



P.O. BOX 850 | COWETA, OKLAHOMA 74429 | PH. (918) 486-2189 | FAX (918) 486-5366 | www.cityofcoweta-ok.gov

**AGENDA - REGULAR MEETING
COWETA CITY COUNCIL
COWETA CITY HALL, 310 S. BROADWAY
MONDAY, NOVEMBER 4, 2024, 6:00 PM**

MEETING PROCEDURE: Comments on all scheduled agenda items will be heard immediately following the presentation by staff or the petitioner. Please wait until you are recognized by the Mayor and keep your comments as brief as possible. Individuals addressing the City Council must identify themselves by name prior to making any comments. The City Council will consider, discuss, and may take action on, approve, adopt, amend, reject, deny, table, or not take action on any item listed on this agenda after comments from staff and the City Council have been heard.

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

NAOMI HOGUE_____

HAROLD CHANCE_____

CAROLINE MARTIN_____

JOE CASH_____

RANDY WOODWARD_____

IV. GENERAL CITY COUNCIL COMMENTS

(During the General City Council Comments section of the agenda, the City Council shall make no decision or take any action except as to request the City Manager to schedule the matter for Council discussion at a later date.)

V. CITY MANAGER REPORT

1. EMPLOYEE INTRODUCTIONS

- ZACHARY ANDERSON – POLICE OFFICER
- DANIEL BATES – PARKS
- AMANDA FORUM – PUBLIC WORKS ADMINISTRATIVE ASSISTANT
- ALYSSA SCHNEEBERG – COMMUNICATIONS MANAGER
- JESSICA CLARE – VOLUNTEER FIREFIGHTER
- DEVONE SMITH – WATER PLANT OPERATOR

VI. CONSENT

(All matters under the “Consent Calendar” are considered by the City Council to be routine and will be enacted by one motion. Any Councilmember may, however, remove an item from consent by request.)

1. MINUTES OF REGULAR MEETING

APPROVAL OF THE MINUTES OF THE COWETA CITY COUNCIL REGULAR MEETING HELD ON OCTOBER 7, 2024. (MARCY KILGORE, CITY CLERK/TREASURER)

Documents:

[241007-COUNCIL MINUTES.PDF](#)

2. CITY OF COWETA'S 911 SYSTEM REVIEW - FOURTH QUARTER FY2024
APPROVAL OF THE QUARTERLY FINANCIAL RESULTS AND OPERATIONAL ACTIVITIES OF THE CITY OF COWETA'S 911 SYSTEM FOR THE QUARTER ENDING JUNE 30, 2024 IN ACCORDANCE WITH 63 O.S. §2868 (H). (MARCY KILGORE, CITY CLERK/TREASURER)

Documents:

[FY24 Q4 911 REVIEW.PDF](#)

3. CITY OF COWETA'S 911 SYSTEM REVIEW - FIRST QUARTER FY2025
APPROVAL OF THE QUARTERLY FINANCIAL RESULTS AND OPERATIONAL ACTIVITIES OF THE CITY OF COWETA'S 911 SYSTEM FOR THE QUARTER ENDING SEPTEMBER 30, 2024 IN ACCORDANCE WITH 63 O.S. §2868 (H). (MARCY KILGORE, CITY CLERK/TREASURER)

Documents:

[FY25 Q1 911 REVIEW.PDF](#)

VII. CONSIDER ITEMS REMOVED FROM CONSENT

VIII. ADMINISTRATION

1. BID PROCESS FOR DRAINAGE IMPROVEMENTS ON 111TH STREET
DISCUSS AND CONSIDER ACTION DIRECTING STAFF TO BEGIN THE PUBLIC BID PROCESS FOR DRAINAGE IMPROVEMENTS ON 111TH STREET. (JULIE CASTEEN, CITY MANAGER)

Documents:

[241104-STAFF REPORT 111TH STREET DRAINAGE IMPROVEMENTS BID.PDF](#)
[111TH STREET DRAINAGE IMPROVEMENTS.PDF](#)

2. 121ST STREET CREEK CROSSING
DISCUSS AND CONSIDER ACTION TO DIRECT THE CITY ENGINEER TO PREPARE FUNCTION PLANS AND COST ESTIMATE TO REPLACE THE 121ST STREET CROSSING OVER COWETA CREEK (JULIE CASTEEN, CITY MANAGER)

Documents:

[241104-STAFF REPORT 121ST STREET CROSSING OVER COWETA CREEK.PDF](#)

3. NO TRUCKS SIGNS - 121ST STREET SOUTH AND STATE HIGHWAY 51
DISCUSS AND CONSIDER ACTION ON A REQUEST FROM JASON SMITH FOR THE INSTALLATION OF "NO TRUCK" SIGNS AT 121ST STREET SOUTH AND STATE HIGHWAY 51. (JULIE CASTEEN, CITY MANAGER)

Documents:

[241104-JASON SMITH.PDF](#)

4. M.E.T. RECYCLING CENTER
DISCUSS AND CONSIDER CURRENT SITE RELOCATION OF THE METROPOLITAN ENVIRONMENTAL TRUST FACILITY NEAR SOUTH 298TH EAST AVENUE, COWETA OK (MCKAY HALE, ASSISTANT CITY MANAGER)

Documents:

5. RESOLUTION 2024-44 REGARDING BUDGET AMENDMENTS

DISCUSS AND CONSIDER APPROVAL ON THE ADOPTION OF RESOLUTION 2024-44, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COWETA; OKLAHOMA ADOPTING AMENDMENTS TO THE ANNUAL REVENUES AND APPROPRIATIONS FOR THE BUDGET OF THE CITY OF COWETA, OKLAHOMA, FOR FISCAL YEAR ENDING JUNE 30, 2025. (MCKAY HALE, ASSISTANT CITY MANAGER)

Documents:

[241104-SUPPLEMENTALS STAFF REPORT - SUPPLEMENTALS RESO 2024-44-GOVT.DOCX](#)
[241007-SUPPLEMENTALS RESO 2024-44 - GOVT.DOCX](#)

6. PURCHASE OF POLICE VEHICLE

DISCUSS AND CONSIDER APPROVAL OF THE PURCHASE OF A 2025 DODGE DURANGO FROM JOHN VANCE MOTORS AT A COST NOT TO EXCEED \$46,955.00, UTILIZING OKLAHOMA STATE CONTRACT SW035, TO BE FUNDED FROM BUDGET LINE ITEM 12-5403.007, AND AUTHORIZATION FOR THE CITY MANAGER TO SIGN ALL DOCUMENTS PERTAINING TO THE PURCHASE. (MIKE BELL, CHIEF OF POLICE)

Documents:

[241104-STAFF REPORT PURCHASE OF POLICE VEHICLE.PDF](#)
[QUOTE JOHN VANCE FOR DURANGO.PDF](#)

7. PURCHASE OF POLICE VEHICLE EQUIPMENT

DISCUSS AND CONSIDER APPROVAL OF THE PURCHASE OF THE REQUIRED EQUIPMENT FOR 2025 DODGE DURANGO AT A COST NOT TO EXCEED \$25,024.11 TO BE FUNDED FROM BUDGET LINE ITEM 12-5404.007 AND AUTHORIZATION FOR THE CITY MANAGER TO SIGN ALL DOCUMENTS PERTAINING TO THE PURCHASE. (MIKE BELL, CHIEF OF POLICE)

Documents:

[241104-STAFF REPORT POLICE VEHICLE EQUIPMENT.PDF](#)
[QUOTE VISUAL FORCE EQUIPMENT.PDF](#)
[QUOTE MOTOROLA SOLUTIONS FOR 4500 RADIO.PDF](#)
[QUOTE MEEKS FOR STRIPING.PDF](#)
[QUOTE MUSKOGEE COMMUNICATIONS LOW BAND.PDF](#)
[QUOTE UTILITY FOR ROCKET EQUIPMENT.PDF](#)

8. PURCHASE OF CAN-AM UTV, SKID UNIT AND TRAILER

DISCUSS AND CONSIDER ACTION ON THE PURCHASE OF A CAN-AM UTV, SKID UNIT AND 18' TRAILER FOR THE COWETA FIRE DEPARTMENT IN AN AMOUNT NOT TO EXCEED \$40,157.51, FUNDED IN ACCOUNT 12-5404.009. (FIRE CHIEF, BRIAN WOODWARD)

Documents:

[241104-STAFF REPORT CAN-AM UTV.PDF](#)
[UTV FINAL QUOTE.PDF](#)
[241104-QTAC SKID UNIT.PDF](#)
[241104-TRAILER WORLD QUOTE.PDF](#)
[241104-SMITH RADIO UTV RADIO KENWOOD.PDF](#)
[241104-TEN 8 OUTFITTERS QUOTE FOR UTV.PDF](#)

9. FINAL PLAT LANCASTER PARK - PHASE I

DISCUSS AND CONSIDER ACTION ON A REQUEST FOR APPROVAL OF THE FINAL PLAT OF LANCASTER PARK PHASE I, A SUBDIVISION OF APPROXIMATELY 21.55 ACRES, MORE OR LESS, WITH 68 LOTS. LOCATED IN SECTION 26, TOWNSHIP 18 NORTH, RANGE 15 EAST, OF

THE INDIAN BASE AND MERIDIAN, WAGONER COUNTY, STATE OF OKLAHOMA. LANCASTER PARK PHASE 1, PUD-R 19-01 (RS-3 RESIDENTIAL SINGLE-FAMILY ZONING). (CAROLYN BACK, COMMUNITY DEVELOPMENT DIRECTOR)

Documents:

[241104 CC FINAL PLAT PH 1 STAFF REPORT CB.DOCX](#)
[LANCASTER PH I FINAL PLAT.PDF](#)
[FLOODPLAIN MAP.PDF](#)
[ZONING MAP.PDF](#)

10. RESOLUTION 2024-42 - ACCEPTING INFRASTRUCTURE LANCASTER PARK - PHASE I
DISCUSS AND CONSIDER ACTION ON THE ADOPTION OF RESOLUTION 2024-42, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COWETA, OKLAHOMA ACCEPTING AS DEDICATED PUBLIC IMPROVEMENTS CERTAIN PAVING, GRADING, SANITARY SEWER, AND DRAINAGE IMPROVEMENTS AS SHOWN ON THE FINAL PLAT FOR LANCASTER PARK PHASE I SUBDIVISION, LOCATED IN SECTION 26, TOWNSHIP 18 NORTH, RANGE 15 EAST, OF THE INDIAN BASE AND MERIDIAN, WAGONER COUNTY, STATE OF OKLAHOMA. (CAROLYN BACK, COMMUNITY DEVELOPMENT DIRECTOR)

Documents:

[241104 LANCASTER PARK PH 1 INFRASTRUCTURE ACCEPTANCE STAFF REPORT CB.PDF](#)
[RESOLUTION NO. 2024-42 LANCASTER PARK PHASE I.DOCX](#)
[LANCASTER PH I FINAL PLAT.PDF](#)
[LTR-BACK APPROVAL - LANCASTER PARK.PDF](#)
[MAINTENANCE BOND SANITARY SEWER.PDF](#)
[MAINTENANCE BOND STORM SEWER.PDF](#)
[MAINTANENCE BOND PAVING.PDF](#)
[240830-LANCASTER PARK- PHASE I- PAVING MAINTENANCE BOND RIDER.PDF](#)

11. CZ 24-06 REZONE (RS-3 TO RM-1) - ORDINANCE 888
DISCUSS AND CONSIDER ACTION RELATED TO PROPOSED ORDINANCE NO. 888, AN ORDINANCE OF THE CITY OF COWETA, OKLAHOMA REZONING A TRACT OF LAND LOCATED IN SECTION 18, TOWNSHIP 17 NORTH, RANGE 16 EAST OF THE INDIAN BASE AND MERIDIAN, CITY OF COWETA, OKLAHOMA, FROM RESIDENTIAL SINGLE FAMILY (RS-3) CLASSIFICATION TO RESIDENTIAL MULTI-FAMILY (RM-1) CLASSIFICATION, AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF COWETA, OKLAHOMA, PROVIDING FOR REPEALER, SEVERABILITY, AND DECLARING AN EMERGENCY. (CAROLYN BACK, COMMUNITY DEVELOPMENT DIRECTOR)

Documents:

[241104 CZ 24-06 CC STAFFREP.DOCX](#)
[CITY OF COWETA-ORDINANCE 888 CZ 24-06 SECTION18, 17N, R 16E.DOCX](#)
[CZ 24-06 AERIAL VIEW MAP.PDF](#)
[CZ 24-06 LOCATION MAP.PDF](#)
[CZ 24-06 ZONING MAP.PDF](#)

12. DECLARATION OF AN EMERGENCY ORDINANCE 888
DISCUSS AND CONSIDER ACTION TO DECLARE AN EMERGENCY REGARDING ORDINANCE 888 MAKING IT EFFECTIVE IMMEDIATELY UPON PASSAGE AND APPROVAL. (CAROLYN BACK, COMMUNITY DEVELOPMENT DIRECTOR)

13. CZ 24-07 REZONE (AG to RS-2) - ORDINANCE 889
DISCUSS AND CONSIDER ACTION RELATED TO PROPOSED ORDINANCE NO. 889, AN ORDINANCE

OF THE CITY OF COWETA, OKLAHOMA REZONING A TRACT OF LAND LOCATED IN SECTION 1, TOWNSHIP 17 NORTH, RANGE 15 EAST OF THE INDIAN BASE AND MERIDIAN, CITY OF COWETA, OKLAHOMA, FROM AGRICULTURE (AG) CLASSIFICATION TO RESIDENTIAL SINGLE-FAMILY (RS-2) CLASSIFICATION, AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF COWETA, OKLAHOMA, PROVIDING FOR REPEALER, SEVERABILITY, AND DECLARING AN EMERGENCY. (CAROLYN BACK, COMMUNITY DEVELOPMENT DIRECTOR)

Documents:

[CZ-24-07 SPRADLIN ESTATES II REZONE STAFF REPORT CB.DOCX](#)
[CZ-24-07 AERIAL AND LOCATION MAP.PDF](#)
[CZ-24-07 ZONING AND NOTICE MAP.PDF](#)
[CITY OF COWETA-ORDINANCE 889 CZ 24-07, SECTION 1-17N R15E.DOCX](#)

14. DECLARATION OF AN EMERGENCY ORDINANCE 889

DISCUSS AND CONSIDER ACTION TO DECLARE AN EMERGENCY REGARDING ORDINANCE 889, MAKING IT EFFECTIVE IMMEDIATELY UPON PASSAGE AND APPROVAL. (CAROLYN BACK, COMMUNITY DEVELOPMENT DIRECTOR)

15. RESOLUTION 2024-43 - CONSENT FOR ANNEXATION

DISCUSS AND CONSIDER ACTION ON THE ADOPTION OF RESOLUTION 2024-43, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COWETA, OKLAHOMA; ACKNOWLEDGING RECEIPT OF AN APPLICATION FOR ANNEXATION OF THE APPLICANT-OWNERS' PROPERTIES AND CERTAIN NONAPPLICANT OWNERS' PROPERTIES INTO THE CITY LIMITS BY THE CONSENT OF THE APPLICANT-OWNERS; DESCRIBING THE SUBJECT PROPERTIES AS FOLLOWS: A PORTION OF THE SECTION LINE RIGHT-OF-WAY OF SOUTH 241ST EAST AVENUE, ALSO KNOWN AS ONETA ROAD, SOUTH OF EAST 111TH STREET, 80 ACRES LOCATED APPROXIMATELY ONE QUARTER MILE SOUTH OF EAST 111TH STREET AND EAST OF 241ST EAST AVENUE (ONETA ROAD), AND 120 ACRES LOCATED APPROXIMATELY ONE-HALF MILE SOUTH OF EAST 111TH STREET AND WEST OF 241ST EAST AVENUE (ONETA ROAD); MORE PARTICULARLY IDENTIFYING THE SUBJECT PROPERTIES IN THE LEGAL DESCRIPTION AND MAP ATTACHED AS EXHIBIT "A"; SETTING A PUBLIC HEARING ON THE PROPOSED ANNEXATION FOR MONDAY, DECEMBER 2, 2024, AT 6:00 P.M., IN COWETA CITY HALL; DIRECTING THE CITY MANAGER TO TAKE CERTAIN ACTIONS ON BEHALF OF THE CITY COUNCIL TO COMPLY WITH OKLAHOMA ANNEXATION STATUTES, TITLE 11, OKLAHOMA STATUTES, SECTIONS 21-101 ET SEQ.; AND THEREAFTER AUTHORIZING THE COUNCIL TO LAWFULLY CONSIDER AND ACT ON THE APPLICANTS' REQUEST. (CAROLYN BACK, COMMUNITY DEVELOPMENT DIRECTOR)

Documents:

[241104 CONSENT FOR ANNEXATION STAFF REPORT PBCB.PDF](#)
[RESOLUTION 2024-43 ANNEXATION REQUEST PACKET 11042024.PDF](#)
[CARTER RR, LLC LETTER OF CONSENT.PDF](#)
[CARTER RR, LLC DEED.PDF](#)
[RC WAGONER LLC \(KELLY CROSSING\) CONSENT LETTER.PDF](#)
[RC WAGONER LLC \(KELLY CROSSING\) DEED.PDF](#)
[RC WAGONER LLC \(KELLY CROSSING\) SURVEY.PDF](#)
[STANART \(TIGER TRAILS\) CONSENT LETTER.PDF](#)
[STANART \(TIGER TRAILS\) DEED.PDF](#)
[STANART \(TIGER TRAILS\) ALTA.PDF](#)
[21077_20240927_ANNEXATION APPLICATION.PDF](#)
[21077_20240927_ANNEXATION EXHIBIT.PDF](#)

IX. NEW BUSINESS

(Business which was not foreseen prior to the posting of the agenda.)

X. ADJOURNMENT

**IF YOU REQUIRE A SPECIAL ACCOMMODATION PURSUANT TO THE AMERICANS WITH DISABILITIES ACT,
PLEASE NOTIFY CITY HALL BY 9:00 A.M. ON THE DATE OF THE MEETING.**