



P.O. BOX 850 | COWETA, OKLAHOMA 74429 | PH. (918) 486-2189 | FAX (918) 486-5366 | www.cityofcoweta-ok.gov

**AGENDA - REGULAR MEETING
COWETA CITY COUNCIL
COWETA CITY HALL, 310 S. BROADWAY
MONDAY, SEPTEMBER 9, 2024, 6:00 PM**

MEETING PROCEDURE: Comments on all scheduled agenda items will be heard immediately following the presentation by staff or the petitioner. Please wait until you are recognized by the Mayor and keep your comments as brief as possible. Individuals addressing the City Council must identify themselves by name prior to making any comments. The City Council will consider, discuss, and may take action on, approve, adopt, amend, reject, deny, table, or not take action on any item listed on this agenda after comments from staff and the City Council have been heard.

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

NAOMI HOGUE_____

HAROLD CHANCE_____

CAROLINE MARTIN_____

JOE CASH_____

RANDY WOODWARD_____

IV. GENERAL CITY COUNCIL COMMENTS

(During the General City Council Comments section of the agenda, the City Council shall make no decision or take any action except as to request the City Manager to schedule the matter for Council discussion at a later date.)

V. CITY MANAGER REPORT

VI. NEW EMPLOYEE INTRODUCTIONS

NOAH NIPPS – 08/15/2024 WATER MAINTENANCE

SIERRA RALEY – 08/15/2024 PT LIBRARY CLERK

ANITA LEE – 09/03/2024 FT ADMIN ASSISTANT COMMUNITY DEVELOPMENT

KEATON DONATHAN – 09/03/2024 FIREFIGHTER

VII. PROCLAMATIONS/PRESENTATIONS

1. DONATION OF PROPERTY

PRESENTATION BY DAN SIMON REGARDING AN OFFER TO DONATE REAL PROPERTY TO THE CITY OF COWETA:

1. 63 ACRES ON THE ARKANSAS RIVER
2. APPROXIMATELY ONE (1) ACRE LOCATED AT STATE HIGHWAY 51 AND 111TH

STREET S

Documents:

[ARKANSAS RIVER PARCEL.PDF](#)
[COWETA51 AMENDED PRELIMINARY LOT 4.PDF](#)

2. POLICE STATION SITE

PRESENTATION BY DAN SIMON REGARDING A POSSIBLE SITE FOR THE COWETA POLICE DEPARTMENT.

VIII. CONSENT

(All matters under the "Consent Calendar" are considered by the City Council to be routine and will be enacted by one motion. Any Councilmember may, however, remove an item from consent by request.)

1. MINUTES OF REGULAR MEETING

APPROVAL OF THE MINUTES OF THE COWETA CITY COUNCIL REGULAR MEETING HELD ON AUGUST 5, 2024. (MARCY KILGORE, CITY CLERK/TREASURER)

Documents:

[240805-COUNCIL MINUTES.PDF](#)

2. SURPLUS PROPERTY (K9 PREACHER)

APPROVAL OF A DECLARATION AS SURPLUS PROPERTY RETIRED K-9 RESCUE DOG PREACHER AND DIRECTION TO THE CITY MANAGER TO DISPOSE OF SUCH SURPLUS PROPERTY APPROPRIATELY. (BRIAN WOODWARD, FIRE CHIEF)

Documents:

[240909-STAFF REPORT FOR PREACHER.PDF](#)
[PREACHER SURPLUS FORM.PDF](#)

3. HYDRAULIC RAMS SURPLUS

APPROVAL OF A DECLARATION OF SURPLUS ON THREE HYDRAULIC T-N-T RAMS AND AUTHORIZATION FOR THE CITY MANAGER TO DISPOSE OF ACCORDINGLY. (BRIAN WOODWARD, FIRE CHIEF)

Documents:

[240909-STAFF REPORT TO SURPLUS 3 HYDRAULIC RAMS.PDF](#)
[3 HYDRAULIC RAMS SUPPLUS FORM.PDF](#)

IX. CONSIDER ITEMS REMOVED FROM CONSENT

X. ADMINISTRATION

1. METROPOLITAN ENVIRONMENTAL TRUST

DISCUSS AND RECONSIDER CONTINUED PARTICIPATION IN THE METROPOLITAN ENVIRONMENTAL TRUST AND CONSIDER APPROVAL OF THE PAYMENT OF THE FISCAL YEAR 2024-2025 ANNUAL ASSESSMENT UP TO AN AMOUNT OF \$27,704.00. (JULIE CASTEEN, CITY MANAGER)

Documents:

2. METROPOLITAN ENVIRONMENTAL TRUST REPRESENTATION
APPROVAL OF THE APPOINTMENT OF MCKAY HALE, ASSISTANT CITY MANAGER, AS THE CITY'S REPRESENTATIVE TO THE METROPOLITAN ENVIRONMENTAL TRUST BOARD OF DIRECTORS. (JULIE CASTEEN, CITY MANAGER)

Documents:

[240909-STAFF REPORT- M.E.T. REPRESENTATIVE.PDF](#)

3. NUISANCE ABATEMENT FOR TALL GRASS
DISCUSS AND CONSIDER ACTION ON A REQUEST FROM RANDY SCOTT TO DISMISS ASSESSMENTS RELATED TO TALL GRASS NUISANCE ABATEMENTS ON THE FOLLOWING SEVEN (7) PARCELS OF LAND NEAR STATE HIGHWAY 51 AND 127TH ST SOUTH: 730026869 - \$124.20; 730026860 - \$118.45; 730026868 - \$118.45; 730026861 - \$118.45; 730026866 - \$118.45; 730026863 - \$118.45; 730026865 - \$118.45; TOTAL: \$834.90. (JULIE CASTEEN, CITY MANAGER)

Documents:

[240909-STAFF REPORT - RANDY SCOTT ABATEMENT.PDF](#)

4. PURCHASE OF A 2024 CATERPILLAR ASPHALT ROLLER
DISCUSS AND CONSIDER APPROVAL OF THE PURCHASE OF A 2024 CATERPILLAR ASPHALT ROLLER FROM WARREN CAT FOR THE STREETS DEPARTMENT AT A COST NOT TO EXCEED \$30,965.00, UTILIZING WARREN CAT SOURCEWELL CONTRACT #011723-CAT, FUNDED IN ACCOUNT 12-5404.015. (RONNY DOOLING, PUBLIC WORKS DIRECTOR)

Documents:

[240909- STAFF REPORT PWA STREETS 2024 CATERPILLAR ASPHALT ROLLER.PDF](#)
[WARREN CAT QUOTE.PDF](#)

5. PURCHASE OF A 2024 CATERPILLAR MINI EXCAVATOR
DISCUSS AND CONSIDER APPROVAL OF THE PURCHASE OF A 2024 CATERPILLAR MODEL 305 HYDRAULIC MINI EXCAVATOR AND ATTACHMENTS FROM WARREN CAT FOR THE STREETS DEPARTMENT AT A COST NOT TO EXCEED \$98,763.00, UTILIZING SOURCEWELL CONTRACT #011723-CAT, FUNDED IN ACCOUNT 12-5404.015. (RONNY DOOLING, PUBLIC WORKS DIRECTOR)

Documents:

[240909- STAFF REPORT PWA STREETS 2024 CATERPILLAR MINI EXCAVATOR.PDF](#)
[WARREN CAT- MINI EXCAVATOR QUOTE.PDF](#)

6. PURCHASE OF POLICE VEHICLES
DISCUSS AND CONSIDER APPROVAL OF THE PURCHASE OF TWO (2) DODGE DURANGOS AND ONE (1) CHEVROLET POLICE TAHOE WITH THE ESTIMATED COST OF \$155,038.48 UNDER STATE OF OKLA CONTRACT #SW035. THE PURCHASE WILL BE FUNDED IN THE ACCOUNT 12-5403-007. (MICHAEL BELL, CHIEF OF POLICE)

Documents:

[STAFF REPORT PURCHASE OF POLICE DODGE DURANGOS AND TAHOE.PDF](#)
[JOHN VANCE DODGE DURANGOS.PDF](#)
[JOHN VANCE TAHOE.PDF](#)

7. PURCHASE OF POLICE VEHICLE EQUIPMENT

DISCUSS AND CONSIDER APPROVAL OF THE PURCHASE OF EMERGENCY EQUIPMENT OUTFITTING TWO (2) DODGE DURANGOS AND ONE (1) CHEVROLET POLICE TAHOE FOR AN ESTIMATED AMOUNT OF \$68,030.31. THE FUNDS FOR THIS PURCHASE WILL COME OUT OF CAPITAL IMPROVEMENT BUDGET 12-5404-007. (MICHAEL BELL, CHIEF OF POLICE)

Documents:

[STAFF REPORT DODGE DURANGO AND CHEVROLET POLICE TAHOE EQUIPMENT 24.PDF](#)
[MOTOROLA SOLUTIONS.PDF](#)
[MEEKS GROUP.PDF](#)
[MUSKOGEE COM 3 LOW BAND RADIOS.PDF](#)
[VISUAL FORCE EQUIPMENT FOR TAHOE.PDF](#)
[VISUAL FORCE EQUIPMENT FOR DURANGO \(1\).PDF](#)

8. REVIEW AND APPROVE WINDSTREAM ADDENDUM AGREEMENT

DISCUSSION AND POSSIBLE ACTION ON THE APPROVAL OF THE ADDENDUM OF AGREEMENT WITH WINDSTREAM AFFECTING THE E911 SYSTEM AND AUTHORIZING THE MAYOR TO ACCEPT AND SIGN ALL DOCUMENTS. (MIKE BELL, CHIEF OF POLICE)

Documents:

[WINDSTREAM ADDENDUM AGREEMENT SEPT 2024.DOCX](#)
[204967380-CUSTOMSPECIAL-MUL-OTC-20240809_1723211346.PDF](#)
[ADDENDUM -RATE GUARANTEE-CITY OF COWETA 911.PDF](#)
[ADDENDUM --LOSS OF FUNDING--CITY OF COWATA.PDF](#)

9. AWARD OF BID - WIRELESS HEADSET COMMUNICATION DEVICES

DISCUSS AND CONSIDER ACTION ON AN AWARD OF BID TO CHICKASAW PERSONAL COMMUNICATIONS, THE LOWEST RESPONSIBLE BIDDER, IN THE AMOUNT OF \$40,659.90 FOR THE ACQUISITION AND INSTALLATION OF WIRELESS HEADSET COMMUNICATION DEVICES AND AUTHORIZATION FOR THE CITY MANAGER TO EXECUTE A CONTRACT AND ANY OTHER DOCUMENTS RELATED TO THE ACQUISITION AND SERVICES TO BE PROVIDED. (BRIAN WOODWARD, FIRE CHIEF)

Documents:

[240909-STAFF REPORT CHICKASAW PERSONAL COMMUNICATIONS.PDF](#)
[CHICKASAW PERSONAL COMMUNICATIONS.PDF](#)

10. RESOLUTION 2024-36 REGARDING BUDGET AMENDMENTS FY25

DISCUSS AND CONSIDER APPROVAL ON THE ADOPTION OF RESOLUTION 2024-36, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COWETA; OKLAHOMA ADOPTING AMENDMENTS TO THE ANNUAL REVENUES AND APPROPRIATIONS FOR THE BUDGET OF THE CITY OF COWETA, OKLAHOMA, FOR FISCAL YEAR ENDING JUNE 30, 2025. (MCKAY HALE, ASSISTANT CITY MANAGER)

Documents:

[240909-SUPPLEMENTALS STAFF REPORT - GOVT RESO 36.PDF](#)
[240909-SUPPLEMENTALS RESO 2024-36-GOVT.PDF](#)

11. RESOLUTION 2024-37 - ACCEPTING INFRASTRUCTURE THE WOODS III, BLK10-17

DISCUSSION AND POSSIBLE ACTION ON THE ADOPTION OF RESOLUTION 2024-37, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COWETA, OKLAHOMA ACCEPTING AS DEDICATED PUBLIC IMPROVEMENTS CERTAIN PAVING, GRADING, SANITARY SEWER, AND DRAINAGE IMPROVEMENTS AS SHOWN ON THE FINAL PLAT FOR THE WOODS III BLOCKS 10-

17, A SUBDIVISION OF APPROXIMATELY 37.321 ACRES MORE OR LESS WITH 121 LOTS. PART OF PLANNED UNIT DEVELOPMENT PUD NO. R 13-02, WITH RS-2 RESIDENTIAL SINGLE FAMILY AND RM-1 RESIDENTIAL MULTI-FAMILY ZONING. LOCATED IN SECTION 36, TOWNSHIP 18 NORTH, RANGE 15 EAST, OF THE INDIAN BASE AND MERIDIAN, WAGONER COUNTY, STATE OF OKLAHOMA.

Documents:

[240909 ACCEPTANCE FINAL THE WOODS III STAFF REP.PDF](#)
[RESOLUTION NO. 2024-37 THE WOODS PHASE III.PDF](#)
[22008_20240703_ THE WOODS BLOCKS 10-17 RECORDED PLAT_REDUCED.PDF](#)
[THE WOODS 3 MAINTENANCE BOND SANITARY SEWER.PDF](#)
[THE WOODS 3 MAINTENANCE BOND STORM SEWER.PDF](#)
[THE WOODS 3 MAINTENANCE BOND PAVING.PDF](#)

12. ORDINANCE 887 - MORATORIUM ON MINI-STORAGE / RV STORAGE USES IN COMMERCIAL DISTRICT

DISCUSS AND CONSIDER ACTION ON THE ADOPTION OF ORDINANCE 887, AN ORDINANCE OF THE CITY OF COWETA, OKLAHOMA DECLARING A MORATORIUM ON PERMITTING OF MINI-STORAGE AND RECREATIONAL VEHICLE (RV) STORAGE USES WITHIN NEIGHBORHOOD COMMERCIAL (CN), GENERAL COMMERCIAL (CG), AND HIGH INTENSITY COMMERCIAL (CH) ZONING DISTRICTS WITHIN THE CITY; PROVIDING AN IMMEDIATE EFFECTIVE DATE FOR THE MORATORIUM AND A REPEAL DATE OF MONDAY, SEPTEMBER 8, 2025; PROVIDING FOR SEVERABILITY; AND DECLARING AN EMERGENCY. (CAROLYN BACK, COMMUNITY DEVELOPMENT DIRECTOR)

Documents:

[240909 MINI-STORAGE MORATORIUM STAFF REPORT.PDF](#)
[CITY OF COWETA MINI STORAGE AND RV STORAGE FACILITIES.PDF](#)
[CITY OF COWETA MINI STORAGE AND RV STORAGE FACILITIES MAP.PDF](#)
[FINAL MINI AND RV-STORAGE MORATORIUM ORDINANCE 887.PDF](#)

13. DECLARATION OF AN EMERGENCY ORDINANCE 887

DISCUSS AND CONSIDER ACTION TO DECLARE AN EMERGENCY REGARDING ORDINANCE NO. 887, MAKING IT EFFECTIVE IMMEDIATELY UPON PASSAGE AND APPROVAL. (CAROLYN BACK - COMMUNITY DEVELOPMENT DIRECTOR)

XI. NEW BUSINESS

(Business which was not foreseen prior to the posting of the agenda.)

XII. ADJOURNMENT

IF YOU REQUIRE A SPECIAL ACCOMMODATION PURSUANT TO THE AMERICANS WITH DISABILITIES ACT, PLEASE NOTIFY CITY HALL BY 9:00 A.M. ON THE DATE OF THE MEETING.