

**MINUTES OF THE COWETA CITY COUNCIL REGULAR MEETING
AUGUST 5, 2024, 6:00 P.M.**

The members of the Coweta City Council met in regular session on Monday, August 5, 2024, at 6:00 p.m. in the Coweta City Hall, 310 S Broadway, Coweta, Oklahoma.

COUNCILMEMBERS PRESENT: Naomi Hogue, Harold Chance, Joe Cash, Caroline Martin, Randy Woodward.

COUNCILMEMBERS ABSENT: None.

I. CALL TO ORDER

The meeting was called to order by Mayor Hogue.

II. Pledge of Allegiance given

III. ROLL CALL

Roll call taken. Councilmembers were present as shown above.

IV. GENERAL CITY COUNCIL COMMENTS

Vice Mayor Chance reminded everyone to stay cool and hydrated. Mayor Hogue reminded everyone to be safe and aware, and to watch for children out and about with school starting up soon.

V. CITY MANAGER REPORT

City Manager Julie Casteen updated Council members on current projects and upcoming work taking place throughout the city.

No action taken by Council.

VI. COMMUNITY DEVELOPMENT DIRECTOR REPORT

Community Development Director Carolyn Back discussed the City of Coweta storm water management plan and other issues throughout the City.

No action taken by Council.

VII. EMPLOYEE INTRODUCTIONS

Julie Casteen introduced the following new hires and welcomed them to the team: Braxton-K-9, Matthew Weldin- Deputy Fire Chief, Triston Willis- Firefighter, David Anaya- Volunteer Firefighter, Michael Boys- Volunteer Firefighter, Ryan Greenwood- Volunteer Firefighter, John Howell- Volunteer Firefighter, Dakota Stach- Parks Maintenance Worker, and Michael South- Streets Maintenance Worker.

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No action taken by Council.

VIII. CORRESPONDANCE

- 1. LETTER FROM ROBERT JOHNSTON - OKLAHOMA MUNICIPAL RETIREMENT FUND AT-LARGE TRUSTEE NOMINEE**
- 2. LETTER FROM KAMIE BROOKSHIRE - OKLAHOMA MUNICIPAL RETIREMENT FUND AT-LARGE TRUSTEE NOMINEE**

Mayor Hogue read letters from Robert Johnston and Kamie Brookshire, nominees for the At-Large seat for the Oklahoma Municipal Retirement Fund election.

No action taken by Council.

IX. PRESENTATIONS

1. QUESTIONS AND ANSWER SESSION - WATER QUALITY ISSUES

Charles Schneider with OMNI Water Consultants, Inc. received and answered questions from the public regarding water quality concerns and Consumer Confidence reports.

No action taken by Council.

2. DAN SIMON - PROPERTY EXCHANGE

The presentation was tabled to the next meeting scheduled for September 9, 2024.

X. CONSENT

Motion by Harold Chance, second by Naomi Hogue to approve the consent calendar items:

1. Approval of the minutes of the Coweta City Council Regular meeting held on July 1, 2024.
2. Approval of the waiver of license fees and background checks required by Ordinance No. 857 for Coweta Chamber of Commerce registered vendors participating in the Coweta Fall Festival September 12th through the 14th, 2024.
3. Approval of a request form from the Coweta Chamber of Commerce for the closure of Highway 72 and certain city streets for events related to the Coweta Fall Festival from September 11th, 2024, to September 14th, 2024.

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4. Approval of the appointment of Assistant City Manager McKay Hale and Fire Chief Brian Woodward to serve as Receiving Officers and Deputy Fire Chief Matthew Weldin and Fire Marshal Jeff Waller to serve as Requisitioning Officers for purchases utilizing the Wagoner County Sales Tax account, and direction to the City Manager to execute all necessary documents.

Aye: Harold Chance
Naomi Hogue
Joe Cash
Caroline Martin
Randy Woodward

XI. CONSIDER ITEMS REMOVED FROM CONSENT

Item number five was requested by Vice-Mayor Chance to be removed from the Consent Agenda due to a conflict of interest.

Motion by Naomi Hogue, second by Caroline Martin to approve:

5. Confirmation of the appointment of Sue Coker to the Coweta Public Library Board by the Mayor of the City of Coweta, Oklahoma to fill the vacant unexpired term ending June 1, 2026.

Aye: Naomi Hogue
Caroline Martin
Joe Cash
Randy Woodward

No vote: Harold Chance

XII. ADMINISTRATION

1. OKLAHOMA MUNICIPAL RETIREMENT FUND AT-LARGE TRUSTEE ELECTION

Julie Casteen led discussion and requested possible action related to casting a vote for the nominee to serve as the Oklahoma Municipal Retirement Fund At-Large Trustee.

Motion by Naomi Hogue, second by Harold Chance vote for Robert Johnston to serve as the Oklahoma Municipal Retirement Fund At-Large Trustee.

Aye: Naomi Hogue
Harold Chance

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Joe Cash
Caroline Martin
Randy Woodward

2. METROPOLITAN ENVIRONMENTAL TRUST ANNUAL ASSESSMENT

Julie Casteen led discussion and requested approval of the payment of the Fiscal Year 2024-2024 Annual Assessment for the Metropolitan Environmental Trust in the amount of \$27,704.00.

Motion by Naomi Hogue, second by Harold Chance to withdraw from the Trust and deny payment of the Fiscal Year 2024-2025 Annual Assessment for the Metropolitan Environmental Trust in the amount of \$27,704.00.

Aye: Harold Chance
Naomi Hogue
Joe Cash
Caroline Martin
Randy Woodward

3. METROPOLITAN ENVIRONMENTAL REPRESENTATION

Item became moot and was removed from the Agenda because it was linked to Item 2.

4. JOINT RESOLUTION 2024-35 AGENDA POLICY

Julie Casteen led discussion and requested possible action related to the adoption of Resolution 2024-35, a Joint Resolution of the City Council of the City of Coweta, Oklahoma, the Board of Trustees of the Coweta Public Works Authority, and the Board of Trustees of the Coweta Industrial Development Authority, adopting an agenda policy.

Motion by Harold Chance, second by Naomi Hogue to adopt Resolution 2024-35, a Joint Resolution of the City Council of the City of Coweta, Oklahoma, the Board of Trustees of the Coweta Public Works Authority, and the Board of Trustees of the Coweta Industrial Development Authority; adopting an agenda policy.

Aye: Harold Chance
Naomi Hogue
Joe Cash
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Randy Woodward

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5. CEMETERY SOFTWARE AGREEMENT

Julie Casteen led discussion and requested possible action related to the approval of an agreement with PlotBox, Inc. for the licensing and implementation of a cemetery software solution in an annual amount not to exceed twenty-one thousand (\$21,000.00), funded in the Cemetery fund, account 03-5400.070, and authorizing the City Manager to execute all documents related to the agreement.

Motion by Randy Woodward, second by Naomi Hogue to approve an agreement with PlotBox, Inc. for the licensing and implementation of a cemetery software solution in an annual amount not to exceed twenty-one thousand (\$21,000.00), funded in the Cemetery fund, account 03-5400.070, and authorizing the City Manager to execute all documents related to the agreement.

Aye: Randy Woodward
Naomi Hogue
Harold Chance
Joe Cash
Caroline Martin

6. CROSSROADS COMMUNICATION AGREEMENT

Julie Casteen discussed and requested possible action related to the approval of a professional services agreement with Crossroads Communications, LLC for public relations consulting and direction to the City Manager to execute all necessary documents.

Motion by Harold Chance, second by Naomi Hogue to approve a professional services agreement with Crossroads Communications, LLC for public relations consulting and direction to the City Manager to execute all necessary documents.

Aye: Harold Chance
Naomi Hogue
Joe Cash
Caroline Martin
Randy Woodward

7. ODOT FUNDING AGREEMENT- 289TH EAST AVENUE BRIDGE

Julie Casteen led discussion and requested possible action related to the approval of an agreement with the Oklahoma Department of Transportation (ODOT) for the replacement of the 289th East Avenue bridge over Coweta Creek at a total cost of \$1.9 million, funded 100 percent by ODOT with Federal Bridge Formula Program funds.

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Motion by Harold Chance, second by Naomi Hogue to approve an agreement with the Oklahoma Department of Transportation (ODOT) for the replacement of the 289th East Avenue bridge over Coweta Creek at a total cost of \$1.9 million, funded 100 percent by ODOT with Federal Bridge Formula Program funds.

Aye: Harold Chance
Naomi Hogue
Joe Cash
Caroline Martin
Randy Woodward

8. SURPLUS OF RESCUE 1 FIRE TRUCK

Fire Chief Brian Woodward led discussion and possible action related to the surplus of a 2008 Ford Rescue Fire truck (08-1068) and acceptance of a bid from Haskell Fire for the purchase of the Rescue Fire truck for \$45,000.00.

Motion by Randy Woodward, second by Harold Chance to approve the surplus and sell of a 2008 Ford Rescue Fire truck to the Haskell Fire Department in the amount of \$45,000.00.

Aye: Randy Woodward
Harold Chance
Naomi Hogue
Joe Cash
Caroline Martin

9. PURCHASE OF RTV SIDE-BY-SIDE

Public Works Director Ronny Dooling led discussion and requested possible action related to the purchase of a RTV Side-by-Side form Stewart Martin Kubota of Broken Arrow for the Cemetery Department at a cost not to exceed \$22,440.22, utilizing Sourcewell Contract #86901, funded in account 12-5404.013.

Motion by Randy Woodward, second by Harold Chance to approve the purchase of a RTV Side-by-Side form Stewart Martin Kubota of Broken Arrow for the Cemetery Department at a cost not to exceed \$22,440.22, utilizing Sourcewell Contract #86901, funded in account 12-5404.013.

Aye: Randy Woodward
Harold Chance
Naomi Hogue
Joe Cash
Caroline Martin

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10. PURCHASE OF A 2025 FREIGHTLINER CAB AND CHASSIS AND 15' DUMP BED WITH PLOW AND SPREADER

Ronny Dooling led discussion and requested possible action related to the purchase of a 2025 Freightliner cab and chassis and a 15' dump bed with snowplow and spreader for the Streets Department utilizing State of Oklahoma Contract SW035T, SW01061T, and SW0500 at a cost to not exceed \$234,362.00, funded in account 12-5404-015.

Motion by Harold Chance, second by Naomi Hogue to approve the purchase of a 2025 Freightliner cab and chassis and a 15' dump bed with snowplow and spreader for the Streets Department utilizing State of Oklahoma Contract SW035T, SW01061T, and SW0500 at a cost to not exceed \$234,362.00, funded in account 12-5404-0.15.

Aye: Harold Chance
Naomi Hogue
Joe Cash
Caroline Martin
Randy Woodward

11. PURCHASE OF TWO (2) GRASSHOPPER MOWERS

Ronny Dooling led discussion and requested possible action related to the purchase of two (2) 900D-1.3L Grasshopper mowers form Enlow and Sons Equipment for the Parks Department utilizing in the amount of \$24,410.75 each for a total not to exceed of \$48,821.50, funded in account 12-5404.014.

Motion by Harold Chance, second by Naomi Hogue to approve the purchase of two (2) 900D-1.3L Grasshopper mowers form Enlow and Sons Equipment for the Parks Department utilizing State of Oklahoma Contract SW0196MM in the amount of \$24,410.75 each for a total not to exceed of \$48,821.50, funded in account 12-5404.014.

Aye: Harold Chance
Naomi Hogue
Joe Cash
Caroline Martin
Randy Woodward

12. PURCHASE OF A 2024 JOHN DEERE MOWER

Ronny Dooling led discussion and requested possible action related to the purchase of a 2024 John Deere mower from P&K Equipment, Inc. for the Cemetery Department in an amount not to exceed \$12,954.97 utilizing State of Oklahoma Contract SW0196J, funded in account 12-5404-013.

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Motion by Harold Chance, second by Naomi Hogue to approve the purchase of a 2024 John Deere mower from P&K Equipment, Inc. for the Cemetery Department in an amount not to exceed \$12,954.97 utilizing State of Oklahoma Contract SW0196JD, funded in account 12-5404-0.13.

Aye: Harold Chance
Naomi Hogue
Joe Cash
Caroline Martin
Randy Woodward

13. PUD-R 24-01 SAVANNAH LANDING

Carolyn Back led discussion and requested possible action related to the adoption of PUD-R 24-01- Savannah Landing, located on a property consisting of approximately 19.91 acres, more or less, on the West side of 305th East Avenue and on the East side of State Highway 51B, between East 154th Street South and East 156th Street South, Coweta, OK, in Section 19, Township 17 North, Range 16 East of the Indian Base and Meridian, Wagoner County, State of Oklahoma.

Motion by Harold Chance, second by Naomi Hogue to adopt PUD-R 24-01 without gravel and under the understanding that this development is not being constructed to the City of Coweta Subdivision Regulation Standards and the City of Coweta has no responsibility to accept streets and utilities in the future nor are they obligated to bring utilities to the site now or in the future.

Aye: Harold Chance
Naomi Hogue
Joe Cash
Caroline Martin
Randy Woodward

14. ORDINANCE 886 - PLANNED UNIT DEVELOPMENT PUD-R 24-01

Carolyn Back led discussion and requested possible action related to the adoption of Ordinance 866, an Ordinance of the City of Coweta, Oklahoma on an application for a planned unit development, PUD-R 24-01, on a property consisting of approximately 19.91 acres, more or less, in Coweta, Oklahoma located on the West side of 305th East Avenue and on the East side of State Highway 51B, between East 154th Street South and East 156th Street South, Coweta, OK in Section 19, Township 17 North, Range 16 East of the Indian Base and Meridian, Wagoner County, State of Oklahoma.

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Motion by Harold Chance, second by Naomi Hogue to adopt Ordinance 866, an Ordinance of the City of Coweta, Oklahoma on an application for a planned unit development, PUD-R 24-01, on a property consisting of approximately 19.91 acres, more or less, in Coweta, Oklahoma located on the West side of 305TH East Avenue and on the East side of State Highway 51B, between East 154th Street South and East 156th Street South, Coweta, OK in Section 19, Township 17 North, Range 16 East of the Indian Base and Meridian, Wagoner County, State of Oklahoma.

Aye: Harold Chance
Naomi Hogue
Joe Cash
Caroline Martin
Randy Woodward

15. DECLARATION OF AN EMERGENCY ORDINANCE 866

Carolyn Back led discussion and requested possible action in declaring an emergency regarding Ordinance 866, making it effective immediately upon passage and approval.

Motion by Harold Chance, second by Naomi Hogue, declaring an emergency regarding Ordinance 866, making it effective immediately upon passage and approval.

Aye: Harold Chance
Naomi Hogue
Joe Cash
Caroline Martin
Randy Woodward

XIII. EXECUTIVE SESSION

1. EXECUTIVE SESSION

Consider a motion and vote to enter executive session pursuant to Title 25 O.S. Section 307 (B)(3) to discuss the possible purchase of certain real property located at or near the intersection of State Highway 51 and East 111th Street in the City of Coweta, by means of real property trade and transfer of title to the City's current Police and Fire Station property.

Motion by Harold Chance, second by Naomi Hogue to table executive session to next meeting scheduled for September 9, 2024.

Aye: Harold Chance
Naomi Hogue
Joe Cash

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Caroline Martin
Randy Woodward

2. END EXECUTIVE SESSION

Exit the executive session to discuss and possibly take action on the purchase of certain real property at or near the intersection of State Highway 51 and East 111th Street in the City of Coweta by means of a real property trade and transfer of title to the City's current Police and Fire Station property.

No action taken as executive session was tabled to next scheduled meeting on September 9, 2024.

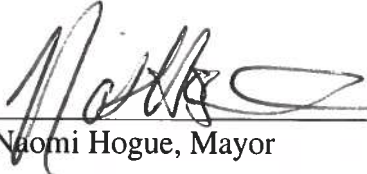
XIV. NEW BUSINESS

(Business which was not foreseen prior to the posting of the agenda.)

No new business.

XV. ADJOURNMENT

Mayor Hogue adjourned the meeting at 7:04 p.m.



Naomi Hogue, Mayor



Marcy Kilgore, City Clerk

