



P.O. BOX 850 | COWETA, OKLAHOMA 74429 | PH. (918) 486-2189 | FAX (918) 486-5366 | www.cityofcoweta-ok.gov

AGENDA - REGULAR MEETING
COWETA CITY COUNCIL

COWETA CITY HALL, 310 S. BROADWAY
MONDAY, December 4, 2023 6:00 P.M.

MEETING PROCEDURE: Comments on all scheduled agenda items will be heard immediately following the presentation by staff or the petitioner. Please wait until you are recognized by the Mayor and keep your comments as brief as possible. Individuals addressing the City Council must identify themselves by name prior to making any comments. The City Council will consider, discuss, and may take action on, approve, adopt, amend, reject, deny, table, or not take action on any item listed on this agenda after comments from staff and the City Council have been heard.

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

NAOMI HOGUE_____

LOGAN BROWN_____

HAROLD CHANCE_____

CAROLINE MARTIN_____

RANDY WOODWARD_____

IV. GENERAL CITY COUNCIL COMMENTS

(During the General City Council Comments section of the agenda, the City Council shall make no decision or take any action except as to request the City Manager to schedule the matter for Council discussion at a later date.)

V. PROCLAMATIONS/PRESENTATIONS

1. FBI AWARDS

RECOGNITION OF OFFICERS WHO RECEIVED A CERTIFICATE FOR EXCEPTIONAL SERVICE IN THE PUBLIC INTEREST FROM THE FBI.

VI. CONSENT

(All matters under the "Consent Calendar" are considered by the City Council to be routine and will be enacted by one motion. Any Councilmember may, however, remove an item from consent by request.)

1. MINUTES OF THE REGULAR MEETING

APPROVAL OF THE MINUTES OF THE COWETA CITY COUNCIL REGULAR MEETING HELD ON NOVEMBER 6, 2023. (MARCY KILGORE, CITY CLERK).

Documents:

2. 2024 HOLIDAY SCHEDULE

APPROVAL OF THE CITY OF COWETA REVISED 2024 HOLIDAY SCHEDULE THAT WAS PREVIOUSLY APPROVED ON NOVEMBER 6, 2023.

Documents:

[HOLIDAY SCHEDULE 2024.PDF](#)

3. RATIFICATION OF CONTRACT

RATIFICATION OF THE EXECUTION OF A CONTRACT WITH ENVISION CIVIL CONTRACTORS, LLC, IN THE AMOUNT OF \$379,512.50, FOR THE NORTH EUFAULA AVENUE BRIDGE PROJECT.

4. MUSCOGEE (CREEK) NATION MOU

APPROVAL OF A PROPOSED MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF COWETA AND MUSCOGEE (CREEK) NATION CONCERNING A ROAD THAT THE MUSCOGEE (CREEK) NATION PROPOSES TO ADD TO THE NATIONAL TRIBAL TRANSPORTATION FACILITY INVENTORY.

Documents:

[MOU PACKAGE FOR COWETA CITY.PDF](#)

VII. CONSIDER ITEMS REMOVED FROM CONSENT

VIII. ADMINISTRATION

1. BRIDGE INSPECTION RESOLUTION

DISCUSS AND CONSIDER APPROVAL OF A RESOLUTION CONCERNING BRIDGE INSPECTION RESPONSIBILITY BY LOCAL GOVERNMENT FOR COMPLIANCE WITH NATIONAL BRIDGE INSPECTION STANDARDS (BRIDGE INSPECTION CONTRACTS FOR APRIL 1, 2024 TO MARCH 31, 2026).

Documents:

[RESOLUTION 23-121 WAGONER COUNTY.PDF](#)

[2023 BRIDGE INSPECTION INFORMATION.PDF](#)

[CITY_CI-2458_2021 BRIDGE INSPECTION RESOLUTION.PDF](#)

2. EMPLOYEE POLICY

DISCUSSION REGARDING PROPOSED EMPLOYEE HANDBOOK (VERSION 2023)

Documents:

[CITY OF COWETA EMPLOYEE HANDBOOK 2023.PDF](#)

[PERSONNEL MANUAL DATED MAY 2015 \(FINAL\).PDF](#)

3. BODY CAMERA UPGRADE AND STORAGE

DISCUSS AND CONSIDER ACTION RELATED TO SOLICITATION OF BIDS FOR THE PURCHASE OF BODY CAMERAS AND DATA STORAGE

Documents:

[FY24 CIP PROJECT COST PLANNING SHEET BODY CAMERAS.PDF](#)

4. SELF CONTAINED BREATHING APPARATUS (SCBA) PURCHASE

DISCUSSION AND POSSIBLE ACTION ON THE PURCHASE OF FOUR MSA SELF-CONTAINED BREATHING APPARATUS AND FOURTEEN CYLINDERS FROM CASCO INDUSTRIES, INC. IN THE AMOUNT OF \$43,188.00 UTILIZING OMES CONTRACT SW-241 PRICING. FUNDING WOULD BE UTILIZED FROM WAGONER COUNTY RURAL FIRE TAX. (BRIAN WOODWARD, INTERIM FIRE CHIEF)

Documents:

[STAFF REPORT MSA SCBA PURCHASE - \(FOUR\).DOCX](#)
[MSA QUOTE FOR 4 SCBAS AND 14 CYLINDERS.PDF](#)

5. RESOLUTION 2023-42 - ACCEPTING A SANITARY SEWER LINE

DISCUSSION AND POSSIBLE ACTION ON THE ADOPTION OF RESOLUTION 2023-42, A RESOLUTION ACCEPTING AS DEDICATED PUBLIC IMPROVEMENTS CERTAIN SANITARY SEWER LINE LOCATED WITHIN SECTION 1, TOWNSHIP 17 NORTH, RANGE 15 EAST, OF THE INDIAN BASE AND MERIDIAN, WAGONER COUNTY, STATE OF OKLAHOMA. (TOM YOUNG, CITY PLANNER).

Documents:

[231204 CC STAFFREP.PDF](#)
[RESOLUTION 2023-42 PUBLIC IMPROVEMENTS- SANITARY SEWER LINE.PDF](#)
[8 INCH SANITARY SEWER EXT - DASH RANCH - RECORD DRAWINGS.PDF](#)
[APPROVAL LETTER DASH RANCH.PDF](#)
[MAINTENANCE BONDS.PDF](#)

6. COUNCIL VACANCY

DISCUSS AND CONSIDER ACTION RELATED TO APPOINTING A RESIDENT OF WARD 4 TO FILL THE VACANT CITY COUNCIL POSITION

7. EXECUTIVE SEARCH

DISCUSSION AND POSSIBLE ACTION RELATED TO CONDUCTING AN EXECUTIVE SEARCH FOR A CITY MANAGER

Documents:

[CITY MANAGER JOB DESCRIPTION 2023.PDF](#)

IX. NEW BUSINESS

(Business which was not foreseen prior to the posting of the agenda.)

X. EXECUTIVE SESSION

(Pursuant to 25 O.S. Section 307 the City Council may enter into executive session for the purposes specifically provided in this section.)

1. EXECUTIVE SESSION

DISCUSS AND CONSIDER ACTION RELATED TO A PROPOSED EXECUTIVE SESSION TO DISCUSS THE PURCHASE OF REAL PROPERTY FOR A PUBLIC SAFETY COMPLEX SITE, PURSUANT TO 25 O.S. SECTION 307 (B) (3).

a. END EXECUTIVE SESSION

VOTE TO LEAVE EXECUTIVE SESSION

b. DISCUSSION AND POSSIBLE ACTION

DISCUSS AND CONSIDER ACTION AS A RESULT OF DISCUSSIONS HELD IN EXECUTIVE SESSION RELATED TO THE PURCHASE OF REAL PROPERTY FOR A PUBLIC SAFETY COMPLEX SITE

XI. ADJOURNMENT

IF YOU REQUIRE A SPECIAL ACCOMMODATION PURSUANT TO THE AMERICANS WITH DISABILITIES ACT, PLEASE NOTIFY CITY HALL BY 9:00 A.M. ON THE DATE OF THE MEETING.