

**MINUTES OF THE COWETA CITY COUNCIL REGULAR MEETING  
MAY 6, 2024, 6:00 P.M.**

The members of the Coweta City Council met in regular session on Monday, May 6, 2024, at 6:00 p.m. in the Coweta City Hall, 310 S Broadway, Coweta, Oklahoma.

**COUNCILMEMBERS PRESENT:** Naomi Hogue, Harold Chance, Joe Cash, Caroline Martin, Randy Woodward.

**I. CALL TO ORDER**

The meeting was called to order by Mayor Hogue.

**II. Pledge of Allegiance given**

**III. ROLL CALL**

Roll call taken. Councilmembers were present as shown above.

**IV. GENERAL CITY COUNCIL COMMENTS**

Mayor Hogue and Vice Mayor Chance reminded everyone to be weather aware and to stay safe with the upcoming storms.

**V. EMPLOYEE INTRODUCTIONS**

City Manager Julie Casteen introduced the following new hires and welcomed them to the team: Tim Lawson - Streets Equipment Operator, Kendall Moore - Plant Superintendent, Michael Rice - Parks Maintenance, Ryan Carey - Water Plant Operator, Gary Everett - Lead Plant Operator, Kevin Hershberger - Plant Manager, McKay Hale - Assistant City Manager, and Karen Wright - 911 Dispatcher/Jailer.

No action taken by Council.

**VI. PROCLAMATIONS/PRESENTATIONS**

**1. PUBLIC SAFETY SITE FACILITY FEASIBILITY STUDY**

Jenni Hammock with BKL Inc. presented a Public Safety Site Feasibility Study prepared by BKL Architects and Engineers.

No action was taken by Council.

**VII. CORRESPONDANCE**

**1. LETTER FROM MIKE BAILEY, BARTLESVILLE CITY MANAGER  
RUNNING FOR OMAG TRUSTEE**

**MINUTES OF THE COWETA CITY COUNCIL REGULAR MEETING  
MAY 6, 2024, 6:00 P.M.**

Julie Casteen presented Council members with the letter of correspondence from Mike Bailey, Bartlesville City Manager who is running for OMAG Trustee.

No action taken by Council.

**VIII. CONSENT**

Motion by Harold Chance, second by Naomi Hogue to approve the consent calendar items:

1. Approval of the minutes of the Coweta City Council Regular meeting held on April 1, 2024.
2. Approval of the minutes of the Coweta City Council/Coweta Public Works Authority/Coweta Industrial Development Authority Joint Special meeting held on April 5, 2024.
3. Approval of the quarterly financial results and operational activities of the City of Coweta's 911 system for the quarter ending December 31, 2023, in accordance with 63 O.S. §2815 (F).
4. Approval of a declaration of surplus on the following and authorization for the City Manager to dispose of accordingly:
  1. 2014 Dodge Charger 14-2325
  2. 2014 Dodge Charger 14-3279
  3. 2013 Dodge Charger 13-1850

Aye: Harold Chance  
Naomi Hogue  
Joe Cash  
Caroline Martin  
Randy Woodward

**IX. CONSIDER ITEMS REMOVED FROM CONSENT**

No items removed.

**X. ADMINISTRATION**

**1. PUBLIC SAFETY SITE SELECTION**

Julie Casteen discussed and requested consideration of approval of the selection of one or more sites for a Public Safety Facility, Police Station, and/or Fire Station.

Motion by Naomi Hoge, second by Harold Chance to have a work session at the next special meeting or regular meeting.

**MINUTES OF THE COWETA CITY COUNCIL REGULAR MEETING  
MAY 6, 2024, 6:00 P.M.**

Aye: Naomi Hogue  
Harold Chance  
Joe Cash  
Caroline Martin  
Randy Woodward

**2. RESOLUTION 2024-11, EUFAULA BRIDGE PROJECT CLOSEOUT**

Julie Casteen led discussion and requested possible action related to the adoption of Resolution 2024-11, a Resolution of the City Council of the City of Coweta, Oklahoma, accepting the completed Eufaula Bridge Project.

Motion by Harold Chance, second by Naomi Hogue to approve the adoption of Resolution 2024-11, a Resolution of the City Council of the City of Coweta, Oklahoma, accepting the completed Eufaula Bridge Project.

Aye: Harold Chance  
Naomi Hogue  
Joe Cash  
Caroline Martin  
Randy Woodward

**3. RESOLUTION 2024-13, 2023 STREET IMPROVEMENTS PROJECTS**

Julie Casteen led discussion and requested possible action related to the adoption of Resolution 2024-13, a Resolution of the City Council of the City of Coweta, Oklahoma, accepting the completion of street improvements along 141<sup>st</sup> Street South, 146<sup>th</sup> Street South, and other various streets in Country Village subdivision as part of the 2023 Streets Improvement Project.

Motion by Harold Chance, second by Naomi Hogue to approve the adoption of Resolution 2024-13, a Resolution of the City Council of the City of Coweta, Oklahoma, accepting the completion of street improvements along 141<sup>st</sup> Street South, 146<sup>th</sup> Street South, and other various streets in Country Village subdivision as part of the 2023 Streets Improvement Project.

Aye: Harold Chance  
Naomi Hogue  
Joe Cash  
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**MINUTES OF THE COWETA CITY COUNCIL REGULAR MEETING  
MAY 6, 2024, 6:00 P.M.**

**4. RESOLUTION 2024-12, PLAN COORDINATOR FOR THE CITY OF COWETA'S VOLUNTARY 457 RETIREMENT PLAN**

Julie Casteen led discussion and requested consideration of approval to designate the City Manager as the Plan Coordinator for the City of Coweta's Voluntary 457 Retirement Plan.

Motion by Harold Chance, second by Naomi Hogue to approve the adoption of Resolution 2024-12, designating the City Manager as the Plan Coordinator for the City of Coweta's Voluntary 457 Retirement Plan.

Aye: Harold Chance  
Naomi Hogue  
Joe Cash  
Caroline Martin  
Randy Woodward

**5. OKLAHOMA MUNICIPAL ASSURANCE GROUP (OMAG) BOARD OF TRUSTEES ELECTION**

Julie Casteen led discussion and requested consideration of action related to the casting of votes for two (2) nominees to serve on the OMAG Board of Trustees.

Motion by Harold Chance, second by Naomi Hogue to reelect Mike Bailey and Craig Stevenson as Board of Trustees for OMAG.

Aye: Harold Chance  
Naomi Hogue  
Joe Cash  
Caroline Martin  
Randy Woodward

**6. MUTAL AID AGREEMENT FOR BUILDING INSPECTION SERVICES**

Community Development Director Carolyn Back led discussion and requested consideration of approval of a mutual aid agreement for shared building inspection services between the City of Coweta and the City of Broken Arrow.

Motion by Harold Chance, second by Naomi Hogue to approve a mutual aid agreement for shared building inspection services between the City of Coweta and the City of Broken Arrow.

Aye: Harold Chance  
Naomi Hogue  
Joe Cash

**MINUTES OF THE COWETA CITY COUNCIL REGULAR MEETING  
MAY 6, 2024, 6:00 P.M.**

Caroline Martin  
Randy Woodward

**7. RESOLUTION 2024-15, STORMWATER ADMINISTRATIVE OFFICER  
DESIGNEE**

Carolyn Back led discussion and requested consideration of action to designate the Community Development Director, and staff as assigned, as the Stormwater Management Administrative Officer Designee.

Motion by Harold Chance, second by Naomi Hogue to approve Carolyn Back as the Stormwater Management Administrative Office Designee.

Aye: Harold Chance  
Naomi Hogue  
Joe Cash  
Caroline Martin

Randy Woodward

**8. FINAL PLAT- CREEKWOOD SUBDIVISION**

Carolyn Back led discussion and requested consideration of approval of the final plat of Creekwood subdivision, situated in Section 13, Township 17 North, Range 15 East, of the Indian Base and Meridian, Wagoner County, State of Oklahoma, with RS-3 Residential Single-Family zoning, located Northwest of East 151<sup>st</sup> Street South and South Division Street.

Motion by Harold, second by Naomi Hogue to approve the final plat of Creekwood subdivision, situated in Section 13, Township 17 North, Range 15 East, of the Indian Base and Meridian, Wagoner County, State of Oklahoma, with RS-3 Residential Single-Family zoning, located Northwest of East 151<sup>st</sup> Street South and South Division Street.

Aye: Harold Chance  
Naomi Hogue  
Joe Cash  
Caroline Martin  
Randy Woodward

**9. RESOLUTION 2024-14, ACCEPTING ROAD RIGHT-OF-WAY CREEKWOOD  
SUBDIVISION**

Carolyn Back led discussion and requested consideration of the adoption of Resolution 2024-14, a Resolution of the City Council of the City of Coweta, Oklahoma accepting as

**MINUTES OF THE COWETA CITY COUNCIL REGULAR MEETING  
MAY 6, 2024, 6:00 P.M.**

dedicated Public Improvements a 50-foot road right-of-way as shown on the final plat for Creekwood subdivision located within Section 13, Township 17 North, Range 15 East, of the Indian Base and Meridian, Wagoner County, State of Oklahoma.

Motion by Harold Chance, second by Naomi Hogue to approve the adoption on Resolution 2024-14, a Resolution of the City Council of the City of Coweta, Oklahoma accepting as dedicated Public Improvements a 50-foot road right-of-way as shown on the final plat for Creekwood subdivision located within Section 13, Township 17 North, Range 15 East, of the Indian Base and Meridian, Wagoner County, State of Oklahoma.

Aye: Harold Chance  
Naomi Hogue  
Joe Cash  
Caroline Martin  
Randy Woodward

**10. FINAL PLAT- SPRADLIN ESTATES PHASE II AMENDED**

Carolyn Back led discussion and requested consideration of approval of the Final Plat of Spradlin Estates Phase II Amended, situated in Section 1, Township 17 North, Range 15 East, of the India Base and Meridian, Wagoner County, State of Oklahoma, RS-2 Residential Single-Family zoning. Located South 273<sup>rd</sup> E Avenue and East 125<sup>TH</sup> Place South.

Motion by Harold Chance, second by Naomi Hogue to approve the Final Plat of Spradlin Estates Phase II Amended, situated in Section 1, Township 17 North, Range 15 East, of the India Base and Meridian, Wagoner County, State of Oklahoma, RS-2 Residential Single-Family zoning. Located South 273<sup>rd</sup> E Avenue and East 125<sup>TH</sup> Place South.

Aye: Harold Chance  
Naomi Hogue  
Joe Cash  
Caroline Martin  
Randy Woodward

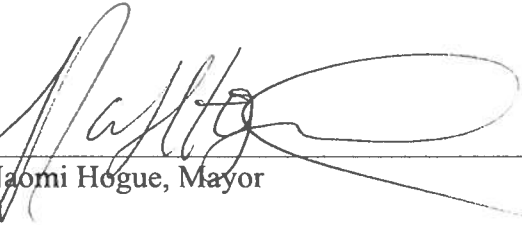
**IX. NEW BUSINESS**

No new business.

**MINUTES OF THE COWETA CITY COUNCIL REGULAR MEETING  
MAY 6, 2024, 6:00 P.M.**

**X. ADJOURNMENT**

Mayor Hogue adjourned the meeting at 6:30 p.m.

  
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Naomi Hogue, Mayor  
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Marcy Kilgore, City Clerk