



P.O. BOX 850 | COWETA, OKLAHOMA 74429 | PH. (918) 486-2189 | FAX (918) 486-5366 | www.cityofcoweta-ok.gov

AGENDA - REGULAR MEETING
COWETA PUBLIC WORKS AUTHORITY
COWETA CITY HALL, 310 S. BROADWAY
MONDAY, NOVEMBER 4, 2024, 6:00 PM

MEETING PROCEDURE: Comments on all scheduled agenda items will be heard immediately following the presentation by staff or the petitioner. Please wait until you are recognized by the Chairman and keep your comments as brief as possible. Individuals addressing the Trustees must identify themselves by name prior to making any comments. The Trustees will consider, discuss, and may take action on, approve, adopt, amend, reject, deny, table, or not take action on any item listed on this agenda after comments from staff and the Trustees have been heard.

I. CALL TO ORDER

II. ROLL CALL

NAOMI HOGUE_____

HAROLD CHANCE_____

CAROLINE MARTIN_____

JOE CASH_____

RANDY WOODWARD_____

III. CONSENT

1. MINUTES OF REGULAR MEETING

APPROVAL OF THE MINUTES OF THE COWETA PUBLIC WORKS AUTHORITY REGULAR MEETING HELD ON OCTOBER 7, 2024. (MARCY KILGORE, CITY CLERK/TREASURER)

Documents:

[241007-PWA MINUTES.PDF](#)

IV. CONSIDER ITEMS REMOVED FROM CONSENT

V. ADMINISTRATION

1. WATER TREATMENT FACILITY REPAIRS

DISCUSS AND CONSIDER ACTION TO APPROVE THE REPLACEMENT OF THE DAMAGED FLIGHT SLUDGE COLLECTION SYSTEM IN SEDIMENTATION BASIN #2 AT THE WATER TREATMENT FACILITY AT A COST NOT TO EXCEED \$162,750.00 TO BE PAID FROM 04-5309.033, FACILITY MAINTENANCE. (RONNY DOOLING, PUBLIC WORKS DIRECTOR)

Documents:

[241104-STAFF REPORT WATER TREATMENT PLANT FLIGHT SYSTEM.PDF](#)
[241104-WTP FLIGHT SYSTEM QUOTE.PDF](#)

2. RESOLUTION 2024-45 REGARDING BUDGET AMENDMENTS FY25

DISCUSS AND CONSIDER ACTION ON THE ADOPTION OF RESOLUTION NO. 2024-45, A RESOLUTION OF THE BOARD OF TRUSTEES OF THE COWETA PUBLIC WORKS AUTHORITY, COWETA, OKLAHOMA; ADOPTING AMENDMENTS TO THE ANNUAL APPROPRIATIONS FOR THE BUDGET OF THE COWETA PUBLIC WORKS AUTHORITY FOR FISCAL YEAR ENDING JUNE 30, 2025. (MCKAY HALE, ASSISTANT CITY MANAGER)

Documents:

[241101-STAFF REPORT SUPPLEMENTALS - PWA RESO 2024-45.PDF](#)
[241104-SUPPLEMENTALS RESO 2024-45-PWA.PDF](#)

VI. NEW BUSINESS

(Business which was not foreseen prior to the posting of the agenda.)

VII. ADJOURNMENT

IF YOU REQUIRE SPECIAL ACCOMMODATIONS PURSUANT TO THE AMERICANS WITH DISABILITIES ACT, PLEASE CONTACT CITY HALL BY 9:00 A.M. THE DAY OF THE MEETING.

**MINUTES OF THE COWETA PUBLIC WORKS AUTHORITY REGULAR MEETING
OCTOBER 7, 2024, 6:31 P.M.**

The Trustees of the Coweta Public Works Authority met in regular session on Monday, October 7, 2024, at 6:31 p.m. following the meeting of the Coweta City Council at the Coweta City Hall, 310 S Broadway, Coweta, Oklahoma.

TRUSTEES PRESENT: Naomi Hogue, Harold Chance, Joe Cash, Caroline Martin

TRUSTEES ABSENT: Randy Woodward

I. CALL TO ORDER

The meeting was called to order by Chairman Hogue.

II. ROLL CALL

Roll call taken. Trustees were present as shown above.

III. CONSENT

Motion by Harold Chance, second by Naomi Hogue to approve the consent calendar items:

1. Minutes of the Coweta Public Works Authority Regular Meeting held on August 5, 2024.
2. Approval of the 2025 Regular Meeting dates schedule of the Coweta City Council, Coweta Planning Commission, Coweta Board of Adjustment, and the Coweta Library Board and the 2025 Holiday schedule for the City of Coweta.

Aye: Harold Chance
Naomi Hogue
Joe Cash
Caroline Martin

IV. CONSIDER ITEMS REMOVED FROM CONSENT

No items removed.

V. ADMINISTRATION

1. SEWER CREEK CROSSING REPAIR

Public Works Director Ronny Dooling led discussion and requested possible action on the approval of the rehabilitation and repair of a 6” sanitary sewer line crossing Coweta Creek at 146th and South Old Main Street in an amount not to exceed \$41,550.00.

**MINUTES OF THE COWETA PUBLIC WORKS AUTHORITY REGULAR MEETING
OCTOBER 7, 2024, 6:31 P.M.**

Motion by Harold Chance, second by Naomi Hogue to approve the rehabilitation and repair of a 6” sanitary sewer line crossing Coweta Creek at 146th and South Old Main Street in an amount not to exceed \$41,550.00.

Aye: Harold Chance
Naomi Hogue
Joe Cash
Caroline Martin

2. RESOLUTION 2024-39 REGARDING BUDGET AMENDMENTS

Assistant Trust Manager McKay Hale led discussion and requested possible action related to the adoption of Resolution 2024-39, a Resolution of the Trustees of the Coweta Public Works Authority adopting amendments to the annual revenues and appropriations for the budget of the Coweta Public Works Authority, Coweta, Oklahoma for fiscal year ending June 30, 2025.

Motion by Harold Chance, second by Naomi Hogue to approve the adoption of Resolution 2024-39, a Resolution of the Trustees of the Coweta Public Works Authority adopting amendments to the annual revenues and appropriations for the budget of the Coweta Public Works Authority, Coweta, Oklahoma for fiscal year ending June 30, 2025.

Aye: Harold Chance
Naomi Hogue
Joe Cash
Caroline Martin

VI. NEW BUSINESS

(Business which was not foreseen prior to the posting of the agenda.)

No new business.

VII. ADJOURNMENT

Chairman Hogue adjourned the meeting at 6:38 p.m.

Naomi Hogue, Chairman

Marcy Kilgore, Trust Secretary



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Memorandum

To: Honorable Chair, Members of the Board of Trustees
From: Ronny Dooling, Public Works Director
Re: Flight system Repairs in Sedimentation Basin #2 at the Water Treatment Facility.
Date: October 24th, 2024

BACKGROUND

The Coweta Public Works Authority recently experienced a failure of the flight sludge collection system associated with sedimentation basin #2 at the Water Treatment Facility. The system is currently non-operational and urgently requires replacement to restore full functionality and ensure the effectiveness of our water treatment processes. It was imperative that the flight system in the sedimentation basin be repaired expeditiously to ensure continuous, reliable water production for the City's water customers and to maintain regulatory compliance.

Due to the urgent nature of the project, staff recommends repairing the system without going through the entire bidding process because the necessary flight system replacement parts are available from only one manufacturer. The attached quote from Megalodon Consulting Group includes installation of the parts needed to ensure the system is fully operational again. Megalodon has been identified as the sole contractor able to complete the repairs in a timely manner.

Staff Recommendation

Staff recommends a motion to approve the replacement of the damaged flight sludge collection system in sedimentation basin #2 at the Water Treatment Facility at a cost not to exceed \$162,750.00 to be paid from 04-5309.033, Facility Maintenance.

Attachments:

Photos of existing damaged parts in sedimentation basin #2
Quote From Megalodon Consulting Group







ESTIMATE

MEGALODON CONSULTING
GROUP LLC
PO Box 250
Heavener, OK 74937

brian.hooper@megalodonconsulting
group.com
+1 (918) 839-4299
[https://megalodonconsultinggroup.c
om/](https://megalodonconsultinggroup.com/)

MEGALODON CONSULTING GROUP LLC



Bill to
Ronny Dooling
City of Coweta
301 S. Broadway
Coweta, OK 74429
United States

Ship to
Ronny Dooling
City of Coweta
301 S. Broadway
Coweta, OK 74429
United States

Estimate details

Estimate no.: 2000C
Estimate date: 10/24/2024
Expiration date: 11/07/2024

#	Date	Product or service	Description	Qty	Rate	Amount
1.		Flight Repair	COWETA WATER TREATMENT FACILITY SEDIMENT BASIN #2 *QTY 20 16 HOLE BOX FLIGHT HARDWARE KIT, ULTRA STRENGTH ATTACHMENT, ENG, 316 SS & PVC *QTY 40 RETURN WEAR SHOE, LUGGED, PA6/6-BLUE *QTY 60 CARRYING WEAR SHOE, PA6/6-BLUE *QTY 40 NCS-720S KIT, ULTRA STRENGTH ATTACHMENT LINK *QTY 30 5X8 BOX FLIGHT, 16HOLES, 413.00", FRP *QTY 60 WEAR PAD, FOR BEHIND RETURN SHOE, Nylon 6-6 *FREGHT IS INCLUDED IN PRICE.	1	\$134,750.00	\$134,750.00
2.		Labor	Labor, Per Diem, Travel & Lodging	1	\$28,000.00	\$28,000.00

3.	Material Lead Time	Approximately 12 weeks after our acceptance of your written purchase order.	1	\$0.00	\$0.00
4.	Warranty	MANUFACTURERS WARRANTY: 12 months from shipment.	1	\$0.00	\$0.00

Total	\$162,750.00
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Note to customer

PIA of 65% (\$105,787.500), Net 30 Remaining Balance of \$56,962.50 once flight is back in operation.

Expiry date	11/07/2024
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Please send payments to:
Megalodon Consulting Group LLC
P.O. Box 250
Heavener, OK 74937

Accepted date

Accepted by



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Memorandum

To: Honorable Chair and Members of the Board of Trustees
From: McKay Hale, Assistant City Manager
Re: Supplemental Appropriations for Public Works Authority Fund
Date: November 04, 2024

BACKGROUND

The Coweta Public Works Authority recently experienced a failure of the flight sludge collection system associated with sedimentation basin #2 at the Water Treatment Facility. The system is currently non-operational and urgently requires replacement to restore full functionality and ensure the effectiveness of our water treatment processes. It was imperative that the flight system in the sedimentation basin be repaired expeditiously to ensure continuous, reliable water production for the City's water customers and to maintain regulatory compliance.

Any amounts not expended for the necessary repairs will be returned to fund balance.

Because the funding for this expense was not included in the FY24-FY25 Adopted Budget, supplemental appropriations are needed:

<u>Fund/Department</u>	<u>Supplemental Appropriation</u>	
Revenues:		
Fund Balance	\$162,750	PWA Utility Services Fund
Expenses:		
Facility Maintenance	\$162,750	Water Distribution Department

STAFF RECOMMENDATION

Staff recommends adoption of Resolution 2024-45.

Attachments:

Resolution 2024-45

**COWETA PUBLIC WORKS AUTHORITY, COWETA, OKLAHOMA
RESOLUTION 2024-45**

A RESOLUTION OF THE TRUSTEES OF THE COWETA PUBLIC WORKS AUTHORITY; ADOPTING AMENDMENTS TO THE ANNUAL APPROPRIATIONS FOR THE BUDGET OF THE COWETA PUBLIC WORKS AUTHORITY FOR COWETA, OKLAHOMA, FOR FISCAL YEAR ENDING JUNE 30, 2025.

WHEREAS, the Coweta Public Works Authority has expenses for which the budget for fiscal year 2024-2025 exceeds available resources; and

WHEREAS, 62 O.S. Section 310.5 provides that all fund balances reserved for unencumbered appropriations for the prior fiscal year on hand at the close of day September 30, may be appropriated by supplemental appropriation for the current fiscal year; and

WHEREAS, the Coweta Public Works Authority desires to make supplemental appropriations for revenue sources and expenditures not appropriated in the budget.

NOW THEREFORE BE IT RESOLVED BY THE TRUSTEES FOR THE COWETA PUBLIC WORKS AUTHORITY FOR COWETA, OKLAHOMA, THAT THE FOLLOWING SUPPLEMENTAL APPROPRIATIONS BE MADE:

<u>ACCOUNT #</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>REASON FOR EXPENDITURE</u>	<u>FUNDING SOURCE</u>
04-5309.033	Facility Maintenance	162,750	WTP Repairs	Fund Balance

Total Utility Services Fund	<u>\$162,750</u>
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**ADOPTED BY THE CITY COUNCIL OF THE CITY OF COWETA, OKLAHOMA,
ON THIS 4TH DAY OF NOVEMBER 2024.**

Naomi Hogue, Chairman

Approved as to form:

Patrick Boulden, Trust Attorney

ATTEST:

Marcy Kilgore, Trust Secretary