MINUTES OF THE COWETA CITY COUNCIL REGULAR MEETING
OCTOBER 7, 2024, 6:00 P.M.

The members of the Coweta City Council met in regular session on Monday, October 7, 2024, at 6:00 p.m. in the Coweta City Hall, 310 S Broadway, Coweta, Oklahoma.

COUNCILMEMBERS PRESENT: Naomi Hogue, Harold Chance, Joe Cash, Caroline Martin

COUNCILMEMBERS ABSENT: Randy Woodward

I. CALL TO ORDER

The meeting was called to order by Mayor Hogue.

II. Pledge of Allegiance given

III. ROLL CALL

Roll call taken. Councilmembers were present as shown above.

IV. GENERAL CITY COUNCIL COMMENTS

Mayor Hogue reminded everyone of the Roland Park Town Hall meeting scheduled for 6:00 p.m. on October 14th, 2024, and about the National Night Out event with the Coweta Police department on October 8th, 2024. Vice Mayor Chance told everyone to save money.

V. CITY MANAGER REPORT

City Manager Julie Casteen updated Council members on current projects and upcoming work taking place throughout the city.

No action taken by Council.

VI. EMPLOYEE INTRODUCTIONS

City Manager Julie Casteen introduced the following new hires and welcomed them to the team: April Costner - Library Assistant, Tanner Wiedel - Volunteer Firefighter, and Ana Martinez - PWA Administrative Assistant.

No action taken by Council.

VII. CONSENT

Motion by Harold Chance, second by Naomi Hogue to approve the consent calendar items:

1. Approval of the minutes of the Coweta City Council Regular meeting held on September 9, 2024.

2. Approval of 2025 Regular Meeting dates schedule for the Coweta City Council, Coweta Planning Commission, Coweta Board of Adjustments, and the Coweta Library Board.

3. Approval of 2025 Holiday schedule for the City of Coweta.

4. Approval of the 2025 Municipal Court calendar.

5. Appointment of Briana Libey to the Coweta Board of Adjustments for an expired term that ends June 1, 2025.

6. Appointment of Kaci Barnett to the Coweta Planning Commission for a previously expired term. The full three-year term shall expire June 1, 2027.

Aye: Harold Chance
Naomi Hogue
Joe Cash
Caroline Martin

VIII. CONSIDER ITEMS REMOVED FROM CONSENT

No items removed.

IX. ADMINISTRATION

1. REVIEW AND APPROVE ACCEPTANCE AND SURPLUS OF FORFEITURE PROPERTY

Julie Casteen discussed and requested possible action related to the acceptance of forfeiture property from the State of Oklahoma, one 2018 Dodge Charger, and the surplus of that property to All Heart Wrecker Service.

Motion by Harold Chance, second by Naomi Hogue to approve the acceptance of forfeiture property from the State of Oklahoma, one 2018 Dodge Charger, and the surplus of that property to All Heart Wrecker Service.

Aye: Harold Chance
Naomi Hogue
Joe Cash
Caroline Martin

2. XPRESS BILL PAY GATEWAY ADMINISTRATIVE SERVICE AGREEMENT

Julie Casteen led discussion and requested possible action related to the approval of a gateway administrative agreement with Xpress Solutions, Inc. and authorization for the City Manager to execute the agreement.

Motion by Harold Chance, second by Naomi Hogue to approve a gateway administrative agreement with Xpress Solutions, Inc. and authorization for the City Manager to execute the agreement.

Aye: Harold Chance
Naomi Hogue
Joe Cash
Caroline Martin

3. CDBG GRANT AWARD

Julie Casteen led discussion and requested possible action on the acceptance of a CDBG grant in the amount of $418,000.00 for water system improvements and authorizing the Mayor and City Manager to execute documents related to the grant.

Motion by Harold Chance, second by Naomi Hogue to accept a CDBG grant in the amount of $418,000.00 for water system improvements and authorizing the Mayor and City Manager to execute documents related to the grant.

Aye: Harold Chance
Naomi Hogue
Joe Cash
Caroline Martin

4. CONTRACT FOR CDBG GRANT ADMINISTRATION

Julie Casteen led discussion and requested possible action related to the approval of a contract with Eastern Oklahoma Development District (EODD) in the amount of $33,000.00 for the administration of a Community Development Block Grant (19508 CDBG 24).

Motion by Harold Chance, second by Naomi Hogue to approve a contract with Eastern Oklahoma Development District (EODD) in the amount of $33,000.00 for the administration of a Community Development Block Grant (19508 CDBG 24).

Aye: Harold Chance
Naomi Hogue
Joe Cash

Caroline Martin

5. INCOG GO PLAN COMMUNITY BICYCLE AND PEDESTRIAN MASTER PLAN

Julie Casteen led discussion and requested possible action related to the approval of an agreement with INCOG for a community bicycle and pedestrian master plan in the total amount of $25,000.00 with the cost being divided between INCOG paying 50%, and the City of Coweta paying 50% or approximately $12,500.00.

Motion by Harold Chance, second by Naomi Hogue to approve an agreement with INCOG for a community bicycle and pedestrian master plan in the total amount of $25,000.00 with the cost being divided between INCOG paying 50%, and the City of Coweta paying 50% or approximately $12,500.00.

Aye: Harold Chance
Naomi Hogue
Joe Cash
Caroline Martin

6. PUBLIC NUISANCE PROPERTY

Julie Casteen led discussion and requested possible action related to the approval of a 7-day waiting period to delay the abatement process for property located at 15966 S 296th East Avenue in Coweta, Oklahoma.

Motion by Harold Chance, second by Naomi Hogue to approve a 7-day waiting period to delay the abatement process for property located at 15966 S 296th East Avenue in Coweta, Oklahoma.

Aye: Harold Chance
Naomi Hogue
Joe Cash
Caroline Martin

7. DANGEROUS DILAPIDATED AND UNINHABITABLE STRUCTURES

Community Development Director Carolyn Back led discussion and requested direction on anticipated enforcement actions on dangerous dilapidated and uninhabitable structures.

Motion by Harold Chance, second by Naomi Hogue to endorse enforcement actions of the Community Development Department related to dangerous dilapidated and uninhabitable structures.

Aye: Harold Chance

Naomi Hogue
Joe Cash
Caroline Martin

8. RESOLUTION 2024-41 ACCEPTING COWETA TRAILS II WATER AND SEWER INFRASTRUCUTRE

Carolyn Back led discussion and requested possible action related to the adoption of Resolution 2024-41, a Resolution of the City Council of the City of Coweta, Oklahoma accepting as dedicated public improvements certain sanitary sewer, and water line improvements as shown on the final plat of the Coweta Trails subdivision, located in Section 35, Township 18 North, Range 15 East, of the Indian Base and Meridian, Wagoner County, State of Oklahoma.

Motion by Harold, second by Naomi Hogue to approve the adoption Resolution 2024-41, a Resolution of the City Council of the City of Coweta, Oklahoma accepting as dedicated public improvements certain sanitary sewer, and water line improvements as shown on the final plat of the Coweta Trails subdivision, located in Section 35, Township 18 North, Range 15 East, of the Indian Base and Meridian, Wagoner County, State of Oklahoma.

Aye: Harold Chance
Naomi Hogue
Joe Cash
Caroline Martin

9. RESOLUTION 2024-38 ADOPTING BUDGET AMENDMENTS

Assistant City Manager McKay Hale led discussion and requested possible action related to the adoption of Resolution 2024-38, a Resolution of the City Council of the City of Coweta, Oklahoma adopting amendments to the annual appropriations for the budget of the City of Coweta for fiscal year ending June 30, 2025.

Motion by Harold Chance, second by Naomi Hogue to approve the adoption of Resolution 2024-38, a Resolution of the City Council of the City of Coweta, Oklahoma adopting amendments to the annual appropriations for the budget of the City of Coweta for fiscal year ending June 30, 2025.

Aye: Harold Chance
Naomi Hogue
Joe Cash
Caroline Martin

10. RESOLUTION 2024-40 REGARDING BUDGET AMENDMENTS

McKay Hale led discussion and requested possible action related to adoption of Resolution 2024-40, a Resolution of the City Council of the City of Coweta, Oklahoma adopting amendments to the annual revenues and appropriations for the budget of the City of Coweta, Oklahoma, for fiscal year ending June 30, 2025.

Motion by Harold Chance, second by Naomi Hogue to approve the adoption of Resolution 2024- 40, a Resolution of the City Council of the City of Coweta, Oklahoma adopting amendments to the annual revenues and appropriations for the budget of the City of Coweta, Oklahoma, for fiscal year ending June 30, 2025.

Aye: Harold Chance
Naomi Hogue
Joe Cash
Caroline Martin

X. NEW BUSINESS

No new business.

XI. ADJOURNMENT

Mayor Hogue adjourned the meeting at 6:30 p.m.

Naomi Hogue, Mayor

Marcy Kilgore, City Clerk

CITY OF COWETA SEAL WAGONER COUNTY OKLAHOMA