

**MINUTES OF THE COWETA CITY COUNCIL REGULAR MEETING  
FEBRUARY 5, 2024, 6:00 P.M.**

The members of the Coweta City Council met in regular session on Monday, February 5, 2024, at 6:00 p.m. in the Coweta City Hall, 310 S Broadway, Coweta, Oklahoma.

**COUNCILMEMBERS PRESENT:** Naomi Hogue, Harold Chance, Joe Cash, Caroline Martin, Randy Woodward.

**I. CALL TO ORDER**

The meeting was called to order by Mayor Hogue.

**II. OATH OF OFFICE ADMINISTERED TO CHRISTOPHER JOSEPH CASH, COUNCILMEMBER FOR WARD 4**

**III. Pledge of Allegiance given**

**VI. ROLL CALL**

Roll call taken. Councilmembers were present as shown above.

**V. GENERAL CITY COUNCIL COMMENTS**

Mayor Hogue thanked all the staff for their hard work during the recent bad weather.

**VI. PROCLAMATIONS/PRESENTATIONS**

Mike Bell, Police Chief, presented lifesaving and accommodation awards for actions taken in the line of duty to Officer Chapman, Officer Jones, Corporal Brabson, and Communications Specialist Kuchar.

**VII. CONSENT**

Motion by Harold Chance, second by Naomi Hogue to approve the consent calendar items:

1. Approval of the minutes of the regular meeting of the City Council held on January 8, 2024.
2. Approval of the minutes of the special meeting of the City Council held on January 23, 2024.

Aye: Harold Chance  
Naomi Hogue  
Joe Cash  
Caroline Martin  
Randy Woodward

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**VIII. CONSIDER ITEMS REMOVED FROM CONSENT**

No items removed.

**IX. ADMINISTRATION**

**1. ORDINANCE 878- CITY CODE OF ORDINANCES**

Discussion was held regarding the adoption of Ordinance 878, an ordinance of the City of Coweta, Oklahoma adopting and enacting a new code for the City of Coweta, Oklahoma; providing for repeal of certain ordinances not included therein; providing a penalty for the violation thereof; providing for manner of amending such code; providing when such code and this ordinance shall become effective, and declaring an emergency.

Motion by Harold Chance, second by Naomi Hogue to adopt Ordinance 878, an ordinance of the City of Coweta, Oklahoma adopting and enacting a new code for the City of Coweta, Oklahoma; providing for repeal of certain ordinances not included therein; providing a penalty for the violation thereof; providing for manner of amending such code; providing when such code and this ordinance shall become effective, and declaring an emergency

Aye: Harold Chance  
Naomi Hogue  
Joe Cash  
Caroline Martin  
Randy Woodward

**a. FILING NOTIFICATION OF PUBLICATION OF COWETA CITY CODE**

Discussion was held for the approval of Resolution 2024-01 directing the filing and notification of publication of the Coweta City Code of Ordinances.

Aye: Harold Chance  
Naomi Hogue  
Joe Cash  
Caroline Martin  
Randy Woodward

**b. DECLARATION OF AN EMERGENCY ORDINANCE 878**

Discussion held for the approval of an emergency clause for Ordinance 878, making it effective immediately upon passage and approval.

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Motion by Harold Chance, second by Naomi Hogue to approve an emergency clause for Ordinance 878, making it effective immediately upon passage and approval.

Aye: Harold Chance  
Naomi Hogue  
Joe Cash  
Caroline Martin  
Randy Woodward

**2. FEASIBILITY STUDY**

Lisa Taylor, Interim City Manager, led discussion and requested possible action related to a proposal from BKL to conduct a Feasibility Study regarding Public Safety Buildings.

Motion by Harold Chance, second by Naomi Hogue approving a request for proposal from BKL to conduct a Feasibility Study regarding Public Safety Buildings.

Aye: Harold Chance  
Naomi Hogue  
Joe Cash  
Caroline Martin  
Randy Woodward

**3. RESOLUTION 2024-04 ADOPTING BUDGET AMENDMENTS**

Julie Casteen led discussion and requested consideration of adoption of Resolution 2024-04, a Resolution of the City Council of the City of Coweta, Oklahoma adopting amendments to the annual appropriations for the budget of the City of Coweta, Oklahoma, for fiscal year ending June 30, 2024.

Motion by Harold Chance, second by Naomi Hogue to adopt Resolution 2024-04, a Resolution of the City Council of the City of Coweta, Oklahoma adopting amendments to the annual appropriations for the budget of the City of Coweta, Oklahoma, for Fiscal Year ending June 30, 2024.

Aye: Harold Chance  
Naomi Hogue  
Joe Cash  
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**4. FISCAL YEAR 2022-2023 AUDITED FINANCIAL REPORT AND  
OPERATING REPORT**

Anne Elfrink of Elfrink and Associates presented the annual Audited Financial report and Operating report for the Fiscal Year ended June 30, 2023, and discussion was held requesting possible action to be taken to acknowledge receipt thereof.

Motion by Harold Chance, second by Naomi Hogue acknowledging the receipt of the annual Audited Financial report and Operating report for the fiscal year ending June 30, 2023.

Aye: Harold Chance  
Naomi Hogue  
Joe Cash  
Caroline Martin  
Randy Woodward

**5. FINAL PLAT WYNSTONE PHASE III**

Caroline Back, Community Development Director, led discussion and requested possible action on a request for approval of the final plat of Wynstone Phase III subdivision, located East 111<sup>th</sup> Street South and South 273<sup>rd</sup> East Avenue, in Section 25, Township 18 North, Range 15 East, of the Indian Base and Meridian, Wagoner County, State of Oklahoma.

Motion by Naomi Hogue, second by Harold Chance to table the approval of the final plat of Wynstone Phase III subdivision, located East 111<sup>th</sup> Street South and South 273<sup>rd</sup> East Avenue, in Section 25, Township 18 North, Range 15 East, of the Indian Base and Meridian, Wagoner County, State of Oklahoma.

Aye: Naomi Hogue  
Harold Chance  
Joe Cash  
Caroline Martin  
Randy Woodward

**6. RESOLUTION 2024-03 ACCEPTING INFRASTRUCTURE WYNSTONE  
PHASE III**

Discussion and possible action on the adoption of Resolution 2024-03, a Resolution of the City Council of the City of Coweta, Oklahoma accepting as dedicated public improvements certain paving, grading, sanitary sewer, and drainage improvements as shown on the final plat for Wynstone Phase III subdivision located within Section 25, Township 18 North, Range 15 East, of the Indian Base and Meridian, Wagoner County, State of Oklahoma.

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Motion by Naomi Hogue, second by Harold Chance to table Resolution 2024-04, a Resolution of the City Council of the City of Coweta, Oklahoma accepting as dedicated public improvements certain paving, grading, sanitary sewer, and drainage improvements as shown on the final plat for Wynstone Phase III subdivision located within Section 25, Township 18 North, Range 15 East, of the Indian Base and Meridian, Wagoner County, State of Oklahoma.

Aye: Naomi Hogue  
Harold Chance  
Joe Cash  
Caroline Martin  
Randy Woodward

**7. CHANGE ORDER NO. 1- EUFAULA BRIDGE PROJECT**

Ronny Dooling, Public Works Director, led discussion and requested consideration for approval of Change Order No. 1 in favor of Envision Civil Contractors, LLC related to the Eufaula Bridge Project, increasing the cost of that project from \$379,512.50 to \$431,909.86, an increase of \$52,397.36.

Motion by Harold Chance, second by Naomi Hogue to approve Change Order No. 1 in favor of Envision Civil Contractors, LLC related to the Eufaula Bridge Project, increasing the cost of that project from \$379,512.50 to \$431,909.86, an increase of \$52,397.36.

Aye: Harold Chance  
Naomi Hogue  
Joe Cash  
Caroline Martin  
Randy Woodward

**X. EXECUTIVE SESSION**

**1. EXECUTIVE SESSION**

Discussion and consideration of action related to a proposed executive session for the purpose of discussing the following:

The purchase or appraisal of real property pursuant to 25 O.S. Section 307(B)(3) concerning the possible acquisition of a utility easement on restricted property, and a possible monetary offer to obtain such utility easement.

And

The employment, hiring, and appointment of a City Manager, pursuant to 25 O.S. Section 307(B)(1), including the review and discussion of applications, and resumes submitted,

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conducting candidate interviews, and discussion related to scheduling additional interviews.

Motion by Naomi Hogue, second by Harold Chance to enter into executive session at 6:48 p.m.

Aye: Naomi Hogue  
Harold Chance  
Joe Cash  
Caroline Martin  
Randy Woodward

**2. END EXECUTIVE SESSION**

Vote to leave executive session.

Motion by Naomi Hogue, second by Randy Woodward to end executive session at 7:26 p.m.

Aye: Naomi Hogue  
Harold Chance  
Joe Cash  
Caroline Martin  
Randy Woodward

**3. EXECUTIVE SESSION ACTION- PROPERTY**

Consideration and possible action related to the discussions held in executive session related to the acquisition of a utility easement on restricted property, including but not limited to a possible monetary offer to obtain such utility easement.

Motion to Naomi Hogue, second by Harold Chance to approve the offering of the sum of \$10,000.00 for a utility easement on restricted property to the Koweta Clinic site for a 20-year term.

Aye: Naomi Hogue  
Harold Chance  
Joe Cash  
Caroline Martin  
Randy Woodward

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**4. EXECUTIVE SESSION ACTION- PUBLIC OFFICIAL**

Consideration and possible action related to the discussions held in executive session related to the employment, hiring, and appointment of a City Manager, and scheduling interviews of candidates.

Motion by Naomi Hogue, second by Harold Chance for a continuation of discussions related to the employment, hiring, and appointment of a City Manager and scheduling additional interviews.

Aye: Naomi Hogue  
Harold Chance  
Joe Cash  
Caroline Martin

Nay: Randy Woodward

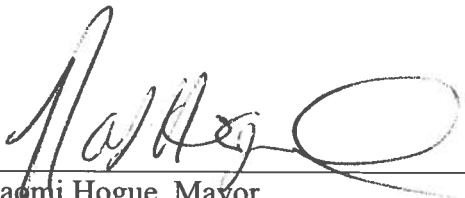
**IX. NEW BUSINESS**

(Business which was not foreseen prior to the posting of the agenda.)

No new business.

**XI. ADJOURNMENT**

Mayor Hogue adjourned the meeting at 7:27 p.m.

  
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Naomi Hogue, Mayor

  
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Marcy Kilgore, City Clerk

