



P.O. BOX 850 | COWETA, OKLAHOMA 74429 | PH. (918) 486-2189 | FAX (918) 486-5366 | www.cityofcoweta-ok.gov

AGENDA - REGULAR MEETING
COWETA CITY COUNCIL

COWETA CITY HALL, 310 S. BROADWAY
MONDAY, MARCH 4, 2024, 6:00 P.M.

MEETING PROCEDURE: Comments on all scheduled agenda items will be heard immediately following the presentation by staff or the petitioner. Please wait until you are recognized by the Mayor and keep your comments as brief as possible. Individuals addressing the City Council must identify themselves by name prior to making any comments. The City Council will consider, discuss, and may take action on, approve, adopt, amend, reject, deny, table, or not take action on any item listed on this agenda after comments from staff and the City Council have been heard.

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

NAOMI HOGUE_____

HAROLD CHANCE_____

CAROLINE MARTIN_____

JOE CASH_____

RANDY WOODWARD_____

IV. GENERAL CITY COUNCIL COMMENTS

(During the General City Council Comments section of the agenda, the City Council shall make no decision or take any action except as to request the City Manager to schedule the matter for Council discussion at a later date.)

V. CONSENT

(All matters under the "Consent Calendar" are considered by the City Council to be routine and will be enacted by one motion. Any Councilmember may, however, remove an item from consent by request.)

1. MINUTES OF THE REGULAR MEETING

APPROVAL OF THE MINUTES OF THE COWETA CITY COUNCIL REGULAR MEETING ON
FEBRUARY 5, 2024.

Documents:

[240205-COUNCIL MINUTES.PDF](#)

2. MUSCOGEE (CREEK) NATION MOU

APPROVAL OF A PROPOSED MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF

COWETA AND MUSCOGEE (CREEK) NATION CONCERNING A ROAD THAT THE MUSCOGEE (CREEK) NATION PROPOSES TO ADD TO THE NATIONAL TRIBAL TRANSPORTATION FACILITY INVENTORY.

Documents:

[MOU COWETA.PDF](#)

VI. CONSIDER ITEMS REMOVED FROM CONSENT

VII. ADMINISTRATION

1. RFP FOR WWTP

DISCUSS AND CONSIDER ACTION TO SOLICIT BIDS RELATED TO WASTEWATER TREATMENT PLANT IMPROVEMENTS, REFERENCED AS PROJECT NO. ORF-19-0002-CW.

Documents:

[ODEQ CERTIFIED NOTICE DECEMBER 13 2023 RE WWTP CONSENT ORDER CASE NO 23_186.PDF](#)
[003-ADVERTISEMENT FOR BIDS ORF-03ADV.PDF](#)
[STAFF REPORT WWTP RFP.PDF](#)

2. RFP - SOLID WASTE/RECYCLING SERVICES

CONSIDERATION AND POSSIBLE APPROVAL FOR SOLICITING PROPOSALS FOR SOLID WASTE AND RECYCLING COLLECTION, REMOVAL AND DISPOSAL SERVICES.

Documents:

[240304-STAFF REPORT RFP SOLID WASTE AND RECYCLING.PDF](#)

3. RESCUE FIRETRUCK CONTRACT REMOVAL

DISCUSSION AND POSSIBLE ACTION FOR THE COWETA FIRE DEPARTMENT TO CANCEL ORDER OF CUSTOM RESCUE FIRE TRUCK PREVIOUSLY APPROVED BY CITY COUNCIL. (BRIAN WOODWARD, FIRE CHIEF)

Documents:

[STAFF REPORT TO CANCEL DEEP SOUTH RESCUE FIRE TRUCK.DOCX](#)
[IAFC RESPONSES TO DEEP SOUTH FIRE TRUCKS.DOCX](#)
[RESCUE PICTURE AND STATS.PDF](#)

4. REQUEST FOR PROPOSAL, WIRELESS HEADSET COMMUNICATION

DISCUSSION AND POSSIBLE ACTION FOR THE PUBLISHING OF A REQUEST FOR PROPOSAL IN REGARDS TO WIRELESS HEADSET COMMUNICATION DEVICES FOR THE COWETA FIRE DEPARTMENT. (FIRE CHIEF, BRIAN WOODWARD)

Documents:

[STAFF REPORT WIRELESS HEADSET COMMUNICATION DEVICES.DOCX](#)

5. REVIEW AND APPROVE WRECKER SERVICE AGREEMENT

APPROVAL AND AUTHORIZATION FOR THE CHIEF OF POLICE TO IMPLEMENT THE WRECKER SERVICE AGREEMENT

Documents:

[STAFF REPORT-WRECKER AGREEMENT FEB 2024.DOCX](#)
[WRECKER SERVICE AGREEMENT- REVISED JMS-2-27-24 \(1\).DOCX](#)

6. AWARD OF BID - POLICE BODY CAMERAS FROM UTILITY

DISCUSS AND CONSIDER AWARD OF A BID FOR THE ACQUISITION OF BODY CAMERAS, RELATED EQUIPMENT AND DATA STORAGE SERVICES FOR POLICE DEPARTMENT USE AND AUTHORIZE THE INTERIM CITY MANAGER TO EXECUTE A CONTRACT AND ANY OTHER DOCUMENTS RELATED TO THE ACQUISITION AND SERVICES TO BE PROVIDED.

Documents:

[COWETA OK - CLIENT SERVICE AGREEMENT \(2.28.2024\) \(1\).DOCX](#)
[COWETA OK - OFFER LETTER \(2.26.2024\).DOCX](#)
[UTILITY CAMERA BID APPROVAL MAR 2024.DOCX](#)

7. ORDINANCE 884 - FATS, OILS, AND GREASE (FOG) PROGRAM

DISCUSS AND POSSIBLE ACTION ON THE ADOPTION OF ORDINANCE 884, AN ORDINANCE OF THE CITY OF COWETA, OKLAHOMA ADOPTING THE FATS, OILS, AND GREASE (FOG) PROGRAM TO AID IN THE PREVENTION OF SANITARY SEWER MAIN BLOCKAGES AND OBSTRUCTIONS FROM CONTRIBUTIONS AND ACCUMULATION OF FOG INTO THE SANITARY SEWER SYSTEM, SUBJECT TO THE JURISDICTIONAL CONTROL, LAWS AND ORDINANCES OF THE CITY OF COWETA, OKLAHOMA, DIRECTING NOTIFICATION, PROVIDING FOR REPEALER, SEVERABILITY, AND DECLARING AN EMERGENCY.

Documents:

[ORDINANCE 884 - FOG CC SR 03.04.24.PDF](#)
[ODEQ CERTIFIED NOTICE DECEMBER 13 2023 RE WWTP CONSENT ORDER CASE NO 23_186.PDF](#)
[ORDINANCE 884 FOG BMP 3.4.24 FINAL.PDF](#)

8. DECLARATION OF AN EMERGENCY ORDINANCE 884

DISCUSSION AND POSSIBLE ACTION TO DECLARE AN EMERGENCY REGARDING ORDINANCE 884 MAKING IT EFFECTIVE IMMEDIATELY UPON PASSAGE AND APPROVAL.

9. ORDINANCE 879 -CZ 24-01 REZONE

DISCUSSION AND POSSIBLE ACTION RELATED TO PROPOSED ORDINANCE NO. 879, AN ORDINANCE OF THE CITY OF COWETA, OKLAHOMA REZONING CERTAIN PROPERTY FROM A LIGHT INDUSTRIAL (IL) CLASSIFICATION TO A RESIDENTIAL SINGLE FAMILY (RS-2) CLASSIFICATION, ON PROPERTY DESCRIBED AS A TRACT OF LAND SITUATED IN THE E/2 NE/4 OF SECTION 19, TOWNSHIP 17 NORTH, RANGE 16 EAST, OF THE INDIAN BASE AND MERIDIAN, CITY OF COWETA, COUNTY OF WAGONER, STATE OF OKLAHOMA, AND LOCATED ON THE WEST SIDE OF 305TH EAST AVENUE, BETWEEN EAST 151ST SOUTH AND EAST 161ST STREET SOUTH.

Documents:

[CZ 24-01 SALYER REZONE CC 03.04.2024.PDF](#)
[CZ 24-01 LOCATION MAP.PDF](#)
[CZ 24-01 ZONING MAP.PDF](#)
[CZ 24-01 AERIAL VIEW MAP.PDF](#)
[ORDINANCE NO. 879 REVISED.DOCX](#)

10. ORDINANCE 880 - CZ 24-02 REZONE

DISCUSSION AND POSSIBLE ACTION CONCERNING PROPOSED ORDINANCE NO. 880, AN ORDINANCE OF THE CITY OF COWETA, OKLAHOMA, REZONING CERTAIN PROPERTY FROM A LIGHT INDUSTRIAL (IL) CLASSIFICATION TO AN AGRICULTURE (AG) CLASSIFICATION, ON PROPERTY DESCRIBED AS A TRACT OF LAND SITUATED IN THE E/2 NE/4 OF SECTION 19, TOWNSHIP 17 NORTH, RANGE 16 EAST, OF THE INDIAN BASE AND MERIDIAN, CITY OF COWETA, COUNTY OF WAGONER, STATE OF OKLAHOMA, LOCATED ON THE WEST SIDE OF

305TH EAST AVENUE, BETWEEN EAST 151ST STREET SOUTH AND EAST 161ST STREET SOUTH.

Documents:

[CZ 24-02 STOKES CC SF 03.04.24.PDF](#)
[CZ 24-02 LOCATION MAP.PDF](#)
[CZ 24-02 ZONING MAP.PDF](#)
[CZ 24-02 AERIAL VIEW MAP.PDF](#)
[ORDINANCE NO. 880-REVISED JMS.DOCX](#)

11. ORDINANCE 881 - CZ 24-03 REZONE

DISCUSSION AND POSSIBLE ACTION RELATED TO PROPOSED ORDINANCE NO. 881, AN ORDINANCE OF THE CITY OF COWETA, OKLAHOMA RELATED TO THE REZONING OF CERTAIN PROPERTY FROM A RESIDENTIAL SINGLE-FAMILY (RS-3) CLASSIFICATION TO A RESIDENTIAL MULTI-FAMILY (RM-1) CLASSIFICATION, FOR PROPERTY DESCRIBED AS PART OF GOVERNMENT LOT 4 IN SECTION 7, TOWNSHIP 17 NORTH, RANGE 16 EAST, OF THE INDIAN BASE AND MERIDIAN, CITY OF COWETA, COUNTY OF WAGONER, STATE OF OKLAHOMA, AND GENERALLY LOCATED AT 28827 EAST 141ST STREET SOUTH.

Documents:

[CZ 24-03 GRAYLYNN HOMES CC SF 03.04.24.PDF](#)
[CZ 24-03 LOCATION MAP.PDF](#)
[CZ 24-03 ZONING MAP.PDF](#)
[CZ 24-03 AERIAL VIEW MAP.PDF](#)
[23270_20231129_NEIGHBORHOOD LETTER.PDF](#)
[ORDINANCE NO. 881- REVISED JMS.DOCX](#)

12. ORDINANCE 882 - CZ 24-04 REZONE

DISCUSSION AND POSSIBLE ACTION RELATED TO PROPOSED ORDINANCE NO. 882, AN ORDINANCE OF THE CITY OF COWETA, OKLAHOMA REZONING PROPERTY FROM RESIDENTIAL MULTI-FAMILY (RM-1) TO GENERAL COMMERCIAL (CG), ON PROPERTY DESCRIBED AS PART OF THE WEST HALF OF THE SOUTHEAST QUARTER OF THE SOUTHEAST QUARTER OF THE NORTHEAST QUARTER (W/2 SE/4 SE/4 NE/4) AND PART OF THE EAST HALF OF THE SOUTHEAST QUARTER OF THE SOUTHEAST QUARTER OF THE NORTHEAST QUARTER (E/2 SE/4 SE/4 NE/4) OF SECTION 18, TOWNSHIP 17 NORTH, RANGE 16 EAST, OF THE INDIAN BASE AND MERIDIAN, CITY OF COWETA, COUNTY OF WAGONER, STATE OF OKLAHOMA, LOCATED NORTH AND WEST OF THE NORTHWEST CORNER OF STATE HIGHWAY 51 AND SOUTH 305TH EAST AVENUE.

Documents:

[CZ 24-04 CC SR 03.04.24.PDF](#)
[CZ 24-04 LOCATION MAP.PDF](#)
[CZ 24-04 AERIAL VIEW MAP.PDF](#)
[CZ 24-04 ZONING MAP.PDF](#)
[ORDINANCE NO. 882- REVISED-RM-1 TO CG-REVISION 2.DOCX](#)

13. FINAL PLAT WYNSTONE PHASE III

DISCUSSION AND POSSIBLE ACTION ON A REQUEST FOR APPROVAL OF THE FINAL PLAT OF WYNSTONE PHASE III SUBDIVISION, LOCATED IN THE VICINITY OF EAST 111TH STREET SOUTH AND SOUTH 273RD EAST AVENUE, IN SECTION 25, TOWNSHIP 18 NORTH, RANGE 15 EAST, OF THE INDIAN BASE AND MERIDIAN, WAGONER COUNTY, STATE OF OKLAHOMA, RS-3 RESIDENTIAL SINGLE-FAMILY ZONING, WITH 92 LOTS.

Documents:

[WYNSTONE PHASE III FINAL PLAT CC SR 03.04.24.PDF](#)
[WYNSTONE 3 FINAL PLAT.PDF](#)

14. RESOLUTION 2024-03 - ACCEPTING INFRASTRUCTURE WYNSTONE PHASE III

DISCUSSION AND POSSIBLE ACTION RELATED TO PROPOSED RESOLUTION 2024-03, A

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COWETA, OKLAHOMA ACCEPTING AS DEDICATED PUBLIC IMPROVEMENTS CERTAIN PAVING, GRADING, SANITARY SEWER, AND DRAINAGE IMPROVEMENTS AS SHOWN ON THE FINAL PLAT FOR WYNSTONE PHASE III SUBDIVISION, LOCATED WITHIN SECTION 25, TOWNSHIP 18 NORTH, RANGE 15 EAST OF THE INDIAN BASE AND MERIDIAN, WAGONER COUNTY, STATE OF OKLAHOMA

Documents:

[WYNSTONE PHASE III ACCEPTANCE CC SF 03.04.24.PDF](#)
[RESOLUTION NO. 2024-03 WYNSTONE PHASE III.DOC](#)
[WYNSTONE 3 FINAL PLAT.PDF](#)
[MAINTENANCE BOND SANITARY SEWER.PDF](#)
[MAINTENANCE BOND STORM SEWER.PDF](#)
[MAINTENANCE BOND CURB AND GUTTER, ROADS.PDF](#)

VIII. EXECUTIVE SESSION

(Pursuant to 25 O.S. Section 307 the City Council may enter into executive session for the purposes specifically provided in this section.)

1. EXECUTIVE SEARCH

DISCUSSION AND APPROPRIATE ACTION RELATED TO A PROPOSED EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSING THE EMPLOYMENT, HIRING, AND APPOINTMENT OF A CITY MANAGER, PURSUANT TO 25 O.S. SECTION 307(B)(1), INCLUDING THE REVIEW AND DISCUSSION OF APPLICATIONS AND RESUMES SUBMITTED, CONDUCTING CANDIDATE INTERVIEWS, AND DISCUSSION RELATED TO SCHEDULING ADDITIONAL INTERVIEWS.

2. END EXECUTIVE SESSION

VOTE TO COME OUT OF EXECUTIVE SESSION.

3. EXECUTIVE SESSION ACTION

CONSIDERATION AND POSSIBLE ACTION RELATED TO THE DISCUSSIONS HELD IN EXECUTIVE SESSION RELATED TO THE EMPLOYMENT, HIRING, AND APPOINTMENT OF A CITY MANAGER, AND SCHEDULING INTERVIEWS OF CANDIDATES.

IX. NEW BUSINESS

(Business which was not foreseen prior to the posting of the agenda.)

X. ADJOURNMENT

IF YOU REQUIRE A SPECIAL ACCOMMODATION PURSUANT TO THE AMERICANS WITH DISABILITIES ACT, PLEASE NOTIFY CITY HALL BY 9:00 A.M. ON THE DATE OF THE MEETING.