



P.O. BOX 850 | COWETA, OKLAHOMA 74429 | PH. (918) 486-2189 | FAX (918) 486-5366 | www.cityofcoweta-ok.gov

AGENDA - REGULAR MEETING
COWETA CITY COUNCIL

COWETA CITY HALL, 310 S. BROADWAY
MONDAY, MAY 6, 2024 6:00 P.M.

MEETING PROCEDURE: Comments on all scheduled agenda items will be heard immediately following the presentation by staff or the petitioner. Please wait until you are recognized by the Mayor and keep your comments as brief as possible. Individuals addressing the City Council must identify themselves by name prior to making any comments. The City Council will consider, discuss, and may take action on, approve, adopt, amend, reject, deny, table, or not take action on any item listed on this agenda after comments from staff and the City Council have been heard.

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

NAOMI HOGUE_____

HAROLD CHANCE_____

CAROLINE MARTIN_____

JOE CASH_____

RANDY WOODWARD_____

IV. GENERAL CITY COUNCIL COMMENTS

(During the General City Council Comments section of the agenda, the City Council shall make no decision or take any action except as to request the City Manager to schedule the matter for Council discussion at a later date.)

V. EMPLOYEE INTRODUCTIONS

- Tim Lawson - Streets Equipment Operator
- Kendall Moore - Plant Superintendant
- Michael Rice - Parks Maintenance
- Ryan Carey - Water Plant Operator
- Gary Everett - Lead Plant Operator
- Kevin Hershberger - Plant Manager
- McKay Hale - Assistant City Manager
- Karen Wright - 911 Dispatcher/Jailor

VI. PROCLAMATIONS/PRESENTATIONS

1. PUBLIC SAFETY SITE FACILITY FEASIBILITY STUDY

PRESENTATION OF A PUBLIC SAFETY SITE FEASIBILITY STUDY PREPARED BY BKL
ARCHITECTS AND ENGINEERS. (JENNIE HAMMOCK, BKL, INC.)

Documents:

[240405-COWETA PUBLIC SAFETY SITE FEASIBILITY.PDF](#)

VII. CORRESPONDENCE

- LETTER FROM MIKE BAILEY - BARTLESVILLE CITY MANAGER RUNNING FOR OMAG TRUSTEE

Documents:

[240415- MIKE BAILEY BARTLESVILLE CITY MANAGER.PDF](#)

VIII. CONSENT

(All matters under the "Consent Calendar" are considered by the City Council to be routine and will be enacted by one motion. Any Councilmember may, however, remove an item from consent by request.)

1. MINUTES OF THE REGULAR MEETING

APPROVAL OF THE MINUTES OF THE COWETA CITY COUNCIL REGULAR MEETING ON APRIL 1, 2024. (MARCY KILGORE, CITY CLERK/TREASURER)

Documents:

[240401-COUNCIL MINUTES.PDF](#)

2. MINUTES OF THE JOINT SPECIAL MEETING

APPROVAL OF THE MINUTES OF THE COWETA CITY COUNCIL/COWETA PUBLIC WORKS AUTHORITY/COWETA INDUSTRIAL DEVELOPMENT AUTHORITY JOINT SPECIAL MEETING ON APRIL 5, 2024. (MARCY KILGORE, CITY CLERK/TREASURER)

Documents:

[240405-JOINT SPECIAL MEETING .PDF](#)

3. CITY OF COWETA'S 911 SYSTEM REVIEW

APPROVAL OF THE QUARTERLY FINANCIAL RESULTS AND OPERATIONAL ACTIVITIES OF THE CITY OF COWETA'S 911 SYSTEM FOR THE QUARTER ENDING DECEMBER 31, 2023 IN ACCORDANCE WITH 63 O.S. §2815 (F).

Documents:

[FY24 Q2 911 REVIEW.PDF](#)

4. SURPLUS OF THREE DODGE CHARGERS

APPROVAL OF A DECLARATION OF SURPLUS ON THE FOLLOWING AND AUTHORIZATION FOR THE CITY MANAGER TO DISPOSE OF ACCORDINGLY:

1. 2014 DODGE CHARGER 14-2325
2. 2014 DODGE CHARGER 14-3279
3. 2013 DODGE CHARGER 13-1850

Documents:

[STAFF REPORT - DODGE CHARGER SURPLUS.PDF](#)
[14-2325.PDF](#)
[14-3279.PDF](#)
[13-1850.PDF](#)

IX. CONSIDER ITEMS REMOVED FROM CONSENT

X. ADMINISTRATION

1. PUBLIC SAFETY SITE SELECTION

DISCUSS AND CONSIDER APPROVAL OF THE SELECTION OF ONE OR MORE SITES FOR A PUBLIC SAFETY FACILITY, POLICE STATION, AND/OR FIRE STATION. (JULIE CASTEEN, CITY MANAGER).

2. RESOLUTION 2024-11, EUFAULA BRIDGE PROJECT CLOSEOUT

DISCUSS AND CONSIDER ACTION RELATED TO THE ADOPTION OF RESOLUTION 2024-11, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COWETA, OKLAHOMA, ACCEPTING THE COMPLETED EUFAULA BRIDGE PROJECT. (JULIE CASTEEN, CITY MANAGER).

Documents:

[240506-STAFF REPORT EUFAULA BRIDGE ACCEPTANCE.PDF](#)
[240506 RESO 2024-11 EUFAULA BRIDGE PROJECT CLOSEOUT.PDF](#)
[231204-ENVISION CIVIL CONTRACTORS MAINTENANCE BOND.PDF](#)
[240416-RIDER MAINTENANCE BOND.PDF](#)

3. RESOLUTION 2024-13, 2023 STREET IMPROVEMENTS PROJECTS

DISCUSS AND CONSIDER ACTION RELATED TO THE ADOPTION OF RESOLUTION 2024-13, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COWETA, OKLAHOMA, ACCEPTING THE COMPLETION OF STREET IMPROVEMENTS ALONG 141ST STREET SOUTH, 146TH STREET SOUTH, AND VARIOUS STREETS IN COUNTRY VILLAGE SUBDIVISION AS PART OF THE 2023 STREETS IMPROVEMENT PROJECT. (JULIE CASTEEN, CITY MANAGER)

Documents:

[240506-STAFF REPORT -2023 STREET IMPROVEMENTS- LOCATION 1, 2, AND 4 ACCEPTANCE.PDF](#)
[240506 RESO 2024-13 2023 STREET IMPROVEMENTS.PDF](#)
[230803- A-A- LOCATION 1- MAINTENANCE.PDF](#)
[230803- A-A- LOCATION 2- MAINTENANCE BOND.PDF](#)
[230803- A-A- LOCATION 4- MAINTENANCE BOND.PDF](#)

4. RESOLUTION 2024-12 PLAN COORDINATOR FOR THE CITY OF COWETA'S VOLUNTARY 457 RETIREMENT PLAN

DISCUSS AND CONSIDER APPROVAL TO DESIGNATE THE CITY MANAGER AS THE PLAN COORDINATOR FOR THE CITY OF COWETA'S VOLUNTARY 457 RETIREMENT PLAN. (JULIE CASTEEN, CITY MANAGER)

Documents:

[240506-STAFF REPORT MISSIONSQUARE 457 PLAN COORDINATOR.PDF](#)
[240506 RESO 2024-12 MISSION SQUARE 457 RETIREMENT PLAN CONTACTS UPDATE.PDF](#)

5. OKLAHOMA MUNICIPAL ASSURANCE GROUP (OMAG) BOARD OF TRUSTEES ELECTION

DISCUSS AND CONSIDER ACTION RELATED TO THE CASTING OF VOTES FOR TWO (2) NOMINEES TO SERVE ON THE OMAG BOARD OF TRUSTEES. (JULIE CASTEEN, CITY MANAGER)

Documents:

[240506-STAFF REPORT OMAG TRUSTEE ELECTION.PDF](#)

6. MUTUAL AID AGREEMENT FOR BUILDING INSPECTION SERVICES

DISCUSS AND CONSIDER APPROVAL OF A MUTUAL AID AGREEMENT FOR SHARED BUILDING INSPECTION SERVICES BETWEEN THE CITY OF COWETA AND THE CITY OF BROKEN ARROW. (CAROLYN BACK, COMMUNITY DEVELOPMENT DIRECTOR)

Documents:

[240506 MUTUAL AID AGREEMENT BA STAFF REPORT.DOCX](#)
[MUTUAL AID AGREEMENT WITH COWETA.DOC](#)

7. RESOLUTION 2024-15, STORMWATER ADMINISTRATIVE OFFICER DESIGNEE

DISCUSS AND CONSIDER ACTION TO DESIGNATE THE COMMUNITY DEVELOPMENT DIRECTOR, AND STAFF AS ASSIGNED, AS THE STORMWATER MANAGEMENT ADMINISTRATIVE OFFICER'S DESIGNEE. (CAROLYN BACK, COMMUNITY DEVELOPMENT DIRECTOR)

Documents:

[240506 STORMWATER ADMINISTRATIVE OFFICER STAFF REPORT.PDF](#)
[240506 RESO 2024-15 STORMWATER ADMINISTRATIVE OFFICER DESIGNEE.PDF](#)

8. FINAL PLAT - CREEKWOOD SUBDIVISION

DISCUSS AND CONSIDER ACTION ON A REQUEST FOR APPROVAL OF THE FINAL PLAT OF CREEKWOOD SUBDIVISION, SITUATED IN SECTION 13, TOWNSHIP 17 NORTH, RANGE 15 EAST, OF THE INDIAN BASE AND MERIDIAN, WAGONER COUNTY, STATE OF OKLAHOMA, WITH RS-3 RESIDENTIAL SINGLE-FAMILY ZONING. LOCATED NORTHWEST OF EAST 151ST STREET SOUTH AND SOUTH DIVISION STREET. (CAROLYN BACK, COMMUNITY DEVELOPMENT DIRECTOR)

Documents:

[240506 CC FINAL CREEKWOOD STAFF REPORT.DOCX](#)
[2340545 CREEKWOOD FINAL PLAT.PDF](#)

9. RESOLUTION 2024-14, ACCEPTING ROAD RIGHT-OF-WAY CREEKWOOD SUBDIVISION

DISCUSS AND CONSIDER ACTION ON THE ADOPTION OF RESOLUTION 2024-14, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COWETA, OKLAHOMA ACCEPTING AS DEDICATED PUBLIC IMPROVEMENTS A 50-FOOT ROAD RIGHT-OF-WAY AS SHOWN ON THE FINAL PLAT FOR CREEKWOOD SUBDIVISION LOCATED WITHIN IN SECTION 13, TOWNSHIP 17 NORTH, RANGE 15 EAST, OF THE INDIAN BASE AND MERIDIAN, WAGONER COUNTY, STATE OF OKLAHOMA. (CAROLYN BACK, COMMUNITY DEVELOPMENT DIRECTOR)

Documents:

[STAFF REPORT CREEKWOOD ROW.DOCX](#)
[RESOLUTION NO 2024-14 CREEKWOOD 50 FT ROAD RIGHT-OF-WAY.DOC](#)
[2340545 CREEKWOOD FINAL PLAT.PDF](#)

10. FINAL PLAT - SPRADLIN ESTATES PHASE II AMENDED

DISCUSS AND CONSIDER ACTION ON A REQUEST FOR APPROVAL OF THE FINAL PLAT OF SPRADLIN ESTATES PHASE II AMENDED, SITUATED IN SECTION 1, TOWNSHIP 17 NORTH, RANGE 15 EAST, OF THE INDIAN BASE AND MERIDIAN, WAGONER COUNTY, STATE OF OKLAHOMA. RS-2 RESIDENTIAL SINGLE-FAMILY ZONING. LOCATED SOUTH 273RD EAST AVENUE AND EAST 125TH PLACE SOUTH. (CAROLYN BACK, COMMUNITY DEVELOPMENT DIRECTOR)

Documents:

240506 CC FINAL SPRADLIN STAFF REPORT.DOCX
1 - PLAT FINAL 04-01-24.PDF
2 - PLAT COV.PDF
3 - PLAT COV-1.PDF

XI. NEW BUSINESS

(Business which was not foreseen prior to the posting of the agenda.)

XII. ADJOURNMENT

**IF YOU REQUIRE A SPECIAL ACCOMMODATION PURSUANT TO THE AMERICANS WITH DISABILITIES ACT,
PLEASE NOTIFY CITY HALL BY 9:00 A.M. ON THE DATE OF THE MEETING.**