

**MINUTES OF THE COWETA CITY COUNCIL REGULAR MEETING
DECEMBER 4, 2023, 6:03 P.M.**

The members of the Coweta City Council met in regular session on Monday, December 4, 2023, at 6:03 p.m. in the Coweta City Hall, 310 S Broadway, Coweta, Oklahoma.

COUNCILMEMBERS PRESENT: Naomi Hogue, Caroline Martin, Randy Woodward.

COUNCILMEMBERS ABSENT: Harold Chance.

I. CALL TO ORDER

The meeting was called to order by Mayor Hogue.

II. Pledge of Allegiance given

III. ROLL CALL

Roll call taken. Councilmembers were present as shown above.

IV. GENERAL CITY COUNCIL COMMENTS

Mayor Hogue thanked all involved in the Christmas parade. Mayor Hogue read the resignation letter of Vice-Mayor Logan Brown effective December 1, 2023. Mayor Hogue discussed the rules, responsibilities, and level of respect that is expected of all elected officials.

V. PROCLAMATIONS/PRESENTATIONS

1. FBI AWARDS

Recognition of officers who received a certificate for exceptional service in the public interest from the FBI.

VI. CONSENT

Motion by Naomi Hogue, second by Randy Woodward to approve the consent calendar items:

1. Approval of the minutes of the regular meeting of the City Council held on November 6, 2023.
2. Approval of the City of Coweta revised 2024 Holiday schedule that was previously approved on November 6, 2023.
3. Ratification of the execution of a contract with Envision Civil Contractors, LLC., in the amount of \$379,512.50, for the North Eufaula Bridge Project.

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4. Approval of a proposed memorandum of understanding between the City of Coweta and Muscogee (Creek) Nation concerning a road that the Muscogee (Creek) Nation proposes to add to the National Tribal Transportation Facility inventory.

Aye: Naomi Hogue
Caroline Martin
Randy Woodward

VI. CONSIDER ITEMS REMOVED FROM CONSENT

No items removed.

VII. ADMINISTRATION

1. BRIDGE INSPECTION RESOLUTION

Discussion and consideration for approval of a Resolution concerning bridge inspection responsibility by local government for compliance with national bridge inspection standards (Bridge inspection contracts for April 1, 2024, to March 31, 2026).

Motion by Naomi Hogue, second by Randy Woodward to adopt a Resolution concerning bridge inspection responsibility by local government for compliance with national bridge inspection standards (Bridge inspection contracts for April 1, 2024, to March 31, 2026).

Aye: Naomi Hogue
Randy Woodward
Caroline Martin

2. EMPLOYEE POLICY

Discussion regarding proposed Employee Handbook (Version 2023).

3. BODY CAMERA UPGRADE AND STORAGE

Discussion and consideration of action related to solicitation of bids for the purchase of body cameras and data storage.

Motion by Naomi Hogue, second by Randy Woodward to approve the solicitation of bids for the purchase of body cameras and data storage.

Aye: Naomi Hogue
Randy Woodward
Caroline Martin

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4. SELF CONTAINED BREATHING APPARATUS (SCBA) PURCHASE

Discussion and possible action on the purchase of four MSA self-contained breathing apparatus and fourteen cylinders from Casco Industries, Inc. in the amount of \$43,188.00 utilizing OMES contract SW-241 pricing. Funding would be utilized from Wagoner County Rural Fire Tax

Motion by Randy Woodward, second by Naomi Hogue to purchase four MSA self-contained breathing apparatus and fourteen cylinders from Casco Industries, Inc. in the amount of \$43,188.00 utilizing OMES contract SW-241 pricing and funds from the Wagoner County Rural Fire Tax.

Aye: Randy Woodward
Naomi Hogue
Caroline Martin

5. RESOLUTION 2023-42- ACCEPTING A SANITARY SEWER LINE

Discussion and possible action on the adoption of Resolution 2023-42, a Resolution accepting as dedicated public improvements certain sanitary sewer line located within Section 1, Township 17 North, Range 15 East, of the Indian Base and Meridian, Wagoner County, State of Oklahoma.

Motion by Naomi Hogue, second by Caroline Martin to adopt Resolution 2023-42, a Resolution accepting as dedicated public improvements certain sanitary sewer line located within Section 1, Township 17 North, Range 15 East, of the Indian Base and Meridian, Wagoner County, State of Oklahoma.

Aye: Naomi Hogue
Caroline Martin
Randy Woodward

6. COUNCIL VACANCY

Discussion and consideration of action related to appointing a resident of Ward 4 to fill the vacant City Council position.

Motion by Naomi Hogue, second by Caroline Martin to take applications for thirty days to fill the vacant Ward 4 City Council member position.

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Aye: Naomi Hogue
Caroline Martin
Randy Woodward

7. EXECUTIVE SEARCH

Discussion and possible action related to conducting an executive search for a City Manager.

Motion by Naomi Hogue, second by Caroline Martin to approve the City of Coweta and Human Resources department to post the City Manager position.

Aye: Naomi Hogue
Caroline Martin
Randy Woodward

IX. NEW BUSINESS

(Business which was not foreseen prior to the posting of the agenda.)

No new business.

X. EXECUTIVE SESSION

1. Executive Session

Discussion and consideration of action related to a proposed executive session to discuss the purchase of real property for a Public Safety Complex site, pursuant to 25 O.S. SECTION 307 (b) (3).

Motion by Naomi Hogue, second by Caroline Martin to enter into executive session at 6:41 p.m.

Aye: Naomi Hogue
Caroline Martin
Randy Woodward

a. END EXECUTIVE SESSION
Vote to leave executive session

Motion by Naomi Hogue, second by Caroline Martin to end executive session at 7:00 p.m.

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Aye: Naomi Hogue
Caroline Martin
Randy Woodward

b. DISCUSSION AND POSSIBLE ACTION

Discussion and consideration of action as a result of discussions held in executive session related to the purchase of real property for a Public Safety Complex site.

No action taken.

XI. ADJOURNMENT

Mayor Hogue adjourned the meeting at 7:00 p.m.


Naomi Hogue, Mayor


Marcy Kilgore, City Clerk

