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**AGENDA - REGULAR MEETING
COWETA CITY COUNCIL
COWETA CITY HALL, 310 S. BROADWAY
MONDAY, MARCH 3, 2025 6:00 PM**

MEETING PROCEDURE: Comments on all scheduled agenda items will be heard immediately following the presentation by staff or the petitioner. Please wait until you are recognized by the Mayor and keep your comments as brief as possible. Individuals addressing the City Council must identify themselves by name prior to making any comments. The City Council will consider, discuss, and may take action on, approve, adopt, amend, reject, deny, table, or not take action on any item listed on this agenda after comments from staff and the City Council have been heard.

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Naomi Hogue _____ Harold Chance _____ Joe Cash _____ Caroline Martin _____ Randy
Woodward _____

IV. GENERAL CITY COUNCIL COMMENTS

(During the General City Council Comments section of the agenda, the City Council shall make no decision or take any action except as to request the City Manager to schedule the matter for Council discussion at a later date.)

V. CITY MANAGER REPORT

1. NEW HIRES:

Tabitha Jones: Dispatch/Communications Officer – 02/10/25

Christopher Lipe: PT Library Clerk – 02/12/2025

VI. CORRESPONDENCE

1. LETTER FROM EMILY SCHNEIDER WITH FEEDBACK ON THE SHOP COWETA PROGRAM

Julie Casteen, City Manager

VII. PRESENTATIONS

1. COWETA SOCCER CLUB

2. UPDATE ON COWETA'S STORM SIREN SYSTEM

VIII. CONSENT

(All matters under the "Consent Calendar" are considered by the City Council to be routine and will be enacted by one motion. Any Councilmember may, however, remove an item from consent by request.)

1. **MINUTES OF REGULAR MEETING**

Approval of the minutes of the Coweta City Council Regular Meeting held on February 3, 2025. (Marcy Kilgore, City Clerk/Treasurer)

2. **RESOLUTION 2025-06 REGARDING BUDGET AMENDMENTS**

Approval of Resolution 2025-06, a resolution of the City Council of the City of Coweta, Oklahoma; adopting amendments to the annual revenues and appropriations for the budget of the City of Coweta, Oklahoma, for fiscal year ending June 30, 2025; appropriating \$618,000.00 from fund balance in the City's General Fund into Account Number 01-5403-009 for the purchase of a Rescue Fire Truck for the Fire Department.

McKay Hale, Assistant City Manager

IX. CONSIDER, DISCUSS AND TAKE ACTION ON ITEMS REMOVED FROM CONSENT

X. ADMINISTRATION

1. **PURCHASE OF CUSTOM CAB RESCUE FIRE TRUCK**

Discuss and consider action on an award of bid to Platinum Apparatus, the lowest and only responsible bidder, for an amount not to exceed \$618,000 for the purchase of a custom cab rescue fire truck, funded in account number 01-5403-009, and authorization for the City Manager to execute a contract and any other documents related to the acquisition and services to be provided.

Brian Woodward, Fire Chief

2. **CZ 25-01 SUP - SPECIFIC USE PERMIT FOR CREMATORY**

Discuss and consider action on the requested approval of a Specific Use Permit, CZ 25-01 SUP, permitting a crematory use on property located in the SE/4 of the NW/4 of Section 1, T-17-N, R-15-E of the Indian Base and Meridan, Wagoner County, State of Oklahoma, at or near 27907 South State Highway 51.

Carolyn Back, Community Development Director

3. **TSW CONTRACT FOR PLANNING CONSULTANT SERVICES**

Discuss and consider approval to enter into a contractual agreement with TSW-Design to assist with Planning Services.

Carolyn Back, Community Development Director

4. **COWETA'S COMMUNITY GARDENS**

Discuss and consider action on the design and implementation of a Community Garden for the City of Coweta.

Carolyn Back, Community Development Director

5. **COWETA'S FOOD TRUCK PARK**

Discuss and consider action on the design and implementation of a Food Truck Park for the City of Coweta.

Carolyn Back, Community Development Director

6. THE M.E.T. RECYCLING PROGRAM

Discuss and reconsider continued participation in the Metropolitan Environmental Trust (M.e.t.) and continue to budget for fiscal 2026 assessment fees.

McKay Hale, Assistant City Manager

7. SPECIAL EVENT PERMITTING

Discuss and consider action on the creation of a Special Event Permit process.

Julie Casteen, City Manager

8. ORDINANCE 897 - BEER IN PARKS BY PERMIT

An Ordinance of the City of Coweta, Oklahoma; amending Section 9-4-4, titled "Prohibited Acts", Codified in Coweta City Code Title 9, "Public Ways and Property", Chapter 9-4, "Parks and Recreation Facilities"; providing that the possession of an alcoholic beverage within a public park shall be unlawful and an offense, except that the possession of a "beer" as defined 37A O.S. Section 1-103 shall be permitted within a public park only as specified in a permit approved by the Coweta City Council; providing for severability; and declaring an emergency.

Julie Casteen, City Manager

9. DECLARATION OF AN EMERGENCY ORDINANCE 897

Discuss and consider action to declare an emergency regarding Ordinance 897, making it effective immediately upon passage and approval.

Julie Casteen, City Manager

10. BID PROCESS FOR 121ST STREET BRIDGE

Discuss and consider action directing staff to begin the public bid process for the replacement of the 121st Street Bridge

Julie Casteen, City Manager

11. GENERAL FUND/PUBLIC WORKS REORGANIZATION

Discuss and consider action to approve an increase of two FTE positions for the General Fund.

Julie Casteen, City Manager

12. FY2025-2026 BUDGET CALENDAR

Discuss and consider approval of the FY2025-2026 Budget Calendar for the City of Coweta.

Julie Casteen, City Manager

XI. EXECUTIVE SESSION

1. EXECUTIVE SESSION

Consider a motion and vote to enter Executive Session to discuss the employment of the City Manager, Julie Casteen, and specifically to permit the City Council to conduct the annual evaluation as provided for in the City Manager's Employment Agreement and take

appropriate action in open session regarding her employment and contract as allowed for under 25 O.S. § 307(B)(1).

2. END EXECUTIVE SESSION

Exit the Executive Session to discuss and possibly take action to approve the amended and restated City Manager Employment Agreement.

XII. NEW BUSINESS

(Business which was not foreseen prior to the posting of the agenda.)

XIII. ADJOURNMENT

IF YOU REQUIRE A SPECIAL ACCOMMODATION PURSUANT TO THE AMERICANS WITH DISABILITIES ACT, PLEASE NOTIFY CITY HALL BY 9:00 A.M. ON THE DATE OF THE MEETING.