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AGENDA - REGULAR MEETING

**COWETA INDUSTRIAL DEVELOPMENT AUTHORITY
COWETA CITY HALL, 310 S. BROADWAY
MONDAY, APRIL 1, 2024 6:00 P.M**

MEETING PROCEDURE: Comments on all scheduled agenda items will be heard immediately following the presentation by staff or the petitioner. Please wait until you are recognized by the Chairman and keep your comments as brief as possible. Individuals addressing the Trustees must identify themselves by name prior to making any comments. The Trustees will consider, discuss, and may take action on, approve, adopt, amend, reject, deny, table, or not take action on any item listed on this agenda after comments from staff and the Trustees have been heard.

I. CALL TO ORDER

II. ROLL CALL

NAOMI HOGUE_____

HAROLD CHANCE_____

CAROLINE MARTIN_____

JOE CASH_____

RANDY WOODWARD_____

III. CONSENT

(All matters under the "Consent Calendar" are considered by the Trustees to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from consent by request.)

1. MINUTES OF THE REGULAR MEETING

APPROVAL OF THE MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE COWETA INDUSTRIAL DEVELOPMENT AUTHORITY HELD ON MARCH 4, 2024.

Documents:

[240304-CIDA MINUTES.DOCX](#)

2. MINUTES OF THE SPECIAL MEETING

APPROVAL OF THE MINUTES OF THE SPECIAL MEETING OF THE BOARD OF TRUSTEES OF THE COWETA INDUSTRIAL DEVELOPMENT AUTHORITY HELD ON MARCH 11, 2024.

Documents:

[240311-CIDA MINUTES- SPECIAL.DOCX](#)

IV. CONSIDER ITEMS REMOVED FROM CONSENT

V. ADMINISTRATION

1. RESOLUTION 2024-08 BANK SIGNATORIES

DISCUSS AND CONSIDER ACTION ON THE ADOPTION OF RESOLUTION 2024-08, A RESOLUTION OF THE TRUSTEES OF THE COWETA INDUSTRIAL DEVELOPMENT AUTHORITY, COWETA, OKLAHOMA APPROVING THE AUTHORIZED SIGNATORIES ON CERTAIN ACCOUNTS

HELD BY FIRST NATIONAL BANK OF COWETA. (JULIE CASTEEN, TRUST MANAGER)

Documents:

[240401-STAFF REPORT CIDA BANK SIGNATORIES.PDF](#)
[240401-BANK SIGNATORIES - CIDA RESO 2024-08.PDF](#)

VI. NEW BUSINESS

(Business which was not foreseen prior to the posting of the agenda.)

VII. ADJOURNMENT

**IF YOU REQUIRE SPECIAL ACCOMMODATIONS PURSUANT TO THE AMERICANS WITH DISABILITIES ACT,
PLEASE CONTACT CITY HALL BY 9:00 A.M. THE DAY OF THE MEETING.**

**MINUTES OF THE COWETA INDUSTRIAL DEVELOPMENT AUTHORITY
REGULAR MEETING
MARCH 4, 2024, 7:28 P.M.**

The Trustees of the Coweta Industrial Development Authority met in regular session on Monday, March 4, 2024, at 7:28 p.m. following the meeting of the Coweta Public Works Authority at the Coweta City Hall, 310 S Broadway, Coweta, Oklahoma.

TRUSTEES PRESENT: Naomi Hogue, Harold Chance, Joe Cash, Caroline Martin, Randy Woodward.

I. CALL TO ORDER

The meeting was called to order by Chairman Hogue.

II. ROLL CALL

Roll call taken. Trustees were present as shown above.

IV. CONSENT

Motion by Harold Chance, second by Naomi Hogue to approve the consent calendar items:

1. Minutes of the Coweta Industrial Development Authority Regular Meeting held on February 5, 2023.

Aye: Harold Chance
Naomi Hogue
Joe Cash
Caroline Martin
Randy Woodward

V. CONSIDER ITEMS REMOVED FROM CONSENT

No items removed.

VI. ADMINISTRATION

No items.

VII. NEW BUSINESS

(Business which was not foreseen prior to the posting of the agenda.)

No new business.

VIII. ADJOURNMENT

Chairman Hogue adjourned the meeting at 7:29 p.m.

**MINUTES OF THE COWETA INDUSTRIAL DEVELOPMENT AUTHORITY
REGULAR MEETING
MARCH 4, 2024, 7:28 P.M.**

Naomi Hogue, Chairman

Harold Chance, Trust Secretary

**MINUTES OF THE COWETA INDUSTRIAL DEVELOPMENT AUTHORITY
SPECIAL MEETING
MARCH 11, 2024, 6:24 P.M.**

The Trustees of the Coweta Industrial Development Authority met in special session on Monday, March 11, 2024, at 6:24 p.m. following the meeting of the Coweta Public Works Authority at the Coweta City Hall, 310 S Broadway, Coweta, Oklahoma.

TRUSTEES PRESENT: Naomi Hogue, Harold Chance, Joe Cash, Caroline Martin, Randy Woodward.

I. CALL TO ORDER

The meeting was called to order by Chairman Hogue.

II. ROLL CALL

Roll call taken. Trustees were present as shown above.

III. ADMINISTRATION

1. TRUST MANAGER EMPLOYMENT AGREEMENT

Affirmation of the actions taken by the City Council regarding an employment agreement with Julie Casteen as Trust Manager.

Motion by Naomi, second by Harold Chance to affirm the actions taken by the City Council regarding the employment agreements with Julie Casteen as Trust Manager.

Aye: Naomi Hogue
Harold Chance
Joe Cash
Caroline Martin
Randy Woodward

VIII. ADJOURNMENT

Chairman Hogue adjourned the meeting at 6:25 p.m.

Naomi Hogue, Chairman

Harold Chance, Trust Secretary



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Memorandum

To: Honorable Chairman and Members of the Board of Trustees
From: Julie Casteen, Trust Manager
Re: Resolution 2024-08
Date: March 28, 2024

BACKGROUND

The authorized bank account signatories must be updated with First National Bank of Coweta as a result of changes in staff. All signatories on the accounts must complete new signature cards to be submitted to the bank with an authorizing resolution.

STAFF RECOMMENDATION

Staff recommends the adoption of Resolution 2024-08.

ATTACHMENTS:

Resolution 2024-08

**COWETA INDUSTRIAL DEVELOPMENT AUTHORITY, COWETA, OKLAHOMA
RESOLUTION 2024-08**

A RESOLUTION OF THE TRUSTEES OF THE COWETA INDUSTRIAL DEVELOPMENT AUTHORITY, COWETA, OKLAHOMA APPROVING THE AUTHORIZED SIGNATORIES ON CERTAIN ACCOUNTS HELD BY FIRST NATIONAL BANK OF COWETA.

WHEREAS, the Coweta Industrial Development Authority has established banking accounts with First National Bank of Coweta; and

WHEREAS, from time to time it is necessary to change signatories on those accounts.

NOW THEREFORE BE IT RESOLVED by the Trustees for the Coweta Industrial Development Authority for Coweta, Oklahoma, that:

SECTION 1. The following persons shall be authorized signatories on all First National Bank accounts established for the Coweta Industrial Development Authority:

Naomi Hogue
Julie Casteen
Marcy Kilgore

PASSED BY THE COWETA INDUSTRIAL DEVELOPMENT AUTHORITY FOR COWETA, OKLAHOMA, and signed by the Chairman this 1st Day of April, 2024.

Naomi Hogue, Chairman

Attest:

Approved as to form:

Harold Chance, CIDA Secretary

Jeff Stephens, CIDA Attorney