



P.O. BOX 850
COWETA, OK 74429
PH. (918) 486-2189
FAX (918) 486-5366
www.cityofcoweta-ok.gov

**AGENDA - SPECIAL MEETING
COWETA PUBLIC WORKS AUTHORITY
COWETA CITY HALL, 310 S. BROADWAY
MONDAY, DECEMBER 16, 2024 5:00 PM**

MEETING PROCEDURE: Comments on all scheduled agenda items will be heard immediately following the presentation by staff or the petitioner. Please wait until you are recognized by the Chair and keep your comments as brief as possible. Individuals addressing the Trustees must identify themselves by name prior to making any comments. The Trust Authority will consider, discuss, and may take action on, approve, adopt, amend, reject, deny, table, or not take action on any item listed on this agenda after comments from staff and the Trust Authority have been heard.

I. CALL TO ORDER

II. ROLL CALL

Naomi Hogue ____ Joe Cash ____ Harold Chance ____ Randy Woodward ____ Caroline Martin ____

III. CONSENT

(All matters under the "Consent Calendar" are considered by the Trustees to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from consent by request.)

1. RESOLUTION 2024-51 REGARDING BUDGET AMENDMENTS

Approval of the adoption of Resolution 2024-51, a resolution of the Trustees of the Coweta Public Works Authority; adopting amendments to the annual revenues and appropriations for the budget of the Coweta Public Works Authority, Coweta, Oklahoma for fiscal year ending June 30, 2025.

Julie A. Casteen, Trust Manager

2. RATIFICATION REGARDING BID AWARD - 111TH STREET DRAINAGE IMPROVEMENTS

Ratification of the action taken by the Coweta City Council regarding the award of a bid to Cook Consulting, LLC, the lowest responsible bidder, in the amount of \$58,487.00 for drainage improvements at 111th Street and 273rd East Avenue and direction to the Trust Manager to execute all necessary documents related to the project.

Julie Casteen, City Manager

IV. CONSIDER ITEMS REMOVED FROM CONSENT

V. ADMINISTRATION

1. WATER TREATMENT PLANT ACCESS ROAD TO RIVER PUMPS

Discuss and consider action on the approval of a contract for the grading and the installation

of a gravel road for the river pump access easement at the Water Treatment Plant at a cost not to exceed \$42,375.00 using funds in account 04-5411.033.

Ronny Dooling, Public Works Director

VI. ADJOURNMENT

IF YOU REQUIRE A SPECIAL ACCOMMODATION PURSUANT TO THE AMERICANS WITH DISABILITIES ACT, PLEASE NOTIFY CITY HALL BY 9:00 A.M. ON THE DATE OF THE MEETING.



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Memorandum

To: Honorable PWA Chairman and Trustees

From: Julie A. Casteen, Trust Manager

Re: **RESOLUTION 2024-51 REGARDING BUDGET AMENDMENTS**

Date: December 16, 2024

BACKGROUND

The City of Coweta was awarded \$1.7 million in ARPA funds in 2021, with the requirement that all funds be obligated by December 31, 2025, and spent by December 31, 2026. The city intended to use the remaining unspent ARPA funds as matching funds for the Skyview CDBG project that was awarded a few weeks ago. However, due to pre-bid requirements that are still underway, the funds cannot be obligated by the deadline.

The \$400,000 hydrovac truck that was approved for purchase earlier this year may be substituted for the CDBG project. This purchase is already obligated and is expected to be delivered before the end of the fiscal year.

Funds from the PWA can then be transferred to the Grants Fund to be used as the match for the CDBG project.

In addition, the access road at the Water Treatment Plant was not budgeted and requires an appropriation.

STAFF RECOMMENDATION

Staff recommends approval of supplemental appropriations per Resolution 2024-51.

ATTACHMENTS

1. 241216-Supplementals Reso 2024-51-PWA

**COWETA PUBLIC WORKS AUTHORITY, COWETA, OKLAHOMA
RESOLUTION 2024-51**

A RESOLUTION OF THE TRUSTEES OF THE COWETA PUBLIC WORKS AUTHORITY; ADOPTING AMENDMENTS TO THE ANNUAL APPROPRIATIONS FOR THE BUDGET OF THE COWETA PUBLIC WORKS AUTHORITY FOR COWETA, OKLAHOMA, FOR FISCAL YEAR ENDING JUNE 30, 2025.

WHEREAS, the Coweta Public Works Authority has expenses for which the budget for fiscal year 2024-2025 exceeds available resources; and

WHEREAS, 62 O.S. Section 310.5 provides that all fund balances reserved for unencumbered appropriations for the prior fiscal year on hand at the close of day September 30, may be appropriated by supplemental appropriation for the current fiscal year; and

WHEREAS, the Coweta Public Works Authority desires to make supplemental appropriations for revenue sources and expenditures not appropriated in the budget.

NOW THEREFORE BE IT RESOLVED BY THE TRUSTEES FOR THE COWETA PUBLIC WORKS AUTHORITY FOR COWETA, OKLAHOMA, THAT THE FOLLOWING SUPPLEMENTAL APPROPRIATIONS BE MADE:

<u>ACCOUNT #</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>REASON FOR EXPENDITURE</u>	<u>FUNDING SOURCE</u>
04-5411.033	Infrastrucure	\$ 42,375	WTP road to river pumps	Fund Balance
04-5520.037	Transfer Out: Grants Fund	400,000	Hydrovac truck	Fund Balance
Total Utility Services Fund		<u>\$442,375</u>		

ADOPTED BY THE BOARD OF TRUSTEES OF THE COWETA PUBLIC WORKS AUTHORITY ON THIS 16TH DAY OF DECEMBER 2024.

Naomi Hogue, Chairman

Approved as to form:

Patrick Boulden, Trust Attorney

ATTEST:

Marcy Kilgore, Trust Secretary



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Memorandum

To: Honorable PWA Chairman and Trustees

From: Julie Casteen, City Manager

Re: **RATIFICATION REGARDING BID AWARD - 111TH STREET DRAINAGE IMPROVEMENTS**

Date: December 16, 2024

BACKGROUND

On November 13, 2024, the City of Coweta solicited bids for drainage improvements on 111th Street and 273rd East Avenue. Bids from three contractors were received and opened on December 5, 2024. The lowest responsible bidder was Cook Consulting, LLC.

STAFF RECOMMENDATION

Staff recommends that the Public Works Authority ratify the action taken by the Coweta City Council to award the bid for the 111th Street Drainage Improvements to Cook Consulting, LLC, the lowest responsible bidder, in the amount of \$55,782.00, and authorize the Trust Manager to sign any necessary documents related to the project.

ATTACHMENTS

1. 111th Street Bid Tab Recommendation



WDB ENGINEERING P.L.L.C.

6330 S.E. 74th Street
Oklahoma City, OK 73135
PHONE (405) 741-7090
FAX (405) 741-7094
wdbengineering.net

December 6, 2024

Julie Casteen
City Manager
City of Coweta
P.O. Box 850
Coweta, OK 74429

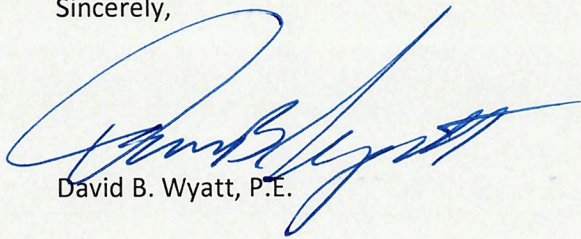
Re: Drainage Improvements @ 111th St. and 273rd St.
Bid Tabulation for Bids Received on December 5, 2024

Dear Julie,

Enclosed is the bid tabulation for the above referenced project. I recommend award to Crooks Consulting, LLC for their submitted bid in the amount of \$58,487.00 if the city is able to obtain the extra easement on BCM Integrated, LLC property. If the city is unable to obtain the referenced easement—I would then recommend award to Crooks Consulting submitted alternate bid in the amount of \$55,782.00.

If you have any questions, please do not hesitate to give me a call.

Sincerely,



David B. Wyatt, P.E.

City of Coweta									
Drainage Imporvements @ 111th St. and 273rd St.									
Bid on December 5th, 2024 @ 1:30 p.m.									
				Cooks Consulting, LLC		Glover & Associates, Inc.		Gober Construction, LLC	
BASE BID									
ITEM NO.	DESCRIPTION	QUANT.	UNIT	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
1	Mobilization	1	L.S.	\$5,000.00	\$5,000.00	\$24,000.00	\$24,000.00	\$10,000.00	\$10,000.00
2	(SP) SWPPP Documentation and Management	1	L.S.	\$2,000.00	\$2,000.00	\$2,645.69	\$2,645.69	\$5,000.00	\$5,000.00
3	Construction Staking	1	L.S.	\$4,000.00	\$4,000.00	\$7,500.00	\$7,500.00	\$7,500.00	\$7,500.00
4	Construction Traffic Control	1	L.S.	\$500.00	\$500.00	\$2,875.09	\$2,875.09	\$7,500.00	\$7,500.00
5	Clearing and Grubbing	1	L.S.	\$10,000.00	\$10,000.00	\$15,000.00	\$15,000.00	\$30,000.00	\$30,000.00
6	Unclassified Excavation	615	C.Y.	\$30.00	\$18,450.00	\$23.42	\$14,403.30	\$75.00	\$46,125.00
7	Type-A Salvaged Topsoil	1	L.S.	\$5,000.00	\$5,000.00	\$13,408.26	\$13,408.26	\$15,000.00	\$15,000.00
8	Temporary Silt Fence	680	L.F.	\$5.00	\$3,400.00	\$5.30	\$3,604.00	\$5.00	\$3,400.00
9	Temporary Silt Dike	40	L.F.	\$10.00	\$400.00	\$54.28	\$2,171.20	\$20.00	\$800.00
10	Solid Slab Sodding	1,391	S.Y.	\$7.00	\$9,737.00	\$3.00	\$4,173.00	\$15.00	\$20,865.00
TOTAL BASE BID					\$58,487.00		\$89,780.54		\$146,190.00
BID ALTERNATE									
				Cooks Consulting, LLC		Glover & Associates, Inc.		Gober Construction, LLC	
ITEM NO.	DESCRIPTION	QUANT.	UNIT	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
1	Mobilization	1	L.S.	\$5,000.00	\$5,000.00	\$24,000.00	\$24,000.00	\$10,000.00	\$10,000.00
2	(SP) SWPPP Documentation and Management	1	L.S.	\$2,000.00	\$2,000.00	\$2,645.69	\$2,645.69	\$5,000.00	\$5,000.00
3	Construction Staking	1	L.S.	\$5,000.00	\$5,000.00	\$7,500.00	\$7,500.00	\$7,500.00	\$7,500.00
4	Construction Traffic Control	1	L.S.	\$500.00	\$500.00	\$2,875.09	\$2,875.09	\$7,500.00	\$7,500.00
5	Clearing and Grubbing	1	L.S.	\$10,000.00	\$10,000.00	\$15,000.00	\$15,000.00	\$30,000.00	\$30,000.00
6	Unclassified Excavation	532	C.Y.	\$30.00	\$15,960.00	\$23.42	\$12,459.44	\$75.00	\$39,900.00
7	Type-A Salvaged Topsoil	1	L.S.	\$5,000.00	\$5,000.00	\$13,408.26	\$13,408.26	\$15,000.00	\$15,000.00
8	Temporary Silt Fence	521	L.F.	\$5.00	\$2,605.00	\$5.30	\$2,761.30	\$5.00	\$2,605.00
9	Temporary Silt Dike	40	L.F.	\$10.00	\$400.00	\$54.30	\$2,172.00	\$20.00	\$800.00
10	Solid Slab Sodding	1,331	S.Y.	\$7.00	\$9,317.00	\$3.00	\$3,993.00	\$15.00	\$19,965.00
TOTAL BID ALTERNATE					\$55,782.00		\$86,814.78		\$138,270.00
I hereby certify this as a fair and accurate representation of bids received.									



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Memorandum

To: Honorable PWA Chairman and Trustees

From: Ronny Dooling, Public Works Director

Re: **WATER TREATMENT PLANT ACCESS ROAD TO RIVER PUMPS**

Date: December 16, 2024

BACKGROUND

The Public Works Authority seeks to contract out the grading and installation of a gravel road for the river pump access easement from the City's Water Treatment Facility to the river pumps. This easement road traverses private property, providing critical access to the pumps that supply water to the facility.

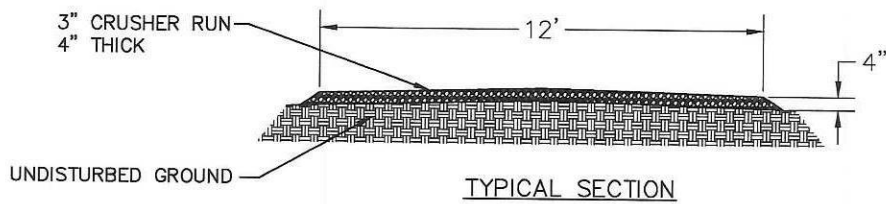
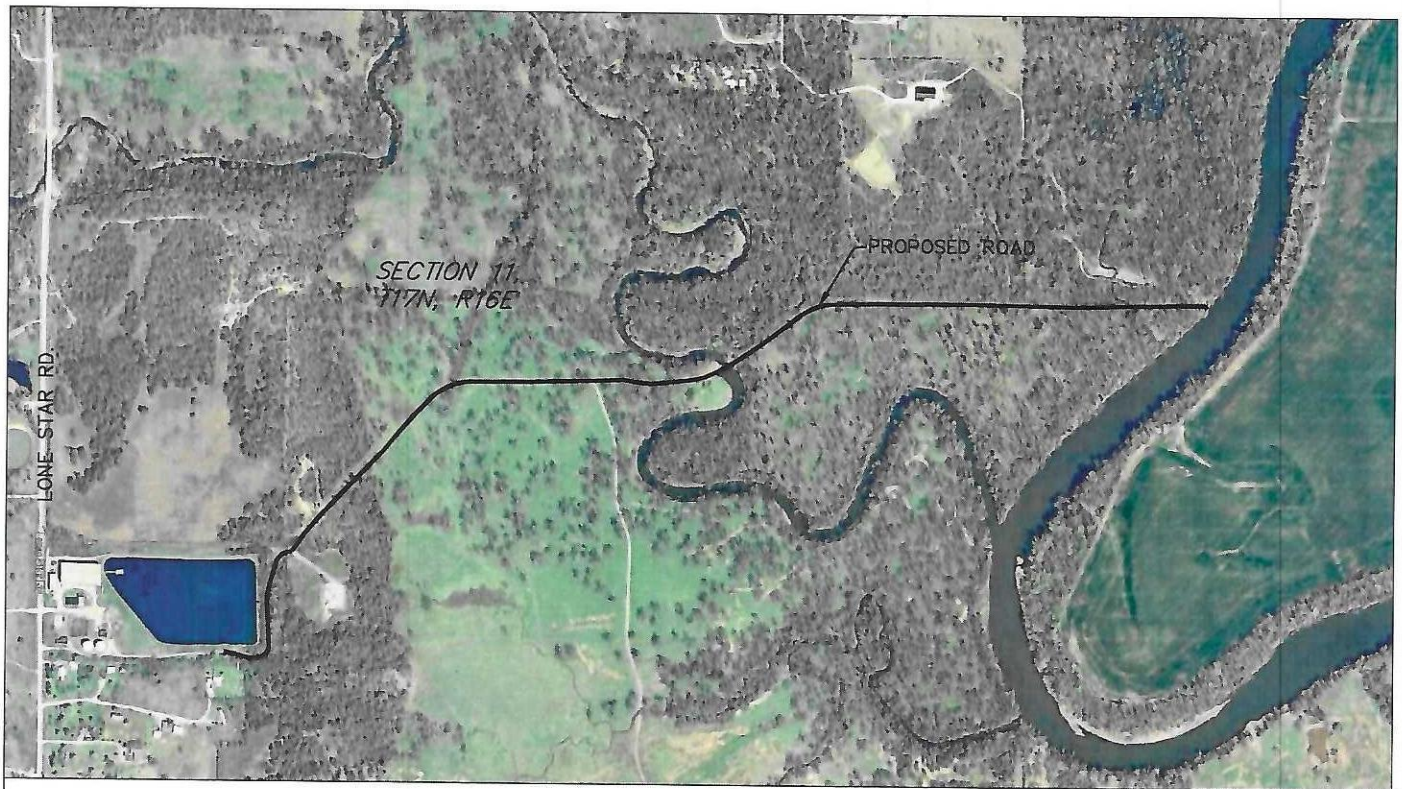
The proposed project includes grading the existing access road, installing two new 12-inch storm pipes, and covering the entire 12-foot-wide road with four inches of crusher run base rock, utilizing 3-inch crusher run base material. The road will enhance access to the river pumps and help maintain a reliable water supply to the treatment facility.

STAFF RECOMMENDATION

Staff recommends a motion to approve the construction of the river pump access road at the Coweta Water Treatment Facility, at a cost not to exceed \$42,375, using funds in account 04-5411.033.

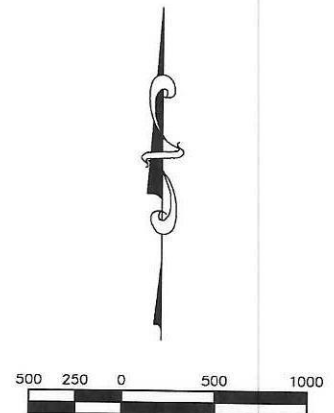
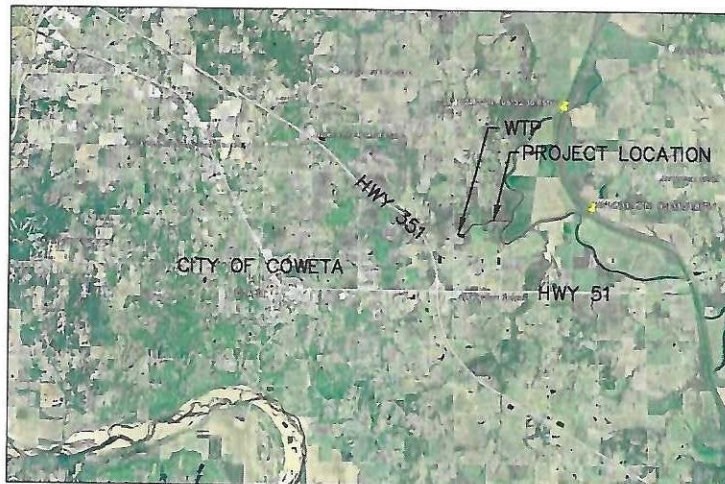
ATTACHMENTS

1. WTP Access rd quotes.



NOTES:

1. CONSTRUCT 1.2 MILES OF ALL WEATHER ROAD
2. 1,700 TONS OF 3" CRUSHER RUN
3. INSTALL TWO CGMP'S PROVIDED BY THE CITY
4. ALL WEATHER ROAD SHALL BE 12' WIDE @ 4" THICK.



WDB ENGINEERING PLLC 6330 S.E. 74TH STREET OKC, OK 73135 PH: 405-741-7090 CERTIFICATE OF AUTHORIZATION: #3987 EXP: 6-30-2025		
CITY OF COWETA		
DATE:	APPROVED BY	DRAWN BY SK
ALL WEATHER ACCESS ROAD PLAN AND DETAIL		
WDB ENGINEERING P.L.L.C.		SHEET NUMBER

YOCHAM TRUCKING, INC
PO BOX 745 COWETA, OK 74429
OFFICE: 918.486.4136

Date: 11/20/2024

RE: Ronny Dooling

City of Coweta

918.279.7248

rdooling@cityofcoweta-ok.gov

Water Treatment Plant Road

Coweta, OK

Yocham Trucking, Inc. is pleased to submit a bid to you on the above referenced project. A scope of work has been provided for your review.

SCOPE OF WORK:

Water Treatment Plant Road

- 1.2 miles of road; basically, from gate to pumps
- Dozer for 5 days to smooth out road base and spread gravel
- 1700 Tons of 3" Crusher Run to cover road 12 ft wide approx. 4 inches deep
- Installation of 2 12" drainage pipes

TOTAL BASE BID.....\$42,375.00

Exclusions: PERMITS, BONDS, STAKING, ENGINEERING, LAYOUT FOR OTHERS, TESTING, WATER AND/OR SEWER LINES, HEADWALLS, UTILITY DEMO, IMPORT OF TOPSOIL, ROCK EXCAVATION, ANY UNSUITABLE SOILS ENCOUNTERED BELOW SUBGRADE, SEED OR SOD, FUEL TANKS, OR ANY OTHER ITEM NOT LISTED IN THE SCOPE OF WORK.

Sincerely, Jackey Yocham

Yocham
TRUCKING

Shrum Trucking
 PO Box 697
 Haskell, OK 74436

Estimate

Date	Estimate #
12/4/2024	1649

Name / Address
City of Coweta Ronny Dooling

Project

Description	Qty	Rate	Total
1.2 miles of road as per plan provided by R Dooling 5 days of work with bull dozer to grade and spread 3" crusher run 1700 tons of 3" Crusher run 12' wide by approximately 4" deep Install two 12" culvert pipes for drainage Total cost Estimate is good for 60 days from the date of quote. Estimate does not include the following: Engineering, Permits, Bonds, Layouts, Staking, Testing, Utility Demo, Sewer and/or Water Lines, Headwalls, Testing, Rock Excavation, Import of Topsoil, Unsuitable Soils Below Subgrade, Seeding or Sodding, or any other items not listed within the scope of this job.		46,250.00	46,250.00
		Total	\$46,250.00

**SERATT
CONSTRUCTION
&
EXCAVATING, INC.**
serattconstruction@outlook.com
918-577-5133
918-978-1000

NOVEMBER 21, 2024

RE: WATER TREATMENT PLANT ROAD @ COWETA, OK

SERATT CONSTRUCTION & EXCAVATING INCORPORATED IS PLEASED TO SUBMIT A BID
ON THE ABOVE REFERENCED PROJECT. A SCOPE OF WORK HAS BEEN PROVIDED FOR
YOUR REVIEW.

- **SCOPE OF WORK**

- A. **INSTALL 4" OF 3" CRUSHER RUN ON 6,336' X 12' ROAD**
- B. **INSTALL 2EA. 20' X 12" DRAIN PIPES**

- **TOTAL BASE BID.....\$57,450.00**

- **EXCLUSIONS**

**STAKING, ENGINEERING OR LAYOUT – TESTING – DEMOLITION - ROCK
EXCAVATION - PERMITS OR BONDS – ASPHALT OR CONCRETE PAVING - SEED OR
SOD - STABILIZATION, REMOVAL OR REPLACEMENT OF ANY UNSUITABLE SOILS
ENCOUNTERED BELOW SUBGRADE**

**SINCERELY,
SERATT CONSTRUCTION & EXCAVATING INCORPORATED**

RODNEY CARROLL