



P.O. BOX 850 | COWETA, OKLAHOMA 74429 | PH. (918) 486-2189 | FAX (918) 486-5366 | www.cityofcoweta-ok.gov

AGENDA - REGULAR MEETING
COWETA PUBLIC WORKS AUTHORITY
COWETA CITY HALL, 310 S. BROADWAY
MONDAY, JULY 1, 2024 6:00 P.M.

MEETING PROCEDURE: Comments on all scheduled agenda items will be heard immediately following the presentation by staff or the petitioner. Please wait until you are recognized by the Chairman and keep your comments as brief as possible. Individuals addressing the Trustees must identify themselves by name prior to making any comments. The Trust Authority will consider, discuss, and may take action on, approve, adopt, amend, reject, deny, table, or not take action on any item listed on this agenda after comments from staff and the Trust Authority have been heard.

I. CALL TO ORDER

II. ROLL CALL

NAOMI HOGUE_____

HAROLD CHANCE_____

CAROLINE MARTIN_____

JOE CASH_____

RANDY WOODWARD_____

III. CONSENT

1. MINUTES OF THE REGULAR MEETING

APPROVAL OF THE MINUTES OF THE COWETA PUBLIC WORKS AUTHORITY REGULAR MEETING HELD ON JUNE 3, 2024. (MARCY KILGORE, TRUST/SECRETARY/TREASURER).

Documents:

[240603-PWA MINUTES.PDF](#)

2. SURPLUS PROPERTY

APPROVAL OF A DECLARATION OF SURPLUS ON THE FOLLOWING AND AUTHORIZATION FOR THE TRUST MANAGER TO DISPOSE OF ACCORDINGLY:

1. SOLID WASTE DUMPSTERS

2. 2021 INTERNATIONAL TRASH TRUCK 21-4729

3. 2019 FREIGHTLINER TRASH TRUCK 19-8765

4. 2015 INTERNATIONAL TRASH TRUCK 15-6494

5. 2003 GMC SIERRA 03-7186

(RONNY DOOLING, PWA DIRECTOR)

Documents:

[240701- STAFF REPORT - PWA SURPLUS ITEMS.DOCX](#)
[DUMPSTERS SURPLUS FORM.PDF](#)
[2021 TRASH TRUCK SURPLUS FORM.PDF](#)
[2019 TRASH TRUCK SURPLUS FORM.PDF](#)
[2015 TRASH TRUCK SURPLUS FORM.PDF](#)
[2003 GMC SURPLUS FORM.PDF](#)

IV. CONSIDER ITEMS REMOVED FROM CONSENT

V. ADMINISTRATION

1. WATER SYSTEM DISTRIBUTION MODEL/SANITARY SEWER SYSTEM PLAN

DISCUSS AND CONSIDER APPROVAL OF A PROFESSIONAL SERVICES AGREEMENT WITH WDB ENGINEERING, PLLC FOR THE PREPARATION OF A WATER SYSTEM DISTRIBUTION MODEL FOR THE ENTIRE CITY AT AN ESTIMATED COST OF \$110,000; AND A SANITARY SEWER SYSTEM CAPACITY EVALUATION AND ULTIMATE FACILITY PLAN AT AN ESTIMATED COST OF \$85,000; SUBJECT TO THE EXECUTION OF AN AGREEMENT AS APPROVED BY THE TRUST MANAGER AND TRUST ATTORNEY. (CAROLYN BACK, COMMUNITY DEVELOPMENT)

Documents:

[240701 DISTRIBUTION MODEL AND SEWER CAPACITY STAFF REPORT.PDF](#)
[WDB ENGINEERING WATER MODEL AND SEWER SYSTEM PLAN.PDF](#)

2. PURCHASE OF A 2024 DODGE RAM 2500 4X4 CREW CAB PICKUP

DISCUSS AND CONSIDER APPROVAL OF THE PURCHASE OF A 2024 DODGE RAM 2500 4X4 CREW CAB PICKUP FROM BOB HOWARD CHRYSLER JEEP DODGE AND THE COST TO OUTFIT THE TRUCK FROM PERFORMANCE TRUCK OUTFITTERS FOR AN ESTIMATED AMOUNT OF \$48,194.00. (RONNY DOOLING, PUBLIC WORKS DIRECTOR)

Documents:

[240701-STAFF REPORT PWA DIRECTOR VEHICLE.DOCX](#)
[BOB HOWARD CHRYSLER JEEP DODDGE QUOTE.PDF](#)
[PERFORMANCE TRUCK OUTFITTERS QUOTE.PDF](#)

3. PURCHASE OF A 2025 FREIGHTLINER HYDRO TRUCK

DISCUSS AND CONSIDER APPROVAL OF THE PURCHASE OF A 2025 FREIGHTLINER HYDRO SEWER TRUCK FROM RIVER CITY HYDRAULICS, INC., AND THE PURCHASE AND INSTALLATION OF ASSOCIATED EQUIPMENT IN A TOTAL AMOUNT NOT TO EXCEED \$400,000. (RONNY DOOLING, PUBLIC WORKS DIRECTOR)

Documents:

[240701-PWA STAFF REPORT HYDRO EXCAVATION TRUCK.PDF](#)
[HYDRO TRUCK- RIVER CITY QUOTE.PDF](#)
[COMBO TRUCK PERFORMANCE TRUCK OUTFITTERS QUOTE.PDF](#)

4. REPAIRS TO THE 2019 FREIGHTLINER TRASH TRUCK

DISCUSS AND CONSIDER APPROVAL OF REPAIRS TO THE 2019 FREIGHTLINER TRASH TRUCK TOTALING \$36,661.70. (RONNY DOOLING, PUBLIC WORKS DIRECTOR)

Documents:

[240701-PWA STAFF REPORT 2019 FREIGHTLINER REPAIR.PDF](#)
[UPDATED 5-20-24 QUOTE.PDF](#)
[240614-PROOF OF LOSS.PDF](#)

5. RESOLUTION 2024-28, ACCEPTANCE OF COWETA CREEK SEWER LINE PROJECT
DISCUSS AND CONSIDER APPROVAL OF RESOLUTION 2024-28, A RESOLUTION OF THE BOARD OF TRUSTEES OF THE COWETA PUBLIC WORKS AUTHORITY, COWETA, OKLAHOMA; ACCEPTING THE COMPLETED COWETA CREEK SEWER LINE PROJECT. (JULIE CASTEEN, TRUST MANAGER)

Documents:

[240703-STAFF REPORT COWETA CREEK SEWER LINE ACCEPTANCE.PDF](#)
[240701-RESO 2024-28 PWA COWETA CREEK SEWER LINE ACCEPTANCE.PDF](#)

6. RESOLUTION 2024-32 REGARDING BUDGET AMENDMENTS FY25
DISCUSS AND CONSIDER ACTION ON THE ADOPTION OF RESOLUTION NO. 2024-32, A RESOLUTION OF THE BOARD OF TRUSTEES OF THE COWETA PUBLIC WORKS AUTHORITY, COWETA, OKLAHOMA; ADOPTING AMENDMENTS TO THE ANNUAL APPROPRIATIONS FOR THE BUDGET OF THE COWETA PUBLIC WORKS AUTHORITY FOR FISCAL YEAR ENDING JUNE 30, 2025. (MCKAY HALE, ASSISTANT CITY MANAGER)

Documents:

[240701-SUPPLEMENTAL RESO 2024-32 PWA.PDF](#)

VI. ADJOURNMENT

IF YOU REQUIRE SPECIAL ACCOMMODATIONS PURSUANT TO THE AMERICANS WITH DISABILITIES ACT, PLEASE CONTACT CITY HALL BY 9:00 A.M. THE DAY OF THE MEETING.

**MINUTES OF THE COWETA PUBLIC WORKS AUTHORITY REGULAR MEETING
JUNE 3, 2024, 6:41 P.M.**

The Trustees of the Coweta Public Works Authority met in regular session on Monday, June 3, 2024, at 6:41 p.m. following the meeting of the Coweta City Council at the Coweta City Hall, 310 S Broadway, Coweta, Oklahoma.

TRUSTEES PRESENT: Naomi Hogue, Harold Chance, Joe Cash, Randy Woodward.

TRUSTEES ABSENT: Caroline Martin

I. CALL TO ORDER

The meeting was called to order by Chairman Hogue.

II. ROLL CALL

Roll call taken. Trustees were present as shown above.

III. CONSENT

Motion by Harold Chance, second by Naomi Hogue to approve the consent calendar items:

1. Minutes of the Coweta Public Works Authority Regular Meeting held on May 6, 2024.
2. Minutes of the Special Meeting held May 13, 2024.
3. Approval of a declaration of surplus on the following and authorization for the Trust Manager to dispose of accordingly:
 1. 2008 Jeep Liberty 08-4290
 2. 2011 Ford Ranger 11-4497
 3. 1990 International Sewer Jetter 90-1157
 4. 2001 Dodge 4x4 Flat Bed 01-7434

Aye: Harold Chance
Naomi Hogue
Joe Cash
Randy Woodward

IV. CONSIDER ITEMS REMOVED FROM CONSENT

No items removed.

V. ADMINISTRATION

1. APPOINTMENT OF AUDITOR

**MINUTES OF THE COWETA PUBLIC WORKS AUTHORITY REGULAR MEETING
JUNE 3, 2024, 6:41 P.M.**

Trust Manager Julie Casteen led discussion and requested affirmation of the actions of the City Council regarding the engagement of Elfrink & Associates, PLLC to perform the annual audit of Coweta Public Works Authority for the fiscal year ending June 30, 2024.

Motion by Harold Chance, second by Naomi Hogue to affirming the actions of the City Council regarding the engagement of Elfrink & Associates, PLLC to perform the annual audit of Coweta Industrial Development Authority for the fiscal year ending June 30, 2024.

Aye: Harold Chance
Naomi Hogue
Joe Cash
Randy Woodward

2. RESOLUTION 2024-23 ADOPTING BUDGET AMENDMENTS

Julie Casteen led discussion and requested possible action related to the adoption of Resolution 2024-23, a Resolution of the Board of Trustees of the Coweta Public Works Authority, Coweta, Oklahoma, adopting amendments to the annual appropriations for the budget of the Coweta Public Works Authority for the fiscal year ending June 30, 2024.

Motion by Harold Chance, second by Naomi Hogue adopting Resolution of the Board of Trustees of the Coweta Public Works Authority, Coweta, Oklahoma, adopting amendments to the annual appropriations for the budget of the Coweta Public Works Authority for the fiscal year ending June 30, 2024.

Aye: Harold Chance
Naomi Hogue
Joe Cash
Randy Woodward

3. RESOLUTION 2024-20 ON FY25 BUDGET ADOPTION

Julie Casteen led discussion and requested possible action related to the adoption of Resolution 2024-20, a Resolution of the Board of Trustees of the Coweta Public Works Authority, Coweta, Oklahoma; adopting the budget for the Coweta Public Works Authority Utility Services fund, the Ambulance Service fund, the Sewer Improvements fund and the 1% Sales Tax fund for the fiscal year beginning July 1, 2024 and ending June 30, 2025; and providing for the investment of these funds.

Motion by Harold Chance, second by Naomi Hogue to adopt Resolution 2024-20, Resolution of the Board of Trustees of the Coweta Public Works Authority, Coweta, Oklahoma; adopting the budget for the Coweta Public Works Authority Utility Services fund, the Ambulance Service fund, the Sewer Improvements fund and the 1% Sales Tax

**MINUTES OF THE COWETA PUBLIC WORKS AUTHORITY REGULAR MEETING
JUNE 3, 2024, 6:41 P.M.**

fund for the fiscal year beginning July 1, 2024 and ending June 30, 2025; and providing for the investment of these funds.

Aye: Harold Chance
Naomi Hogue
Joe Cash
Randy Woodward

4. RESOLUTION 2024-22 MASTER FEES SCHEDULE

Trust Manager, Julie Casteen, led discussion and requested possible action related to the adoption of Resolution 2024-22, a Joint Resolution of the City Council of the City of Coweta, Oklahoma, the Board of Trustees of the Coweta Public Works Authority, and the Board Trustees of the Coweta Industrial Development Authority; establishing a master fee schedule confirming and modifying fees, fines, and rates charges by the City of Coweta, the Coweta Public Works Authority, and the Coweta Industrial Development Authority.

Motion by Harold Chance, second by Naomi Hogue to adopt Resolution 2024-22, a Joint Resolution of the City Council of the City of Coweta, Oklahoma, the Board of Trustees of the Coweta Public Works Authority, and the Board Trustees of the Coweta Industrial Development Authority; establishing a master fee schedule confirming and modifying fees, fines, and rates charges by the City of Coweta, the Coweta Public Works Authority, and the Coweta Industrial Development Authority.

Aye: Harold Chance
Naomi Hogue
Joe Cash
Randy Woodward

VI. NEW BUSINESS

No new business.

VII. ADJOURNMENT

Chairman Hogue adjourned the meeting at 6:44 p.m.

Naomi Hogue, Chairman

Marcy Kilgore, Trust Secretary



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Memorandum

To: Honorable Chairman, Members of the Board of Trustees
From: Ronny Dooling, PWA Director
Re: Surplus Items
Date: June 20th, 2024

BACKGROUND

The following items are no longer needed and are ready to be declared as surplus:

1. PWA/Solid Waste Dumpsters- Solid Waste has been contracted out to American Waste Control. Dumpsters are no longer needed.
2. PWA/Solid Waste 2021 International Trash Truck- Solid Waste has been contracted out to American Waste Control. Dumpsters are no longer needed.
3. PWA/Solid Waste- 2019 Freightliner Trash Truck- Solid Waste has been contracted out to American Waste Control. Dumpsters are no longer needed. The truck has also been wrecked with over \$35,000.00 in damage.
4. PWA/Solid Waste- 2015 International Trash Truck- Solid Waste has been contracted out to American Waste Control. Dumpsters are no longer needed. The truck has a hydraulic leak and is difficult to start at times.
5. PWA/Water 2003 GMC Sierra- The truck has a rear main seal leak on the motor. The truck does start and run but is not worth the cost of making repairs.

COSTS

There should be no cost to the City of Coweta to surplus the vehicles.

STAFF RECOMMENDATION

Staff recommends the surplus of both items.

ATTACHMENTS

(5) surplus forms.

**CITY OF COWETA/COWETA PUBLIC WORKS AUTHORITY
SURPLUS PROPERTY DECLARATION AUTHORIZATION**

This form is required to dispose of any City/Authority surplus property. Department Head completes this form and submits it to the City Manager.

Department: _____ Department Contact: _____ Date: _____

Items Requested to be Surplused: _____

ID/Asset Tag Number: _____

<u>PROPERTY DESCRIPTION</u>	<u>CONDITION</u> Excellent Good Fair Poor	<u>DATE PURCHASED</u>	<u>Approximate Current Value</u>
		<u>PURCHASE PRICE</u>	

Reason for being surplused: _____

Has it been offered for transfer to another Department within the City: Yes No

Has it been offered for transfer to another agency within the State: Yes No If so, to whom: _____

Name of agency: _____

Sold for scrap metal: Yes No If yes, to whom: _____

Amount received: _____

-----FINANCE USE ONLY-----

Date placed on surplus website: _____ Did item sell: Yes No

Date Sold: _____ Amount received: \$ _____

Name, Address, and Telephone Number of Buyer: _____

Item ready to be released to buyer with a copy of receipt attached: Yes No Date: _____

City Manager approval of the request for surplus: _____ Date: _____

Date surplus approved by City Council/Trustees: _____

Date, Amount, and receipt of funds from Public Surplus: _____

Date Insurance Cancelled: _____

Date Removed from Fixed Assets: _____

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Name of agency: _____

Sold for scrap metal: Yes No If yes, to whom: _____

Amount received: _____

-----FINANCE USE ONLY-----

Date placed on surplus website: _____ Did item sell: Yes No

Date Sold: _____ Amount received: \$ _____

Name, Address, and Telephone Number of Buyer: _____

Item ready to be released to buyer with a copy of receipt attached: Yes No Date: _____

City Manager approval of the request for surplus: _____ Date: _____

Date surplus approved by City Council/Trustees: _____

Date, Amount, and receipt of funds from Public Surplus: _____

Date Insurance Cancelled: _____

Date Removed from Fixed Assets: _____

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Name of agency: _____

Sold for scrap metal: Yes No If yes, to whom: _____

Amount received: _____

-----FINANCE USE ONLY-----

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Item ready to be released to buyer with a copy of receipt attached: Yes No Date: _____

City Manager approval of the request for surplus: _____ Date: _____

Date surplus approved by City Council/Trustees: _____

Date, Amount, and receipt of funds from Public Surplus: _____

Date Insurance Cancelled: _____

Date Removed from Fixed Assets: _____

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Has it been offered for transfer to another agency within the State: Yes No If so, to whom: _____

Name of agency: _____

Sold for scrap metal: Yes No If yes, to whom: _____

Amount received: _____

-----FINANCE USE ONLY-----

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Date Sold: _____ Amount received: \$ _____

Name, Address, and Telephone Number of Buyer: _____

Item ready to be released to buyer with a copy of receipt attached: Yes No Date: _____

City Manager approval of the request for surplus: _____ Date: _____

Date surplus approved by City Council/Trustees: _____

Date, Amount, and receipt of funds from Public Surplus: _____

Date Insurance Cancelled: _____

Date Removed from Fixed Assets: _____

**CITY OF COWETA/COWETA PUBLIC WORKS AUTHORITY
SURPLUS PROPERTY DECLARATION AUTHORIZATION**

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Items Requested to be Surplused: _____

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-----FINANCE USE ONLY-----

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Date surplus approved by City Council/Trustees: _____

Date, Amount, and receipt of funds from Public Surplus: _____

Date Insurance Cancelled: _____

Date Removed from Fixed Assets: _____



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Memorandum

To: Honorable Chair and Members of the Board of Trustees
From: Carolyn Back
Re: WDB Distribution Model and Sewer Capacity Evaluation
Date: 07/01/24

BACKGROUND

As a city grows, it is vitally important to understand our water system distribution along with our sanitary sewer capacity.

In my current leadership roles representing Economic Development and Community Development, the question I often receive from developers is: "Do you have the Water and Sanitary Sewer Capacity..." to accommodate for their proposed Industrial, Commercial, or Residential subdivision uses. They do not ask easy questions. They want to know what our excess capacity is currently, do we have expansion plans for our facilities, the ability to expand where our current facilities are located, or will we be required to relocate and build all new facilities, and do we have overall facility plans accounting for proposed future growth with plant expansions and line upsizing.

Developers want to know our line sizes, fire flow numbers, and capacity to serve.

For our Public Works department, it is vitally important the department knows what they currently have in the ground, where the system needs upsizing and/or looping, what they need to modify or upgrade to accommodate for future growth, and to have an up-to-date facility plan to reference and follow for future financial planning to account for proposed growth and expanded capacity needs. It is important to note that the system upsizing, looping, and finding dead-end lines will help us stay in compliance with State recommendations for distribution system maintenance.

These studies have been budgeted in the 1% sales tax fund as they lay the foundation for many of our infrastructure projects.

STAFF RECOMMENDATION

Staff recommends approval of the WDB Engineering proposal for the preparation of a water system distribution model for the entire city along with a sanitary sewer system capacity evaluation and ultimate facility plan.

ATTACHMENTS

February 22, 2024 - WDB Engineering Proposal - Water System Distribution Model, Sanitary Sewer System Capacity Evaluation, and Ultimate Facility Plan



WDB ENGINEERING P.L.L.C.

6330 S.E. 74th Street
Oklahoma City, OK 73135
PHONE (405) 741-7090
FAX (405) 741-7094
wdbengineering.net

February 22, 2024

Attn: Carolyn Back
Community Development Director
City of Coweta

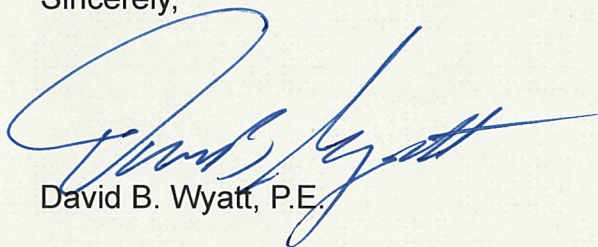
Re: Proposals

Dear Carolyn,

We have looked at preparing a water system distribution system model for the entire city and estimate the cost to be \$110,000 along with a sewer system capacity evaluation and ultimate facility plan estimated to cost \$85,000. These estimates were given to Roger Kolman in August of 2023 and are still applicable.

If you should have any questions, please call.

Sincerely,



David B. Wyatt, P.E.



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Memorandum

To: Honorable Mayor and City Council
From: Ronny Dooling, Public Works Director
Re: Purchase of Staff Vehicle
Date: June 20, 2024

BACKGROUND

The Public Works Department has a 2011 Chevy Tahoe as a staff vehicle. This vehicle is at the end of its useful life and needs to be replaced. The proposed new staff vehicle will be driven by the Public Works Director.

The purchase price of a 2024 Dodge Ram 2500 4X4 Crew Cab pickup from Bob Howard Chrysler Jeep Dodge utilizing the state of Oklahoma purchasing contract SW035 is \$46,679.00. Funds for this purchase would come from the Public Works Authority Capital Outlay Budget, 04-5403.031.

Additional equipment, i.e., emergency lights, rubber bed mat, and toolbox to include installation is \$757.50 also using monies from the Publics Work Authority Capital Outlay Budget, 04-5403.031.

The total cost of vehicle with related equipment and graphics is estimated at \$47,436.50.

STAFF RECOMMENDATION

Staff recommends a motion to approve the purchase of the vehicle and related equipment at an estimated cost of \$47,436.50.

Attachments:

Vehicle quote from Bob Howard Chrysler Jeep Dodge
Outfitting quote from Performance Truck Outfitters



**BOB HOWARD
CHRYSLER JEEP DODGE**

June 13, 2024

Ronny Dooling

Public Works Director, City of Coweta

30151 S. Highway 51, PO Box 850

Coweta, OK 74429

RE: 2024 Ram 2500 4x4 Crew Cab Pickups (DJ7L91) 149" WB / 6' 4" Bed

Dear Mr. Dooling:

I have attached the specifications and pricing for the requested truck. Pricing is per the
State of Oklahoma Vehicle Contract SW035:

ITEM # 1000009355

¾ Ton Crew Cab Truck

Ram 2500 4x4 Crew Cab Pickups

BASE	\$41,898.00
------	-------------

Options:

ESB	6.4L V-8 Heavy Duty HEMI MDS Gas Engine	Included
DFX	8-Spd Auto 8HP76-LCV Transmission	Included
DTJ/ADB	Four Wheel Drive with Skid Plates	3,000.00
DSA	Limited Slip Rear Axle	495.00
MRU	Mopar Black Side Steps	445.00
BAJ	200 Amp Alternator	145.00
TCP	LT275-70R 18E ON/Off Road Tires	590.00
XHC	Trailer Brake Control	395.00

OPTIONS NOT LISTED (MSRP LESS 5%)

LNC	Clearance Lights (\$95.00 LESS 5%)	90.25
XXS	Upfitter Electronic Module (VSIM) (\$345.00 LESS 5%)	327.75
LMG	Automatic Headlamps	Included
XFR	Class V Receiver Hitch with Trailer Wiring	Included
BNB	Electronic Stability Control	Included
SFB	H.D. Front & Rear Shocks	Included
SHA	Front & Rear Stabilizer Bars	Included
Z7F	10,000# GVWR	Included

BNG	Hill Start Assist	Included
XAC	Parkview Rear Back-Up Camera	Included
GXM	Remote Keyless Entry	Included
NHM	Speed Control & Tilt Steering Wheel	Included
XGM	Tire Pressure Monitoring Display	Included
BNM	Traction Control	Included
UAA	Uconnect 3 with 5" Display Radio with Bluetooth	Included
JP3	Power Windows & Power Door Locks	Included

Total for Truck

\$47,386.00

LESS ADDITIONAL CONSIDERATION

-707.00

TOTAL PRICE FOR TRUCK

\$46,679.00

6.7L Cummins Turbo Diesel is a \$9,795.00 Option

plus —————
total \$56,474⁰⁰

COLOR: PW7 Bright White

INTERIOR: TXX8 HD Vinyl 40/20/40 Front Split Bench Seat with Fold Down

Armrest/Work Station and Fold-Up Rear Bench Seat

Black/Diesel Gray

Thank you and if there are any questions please contact me.



Tom Ayers

Governmental Fleet Sales Manager



www.teampto.com

9330 E. 11th Street
Tulsa, OK 74112
(918) 836.3500
DUNS # 134116123

Price Estimate

Date

Estimate #

6/19/2024

842

**** PRICING VALID FOR 15 CALENDAR DAYS AND THEN SUBJECT TO CHANGE. ****

CITY OF COWETA
RON DOOLING

P.O. No.

Description	Qty	Price	Total
HD RUBBER BED MAT	1	125.00	125.00
UWS ALUMINUM CROSSOVER DEEP TOOLBOX TBSD-69 AND INSTALLATION	1	600.00	600.00
ECCO DIRECTIONAL LED AMBER/WHITE GRILLE MOUNT LIGHT PODS ED5051AW	2	150.00	300.00
ECCO DIRECTIONAL LED AMBER/WHITE SURFACE MOUNT LIGHT PODS ED3794AW	2	125.00	250.00
INSTALLATION	4	60.00	240.00

Subtotal \$1,515.00

Sales Tax (8.517%) \$0.00

Total \$1,515.00



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Memorandum

To: Honorable Chair and Members of the Board of Trustees
From: Ronny Dooling, Public Works Director
Re: Purchase of New Sewer/Hydro Excavation Vac-truck
Date: June 20, 2024

BACKGROUND

The Public works authority is requesting the approval of the purchase of a new Hydro/sewer vac-truck. This Hydro Excavation/Sewer jet rod truck would give us the capability to hydro excavate our water lines, sewer lines, and other city owned utilities. It would also provide us with the capability to do routine maintenance on our lift stations water treatment plant and sewer plant.

The purchase price of 2025 Model 900 ECO-6 cubic yard Freightliner combination unit utilizing the Sewer equipment of Americas Sourcewell contract #101221-SCA, City Of Coweta Sourcewell #86901 is \$396,696.47. Funds to purchase this vehicle would come from the Public Works Authority Capital Outlay budget, 04-5404.034

Additional equipment, i.e., emergency lights, adds \$1,410.00 to the cost.

The total cost of a vehicle with related equipment and graphics is estimated at \$398,106.47.

STAFF RECOMMENDATION

Staff recommends a motion to approve the purchase of the vehicle and related equipment at an estimated cost of \$398,106.47.

Attachments:

Vehicle quote from River City Hydraulics, INC.
Outfitting quote from Performance Truck Outfitters



River City Hydraulics, Inc.
 PO Box 6033
 Sherwood, AR 72124
 Phone: (501) 835-5230
 Fax: (501) 834-1233

Purchase Agreement

Date	Estimate #
2/26/2024	19632

Name / Address
310 S Broadway Coweta, OK 74429 Ron Dooling 1-918-704-3353

Ship To
--ESTIMATES ONLY--

PRICE IS VALID FOR 5 BUSINESS DAYS

P.O. No.	Terms	Rep	Unit Number	Serial Number	VIN
	Due on receipt	CK			
Item	Description	Qty	U/M	Rate	Total
SEWER EQUIP...	MODEL 900 ECO - 6 CUBIC YARD COMBINATION SEWER CLEANER Mounted on a New and Unused Freightliner 2025 114SD Single Axle, 370 Cummings Engine, Allison Transmission Water System	1	ea	391,696.47	391,696.47T
Options	600 Gallon Capacity Water Tank Giant plunger style triplex 65 gpm @ 2000 psi w/30 min run dry Black Duraprolene Water Tank Construction w/10 year Warranty Cold Weather Recirculation System 2.5" Hydrant Fill System Air Purge Valve Variable Volume Delivery Low Water Warning Light Analog Pressure Display Front and Mid Ship Hand Gun Ports Standarad Hydroexcavation Cleaning Kit 20 GPM @ 2000 PSI (8" x6' digging tube, 8gpm rotary digging wand, 10gpm linear nozzle (shipped loose), (2) 5' Extension wands and automatic reel w/75' of 3/8" hose)			0.00	0.00T

All documents pertaining to and required for financing/loan must be submitted to lienholder before delivery of unit. All payments are required within five business days of delivery.

Date _____

Print



River City Hydraulics, Inc.
 PO Box 6033
 Sherwood, AR 72124
 Phone: (501) 835-5230
 Fax: (501) 834-1233

Purchase Agreement

Date	Estimate #
2/26/2024	19632

Name / Address
310 S Broadway Coweta, OK 74429 Ron Dooling 1-918-704-3353

Ship To
--ESTIMATES ONLY--

PRICE IS VALID FOR 5 BUSINESS DAYS

P.O. No.	Terms	Rep	Unit Number	Serial Number	VIN
	Due on receipt	CK			
Item	Description	Qty	U/M	Rate	Total
	Electrical NEMA 4 Control Panel Hour Meter (Blower & Water Pump) Military Spec. Sealed Switches Truck LED D.O.T. Approved Lighting (2) Tow Hooks Front Bumper (1) Alum Toolbox 24" x 42" x 100"- Behind the Cab				
	Hose Reel & Hose Front Mounted Telescoping & Rotating 800' 3/4" SEWER Hose (3000 P.S.I operating pressure) 10' Leader Hose Single Side Controls Footage Meter (mounted on jet hose reel)				

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PRICE IS VALID FOR 5 BUSINESS DAYS

P.O. No.	Terms	Rep	Unit Number	Serial Number	VIN
	Due on receipt	CK			
Item	Description	Qty	U/M	Rate	Total
	Accesories (3) 8"x6' Extension Tube (1) 8"x3" Extension Tube (1) 8"x6' Crowned Suction Nozzle (1) 6"x10' Flat Discharge Hose (6) Quick Clamps BB Hose Guide Tri-Star (chisel point) nozzle DD (high flow) nozzle Finned Nozzle extension Nozzle Rack (Mounted midship toolbox) 25' Fill Hose Upstream Pulley Guide Washdown Gunw/50' of Hose Cleaner, Tip, Torch, Small (1) Hydrant Wrench (1) Paper Owner's Manual (6) 28" D.O.T. Safety Cones and Holder				

All documents pertaining to and required for financing/loan must be submitted to lienholder before delivery of unit. All payments are required within five business days of delivery.

Date _____

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PRICE IS VALID FOR 5 BUSINESS DAYS

P.O. No.	Terms	Rep	Unit Number	Serial Number	VIN
	Due on receipt	CK			
Item	Description	Qty	U/M	Rate	Total
Options	Nozzle Package Including 1- ENZ400.037C Bulldog 37 Series w/Standard Head Ct-3/4" 2 - ENZ30.075 Standard Cleaning Nozzle 3/4" NPT 2 - ENZ60.075 3/4 Chisel Point w/Ceramic Inserts 1- Set of Replacement Inserts 1- Tool to Remove Insert 2- ENZ36.075 Rotodrill Nozzle-Ct 3/4"			5,000.00	5,000.00T
Options	Vacuum System 4400 CFM Blower 8" Vacuum Hose System 18" Hg vacuum rating Dual Cyclone Separator Dual Element 10 Micron Final Filter Remote Vacuum Relief Analog Vacuum Display (6) Tube / Tube Rack			0.00	0.00T

All documents pertaining to and required for financing/loan must be submitted to lienholder before delivery of unit. All payments are required within five business days of delivery.

Date _____

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Date	Estimate #
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Name / Address
310 S Broadway Coweta, OK 74429 Ron Dooling 1-918-704-3353

Ship To
--ESTIMATES ONLY--

PRICE IS VALID FOR 5 BUSINESS DAYS

P.O. No.	Terms	Rep	Unit Number	Serial Number	VIN
	Due on receipt	CK			
Item	Description	Qty	U/M	Rate	Total
Options	Boom Telescoping Boom System Telescoping Reach 17' 2" to 27' 2" Hydraulic Powered Boom 180" Working Radius Boom Joystick Control			0.00	0.00T
Options	Debris Tank 6 Cubic Yard Capacity Exten Steel Construction Debris Level Indicator Hydraulic Dump, 50 degree Dump Angle Dual Ported Rear Door w/ Knife Valve Dump Height 60" Hydraulic Open/Close/Lock Door			0.00	0.00T
	FOB Sherwood Arkansas Price Includes Freight Sewer Equipmment of America Sourcewell Contract # 101221-SCA City of Coweta Sourcewell # 86901				

All documents pertaining to and required for financing/loan must be submitted to lienholder before delivery of unit. All payments are required within five business days of delivery.

Signature _____ Date _____

Print _____

Subtotal	\$396,696.47
Sales Tax (0.0%)	\$0.00
Total	\$396,696.47

All payments made by credit card will be assessed a 4% processing fee. Overdue invoices will be subject to a monthly finance charge of 3%.

www.teampt.com

9330 E. 11th Street
Tulsa, OK 74112
(918) 836.3500
DUNS # 134116123

Price Estimate

Date _____

Estimate #

6/21/2024

843

*** PRICING VALID FOR 15 CALENDAR DAYS AND THEN SUBJECT TO CHANGE. ***

CITY OF COWETA
RON DOOLING

P.O. No.

Description	Qty	Price	Total
2025 FREIGHTLINER			
ECCO LED LIGHT 12 LEDS, AMBER/WHITE ED3755AC	4	135.00	540.00
ECCO LED LIGHT POD 12 LEDS, RED/BLUE ED3755RB	2	135.00	270.00
INSTALLATION (2 ON FRONT BUMPER, 1 ON EACH SIDE, 2 ON REAR)	6	100.00	600.00

Subtotal	\$1,410.00
Sales Tax (8.517%)	\$0.00
Total	\$1,410.00



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Memorandum

To: Honorable Chair and Members of the Board of Trustees
From: Ronny Dooling, Public Works Director
Re: Repairs to the 2019 Freightliner Trash Truck
Date: June 24, 2024

BACKGROUND

The Public works authority is requesting the approval of the cost for repairs to the 2019 Freightliner trash truck that was wrecked on April 9, 2024.

The City's insurance carrier has issued a check to the City for \$36,599.60 for the cost of repairs and towing the vehicle, less the \$500.00 insurance deductible.

STAFF RECOMMENDATION

Staff recommends a motion to approve the repair costs for the 2019 Freightliner Trash Truck.

Attachments:

Quote from Fleet Service of Tulsa
OMAG Proof of Loss



On / Off Hwy: 15855 E Pine St
Trailer / Oilfield: 17221 E Pine St
(918) 437-2077

Estimate

Date	Estimate #
5/20/2024	6404

Name / Address
City of Coweta P.O. Box 850 Coweta, OK 74429

Ship To
City of Coweta P.O. Box 850 Coweta, OK 74429

P.O. No.	Other	Project
		20-8765 2019 Freigh...

Qty	Description	Unit Price	Total
	2019 Freightliner Trash Truck Vin: 1FVHCYFE2KHKR8765 Mileage: 85887 complaint Insurance ESTIMATE for wreck (Left headlights, hood, DPF damaged)		
1	Hood	3,159.17	3,159.17
1	Paint Hood and Half Fender White	3,043.2745	3,043.27
1	Passenger Side Headlight Assembly	286.22	286.22
1	Hood Mirror Assembly	376.80	376.80
1	Step Bracket Assembly	1,431.14	1,431.14
1	Front Leaf Spring Assembly	1,316.95	1,316.95
2	Leaf Spring U-Bolts	51.14	102.28
4	Flat washer	2.5375	10.15
4	7/8 X 14 nut	8.41	33.64
3	Leaf Spring Pin	45.6605	136.98
3	Leaf Spring Bushing	52.664	157.99
1	Passenger Side Half Fender	456.74	456.74
1	Hood latch	55.5495	55.55
1	Hood latch bracket	8.5695	8.57
1	Complete DPF Unit	21,238.19	21,238.19

Please reply to this e-mail with authorization for repairs	Total
--	--------------

Signature	
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I authorize Fleet Service of Tulsa (FSOT) to perform the work shown hereon, including the furnishing of all necessary labor, materials and parts. I understand that Warranties on parts are those of the manufacturer of such parts, and that FSOT EXPRESSLY DISCLAIMS AND EXCLUDES ANY AND ALL WARRANTIES, EITHER EXPRESS OR IMPLIED: INCLUDING ANY WARRANTY OF MERCHANT ABILITY OR FITNESS FOR A PARTICULAR PURPOSE, unless separate written warranty is delivered by the FSOT to me. FSOT SHALL IN NO EVENT BE LIABLE FOR ANY SPECIAL OR CONSEQUENTIAL DAMAGES. I agree to make full payment for said work, labor, materials and parts in cash upon completion unless other terms are authorized by the FSOT Credit Department: any unpaid balance shall bear interest (credit service charge) at the rate of one percent (1%) per month. This document is presented as an estimate and price may vary based on applicable taxes, freight, and shop supplies.

Increases to this estimate that are foreseeable will be sent to the customer via change order for approval, which shall to be signed and returned. **TIMELINE.** If estimate isn't approved within 3 days, prices are subject to change. **DIAGNOSTIC TIME.** There will be a diagnostic charge regardless of estimate approval. **DELAYS.** Fleet Service of Tulsa LLC shall not be liable for any delays in performance that result directly or indirectly from acts of Customer or causes beyond Fleet Service of Tulsa's control including, but not limited to, acts of God, accidents, fire, explosions, flood, unusual weather conditions, acts of government authority, delays in transportation, fuel or materials, accidents, embargos, or labor disputes. **ADDITIONAL CHARGES.** In carrying out the Services, Fleet Service of Tulsa may incur additional charges which will be passed on to the Customer as applicable.



On / Off Hwy: 15855 E Pine St
Trailer / Oilfield: 17221 E Pine St
(918) 437-2077

Estimate

Date	Estimate #
5/20/2024	6404

Name / Address
City of Coweta P.O. Box 850 Coweta, OK 74429

Ship To
City of Coweta P.O. Box 850 Coweta, OK 74429

P.O. No.	Other	Project
		20-8765 2019 Freigh...

Qty	Description	Unit Price	Total
1	Exhaust Down Pipe	463.96	463.96
1	3 axle alignment	312.50	312.50
26	Labor - diagnose wreck damage and make above repairs. Test drive and run regin.	145.00	3,770.00
1	Shop kit and consumables	8.00%	301.60

Please reply to this e-mail with authorization for repairs	Total	\$36,661.70
--	--------------	-------------

Signature

I authorize Fleet Service of Tulsa (FSOT) to perform the work shown hereon, including the furnishing of all necessary labor, materials and parts. I understand that Warranties on parts are those of the manufacturer of such parts, and that FSOT EXPRESSLY DISCLAIMS AND EXCLUDES ANY AND ALL WARRANTIES, EITHER EXPRESS OR IMPLIED: INCLUDING ANY WARRANTY OF MERCHANT ABILITY OR FITNESS FOR A PARTICULAR PURPOSE, unless separate written warranty is delivered by the FSOT to me. FSOT SHALL IN NO EVENT BE LIABLE FOR ANY SPECIAL OR CONSEQUENTIAL DAMAGES. I agree to make full payment for said work, labor, materials and parts in cash upon completion unless other terms are authorized by the FSOT Credit Department: any unpaid balance shall bear interest (credit service charge) at the rate of one percent (1%) per month. This document is presented as an estimate and price may vary based on applicable taxes, freight, and shop supplies.

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SWORN STATEMENT IN PROOF OF LOSS (AUTOMOBILE)

Policy No. GLA140026108

OMAG Claim No. 214614-1-LR

Policy Period: 11/1/2023 to 11/1/2024

To: OKLAHOMA MUNICIPAL ASSURANCE GROUP

By the above numbered policy of insurance, you insured the **City of Coweta, Oklahoma** (hereinafter called the insured) against loss or damage to the automobile described as follows:

Model Year	Make	Type of Body	VIN No.
2020	Freightliner W/Heil Packer M2		KR8765

Origin: A loss caused by Collision occurred on April 9, 2024, the full particulars of which are as follows: Dog ran in front of traffic, traffic stopped abruptly and IV was unable to stop.

Title and Interest: The Insured was the sole owner of the automobile at the time of the loss or damage and no other person had any interest therein, by bailment lease, conditional sale, mortgage or other encumbrance or otherwise, except:

Other Insurance: At the time of this loss; there was no other insurance on said automobile covering the same perils except:

Use: At the time of this loss; the said automobile was being used for business and was not being used to carry passengers for compensation or rental or leased for any illegal purpose except:

Subrogation: The insured hereby covenants that no release has been or will be given to or settlement or compromise made with any third party who may be liable in damages to the Insured and the Insured in consideration of the payment made under this policy hereby subrogates the Said company to all rights and causes of action the said Insured has against any person, persons, or corporations whomsoever for damage arising out of or incident to said loss or damage to said property and authorizes said Company to sue in the name of the Insured but at the cost of the Company any such third party, pledging full cooperation in such action.

Cash Value	Deductible	+Towing Invoice	Amount Claimed Under This Policy
\$36,661.70	\$ 500.00	\$438.20	\$36,599.90

The said loss did not originate by any act, design or procurement on my/our part nor on the part of anyone having interest in the property insured, or in the said policy of insurance; not in any consequence of any fraud or evil practice done or suffered by me/us and that no property saved has in any manner been concealed.

It is expressly understood and agreed that the furnishing of this blank or the preparation of proof by a Representative of the above insurance company is not a waiver of any of its rights.

MEMBER'S RELEASE

OMAG is hereby authorized and empowered to pay, at its option, as follows:

To _____ the sum of \$ _____

"WARNING: Any person who knowingly, and with intent to injure, defraud or deceive any insurer, makes any claim for the proceeds of an insurance policy containing any false, incomplete or misleading information is guilty of a felony."

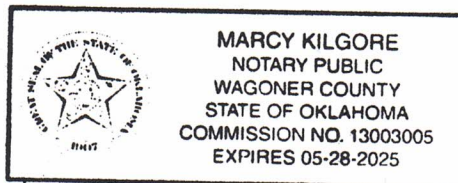
STATE OF Oklahoma

COUNTY OF Wagoner

x Julie Carstetter, City of Coweta
(Authorized City Official's signature)

Subscribed and sworn before me this 14th day of June, 2024

Marcy Kilgore
Notary Public





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Memorandum

To: Honorable Chair and Members of the Board of Trustees
From: Julie Casteen, Trust Manager
Re: Acceptance of Coweta Creek Sewer Line Project
Date: June 28, 2024

BACKGROUND

McGuire Brothers Construction, Inc. recently completed the reconstruction of a sewer line crossing Coweta Creek near 289th East Avenue and 154th Street South. The work was constructed at a final cost of \$62,990.00.

STAFF RECOMMENDATION

Staff recommends acceptance of the Coweta Creek Sewer Line project completed by McGuire Brothers Construction, Inc. through the adoption of Resolution 2024-28.

ATTACHMENTS

Resolution 2024-28

RESOLUTION 2024-28

A RESOLUTION OF THE BOARD OF TRUSTEES OF THE COWETA PUBLIC WORKS AUTHORITY, COWETA, OKLAHOMA; ACCEPTING THE COMPLETED COWETA CREEK SEWER LINE PROJECT.

WHEREAS, the Coweta Public Works Authority contracted with McGuire Brothers Construction, Inc. to reconstruct a sewer line crossing Coweta Creek located in the City of Coweta; and

WHEREAS, upon completion of the work, the project was inspected and approved by the Public Works Director.

NOW THEREFORE BE IT RESOLVED BY THE TRUSTEES OF THE COWETA PUBLIC WORKS AUTHORITY THAT:

Section 1. The Coweta Public Works Authority moves to accept the construction and improvements that were completed related to the Coweta Creek Sewer Line project and has made/authorizes final payment to McGuire Brothers Construction, Inc.

ADOPTED BY THE BOARD OF TRUSTEES OF THE COWETA PUBLIC WORKS AUTHORITY ON THIS THIS 1ST DAY OF JULY 2024.

Naomi Hogue, Chair

Approved as to form:

Patrick Boulden, Trust Attorney

ATTEST:

Marcie Kilgore, Secretary

RESOLUTION 2024-20

EXHIBIT A

COWETA PUBLIC WORKS AUTHORITY FY25 PROPOSED BUDGET

	Coweta Public Works Authority Utility Services	Coweta Public Works Authority Ambulance Service	Coweta Public Works Authority Sewer Improvements	Coweta Public Works Authority 1% Sales Tax Fund	Total
REVENUES					
Charges for Services	\$ 4,788,482	\$ 1,246,844	\$ -	\$ -	\$ 6,035,326
Intergovernmental	-	-	-	-	-
Other Revenues	279,000	1,500	-	-	280,500
Investment Income	30,000	2,000	-	200,000	232,000
Debt Proceeds	-	-	-	-	-
Transfers In	7,111,362	292,000	-	4,129,321	11,532,683
Use of Fund Balance	295,564	-	-	13,254,798	13,550,362
Total Revenues	\$ 12,504,408	\$ 1,542,344	\$ -	\$ 17,584,119	\$ 31,630,871
EXPENDITURES					
	Coweta Public Works Authority Utility Services	Coweta Public Works Authority Ambulance Service	Coweta Public Works Authority Sewer Improvements	Coweta Public Works Authority 1% Sales Tax Fund	Total
Water	\$ 1,127,139	\$ -	\$ -	\$ -	\$ 1,127,139
Sewer	561,910	-	-	-	561,910
Solid Waste	937,000	-	-	-	937,000
Administration	427,064	-	-	-	427,064
Finance	432,658	-	-	-	432,658
Non-Departmental	570,586	-	-	-	570,586
Capital Improvements	883,000	-	-	16,544,000	17,427,000
Debt Service	1,936,689	-	-	1,040,119	2,976,808
Ambulance Service	-	1,527,455	-	-	1,527,455
Transfer to Fund Balance	-	14,889	-	-	14,889
Transfers Out	5,628,362	-	-	-	5,628,362
Transfer to Reserves	20,000	-	-	-	20,000
Total Expenditures	\$ 12,524,408	\$ 1,542,344	\$ -	\$ 17,584,119	\$ 31,650,871
Net Change in Fund Balance	\$ (295,564)	\$ 14,889	\$ -	\$ (13,254,798)	\$ (13,535,473)
Beginning Net Assets	\$ 8,085,496	\$ 845,335	\$ -	\$ 14,285,588	\$ 23,216,419
Ending Net Assets	\$ 7,789,932	\$ 860,224	\$ -	\$ 1,030,790	\$ 9,680,946

**COWETA PUBLIC WORKS AUTHORITY, COWETA, OKLAHOMA
RESOLUTION 2024-32**

**A RESOLUTION OF THE BOARD OF TRUSTEES OF THE COWETA
PUBLIC WORKS AUTHORITY, COWETA, OKLAHOMA; ADOPTING
AMENDMENTS TO THE ANNUAL APPROPRIATIONS FOR THE
BUDGET OF THE COWETA PUBLIC WORKS AUTHORITY FOR
FISCAL YEAR ENDING JUNE 30, 2025.**

WHEREAS, the Coweta Public Works Authority has expenses for which the budget for fiscal year 2024-2025 exceeds available resources; and

WHEREAS, 62 O.S. Section 310.5 provides that all fund balances reserved for unencumbered appropriations for the prior fiscal year on hand at the close of day September 30, may be appropriated by supplemental appropriation for the current fiscal year; and

WHEREAS, the Coweta Public Works Authority desires to make supplemental appropriations for revenue sources and expenditures not appropriated in the budget.

NOW THEREFORE BE IT RESOLVED by the Trustees for the Coweta Public Works Authority for Coweta, Oklahoma, that the following supplemental appropriations be made:

FUND	ACCOUNT #	DESCRIPTION	AMOUNT	REASON FOR EXPENDITURE	FUNDING SOURCE	FUNDING AMOUNT	REVENUE AMOUNT	REVENUE ACCOUNT
Utility Services	04-5310.035	Vehicle Maintenance/Repairs	\$ 36,662.00	2019 Frieghtliner Repairs	Insurance Reimbursement		\$36,600.00	04.04.39
				2019 Frieghtliner Repairs	Fund Balance	62.00		
						-		
Total Utility Services Fund			<u>\$ 36,662.00</u>			<u>\$62.00</u>	<u>\$36,600.00</u>	

**ADOPTED BY THE BOARD OF TRUSTEES OF THE COWETA PUBLIC WORKS AUTHORITY
ON THIS THIS 1ST DAY OF JULY 2024.**

Naomi Hogue, Chair

Approved as to form:

Patrick Boulden, Trust Attorney

ATTEST:

Marcy Kilgore, Secretary