		CURB
	POWER POLE		INTERMEDIATE CONTOUR
	TELEPHONE PEDESTAL		INDEX CONTOUR
	TV PEDESTAL		SANITARY SEWER LINE
	MANHOLE		GAS LINE
	SANITARY SEWER CLEANOUT		WATER LINE (SPECIFY SIZE & TYPE)
	GAS METER		UNDERGROUND TELEPHONE
	GAS VALVE		UNDERGROUND ELECTRIC
	STORM SEWER PIPE		OVERHEAD ELECTRIC
	DOWN GUY		UNDERGROUND TELEVISION
	WATER VALVE		OVERHEAD TELEVISION
	FIRE HYDRANT ASSEMBLY		CHAIN LINK FENCE
	AIR RELEASE VALVE		WOOD FENCE
	FIRE DEPARTMENT CONNECTION		BARBED WIRE FENCE
	WATER METER		FIBER OPTIC
	SPRINKLER HEAD		RIGHT OF WAY
	ELECTRIC PEDESTAL		ROAD CENTERLINE
	GRATED INLET		
	DROP INLET		
	TREE		
	TREE TO BE REMOVED		

LEGEND (PROPOSED)	
SYMBOLS	LINEWORK
	EASEMENT
	CURB
	INTERMEDIATE CONTOUR
	INDEX CONTOUR
	SANITARY SEWER LINE
	GAS LINE
	WATER LINE
	UNDERGROUND TELEPHONE
	UNDERGROUND ELECTRIC
	OVERHEAD ELECTRIC
	FIBER OPTIC
	UNDERGROUND TELEVISION
	OVERHEAD TELEVISION
	CHAIN LINK FENCE
	WOOD FENCE
	BARBED WIRE FENCE
	BUILDING SET BACK
	RIGHT OF WAY
	PROPERTY LINE
	ROAD CENTERLINE
	

PROJECT INFORMATION

SITE ENGINEER: CRAFTON, TULL & ASSOCIATES .INC
MICHAEL WILLIAMS
201W. 5TH STREET, SUITE 302.
TULSA, OK 74103
(405)–787–6276

SITE OWNER/DEVELOPER: CITY OF COWETA
310 BROADWAY
COWETA, OK 74429



LOCATION MAP

COVER SHEET; GENERAL NOTES

- THE DESIGN, INSPECTION, AND CERTIFICATION OF ANY RETAINING WALL SHOWN OR REFERENCED HEREIN, INCLUDING BUT NOT LIMITED TO, SEGMENTAL RETAINING WALLS, MASS GRAVITY WALLS, GABION WALLS, ETC., GREATER THAN FORTY-EIGHT INCHES IN HEIGHT, SHALL BE BY CONTRACTOR. ANY RETAINING WALL DATA SHOWN OR REFERENCED HEREIN SHALL BE ONLY FOR COORDINATION OF THE WALL LOCATION AND ELEVATIONS.
- THE EXISTENCE AND LOCATION OF ANY UNDERGROUND UTILITY PIPES OR STRUCTURES SHOWN ON THESE DRAWINGS IS BASED ON A SEARCH OF THE AVAILABLE RECORDS. TO THE BEST OF OUR KNOWLEDGE THERE ARE NO EXISTING UTILITIES EXCEPT AS SHOWN ON THESE DRAWINGS. CRAFTON TULL ASSUMES NO RESPONSIBILITY REGARDING THE ACCURACY OF THE DEPICTED LOCATION(S) OF THE UNDERGROUND FACILITIES ON THESE DRAWINGS. CONTRACTOR IS RESPONSIBLE FOR THE LOCATION AND PROTECTION OF ANY OTHER FACILITIES NOT SHOWN ON THESE DRAWINGS. CONTRACTOR SHALL VERIFY LOCATION OF ALL FACILITIES BEFORE BEGINNING WORK.
- IN ACCORDANCE WITH GENERALLY ACCEPTED CONSTRUCTION PRACTICES, THE CONTRACTOR WILL BE SOLELY AND COMPLETELY RESPONSIBLE FOR CONDITIONS OF THE JOB SITE INCLUDING SAFETY OF ALL PERSONS AND PROPERTY DURING PERFORMANCE OF THE WORK. THIS REQUIREMENT WILL APPLY CONTINUOUSLY AND NOT BE LIMITED TO NORMAL WORKING HOURS. THE DUTY OF THE ENGINEER TO CONDUCT CONSTRUCTION REVIEW OF THE CONTRACTOR'S PERFORMANCE IS NOT INTENDED TO INCLUDE REVIEW OF THE ADEQUACY OF THE CONTRACTOR'S SAFETY MEASURES IN OR NEAR THE CONSTRUCTION SITE.
- THIS DOCUMENT AND THE IDEAS AND DESIGNS INCORPORATED HEREIN, AS AN INSTRUMENT OF PROFESSIONAL SERVICES, IS THE PROPERTY OF CRAFTON, TULL & ASSOCIATES, INC. AND IS NOT TO BE USED, IN WHOLE OR PART, FOR ANY OTHER PROJECT WITHOUT THE WRITTEN AUTHORIZATION OF CRAFTON, TULL & ASSOCIATES, INC.
- CONTRACTOR SHALL NOT CAUSE ANY LONG-TERM INCONVENIENCE TO THE PUBLIC, ADJACENT PROPERTY OWNERS, PEDESTRIANS, ETC. DURING CONSTRUCTION OF THIS PROJECT. CONTRACTOR SHALL PROVIDE ACCESS TO ALL ADJACENT PROPERTIES AT ALL TIMES DURING CONSTRUCTION.
- CONTRACTOR SHALL CONTACT THE ENGINEER FOR CLARIFICATION IF A DISCREPANCY OR INCONSISTENCY IS IDENTIFIED IN THE PLANS OR SPECIFICATIONS.
- CONTRACTOR IS RESPONSIBLE FOR THE DESIGN AND IMPLEMENTATION OF ALL SHEETING, SHORING, AND SPECIAL EXCAVATION MEASURES REQUIRED ON THE PROJECT WHICH ARE NECESSARY TO CONFORM TO OSHA, FEDERAL, STATE AND LOCAL REGULATIONS.
- CRAFTON TULL & ASSOCIATES, INC. (CTA) HAS NOT BEEN RETAINED BY THE OWNER FOR CONSTRUCTION ADMINISTRATION OR OBSERVATION SERVICES FOR THE WORK INDICATED ON THESE DRAWINGS. THEREFORE, CTA HEREBY NOTIFIES ALL PARTIES INVOLVED THAT CRAFTON, TULL & ASSOCIATES, INC. ASSUMES NO RESPONSIBILITY FOR THE INTERPRETATION, COORDINATION, OR ADMINISTRATION OF THESE DOCUMENTS AND/OR DEVIATIONS THEREOF. FURTHERMORE, CRAFTON, TULL & ASSOCIATES, INC. WILL NOT BE RESPONSIBLE FOR ANY EFFECTS THAT ANY CHANGES TO THESE DOCUMENTS MAY HAVE ON ANY RELATED TRADES, CONSTRUCTION SEQUENCES, OR OPERATION OF THE COMPLETED PROJECT EXCEPT AS SPECIFICALLY NOTED IN THE AGREEMENT BETWEEN CRAFTON, TULL & ASSOCIATES AND THE OWNER.
- 63 OKLAHOMA STATUTE ANNOTATED 63-981: ACTIVITY WITHIN SIX FEET OF HIGH VOLTAGE OVERHEAD LINE OR CONDUCTOR PROHIBITED:**
NO PERSON, FIRM, CORPORATION OR ASSOCIATION SHALL, INDIVIDUALLY OR THROUGH AN AGENT OR EMPLOYEE AND NO PERSON AS AN AGENT OR EMPLOYEE OF ANY PERSON, FIRM, CORPORATION OR ASSOCIATION, SHALL PERFORM OR PERMIT ANY AGENT OR EMPLOYEE TO PERFORM ANY FUNCTION OR ACTIVITY UPON ANY LAND, BUILDING, HIGHWAY, OR OTHER PREMISES, WHEN IT IS POSSIBLE DURING THE PERFORMANCE OF SUCH ACTIVITY FOR ANY PERSON OR EMPLOYEE ENGAGED IN PERFORMING WORK CONNECTED WITH OR RELATED TO SUCH FUNCTION OR ACTIVITY TO MOVE TO OR TO BE PLACED IN A POSITION WITHIN SIX (6) FEET OF ANY HIGH VOLTAGE OVERHEAD ELECTRICAL LINE OR CONDUCTOR, OR WHEN IT IS POSSIBLE FOR ANY PART OF ANY TOOL, EQUIPMENT, MACHINERY OR MATERIAL TO BE USED BY ANY SUCH PERSON OR EMPLOYEE TO BE BROUGHT WITHIN SIX (6) FEET OF ANY SUCH OVERHEAD HIGH VOLTAGE LINE OR CONDUCTOR THROUGH ANY LATERAL, VERTICAL OR SWINGING MOTION DURING THE PERFORMANCE OF SUCH FUNCTION OR ACTIVITY.

Sheet List Table

SHEET NUMBER	SHEET TITLE
C-001	COVER SHEET
C-002	SURVEY SHEET (BY OTHERS)
C-003	QUANTITIES SHEET
C-004	TYPICAL CROSS SECTION SHEET
C-101	DEMOLITION PLAN – NORTH
C-102	DEMOLITION PLAN – SOUTH
C-103	OVERALL SITE PLAN
C-104	SITE PLAN – NORTH
C-105	SITE PLAN – SOUTH
C-106	GRADING PLAN – NORTH
C-107	GRADING PLAN – SOUTH
C-108	UTILITY PLAN
C-109	DETAIL SHEET
C-201	P&P WATERLINE 1 SHEET
C-202	P&P WATERLINE 2 SHEET
C-203	P&P SANITARY SEWER LINE A
C-204	EROSION CONTROL PRE-DEVELOPED
C-205	EROSION CONTROL PRE-DEVELOPED SOUTH
C-206	EROSION CONTROL POST-DEVELOPED
C-207	EROSION CONTROL POST-DEVELOPED SOUTH
C-208	ERIOSION DETAIL SHEET

CITY OF COWETA STANDARDS

STD. NO	DESCRIPTION
W 07	TRENCH CONDITIONS
W 08	WATER LINE STREET CROSSING DETAIL
W 14	2" COMPOUND METER SETTING

ALL CONSTRUCTION TO BE IN STRICT ACCORDANCE WITH CURRENT CITY OF COWETA STANDARDS AND SPECIFICATIONS.



LOCATION OF UNDERGROUND UTILITIES SHOWN ARE APPROXIMATE AND HAVE NOT BEEN UNCOVERED FOR THE PURPOSE OF THESE PLANS. AT LEAST 48 HOURS PRIOR TO ANY EXCAVATION ON THE SITE, THE CONTRACTOR SHALL CALL OKLAHOMA ONE-CALL SYSTEM, INC. AT 1-800-522-6543.

PREPARED BY:

MICHAEL WILLIAMS P.E.
CRAFTON TULL

DATE

APPROVED BY:

CITY ENGINEER
ADVERTISEMENT DATE:

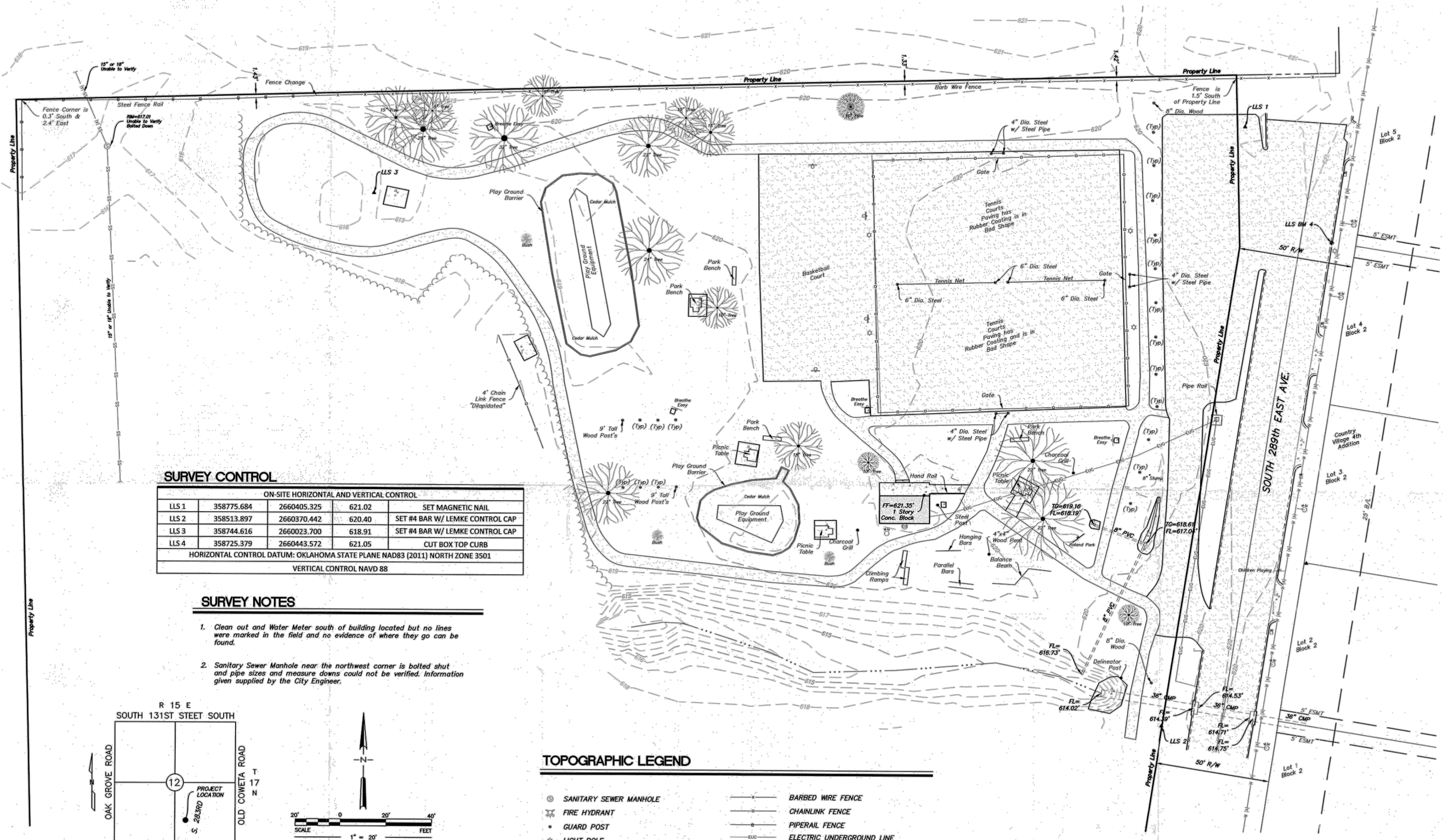
DATE

201 W. 5TH STREET, SUITE 302
TULSA, OKLAHOMA 74103

Crafton Tull
architecture | engineering | surveying

918.584.0347 | 918.584.3783 f
www.craftontull.com

CERTIFICATE OF AUTHORIZATION:
CA 973 (PELS) EXPIRES 4/30/2020

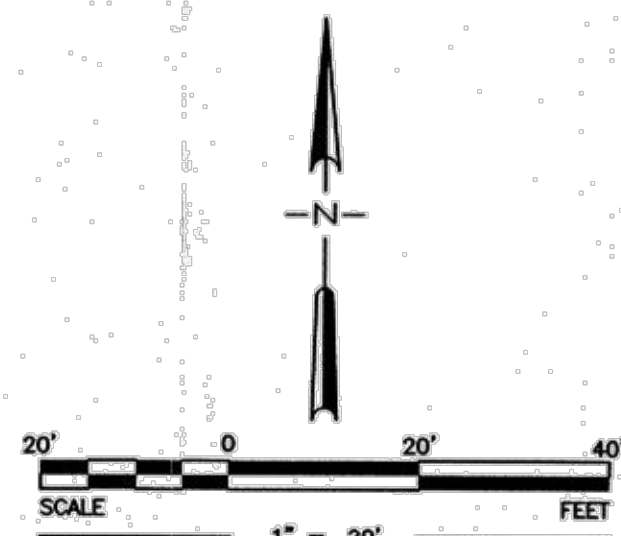
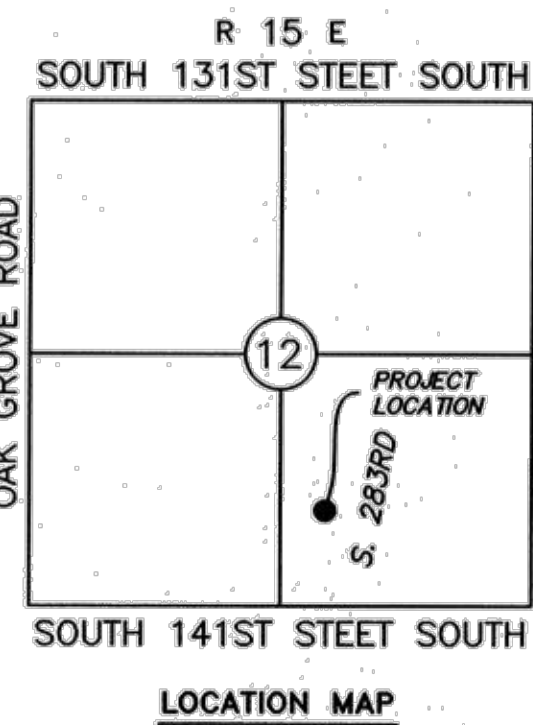


SURVEY CONTROL

ON-SITE HORIZONTAL AND VERTICAL CONTROL				
LLS 1	358775.684	2660405.325	621.02	SET MAGNETIC NAIL
LLS 2	358513.897	2660370.442	620.40	SET #4 BAR W/ LEMKE CONTROL CAP
LLS 3	358744.616	2660023.700	618.91	SET #4 BAR W/ LEMKE CONTROL CAP
LLS 4	358725.379	2660443.572	621.05	CUT BOX TOP CURB
HORIZONTAL CONTROL DATUM: OKLAHOMA STATE PLANE NAD83 (2011) NORTH ZONE 3501				
VERTICAL CONTROL NAVD 88				

SURVEY NOTES

- Clean out and Water Meter south of building located but no lines were marked in the field and no evidence of where they go can be found.
- Sanitary Sewer Manhole near the northwest corner is bolted shut and pipe sizes and measure downs could not be verified. Information given supplied by the City Engineer.



TOPOGRAPHIC LEGEND

- | | | | |
|---|-------------------------|----------|-----------------------------|
| ⊙ | SANITARY SEWER MANHOLE | —X— | BARBED WIRE FENCE |
| ⊕ | FIRE HYDRANT | —O— | CHAINLINK FENCE |
| • | GUARD POST | —B— | PIPERAIL FENCE |
| ⊙ | LIGHT POLE | —EUC— | ELECTRIC UNDERGROUND LINE |
| ⊙ | SANITARY SEWER CLEANOUT | —SS (A)— | SANITARY SEWER LINE (ATLAS) |
| ⊙ | ELECTRIC RISER | —SD— | STORM DRAIN LINE |
| ⊙ | SIGN | —W (A)— | WATER LINE (ATLAS) |
| ⊙ | WATER METER | —G/S— | GROUND SURFACE CONTOUR |
| ⊙ | MAILBOX | —C&G— | CURB AND GUTTER |
| ⊙ | BASKETBALL GOAL | —SDF— | SURFACE DRAINAGE FLOWLINE |
| ⊙ | ELECTRIC METER | —TDL— | TREE DRIP LINE |
| ⊙ | WATER VALVE BOX | —SL— | SHRUB LINE |
| | | —SE— | SPOT ELEVATION |
| | | —C— | CONCRETE |
| | | —A— | ASPHALT |

UTILITY WARNING:
The underground utilities shown have been located from record documents or field locations by the operator. The surveyor makes no guarantee that the underground utilities shown comprise all such utilities in the area either in service or abandoned. The surveyor further does not warrant that the underground utilities shown are in the exact location indicated although the surveyor does certify that they are located as accurately as possible from the information available. The surveyor has not physically located the underground utilities.

Utility elevations and sizes may have been measured under adverse field conditions. Upon exposing the utility, elevations and line sizes should be verified by the contractor prior to construction. Contractor should verify critical elevations using the benchmark provided by the surveyor or engineer. Any discrepancies should be immediately brought to the engineer's and surveyor's attention.

811 Ticket number 18101717463411 Dated 10-17-2018

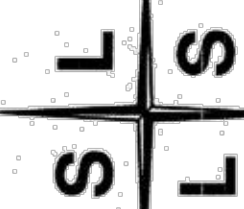
Notified PSO ~ City of Coweta ~ Windstream OK ~ ONG East OK ~ COX Communications Tulsa



CHARLES D. CAHILL, P.L.S. NO. 1470
Last Date of Survey: 10-24-2018

Surveyor's signature is not shown, the plan is a copy and is assumed to contain no alterations. The seal contained on this plan shall not apply to any

LEMKE LAND SURVEYING, LLC



Project	Drawn By	Reviewed By	Date	Scale
	RUR	CDC	10-25-2018	1" = 20'

Surveyed By	UL / ER	Project No.
	RUR	18169

TOPOGRAPHIC SURVEY
ROLAND PARK
PART OF THE SE/4 SECTION 12 T-17-N R-15-E
CITY OF COWETA
CRAFTON TULL
201 WEST 5TH STREET, SUITE 302 TULSA, OKLAHOMA, 74103

Sheet Number

C-002

3228 BART CORNER DRIVE, NORMAN, OK 73072
PH: (405)366-8541 FAX: (405)366-8540
http://www.lemke-llc.com

CITY OF COWETA, OK 74429

[illegible]

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C-003

ITEM

QUANTITY	UNIT
216	SY
124	SY
724	SY
4	EA
2	EA
87	TON
85	GAL
2	EA
2	EA
1	LS
162	LF
5	EA
1	EA
329	LF
33	LF
1783	SY
270	SY
29	LF
2	EA
30	CY
660	LF

ITEM

QUANTITY	UNIT
37.20	LF
390.5	LF
2	EA

ITEM

QUANTITY	UNIT
1	EA
1	EA
1	EA
12	LF
160	LF
1	EA
1	EA
10.5	SY
54	CY

1. ALL ITEMS LISTED INCLUDES FURNISHING LABOR, MATERIALS, AND ALL NECESSARY EQUIPMENT FOR COMPLETE INSTALLATION.
2. PVC PIPE SHALL BE DR21 CLASS 200.

ITEM

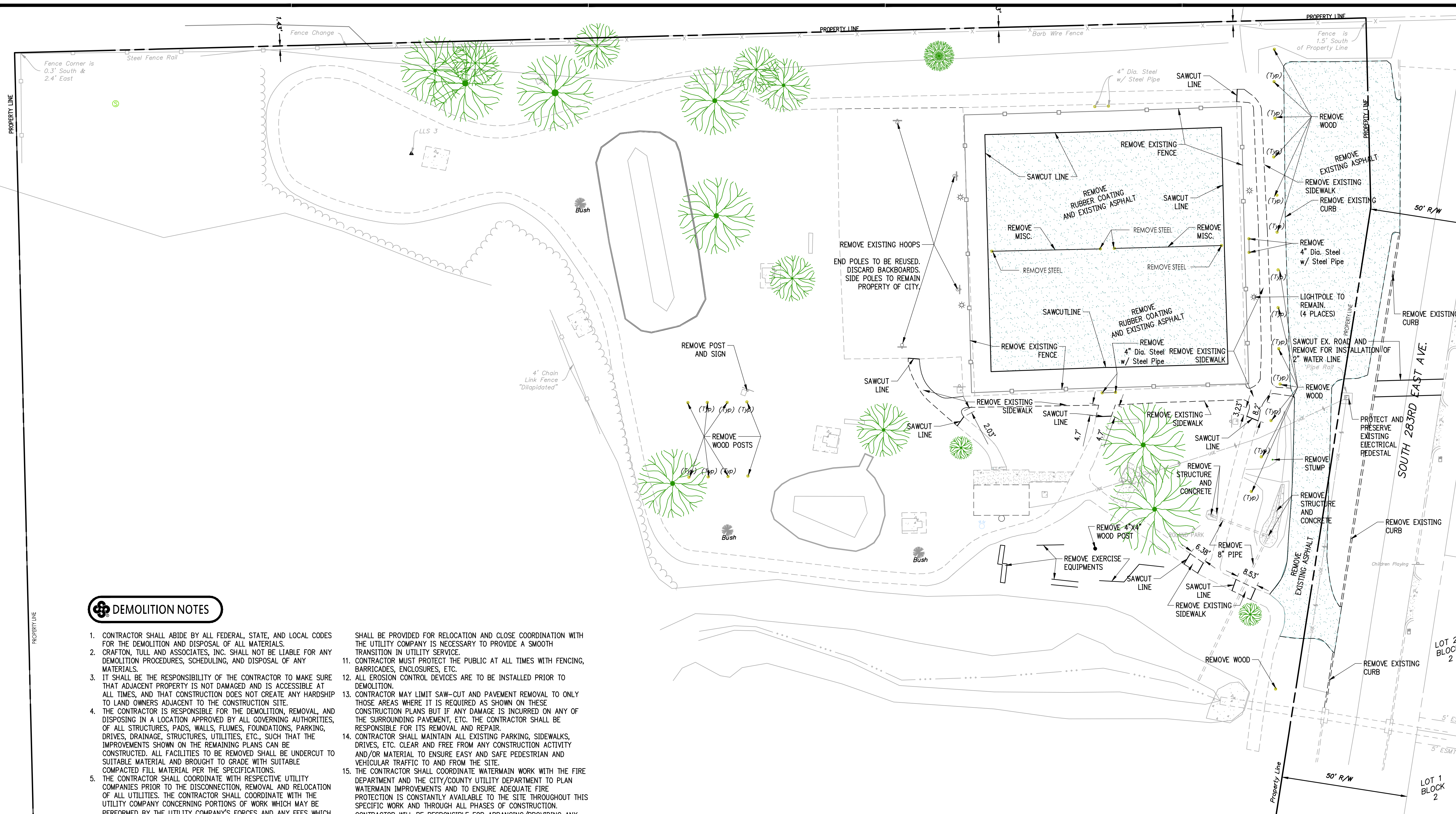
QUANTITY	UNIT
150	SY
1	LS
400	EA

[illegible]

PROJECT NO: 18450600
ISSUE DATE: 4/26/19
CONTACT: M. WILLIAMS, P.E.
CHECKED BY:

DEMOLITION PLAN - NORTH

C-101



1. CONTRACTOR SHALL ABIDE BY ALL FEDERAL, STATE, AND LOCAL CODES FOR THE DEMOLITION AND DISPOSAL OF ALL MATERIALS.
2. CRAFTON, TULL AND ASSOCIATES, INC. SHALL NOT BE LIABLE FOR ANY DEMOLITION PROCEDURES, SCHEDULING, AND DISPOSAL OF ANY MATERIALS.
3. IT SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR TO MAKE SURE THAT ADJACENT PROPERTY IS NOT DAMAGED AND IS ACCESSIBLE AT ALL TIMES, AND THAT CONSTRUCTION DOES NOT CREATE ANY HARDSHIP TO LAND OWNERS ADJACENT TO THE CONSTRUCTION SITE.
4. THE CONTRACTOR IS RESPONSIBLE FOR THE DEMOLITION, REMOVAL, AND DISPOSING IN A LOCATION APPROVED BY ALL GOVERNING AUTHORITIES, OF ALL STRUCTURES, PADS, WALLS, FLUMES, FOUNDATIONS, PARKING, DRIVES, DRAINAGE, STRUCTURES, UTILITIES, ETC., SUCH THAT THE IMPROVEMENTS SHOWN ON THE REMAINING PLANS CAN BE CONSTRUCTED. ALL FACILITIES TO BE REMOVED SHALL BE UNDERGUT TO SUITABLE MATERIAL AND BROUGHT TO GRADE WITH SUITABLE COMPACTED FILL MATERIAL PER THE SPECIFICATIONS.
5. THE CONTRACTOR SHALL COORDINATE WITH RESPECTIVE UTILITY COMPANIES PRIOR TO THE DISCONNECTION, REMOVAL AND RELOCATION OF ALL UTILITIES. THE CONTRACTOR SHALL COORDINATE WITH THE UTILITY COMPANY CONCERNING PORTIONS OF WORK WHICH MAY BE PERFORMED BY THE UTILITY COMPANY'S FORCES AND ANY FEES WHICH ARE TO BE PAID TO THE UTILITY COMPANY FOR SERVICES. THE CONTRACTOR IS RESPONSIBLE FOR PAYING ALL FEES AND CHARGES.
6. THE CONTRACTOR IS RESPONSIBLE FOR REMOVING EXISTING IRRIGATION SYSTEM IN THE AREAS OF SITE IMPROVEMENTS. THE CONTRACTOR SHALL CAP THE EXISTING IRRIGATION SYSTEM TO REMAIN SUCH THAT THE REMAINING SYSTEM SHALL CONTINUE TO FUNCTION PROPERLY.
7. THE CONTRACTOR IS RESPONSIBLE FOR THE DISCONNECTION OF UTILITY SERVICES TO THE EXISTING BUILDINGS PRIOR TO DEMOLITION OF THE BUILDINGS.
8. THE LOCATIONS OF ALL EXISTING UTILITIES SHOWN ON THIS PLAN HAVE BEEN DETERMINED FROM THE BEST INFORMATION AVAILABLE AND ARE GIVEN FOR THE CONVENIENCE OF THE CONTRACTOR. THE ENGINEER ASSUMES NO RESPONSIBILITY FOR THEIR ACCURACY. PRIOR TO THE START OF ANY DEMOLITION ACTIVITY, THE CONTRACTOR SHALL NOTIFY THE UTILITY COMPANIES FOR ONSITE LOCATIONS OF EXISTING UTILITIES.
9. ALL EXISTING SEWERS, PIPING AND UTILITIES SHOWN ARE NOT TO BE INTERPRETED AS THE EXACT LOCATION, OR AS THE ONLY OBSTACLES THAT MAY OCCUR ON THE SITE. VERIFY EXISTING CONDITIONS AND PROCEED WITH CAUTION AROUND ANY ANTICIPATED FEATURES. GIVE NOTICE TO ALL UTILITY COMPANIES REGARDING DESTRUCTION AND REMOVAL OF ALL SERVICE LINES AND CAP ALL LINES BEFORE PROCEEDING WITH WORK. UTILITIES DETERMINED TO BE ABANDONED AND LEFT IN PLACE SHALL BE GROUDED IF UNDER BUILDINGS.
10. ELECTRICAL, TELEPHONE, CABLE, WATER, FIBER OPTIC CABLE AND/OR GAS LINES NEEDING TO BE REMOVED OR RELOCATED SHALL BE COORDINATED WITH THE AFFECTED UTILITY COMPANY. ADEQUATE TIME

11. CONTRACTOR MUST PROTECT THE PUBLIC AT ALL TIMES WITH FENCING, BARRICADES, ENCLOSURES, ETC.
12. ALL EROSION CONTROL DEVICES ARE TO BE INSTALLED PRIOR TO DEMOLITION.
13. CONTRACTOR MAY LIMIT SAW-CUT AND PAVEMENT REMOVAL TO ONLY THOSE AREAS WHERE IT IS REQUIRED AS SHOWN ON THESE CONSTRUCTION PLANS BUT IF ANY DAMAGE IS INCURRED ON ANY OF THE SURROUNDING PAVEMENT, ETC. THE CONTRACTOR SHALL BE RESPONSIBLE FOR ITS REMOVAL AND REPAIR.
14. CONTRACTOR SHALL MAINTAIN ALL EXISTING PARKING, SIDEWALKS, DRIVES, ETC. CLEAR AND FREE FROM ANY CONSTRUCTION ACTIVITY AND/OR MATERIAL TO ENSURE EASY AND SAFE PEDESTRIAN AND VEHICULAR TRAFFIC TO AND FROM THE SITE.
15. THE CONTRACTOR SHALL COORDINATE WATERMAIN WORK WITH THE FIRE DEPARTMENT AND THE CITY/COUNTY UTILITY DEPARTMENT TO PLAN WATERMAIN IMPROVEMENTS AND TO ENSURE ADEQUATE FIRE PROTECTION IS CONSTANTLY AVAILABLE TO THE SITE THROUGHOUT THIS SPECIFIC WORK AND THROUGH ALL PHASES OF CONSTRUCTION.
CONTRACTOR WILL BE RESPONSIBLE FOR ARRANGING/PROVIDING ANY REQUIRED WATERMAIN SHUT-OFFS WITH THE CITY/COUNTY DURING CONSTRUCTION, ANY COSTS ASSOCIATED WITH WATERMAIN SHUT-OFFS WILL BE THE RESPONSIBILITY OF THE CONTRACTOR AND NO EXTRA COMPENSATION WILL BE PROVIDED.
16. DAMAGE TO ALL EXISTING CONDITIONS TO REMAIN WILL BE REPLACED AT CONTRACTOR'S EXPENSE. REPAIRS SHALL RESTORE DAMAGED ITEMS TO EQUAL OR BETTER THAN, EXISTING CONDITIONS. CONTRACTOR IS RESPONSIBLE FOR DOCUMENTING ALL EXISTING DAMAGE AND NOTIFYING CONSTRUCTION MANAGER PRIOR TO CONSTRUCTION START.
17. ALL TRENCHES AND/OR EXCAVATED AREAS SHALL BE FILLED/TESTED IN ACCORDANCE WITH THE GEOTECHNICAL ENGINEERING REPORT.
18. SEPTIC TANKS AND LINES SHALL BE DISPOSED OF IN ACCORDANCE WITH LOCAL, STATE, AND FEDERAL LAWS.
19. IF THE CONTRACTOR FINDS ANY UNDERGROUND TANKS ON SITE THEY SHALL CONTACT THE ENGINEER IMMEDIATELY.
20. ALL WELLS SHALL BE CAPPED AND CLOSED IN ACCORDANCE WITH APPLICABLE STATE AND FEDERAL LAW.

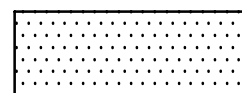
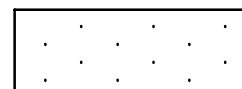
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 LAST PLOTTED BY: BO TUNURERE, 2/17/2020 11:07:36 AM ("PLOTTED BY:" VALID ON HARD COPY ONLY)

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11. CONTRACTOR MUST PROTECT THE PUBLIC AT ALL TIMES WITH FENCING, BARRICADES, ENCLOSURES, ETC.
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20. ALL WELLS SHALL BE CAPPED AND CLOSED IN ACCORDANCE WITH APPLICABLE STATE AND FEDERAL LAW.



C-102

1. THE DESIGN, INSPECTION, AND CERTIFICATION OF ANY RETAINING WALL SHOWN OR REFERENCED HEREIN, INCLUDING BUT NOT LIMITED TO, SEGMENTAL RETAINING WALLS, MASS GRAVITY WALLS, GABION WALLS, ETC., GREATER THAN FORTY-EIGHT INCHES IN HEIGHT, SHALL BE BY CONTRACTOR. ANY RETAINING WALL DATA SHOWN OR REFERENCED HEREIN SHALL BE FOR COORDINATION OF THE WALL LOCATION AND ELEVATIONS ONLY.
2. ALL WORK AND MATERIALS SHALL COMPLY WITH ALL CITY/COUNTY/STATE/FEDERAL REGULATIONS AND CODES AND OSHA STANDARDS.
3. CONTRACTOR SHALL REFER TO ARCHITECTURAL PLANS FOR EXACT LOCATIONS AND DIMENSIONS OF VESTIBULES, SLOPE PAVING, SIDEWALKS, EXIT PORCHES, TRUCK DOCKS, PRECISE BUILDING DIMENSIONS AND EXACT UTILITY ENTRANCE LOCATIONS.
4. ALL CURB DIMENSIONS AND RADII ARE TO BACK OF CURB UNLESS OTHERWISE NOTED.
5. ALL PAVEMENT MARKINGS DIMENSIONS BACK OF CURB UNLESS OTHERWISE NOTED.
6. ALL WORK SHALL BE DONE IN STRICT ACCORDANCE WITH THE PROJECT SPECIFICATIONS.
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PROPOSED SIDEWALK
ALTERNATE APROPOSED SIDEWALK
ALTERNATE B

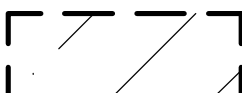
STANDARD ASPHALT PAVING
SEE C108 FOR DETAIL



TACTILE WARNING STRIP



100 YR FLOODPLAIN



201 W. 5th Street, Suite 302
Tulsa, Oklahoma 74103

918.584.0347 t 918.599.0665 f
www.craftontull.com

CERTIFICATE OF AUTHORIZATION
CA 973 (PE/LS) EXPIRES 6/30/2020



GRAPHIC SCALE IN FEET



ROLAND PARK

CITY OF COWETA, OK 74429

Key Plan

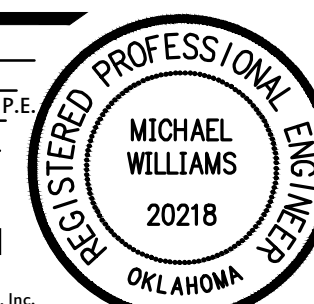
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PROJECT NO: 18450600
ISSUE DATE: 4/26/19
CONTACT: M. WILLIAMS, P.E.
CHECKED BY:

ISSUED FOR
CONSTRUCTION

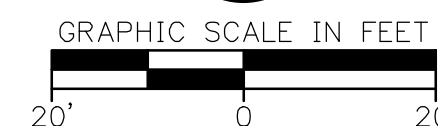
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OVERALL SITE PLAN

C-103

DRAWING: G:\18450600_COWETAROLA\INFRASTRUCTURE\CIVIL\DWG\OVERALL SITEPLAN.DWG
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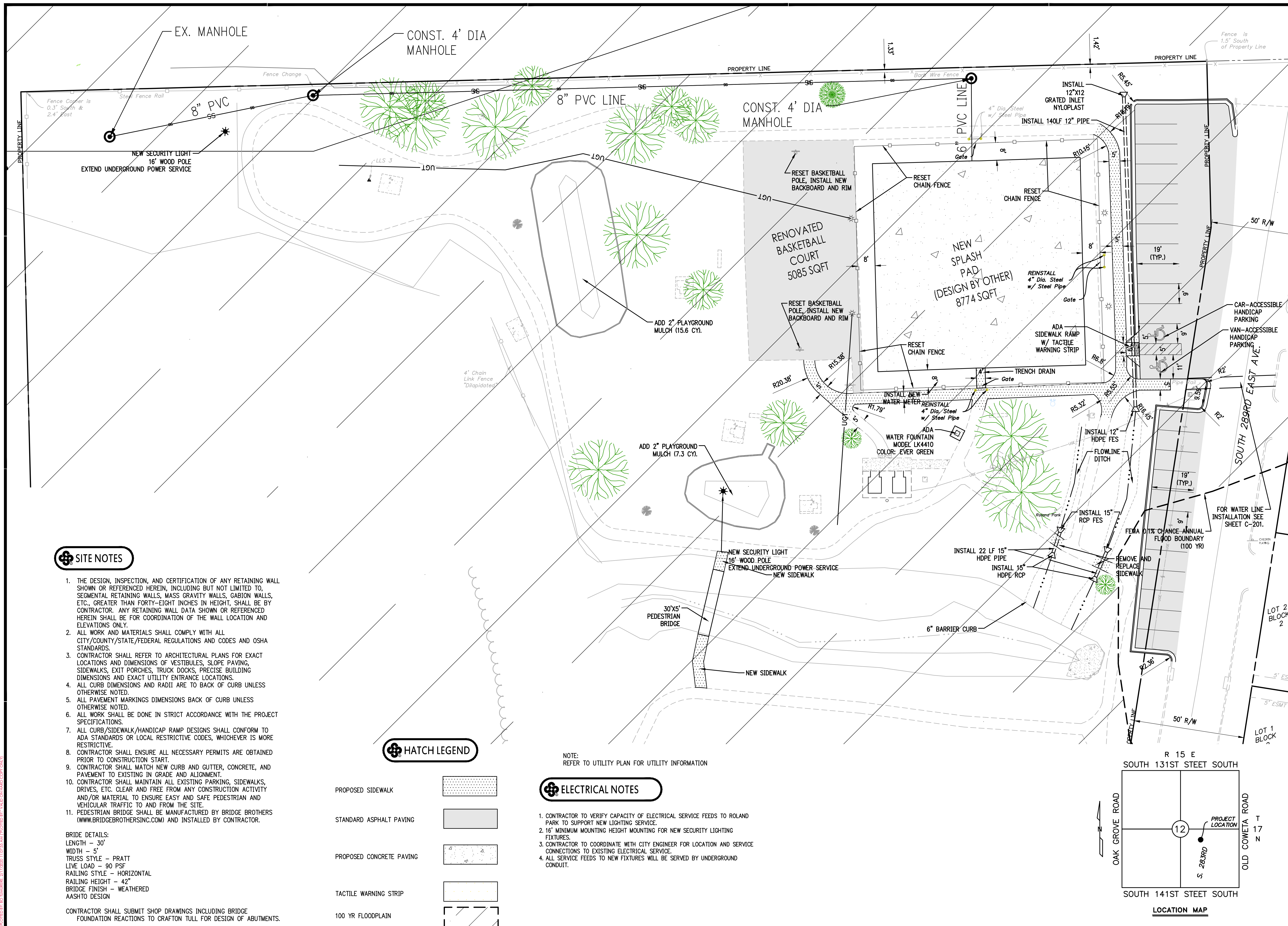


CITY OF COWETA, OK 74429

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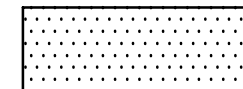
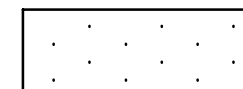
C-104



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11. PEDIESTRIAN BRIDGE SHALL BE MANUFACTURED BY BRIDGE BROTHERS (WWW.BRIDGEBROTHERSINC.COM) AND INSTALLED BY CONTRACTOR.

BRIDGE DETAILS:
LENGTH - 30'
WIDTH - 5'
TRUSS STYLE - PRATT
LIVE LOAD - 90 PSF
RAILING STYLE - HORIZONTAL
RAILING HEIGHT - 42"
BRIDGE FINISH - WEATHERED
AASHTO DESIGN

CONTRACTOR SHALL SUBMIT SHOP DRAWINGS INCLUDING BRIDGE
FOUNDATION REACTIONS TO CRAFTON TULL FOR DESIGN OF ABUTMENTS

PROPOSED SIDEWALK
ALTERNATE APROPOSED SIDEWALK
ALTERNATE B

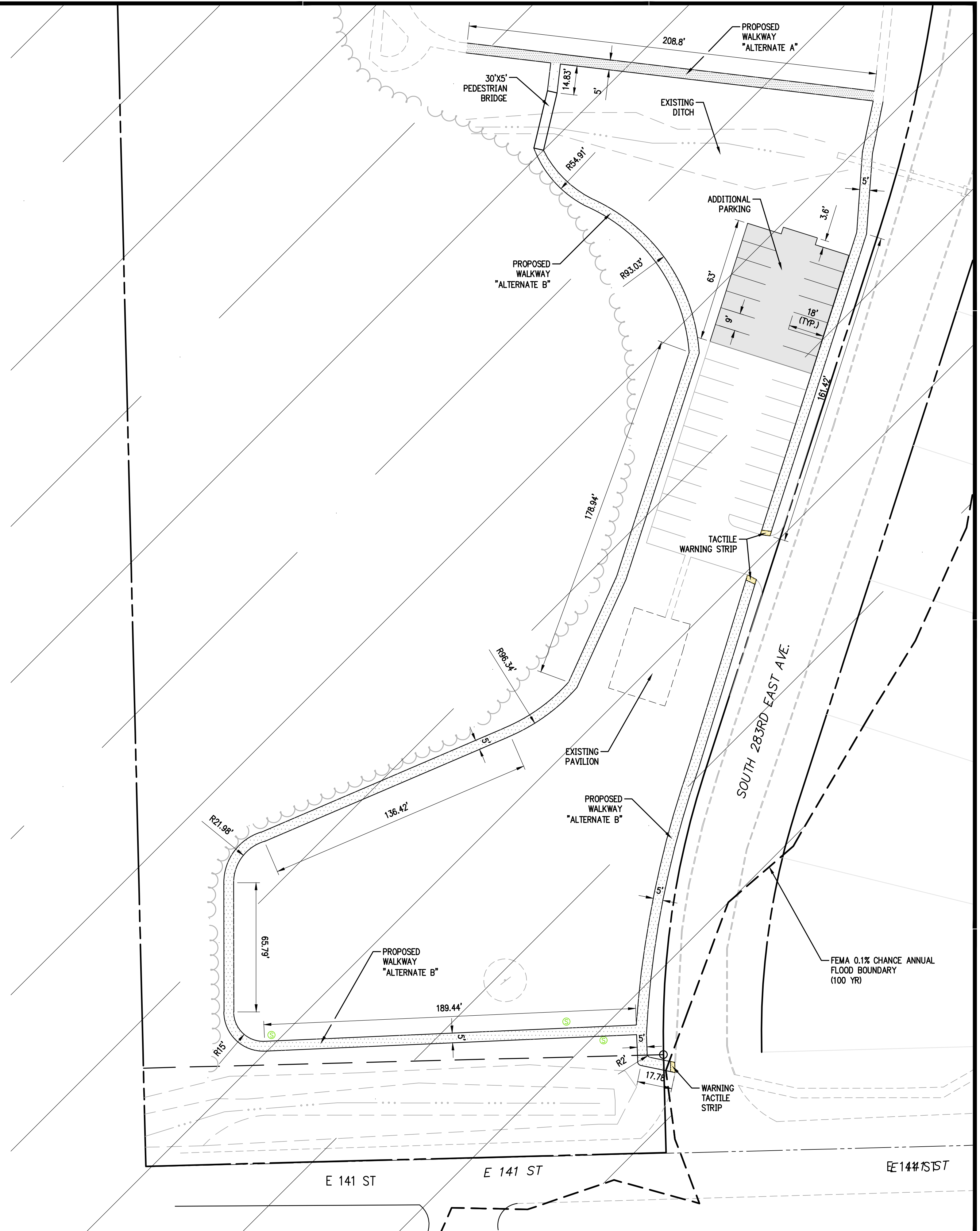
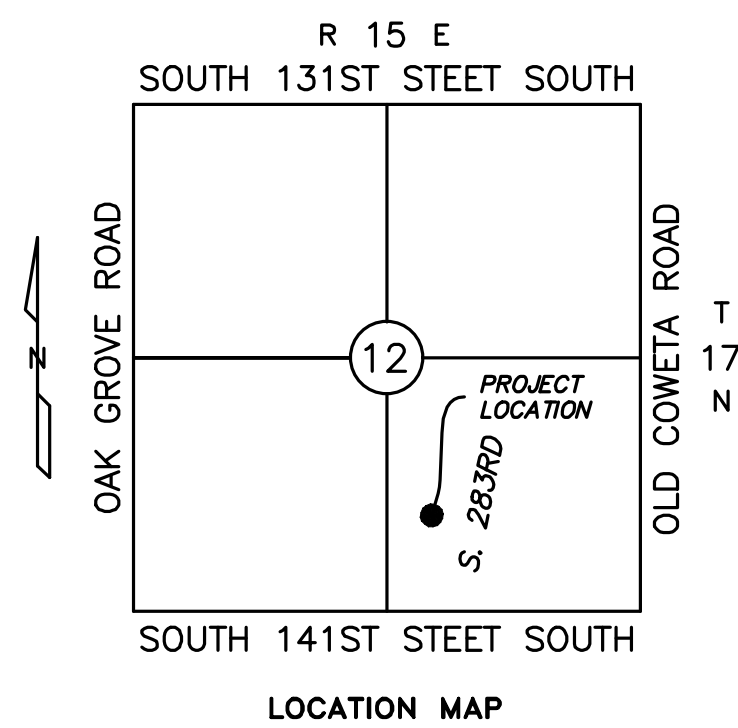
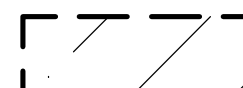
STANDARD ASPHALT PAVING
SEE C108 FOR DETAIL



TACTILE WARNING STRIP



100 YR FLOODPLAIN



GRAPHIC SCALE IN FEET

A horizontal line with tick marks at 0, 15, and 30 feet. The segment from 0 to 15 feet is divided into three equal parts, each representing 5 feet. The segment from 15 to 30 feet is a single block representing 15 feet.

ROLAND PARK
CITY OF COWETA, OK 74429

y Plan

[illegible]

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PROJECT NO: 18450600
 ISSUE DATE: 4/26/19
 CONTACT: M. WILLIAMS, P.E.
 CHECKED BY:

ISSUED FOR
CONSTRUCTION

2020 Crafton, Tull & Associates, Inc



SITE PLAN - SOUTH

C-105

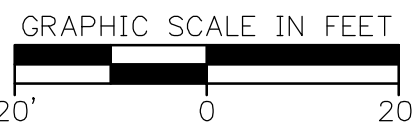
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201 W. 5th Street, Suite 302
Tulsa, Oklahoma 74103

 **Crafton Tull**
architecture | engineering | surveying

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**CERTIFICATE OF AUTHORIZATION:
CA 973 (PE/LS) EXPIRES 6/30/2020**



ROLAND PARK
CITY OF COWETA, OK 74429

Key Plan

[illegible]

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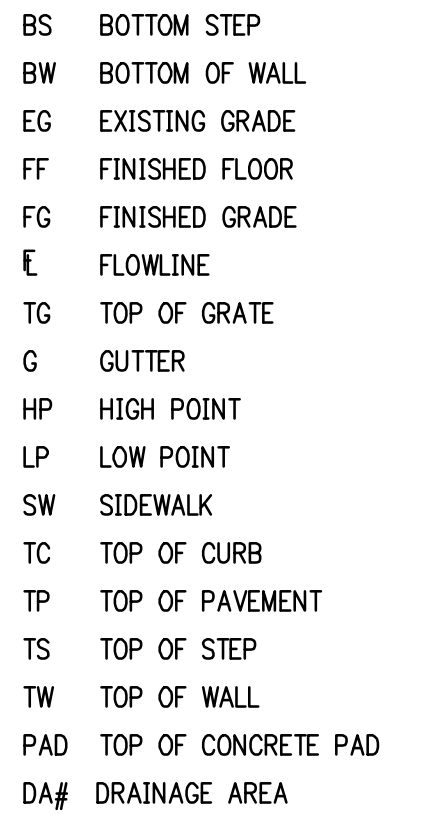
PROJECT NO: 18450600
ISSUE DATE: 4/26/19
CONTACT: M. WILLIAMS, P.
CHECKED BY:

ISSUED FOR
CONSTRUCTION

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GRADING PLAN - NORTH

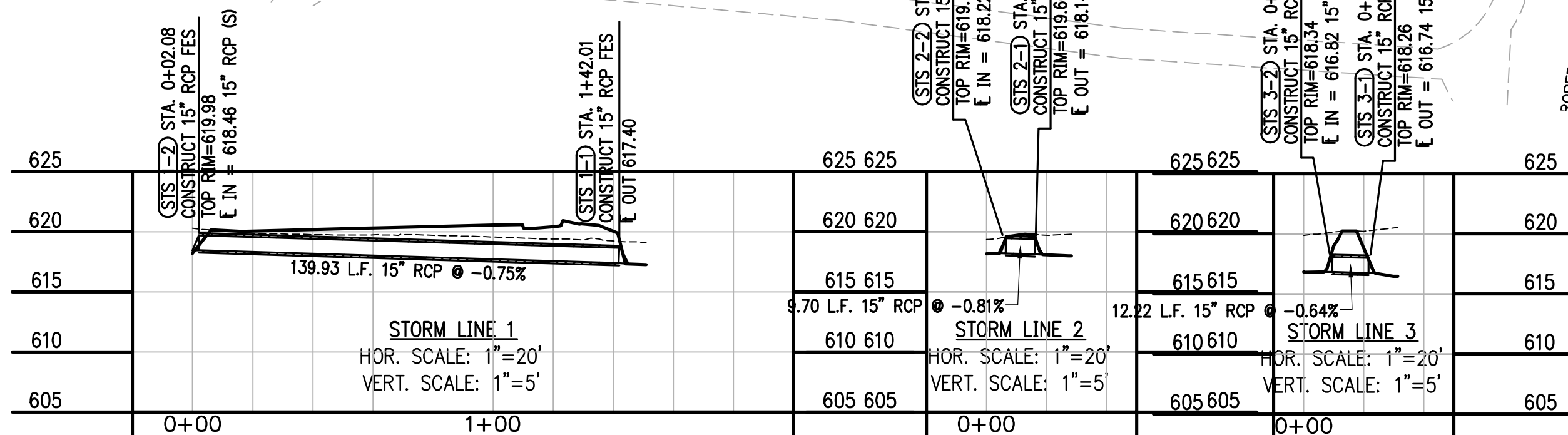
C-106

 0.1% ANNUAL FLOOD CHANCE

DRAINAGE AREA BOUNDARY



- THE DESIGN, INSPECTION, AND CERTIFICATION OF ANY RETAINING WALL SHOWN OR REFERENCED HEREIN, INCLUDING BUT NOT LIMITED TO, SEGMENTAL RETAINING WALLS, MASS GRAVITY WALLS, GABION WALLS, ETC., GREATER THAN FORTY-EIGHT INCHES IN HEIGHT, SHALL BE BY OTHERS. ANY RETAINING WALL DATA SHOWN OR REFERENCED HEREIN SHALL BE FOR COORDINATION OF THE WALL LOCATION AND ELEVATIONS ONLY.
- THE CONTRACTOR SHALL BE SOLELY RESPONSIBLE FOR OBTAINING AND PROVIDING SEPARATE AND INDEPENDENT RETAINING WALL DESIGNS, INSPECTIONS, AND CERTIFICATIONS BY A REGISTERED PROFESSIONAL ENGINEER OTHER THAN CRAFTON TULL. THIS SHALL APPLY TO ALL ASSOCIATED AND NECESSARY PUBLIC SAFETY DEVICES INCLUDING, BUT NOT LIMITED TO, PEDESTRIAN SAFETY RAILS.
- THE LOCATION AND/OR ELEVATION OF EXISTING UTILITIES AS SHOWN ON THESE PLANS IS BASED ON RECORDS OF THE VARIOUS UTILITY COMPANIES, AND WHERE POSSIBLE, MEASUREMENTS TAKEN IN THE FIELD. THE INFORMATION IS NOT TO BE RELIED ON AS BEING EXACT OR COMPLETE. THE CONTRACTOR MUST CONTACT THE APPROPRIATE UTILITY COMPANIES AT LEAST 72 HOURS BEFORE ANY EXCAVATION TO REQUEST EXACT FIELD LOCATION OF EXISTING UTILITIES ON SITE OR IN RIGHT-OF-WAY. ALL UTILITIES MUST BE LOCATED PRIOR TO GRADING START.
- ALL WORK SHALL BE DONE IN STRICT ACCORDANCE WITH THE PROJECT SPECIFICATIONS.
- ALL CUT OR FILL SLOPES SHALL BE A MAX 4:1 SLOPE OR FLATTER UNLESS OTHERWISE NOTED.
- IF ANY EXISTING STRUCTURES TO REMAIN ARE DAMAGED DURING CONSTRUCTION, IT SHALL BE THE CONTRACTOR'S RESPONSIBILITY TO REPAIR AND/OR REPLACE THE EXISTING STRUCTURE AS NECESSARY TO RETURN IT TO EXISTING CONDITION OR BETTER.
- ALL STORM SEWER PIPE CONNECTIONS TO STRUCTURES SHALL BE ORDERED TO ASSURE CONNECTION AT A STRUCTURE IS WATERTIGHT. ALL STORM SEWER STRUCTURES SHALL HAVE A SMOOTH UNIFORM POURED MORTAR INVERT FROM INVERT IN TO INVERT OUT.
- ALL DRAINAGE STRUCTURES AND STORM SEWER PIPES SHALL MEET HEAVY DUTY TRAFFIC (H20) LOADING AND BE INSTALLED ACCORDINGLY WHEN IN PAVED AND TRAFFIC AREAS.
- ALL STORM SEWER MANHOLES IN PAVED AREAS SHALL BE FLUSH WITH THE PAVEMENT AND SHALL HAVE TRAFFIC BEARING RINGS AND COVERS. MANHOLES IN UNPAVED AREAS SHALL BE 1" ABOVE FINISH GRADE. LIDS SHALL BE LABELED PER JURISDICTIONAL SPECIFICATIONS.
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- CRAFTON, TULL & ASSOCIATES, INC. (CTA) HAS NOT NECESSARILY ESTABLISHED MINIMUM FINISH FLOOR ELEVATIONS FOR EACH INDIVIDUAL BUILDING OR LOT IN THIS SUBDIVISION. WHEN A MINIMUM BUILDING FLOOR ELEVATION IS NOT ESTABLISHED AND NOTED, THE ULTIMATE RESPONSIBILITY FOR THE PROPER GRADING OF EACH INDIVIDUAL LOT OR PARCEL SHALL REST WITH THE LOT'S OWNER. TYPICALLY, THE MINIMUM FINISH FIRST FLOOR ELEVATIONS SHOULD BE AT LEAST TWELVE INCHES (12") ABOVE THE FINISHED TOP OF STREET CURB ELEVATION ASSOCIATED WITH EACH INDIVIDUAL LOT OR PARCEL OR AS REQUIRED BY LOCAL AND STATE CODES.



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LAST PLOTTED BY: BO TUMURERE, 2/17/2020 11:07:59 AM ("PLOTTED BY:" VALID ON HARD COPY ONLY)

 GRADING AND DRAINAGE NOTES

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 GRADING PLAN DETAILS

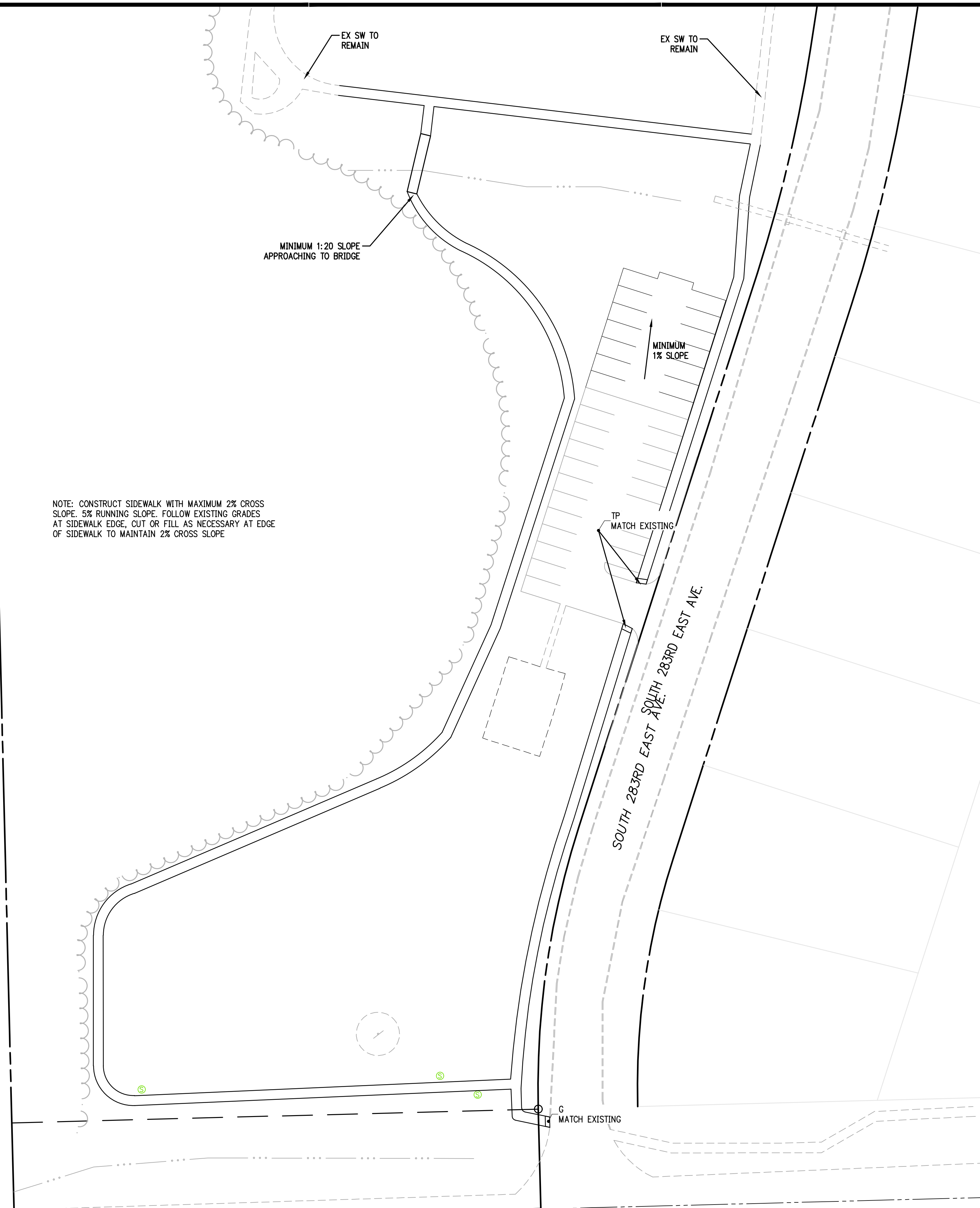
A	JUNCTION BOX
B	FLARED END SECTION
C	AREA INLET
D	CURB INLET
E	DRAIN BASIN WITH RISER
F	SIDEWALKS FLUSH WITH PAVEMENT
G	6" CURBED LANDSCAPE ISLAND

 LEGEND

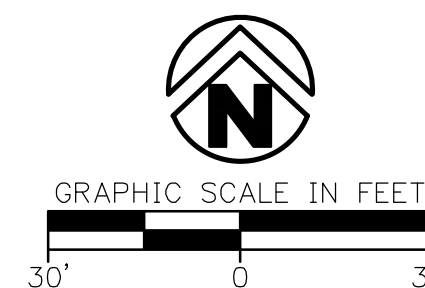
BS	BOTTOM STEP
BW	BOTTOM OF WALL
EG	EXISTING GRADE
FF	FINISHED FLOOR
FG	FINISHED GRADE
FL	FLOWLINE
TG	TOP OF GRATE
G	GUTTER
HP	HIGH POINT
LP	LOW POINT
SW	SIDEWALK
TC	TOP OF CURB
TP	TOP OF PAVEMENT
TS	TOP OF STEP
TW	TOP OF WALL
PAD	TOP OF CONCRETE PAD

1. SEDIMENT CONTROL MEASURES HAVE BEEN INSTALLED. THE CONTRACTOR SHALL ADHERE TO ALL TERMS AND CONDITIONS AS OUTLINED IN THE GENERAL NPDES PERMIT AND THE SWPPP FOR STORMWATER DISCHARGE ASSOCIATED WITH CONSTRUCTION ACTIVITIES.
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NOTE: CONSTRUCT SIDEWALK WITH MAXIMUM 2% CROSS SLOPE. 5% RUNNING SLOPE. FOLLOW EXISTING GRADES AT SIDEWALK EDGE, CUT OR FILL AS NECESSARY AT EDGE OF SIDEWALK TO MAINTAIN 2% CROSS SLOPE



CERTIFICATE OF AUTHORIZATION
CA 973 (PE/LS) EXPIRES 6/30/2020



ROLAND PARK

CITY OF COWETA, OK 74429

Key Plan

[illegible]

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PROJECT NO: 18450600
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CONTACT: M. WILLIAMS. P
CHECKED BY:

ISSUED FOR
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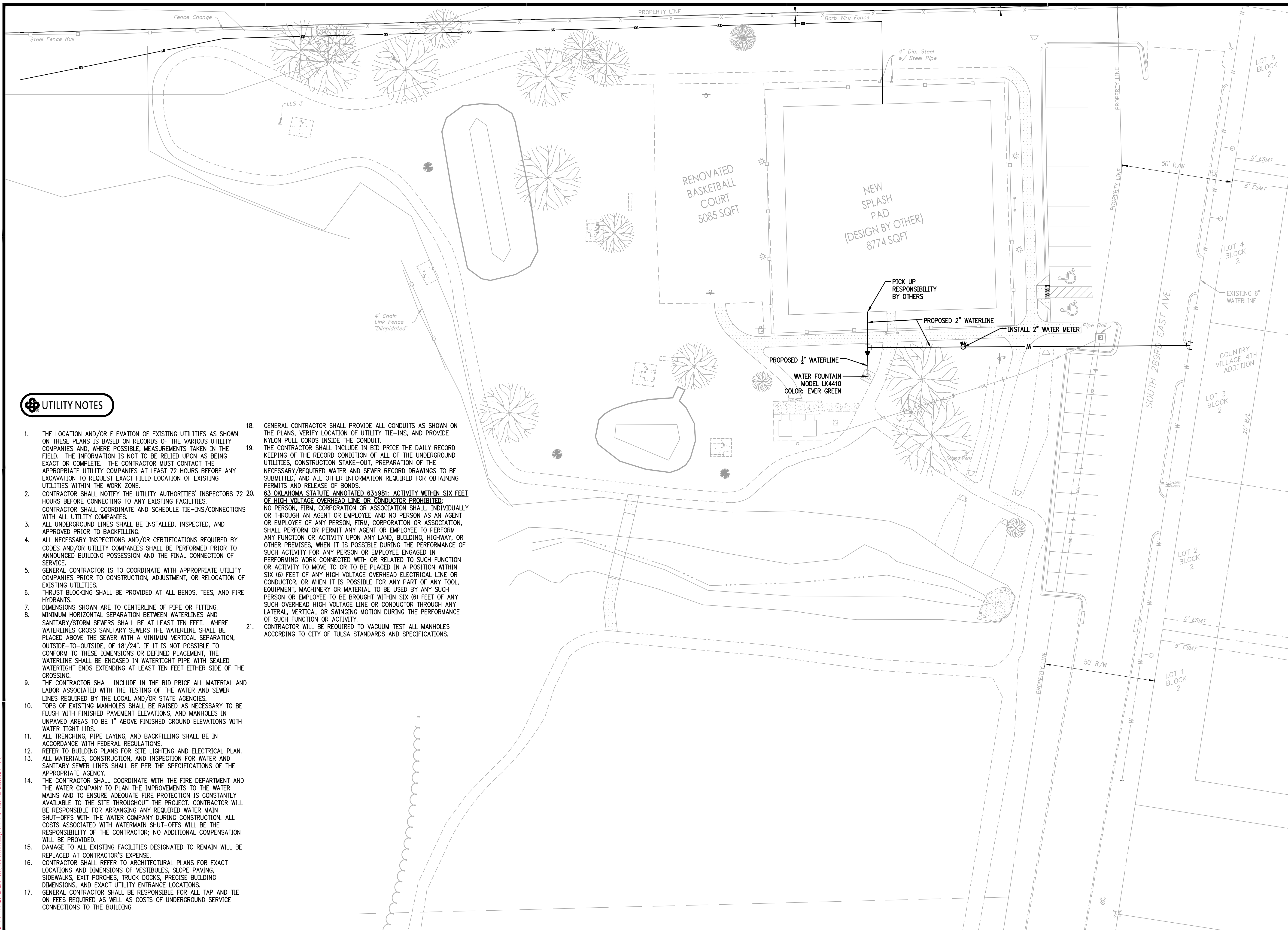
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GRADING PLAN - SOUTH

C-107

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UTILITY NOTES



-
- Diagram illustrating the cross-section of a concrete curb and gutter structure. The structure consists of a concrete curb and gutter assembly resting on a compacted subgrade. The curb and gutter is shown with a 4" thickness and a 4" aggregate base. The top surface is labeled "SEE SITE PLAN" and "2.00% MIN. CROSS SLOPE". The side of the curb is labeled "SEE SITE PLAN". The bottom of the curb is labeled "SEE SITE PLAN" and "SEE SIDE SLOPE". The diagram also shows a "COMPACTED SUBGRADE" and a "4" AGGREGATE BASE".

2" TYPE S4 ASPHALT PG64-22

3" TYPE S3 ASPHALT PG64-22

12"

P.C. CONC.

ODOT TYPE "A"
6" AGGREGATE BASE COURSE

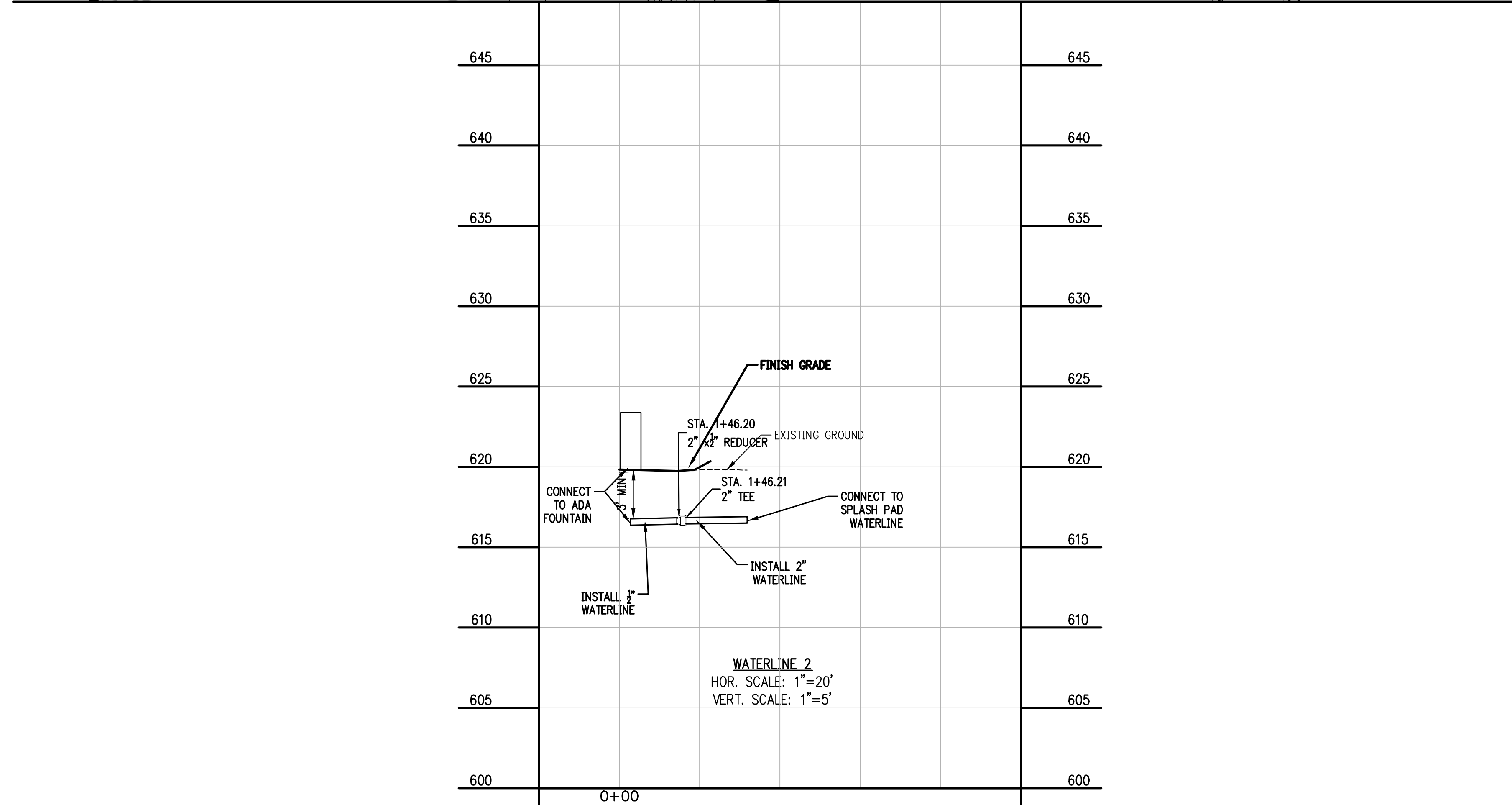
COMPACTED SUBGRADE

**REGULAR DUTY
ASPHALT PAVING**

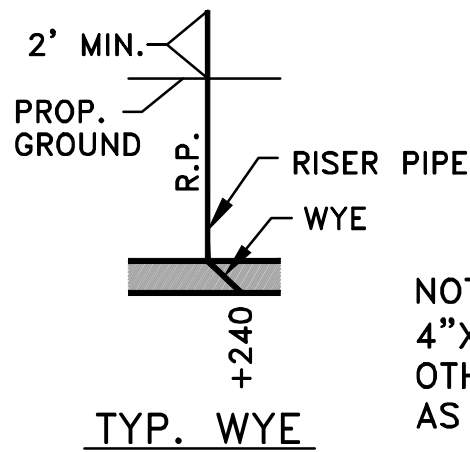
- ### SIDEWALK TO PEDESTRIAN BRIDGE ABUTMENT DETAIL



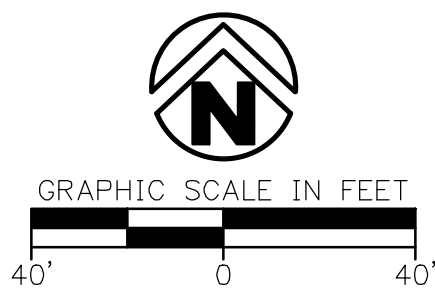
C-109



NOTE:
WHERE FILL MATERIAL IS INDICATED SUCH MATERIAL SHALL BE PLACED AND COMPACTED IN SIX (6) INCH LIFTS FOR HAND-TAMPED EQUIPMENT AND THIRTY (30) INCH LIFTS FOR POWER-DRIVEN EQUIPMENT TO 95% STANDARD PROCTOR DENSITY PRIOR TO TRENCHING.

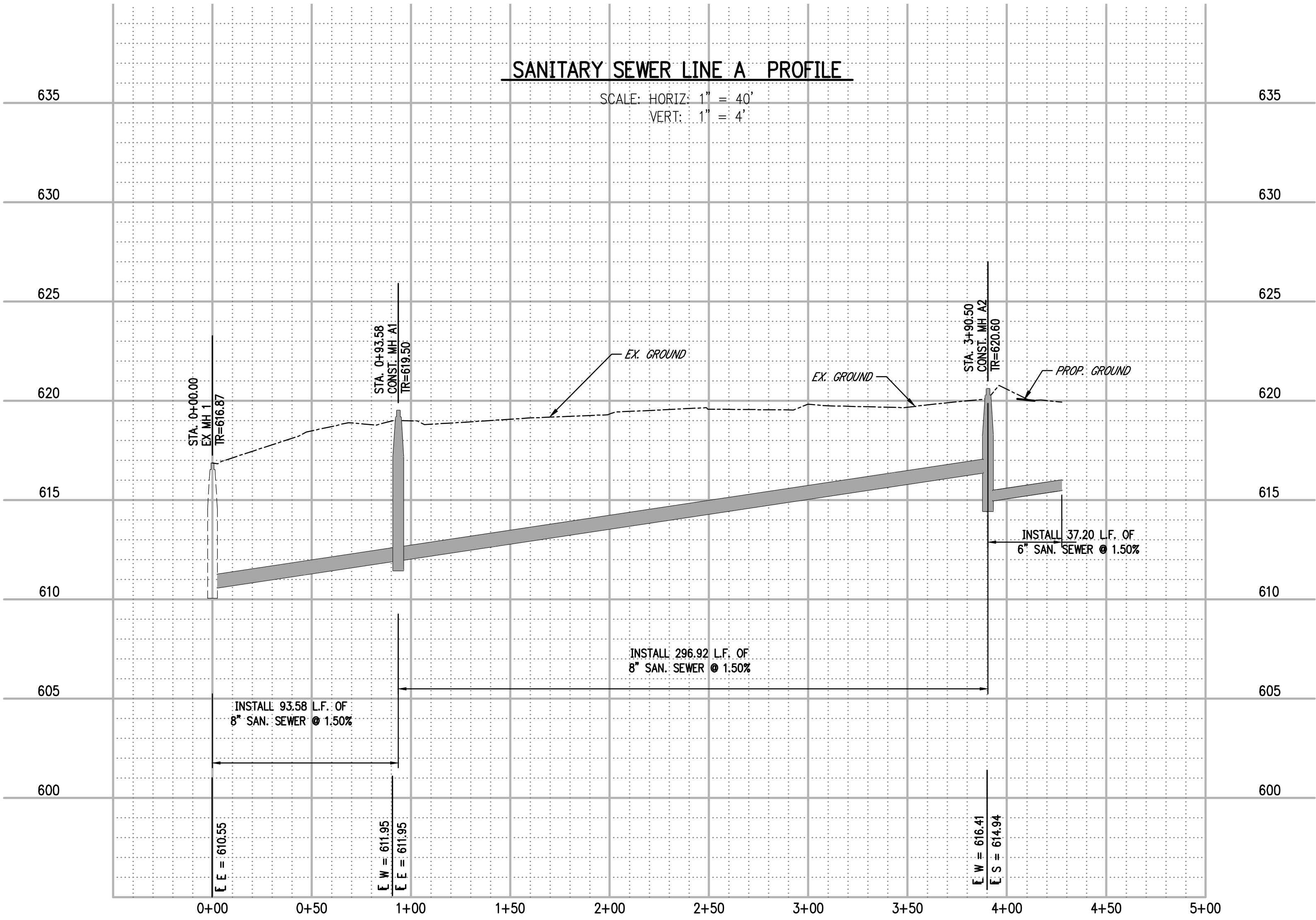


NOTE: ALL WYES ARE 8"x4" WITH 4"x1/8" BENDS UNLESS NOTED OTHERWISE. LENGTH OF RISER PIPE AS SHOWN.



SANITARY SEWER LINE PLAN

LEGEND	
MPE	MINIMUM PAD ELEVATION
WATER LINE	— W —
PROP GROUND	— — — —
EX. & OF CONST.	— — — —



P&P SANITARY SEWER LINE A



Key Plan

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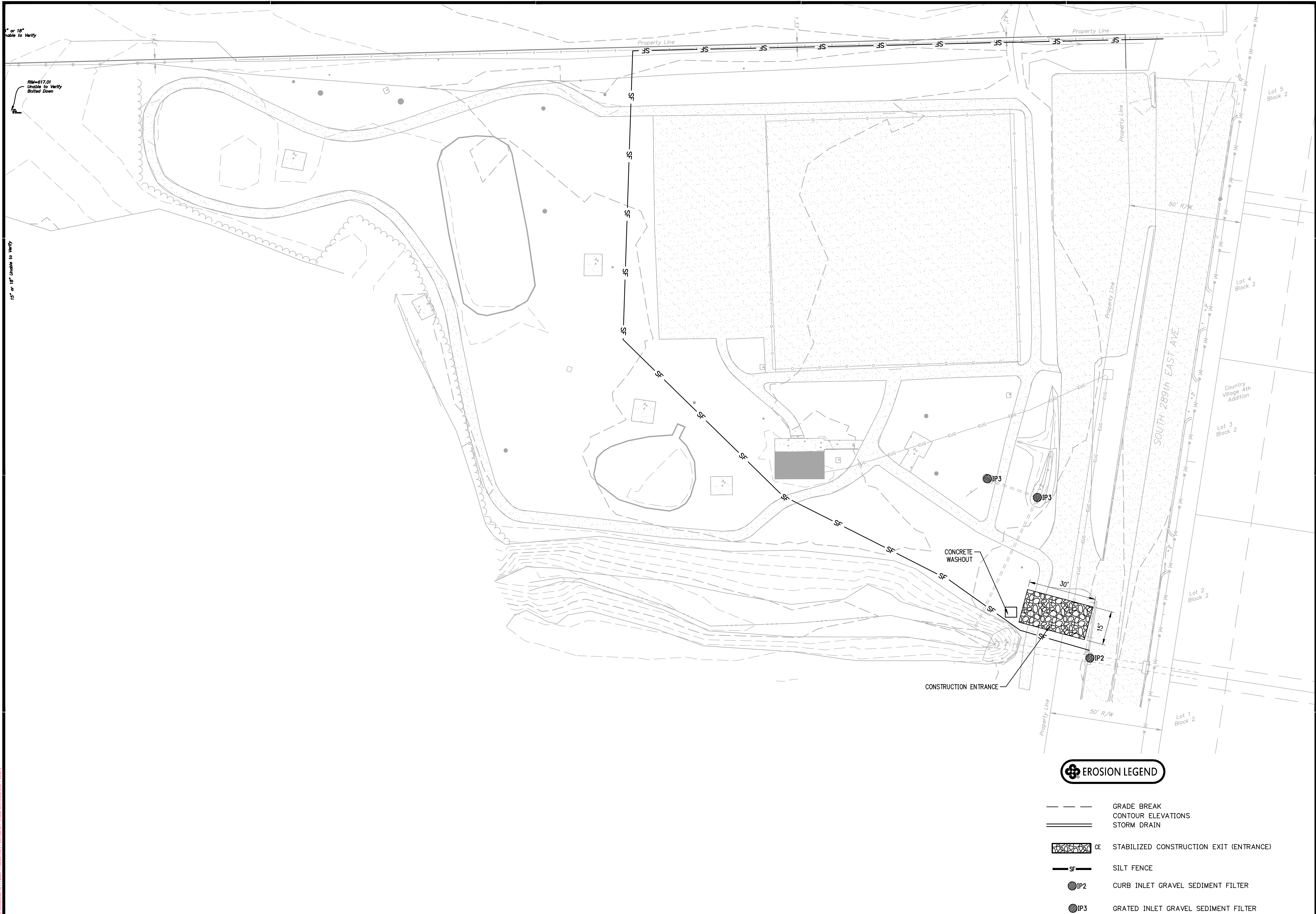
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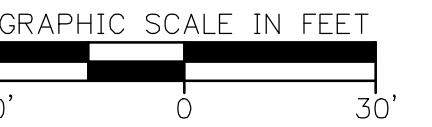
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EROSION CONTROL
PRE-DEVELOPED

C-204





CITY OF COWETA, OK 74429

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C-205



CE STABILIZED CONSTRUCTION EXIT (ENTRANCE)

SILT FENCE

CURB INLET GRAVEL SEDIMENT FILTER

GRATED INLET GRAVEL SEDIMENT FILTER

[illegible][illegible]

C-207

A SILT FENCE INLET PROTECTOR
B RIP RAP SLOPE PROTECTION



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LAYOUT: EROSION CONTROL POST-DEVELOPED SOUTH, LAST SAVED: 8/17/2020, 2/12/2020 1:13:57 PM
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Memorandum

To: Honorable Mayor and City Council
From: Mark Seibold, Community Development Director
Location: 26319 East State Highway 51
Zoning: General Commercial (CG)
Re: Case Number: CZ 21-06 SUP
Date: 10-04-2021

BACKGROUND

Marquis Outdoor Décor, LLC, is seeking to establish a Specific Use Permit for a Spray-Painting Shop and Welding Shop in an existing building on the property located in the Southwest Quarter (SW4) of Section 26, Township 18 North, Range 15 East of the Indian Base and Meridian, according to the U.S. Government Survey thereof at 26319 E State Highway 51, containing 2.54 acres. The property is located in the General Commercial (CG) zoning district, allowing the applicant's retail sale and lamp repair business to co-locate with the proposed spray-painting and welding shop. The same applicant has a similar business, operating under CZ 17-08 SUP, located approximately 1 mile to the north on Highway 51.

The specific use permit review is to determine if the use is appropriate in this specific location, compatible with the surrounding area, and that the use and layout will meet the requirements of the code for that specific use, including parking and other zoning code issues.

Staff finds that this request, if approved and implemented, would be compatible with the use for the retail sale and lamp repair business on the property in the manner that was previously the MBS Manufacturing business contemplated by the Comprehensive Plan.

A public hearing was held on the 20th of September by the Coweta Planning Commission. The Planning Commission found that this request complies with the Coweta Comprehensive Plan. At the Monday September 20, 2021, public hearing before the Planning Commission there was no one in opposition to the request regarding the proposed Specific Use Permit CZ 21-06 SUP. The Planning Commission recommended approval of the request for a Specific Use Permit for a Spray-Painting Shop and Welding Shop to co-locate with the retail sale and lamp repair business by a vote of 4-0, with the following conditions.

1. Revised site plan showing the with drainage plans with current and finished floor elevations. No finished grading is shown on the site or parking.
2. Revised site plan showing the width and length of the parking spaces and showing the width and length of the ADA parking spaces.
3. Revised site plan showing the Landscaping requirements showing location, number of trees, size of trees and type of trees.

Staff requests an additional stipulation for approval of CZ 21-06 SUP in that the applicant shall comply with all pertinent aspects of Chapter 17 of the Coweta Zoning Code related to Off-Street Parking.

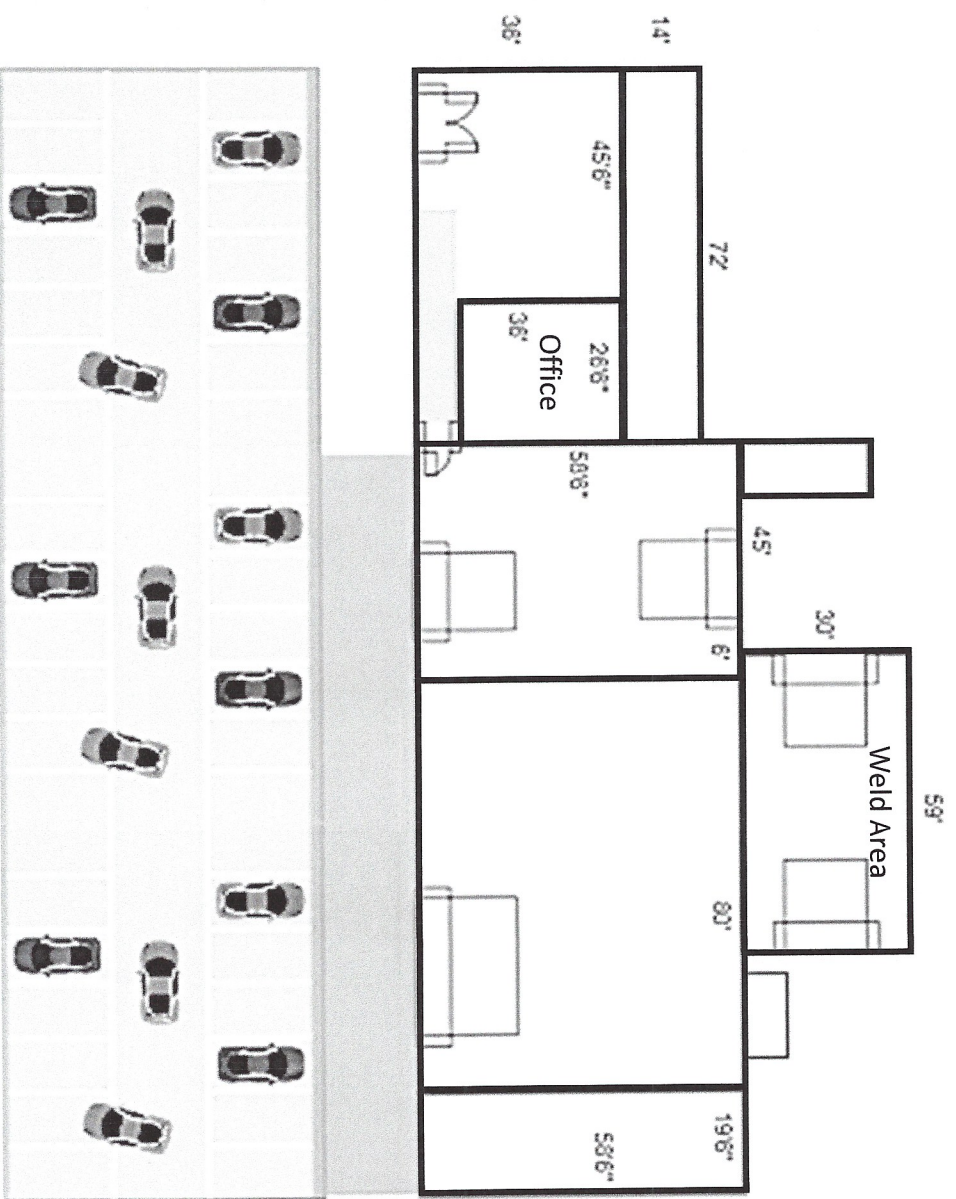
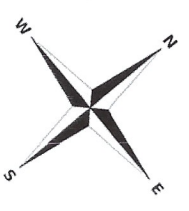
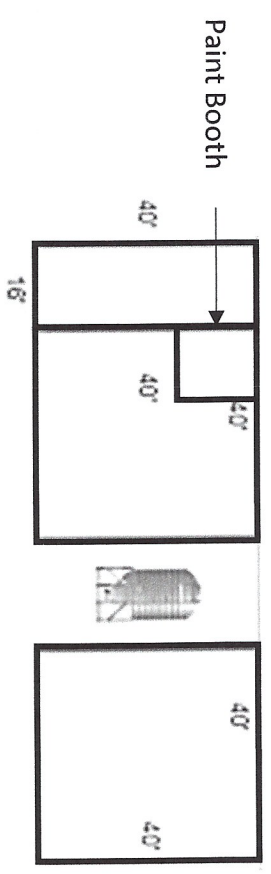
STAFF RECOMMENDATION

Staff recommends approval of CZ 21-06 SUP with the stipulations recommended by the Planning Commission and the stipulation that the applicant comply with all pertinent sections of Chapter 17 of the Coweta Zoning Code.

ATTACHMENTS

1. Aerial View Map
2. Zoning Map

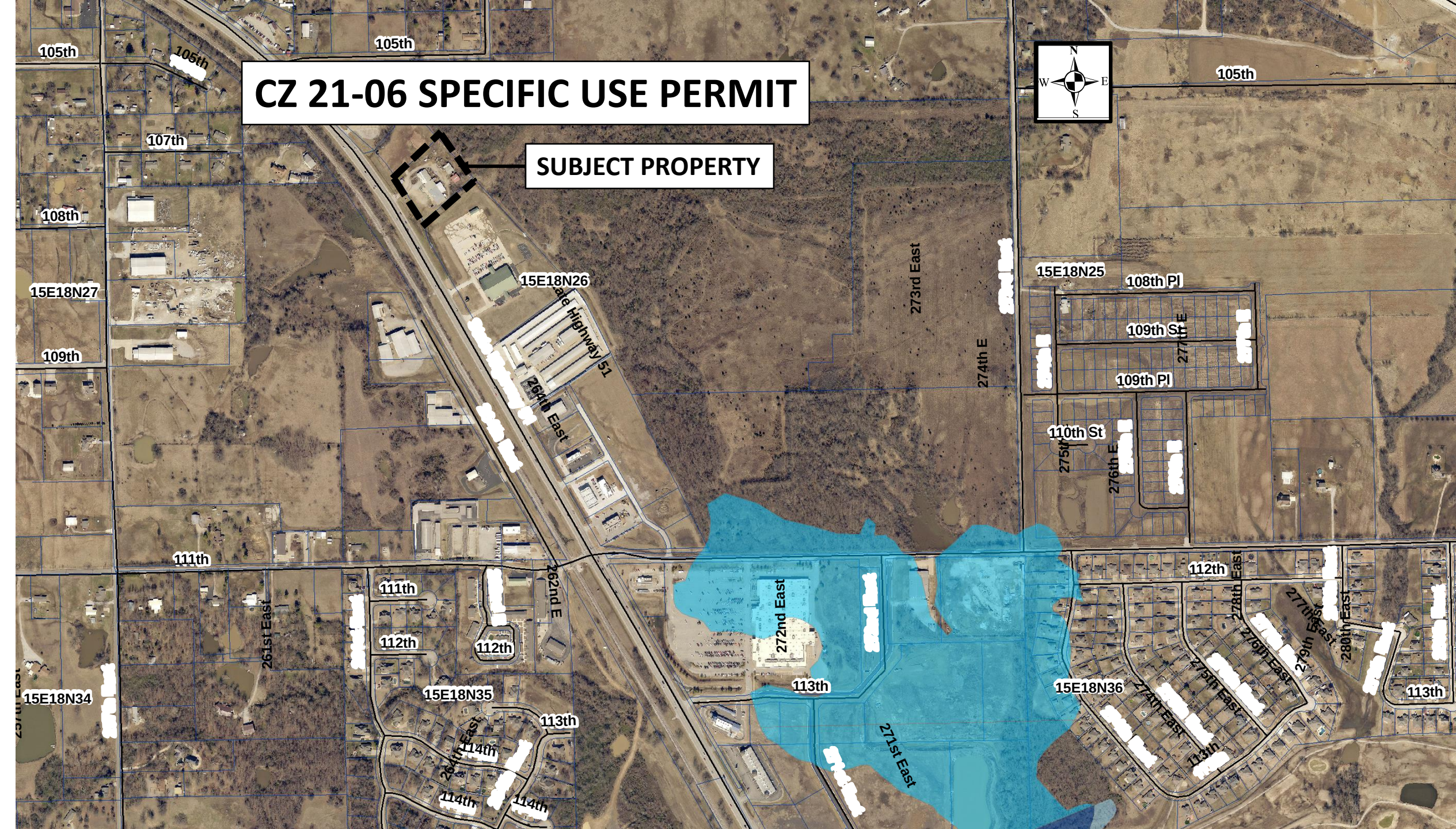
Site II - Street Lamps of America- 26319 E Hwy 51



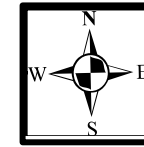
CZ 21-06 SPECIFIC USE PERMIT



SUBJECT PROPERTY



CZ 21-06 SPECIFIC USE PERMIT



SUBJECT PROPERTY

Ceejay Acres

Midway Acres

105th

107th

15E18N26

State Highway 51

264th East

Coweta51 Amended Addition

CZ 21-06 SPECIFIC USE PERMIT

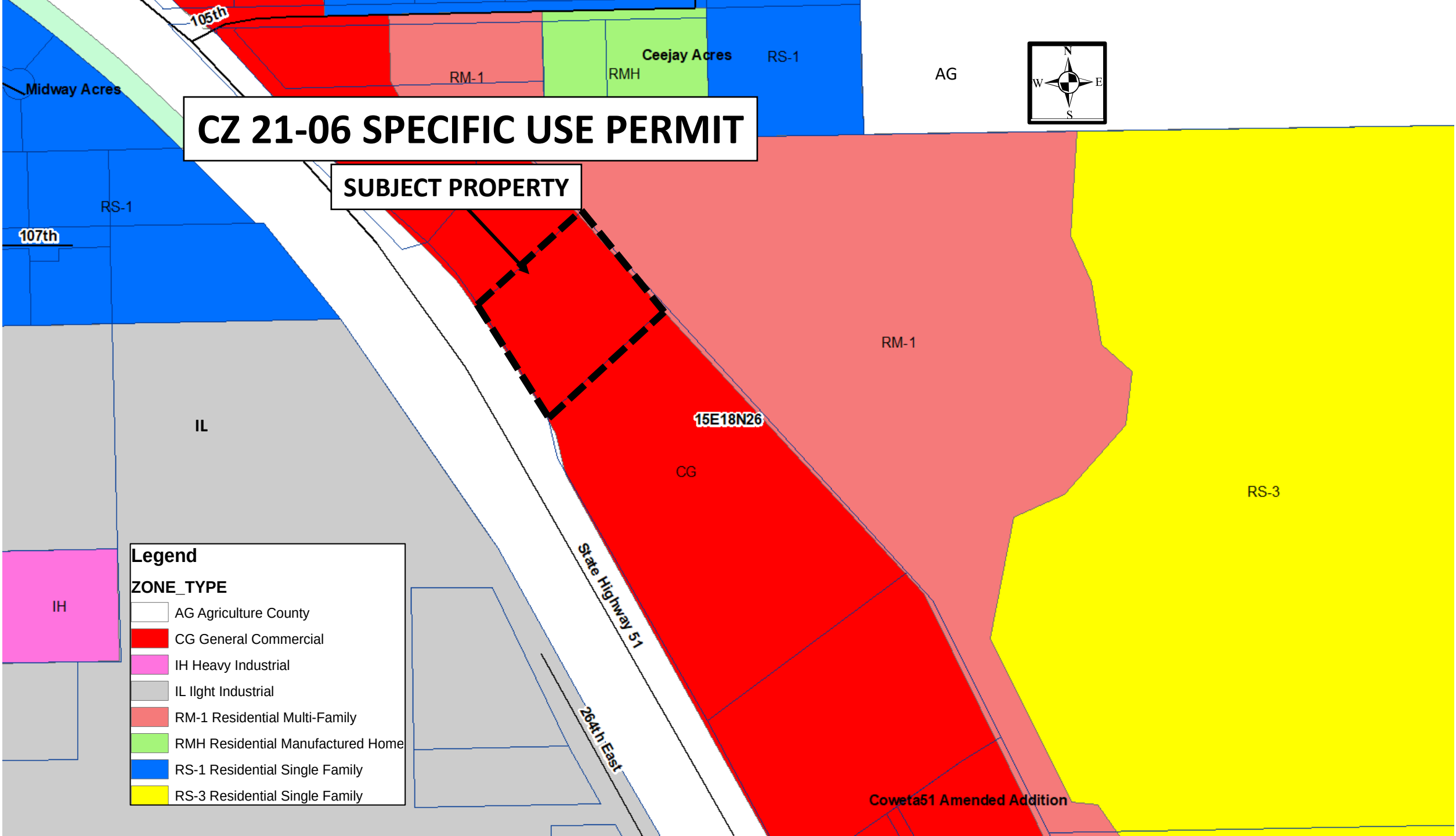
SUBJECT PROPERTY



Legend

ZONE_TYPE

	AG Agriculture County
	CG General Commercial
	IH Heavy Industrial
	IL Light Industrial
	RM-1 Residential Multi-Family
	RMH Residential Manufactured Home
	RS-1 Residential Single Family
	RS-3 Residential Single Family



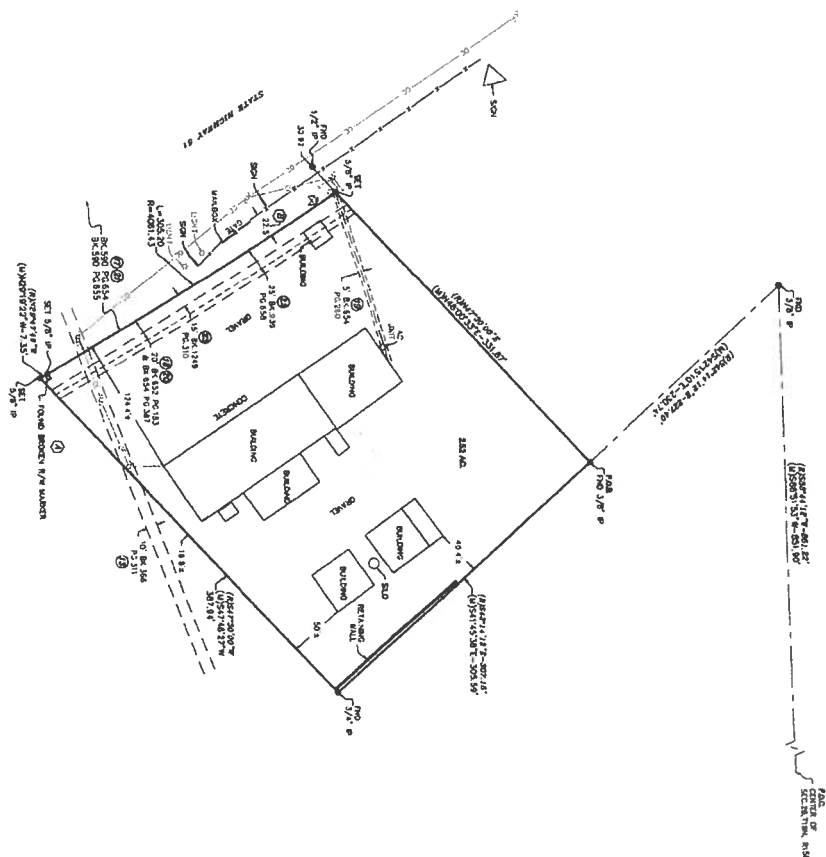
LEAD

1. POWER FOLE
2. LIGHT FOLE
3. THERMOC. PERSIA
4. COM. INFLATION POL.
5. WATER METER
6. RICE PAK
(a) MEASURED DISTANCE
(b) RECORD DISTANCE

1. FOLE

5

CINCINNATI



NO EVIDENCE OF EARTH MOVING WAS
OBSERVED

BEARINGS ARE BASED ON MARCH 2011
OKLAHOMA STATE PLANT COORDINATE
SYSTEM, NORTH ZONE.

THIS PLAT MEETS OKLAHOMA MINIMUM
SURETY STANDARDS.

LIST OF ENCROACHMENTS

- ① A broken right-of-way monument (see 2.9) just northwesterly from where the legal description places the property line, based on existing monuments found at 2 corners of property
- ② Gola, fence and signs are situated in Nighway right-of-way as shown

BOCHÉDULE 'B' ITEMS

- [illegible]

LEGAL DESCRIPTION

[illegible]

PROPERTY ADDRESS:
20370 E. Hwy 61, Broken Arrow, OK 74011

ALTA/NRPS LAND TITLE SURVEY
26319 E. HWY. 51, BROKEN ARROW
WAGONER COUNTY, OK.

SUBSCRIPTIONS EDITORIAL

This is to certify that this map or plan and the survey on which it is based were made in accordance with the 2025 African Standard Detail Requirements for ALTA/NSPS Land Title Survey, jointly established and adopted by ALTA and NSPS, and Twickenham 1, 3, 8 and 16 of Table A thereof. The field work was completed on 4/9/2017.

Date: March 6, 2021 at 6:01 P.M.

Casey J. Smith, MD, 21-06715

Date: 5/3/2021

100% finished

TONY ROBINSON
Good Shepherd No. 11

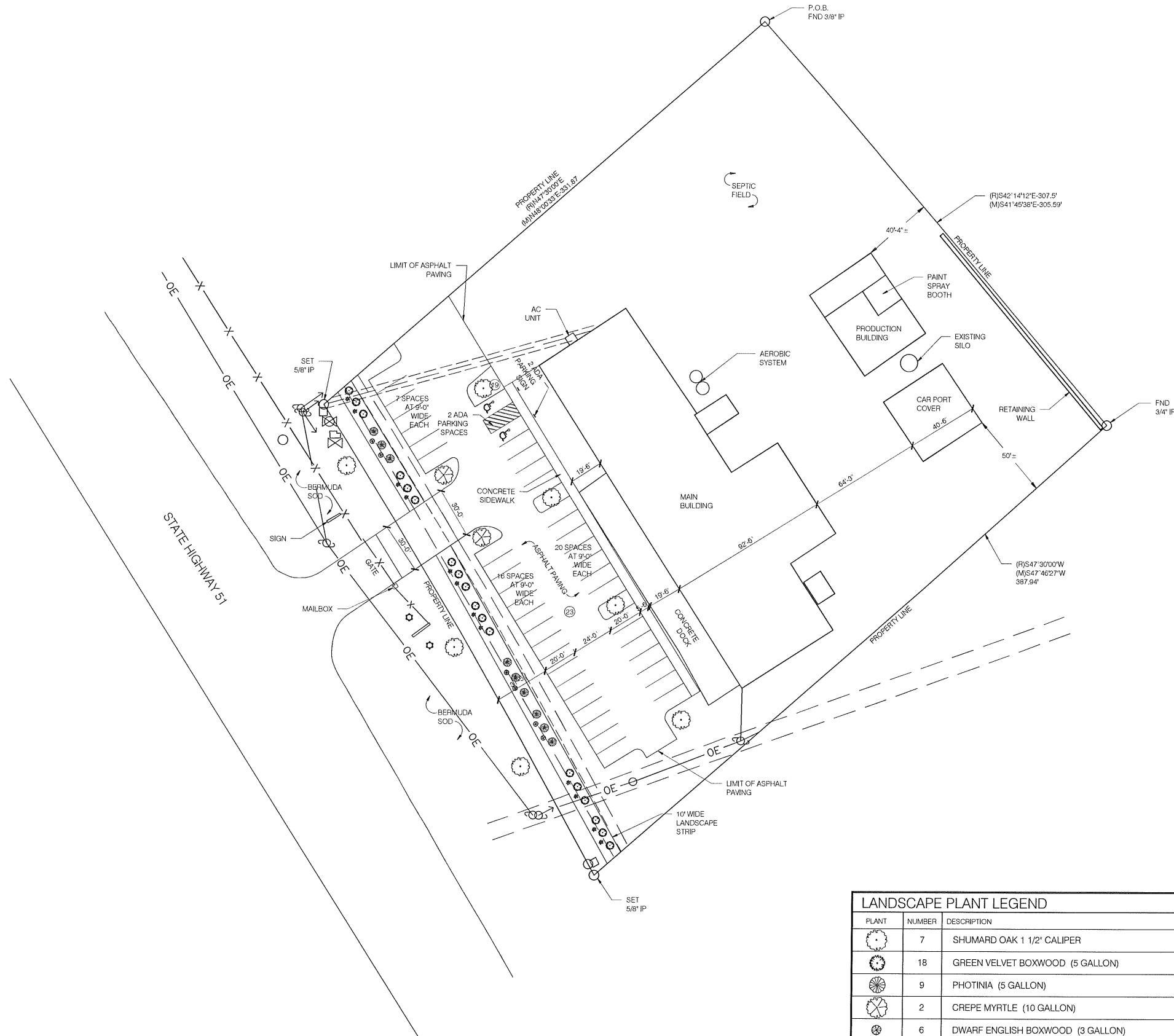
C.A. #4849

Date of Survey: 4/9/

...

FLOOD CERTIFICATION

Panel Number 40148C012



1
AS101
LANDSCAPE PLAN
SCALE: 1:30

LANDSCAPE PLANT LEGEND		
PLANT	NUMBER	DESCRIPTION
	7	SHUMARD OAK 1 1/2" CALIPER
	18	GREEN VELVET BOXWOOD (5 GALLON)
	9	PHOTINIA (5 GALLON)
	2	CREPE MYRTLE (10 GALLON)
	6	DWARF ENGLISH BOXWOOD (3 GALLON)
	12	PURPLE DIAMOND DWARF LOROPETALUM (3 GALLON)

BOUNDARY AND PROPERTY

ZONING CLASSIFICATION: GC
BUILDING USE: TRADE OR SERVICE ESTABLISHMENTS
BUILDING SIZE:
MAIN BUILDING: 15,346 SQ. FT
PRODUCTION BUILDING: 1,741 SQ. FT
TOTAL: 17,087 SQ. FT

PARKING REQUIREMENTS

BUILDING USE: TRADE OR SERVICE ESTABLISHMENTS
1 PARKING SPACE PER 400 SQ. FT
17,087 SQ. FT/400 = 43 SPACES
43 PARKING SPACES REQUIRED
43 PARKING SPACES PROVIDED
2 ADA ACCESSIBLE PARKING SPACES PROVIDED
ALL PARKING SPACES WILL BE 9'-0" WIDE
BY 20'-0" DEEP

DAMAN LECHTENBERGER ARCHITECTS
3052 NORTH ASPEN AVENUE
BROKEN ARROW, OK 74012
918.645.5630

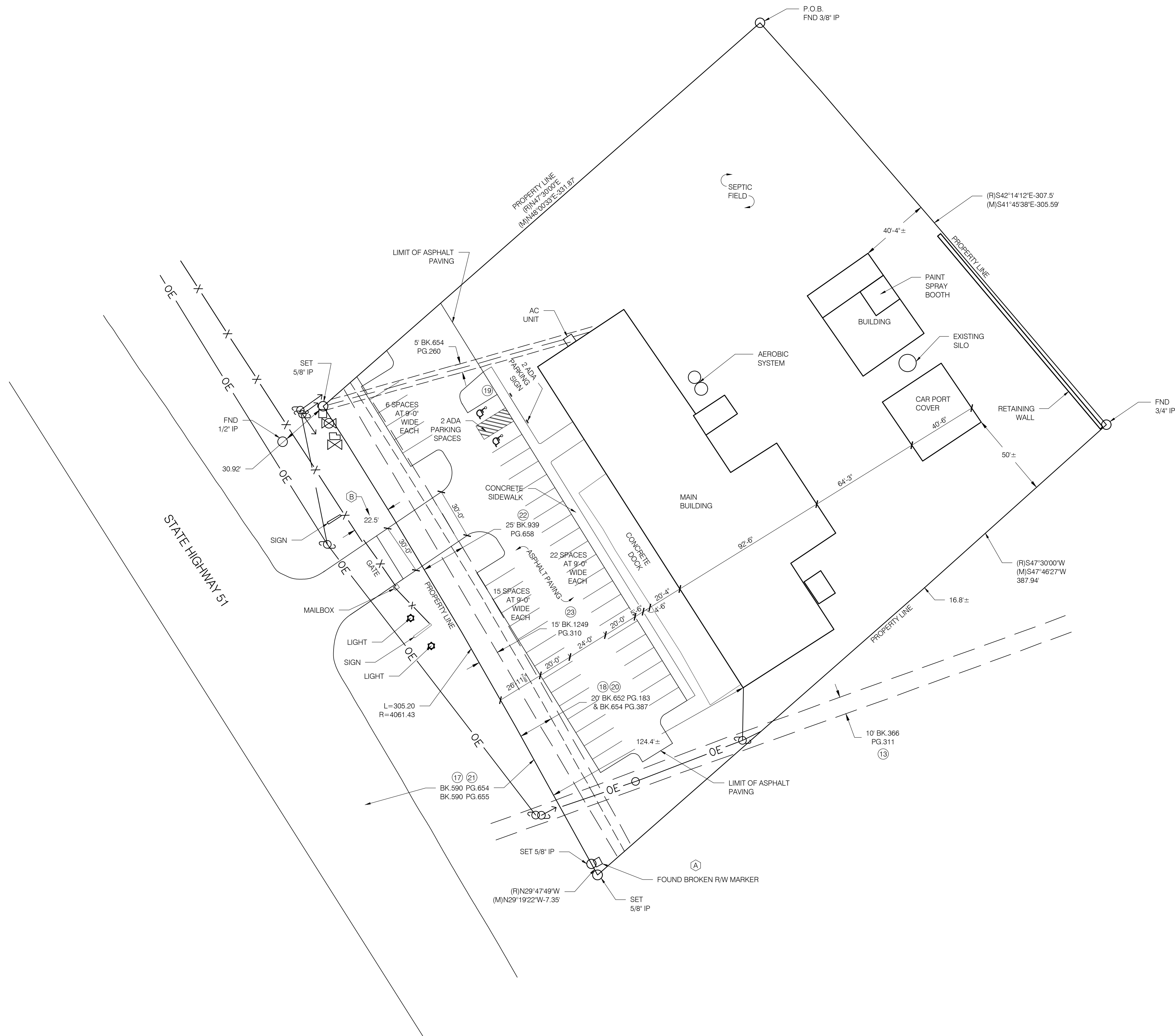
PROJECT DATE: 09-02-2021
REVISIONS

MBS MFG.
BUILDING
RENOVATION

COWETA, OK

LANDSCAPE
PLAN

AS101



BOUNDARY AND PROPERTY

ZONING CLASSIFICATION: GC
BUILDING USE: TRADE OR SERVICE ESTABLISHMENTS
BUILDING SIZE: 16,944 SQ. FT

PARKING REQUIREMENTS

BUILDING USE: TRADE OR SERVICE ESTABLISHMENTS
1 PARKING SPACE PER 400 SQ. FT
16,949 SQ. FT/400 = 43 SPACES
43 PARKING SPACES REQUIRED
43 PARKING SPACES PROVIDED
2 ADA ACCESSIBLE PARKING SPACES PROVIDED
ALL PARKING SPACES WILL BE 9'-0\"/>

PROJECT DATE:	09-02-2021
REVISIONS	

MBS MFG.
BUILDING
RESTORATION

COWETA, OK



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Mé morandum

To: Honorable Mayor and Members of the City Council
From: Roger Kolman, City Manager
Re: Extension of Time for Award of Contract
Date: 10/04/21

BACKGROUND

Staff received and opened bids for the Gravity Sewer and Lift Station Improvements project on Highway 51 on Wednesday, September 29. Three bids were received from plan holders.

Staff is requesting to extend the time for award of the bid for this project in by 15 days in accordance with 61 O.S. §111 to allow staff to adequately review and evaluate the bids received.

STAFF RECOMMENDATION

Staff recommends extending the time for award of the bids for the Gravity Sewer and Lift Station Improvements project by 15 days.

ATTACHMENTS

N/A



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Mé morandum

To: Honorable Mayor and Members of the City Council
From: Roger Kolman, City Manager
Re: Ordinance 849
Date: 10/04/21

BACKGROUND

Ordinance 849 amends the sections of the City of Coweta Code of Ordinances pertaining to Use Taxes to align with the provisions pertaining to Sales Taxes following the approval of the 1% infrastructure tax by Coweta's voters on September 14. The increase in Sales and Use taxes will take effect on 1/1/2022.

STAFF RECOMMENDATION

Staff recommends adoption of Ordinance 849.

ATTACHMENTS

Ordinance 849

CITY OF COWETA, OKLAHOMA

ORDINANCE NO. 849

AN ORDINANCE OF THE CITY OF COWETA, OKLAHOMA, AMENDING PART 7, FINANCE AND TAXATION, CHAPTER 5, USE TAX, OF THE CODE OF ORDINANCES OF THE CITY OF COWETA, OKLAHOMA, SPECIFICALLY AMENDING SAME BY CORRECTING THE TITLE OF SECTION 5-503, EXCISE TAX ON STORAGE, USE OR OTHER CONSUMPTION OF INTANGIBLE, PERSONAL PROPERTY LEVIED, TO PROVIDE EXCISE TAX ON STORAGE, USE OR OTHER CONSUMPTION OF TANGIBLE, PERSONAL PROPERTY LEVIED, AMENDING SECTION 5-503 BY INCREASING THE RATE OF TAX TO FOUR PERCENT (4%) OF THE PURCHASE PRICE, AMENDING SECTION 5-504, PURPOSE OF REVENUES, TO PROVIDE THAT THE ONE-PERCENT INCREASE (1%) IN THE USE TAX SHALL BE UTILIZED SOLELY FOR PURPOSES SET FORTH IN SECTION 7 OF THE CITY OF COWETA SPECIAL SALES TAX ORDINANCE NO. 844; REPEALING ALL PRIOR ORDINANCES TO THE CONTRARY; PROVIDING FOR SEVERABILITY; AND DECLARING AN EMERGENCY

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF COWETA, OKLAHOMA, THAT:

SECTION 1. TITLE AMENDMENT. Section 7-503, presently providing “Excise Tax On Storage, Use, or Other Consumption of Intangible Personal Property Levied”, of the Code of Ordinances of the City of Coweta, Oklahoma, is hereby amended by correcting the title thereof to read as follows: “Excise Tax On Storage, Use, or Other Consumption of Tangible Personal Property Levied”.

SECTION 2. INCREASED RATE. Section 7-503, Excise Tax On Storage, Use, or Other Consumption of Intangible Personal Property Levied, of the Code of Ordinances of the City of Coweta, Oklahoma, hereafter to be titled Excise Tax On Storage, Use, or Other Consumption of Tangible Personal Property Levied, of the Code of Ordinances of the City of Coweta, Oklahoma, is hereby amended by increasing the rate of the tax from three percent (3%) to four percent (4%) effective January 1, 2022. All other provisions in Section 7-503 shall otherwise remain.

SECTION 3. LIMITATION OF REVENUE USAGE. Section 7-504, Purpose of Revenues, of the Code of Ordinances of the City of Coweta, Oklahoma is hereby amended to provide that the revenues generated by and received from the one percent increase (1%) shall be utilized solely for the purposes as set forth in SECTION 7, PURPOSE, of Ordinance 844, adopted by the City Council of the City of Coweta, Oklahoma on the 3rd day of May, 2021, and approved by the qualified electors of the City of Coweta, Oklahoma on the 14th day of September, 2021, incorporation thereof being made herein by this reference thereto.

SECTION 4. REPEALER. All ordinances or parts of ordinances, in conflict with this ordinance are hereby repealed to the extent of the conflict only.

SECTION 5. SEVERABILITY. If any part or parts of this ordinance are deemed unconstitutional, invalid, or ineffective, the remaining portions shall not be affected but shall remain in full force and effect.

SECTION 6. DECLARING AN EMERGENCY. That for the immediate preservation of the peace, health and safety of the City of Coweta, Oklahoma, and for the inhabitants thereof, an emergency is hereby declared to exist by reason whereof this ordinance shall become operative and go into effect immediately upon its passage and approval.

PASSED AND APPROVED this 4th day of October 2021.

Evette Young, Mayor

ATTEST:

Julie Casteen, City Clerk

APPROVED:

Ronald D. Cates, City Attorney



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Mémorandum

To: Honorable Mayor and Members of the City Council
From: Roger Kolman, City Manager
Re: One for Coweta Projects
Date: 10/04/21

BACKGROUND

On September 14, the voters of Coweta approved the One for Coweta initiative, a 1% sales tax increase for infrastructure projects. During the public information period of that initiative, there were fifteen (15) specific projects (see Attachment) that were discussed, with a total estimated cost of \$31.05 million. The 1% sales tax is expected to generate approximately \$1.3 million in year one and is projected to increase at an annual rate of 2.5% to approximately \$1.9 million in year fifteen.

The second step in the process is to determine the priority for construction of the projects. As always, the scheduling of projects is constricted by available funding and logistics. Given the feedback received from the public information sessions, staff would recommend prioritizing projects that fall within one or more of the following categories: public safety, transportation, or quality of life. Based thereon, staff recommends that the Council consider the following projects to receive initial prioritization:

1. Public Safety Center
2. 111th Street expansion/storm drainage
3. Improvements at the Coweta Sports Park
4. 121st Street (East of Highway 51)

STAFF RECOMMENDATION

Staff recommends Council provide direction on One for Coweta project prioritization.

ATTACHMENTS

Proposed One for Coweta Projects

Project	Location	Description	
Public Safety Facility	Downtown Coweta	New Public Safety Facility, including Police/Fire operations and administration	7,000,000
111th Street S	Hwy 51 to 278th E Ave.	Additional lane, shoulders and drainage improvements	4,900,000
273rd E Ave	111th St S north to city limits	Road widening and drainage improvements, potential for additional lane	2,600,000
273rd E Ave	121st St S to 151st St S	Road widening and drainage improvements, resurface roadway	2,500,000
Master Drainage Study	Citywide	Identify areas/methods for improvements to storm water drainage and retention	500,000
121st Street South (W)	266th E Ave to Hwy 51	Road widening and drainage improvements, resurface roadway	750,000
121st Street South (E)	Hwy 51 to 281st E Ave	Road widening and drainage improvements, replace bridge, resurface roadway	1,120,000
141st Street South	141st St S at Hwy 51	Realign Hwy 51 intersection	1,000,000
141st Street south	Hwy 51 to 305th E Ave	Road widening and drainage improvements, replace box culverts, resurface roadway	445,000
305th E Ave	Hwy 51 to 136th St S	Road widening and drainage improvements, resurface roadway	490,000
Downtown Area	Downtown Coweta	Drainage improvements - underground pipe and ditch improvements	1,000,000
Coweta Sports Park	Hwy 51 and 353rd E Ave	Fix drainage, additional lighting and safety improvements, pave parking lots	750,000
Hwy 51 (East)		Extend sewer improvements 305th E Ave to Muskogee Turnpike	3,000,000
Parks		Locate additional public park north of 131st St S	3,000,000
Fire Station #2	116th St S	Second fire station to serve growing area of the city	2,000,000

31,055,000

	Drainage and sewer improvements	4,500,000
	Road projects (roadways or intersection improvements)	13,805,000
	Parks projects	3,750,000
	Public Safety Projects	9,000,000
		31,055,000



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Mémorandum

To: Honorable Mayor and Members of the City Council
From: Roger Kolman, City Manager
Re: Proposed Ambulance Ordinance
Date: 10/04/2021

BACKGROUND

In 1978 the City of Coweta began a no charge ambulance service for citizens that were participants in a utility fee to offset costs of operations. Below is a brief history of the changes that have occurred in the program since its inception.

Ordinance Number	Date Adopted	Significant Changes
269	1/23/1978	*Implemented compulsory utility fee program *Created the gratuitous ambulance service *Ambulance to/from hospital *Allowed city to serve other municipalities with similar utility fee program
311	12/7/1981	*Excluded utility customers residing or having businesses outside of city limits from participating in the subscription and therefore the gratuitous service
314	3/1/1982	*Raised utility fee amount *Required non-participants in utility fee program to pay reasonable fees of treatment and transport
425	12/21/1991	*Set base fee for treatment and transport *Charged nursing homes a fee per resident
536	9/5/2000	*Created Section 8-516 of the City Code allowing the city manager to reimburse other ambulance providers for the cost of transport when responding when Coweta EMS was unavailable
560	10/1/2001	*Eliminated concept of gratuitous ambulance service *Implemented concept of no-cost service supplemental to insurance *Participation by non-residents of city unclear *Replaced Section 8-516 that was created by previous ordinance.

Recently a non-resident subscriber of the utility fee program was transported by another ambulance provider under a mutual aid request and found that the city's program did not provide the benefits that they had expected. In an effort to inform the public about the program, and to try and add equity for those that live along Coweta's borders and utilize its utility services, staff has prepared a draft ordinance for discussion.

This draft ordinance, utilizing concepts from the existing Coweta ordinance and similar ordinances in Bixby, Owasso, Jenks and Broken Arrow provides:

- That residential and commercial properties outside of the city limits that have some or all city utilities may participate in and benefit from the utility fee program.
- Allows those residential and commercial properties outside of the city limits the option to opt out of the program
- Charges owners of multi-family and nursing home properties with single meter service based upon an assumed 75% of occupancy.
- Creates an appeal process for patients regarding ambulance bills received and for owners of multi-family and nursing home properties when special circumstances apply.
- Creates a process for subscribers to the service that are without medical insurance to request a reduction of their ambulance bill.
- Clarifies the costs to be paid by non-subscribers to the program

STAFF RECOMMENDATION

Discussion only.

ATTACHMENTS

Draft of Ordinance 848

CITY OF COWETA, OKLAHOMA

ORDINANCE NO. 848

AN ORDINANCE OF THE CITY OF COWETA, OKLAHOMA RELATING TO PART 8, HEALTH AND SANITATION, CHAPTER 5, AMBULANCE SERVICE, OF THE CODE OF ORDINANCES OF THE CITY OF COWETA, OKLAHOMA, SPECIFICALLY REPEALING ALL EXISTING PROVISIONS OF PART 8, HEALTH AND SANITATION, CHAPTER 5, AMBULANCE SERVICE, ADOPTING NEW PROVISIONS PERTAINING TO AMBULANCE SERVICE, PROVIDING FOR REPEAL AND DECLARING AN EMERGENCY.

WHEREAS, , and

WHEREAS,.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF COWETA, OKLAHOMA, THAT:

SECTION 1. AMENDATORY. Part 8, Health and Sanitation, Chapter 5, Ambulance Service, of the Code of Ordinances of the City of Coweta, Oklahoma is hereby repealed. In lieu thereof there is hereby adopted the following:

Health and Sanitation
Chapter 5
Ambulance Service

Section 8-501	Purpose
Section 8-502	Definitions
Section 8-503	Creation of position of EMS Supervisor
Section 8-504	Ambulance Service Program and Fee
Section 8-505	Segregation of funds for Ambulance Service
Section 8-506	Supplemental Ambulance Service to hospital
Section 8-507	Area of Service
Section 8-508	Service beyond Area of Service
Section 8-509	Persons eligible for Ambulance Service
Section 8-510	Nursing homes and other institutions
Section 8-511	Collection of Ambulance Service Program Fees
Section 8-512	Mutual Aid
Section 8-513	Persons not covered
Section 8-514	Subrogation and Assignment
Section 8-515	Other Ordinances
Section 8-516	Limitation of obligation of City

Section 8-501 Purpose

There is hereby established an Ambulance Service, which consists of the services, equipment, expertise, and costs of the emergency medical services provided by the City of Coweta, Oklahoma. The purpose of the Ambulance Service is to serve the residents of the City by providing for emergency medical services at a rate equal to existing medical insurance coverages or state or federal health care programs and by a monthly fee for each Utility Customer. The Emergency Medical Services (EMS) provided by this ordinance to Participants in the Ambulance Service Program shall be deemed a no out-of-pocket service supplemental to insurance coverages or state or federal health care programs.

Section 8-502 Definitions

The following words and phrases as used in this chapter shall, for the purposes of this chapter, have the following meaning:

Ambulance Service shall mean the emergency medical treatment and transport service provided by Coweta EMS.

City shall mean the City of Coweta, Oklahoma.

Emergency Medical Services shall mean.....

Election Period shall mean the month of December immediately preceding the beginning of the next Program Year.

Program Year shall mean the calendar year beginning January 1 and ending December 31.

Multi-Family Property shall mean a residential property with more than one attached dwelling unit sharing a common wall or walls.

Nursing Home shall mean a residential facility providing skilled nursing services, or supportive care, to the aged or infirm.

Single-Family Property shall mean a residential property with only one dwelling unit per parcel.

Commercial Property shall mean any property used for commerce of any kind that is not a residential use.

Landlord shall mean any individual, company, corporation, or other entity that owns or manages Single-Family and/or Multi-Family Residential Properties and leases them to tenants and is responsible for payment of the utility bills for the property.

Utility Customer shall mean the owner, landlord, or tenant responsible for the payment of utility bills at a residential or commercial property that receives City provided utility services.

Partner Utility Provider shall mean any provider of domestic water services within the corporate boundaries of the City.

City Utility Services shall mean the utility services, water, sanitary sewer, solid waste or any combination thereof provided by the City and/or the Coweta Public Works Authority to a Utility Customer.

Participants shall mean the owner, tenant, or occupant of a Single-Family Property, Multi-Family Property, or Nursing Home, or their family and relatives permanently residing with such person, that participates in the Ambulance Service Program. Owners and non-resident employees at Commercial Properties that participate in the Ambulance Service Program may also be considered participants.

Section 8-503 Creation of Position of EMS Supervisor

The position of EMERGENCY MEDICAL SERVICES (EMS) supervisor is hereby created and established such supervisor is the administrative head of the Ambulance Service. The duties of the EMS supervisor shall include:

1. Providing assistance to the City Clerk's office in all matters relating to billing and collections;
2. Providing such other duties as may be given or required for the safe, professional operation of the Ambulance Service;
3. Making recommendations to the City Manager on all purchases, operational procedures, maintenance and needs of the Ambulance Service; and
4. Providing supervision of Ambulance Service personnel, including Paramedics, EMT's and First responders.

Section 8-504 Supplemental Ambulance Service to Hospital

Ambulance Service supplemental to existing medical insurance coverages or state or federal health care programs will be furnished at no-cost to all persons eligible for such service, in accordance with this chapter, to the closest adequate hospital when:

1. Ambulance transportation to a hospital or other place where medical attention is available and is reasonable and necessary;
2. Illness or injury is determined to be an emergency or when ordered by a physician due to an emergency; and

3. Is for emergency treatment of a person eligible for service; and
4. When a City EMS unit responds to the emergency and provides the necessary emergency medical services.

Section 8-505 Ambulance Service Program and Fee; Eligibility

A. Every Single-Family Property, Multi-Family Property, and Commercial Property Utility Customer within the corporate boundaries of the City, shall have included within their utility bill an Ambulance Service Program Fee in an amount established by resolution of the City Council. Landlords of Multi-Family Properties and operators of Nursing Homes shall be billed per month, per occupied residential living unit. There shall be a rebuttable presumption that seventy-five percent (75%) of the total number of residential living units served solely by a single water connection are occupied. The number of presumed residential units shall be rounded down, but to not less than one.

B. Single-Family Property, Multi-Family Property, and Commercial Property Utility Customers outside the corporate boundaries of the City, unless an election to the contrary is filed in accordance with this chapter, are deemed to participate in the Ambulance Service Program and shall have included in their utility bill an Ambulance Service Program Fee in an amount established by resolution of the City Council.

C. Landlords of Multi-Family Properties shall provide to the City Clerk, on or before December 31 of the year immediately prior to the beginning of a Program Year, the total number of residential living units owned or operated by the person or entity providing the report, which shall be used to determine the occupancy figure set forth in subsection A above.

D. Non-residents of the City who are employed at a Commercial Property participating in the Ambulance Service Program are deemed to be Participants in the program when such emergency ambulance service is necessary and is the result of illness or injury occurring when such employee is located at the participating Commercial Property.

Section 8-506 Election of Participation

Single-Family Property, Multi-Family Property, and Commercial Property Utility Customers located outside of the corporate boundaries of the City may elect to participate or not participate in the Ambulance Service Program by submitting a signed election on forms provided by the City Clerk. Such forms must be submitted during the Election Period of the current Program Year and cannot be retracted by the person so electing until the subsequent Election Period. Changes resulting from the election of participation shall take effect with the first utility billing cycle following January 1st of the new Program Year.

Section 8-507 Segregation of Funds for Ambulance Service Program

All monies derived by means of the Ambulance Service Program Fee set forth in Section 8-505 of this code are hereby earmarked and segregated for the operations and maintenance of an ambulance service by the City. Also, all other monies derived from and resulting from ambulance services rendered are hereby earmarked and segregated for the operations and maintenance of an ambulance service by the City.

Section 8-508 Costs of Service for Non-participants

All persons who do not participate in the Ambulance Service Program shall pay all charges for such emergency medical services as are set forth by resolution of the City Council. These charges shall include, but not be limited to, load charges, loaded mileage charges, supplies, materials and medication.

Section 8-509 Collection of Ambulance Service Program Fees

A. The fees for the Ambulance Service Program set forth by resolution of the City Council shall be billed to each Utility Customer monthly, along with the bill for water and other City utility services, and shall include all such penalties as are now or may hereafter be established for utility service bills, and shall carry the same due date as now or may hereafter be established for utility service bills.

B. In the event any utility account shall become delinquent, water service may be terminated by the City, or by a Partner Utility Provider, until all delinquent charges shall be paid in full. The provisions for collection of charges provided herein shall be in addition to any rights or remedies which the City may have under the laws of the State of Oklahoma.

Section 8-510 Adjustment of Ambulance Charges, Appeal:

A. Any person who considers any Emergency Medical Service charges applicable to that person to be inaccurate or erroneous may request review thereof by the EMS Supervisor. In addition, any Landlord or operator of a Nursing Home who encounters special circumstances that would justify modifying the number of occupied units determined in accordance with the provisions of section 8-505(A) of this chapter, including but not limited to, fire, act of God or renovations, may request review by the City Clerk. The determination by the EMS Supervisor or the City Clerk may be appealed to the City Manager by written notice of appeal filed with the City Manager within ten (10) days of the original determination.

B. Any Participant currently without existing medical insurance coverages or state or federal health care programs may request a reduction in charges incurred for Ambulance Services rendered by Coweta EMS by contacting the City Clerk's office.

Section 8-511 Subrogation and Assignment

All persons subscribing to the City's Ambulance Service Program shall provide information on their insurance coverage and/or participation in a state or federal health care program. All persons subscribing shall further be deemed to have agreed to an assignment to the City of all their right and entitlement to the benefits of any insurance or state or federal health care programs attributable to emergency medical services provided by the City pursuant to this Chapter. Similarly, all residents of the City subject to the provisions of this Chapter shall be obligated to pay for emergency medical services in a sum equivalent to their insurance coverage. Any person receiving insurance benefits and failing to pay emergency medical services to the City shall be liable for the same.

Section 8-512 Limitation of Obligation of City

Under no condition shall the City be obligated to pay any sum of money to any person eligible for the benefits conferred by this chapter. When any person elects to use any emergency medical service provider other than that provided by the City, the City shall have no liability or obligation to pay such person any benefits therefore. When the City is for any reason unable to provide emergency medical services as contemplated by this Chapter, no person being refused emergency medical services at such time shall be entitled to make any claim or demand against the City, or receive any benefits from the City. The operation of the emergency medical service by the City is hereby declared to be a governmental function of the City for the health and welfare of all persons for whom benefits are provided by this Chapter.

SECTION 2. REPEALER. All ordinances or parts of ordinances, in conflict with this ordinance are hereby repealed to the extent of the conflict only.

SECTION 3. SEVERABILITY. If any part or parts of this ordinance are deemed unconstitutional, invalid, or ineffective, the remaining portions shall not be affected but shall remain in full force and effect.

SECTION 4. DECLARING AN EMERGENCY. That for the immediate preservation of the peace, health and safety of the City of Coweta, Oklahoma, and for the inhabitants thereof, an emergency is hereby declared to exist by reason whereof this ordinance shall become operative and go into effect immediately upon its passage and approval.

PASSED AND APPROVED this.

|

Evette Young, Mayor

ATTEST:

Julie Casteen, City Clerk

APPROVED:

Ronald D. Cates, City Attorney

DRAFT