

**MINUTES OF THE COWETA CITY COUNCIL SPECIAL MEETING
DECEMBER 21, 2023, 6:00 P.M.**

The members of the Coweta City Council met in special session on Thursday, December 21, 2023, at 6:00 p.m. in the Coweta City Hall, 310 S Broadway, Coweta, Oklahoma.

COUNCILMEMBERS PRESENT: Naomi Hogue, Harold Chance, Caroline Martin, Randy Woodward.

I. CALL TO ORDER

The meeting was called to order by Mayor Hogue.

II. Pledge of Allegiance given

III. ROLL CALL

Roll call taken. Councilmembers were present as shown above.

IV. GENERAL CITY COUNCIL COMMENTS

Councilmember Harold Chance gave big thanks to the WWTP and WTP Directors for all their hard work. Mayor Naomi Hogue thanked everyone for their efforts and stated it was very appreciated. Mayor Naomi Hogue also welcomed back Julie Casteen as full-time Assistant City Manager/Finance Director. Mayor Naomi Hogue reminded the other Councilmembers of their responsibilities, that they collaborated and how important it was for everyone to work together.

V. ADMINISTRATION

1. VICE MAYOR ELECTION

Discuss and consider action on election of a Vice Mayor.

Motion by Naomi Hogue, second by Caroline Martin to appoint Harold Chance as Vice Mayor.

Aye: Naomi Hogue
Caroline Martin
Randy Woodward
Harold Chance

2. RESOLUTION 2023-45 ADOPTING BUDGET AMENDMENTS

Discuss and consider action on the adoption of Resolution 2023-45, a Resolution of the City Council of the City of Coweta, Oklahoma adopting amendments to the annual

**MINUTES OF THE COWETA CITY COUNCIL SPECIAL MEETING
DECEMBER 21, 2023, 6:00 P.M.**

appropriations for the budget of the City of Coweta, Oklahoma, for fiscal year ending June 30, 2024.

Motion by Harold Chance, second by Naomi Hogue to adopt Resolution 2023-45, a Resolution of the City Council of the City of Coweta, Oklahoma adopting amendments to the annual appropriations for the budget of the City of Coweta, Oklahoma, for fiscal year ending June 30, 2024.

Aye: Harold Chance
Naomi Hogue
Caroline Martin
Randy Woodward

3. COOPERATIVE PURCHASING AGREEMENT

Discuss and consider action on the approval of the terms and conditions for participation in a cooperative purchasing membership with National Purchasing Partners Government Division (NPPGov) and approval of the Interim City Manager or her designee to execute the same on behalf of the City of Coweta.

Motion by Harold Chance, seconded by Randy Woodward to approve the terms and conditions for participation in a cooperative purchasing membership with National Purchasing Partners Government Division (NPPGov) and approval of the Interim City Manager or her designee to execute the same on behalf of the City of Coweta.

Aye: Harold Chance
Randy Woodward
Naomi Hogue
Caroline Martin

**4. ACH ELECTRONIC FUNDS TRANSFERS PROCESSING AGREEMENT
WITH FNB COWETA**

Discuss and consider approval of an ACH (Automated Clearing House) Electronic Funds Transfers Processing Agreement between the City of Coweta and FNB Coweta, including appointment of authorized representatives for signature purposes, and authorizing the Interim City Manager to execute the agreement.

Motion by Harold Chance, second by Randy Woodward to approve an ACH (Automated Clearing House) Electronic Funds Transfers Processing Agreement between the City of Coweta and FNB Coweta, including appointment of authorized representatives for signature purposes, and authorizing the Interim City Manager to execute the agreement.

**MINUTES OF THE COWETA CITY COUNCIL SPECIAL MEETING
DECEMBER 21, 2023, 6:00 P.M.**

Aye: Harold Chance
Randy Woodward
Naomi Hogue
Caroline Martin

5. GRANT CONSULTANT RFQ

Discuss and consider action on publishing a request for qualifications for grant consulting services.

Motion by Harold Chance, second by Randy Woodward to approve publishing a request for qualifications for grant consulting services.

Aye: Harold Chance
Randy Woodward
Naomi Hogue
Caroline Martin

6. ODOT RESOLUTION

Discuss and consider approval of a Resolution related to the replacement of a bridge on South 289th East Avenue over Coweta Creek with possible financial assistance from the Oklahoma Department of Transportation, as part of the SD City Bridge Program.

Motion by Harold Chance, second by Naomi Hogue to adopt a Resolution related to the replacement of a bridge on South 289th East Avenue over Coweta Creek with possible financial assistance from the Oklahoma Department of Transportation, as part of the SD City Bridge Program.

Aye: Harold Chance
Naomi Hogue
Caroline Martin
Randy Woodward

7. EASEMENT ACCEPTANCE

Discuss and consider acceptance of a drainage easement from Barbara and Steven Wolfe.

Motion by Naomi Hogue, second by Harold Chance to accept a drainage easement from Barbara and Steven Wolfe.

**MINUTES OF THE COWETA CITY COUNCIL SPECIAL MEETING
DECEMBER 21, 2023, 6:00 P.M.**

Aye: Naomi Hogue
Harold Chance
Caroline Martin
Randy Woodward

Motion by Naomi Hogue, second by Harold Chance to recess at 6:13 p.m.

Motion by Naomi Hogue, second by Caroline Martin to reconvene meeting at 6:20 p.m.

VI. EXECUTIVE SESSION

1. Executive Session

Discussion and consideration of action related to a proposed executive session for the purpose of discussing the following:

The purchase or appraisal of real property pursuant to 25 O.S. Section 307(B)(3), concerning the possible acquisition of a utility easement on restricted property, and a possible monetary offer to obtain such utility easement.

And

The employment, hiring, and appointment of a City Manager, pursuant to 25 O.S. Section 307(B)(1), including the review and discussion of applications and resumes submitted, and discussion related to scheduling candidate interviews.

Motion by Naomi Hogue, second by Caroline Martin to enter into executive session at 6:22 p.m.

Aye: Naomi Hogue
Caroline Martin
Harold Chance
Randy Woodward

2. END EXECUTIVE SESSION

Vote to leave executive session.

Motion by Harold Chance, second by Naomi Hogue to end executive session at 7:14 p.m.

Aye: Harold Chance
Naomi Hogue
Caroline Martin
Randy Woodward

**MINUTES OF THE COWETA CITY COUNCIL SPECIAL MEETING
DECEMBER 21, 2023, 6:00 P.M.**

3. DISCUSSION AND POSSIBLE ACTION

Consideration and possible action related to the discussions held in the Executive session related to the acquisition of a utility easement on restricted property, including, but not limited to, a possible monetary offer to obtain such utility easement.

Motion by Naomi Hogue, second by Harold Chance to approve an offer of \$47,000.00 to acquire a 20-foot-wide utility easement on property held in trust by the United States of America on the South side of Highway 51, in Section 17, Township 17 North, Range 16 East.

Aye: Naomi Hogue
Harold Chance
Caroline Martin
Randy Woodward

4. EXECUTIVE SESSION ACTION-PUBLIC OFFICIAL

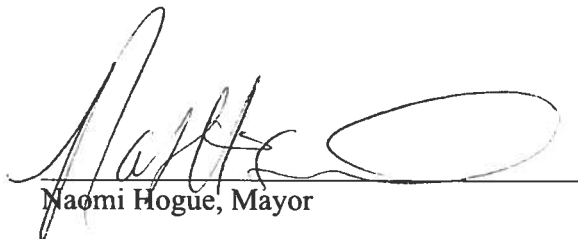
Consideration and possible action related to the discussions held in executive session related to the employment, hiring, and appointment of a City Manager, and scheduling interviews of candidates.

Motion by Naomi Hogue, second by Harold Chance to continue with the search process for a City Manager and schedule candidate interviews at the next regular scheduled meeting.

Aye: Naomi Hogue
Harold Chance
Caroline Martin
Randy Woodward

XI. ADJOURNMENT

Mayor Hogue adjourned the meeting at 7:17 p.m.


Naomi Hogue, Mayor


Marcy Kilgore, City Clerk

