P.O. BOX 850 | COWETA, OKLAHOMA 74429 | PH. (918) 486-2189 | FAX (918) 486-5366 | www.cityofcoweta-ok.gov

AGENDA - REGULAR MEETING
COWETA CITY COUNCIL
COWETA CITY HALL, 310 S. BROADWAY
MONDAY, JULY 11, 2022 6:00 P.M.

MEETING PROCEDURE: Comments on all scheduled agenda items will be heard immediately following the presentation by staff or the petitioner. Please wait until you are recognized by the Mayor and keep your comments as brief as possible. Individuals addressing the City Council must identify themselves by name prior to making any comments. The City Council will act on an agenda item after comments from staff and the City Council have been heard.

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL
EVETTE YOUNG _____
HAROLD CHANCE _____
NAOMI HOGUE _____
LOGAN BROWN _____
RANDY WOODWARD _____

IV. GENERAL CITY COUNCIL COMMENTS
(During the General City Council Comments section of the agenda, the City Council shall make no decision or take any action except as to request the City Manager to schedule the matter for Council discussion at a later date.)

V. CONSENT
(All matters under the "Consent Calendar" are considered by the City Council to be routine and will be enacted by one motion. Any Councilmember may, however, remove an item from consent by request.)

1. MINUTES OF THE REGULAR MEETING
APPROVAL OF THE MINUTES OF THE COWETA CITY COUNCIL REGULAR MEETING HELD ON JUNE 6, 2022. (JULIE CASTEEN, ASSISTANT CITY MANAGER)

Documents:

220606 MINUTES OF THE CITY COUNCIL.PDF

2. SRO AGREEMENT
APPROVAL OF THE EXTENSION OF THE MEMORANDUM OF UNDERSTANDING WITH THE COWETA BOARD OF EDUCATION FOR THE PROVISION OF SCHOOL RESOURCE OFFICER SERVICES FOR THE 2022-2023 FISCAL YEAR. (MIKE BELL, POLICE CHIEF)

Documents:

220711 MOU ON SRO SERVICES.PDF

3. AGREEMENT WITH KI BOIS COMMUNITY ACTION

APPROVAL AND AUTHORIZATION FOR THE MAYOR TO SIGN A CONTRACT WITH KI BOIS COMMUNITY ACTION FOUNDATION IN THE AMOUNT OF $50,000.00 FOR THE PROVISION OF TRANSPORTATION SERVICES WITHIN THE CITY OF COWETA, OKLAHOMA. (JULIE CASTEEN, ASSISTANT CITY MANAGER)

Documents:

220711 STAFF REPORT KI BOIS COMMUNITY ACTION.PDF
FY23 KI BOIS TRANSPORTATION AGREEMENT.PDF

VI. PROCLAMATIONS/PRESENTATIONS

1. VERDIGRIS RIVER INTAKE
   PRESENTATION OF RESULTS OF THE BATHOMETRIC SURVEY PERFORMED BY OWRB AT FIFE CREEK OXBOW. (DAVID WYATT, CITY ENGINEER)

VII. OLD BUSINESS

1. 2022 ROAD MAINTENANCE PROJECTS
   DISCUSSION AND POSSIBLE ACTION TO AWARD CONTRACTS FOR SIX (6) ROADWAY MAINTENANCE PROJECTS TO A&A ASPHALT IN THE TOTAL AMOUNT OF $465,456.25 AND AUTHORIZE THE CITY MANAGER TO EXECUTE ALL NECESSARY DOCUMENTS RELATED THERETO. (DAVID WYATT, CITY ENGINEER)

   Documents:

   220711 STAFF REPORT 2022 ROAD MAINTENANCE PROJECTS.PDF
   2022 ROAD MAINTENANCE BID TABULATION.PDF

2. ISSUANCE OF PUBLIC BID
   DISCUSSION AND POSSIBLE ACTION TO DIRECT STAFF TO ISSUE A PUBLIC BID FOR CERTAIN REPAIRS TO THE BANKS OF COWETA CREEK. (DAVID WYATT, CITY ENGINEER)

   Documents:

   220711 STAFF REPORT COWETA CREEK DRAINAGE.PDF
   220711 COWETA CREEK DRAINAGE.PDF

3. APPROVAL OF THE PURCHASE OF GLOCK 17 PISTOLS
   DISCUSSION AND POSSIBLE ACTION ON THE APPROVAL OF THE PURCHASE OF TWENTY-FIVE (25) GLOCK 17 GEN 5 9MM PISTOLS, TRIJICON RED DOT SIGHTS WITH MOUNTING PLATES, AND HOLSTERS FOR THE COWETA POLICE DEPARTMENT FROM GT DISTRIBUTORS, INC. IN THE AMOUNT OF $29,003.50. (MIKE BELL, POLICE CHIEF)

   Documents:

   220711 STAFF REPORT GLOCK 17 PURCHASE.PDF
   QUOTE GT DISTRIBUTORS, INC.PDF

4. PURCHASE OF DIGITICKET
   DISCUSSION AND POSSIBLE ACTION ON THE APPROVAL OF THE PURCHASE OF THE DIGITICKETS DIGITAL CITATION SYSTEM FROM SALTUS TECHNOLOGIES FOR THE COWETA POLICE DEPARTMENT IN THE AMOUNT $39,396.00. (MIKE BELL, POLICE CHIEF)

   Documents:

   220711 STAFF REPORT DIGITICKETS.PDF
   220711 DIGITICKETS PURCHASE AGREEMENT.PDF

5. VERNON CEMETERY CONCEPT PLAN & ESTIMATE
   THE NEW PAVILION FOR VERNON CEMETERY WILL INCLUDE A RESTROOM (WITH A/C AND

HEAT), STORAGE ROOM, LIGHTS, AND ELECTRICITY.

Documents:

VERNON CEMETERY PAVILION COST ESTIMATE (DRAFT).PDF
SITE PLAN 1 COPY UPDATED.PDF

6. APPROVAL OF DEMOLITION QUOTE
DISCUSSION AND POSSIBLE ACTION TO AWARD A PROJECT TO YOCHAM TRUCKING, INC. REGARDING THE DEMOLITION OF THE BUILDING LOCATED AT 204 N BROADWAY AVENUE IN THE AMOUNT OF $28,760.00. (ROGER KOLMAN, CITY MANAGER)

Documents:

220711 STAFF REPORT DEMOLITION OF CITY OWNED BUILDING.PDF
CITY OF COWETA BROADWAY.PDF

7. APPROVAL OF SECURITY ACCESS SYSTEM UPGRADES
DISCUSSION AND POSSIBLE ACTION TO APPROVE THE REPLACEMENT OF THE CITY HALL SECURITY ACCESS SYSTEM WITH A VERKADA DOOR ACCESS SYSTEM FROM CDWG TO BE INSTALLED BY VIP TECHNOLOGY IN THE AMOUNT OF FORTY-SEVEN THOUSAND, SEVEN HUNDRED AND TWENTY-EIGHT DOLLARS AND 83 CENTS ($47,728.83). (JULIE CASTEEN, ASSISTANT CITY MANAGER)

Documents:

220711 STAFF REPORT DOOR ACCESS SYSTEM.PDF
220711-DOOR ACCESS SYSTEM ESTIMATE.PDF

8. APPROVAL OF SECURITY CAMERA DOOR ACCESS SYSTEM UPGRADES - LIBRARY
DISCUSSION AND POSSIBLE ACTION TO APPROVE THE REPLACEMENT OF THE COWETA LIBRARY SECURITY CAMERA AND DOOR ACCESS SYSTEM WITH A VERKADA CAMERA AND DOOR ACCESS SYSTEM FROM CDWG TO BE INSTALLED BY VIP TECHNOLOGY IN THE AMOUNT OF FORTY THOUSAND, FOUR HUNDRED SIXTY-FIVE DOLLARS AND 93 CENTS ($40,465.93). (JULIE CASTEEN, ASSISTANT CITY MANAGER)

Documents:

220711 STAFF REPORT LIBRARY CAMERAS.PDF
220711-LIBRARY CAMERA AND DOOR ACCESS SYSTEM ESTIMATE.PDF

9. PURCHASE OF A 2022 KUBOTA SKID STEER
DISCUSSION AND POSSIBLE APPROVAL OF THE PURCHASE OF A 2022 KUBOTA SVL75-2HFWC FROM STEWART MARTIN KUBOTA IN AN AMOUNT NOT TO EXCEED $60,000.00.

Documents:

220711 STAFF REPORT KUBOTA SKID STEER.PDF
MYKUBOTAQUOTE_SVL75-2HFWC.PDF

10. RESOLUTION 2022-22 REGARDING BUDGET AMENDMENTS FY 22-23
DISCUSSION AND POSSIBLE ACTION ON THE ADOPTION OF RESOLUTION 2022-22, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COWETA, OKLAHOMA ADOPTING AMENDMENTS TO THE ANNUAL REVENUES AND APPROPRIATIONS FOR THE BUDGET OF THE CITY OF COWETA, OKLAHOMA, FOR FISCAL YEAR ENDING JUNE 30, 2023. (JULIE CASTEEN, ASSISTANT CITY MANAGER)

Documents:

220711 STAFF REPORT RESOLUTION 2022-22.PDF
220711 RESOLUTION 2022-22.PDF

11. RESOLUTION 2022-21, RENEWAL OF SALES TAX AGREEMENT
DISCUSSION AND POSSIBLE ACTION ON THE ADOPTION OF RESOLUTION NO. 2022-21, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COWETA, OKLAHOMA WHEREBY THE CITY OF COWETA, OKLAHOMA, AGREES TO MAKE PAYMENTS TO THE COWETA PUBLIC WORKS AUTHORITY IN AMOUNTS SUFFICIENT TO PAY PRINCIPAL AND INTEREST ON THE AUTHORITY'S 2016 UTILITY SYSTEM REVENUE BONDS. (JULIE CASTEEN, ASSISTANT CITY MANAGER)

Documents:

220711 STAFF REPORT RESOLUTION 2022-21.PDF
220711 RESOLUTION 2022-21.PDF

VIII. NEW BUSINESS
(Business which was not foreseen prior to the posting of the agenda.)

IX. ADJOURNMENT

IF YOU REQUIRE A SPECIAL ACCOMMODATION PURSUANT TO THE AMERICANS WITH DISABILITIES ACT, PLEASE NOTIFY CITY HALL BY 9:00 A.M. ON THE DATE OF THE MEETING.

MINUTES OF THE COWETA CITY COUNCIL REGULAR MEETING
JUNE 6, 2022 6:17 P.M.

The members of the Coweta City Council met in regular session on Monday, June 6, 2022 at 6:17 p.m. in the Coweta City Hall, 310 S Broadway, Coweta, Oklahoma following the joint special meeting with the City Council, the Coweta Public Works Authority and the Coweta Industrial Development Authority.

COUNCILMEMBERS PRESENT: Evette Young, Harold Chance, Naomi Hogue, Logan Brown, Randy Woodward.

COUNCILMEMBERS ABSENT: None.

I. CALL TO ORDER

The meeting was called to order by Mayor Young.

II. Pledge of Allegiance given

III. ROLL CALL

Roll call taken. Councilmembers were present as shown above.

IV. GENERAL CITY COUNCIL COMMENTS

Mayor Young reminded everyone of the Patriotic Festival to be held on Saturday, June 25, and the Slow Your Roll car event on Saturday, June 11.

V. CONSENT

Motion by Harold Chance, second by Randy Woodward to approve the consent calendar items:

1. Confirmation of the appointment of Bruce Watkins to the Coweta Planning Commission and the Board of Adjustment for an unexpired term ending June 1, 2023.
2. Review of Coweta's 911 system from January 1, 2022 through April 30, 2022.
3. Minutes of the Joint Special Meeting of the Coweta City Council, Coweta Public Works Authority and Coweta Industrial Development Authority held on May 2, 2022.
4. Minutes of the Coweta City Council Regular Meeting held on May 2, 2022.

Aye: Harold Chance
Randy Woodward
Evette Young
Naomi Hogue
Logan Brown

VI. Old Business

MINUTES OF THE COWETA CITY COUNCIL REGULAR MEETING
JUNE 6, 2022 6:17 P.M.

1. **Resolution 2022-16 On FY23 Budget Adoption**
Julie Casteen, Assistant City Manager, recommended approval of the proposed budget as presented at the public hearing.

Motion by Evette Young, second by Harold Chance, to adopt Resolution 2022-16, a resolution of the City Council of the City of Coweta, Oklahoma, adopting the budget for the General Fund, Street and Alley Fund, Cemetery Fund, Library Fund, Self Insurance Fund, E911 Fund, Rural Fire Fund, Grants Fund, and Capital Improvement Fund for Fiscal Year beginning July 1, 2022 and ending June 30, 2023, and providing for the investment of said funds.

Aye: Harold Chance
Randy Woodward
Evette Young
Naomi Hogue
Logan Brown

2. **Resolution 2022-19, Master Fee Schedule**
Julie Casteen presented an updated schedule of fees, fines and rates to be effective on July 1, 2022.

Motion by Harold Chance, second by Randy Woodward, to adopt Resolution 2022-19, a joint resolution of the City Council of the City of Coweta, Oklahoma, a municipal corporation, and the Board of Trustees of the Coweta Public Works Authority, an Oklahoma Public Trust, and the Board of Trustees of the Coweta Industrial Development Authority, an Oklahoma Public Trust, establishing a master fee schedule confirming and modifying fees, fines and rates charged by the City of Coweta, the Coweta Public Works Authority, and the Coweta Industrial Development Authority.

Aye: Harold Chance
Randy Woodward
Evette Young
Naomi Hogue
Logan Brown

3. **CZ 22-03 SUP**
City Manager Roger Kolman presented an application for a Special Use Permit to construct a mini storage facility on South 293rd East Avenue.

Motion by Harold Chance, second by Randy Woodward to approve Special Use Permit (SUP) CZ 22-03 SUP for a mini storage on property zoned General Commercial (CG) located in Section 19, Township 17 North, Range 16 East of the Indian Base and Meridian,

Wagoner County, State of Oklahoma at 15145 South 293rd East Avenue, Coweta, Oklahoma.

Aye: Harold Chance
Randy Woodward
Evette Young
Naomi Hogue
Logan Brown

4. Resolution 2022-15

Roker Kolman presented a recommendation to declare East Chestnut Street between Highway 72 and Highway 51 to be a No Thru Truck Zone.

Motion by Harold Chance, second by Randy Woodward, to adopt Resolution 2022-15, a resolution of the City Council of the City of Coweta, Oklahoma declaring East Chestnut Street between Highway 72 and Highway 51 to be a No Thru Truck Zone.

Aye: Harold Chance
Randy Woodward
Evette Young
Naomi Hogue
Logan Brown

5. 2022 Road Maintenance Projects.

Roger Kolman discussed proposed road maintenance projects funded in the upcoming FY 2022-2023 budget.

Motion by Harold Chance, second by Randy Woodward to approve the 2022 City of Coweta Road Maintenance projects and direct the City Manager to publicly bid those projects.

Aye: Harold Chance
Randy Woodward
Evette Young
Naomi Hogue
Logan Brown

6. Purchase of Asphalt Hot Box

Wes Richter, Public Works Director, discussed the need for an asphalt hot box to improve the efficiency and safety of pothole patching.

Motion by Harold Chance, second by Randy Woodward to approve the purchase of one KMI 8000TEDD 4-ton Asphalt Hot Box from Crafco, Inc., in an amount not to exceed $45,000.00.

Aye: Harold Chance
Randy Woodward
Evette Young
Naomi Hogue
Logan Brown

7. Resolution 2022-13 Regarding Budget Amendments FY21-22

Julie Casteen presented information on supplemental appropriations needed in various governmental funds.

Motion by Harold Chance, second by Randy Woodward to adopt Resolution 2022-13, a resolution of the City of Coweta, Oklahoma, adopting amendments to the annual revenues and appropriations for the budget of the City of Coweta, Oklahoma for fiscal year ending June 30, 2022.

Aye: Harold Chance
Randy Woodward
Evette Young
Naomi Hogue
Logan Brown

Mayor Young called to recess the City Council meeting at 6:37 p.m. until after the Coweta Industrial Development Authority was concluded.

Return from recess at 7:02 p.m.

VIII. EXECUTIVE SESSION

1. Discussion

Motion by Evette Young, second by Harold Chance to enter into Executive Session at 7:02 p.m. for the purposes of confidential communications and discussions related to the purchase or appraisal of real property in accordance with 25 O.S. § 307.B.3.

Aye:
Evette Young
Harold Chance
Naomi Hogue
Logan Brown

Randy Woodward

Mayor Young announced we were back in open meeting at 7:23 p.m.

2. Possible Action

Motion by Evette Young, second by Harold Chance to enter into negotiations for the purchase of land.

Aye: Evette Young
Harold Chance
Naomi Hogue
Logan Brown
Randy Woodward

VIII. NEW BUSINESS

There was no new business.

IX. ADJOURNMENT

Mayor Young adjourned the meeting at 7:25 p.m.

Evette Young, Mayor

Julie Casteen, City Clerk

SCHOOL RESOURCE OFFICER

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (hereinafter referred to as the "MOU") is by and between the City of Coweta, Oklahoma (hereinafter referred to as the "City") and the Coweta Board of Education (hereinafter referred to as the "Schools") and replaces any and all prior agreements and understandings between the City (including the Coweta Police Department) and/or the Coweta Public Schools on the subject of school resource officers (hereinafter referred to as the "SRO").

WITNESSETH

WHEREAS, the City and the Schools desire to set forth the duties and responsibilities of the parties with respect to the City's School Resource Officer Program; and

WHEREAS, the City and Schools desire to create an atmosphere of cooperation toward the common goals of providing a safe learning environment for students, a safe working environment for educational staff, the prevention and reduction of juvenile delinquency and the promotion of positive attitudes regarding the role of law enforcement in society.

NOW, THEREFORE, in consideration of the mutual promises and representations contained herein, the City and the Schools do hereby agree as follows:

SECTION 1. PURPOSE.

The purpose of this MOU is to formalize the relationship between the city and the Schools in order to foster an efficient and cohesive program that will build a positive relationship between law enforcement officers and the youth of Coweta, with the goals aimed toward providing a safe learning environment for juveniles and young adults. This MOU delineates the mission, organization structure, and procedures of the City of Coweta/Coweta Public School Resource Officer Program (hereinafter referred to as the "SRO PROGRAM") as a collaborative effort between the City and the Schools. The success of the SRO Program relies upon the effective communication between the City's law enforcement employees, the principal of the schools, and key staff members of the City and Schools.

SECTION 2. TERM.

The term of this MOU shall commence on July 1, 2022, and terminate on June 30, 2023, unless terminated earlier as provided herein. The parties may renew, extend, or modify this MOU by mutual written consent at any time. This MOU may be renewed with the approval of both the City Manager and School Superintendent prior to June 30th each year.

SECTION 3. MISSION, GOALS, AND OBJECTIVES.

The missions of the SRO Program are the creation and maintenance of a safe and secure learning environment for students, the provision of a safe working environment for educational staff, and the prevention and reduction of school-related violence and offenses committed by juveniles or adults. These missions will be accomplished by efforts, including but not limited to, the assigning of law enforcement officer(s) (SROs) to school facilities.

The goals and objectives of the SRO Program are designed to develop and enhance rapport between youth, law enforcement officers, school administrators and parents. The goals of the SRO Program include, but are not limited to:

1. Establishing a positive relationship between the SRO and the student population and between the SRO and parents, faculty, staff, and administrators.
2. Maintaining a safe and secure environment on school grounds.
3. Promoting positive attitudes regarding law enforcement's role in society.
4. Preventing and reducing incidents of school violence, to include bullying.
5. Reducing criminal offenses committed by juvenile and young adults.

SECTION 4. ORGANIZATIONAL STRUCTURE.

A. Composition. The City shall assign at least one (1) full-time law enforcement officer(s) to serve as the SRO in the SRO Program. Any law enforcement officer assigned as an SRO will be certified through the State of Oklahoma Council of Law Enforcement and Education and Training Council and must be a member of the Oklahoma School Resource Officer Association. It shall be highly recommended that this law enforcement officer attends any and all training offered through the OSRO program.

B. Supervision. The day-to-day operation and administrative control of the SRO Program will be a joint and cooperative effort of the City Manager (or his designee the Chief of Police) and the Superintendent of Schools. Responsibility for the conduct of the SRO shall remain with the City, and the schools acknowledge the SRO remains responsive to the command of the City's Police Department. The SRO is employed and retained by the City, and in no event shall any employee of the City be considered an employee of the schools regardless of the funding source.

C. Funding. The SRO Program is subject to availability of funds, which is a budgetary decision of the parties, both parties agree to the following.

1. The City agrees to train, equip, insure, and provide wages and benefits to the SRO Officer.

2. The Schools shall reimburse the City for the SRO at a rate of fifteen thousand dollars ($15.000.00) per school year for the SRO during the regular school week. Such reimbursement may be paid in one installment within fourteen (14) days of the end of the school year or in two equal installments to be paid within fourteen (14) days of the end of each semester. Any overtime compensation is addressed in item #3.

3. Any hours required by the Schools over 40 hours per week shall be arranged with the City Manager or his designee (Chief of Police) prior to the needed services.

SECTION 5. SRO PROGRAM STRUCTURE.

SROs are first and foremost law enforcement officers for the City. SROs shall be responsible for carrying out duties and responsibilities of a law enforcement officer and shall remain at all times under the control, through the chain of command, of the City. All acts of commission or omission shall conform to the guidelines of the City. Both the City and School officials agree that non-criminal student disciplinary matters shall remain the responsibility of the teachers and administrators, not the SRO. The SRO shall refrain from being involved in the enforcement of disciplinary rules that do not constitute violations of law, except to support School personnel in maintaining a safe school environment.

SECTION 6. DUTIES AND RESPONSIBILTIES.

A. Schools. The responsibilities of the Schools will include, but not limited to, the following;

1. Provide the SRO with a private, appropriately furnished and climate-controlled office space that can be secured and is reasonably acceptable to the Police Department. This shall include, but not limited to, a desk with drawers, two chairs, filing cabinet for files and records which can be properly locked and secured, a telephone, and computer access. All supplies and other equipment shall be provided by the City.
2. The SRO is not to be used for regularly assigned lunchroom duties, hall monitors or other monitoring duties. If there is a problem area, the SRO may assist school personnel until the problem is solved.
3. Provide SRO with reasonable opportunities to address students, teachers, school administrators, and parents about the SRO Program goals and objectives. Administrators shall also seek input from the SRO regarding criminal justice problems relating to students and site security issues.
4. The principal of each school within the City's school system shall notify the SRO of suspected illegal activity as required by and in accordance with Oklahoma State Statutes, Title 70. Any principal or other staff member within the City's school system who locates a dangerous weapon or drugs in the course of a search shall turn it over to the SRO as required by Oklahoma State Statutes and school policies. The principal may contact the SRO regarding other conduct in accordance with the principal's discretion. In the event the SRO is not available, the principal or staff member shall contact any City police officer for notification of suspected illegal activities or to deliver dangerous weapons or drugs that come into their possession.
5. When school personnel discover weapons, drugs, alcohol, or other illegal contraband on school property, the SRO shall be notified as soon as reasonably possible. If no juvenile or criminal charges are to be filed and no administrative action is to be taken by the Schools, the contraband shall be confiscated by the SRO according to Police Department policy and properly disposed of by policy. If school personnel take possession of any type of

contraband, said contraband shall immediately be turned over to the SRO as soon as reasonably possible.

6. School personnel shall timely notify the SRO with names of specific individuals who are not allowed on school property and shall notify the SRO of any anticipated parental problems resulting from disciplinary action taken against a student.
7. Work cooperatively with the City, including but not limited to, the Police Department to make any needed adjustments to the SRO Program throughout the school year.
8. In situations involving student conduct affecting school property, employees, and visitors the Schools agree to participate with the SRO in conducting a Threat Assessment Review. The review committee will consist of at a minimum, school principal, school counselor, SRO, teacher and student. The parent of the student may also participate if the SRO or School staff feel it will assist the process. This review must be completed within reasonable time of the event. Any reports or paperwork associated with this review will be maintained in the SRO office in case further reviews are required.
9. Provide to the City, from time to time, copies of all laws, regulations, and school board policies applicable to employees of the Schools, including but limited to, laws, rules, regulations, and policies regarding access to confidential student records and/or the detention, investigation, and searching of students on school premises.

B. City. The City's responsibilities hereunder are delegated to the Coweta Police Department and will include, but not be limited to, the following:

1. Responding to all major criminal occurrences that occur on school property and exercise law enforcement jurisdiction over such incidents.
2. Assigning the SRO to the Schools and complying with the training requirements for the SRO as established by Federal, State, and Local laws and policies. The Superintendent of Coweta Public Schools will have input in the decision to assign and retain an SRO.
3. At the request of the principal and whenever practicable, providing the assistance of the police canines (through the K-9 Officers) to assist in searches within the limitations of State and Federal Laws and department policies.
4. Will advise the School Board regarding the possible presence of criminal gangs and associated criminal gang activities.
5. Work cooperatively with the Schools to make any needed adjustments to the SRO Program throughout the school year.
6. Disseminate to the SRO copies of all laws, rules, regulations, and school board policies applicable to employees of the Schools, including but not limited to, laws, rules, regulation, and policies regarding access to confidential student records and/or the detention, investigation, and searching of students on school premises that have been provided to the City by the Schools pursuant to Section 6A.9 above.

C. SROs' (Shift Sergeant). The responsibilities of the SRO shift sergeant will include, but not be limited to, the following:

1. Coordinate work assignments of the SRO.
2. Ensure the SRO's compliance with the Police Department's directives.
3. Coordinate scheduling and work hours of the SRO (Vacation, Sick Time, Personal, Court, etc.)
4. Work with the Schools to make any needed adjustments to the SRO Program throughout the school year.

D. SRO. The responsibilities of an SRO will include, but not be limited to, the following:

1. Enforce criminal law and protect students, staff and public at large against criminal activity and take appropriate enforcement action on criminal matters as necessary. The SRO shall follow the chain of command as set forth by policies and procedures of the Police Department. Unless notification would interfere with law enforcement operations, the SRO will notify the principal or the principal's designees as soon as reasonably possible concerning any enforcement activity on that principal's school grounds or at that principal's school functions. If an arrest is made, before the officer transports a student, the principal or the principal's designee may give the student papers regarding an educational due process hearing only if, in the officer's professional judgement, such procedure can be accomplished safely.
2. Complete reports and investigate crimes committed on campus and coordinate whenever practical investigative procedures between law enforcement and school administrators. The SRO shall abide by all applicable legal requirements concerning interviews or searches should it become necessary to conduct formal law enforcement interviews or searches with students or staff on campus or at school functions.
3. In situations involving student conduct affecting school property, employees, and visitors the Schools agree to participate with the SRO in conducting a Threat Assessment Review. The review committee will consist of at a minimum, school principal, school counselor, SRO, teacher and student. The parent of the student may also participate if the SRO or School staff feel it will assist the process. This review must be completed within reasonable time of the event. Any reports or paperwork associated with this review will be maintained in the SRO office in case further reviews are required.
4. Take allowable law enforcement action against intruders and unwanted guests who appear on school property, either at the principal's request or if the officer observes a violation of state law or city ordinance.
5. If available, the SRO will be present when a principal or the principal's designee conducts an administrative search when the principal or school personnel fear for their safety.
6. Confer with the principal to develop plans and strategies to prevent and/or minimize dangerous situations on or near campus or involving students at school-related functions.
7. If provided in advance to the City, comply with all laws, rules, regulations, and school board policies applicable to employees of the Schools, including but not limited to laws, rules,

regulations, and policies regarding access to confidential student records and/or the detention, investigation, and searching of students on school premises, provided that the SRO shall under no circumstances be required or expected to act in a manner inconsistent with their duties as a law enforcement officer. The use of confidential school records by the SRO shall be done only with the principal's approval and as allowed by law.

8. During regular school hours the SRO will make every effort to remain on school property when not needed to support other law enforcement activities. They shall receive permission from a supervisor before extended time away, *"anything over 4 hours shall be considered extended time,"* from the school campus.
9. Prepare presentations on various subjects, such as basic understanding of law, role of law enforcement, anger management, and drug abuse prevention education, and provide these presentations (including lesson plans, if applicable) at the request of school personnel in accordance with the established curriculum. Classroom instruction topics must be approved by the SRO's supervisor and school administrator.
10. Attend school special events as needed. Off duty assignments are not included.
11. Be familiar with all community agencies which offer assistance to youths and their families such as mental health clinics, drug treatment centers, etc., and may make referrals when appropriate.
12. Assist the principal and school staff with disciplinary hearings or Threat Assessment Review boards, in which the SRO has knowledge of the incident and/or criminal laws that will assist in the adjudication of the matter.
13. Conduct patrol activity in and around the schools within the Coweta School District.
14. The SRO shall follow all orders, policies, and procedures of the Police Department when confiscating liquor, drugs, and paraphernalia from students on school property.
15. The SRO shall follow Federal and State law, City Ordinances, City policies and procedures, Police Department policies and procedures and directives and orders, and Coweta Public School Board policies. In the event of a conflict between School and City policies, the SRO's conduct shall be controlled by City policy.
16. The SRO shall not conduct any interviews with the news media concerning a school incident.

E. Generally. Each party is responsible for the actions and/or omission of their respective employees.

F. Specifically- City of Coweta. The City's agreement to provide an SRO to the Schools does not constitute or create a special duty to the Schools or any individual, nor shall the City be liable for failure to provide a SRO in any situation.

SECTION 7. ENFORCEMENT.

Although the SRO has been placed in a formal educational environment, the SRO is not relieved of their official duties as a law enforcement officer. The SRO shall intervene, when necessary, in the SRO professional judgement to prevent any criminal act or maintain a safe school environment. Citations shall be issued, and arrests made when appropriate and in accordance with Oklahoma State laws and Department policy. The SRO and/or the Police Department in consultation with the District Attorney's Office will have the final decision on whether criminal charges will be filed.

The City reserves the right to temporarily remove the SRO in the event that additional officers are needed during a critical incident or natural disaster. The City also reserves the right to temporarily remove the SRO for the SRO's safety.

SECTION 8. TERMINATION.

Either party may terminate this MOU, with or without cause, upon sixty (60) days written notice to the other party.

SECTION 9. NOTICE.

Any notice, consent, or other communication in connection with this MOU shall be in writing and may be delivered in person, by mail, Emailed, or by facsimile transmission (provided sender confirms notice by written copy). If hand-delivered, the notice shall be effective upon delivery. If by facsimile or email, the notice shall be effective when sent. If by mail, the notice shall be effective three (3) business days after being deposited in the United Postal Service addressed appropriately to the intended recipient as follows:

If to the Schools:
Superintendent of Coweta Public Schools
Coweta Board of Education
P.O. Box 550
Coweta, Oklahoma 74429

If to the City:
City of Coweta
c/o Chief of Police and City Manager
310 S. Broadway
P.O. Box 850
Coweta, Oklahoma 74429

SECTION 10. GOOD FAITH.

The parties and their employees agree to cooperate in good faith in fulfilling the terms of this MOU. Unforeseen difficulties or questions will be resolved by negotiation between the parties if resolution cannot be made between the SRO and the principal.

SECTION 11. GOVERNING LAW.

This MOU is governed by the laws of the State of Oklahoma.

(Signature page follows)

NOW, THEREFORE, this MOU has been agreed to by the parties as indicated by the authorized signatures below.

6-13-22

School Superintendent

Mayor

Chief of Police

City Attorney

City Clerk

CITY OF
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Memorandum

To: Honorable Mayor and City Council

From: Julie Casteen, Assistant City Manager

Re: Ki Bois Transportation Agreement

Date: July 8, 2022

BACKGROUND

The City of Coweta has partnered with Ki Bois Community Action Foundation for many years to provide transportation services to the community.

Ki Bois has requested the same $50,000 subsidy for FY23 that has been approved in previous years, but the City no longer provides a building for the transit service to operate from.

STAFF RECOMMENDATION

Staff recommends approval of the Transportation Agreement with Ki Bois Community Action Inc.

Attachments:

FY23 Ki Bois Transportation Agreement

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CONTRACT

THIS CONTRACT made and entered into this 11th day of July, 2022, by and between the CITY OF COWETA, Wagoner County, State of Oklahoma, (hereinafter "City") and KI BOIS COMMUNITY ACTION FOUNDATION, a Not For Profit corporation (hereinafter "KI BOIS").

City hereby enters into this contract with KI BOIS pursuant to the following terms:

I. The City finds that KI BOIS performs functions at a public purpose, specifically the providing of transportation services in and around the Coweta area;

II. The City agrees to provide payment for services performed by KI BOIS and specifically payment for services in providing transportation in the Coweta area;

III. KI BOIS agrees to continue to provide transportation services and to make public transportation available in and around the Coweta area for Fiscal Year 2022-2023, beginning July 1, 2022, and ending June 30, 2023. The ridership, level of service and service territory served and provided during FY22-23 will be the same as was as provided and served in FY21-22.

IV. The City agrees to pay KI BOIS for its services the amount of FIFTY THOUSAND DOLLARS AND NO CENTS ($50,000.00), between December 1, 2022, and January 31, 2023, upon proper invoice provided by KI BOIS. KI BOIS will provide Vehicular Public Liability insurance covering death, personal injury and property damage.

V. KI BOIS will provide the City with regular utilization data, as requested, and other pertinent ridership information in order to keep the City informed as to the operational matters of the public transportation program.

VI. The parties hereto agree that the above compensation shall be the full and complete compensation to be paid by the City to KI BOIS for services provided and that this contract is limited to the term set forth above.

Approved in open meeting of the Coweta City Council on the 11th day of July, 2022.

ATTEST:

Julie Casteen, City Clerk

APPROVED AS TO FORM:

Ronald D. Cates, City Attorney

CITY OF COWETA, OKLAHOMA

Evette Young, Mayor

KI BOIS COMMUNITY ACTION

R. Caroll Huggins, Executive Director

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Mémorandum

To: Honorable Mayor and Members of the City Council
From: Roger Kolman, City Manager
Re: 2022 Road Maintenance Projects
Date: 7/11/22

BACKGROUND

At the June meeting, the City Council approved six major road maintenance projects for the 2022-2023 fiscal year. Three of those projects involve arterial or collector roadways that have a significant impact upon school transportation and commercial activities, while the other three are within subdivisions and will affect local traffic only.

The projects were publicly bid and garnered bids from two qualified contractors (see accompanying bid tabulation). The lowest most responsible bidder for all six projects was A & A Asphalt with a total bid of $465,456.25.

The budget for the 2022 Road Maintenance Program is $200,000, however there is funding available from fund balance in the Capital Projects Fund to obligate for these projects.

STAFF RECOMMENDATION

Staff recommends award of contracts to A & A Asphalt in the amount of $465,456.25 for the 2022 Road Maintenance Program and authorization for the City Manager to execute all necessary documentation.

ATTACHMENTS

Bid Tabulation.

City of Coweta
Roadway Improvements 2022
Bid on July 6th, 2022 at 2:00 p.m.

	CONTRACT NO. 1			A & A Asphalt		Dunham's Asphalt Services, Inc.	
ITEM	E. 112TH ST. S. (S. 274TH E. AVE TO EXISTING BOX CULVERT)			UNIT	TOTAL	UNIT	TOTAL
NO.	DESCRIPTION	QUANT.	UNIT	PRICE	PRICE	PRICE	PRICE
1	1-1/2" Asphalt Milling	2,890	S.Y.	$4.75	$13,727.50	$5.00	$14,450.00
2	2" Asphalt Overlay	2,890	S.Y.	$13.50	$39,015.00	$14.00	$40,460.00
3	Tack Coat	578	GAL.	$2.50	$1,445.00	$4.00	$2,312.00
4	Full Depth Asphalt Patching	100	S.Y.	$130.00	$13,000.00	$166.00	$16,600.00
5	Maintain Gutter Pan at Match Point	1	L.S.	$2,900.00	$2,900.00	$1,500.00	$1,500.00
			TOTAL ALL BIDS		**$70,087.50**		**$75,322.00**

	CONTRACT NO. 2			A & A Asphalt		Dunham's Asphalt Services, Inc.	
ITEM	E. CHESTNUT ST. (N. BROADWAY TO HWY 51)			UNIT	TOTAL	UNIT	TOTAL
NO.	DESCRIPTION	QUANT.	UNIT	PRICE	PRICE	PRICE	PRICE
1	2" Asphalt Overlay	4,535	S.Y.	$12.50	$56,687.50	$14.00	$63,490.00
2	2" Asphalt Overlay Public parking (to drain)	1,170	S.Y.	$13.25	$15,502.50	$18.00	$21,060.00
3	Tack Coat	1,141	GAL.	$2.50	$2,852.50	$4.00	$4,564.00
4	Raise Water Valves to Match Surface	1	L.S.	$1,500.00	$1,500.00	$1,200.00	$1,200.00
5	Roadway Painting (centerline, parking, & Rail Crossing)	1	L.S.	$5,875.00	$5,875.00	$2,800.00	$2,800.00
			TOTAL ALL BIDS		**$82,417.50**		**$93,114.00**

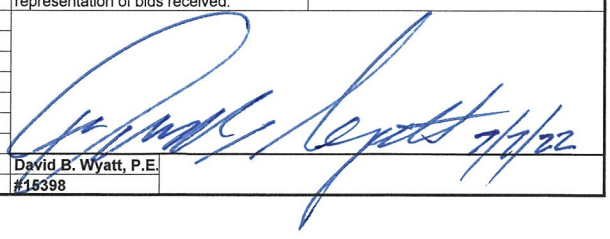
	CONTRACT NO. 3			A & A Asphalt		Dunham's Asphalt Services, Inc.	
ITEM	S. 268TH E. AVE. (CUL-DE-SAC TO CUL-DE-SAC)			UNIT	TOTAL	UNIT	TOTAL
NO.	DESCRIPTION	QUANT.	UNIT	PRICE	PRICE	PRICE	PRICE
1	1-1/2" Asphalt Milling	3,830	S.Y.	$4.75	$18,192.50	$5.00	$19,150.00
2	2" Asphalt Overlay	3,830	S.Y.	$13.50	$51,705.00	$14.00	$53,620.00
3	Tack Coat	766	GAL.	$2.50	$1,915.00	$4.00	$3,064.00
4	Full Depth Asphalt Patching	100	S.Y.	$130.00	$13,000.00	$166.00	$16,600.00
5	Maintain Gutter Pan at Match Point	1	L.S.	$3,100.00	$3,100.00	$2,000.00	$2,000.00
			TOTAL ALL BIDS		**$87,912.50**		**$94,434.00**

	CONTRACT NO. 4			A & A Asphalt		Dunham's Asphalt Services, Inc.	
ITEM	S. 284TH E. AVE. (E. 141ST ST. S. TO S. 285TH ST. E. AVE.)			UNIT	TOTAL	UNIT	TOTAL
NO.	DESCRIPTION	QUANT.	UNIT	PRICE	PRICE	PRICE	PRICE
1	1-1/2" Asphalt Milling	5,135	S.Y.	$4.25	$21,823.75	$4.00	$20,540.00
2	2" Asphalt Overlay	5,135	S.Y.	$12.50	$64,187.50	$14.00	$71,890.00
3	Tack Coat	1,027	GAL.	$2.50	$2,567.50	$4.00	$4,108.00
4	Full Depth Asphalt Patching	100	S.Y.	$130.00	$13,000.00	$166.00	$16,600.00
5	Maintain Gutter Pan at Match Point	1	L.S.	$3,600.00	$3,600.00	$1,600.00	$1,600.00
			TOTAL ALL BIDS		**$105,178.75**		**$114,738.00**

	CONTRACT NO. 5			A & A Asphalt		Dunham's Asphalt Services, Inc.	
ITEM	S. 305TH E. AVE. (141ST ST. TO EXISTING BOX CULVERT)			UNIT	TOTAL	UNIT	TOTAL
NO.	DESCRIPTION	QUANT.	UNIT	PRICE	PRICE	PRICE	PRICE
1	2" Asphalt Overlay	2,890	S.Y.	$13.50	$39,015.00	$14.00	$40,460.00
2	Tack Coat	578	GAL.	$2.50	$1,445.00	$4.00	$2,312.00
3	Full Depth Asphalt Patching	150	S.Y.	$130.00	$19,500.00	$150.00	$22,500.00
4	Shouldering (grade front slope to ensure positive drainage)	1	L.S.	$2,000.00	$2,000.00	$2,500.00	$2,500.00
			TOTAL ALL BIDS		**$61,960.00**		**$67,772.00**

	CONTRACT NO. 6			A & A Asphalt		Dunham's Asphalt Services, Inc.	
ITEM	S. GUTHRIE AVE. (E. CHESTNUT ST. TO E. PECAN ST.)			UNIT	TOTAL	UNIT	TOTAL
NO.	DESCRIPTION	QUANT.	UNIT	PRICE	PRICE	PRICE	PRICE
1	2" Asphalt Overlay	2,800	S.Y.	$12.50	$35,000.00	$14.00	$39,200.00
2	Tack Coat	560	GAL.	$2.50	$1,400.00	$4.00	$2,240.00
3	Full Depth Asphalt Patching	100	S.Y.	$130.00	$13,000.00	$166.00	$16,600.00
4	Shouldering (grade front slope to ensure positive drainage)	1	L.S.	$2,000.00	$2,000.00	$2,500.00	$2,500.00
5	Widen Curve at Pecan Intersection	1	L.S.	$6,500.00	$6,500.00	$3,000.00	$3,000.00
			TOTAL ALL BIDS		**$57,900.00**		**$63,540.00**

I hereby certify this as a fair an accurate representation of bids received.



7/7/22

David B. Wyatt, P.E.
#15398

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Mémorandum

To: Honorable Mayor and Members of the City Council
From: Roger Kolman, City Manager
Re: Coweta Creek Drainage
Date: 7/11/22

BACKGROUND

The west bank of Coweta Creek, adjacent to the Highway 72 Sanitary Sewer Lift Station, has seen some erosion from the rain events since late in 2021. That erosion may eventually affect the sanitary sewer lift station if the bank is not fully stabilized.

The City Engineer has prepared engineering documents to affect those repairs and Staff obtained a bid through the State's Job Order Contracting office. The bid received was higher than what the City Engineer estimated the costs necessary to perform work should be.

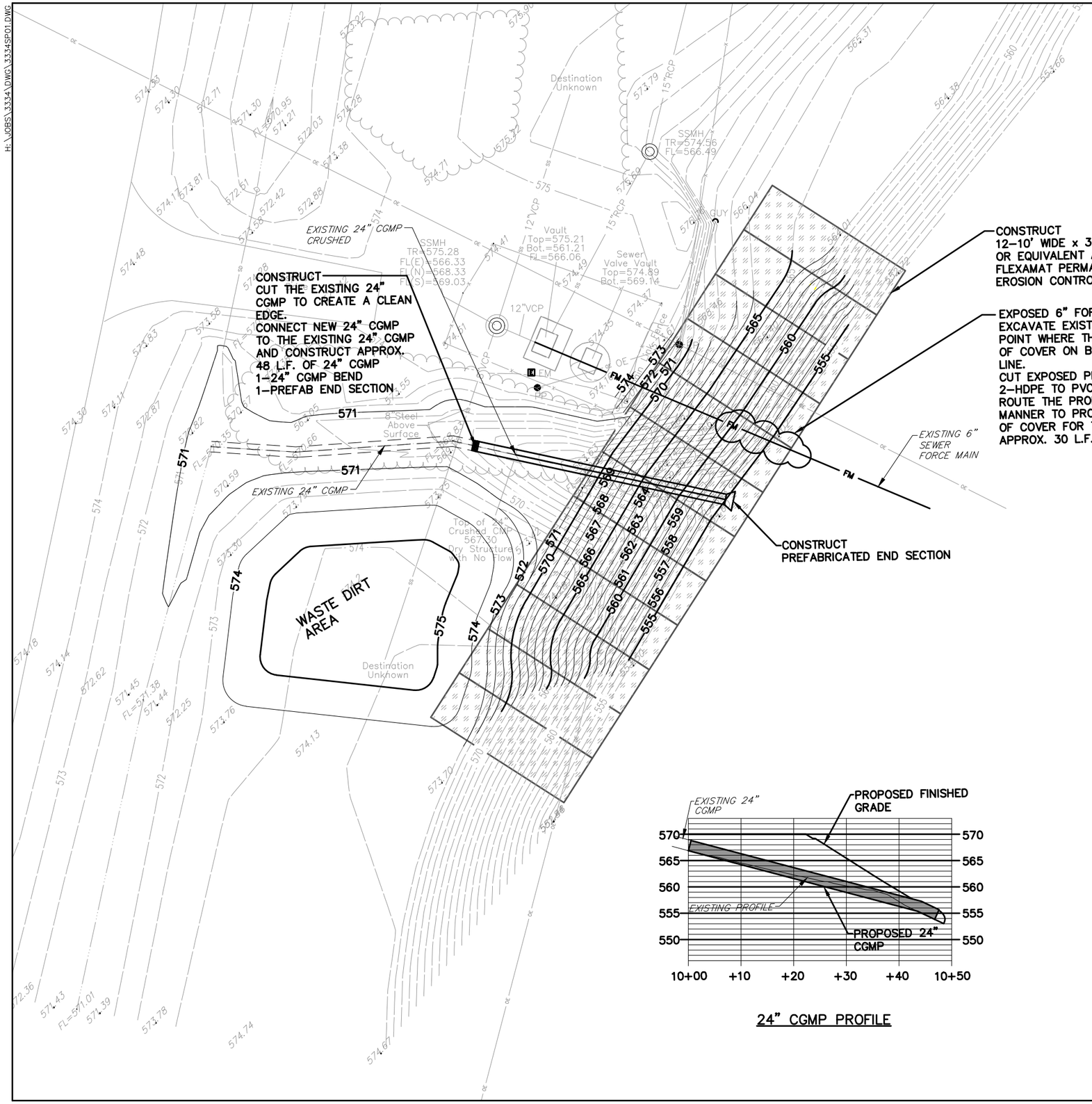
STAFF RECOMMENDATION

Staff recommends publicly bidding the stabilization and drainage repairs to Coweta Creek.

ATTACHMENTS

Engineering Design.

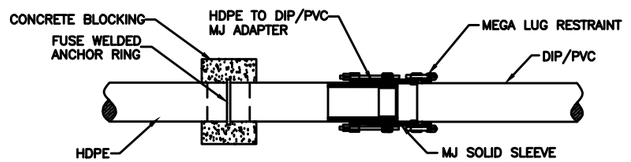
H:\JOBS\3334\DWG\3334SP01.DWG



EARTHWORK CALCULATIONS:
CUT = 138.15 C.Y.
FILL = 89.49 C.Y. @ 80% COMPACTION
WASTE = 48.65 C.Y. OF CUT

10 5 0 10 20

24" CGMP PROFILE



HDPE TO DIP/PVC TRANSITION

WDB ENGINEERING PLLC
6330 S.E. 74TH STREET
OKC, OK 73135 PH: 405-741-7090
CERTIFICATE OF AUTHORIZATION: #3987 EXP: 6-30-2023

CITY OF COWETA SH-72 LIFT STATION
STORM WATER DRAINAGE REHABILITATION

DATE: 4/20/22	APPROVED BY	DRAWN BY SK

SITE PLAN, GRADING PLAN, AND
6" FM & 24" CGMP REPAIR

WDB ENGINEERING P.L.L.C.	SHEET NUMBER SP-01

1033.34

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Memorandum

To: Honorable Mayor and City Council

From: Michael Bell, Chief of Police

Re: Glock 17 with red dot sights

Date: July 1, 2022

BACKGROUND

Coweta Police Department would like to upgrade our firearms from Glock 40 Cal fixed sights to Glock 9mm with red dot sights.

BENEFITS

Red dot sights along with the transition to 9mm ammunition, will improve accuracy when using the firearm in stressful situations. The purchase will include 25 Glock 17 9mm Pistols, 25 Trijicon type 2 RMRs, 25 sealing plates and 25 holsters that will fit the new optics.

COSTS

Glock 17 Gen 5 MOS pistol cost $500.50 per pistol for a total cost of $12,512.50 for 25 pistols. Trijicon type II red dot sights with mounting kits with a cost of $514.76 per sight for a total cost of $12,869.00. We will also need a total of 25 holsters for a cost of $144.88 per holster for a total cost of $3,622.00. Total cost of the project will be $29,003.50. We are requesting 25 Pistol to outfit 17 full time Officer, 5 Reserve Officers and 3 pistol in reserve for replacement or maintenance issues.

This project is funded in the 2022/2023 Fiscal Year budget in the Capital Projects Fund at 12-5404.007.

STAFF RECOMMENDATION

Staff recommends that the Council motion authorizing the purchase of 25 Glock 17 with red dot sights, 25 sealing plates, 25 holsters.

ATTACHMENTS

Quote from GT Distributors, Inc

Quote	QTE0152252
Date	6/30/2022
Page:	1

GT Distributors - Austin
1124 New Meister Ln., Ste 100
Pflugerville TX 78660
(512) 451-8298 Ext. 0000

Bill To:

Coweta Police Department
PO box 850
Coweta OK 74429

Ship To:

Coweta Police Department
212 N Broadway
Attn: Ron Peterson
Coweta OK 74429

Purchase Order No.	Customer ID	Salesperson ID	Shipping Method	Payment Terms	Req Ship Date	Master No.
G17MOSAB QUOTE	007208	RA	U	NET 15	0/0/0000	2,560,403

Quantity	Item Number	Description	UOM	Unit Price	Ext. Price
25	GLOCK-PA175S302MO	Glock 17 Gen 5 9mm MOS W FS AB SGHT.20(	EA	$500.50	$12,512.50
25	TRI-CC06-C-3100001*	TRUJICON RMRCC SIGHT ADJUSTABLE LEI	EA	$498.88	$12,472.00
25	TRI-AC32064*	Trijicon RMR® Mounting Kit - Fits Glock® MOS	EA	$15.88	$397.00
25	SAF-7360RDS-8325-41	Model 7360RDS - 7TS ALS®/SLS Mid Ride Du	EA	$144.88	$3,622.00

QUOTE IS GOOD FOR 30 DAYS. IN ORDER TO RECEIVE QUOTED PRICE PLEASE PRESENT A COPY OF QUOTE AT POINT OF SALE IN STORES OR REFERENCE QUOTE NUMBER ON PO OR REQUISITION

Your salesperson is Mary Willard. Thank You.
Ron Peterson <rpeterson@cityofcoweta-ok.gov>
918-805-3829

Subtotal	$29,003.50
Misc	$0.00
Tax	$0.00
Freight	$0.00
Total	$29,003.50

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Memorandum

To: Honorable Mayor and City Council
From: Chief of Police, Michael Bell
Re: DigiTicket
Date: July 1, 2022

BACKGROUND

The Coweta Police Department currently issues handwritten citations for city and tribal courts which can lead to issues for the citizens, the department, and the courts. A digital ticketing system allows the officer to write the ticket for the right court and clearly articulate the matter that the citation is written for.

DigiTickets currently hands electronic citations for several departments in Oklahoma and across the nation. The system integrates with Incode ERP that the city currently uses and the Caselle ERP that the city is transitioning to.

The system comes with fourteen (14) mobile licenses and hardware that will be mounted in the patrol vehicles. The system's first year costs is $39,396 with annual licensing and maintenance costs of $5,175. The initial purchase will be funded from the adopted 2022/2023 budget at 12-5401-007.

STAFF RECOMMENDATION

Staff recommends that the Council motion authorizing the purchase of DigiTickets.

ATTACHMENTS

Quote from DigiTicket

digiTICKET®
electronic ticketing solution

Final Purchase Agreement for the:

Coweta Police Department

Chief Michael Bell

July 7, 2022

SALTUS TECHNOLOGIES

Prepared by:
Cory Box
National Sales Manager
918.392.3912

907 S. Detroit Ave
Suite 820
Tulsa, OK 74120
www.saltustechnologies.com

THIS PURCHASE AGREEMENT ("**Agreement**") is entered into between **Saltus Technologies, LLC** ("**Saltus**"), and the City of Coweta, OK, Coweta Police Department ("**Customer**"). Subject to the terms and conditions set forth herein, Saltus agrees to sell, and the Customer agrees to purchase the digiTICKET Solution.

1.0 digiTICKET PURCHASE PRICE

The digiTICKET Solution includes hardware, digiTICKET software, implementation services provided by Saltus and hosting services. The digiTICKET Solution will require ongoing charges/fees associated with software maintenance and support, new equipment when needed, hosting and paper. The purchase price for the digiTICKET Solution and fees shall be as follows:

digiTICKET Purchase Price Quote

Software License Fees	Units	Fee	Total
digiTICKET Server License - includes Enterpol manual export	1	$ 6,000	$ 6,000
digiTICKET Mobile Client Licenses	14	$ 650	$ 9,100
Caselle Municipal Court manual export license	1	$ 2,000	$ 2,000
TOTAL Software License Fees			**$ 17,100**

Professional Services Fees	Units	Fee	Total
Standard implementation and training services	1	$ 5,000	$ 5,000
Configuration of Muskogee Nation printed ticket	1	$ 750	$ 750
Muskogee Nation Tribal citation configuration and reporting	1	$ 500	$ 500
OPTIONAL R.P. - Demographic data collection (Enterpol spec)	0	$ 1,000	$ -
Standard Scofflaw Alerts	1	$ -	$ -
TOTAL Professional Services Fees			**$ 6,250**

TOTAL hardware costs (devices, peripherals, warranties, etc.)**	1	$ 14,552	**$ 14,552**
Thermal roll paper, perforated (price per roll)	54	$ 11	**$ 594**
Monthly hosting services (annual recurring fee)	12	$ 75	**$ 900**
TOTAL PURCHASE PRICE (Year 1)			**$ 39,396**

*** See detailed hardware quote with line item pricing & descriptions on following pages.*

***NOTE**: Travel & living expenses associated with on-site training will be billed separately, as actual.*

Recurring Annual Fees

Component	Units	Fee	Totals
Annual Maintenance & Support Fee - Hosted by Saltus	14	25%	$ 4,275
Hosting Services (annual fee)	1	$ 900	$ 900
TOTAL RECURRING ANNUAL FEES (beginning Year 2)			**$ 5,175**

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Explanation of Purchase Fees:

The following components make up the pricing provided above.

Software Licenses Fees:

- digiTICKET Server Software – 1 license is required regardless of the number of client licenses
  - Includes one manual Enterpol RMS export license
- digiTICKET Mobile Client Software – 1 license is required for each device running digiTICKET
- Additional Exports – 1 license is required for each additional data export (per instance of the 3rd party software)
  - Includes Caselle manual court export

> **NOTE**: Potential import fees charged by RMS or Court system vendors are not included as part of this proposal and will need to be negotiated separately between the agency and each respective vendor.

Professional Services:

- Standard Implementation and Training Services include project management, requirements gathering, basic system configuration, quality assurance testing, user acceptance software testing, end user training and the deployment of digiTICKET.
- Other services related to non-standard configuration tasks, are included based on our knowledge of your requirements. They include:
  - Configuration of Muskogee Nation printed ticket and backend reporting

Hardware:

- Hardware items such as rugged DL scanners, thermal printers, carry cases, associated warranties, cables, etc.
  - See line-item hardware quote on following page for specifics related to quote above.

> **NOTE**: The use of existing tablet computers, barcode scanners and/or printers must be approved by Saltus. If approved, customer must provide a minimum of two of each existing device types for system configuration and testing purposes.
> **NOTE**: Saltus does NOT provide hardware installation services. The Customer is responsible for installing all hardware.

Paper:

- digiTICKET prints to thermal printers. Saltus provides premium thermal paper with high temperature ratings and extended archive-ability (typically 10 to 20 years).
- Full size 8 ½ x 11" paper is sold by the case. Each case contains 6 rolls of paper. Each roll contains 100 sheets of paper.

Hosting:

- The server application is web based. Saltus utilizes Rackspace to provide hosting services. See additional information on following pages. Hosting fees are paid annually and are considered part of ongoing maintenance and support fees.

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- Hosting can be performed by the customer but requires an onsite server and additional implementation services fees. No hosting fees would apply**.**

> **NOTE**: If customer hosts the digiTICKET solution on-premises, the customer is responsible for all disaster recovery, backup, and security processes. Saltus will deploy the solution on customer hardware but is not responsible for database backups or hardware or operating system maintenance.

Recurring Annual Fees:

- Annual Maintenance and Support fees are paid annually beginning in year 2 and are a percentage of the total software license fees.
  - The percentage is greater if the customer hosts the server application on site.

The following detailed hardware pricing was used to determine the hardware component of the purchase price included in summary above.

DETAILED HARDWARE QUOTE			
Item Name	**Qty**	**Unit Price**	**Total**
Thermal Ticket Printers			
Brother PocketJet 7 Thermal Printer			
PJ7 300dpi thermal printer with BT & USB (only includes printer, requires power & USB cable)	14	$ 449.88	$ 6,298.32
3-Year Select Service (initial service plus 3 additional year)	14	$ 67.17	$ 940.38
USB Cable - 10ft length for PJ6 (Plus) and RJ4	14	$ 12.26	$ 171.64
Car Adapter - Cig Plug - 10ft length for PJ6 (Plus) , PJ7 and RJ5	14	$ 27.99	$ 391.86
PJ7 Rugged Roll Case & Shoulder Strap; requires dongle	14	$ 68.49	$ 958.86
DC Power Extension Cable 5" for PJ7. Allows users to disconnect from the vehicle power to remove printer	14	$ 10.07	$ 140.98
Scanners			
L-Tron 2D License scanner w/curled cord and magnetic mount kit	14	$ 398.23	$ 5,575.22
	Shipping Costs:		$ 75
	Total Hardware:		**$ 14,552**

NOTES:

- Printer can be powered with DC or an optional hard-wired adapter at no additional cost
- Printer carry case does not require professional installation services

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2.0 SCOPE OF THE AGREEMENT

As part of this Agreement, Saltus will provide the Coweta Police Department with the following:

- digiTICKET Software
    - digiTICKET software license commencing on the first day of the month of deployment with an automatic, annual renewal for up to 60 months at the current listed pricing, provided that the Customer continuously uses the software, provides constructive feedback, responds to reference inquiries, and stays current with annual or monthly software maintenance/licensing fees.
    - The software license includes:
        i. A single web server license which includes access to the administrative website application
        ii. Mobile client software licenses for fourteen (14) laptops/tablets
    - The software will be provided as-is, configured for the Customer. This means no new functionality will be developed specifically for the Customer, unless otherwise agreed upon and included within the pricing section of this Agreement. However, the software will be configured specifically for the Customer. Configuration of software includes items such as:
        i. Updating the list of violations and bond amounts
        ii. Updating required fields on the mobile software
        iii. Updating web server user permissions
        iv. Creating one custom report
        v. Creating at least one electronic data file export for integration with Court or Records Management System(s).
    - Hosting services for the digiTICKET web application provided through Rackspace.
- Software maintenance provided through periodic release updates to the mobile client and web server software during the 60-month term.
    - Annual software maintenance and support provided at the rate agreed upon in the pricing section of this Agreement.
- Implementation Services will be provided to configure and deploy the digiTICKET Solution for the Customer. Standard Implementation and Training Services include the following activities facilitated by Saltus:
    - **Requirements Definition**: Saltus will facilitate a workshop with subject matter experts from various Customer departments to ensure that the digiTICKET Solution is configured specifically the way the Customer requests.
    - **System Configuration**: Once all requirements are documented, digiTICKET is then configured to meet such requirements. This includes the setup of all ordinances, user roles and permissions, printed ticket formatting, mobile client configuration, report development, interface creation and testing, etc.
    - **User Acceptance Testing**: Once configured, Saltus will then facilitate a User Acceptance Testing session in a classroom setting with Customer subject matter experts. This session is conducted to ensure that the system is configured as requested by the Customer.
    - **Training**: digiTICKET is extremely easy to use. Training of each end user typically takes no more than two hours. Saltus' preference is a "Train the Trainer" approach which

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would include training the trainers as well as providing End User training to the satisfaction of the Customer.

i. Complete classroom, hands-on training for police, records, and court personnel
ii. Train the Trainer accommodations for on-going training
iii. Includes user manual, classroom materials and tip sheets for users

- **Deployment:** After completion of training activities, Saltus coordinates the deployment of the digiTICKET Solution. Saltus then provides maintenance and support services and updates for the term of this Agreement.
- **Support**
  i. Email Support will be provided at no charge.
  ii. The Customer will appoint a Primary Point of Contact (PPC) that will serve as an interface between Saltus and the Customer for all Support requests.

Optional Professional Services

If the Customer requires unique enhancements, integration services to back-office systems or custom reports, Saltus has an experienced professional services team to provide assistance.

Saltus currently provides these services at $125 per hour. In addition, the Customer would be responsible for any Travel and Living expenses, which are billed at actual cost and only as pre-approved by the Customer.

Miscellaneous

It understood and agreed by the parties that:

- The Customer and Saltus will each appoint a Project Lead for this project. The Project Leads will serve as the Primary Point of Contact for the respective parties.
- The Customer will appoint an Administrator that will train and provide first level support to Customer users. This person can be the same individual as the PPC if so desired. The Customer Administrator will be the single point of contact between Saltus Support Services and the Customer.
- Changes to project scope can affect time estimates required for implementation and will be mutually agreed to and confirmed in writing.
- Saltus may perform User Acceptance Testing and Training activities remotely utilizing webinar and teleconferencing technologies.
- Saltus will not provide installation services for vehicle docks or mounts.
- The Customer will provide a full-time internet connection to facilitate the synchronization of tickets from the ticket writing devices to the digiTICKET server.
- Fees charged by Court or RMS system vendors to interface with the digiTICKET Solution are not included in the purchase price under this agreement and shall be an additional charge to the Customer.

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3.0 digiTICKET SOFTWARE LICENSE

This Software License covers the Saltus software that accompanies the digiTICKET Solution under this Agreement, which includes computer software and may include associated media, printed materials, “online” or electronic documentation, and Internet-based services (“Software”). The Customer agrees to be bound by the terms of this Section 3.0 by installing, copying, or otherwise using the Software.

1. GRANT OF LICENSE. Saltus grants Customer the following rights provided that Customer complies with all terms and conditions of this Section 3.0: a) Saltus grants to Customer a nonexclusive license to use copies of the Software, provided that for each individual using the Software within Customer’s organization, Customer has acquired a separate and valid license for each user device as may be required by Saltus. b) Customer may make and use an unlimited number of copies of any documentation, provided that such copies shall be used only for Customer’s purposes pursuant to this Agreement and are not to be republished or distributed (either in hard copy or electronic form) beyond Customer premises. c) Customer may also store or install a copy of the Software on a storage device, such as a network server, used only to install or run the Software on computers used by a licensed end user in accordance with a) above. d) Software provided by Saltus may not be distributed to any individual, third party or entity that exists external to Customer’s organization or for any purpose other than use of the Software for Customer.

2. RESERVATION OF RIGHTS AND OWNERSHIP. Saltus reserves all rights not expressly granted to Customer in this Agreement. The Software is protected by copyright and other intellectual property laws and treaties. Saltus owns the title, copyright, and other intellectual property rights in the Software. The Software is licensed, not sold.

3. LIMITATIONS ON DECOMPILATION, AND DISASSEMBLY. Customer may not reverse engineer, decompile, or disassemble any Software provided in compiled or object code form, except and only to the extent that such activity is expressly permitted by applicable law notwithstanding this limitation.

4. NO RENTAL/COMMERCIAL HOSTING. Customer may not rent, lease, lend or provide commercial hosting services with the Software.

5. CONSENT TO USE OF DATA. Customer agrees that Saltus and its affiliates may collect and use technical information gathered as part of the product support services provided to Customer, if any, related to the Software. Saltus may use this information solely to improve our products or to provide customized services or technologies to Customer and will not disclose this information in a form that personally identifies Customer.

6. ADDITIONAL SOFTWARE/SERVICES. This Software License applies to updates, supplements, and add-on components of the Software that Saltus may provide to Customer or make available to Customer after the date Customer obtains the initial copy of the Software, unless Saltus provides other terms along with the update, supplement, add-on component.

7. NOT FOR RESALE SOFTWARE. Software provided by Saltus may not be sold or otherwise transferred for value or used for any purpose other than Customer’s application of the Software pursuant to this Agreement.

8. EXPORT RESTRICTIONS. Customer acknowledges that the Software is subject to U.S. export jurisdiction and agrees to comply with all applicable international and national laws that apply to the Software, including the U.S. Export Administration Regulations, as well as end-user, end-use, and destination restrictions issued by U.S. and other governments.

9. SOFTWARE TRANSFER & ASSIGNMENT. All rights to use of Software provided by this Agreement are for the sole use of Customer and may not be transferred, assigned, directly or indirectly without prior written authorization from Saltus.

10. TERMINATION. Without prejudice to any other rights, Saltus may terminate the Software License if Customer fails to comply with the terms and conditions of this Agreement. In such event, Customer shall destroy all copies of the Software and all of its component parts.

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11. INDEMNIFICATION. Provided that Customer complies with all terms and conditions of this Agreement, Saltus agrees to indemnify, defend, and hold harmless Customer from and against any and all liabilities, actions, claims, damages, reasonable costs, and reasonable expenses arising from or relating to any claim that the Software infringes upon or violates any patent, copyright, trade secret, or other proprietary right of any third party. If a claim for indemnity is made pursuant to this paragraph, Customer shall give Saltus prompt written notice of any alleged liability or action and shall offer to tender the full defense thereof to Saltus. Saltus shall not be liable for any settlement of any such liability or action effected without the prior written consent of Saltus.

4.0 SOFTWARE MAINTENANCE AND SUPPORT

1. SERVICES. During the term of this Agreement, Saltus agrees to provide maintenance and support services, as described herein, for the Software operating under the license(s) and on the hardware configurations listed in Section 1.0 of this Agreement so as to maintain the Software in good working order, keeping the Software free from material defects so that the Software will function properly and in accordance with the accepted level of performance as set forth in Section 3.0 of this Agreement. Such maintenance and support shall include (i) diagnosis of problems or performance deficiencies of the Software and (ii) a resolution of the problem or performance deficiencies of the Software. Saltus will provide telephone software support twenty-four (24) hours a day, seven (7) days a week. Saltus will use its best efforts to cure, as described below, reported, and reproducible errors in the Software. Saltus utilizes the following four (4) severity levels to categorize and respond to reported problems:

Severity 1: Critical Business Impact

The impact of the reported problem is such that the Customer is unable to either use the Software or reasonably continue work using the Software. Saltus will provide a response by a qualified member of its staff to begin to diagnose and to correct a Severity 1 problem as soon as reasonably possible, but in any event a response via telephone will be provided within one (1) hour. Saltus will make best efforts to resolve Severity 1 problems in less than forty-eight (48) hours, but in any event, will engage staff until an acceptable resolution is achieved.

Severity 2: Significant Business Impact

Important features of the Software are not working properly and there are no acceptable, alternative solutions. While other areas of the Software are not impacted, the reported problem has created a significant, negative impact on the Customer's productivity or service level. Saltus will provide a response by a qualified member of its staff to begin to diagnose and to correct a Severity 2 problem as soon as reasonably possible, but in any event a response via telephone will be provided within four (4) hours. Saltus will exercise best efforts to resolve Severity 2 problems within five (5) days, but in any event, will engage staff until an acceptable resolution is achieved.

Severity 3: Some Business Impact

Important features of the Software are not working properly, but an alternative solution is available or non-essential features of the Software are not working properly with no alternative solution. The Customer impact, regardless of Software usage, is minimal loss of operational functionality or implementation resources. Saltus will provide a response by a qualified member of its staff to begin to diagnose and to correct a Severity 3 problem as soon as reasonably practical, but in any event a response via telephone will be provided within one (1) day. Saltus will exercise best efforts to resolve Severity 3 problems within one (1) week, but in any event, will engage staff during business hours until an acceptable resolution is achieved.

Severity 4: Minimal Business Impact

A noticeable situation exists in which use of the Software is affected in some way which is reasonably correctable by a documentation change or by a future, regular maintenance release. Saltus will provide, as agreed by the parties, a fix, or fixes for Severity 4 problems in future maintenance releases.

With respect to any reported problems, Saltus may, with the concurrence of the Customer, elect to send senior support or development staff to the Customer location to accelerate problem resolution. Saltus will be responsible for the costs associated with this escalated problem resolution if the problem is determined to be related to the

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Software. If it is determined that the problem was not related to the Software, Customer agrees to pay reasonable travel and lodging expenses in addition to Saltus standard consulting rates. Travel time will be charged at consulting rates.

2. MAINTENANCE. During the term of this Agreement, Saltus will maintain the Software by providing software updates and enhancements to Customer as the same are offered by Saltus to its Customers of the Software under maintenance generally ("Updates"). All Updates and enhancements provided to Customer by Saltus pursuant to the terms of this Agreement shall be subject to the terms and conditions of Section 3.0 of this Agreement. Updates will be provided on an as-available basis.

Updates will be provided in machine-readable format and updates to related documentation will be provided electronically. All such deliveries shall be made electronically to the handheld computers automatically during a sync process or as initiated by Saltus support staff using remote device management tools. All such deliveries for the laptop computers shall be made automatically during a sync process or as coordinated by Saltus and Customer support staff. If requested, Saltus will provide on-site assistance in the installation of Updates on a time and materials charge basis, plus expenses.

Saltus assumes no responsibility for the correctness of, performance of, or any resulting incompatibilities with, current or future releases of the Software if the Customer has made changes to the system hardware/software configuration or modifications to any supplied source code which changes affect the performance of the Software and were made without prior notification to and written approval of Saltus. Saltus assumes no responsibility for the operation or performance of any Customer-written or third-party application.

3. MAINTENANCE AND SUPPORT WARRANTY. Saltus will undertake all reasonable efforts to provide technical assistance under this Agreement and to rectify or provide solutions to problems where the Software does not function as described in the Software documentation, but Saltus does not guarantee that the problems will be resolved or that any item will be error-free. This Agreement is only applicable to the Software running under the certified environments specified in the release notes for that product. Saltus will provide the Customer with substantially the same level of service throughout the term of this Agreement. Saltus may from time to time, however, discontinue Software products or versions and stop supporting Software products or versions one year after discontinuance, or otherwise discontinue support service. Saltus liability shall not exceed the fees that Customer has paid under this Agreement. Customer agrees that the pricing for the services would be substantially higher but for these limitations.

4. ACCESS. Software maintenance and support services are conditioned upon provision by Customer to Saltus of reasonably appropriate access to the system(s) running the Software, including, but not limited to, passwords, system data, file transfer capabilities, and remote log-in-capabilities. Saltus will maintain security of the system and use such access only for the purposes of this Agreement and will comply with Customer standard security procedures. Information accessed by Saltus agents or employees as a result of accessing Customer system shall be deemed confidential information pursuant to the terms of this Agreement. Customer shall provide Saltus with internet access to the system(s) running the Software and a Primary Point of Contact at the Customer site to coordinate Support efforts with Saltus staff.

5. FEES. Fees for maintenance and support services provided under this Agreement are contained in Section 1.0 of this Agreement. Any time a client license or software module is added or deleted from this Agreement; Saltus will automatically adjust and/or amend Section 1.0 of this Agreement accordingly. Saltus will periodically review Section 1.0 of this Agreement. If changes have occurred, Saltus will adjust and/or amend Section 1.0 of this Agreement and Maintenance and Support fees will be adjusted accordingly. Rates will be reviewed and adjusted accordingly when client licenses or software modules are added. Customer agrees to reimburse Saltus for reasonable expenses related to the performance of services. Expenses may include, but are not limited to, charges for materials, shipping and handling, travel (including lodging and associated expenses), printing and documentation, and other out-of-pocket expenses reasonably required for performance. Expenses will be pre-approved by Customer.

6. PAYMENT OF MAINTENANCE AND SUPPORT FEES. Fees will be invoiced annually, with the annual term commencing 12 months from the 1st day of the month following on-site training. Invoices will be delivered thirty

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(30) days in advance of the commencement of the term. Expenses will be invoiced as actual and when incurred. All invoices are payable net fifteen (30) days.

5.0 OTHER TERMS

1. TERM AND TERMINATION. The term of this Agreement shall be for one (1) year and, thereafter, for renewal terms on a year-to-year basis pending approval by the city council or city manager of Coweta until terminated (i) by Customer in the event the Software is taken out of service and upon thirty (30) days' notice to Saltus; (ii) by either party with notice to the other party at least thirty (30) days' notice prior to the expiration of the original one (1) year or any subsequent one (1) year renewal term, in which case, this Agreement shall terminate at the expiration of the original term or renewal term as the case may be; (iii) by either party upon a default of the other party, such default remaining uncured for thirty (30) days from the date of written notice from the non-defaulting party to the other specifying such default; (iv) upon the bankruptcy or insolvency of Saltus; or (v) the Software License is terminated. Upon such termination, provided the Customer is not in default under this Agreement, Saltus shall refund to Customer a portion of the fees prorated to reflect the date of termination. Notwithstanding the above, neither party shall be relieved of liability to the other party for damages sustained by the non-breaching party resulting from breach of the Agreement by the other party, and either party may withhold any payments to the other party for the purpose of setoff until such time as the exact amount of damages due are determined.

2. DISCLAIMER OF WARRANTIES. TO THE MAXIMUM EXTENT PERMITTED BY APPLICABLE LAW, SALTUS DISCLAIMS THE WARRANTIES OF MERCHANTABILITY, AND OF FITNESS FOR A PARTICULAR PURPOSE.

3. EXCLUSION OF DAMAGES. TO THE MAXIMUM EXTENT PERMITTED BY APPLICABLE LAW, IN NO EVENT SHALL SALTUS BE LIABLE FOR ANY SPECIAL, INCIDENTAL, PUNITIVE, INDIRECT, OR CONSEQUENTIAL DAMAGES.

4. LIMITATION OF LIABILITY AND REMEDIES. EXCEPT AS OTHERWISE SET FORTH HEREIN,NOTWITHSTANDING ANY DAMAGES THAT CUSTOMER MIGHT INCUR FOR ANY REASON WHATSOEVER (INCLUDING, WITHOUT LIMITATION, ALL DAMAGES REFERENCED HEREIN AND ALL DIRECT OR GENERAL DAMAGES IN CONTRACT OR OTHERWISE), THE ENTIRE LIABILITY OF SALTUS AND ANY OF ITS SUPPLIERS UNDER ANY PROVISION OF THIS AGREEMENT AND CUSTOMER'S EXCLUSIVE REMEDY HEREUNDER SHALL BE LIMITED TO THE GREATER OF THE ACTUAL DAMAGES CUSTOMER INCURS IN REASONABLE RELIANCE ON THE SOFTWARE UP TO THE AMOUNT ACTUALLY PAID BY CUSTOMER FOR THE SOFTWARE. Customer agrees that the purchase price would be substantially higher but for these limitations.

5. GENERAL. Each party acknowledges that it is bound by the terms of this Agreement and further agrees that it is the complete and exclusive statement of the Agreement between the parties, which supersedes and merges all prior proposals, understandings, and all other agreements, oral and written, between the parties relating to this subject matter of this Agreement. This Agreement may not be modified or altered except by a written instrument duly executed by both parties.

This Agreement and performance hereunder shall be governed by and construed in accordance with the laws of the State of Oklahoma. Any and all proceedings relating to the subject matter hereof shall be maintained in the state or federal courts of Wagoner County, Oklahoma, which courts shall have exclusive jurisdiction for such purpose and in the United States District Court for the Eastern District of Oklahoma on matters properly lying within federal jurisdiction. Each of the parties waives any objection to venue or in personam jurisdiction.

If any provision of this Agreement shall be held to be invalid, illegal, or unenforceable, the validity, legality and enforceability of the remaining provisions shall in no way be affected or impaired thereby.

Neither party may assign, without the prior written consent of the other, its rights, duties, or obligations under this Agreement to any other person or entity, in whole or in part.

The waiver or failure of either party to exercise in any respect any right provided for herein shall not be deemed a waiver of any further right hereunder.

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6.0 SIGNATURE

Terms

Total charges for this agreement are **$39,396**

1. Upon execution of this document, Saltus will invoice for: $27,271 which includes:
    a. 50% of all software license fees: $8,550
    b. 50% of all services fees: $3,575
    c. All hardware and paper fees: $15,146
2. Upon deployment of the solution, Saltus will invoice for the balance of all fees: $12,125

Payment terms are NET 30.

By signing and returning this document you are signifying the acceptance of the Agreement and the terms and conditions as outlined above. This Agreement can only be modified when both parties agree in writing.

Agreed to:	**Agreed to:**
City of Coweta, OK	**Saltus Technologies, LLC**
By: X_____	By: X_____
Name: _____	Name: Eric C. Fultz
Title: City Manager/Mayor	Title: President/CEO
Date: _____	Date: _____

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7.0 CUSTOMER CONTACT FORM

PO Number: _____

Tax Exempt Status/Certificate Number:_____

Primary Coweta PD Project Contact:

Name: _____

Title: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Email: _____

Primary Municipal Court Project Contact:

Name: _____

Title: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Email: _____

Primary Billing-Invoicing Contact:

Name: _____

Title: _____

Mailing/Billing Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Email: _____

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digiTICKET®
electronic ticketing solution

digiTICKET Solution Scope Checklist

Agency: *Coweta, OK Police Department*
Contract Date: July, 2022 **Contract Type:** Purchase

Type of Solution		Answer /Qty.	Type	Description
	Tablet	14		
Hardware Provided by Saltus		**Answer /Qty.**	**Type**	**Description**
	Full Page 8 1/2 x 11 Printers	14	PJ763	See detailed hardware pricing table for mounts/peripherals/quantities.
	Barcode Scanners	14	L-Tron	
Existing Hardware Provided by Customer		**Answer /Qty.**	**Type**	**Description**
	Laptops	No		
	Tablets	14	MS Surface	Windows 10
	Does tablet have integrated scanners?	N		
Exports / Interfaces		**Response**		
	Records Management System	**Enterpol**		
	Vendor Contact Information			
	Is an RMS Export included?	Export included		
	Type of export required?	Manual Export		
	Court Case Management System	**Caselle**		
	Vendor Contact Information			
	Is a CMS Export included?	Export included		
	Type of export required?	Manual export		
	Other Interfaces (State system, Payment, etc.)	**No**		
	Vendor Contact Information			
	Is another export required?			
	Type of export required?			
Mobile Software to digiTICKET Mobile Software Interface		**Response**		
	Mobile Query Software to digiTICKET Mobile Interface?	**No**		
Software Configuration Requirements (also see Pricing Summary)				
	Configuration of Creek Nation printed ticket		include tribal court address and info on printed ticket	
	Creek Tribal citation configuration and reporting			
	Standard Scofflaw Alerts			
Ticket Types / Formats		**Answer /Qty**	**Type**	**Description**
	Printed ticket types:	1		
	Pre-printed Paper Back Required (4" printer):	n/a		
Training Requirements		**Response**		
	Type of Training:	On-Site		
	Number of days of training:	1		
Custom Development Requests		**Response**		
	NA			
Other		**Response**		
	Type of client connectivity? WiFi/MiFi/Cellular?			
	Expectations on deployment date?			
	Have they used other e-ticketing software?	digiTICKET & ODIS		
	Is this a response to an RFP, is there anything promised that Config needs to know about etc.?			
APPROVED BY (CUSTOMER)				

Signature: **Date** 7/1/2022

Printed Name: Cory Box

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Vernon Cemetery

36' x 42' Pavilion

PROJECT CONSTRUCTION ESTIMATE

$0.00

DIV	WORK ACTIVITY	QUANT.	UNIT	UNIT PRICE		Actual	Estimate	Variance
0	**Procurement and Contracting**							
+	00 80 00 - *Unassigned (inspection)*	1	**LS**	$250.00	**LS**		$250.00	($250.00)
	Modifications	0	**LS**		**LS**		$0.00	$0.00
	SUBTOTAL					$0.00	$250.00	($250.00)
	Contingency	5%					$12.50	($12.50)
	00 00 00 TOTAL					$0.00	$262.50	($262.50)
1	**General Requirements**							
2	**Existing Conditions**							

PROJECT CONSTRUCTION ESTIMATE

$0.00

DIV	WORK ACTIVITY	QUANT.	UNIT	UNIT PRICE		Actual	Estimate	Variance
3	**Concrete**							
	03 00 00 - Concrete	0	**CY**		**$/CY**		$0.00	$0.00
	03 10 00 - Concrete Forming and Accessories	8	**Each**	$45.00	**$/Each**		$360.00	($360.00)
	03 30 00 - Cast-in-Place Concrete	18	**CY**	$150.00	**$/CY**		$2,700.00	($2,700.00)
	03 40 00 - Precast Concrete	0	**CY**		**$/CY**		$0.00	$0.00
	03 80 00 - Concrete Cutting and Boring (turbine)	2	**Each**	$50.00	**$/Each**		$100.00	($100.00)
	03 90 00 - *Unassigned*	0	**Ton**		**$/Ton**		$0.00	$0.00
	SUBTOTAL					$0.00	$3,160.00	($3,160.00)
	Contingency	5%					$158.00	($158.00)
	03 00 00 TOTAL					$0.00	$3,318.00	($3,318.00)
4	**Masonry**							
5	**Metals**							
	05 00 00 - Metals	0	**LS**		**LS**		$0.00	$0.00
	05 10 00 - Structural Metal Framing (t/l-frames)	1	**Each**	$15,000.00	**$/Each**		$15,000.00	##########
+	05 10 00 - Structural Metal Framing (brackets)	0	**Each**	$40.00	**$/Each**		$0.00	$0.00
+	05 10 00 - Structural Metal Framing (plates)	0	**Each**	$20.00	**$/Each**		$0.00	$0.00
	05 50 00 - Metal Fabrications (rebar etc.)	1	**LS**	$400.00	**LS**		$400.00	($400.00)
	05 60 00 - *Unassigned*	0	**LS**		**LS**		$0.00	$0.00
	SUBTOTAL					$0.00	$15,400.00	##########
	Contingency	5%					$770.00	($770.00)
	05 00 00 TOTAL					$0.00	$16,170.00	##########

PROJECT CONSTRUCTION ESTIMATE

$0.00

DIV	WORK ACTIVITY	QUANT.	UNIT	UNIT PRICE		Actual	Estimate	Variance
6	**Wood, Plastics, Composites**							
	06 00 00 - Wood, Plastics, Composites	1	**LS**	$1,200.00	**LS**		$1,200.00	($1,200.00)
	06 10 00 - Rough Carpentry	1	**LS**	$875.00	**LS**		$875.00	($875.00)
	06 20 00 - Finish Carpentry	1	**LF**	$400.00	**LS**		$400.00	($400.00)
	06 30 00 - *Unassigned*	0	**LS**		**LS**		$0.00	$0.00
	06 90 00 - *Unassigned*	0	**SF**		**$/SF**		$0.00	$0.00
	SUBTOTAL					$0.00	$2,475.00	($2,475.00)
	Contingency	5%					$123.75	($123.75)
	06 00 00 TOTAL					$0.00	$2,598.75	($2,598.75)
7	**Thermal and Moisture Protection**							
	07 00 00 - Thermal and Moisture Protection	0	**SY**		**$/SY**		$0.00	$0.00
	07 10 00 - Dampproofing and Waterproofing	0	**SY**		**$/SY**		$0.00	$0.00
	07 20 00 - Thermal Protection	0	**LF**	$0.00	**$/LF**		$0.00	$0.00
+	07 20 00 - Thermal Protection R-13 (3.5")	380	**SF**	$4.75	**$/SF**		$1,805.00	($1,805.00)
	07 40 00 - Roofing and Siding Panels	1,600	**SF**	$3.50	**$/SF**		$5,600.00	($5,600.00)
+	07 40 00 - Roofing and Siding Panels (cont'd)	380	**SF**	$2.00	**$/SF**		$760.00	($760.00)
+	07 40 00 - Roofing and Siding Panels (cont'd)	0	**SF**		**$/SF**		$0.00	$0.00
	07 50 00 - Membrane Roofing	0	**Each**		**$/Each**		$0.00	$0.00
	07 60 00 - Flashing and Sheet Metal	0	**LF**	$0.00	**$/LF**		$0.00	$0.00
	07 70 00 - Roofing and Wall Special, and Acces.	0	**Each**	$0.00	**$/Each**		$0.00	$0.00
	07 80 00 - Fire and Smoke Protection	0	**Each**	$0.00	**$/Each**		$0.00	$0.00
	07 90 00 - Joint Protection	300	**LF**	$0.50	**$/LF**		$150.00	($150.00)
	SUBTOTAL					$0.00	$8,885.00	($8,885.00)
	Contingency	5%					$444.25	($444.25)
	07 00 00 TOTAL					$0.00	$9,329.25	($9,329.25)

PROJECT CONSTRUCTION ESTIMATE

$0.00

DIV	WORK ACTIVITY	QUANT.	UNIT	UNIT PRICE		Actual	Estimate	Variance
8	**Openings**							
	08 00 00 - Openings	0	**Each**	$0.00	**$/Each**		$0.00	$0.00
	08 10 00 - Doors and Frames	2	**Each**	$500.00	**$/Each**		$1,000.00	($1,000.00)
	08 20 00 - *Unassigned*	0	**LF**	$0.00	**$/LF**		$0.00	$0.00
	08 30 00 - Specialty Doors and Frames	0	**Each**	$0.00	**$/Each**		$0.00	$0.00
	08 40 00 - Entrances, Storefronts, &Curt Wlls	0	**LF**	$0.00	**$/LF**		$0.00	$0.00
	08 50 00 - Windows	0	**Each**	$0.00	**$/Each**		$0.00	$0.00
	08 60 00 - Roof Windows and Skylights	1	**Each**	$250.00	**$/Each**		$250.00	($250.00)
	08 70 00 - Hardware	2	**Each**	$100.00	**$/Each**		$200.00	($200.00)
	08 80 00 - Glazing	0	**LF**		**$/LF**		$0.00	$0.00
	08 90 00 - Louvers and Vents	0	**Each**	$0.00	**$/Each**		$0.00	$0.00
	SUBTOTAL					$0.00	$1,450.00	($1,450.00)
	Contingency	5%					$72.50	($72.50)
	08 00 00 TOTAL					$0.00	$1,522.50	($1,522.50)
9	**Finishes**							
	09 00 00 - Finishes	1	**Each**	$75.00	**$/Each**		$75.00	($75.00)
	09 10 00 - *Unassigned*	0	**Each**		**$/Each**		$0.00	$0.00
	09 20 00 - Plaster and Gypsum Board	24	**Each**	$22.00	**$/Each**		$528.00	($528.00)
	09 30 00 - Tiling/Trim/Cove Base	80	**SF**	$4.00	**$/SF**		$320.00	($320.00)
	09 40 00 - *Unassigned*	0	**Each**		**$/Each**		$0.00	$0.00
	09 50 00 - Ceilings	10	**Each**	$10.00	**$/Each**		$100.00	($100.00)
	09 60 00 - Floorings	64	**SF**	$3.50	**$/SF**		$224.00	($224.00)
	09 70 00 - Wall Finishes (FRP)	8	**Each**	$35.00	**$/Each**		$280.00	($280.00)
	09 80 00 - Acoustic Treatment	5	**Each**	$40.00	**$/Each**		$200.00	($200.00)
	09 90 00 - Painting and Coating	720	**SF**	$0.75	**$/SF**		$540.00	($540.00)
	SUBTOTAL					$0.00	$2,267.00	($2,267.00)
	Contingency	5%					$113.35	($113.35)
	09 00 00 TOTAL					$0.00	$2,380.35	($2,380.35)

PROJECT CONSTRUCTION ESTIMATE

$0.00

DIV	WORK ACTIVITY	QUANT.	UNIT	UNIT PRICE		Actual	Estimate	Variance
22	**Plumbing**							
	22 00 00 - Plumbing	0	**LF**		**$/LF**		$0.00	$0.00
	22 10 00 - Plumbing Piping and Pumps	0	**LF**		**$/LF**		$0.00	$0.00
+	22 10 00 - Plumbing Piping and Pumps (piping)	1	**LS**	$150.00	**$/EA**		$150.00	($150.00)
+	22 10 00 - Plumbing Piping and ... (drain pump)	1	**EA**	$250.00	**$/EA**		$250.00	($250.00)
	22 20 00 - *Unassigned (package sewage syst.)*	1	**EA**	$3,000.00	**$/LF**		$3,000.00	($3,000.00)
	22 30 00 - Plumbing Equipment	0	**LF**		**$/LF**		$0.00	$0.00
	22 40 00 - Plumbing Fixtures	1	**EA**	$350.00	**$/EA**		$350.00	($350.00)
+	22 40 00 - Plumbing Fixtures (HWT)	1	**EA**	$250.00	**$/EA**		$250.00	($250.00)
+	22 40 00 - Plumbing Fixtures (Hand wash Sink)	1	**EA**	$100.00	**$/EA**		$100.00	($100.00)
	22 50 00 - Pool and Fountain Plumbing Systems	0	**EA**		**$/EA**		$0.00	$0.00
	22 70 00 - *Unassigned*	0	**Acre**		**$/Acre**		$0.00	$0.00
	SUBTOTAL					$0.00	$4,100.00	($4,100.00)
	Contingency	5%					$205.00	($205.00)
	22 00 00 TOTAL					$0.00	$4,305.00	($4,305.00)
23	**Heating, Ventilating, and A/C**							
	23 00 00 - General (HVAC)	1	**LS**	$3,400.00	**LS**		$3,400.00	($3,400.00)
	23 10 00 - Facility Fuel Systems	0	**LF**		**$/LF**		$0.00	$0.00
	23 20 00 - HVAC Piping and Pumps	0	**LF**		**$/LF**		$0.00	$0.00
	23 30 00 - HVAC Air Distribution	0	**LF**		**$/LF**		$0.00	$0.00
	23 40 00 - HVAC Air Cleaning Devices	0	**LF**		**$/LF**		$0.00	$0.00
	23 50 00 - Central Heating Equipment	0	**LF**		**$/LF**		$0.00	$0.00
	23 60 00 - Central Cooling Equipment	0	**LF**		**$/LF**		$0.00	$0.00
	23 70 00 - Central HVAC Equipment	0	**LF**		**$/LF**		$0.00	$0.00
	23 80 00 - Decentralized HVAC Equipment	0	**LF**	$85.00	**$/LF**		$0.00	$0.00
	23 90 00 - *Unassigned*	0	**LF**		**$/LF**		$0.00	$0.00
	SUBTOTAL					$0.00	$3,400.00	($3,400.00)
	Contingency	5%					$170.00	($170.00)
	23 00 00 TOTAL					$0.00	$3,570.00	($3,570.00)
25	**Integrated Automation**							
	25 00 00 - Integrated Automation	0	**LF**		**$/LF**		$0.00	$0.00
	25 50 00 - Integrated Auto Facility Cntrls	0	**LF**		**$/LF**		$0.00	$0.00
	SUBTOTAL					$0.00	$0.00	$0.00
	Contingency	5%					$0.00	$0.00
	25 00 00 TOTAL					$0.00	$0.00	$0.00

PROJECT CONSTRUCTION ESTIMATE

$0.00

DIV	WORK ACTIVITY	QUANT.	UNIT	UNIT PRICE		Actual	Estimate	Variance
26	**Electrical**							
	26 00 00 - Electrical	1	**LS**	$1,500.00	**LS**		$1,500.00	($1,500.00)
	26 10 00 - Medium-Voltage Electrical Distribution	0	**LF**		**$/LF**		$0.00	$0.00
	26 20 00 - Low-Voltage Electrical Distribution	0	**LS**		**LS**		$0.00	$0.00
	26 30 00 - Facility Elec. Pwr Gen and Stor. Equip.	0	**LF**		**$/LF**		$0.00	$0.00
	26 40 00 - Electrical and Cathodic Protection	0	**LF**		**$/LF**		$0.00	$0.00
	26 50 00 - Lighting	2	**LS**	$250.00	**LS**		$500.00	($500.00)
	26 60 00 - *Unassigned*	0	**LF**		**$/LF**		$0.00	$0.00
	26 70 00 - *Unassigned*	0	**LF**		**$/LF**		$0.00	$0.00
	Larison Electric / Patrick Electric							
	SUBTOTAL					$0.00	$2,000.00	($2,000.00)
	Contingency	5%					$100.00	($100.00)
	26 00 00 TOTAL					$0.00	$2,100.00	($2,100.00)
27	**Communications**							
	27 20 00 - Data Communications (INT)	0	**Each**	$0.00	**$/Each**		$0.00	$0.00
	27 30 00 - Voice Communications (P/F)	0	**Each**	$0.00	**$/Each**		$0.00	$0.00
	27 60 00 - Wireless Transceivers (wifi)	0	**Each**	$0.00	**$/Each**		$0.00	$0.00
	SUBTOTAL					$0.00	$0.00	$0.00
	Contingency	5%					$0.00	$0.00
	27 00 00 TOTAL					$0.00	$0.00	$0.00
28	**Electronic Safety and Security**							
	28 00 00 - Electronic Safety and Security	1	**Each**	$500.00	**$/Each**		$500.00	($500.00)
	28 20 00 - Electronic Surveillance	0	**Each**		**$/Each**		$0.00	$0.00
	SUBTOTAL					$0.00	$500.00	($500.00)
	Contingency	5%					$25.00	($25.00)
	28 00 00 TOTAL					$0.00	$525.00	($525.00)
31	**Earthwork**							
	31 10 00 - Site Clearing	1	**Each**	$500.00	**$/Each**		$500.00	($500.00)
	SUBTOTAL					$0.00	$500.00	($500.00)
	Contingency	5%					$25.00	($25.00)
	31 00 00 TOTAL					$0.00	$525.00	($525.00)

PROJECT CONSTRUCTION ESTIMATE

$0.00

DIV	WORK ACTIVITY	QUANT.	UNIT	UNIT PRICE		Actual	Estimate	Variance
32	**Exterior Improvements**							
	32 00 00 - Exterior Improvements (signage)	1	**Each**	$2,400.00	**$/Each**		$2,400.00	($2,400.00)
	32 10 00 - Bases, Ballasts, and Paving	0	**Each**		**$/Each**		$0.00	$0.00
	32 30 00 - Site Improvements	0	**Each**		**$/Each**		$0.00	$0.00
	32 80 00 - Irrigation	1	**Each**	$800.00	**$/Each**		$800.00	($800.00)
	32 90 00 - Planting	1	**LS**	$1,500.00	**LS**		$1,500.00	($1,500.00)
	SUBTOTAL					$0.00	$4,700.00	($4,700.00)
	Contingency	5%					$235.00	($235.00)
	32 00 00 TOTAL					$0.00	$4,935.00	($4,935.00)
33	**Utilities**							
	Pole Bases	1	**Each**	$400.00	**$/Each**		$400.00	($400.00)
	Fixtures, Poles & Conduit	0	**Each**		**$/Each**		$0.00	$0.00
	Fixtures, Poles & Conduit	0	**Each**		**$/Each**		$0.00	$0.00
	SUBTOTAL					$0.00	$400.00	($400.00)
	Contingency	5%					$20.00	($20.00)
	33 00 00 TOTAL					$0.00	$420.00	($420.00)
34	**Transportation**							
	Not Used	0	**Each**	$0.00	**$/Each**		$0.00	$0.00
35	**Waterway and Marine Construction**							
	Not Used	0	**Each**	$0.00	**$/Each**		$0.00	$0.00
36	**Process Integration**							
	Not Used	0	**Each**	$0.00	**$/Each**		$0.00	$0.00
41	**Material Processing and Handling**							
	Not Used	0	**Each**	$0.00	**$/Each**		$0.00	$0.00
42	**Process Heating, Cooling, Drying Equip.**							
	Not Used	0	**Each**	$0.00	**$/Each**		$0.00	$0.00
43	**Process Gas, Liquid Purification and Storage**							
	Not Used	0	**Each**	$0.00	**$/Each**		$0.00	$0.00
44	**Pollution Control Equipment**							
	Not Used	0	**Each**	$0.00	**$/Each**		$0.00	$0.00
45	**Industry-Specific Manufacturing**							
	Not Used	0	**Each**	$0.00	**$/Each**		$0.00	$0.00

PROJECT CONSTRUCTION ESTIMATE

$0.00

DIV	WORK ACTIVITY	QUANT.	UNIT	UNIT PRICE		Actual	Estimate	Variance
46	**Water and Wastewater Equipment**							
	46 00 00 - Water and Wastewater Equipment	1	**Each**	$4,200.00	**$/Each**		$4,200.00	($4,200.00)
48	**Electrical Power Generation**							
	48 00 00 - Electrical Power Generation	0	**Each**	$5,000.00	**$/Each**		$0.00	$0.00
	48 00 00 - Electrical Power Gen (batteries)	0	**Each**	$300.00	**$/Each**		$0.00	$0.00
	SUBTOTAL					$0.00	$0.00	$0.00
	Contingency	5%					$0.00	$0.00
	33 00 00 TOTAL					$0.00	$0.00	$0.00
	Contingency	5%					**$2,474**	
	Project Grand Total					**$0**	**$51,961**	**($51,961)**

Estimate Prepared By: Mark Seibold Architect
Company Name: Mark Seibold Architect
Plans Dated: **10/27/2014**

Project Notes/Comments:

Vernon Cemetery Pavilion Plan

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Mémorandum

To: Honorable Mayor and Members of the City Council
From: Roger Kolman, City Manager
Re: Demolition of Public Building
Date: 7/11/22

BACKGROUND

The city owned building located at 204 N. Broadway, at the corner of Broadway and Chestnut, was formerly used as the office for Coweta Transit and storage and training for Coweta Fire and Police. The roof on the building was severely damaged in a storm this past Spring, exposing much of the interior of the building to the elements. Given the age of the building and its general condition, it is Staff's recommendation that the building be demolished, and the lot be turned into a public parking lot.

Staff received two quotes from general contractors for the demolition project and recommends award of the project to Yocham Trucking in the amount of $28,760.00.

STAFF RECOMMENDATION

Staff recommends approval of the quote from Yocham Trucking in the amount of $28,760.00 to demolish and remove the public building at 204 N. Broadway.

ATTACHMENTS

Quote from Yocham Trucking.

YOCHAM TRUCKING, INC.

PO BOX 745 COWETA, OK. 74429

OFFICE: (918)486-4136

DATE: 5/16/2022

RE: Demolition Quote

City of Coweta Attn. Roger Kolman **Email: rkolman@cityofcoweta-ok.gov**

204 N. Broadway

Coweta, Ok. 74429

Yocham Trucking, Inc. is pleased to submit a bid to you on the above referenced project. A scope of work has been provided for your review.

SCOPE OF WORK:

- **Demo complete building and concrete**
- **Export debris**
- **Mobilization**

TOTAL BASE BID…….$28,760.00

*****City of Coweta responsible for permits and Environmental Study.*****

Exclusions: PERMITS, BONDS, STAKING, ENGINEERING, LAYOUT FOR OTHERS, TESTING, WATER AND OR SEWER LINES, HEADWALLS, UTILITY DEMO, IMPORT OF TOPSOIL, ROCK EXCAVATION, ANY UNSUITABLE SOILS ENCOUNTERED BELOW SUBGRADE, SEED OR SOD, FUEL TANKS, OR ANY OTHER ITEM NOT LISTED IN THE SCOPE OF WORK.

Sincerely, John Edmiston

Yocham TRUCKING

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Memorandum

To: Honorable Mayor and City Council

From: Julie Casteen, Assistant City Manager

Re: City Hall Security Access System Replacement

Date: July 8, 2022

BACKGROUND

The City Hall security access system was installed in 2011 when City Hall relocated to 310 South Broadway. The system software has been updated several times, but the system has become problematic and difficult to maintain.

A new door access system designed to complement our security camera system will allow easier updating and will be less prone to error.

The cost to install a cloud-based system and with new door access panels is $48,728.83.

STAFF RECOMMENDATION:

Staff recommends the purchase of the Verkada door access system through CDWG, with the installation to be completed by VIP Technologies of Coweta at an estimated cost of $47,728.83. The cost is budgeted in the FY23 Approved budget in account number 12-5405.020.

ATTACHMENTS:

Summary of quoted costs

CITY HALL DOOR ACCESS SYSTEM

Verkada parts, distributed by CDWG:			
AC 41-HW	8	1,235.00	9,880.00
4AH BATTERY BACKUP	15	75.00	1,125.00
3-YEAR LICENSE	29	490.00	14,210.00
AD 32 CARD READER	29	235.00	6,815.00
Total CDWG Parts			32,030.00
Labor and installation parts by VIP:			
24 PORT POE SWITCH	1	733.83	733.83
ELCTROMAGNETIC LOCK	1	139.00	139.00
2" Illuminated momentary	1	49.00	49.00
1A output power suppy	1	129.00	129.00
12 V 7AH battery	1	34.00	34.00
request to exit light	1	95.00	95.00
Access Control mult-wire	300	1.13	339.00
Labor			15,180.00
Total VIP Technology Labor and parts			16,698.83
Total estimated cost			**48,728.83**

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Memorandum

To: Honorable Mayor and City Council

From: Julie Casteen, Assistant City Manager

Re: Library Security Camera and Door Access System

Date: July 8, 2022

BACKGROUND

The security cameras at the library are in need of replacement due to equipment failure. A new system that is cloud-based is recommended.

A new door access system designed to complement the security camera system is also recommended to allow staff to safely enter the building and monitor access.

The cost to install a cloud-based camera and door access system is $40,465.93.

STAFF RECOMMENDATION:

Staff recommends the purchase of a Verkada security camera and door access system through CDWG, with the installation to be completed by VIP Technologies of Coweta at an estimated cost of $40,465.93. The cost is budgeted in the FY23 Approved budget in account number 12-5405.018.

ATTACHMENTS:

Summary of quoted costs

LIBRARY CAMERA AND DOOR ACCESS SYSTEM

CB51-30E CAMERA	3	1,075.00	3,225.00
CD42-E	2	925.00	1,850.00
CF81-E FISHEYE CAMERA	4	1,550.00	6,200.00
CM41 CAMERA	7	615.00	4,305.00
4AH BATTERY BACKUP	1	75.00	75.00
CAMERA MOUNTS	2	100.00	200.00
CAMERA MOUNTS	2	115.00	230.00
AC 41-HW	1	1,235.00	1,235.00
5-YEAR CAMERA LICENSE	16	700.00	11,200.00
5-YEAR DOOR LICENSE	1	780.00	780.00
AD 32 CARD READER	1	235.00	235.00
Total CDWG Parts			29,535.00
Indoor Cable	2150	0.37	795.50
Outdoor cable	160	0.54	86.40
Port	1	125.00	125.00
Jack Cat 6	36	10.00	360.00
Cable	35	4.00	140.00
Box port	16	3.32	53.12
Insert	16	0.28	4.48
RJ45 Head	32	0.55	17.60
24 POE Switch	1	733.83	733.83
ELCTROMAGNETIC LOCK	1	139.00	139.00
2" Illuminated momentary	1	49.00	49.00
1A output power suppy	1	129.00	129.00
12 V 7AH battery	1	34.00	34.00
request to exit light	1	95.00	95.00
Access Control mult-wire	300	1.13	339.00
Total VIP Technology Install			7,830.00
			10,930.93
Total estimated cost			**40,465.93**

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Memorandum

To: Honorable Mayor and City Council

From: Wes Richter, Public Works Director

Re: Purchase of 2022 Kubota SVL75-2HFWC Skid Steer Loader with tracks

Date: July 11, 2022

BENEFITS

Purchasing the Kubota SVL75-2HFWC Skid Steer will be a benefit for the Public Works Department to utilize in any weather condition due to the enclosed cab and the ability to rent many attachments to complete jobs whether it is landscapes, brush removal, snow removal etc. The number of jobs and tasks that can be completed with this versatile piece of equipment are great.

COSTS

Utilizing the SourceWell Cooperative Purchasing Contract, I contacted Stewart Martin Kubota and received a quote of $59,868.74 for the purchase of a 2022 Kubota SVL75-2HFWC Skid Steer. Funds for this purchase would come from the Street Department Capital Outlay Budget, 12-5404-015. The approved budget is $60,000.

STAFF RECOMMENDATION

Staff recommends approval of the purchase of a 2022 Kubota SCL75-2HFWC with a price not to exceed $59,868.74 from Stewart Martin Kubota.

ATTACHMENTS

Stewart Martin Kubota Customer Proposal

Sourcewell
Utility Tractors & Mowers – 031121
CE and AG – 040319
Utility Vehicles 122220
Arkansas 4600041718
Delaware GSS-21673
Mississippi (CE Only) 8200056371
Mississippi 8200055841

SVL75-2HFWC WEB QUOTE #2317846
Date: 3/28/2022 2:50:53 PM
-- Customer Information --
Richter, Wes
City of Coweta
bobo@tulsakubota.com
9188072158

Quote Provided By
STEWART MARTIN KUBOTA OF BROKEN ARR
Bobo Newton
1275 NORTH ELM PLACE
BROKEN ARROW, OK 74012
email: bobo@smekubota.com
phone: 8706920458

-- Standard Features --

Kubota

S Series SVL75-2HFWC

* * * EQUIPMENT IN STANDARD MACHINE * * *

FEATURES

Vertical Lift Path Loader Frame
Standard Front Quick Coupler, Float Standard
Hydraulic Quick Coupler Option, High Flow Hydraulics
Loader Boom Lock
Open ROPS & Air Conditioned ROPS/FOPS Cab Models
High Back, Adjustable, Vinyl, Suspension Seat
2" Retractable Seat Belt and 2-Piece Seat Bar
12V Electric Outlet
17.4 gpm Auxiliary Hydraulics standard, 29.3 gpm Option
Direct To Tank Return Line
Rigid Mounted Undercarriage, 4 Lower Track Rollers
Rubber Tracks, 12.6" Standard, 15" Optional
Two Speed Travel System
Automatic Wet Disk Parking Brake
Kubota 4 Hydraulic Pump Load Sensing System
2 Gear, 2 Variable Displacement Pumps
Hydraulic Joystick Controls
ISO Operating Pattern
Hand And Foot Throttle Controls
Electronic Travel Torque Management
Automatic Glow Plugs
Key Switch Stop/Start System
Self Bleed Fuel System
2 Front and 2 Rear Working Lights
Hour Meter, Engine Temperature and Fuel Gauges and Warning Lights
Horn and Backup Alarm
Lockable Fuel Cap
Bolt On Grab Handles to enter machine

BASIC UNITS

SVL75-2, 15.0" Rubber Tracks, A/C ROPS/FOPS Cab
Hydraulic Quick Coupler, High Flow Hydraulics

ENGINE

V3307 Kubota CR-TE4, Tier 4 Diesel Engine
4 Cylinder, 4 Cycle, Turbo Charged
74.3 Gross HP @ 2400 rpm

DIMENSIONS

Cab Height 82.0"
Width (without attachment) 65.9"
Width with wide track option (without attachment) 68.3"
Length (without attachment) 109.0"
Length of Track on Ground 56.5"

OPERATIONAL DIMENSIONS

Operating Weight*, SVL75H, 12.6" Rubber Tracks, Open ROPS/FOPS Cab, Mechanical Quick Coupler 9,039 lbs.
Rated Operating Capacity (@ 35% of Tipping Load) 2,300 lbs.
Rated Operating Capacity (ROC) @ 35% of Tipping Load complies with ISO 14397-1and SAE J 818 for crawler loaders
Rated Operating Capacity (ROC) @ 50% of Tipping Load 3,285 lbs.
Tipping Load 6,570 lbs.
Auxiliary Hydraulics Flow 17.4 gpm
Travel Speed (Low / High) 4.7 / 7.1 mph
Reach @ Maximum Height 41.7"
Height to Hinge Pin 119.1"
Ground Pressure 5.6 psi.
Traction Force 9,678 lbf.

* Includes operator's weight, 175 lbs.

-- Custom Options --

SVL75-2HFWC Base Price:	$71,612.00
(1) SPECIAL APPLICATION DOOR KIT FOR CAB S6658-SPECIAL APPLICATION DOOR KIT FOR CAB	$3,095.00
(1) 74" HEAVY DUTY LOW PROFILE LONG FLOOR BUCKET (19.2 CU-FT) W/CUTTING EDGE AP-HD74LLC-74" HEAVY DUTY LOW PROFILE LONG FLOOR BUCKET (19.2 CU-FT) W/CUTTING EDGE	$2,384.00
Configured Price:	$77,091.00
Sourcewell Discount:	($18,501.84)
SUBTOTAL:	$58,589.16
Dealer Assembly:	$198.33
Freight Cost:	$831.25
PDI:	$250.00
Total Unit Price:	$59,868.74
Quantity Ordered:	1
Final Sales Price:	$59,868.74

Purchase Order Must Reflect the Final Sales Price

To order, place your Purchase Order directly with the quoting dealer

*Pricing in quote is an estimate only. Actual sale price will be determined at point of delivery/transactions. Some series of products are sold out for 2022. **All equipment specifications are as complete as possible as of the date on the quote. Additional attachments, options, or accessories may be added (or deleted) at the discounted price.** All specifications and prices are subject to change. Taxes are not included. The PDI fees and freight for attachments and accessories quoted may have additional charges added by the delivering dealer. These charges will be billed separately. Prices for product quoted are good for 60 days from the date shown on the quote. All equipment as quoted is subject to availability.

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198.143.57.10

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Memorandum

To: Honorable Mayor and City Council

From: Julie Casteen, Assistant City Manager

Re: Supplemental Appropriation for Capital Improvement fund

Date: July 8, 2022

BACKGROUND

The City has budgeted $200,000 for street improvement projects in the FY23 Capital Improvement Fund. The bids received on July 6 for various projects total $465,456. An additional appropriation of $265,500 is needed in the streets department of the Capital Improvement fund to complete all the projects planned for FY23.

STAFF RECOMMENDATION

Staff recommends approval of supplemental appropriations per Resolution 2022-22.

Attachments:

Resolution 2022-22

CITY OF COWETA, OKLAHOMA
RESOLUTION 2022-22

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COWETA, OKLAHOMA, ADOPTING AMENDMENTS TO THE ANNUAL APPROPRIATIONS FOR THE BUDGET OF THE CITY OF COWETA, OKLAHOMA, FOR FISCAL YEAR ENDING JUNE 30, 2023.

WHEREAS, the City of Coweta has need for unexpected expenditures that were not appropriated in the adopted budget for fiscal year 2022-2023; and

WHEREAS, the City of Coweta, Oklahoma is required to make supplemental appropriations for revenue sources and expenditures not appropriated in the budget.

NOW THERFORE BE IT RESOLVED BY THE COWETA CITY COUNCIL that the following supplemental appropriations be made in the Capital Improvements Fund:

Account Number	Description	Amount	Reason for Expenditure	Funding Source	Revenue Amount	Revenue Account
12-5411.015	Infrastructure	265,500	Street Projects	Fund Balance	265,500	N/A
Total General Fund		**$265,500**			**$265,500**	

PASSED BY THE CITY COUNCIL FOR THE CITY OF COWETA, OKLAHOMA, and signed by the Mayor this 11th Day of July 2022.

Evette Young, Mayor

Attest:

Approved as to form:

Marcy Kilgore, Deputy City Clerk

Ronald D. Cates, City Attorney

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Memorandum

To: Honorable Mayor and City Council

From: Julie Casteen, Assistant City Manager

Re: Resolution Pledging Sales Tax Revenues

Date: July 11, 2022

BACKGROUND

In connection with the Series 2016 A Refunding Bonds issued by the Coweta Public Works Authority ("the Authority") as of November 1, 2016, the City and the Authority entered into a certain Sales Tax Agreement whereby the City pledged its sales tax revenues to support the debt service requirements of the Coweta Public Works Authority.

Based on Oklahoma law regarding the encumbrance of annual revenues, the Coweta City Council must annually renew this agreement by resolution.

STAFF RECOMMENDATION

Staff recommends approval of Resolution 2022-21.

ATTACHEMENTS

Resolution 2022-21

RESOLUTION 2022-21

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COWETA, OKLAHOMA WHEREBY THE CITY OF COWETA, OKLAHOMA, AGREES TO MAKE PAYMENTS TO THE COWETA PUBLIC WORKS AUTHORITY IN AMOUNTS SUFFICIENT TO PAY PRINCIPAL AND INTEREST ON THE AUTHORITY'S 2016 UTILITY SYSTEM REVENUE BONDS.

WHEREAS, the City Council of Coweta, Oklahoma, (hereinafter called the "City"), and the Coweta Public Works Authority, an Oklahoma public trust (hereinafter called the "Authority"), entered into a certain Sales Tax Agreement (hereinafter called the "Agreement"), whereby the City agrees to make payments to the Authority in the amounts sufficient to pay when due principal and interest on the Authority's Utility Revenue Bonds, $23,980,000 Tax Exempt Refunding Series 2016A, and other obligations of the Authority therein described as therein provided; and;

WHEREAS, it is necessary that such Agreement be ratified and affirmed for the fiscal year of the City of Coweta, Oklahoma, ending June 30, 2023; and;

WHEREAS, all things required to have been done to make the Agreement a valid and binding agreement by and between the City and the Authority have been done, happened and been performed.

NOW THERFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COWETA, OKLAHOMA:

SECTION 1. The Agreement between the City and the Authority, whereas the City agrees to make payments to the Authority in the amounts sufficient to pay principal and interest on the Authority's Utility System Revenue Bonds, is hereby ratified and affirmed by the governing body of Coweta, Oklahoma, for the fiscal year ending June 30, 2023.

PASSED BY THE CITY COUNCIL FOR THE CITY OF COWETA, OKLAHOMA, and signed by the Mayor this 11th Day of July 2022.

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Evette Young, Mayor

Attest:

Julie Casteen, City Clerk

Approved as to form:

Ronald D. Cates, City Attorney