



P.O. BOX 850
COWETA, OK 74429
PH. (918) 486-2189
FAX (918) 486-5366
www.cityofcoweta-ok.gov

**AGENDA - REGULAR MEETING
COWETA CITY COUNCIL
COWETA CITY HALL, 310 S. BROADWAY
MONDAY, APRIL 7, 2025 6:00 PM**

MEETING PROCEDURE: Comments on all scheduled agenda items will be heard immediately following the presentation by staff or the petitioner. Please wait until you are recognized by the Mayor and keep your comments as brief as possible. Individuals addressing the City Council must identify themselves by name prior to making any comments. The City Council will consider, discuss, and may take action on, approve, adopt, amend, reject, deny, table, or not take action on any item listed on this agenda after comments from staff and the City Council have been heard.

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Naomi Hogue _____ Harold Chance _____ Joe Cash _____ Caroline Martin _____ Randy
Woodward _____

IV. GENERAL CITY COUNCIL COMMENTS

(During the General City Council Comments section of the agenda, the City Council shall make no decision or take any action except as to request the City Manager to schedule the matter for Council discussion at a later date.)

V. CITY MANAGER REPORT

1. NEW HIRES

VI. CORRESPONDENCE

- 1. LETTER FROM BROKEN BOW'S CITY MANAGER VICKIE PATTERSON SEEKING SUPPORT FOR RE-ELECTION TO THE OKLAHOMA MUNICIPAL ASSURANCE GROUP BOARD OF TRUSTEES.**
- 2. LETTER FROM MCLOUD'S MAYOR DANIEL MCCLURE, JR. SEEKING SUPPORT FOR ELECTION TO THE OKLAHOMA MUNICIPAL ASSURANCE GROUP BOARD OF TRUSTEES.**
- 3. LETTER FROM EL RENO'S CITY CLERK LINDSEY GRIGG-MOAK SEEKING SUPPORT FOR RE-ELECTION TO THE OKLAHOMA MUNICIPAL ASSURANCE GROUP BOARD OF TRUSTEES.**
Julie Casteen, City Manager
- 4. LETTER FROM COWETA'S CITY MANAGER JULIE CASTEEN, SEEKING SUPPORT FOR ELECTION TO THE OKLAHOMA MUNICIPAL ASSURANCE GROUP BOARD OF TRUSTEES.**

VII. PRESENTATIONS

1. **PROCLAMATION OF NATIONAL TELECOMMUNICATORS WEEK**

Mike Bell, Police Chief

2. **PRESENTATION OF OFFICER AWARDS**

Chief Bell would like to present the Life Saving Award to Sergeant McCollough, the Merit Award for Excellent Award to Officer Jones, the Criminal Investigation Award to Detective King, and the General Commendation Award to Officers Winters, and Anderson.

Mike Bell, Police Chief

VIII. CONSENT

(All matters under the "Consent Calendar" are considered by the City Council to be routine and will be enacted by one motion. Any Councilmember may, however, remove an item from consent by request.)

1. **MINUTES OF REGULAR MEETING**

Approval of the minutes of the Coweta City Council Regular Meeting held on March 3, 2025.

Marcy Kilgore, City Clerk/Treasurer

2. **SURPLUS PROPERTY**

Approval of Declaration of Surplus on the following items and authorizing the City Manager to dispose of them accordingly:

1. 2014 Dodge Charger 14-6898

2. 2013 Dodge Charger 13-1852

3. 2013 Dodge Charger 13-1868

Julie Casteen, City Manager

3. **APPOINTMENT TO PLANNING COMMISSION - DONALD VIETH**

Confirmation of the Appointment of Donald Vieth to the Coweta Planning Commission by the Mayor of the City of Coweta, Oklahoma for an unexpired term that ends 06/01/2027.

Carolyn Back, Community Development Director

4. **APPOINTMENT TO BOARD OF ADJUSTMENT - LINDA DYER**

Confirmation of the Appointment of Linda Dyer to the Coweta Board of Adjustment by the Mayor of the City of Coweta, Oklahoma for an unexpired term that ends 06/01/2025.

Carolyn Back, Community Development Director

IX. CONSIDER ITEMS REMOVED FROM CONSENT

X. ADMINISTRATION

1. **RESCIND AWARD OF BID OF CUSTOM CAB RESCUE FIRE TRUCK APPROVED ON MARCH 3, 2025.**

Discuss and consider action to rescind previous Rescue Fire Truck approval due to items unknown at request of approval.

Brian Woodward, Fire Chief

2. **FIRE RESCUE TRUCK**

Discuss and consider action to approve Fire Administration to search for a Custom Cab Rescue Truck nationwide that could meet the requirements of Coweta Fire to operate and utilize as a Rescue Fire Truck.

Brian Woodward, Fire Chief

3. **RESOLUTION 2025-08 LEGAL SERVICES AGREEMENT**

Discuss and consider Resolution 2025-08 to sign and approve the Legal Services Agreement retaining Fulmer Sill and McAfee & Taft for the purpose of pursuing certain legal claims against manufacturers, distributors, and potentially other third parties regarding polyfluoroalkyl substances (PFAS), Aqueous Film-Forming Foams (AFFF's) and other hazardous water contaminants causing harm to the City of Coweta, OK, and Coweta PWA.

Patrick Boulden, City Attorney

4. **OKLAHOMA MUNICIPAL ASSURANCE GROUP BOARD OF TRUSTEES ELECTION BALLOT**

Discuss and consider action related to the casting of a vote for two Trustees for the Oklahoma Municipal Assurance Group.

Julie Casteen, City Manager

5. **PARTNERSHIP MEETING WITH MUSCOGEE CREEK NATION LEADERS**

DISCUSS AND CONSIDER SETTING A DATE FOR A PARTNERSHIP MEETING AND DINNER WITH LEADERS FROM THE MUSCOGEE CREEK NATION.

6. **121ST STREET BRIDGE UPDATE**

Discuss and consider construction options for the 121st Street bridge project.

Julie Casteen, City Manager

7. **BEER IN PARK PERMIT**

Discuss and consider approval of a permit for Beer in Park for an adult softball league at the Coweta Sports Complex.

Julie A. Casteen, Trust Manager

XI. NEW BUSINESS

(Business which was not foreseen prior to the posting of the agenda.)

XII. ADJOURNMENT

IF YOU REQUIRE A SPECIAL ACCOMMODATION PURSUANT TO THE AMERICANS WITH DISABILITIES ACT, PLEASE NOTIFY CITY HALL AT LEAST 24 HOURS BEFORE THE MEETING.



City of Broken Bow
Public Works Authority
Kulfi Chito Environmental Authority



March 3, 2025

Re: Your Support Matters Re-Elect Vickie Patterson to the OMAG Board.

Dear Mayor, Council Members, City Manager and City Clerk:

I am honored to have served on the (OMAG) Oklahoma Municipal Assurance Group's Board of Trustees since August 2018, and I am asking for your support as I seek re-election.

I began my career with the City of Broken Bow in 1997. I worked my way up the ladder over the past 27 plus years, starting out as the Landfill Secretary, the Public Works Billing Clerk, City Clerk for 6 years, and for the past 13 1/2 years as City Manager. It has been an honor to get to know and work with OMAG's team over the years for our city's insurance needs. Broken Bow participates in OMAG's general liability, property, and workers compensation plans.

My experience as City Manager and as City Clerk has taught me that municipal budgets are tight. That is why I fully support OMAG's grant programs that help purchase much needed equipment, such as police body worn cameras and public works safety equipment. OMAG also provides scholarships to many conferences and educational opportunities allowing our municipal employees access to education that city and town budgets might not permit.

I would greatly appreciate your vote and support in this election. If you have any questions please don't hesitate to reach out.

Thank you for your time and consideration.

Respectfully,

Vickie Patterson

City Manager, Broken Bow

www.cityofbrokenbow.com

citymgr@pine-net.com

1-580-580-2282 office

1-580-236-0352 cell



210 N. Broadway Street • Broken Bow, OK 74728

Phone: (580) 584-3407 • (580) 584-2282 • (580) 584-2885 • Fax: (580) 584-6898

TDD 800-722-0353 • TTY 800-522-8506/voice or 711 • Web: www.cityofbrokenbow.com

The City of Broken Bow is an Equal Opportunity Provider and Employer.

In accordance with Federal law and the U. S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, age or disability. (Not all prohibited bases apply to all programs.) To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, S. W. Washington, D. C. 20250-9410 or call (800) 795-3272 (voice) or (202) 720-6382 (TDD)

Candidate Letter – Daniel McClure Jr.

Dear Municipal Members of the Oklahoma Municipal Assurance Group (OMAG),

I am writing to respectfully request the City/Town's support for my candidacy for election to the OMAG Board. With a deep-rooted passion for strengthening local communities and extensive experience in municipal governance, I believe I am well-suited to contribute to the mission of OMAG.

Presently I live in McLoud with my wife Stormy and three small kiddos. I love what living in a close knit community and small town atmosphere brings to our family and I want to help other communities across the State to continue to have strong communities that we all love and are proud of!

Over the past decade, I have devoted myself to advocating for robust and responsive local governments. My journey began on the local parks board and progressed through various elected and appointed positions, including serving as Mayor of McLoud as well as the Vice-Mayor and City Councilman in Midwest City. Previously, I have also served as the General Counsel for the Oklahoma Municipal League as well as a municipal attorney for numerous local governments statewide. I have focused my efforts with the aim of fostering strong and resilient communities.

My educational background includes a Juris Doctorate from Oklahoma City University School of Law, where I graduated Cum Laude as a Hatton W. Sumners Scholar, a Masters in Public Administration from the University of Oklahoma, and dual Bachelors degrees in Economics and Political Science from the University of Central Oklahoma.

I am committed to the belief that the government closest to the people is the most responsive and effective. My experience working on successful economic development projects, serving as legal counsel on numerous complex legal municipal issues, as well as chairing various special projects has equipped me with the skills and insights necessary to support the varied needs of Oklahoma municipalities. I am eager to bring my experience and vision to the OMAG Board.

I respectfully ask for your support and vote in this upcoming election. Together, we can continue to build strong municipalities throughout the State of Oklahoma. Thank you for your consideration!

Sincerely,

CITY CLERK'S OFFICE
RECEIVED

MAR 28 2025

CITY OF COWETA CITY CLERK
WAGONER COUNTY
STATE OF OKLAHOMA



Daniel McClure Jr.
Mayor of McLoud Oklahoma

Welcome to McCloud
Est. 1895
"Blackberry Capital of the World"

Mayor Daniel McClure Jr.

Candidate for OMAG Board of Trustees





The City of
EL RENO
It's good to be here.

City Clerk
(405) 295-9310
101 N Choctaw Ave.
P.O. Drawer 700
El Reno, Oklahoma 73036

March 31, 2025

Dear Mayors, Council Members, City Managers, and City Clerks of OMAG Member Cities and Towns:

I would like to take the opportunity to reintroduce myself. My name is Lindsey Grigg-Moak, City Clerk for the City of El Reno and I am a candidate for the OMAG Board of Trustees.

I began my career with the City of El Reno in April of 2008 as the Deputy City Clerk and became City Clerk in 2011. I am a member of the state and national clerk and treasurer associations having the mastered/advanced accreditations that the national Association of Public Treasurers and International Institute of Municipal Clerks offer. I have a Master of Science in Management from Southwestern Oklahoma State University.

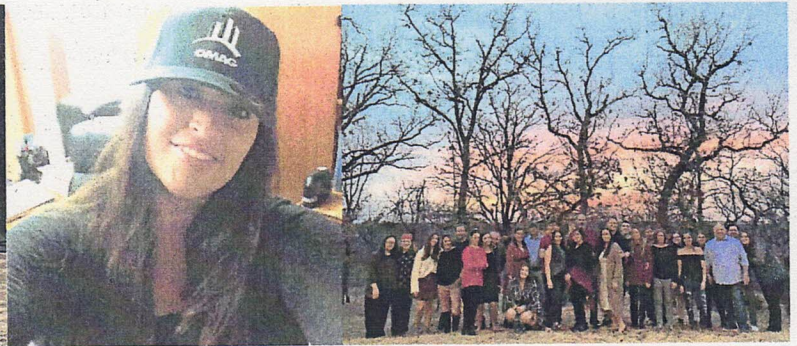
I was selected as City Employee of the Year in 2015, the OMCTFOA Member of the Year in 2018, nominated as Woman of the Year through OML in 2021 and received Woman of the Year in 2024. I married my best friend Chris Moak in December of 2021 and am now able to call his twin daughters, Kylie and Shelby, my own.

I have been on two state boards serving Clerks and Treasurers since 2016. I volunteer at each OML conference and am currently the OMAG board vice-chairman, serving on the board since August, 2021. I would be honored to continue serving as your advocate on the OMAG Board of Trustees. The opportunity to represent cities and towns across the State of Oklahoma is a dream and I would greatly appreciate your vote of support.

Respectfully,

Lindsey Grigg-Moak

City Clerk





POST OFFICE BOX 850 • COWETA, OKLAHOMA 74429 • PH (918) 486-2189 • FAX (918) 486-5366

www.cityofcoweta-ok.gov

April 1, 2025

City of Coweta
P.O. Box 850
Coweta, OK 74429-0850

Dear Coweta City Council,

I am reaching out to seek your support for my candidacy for the Oklahoma Municipal Assurance Group (OMAG) Board of Trustees, representing local municipalities.

As the City Manager of Coweta, I bring over 18 years of diverse experience in local government, having served in various roles across Oklahoma and Wisconsin. My career has included positions such as Licensing Specialist, Accountant Analyst, Budget Manager, Finance Director, City Clerk, HR Director, and Assistant City Manager. These roles have provided me with a comprehensive understanding of municipal operations and leadership.

I am a native of Oklahoma and I hold a Bachelor of Science degree in Biology and a Master of Business Administration with a focus on Finance and Marketing. My combined experience in private industry and nearly two decades of public service gives me a unique perspective on the intersection of government and business.

Over the years, I have gained a deep appreciation for the challenges faced by medium and small communities. If elected, I am committed to advocating for the needs of our municipalities and ensuring their voices are heard.

One significant issue many of our communities face is sewer overflows. OMAG provides critical resources, including funding and technical assistance, to address and mitigate this costly problem. If elected, I will champion these and other essential programs that benefit our municipalities.

Thank you for considering my candidacy. It would be an honor to represent our cities on the OMAG Board of Trustees and work to address the needs of our communities effectively.

Best regards,

Julie Casteen
City Manager, Coweta
jcasteen@cityofcoweta-ok.gov
(918) 500-1354



P.O. BOX 850
COWETA, OK 74429
PH. (918) 486-2189
FAX (918) 486-5366
www.cityofcoweta-ok.gov

Memorandum

To: Honorable Mayor and City Council

From: Mike Bell, Police Chief

Re: **PROCLAMATION OF NATIONAL TELECOMMUNICATORS WEEK**

Date: April 7, 2025

BACKGROUND

STAFF RECOMMENDATION

The staff recommend a motion authorizing the council to approve the Mayor to sign the Proclamation dedicating the week of April 13th, 2025, as "National Public Safety Telecommunicators Week".

ATTACHMENTS

1. Proclamation for National Public Safety Telecommunications Week 2025



PROCLAMATION

WHEREAS Emergencies can occur at any time that require police, fire or emergency medical services; and,

WHEREAS When an emergency occurs the prompt response of police officers, firefighters and paramedics is critical to the protection of life and preservation of property; and,

WHEREAS The safety of our police officers, firefighters and paramedics is dependent upon the quality and accuracy of information obtained from citizens who telephone the Coweta E911 Center; and,

WHEREAS Public Safety Telecommunicators are the first and most critical contact our citizens have with emergency services; and,

WHEREAS Public Safety Telecommunicators are the single vital link for our police officers, firefighters and paramedics by monitoring their activities by radio, providing them information and ensuring their safety; and,

WHEREAS Public Safety Telecommunicators of the Coweta E911 Center have contributed substantially to the apprehension of criminals, suppression of fires and treatment of patients; and,

WHEREAS Each Public Safety Telecommunicator has exhibited compassion, understanding and professionalism during the performance of their job in the past year;

WHEREAS, The Council has designated the week beginning April 13th, 2025, as "National Public Safety Telecommunicators Week" and has authorized and requested the Mayor to issue a proclamation in observance of this week.

THEREFORE I, Naomi Hogue, Mayor of Coweta, Oklahoma do hereby proclaim the week of April 13th, 2025, as National Public Safety Telecommunicators Week. I urge all Citizens of Coweta to observe this week with appropriate programs, ceremonies, activities, and appreciation for these outstanding individuals.

IN WITNESS WHEREOF, I have hereunto set my hand this date.

Naomi Hogue, Mayor



P.O. BOX 850
COWETA, OK 74429
PH. (918) 486-2189
FAX (918) 486-5366
www.cityofcoweta-ok.gov

Memorandum

To: Honorable Mayor and City Council
From: Mike Bell, Police Chief
Re: **PRESENTATION OF OFFICER AWARDS**
Date: April 7, 2025

BACKGROUND

STAFF RECOMMENDATION

ATTACHMENTS

1. Sergeant McCollough for Life Saving Award
2. Detective King for Criminal Investigation Award
3. Officer Winters for the General Commendation Award
4. Officer Anderson for General Commendation Award
5. Officer Jones for the Merit Award for Excellent Arrest Award

On Jan 6th, 2025, Sergeant McCollough went to Sallisaw to have a phone dump on a search warrant for a possible murder case. On his way back to Coweta, at approximately 3 am he was near the Webber Falls Exit on I-40, when he saw a head lamp off the roadway and then saw a red light. This lead him to believe that it could possibly be a vehicle that had run off the roadway. The highway is divided into wire barricades, which led him to making detours to get back to the light sighting.

Once he was in the area, he was able to see that it was an overturned vehicle that was about 80 yards from the roadway, down a steep embankment and across a drainage ditch. He could hear someone honking a horn as he approached. He could hear a female yelling from inside the vehicle. He was unable to open the driver side door but was able to gain access through the passenger door. She told him her leg was broken. Sergeant McCollough assessed the situation quickly, noting the potential hazards of the overturned vehicle and the smell of gasoline. He was able to grab her leg that wasn't broken and assist her in scooting to the front of the car toward the door. She was able to scoot across the top of the upside-down vehicle to a Webber Falls Officer and paramedics.

Because of Sergeant McCollough's trained experience and staying alert, he spotted the lights that was off of the roadway. Instead of ignoring it to a possible train or something else, he followed his instincts. He was able to get to the overturned vehicle which was hardly seen from the Highway.

At the time the weather was 21 below, with her injuries, and being the desolate area with hardly any traffic, Sergeant McCollough's instincts most likely saved the woman's life. Sergeant McCollough brings great credit upon himself, the city, and to our department.

On April 20th, 2024, Officer Jones responded to an Armed Robbery at Express RX in Coweta, OK. During the robbery, the suspect stole the owner's pick-up truck, which he used to depart the area. Officer Jones also observed the in-store video of the suspect crossing the highway in front of the store approximately 30 minutes before the robbery.

Several officers canvassed where the suspect was seen exiting a wooded area. Several items in the tree line were believed to belong to the suspect, but nothing gave any clues about who the suspect was.

Officer Jones returned to the area the next day and began to walk the tree line again, hoping to find further evidence. He was able to locate a backpack hidden under a brush pile. Inside the backpack was personal information on a male suspect.

Officer Jones identified a male suspect whom he knew as a past neighbor. While conducting further investigation, it was confirmed that the suspect had moved to another house approximately four blocks away. Officer Jones's attention to detail provided accurate information to complete a search warrant on the correct address, ensuring the safety of neighbors and other family members who may reside with the suspect.

Because Officer Jones conducted a thorough investigation, the suspect was located and apprehended just a few weeks after committing the robbery. His attention to detail was outstanding, enabling this process to be completed safely and promptly.

Officer Jones was instrumental in this investigation and in ensuring the safety of all parties involved. Officer Jones brings great credit upon himself, the city, and our department!

On Dec 26th, Officer Anderson and Winters initiated a traffic stop on a GMC Yukon for traffic violations. During this traffic stop, Officer Winters and Anderson located drugs (marijuana) inside the vehicle, along with the driver not having a driver's license or proper insurance. While conducting further investigation, other drugs were located along with a handgun. An NCIC check was completed on the handgun, indicating it was stolen from Springfield, Mo. Mr. Irwin, who had been seated in the area, was arrested. His phone was seized, and a search warrant was requested. While searching for the phone, officers observed photos of what appeared to be a deceased male lying in a riverbed area.

Officer Winters and Anderson then relayed the information to Detective King, who was able to identify the area via GPS coordinates and knowing the areas around many of the rivers within 50 miles of Coweta. King's investigation provided valuable information in assisting the Muskogee County Sheriff's Office and the Tulsa Homicide Division in locating the coordinates where the suspected dump site may be located. On January 14th, the Tulsa Homicide Unit notified the Coweta Police Department that the body of a young male had been found in Muskogee County. Investigative actions and the drive and determination of Officers Winters and Anderson, along with Detective King, bring credit to the department and the City of Coweta.

On Dec 26th, Officer Anderson and Winters initiated a traffic stop on a GMC Yukon for traffic violations. During this traffic stop, Officer Winters and Anderson located drugs (marijuana) inside the vehicle, along with the driver not having a driver's license or proper insurance. While conducting further investigation, other drugs were located along with a handgun. An NCIC check was completed on the handgun, indicating it was stolen from Springfield, Mo. Mr. Irwin, who had been seated in the area, was arrested. His phone was seized, and a search warrant was requested. While conducting a search of the phone, officers observed photos of what appeared to be a deceased male lying in a riverbed area. Further investigation led these officers to contact the Muskogee County Sheriff's Office and the Tulsa Homicide Division for assistance. On January 14th, the Tulsa Homicide Unit notified the Coweta Police Department that the body of a young male had been found in Muskogee County. investigative actions bring great credit to themselves and our city. The drive and determination of both Officer Winters and Anderson bring credit upon the department and City of Coweta.

On April 20th, 2024, Officer Jones responded to an Armed Robbery at Express RX in Coweta, OK. During the robbery, the suspect stole the owner's pick-up truck, which he used to depart the area. Officer Jones also observed the in-store video of the suspect crossing the highway in front of the store approximately 30 minutes before the robbery.

Several officers canvassed where the suspect was seen exiting a wooded area. Several items in the tree line were believed to belong to the suspect, but nothing gave any clues about who the suspect was.

Officer Jones returned to the area the next day and began to walk the tree line again, hoping to find further evidence. He was able to locate a backpack hidden under a brush pile. Inside the backpack was personal information on a male suspect.

Officer Jones identified a male suspect whom he knew as a past neighbor. While conducting further investigation, it was confirmed that the suspect had moved to another house approximately four blocks away. Officer Jones's attention to detail provided accurate information to complete a search warrant on the correct address, ensuring the safety of neighbors and other family members who may reside with the suspect.

Because Officer Jones conducted a thorough investigation, the suspect was located and apprehended just a few weeks after committing the robbery. His attention to detail was outstanding, enabling this process to be completed safely and promptly.

Officer Jones was instrumental in this investigation and in ensuring the safety of all parties involved. Officer Jones brings great credit upon himself, the city, and our department!

**MINUTES OF THE COWETA CITY COUNCIL REGULAR MEETING
MARCH 3, 2025, 6:00 P.M.**

The members of the Coweta City Council met in regular session on Monday, March 3, 2025, at 6:00 p.m. in the Coweta City Hall, 310 S Broadway, Coweta, Oklahoma.

COUNCILMEMBERS PRESENT: Naomi Hogue, Harold Chance, Joe Cash, Caroline Martin.

COUNCILMEMBERS ABSENT: Randy Woodward.

I. CALL TO ORDER

The meeting was called to order by Mayor Hogue.

II. Pledge of Allegiance given

III. ROLL CALL

Roll call taken. Councilmembers were present as shown above.

IV. GENERAL CITY COUNCIL COMMENTS

Mayor Hogue urged everyone to stay weather aware. She also reminded everyone that Braums would be officially open at 6:00 a.m. on Tuesday.

V. CITY MANAGER REPORT

City Manager Julie Casteen updated Council members on current projects and upcoming work taking place throughout the city.

No action taken by Council.

VI. CORRESPONDENCE

1. LETTER FROM EMILY SCHNEIDER WITH FEEDBACK ON THE SHOP COWETA PROGRAM

Julie Casteen read a letter from Emily Schneider with feedback on the Shop Coweta Program.

VII. PRESENTATIONS

1. COWETA SOCCER CLUB

Coweta Soccer Club Board Members presented information about the club for the awareness of City Councilmembers.

2. UPDATE ON COWETA'S STORM SIREN SYSTEM

**MINUTES OF THE COWETA CITY COUNCIL REGULAR MEETING
MARCH 3, 2025, 6:00 P.M.**

Fire Chief, Brian Woodward gave an update to Councilmembers about Coweta's storm sirens system.

VIII. CONSENT

Motion by Harold Chance, second by Naomi Hogue to approve the consent calendar items:

1. Approval of the minutes of the Coweta City Council Regular meeting held on February 3, 2025.
2. Approval of the adoption of Resolution 2025-06, a resolution of the City Council of the City of Coweta, Oklahoma; adopting amendments to the annual revenues and appropriations for the budget of the City of Coweta, Oklahoma, for fiscal year ending June 30, 2025; appropriating \$618,000.00 from fund balance in the City's General fund into account number 01-5403.009 for the purchase of a Rescue Fire Truck for the Fire Department.

Aye: Harold Chance
Naomi Hogue
Joe Cash
Caroline Martin

IX. CONSIDER ITEMS REMOVED FROM CONSENT

No items removed.

X. ADMINISTRATION

1. PURCHASE OF CUSTOMER CAB RESCUE FIRE TRUCK

Brian Woodward led discussion and requested possible action related to the award of bid to Platinum Apparatus, the lowest and only responsible bidder, for an amount not to exceed \$618,000 for the purchase of a custom cab rescue fire truck, funded in the account number 01-5403.009.

Motion by Harold Chance, second by Naomi Hogue to approve the award of bid to Platinum Apparatus, the lowest and only responsible bidder, for an amount not to exceed \$618,000 for the purchase of a custom cab rescue fire truck, funded in the account number 01-5403.009.

Aye: Harold Chance
Naomi Hogue
Joe Cash
Caroline Martin

**MINUTES OF THE COWETA CITY COUNCIL REGULAR MEETING
MARCH 3, 2025, 6:00 P.M.**

2. CZ 25-01 SUP-SPECIFIC USE PERMIT FOR CREMATORY

Community Development Director Carolyn Back led discussion and requested possible action related to the approval of a Specific Use Permit, CZ 25-01 SUP, permitting a crematory use on property located in the SE/4 of the NW/4 of Section 1, T-17-N, R-15-E of the Indian Base and Meridian, Wagoner County, State of Oklahoma, at or near 27907 South State Highway 51.

Motion by Harold Chance, second by Joe Cash to approve a Specific Use Permit, CZ 25-01 SUP, permitting a crematory use on property located in the SE/4 of the NW/4 of Section 1, T-17-N, R-15-E of the Indian Base and Meridian, Wagoner County, State of Oklahoma, at or near 27907 South State Highway 51.

Aye: Harold Chance
Joe Cash
Naomi Hogue

Nay: Caroline Martin

3. TSW CONTRACT FOR PLANNING CONSULTANT SERVICES

Carolyn Back led discussion and requested possible action related to the approval to enter into a contractual agreement with TSW-Design to assist with Planning Service.

Motion by Harold Chance, second by Naomi Hogue to approve the entry of a contractual agreement with TSW-Design to assist with Planning Service.

Aye: Harold Chance
Naomi Hogue
Joe Cash
Caroline Martin

4. COWETA'S COMMUNITY GARDENS

Carolyn Back led discussion and requested possible action related to the approval on the design and implementation of a Community Garden for the City of Coweta.

Citizen Jerry Herring stated that this was a wonderful idea and that other cities such as Checotah and Stillwell have had a huge success with their community gardens.

Motion by Harold Chance, second by Naomi Hogue to direct staff to proceed with a design and implementation of a Community Garden for the City of Coweta and to explore funding opportunities.

Aye: Harold Chance
Naomi Hogue

**MINUTES OF THE COWETA CITY COUNCIL REGULAR MEETING
MARCH 3, 2025, 6:00 P.M.**

Joe Cash
Caroline Martin

5. COWETA'S FOOD TRUCK PARK

Carolyn Back led discussion and requested possible action related to the design and implementation of a Food Truck Park for the City of Coweta.

Motion by Naomi Hogue, second by Caroline Martin, to direct staff to proceed with the design and implementation of a Food Truck Park for the City of Coweta and to explore funding opportunities.

Aye: Harold Chance
Naomi Hogue
Joe Cash
Caroline Martin

6. THE M.E.T. RECYCLING PROGRAM

Assistant City Manager McKay Hale led discussion and requested possible action related to reconsidering continued participation in the Metropolitan Environmental Trust (M.e.t.) and continue to budget for fiscal 2026 assessment fees.

Motion by Naomi Hogue, second by Caroline Martin to direct staff to notify the Metropolitan Environmental Trust (M.e.t.) that the City will no longer participate in the M.e.t., and will not budget for fiscal 2026 assessment fees.

Aye: Naomi Hogue
Caroline Martin
Harold Chance
Joe Cash

7. SPECIAL EVENT PERMITTING

Julie Casteen led discussion and requested possible action related to the creation of a Special Event Permit process.

Motion by Harold Chance, second by Naomi Hogue to approve the creation of a Special Event Permit process.

Aye: Harold Chance
Naomi Hogue
Joe Cash
Caroline Martin

**MINUTES OF THE COWETA CITY COUNCIL REGULAR MEETING
MARCH 3, 2025, 6:00 P.M.**

8. ORDINANCE 897- BEER IN PARKS BY PERMIT

Julie Casteen led discussion and requested possible action related the adoption of Ordinance 897, an ordinance of the City of Coweta, Oklahoma; amending Section 9-4-4, titled "Prohibited Acts", Codified in Coweta City Code Title 9, "Public Ways and Property", Chapter 9-4, "Parks and Recreation Facilities"; providing that the possession of an alcoholic beverage within a public park shall be unlawful and an offense, except that the possession of a "beer" as defined 37A O.S. Section 1-103 shall be permitted within a public park only as specified in a permit approved by the Coweta City Council; providing for severability; and declaring an emergency.

Motion by Naomi Hogue, second by Harold Chance to adopt Ordinance 897, an ordinance of the City of Coweta, Oklahoma; amending Section 9-4-4, titled "Prohibited Acts", Codified in Coweta City Code Title 9, "Public Ways and Property", Chapter 9-4, "Parks and Recreation Facilities"; providing that the possession of an alcoholic beverage within a public park shall be unlawful and an offense, except that the possession of a "beer" as defined 37A O.S. Section 1-103 shall be permitted within a public park only as specified in a permit approved by the Coweta City Council; providing for severability.

The permit must state that those applying for a Beers in Parks permit are required to provide uniformed personnel not associated with the league or applicant; the permit must be posted at the event, and if one group breaks any of the stipulations then the permit process will be repealed.

Aye: Naomi Hogue
Harold Chance
Joe Cash

Nay: Caroline Martin

Due to the ordinance not being approved by a supermajority, the ordinance will not go into effect for thirty (30) days.

9. DECLARATION OF AN EMERGENCY ORDINANCE 897

This item is moot due to the ordinance not being approved by a supermajority. No additional motion or vote was taken by Councilmembers.

10. BID PROCESS FOR 121ST STREET BRIDGE

Julie Casteen led discussion and requested possible action related to directing staff to begin the public bid process for the replacement of the 121st Street bridge.

Motion by Harold Chance, second by Naomi Hogue to direct staff to begin the public bid process for the replacement of the 121st Street bridge.

**MINUTES OF THE COWETA CITY COUNCIL REGULAR MEETING
MARCH 3, 2025, 6:00 P.M.**

Aye: Harold Chance
Naomi Hogue
Joe Cash
Caroline Martin

11. GENERAL FUND/PUBLIC WORKS REORGANIZATION

Julie Casteen led discussion and requested possible action related to approving the increase of two FTE positions for the General Fund.

Motion by Harold Chance, second by Naomi Hogue to approve the increase of two FTE positions for the General Fund.

Aye: Harold Chance
Naomi Hogue
Joe Cash
Caroline Martin

12. FY2025-2026 BUDGET CALENDAR

Julie Casteen led discussion and requested possible action related to approving the FY2025-2026 Budget Calendar for the City of Coweta.

Motion by Naomi Hogue, second by Harold Chance to approve the FY2025-2026 Budget Calendar with the Budget workshop to be scheduled for April 4th, 2025.

Aye: Naomi Hogue
Harold Chance
Joe Cash
Caroline Martin

XI. EXECUTIVE SESSION

1. EXECUTIVE SESSION

Consider a motion and vote to enter Executive Session to discuss the employment of the City Manager, Julie Casteen, and specifically to permit the City Council to conduct the annual evaluation as provided for in the City Manager's Employment Agreement and take appropriate action in open session regarding her employment and contract as allowed under 25 O.S. Section 307(B)(1).

Motion by Harold Chance, second by Naomi Hogue to enter into Executive Session at 7:18 p.m. to discuss the employment of the City Manager, Julie Casteen, and specifically to permit the City Council to conduct the annual evaluation as provided for in the City

**MINUTES OF THE COWETA CITY COUNCIL REGULAR MEETING
MARCH 3, 2025, 6:00 P.M.**

Manager's Employment Agreement and take appropriate action in open session regarding her employment and contract as allowed under 25 O.S. Section 307(B)(1).

Aye: Harold Chance
Naomi Hogue
Joes Cash
Caroline Martin

2. END EXECUTIVE SESSION

Motion by Naomi Hogue, second by Harold Chance to end Executive session at 7:58 p.m. and take appropriate action in open session regarding the City Manager's employment and contract.

Aye: Naomi Hogue
Harold Chance
Joe Cash
Caroline Martin

Motion by Naomi Hogue, second by Harold Chance to extend the City Manager's Employment Agreement for two (2) years, increase salary to \$140,000, add an additional week of vacation, increase cell phone allowance to \$1200 per year, and increase car allowance to \$9000 per year.

Aye: Naomi Hogue
Harold Chance
Joe Cash
Caroline Martin

XII. NEW BUSINESS

No new business.

XIII. ADJOURNMENT

Mayor Hogue adjourned the meeting at 8:00 p.m.

Naomi Hogue, Mayor

Marcy Kilgore, City Clerk

**CITY OF COWETA/COWETA PUBLIC WORKS AUTHORITY
SURPLUS PROPERTY DECLARATION AUTHORIZATION**

This form is required to dispose of any City/Authority surplus property. Department Head completes this form and submits it to the City Manager.

Department: _____ Department Contact: _____ Date: _____

Items Requested to be Surplused: _____

ID/Asset Tag Number: _____

<u>PROPERTY DESCRIPTION</u>	<u>CONDITION</u> Excellent Good Fair Poor	<u>DATE PURCHASED</u>	<u>Approximate Current Value</u>
		<u>PURCHASE PRICE</u>	

Reason for being surplused: _____

Has it been offered for transfer to another Department within the City: Yes No

Has it been offered for transfer to another agency within the State: Yes No If so, to whom: _____

Name of agency: _____

Sold for scrap metal: Yes No If yes, to whom: _____

Amount received: _____

-----FINANCE USE ONLY-----

Date placed on surplus website: _____ Did item sell: Yes No

Date Sold: _____ Amount received: \$ _____

Name, Address, and Telephone Number of Buyer: _____

Item ready to be released to buyer with a copy of receipt attached: Yes No Date: _____

City Manager approval of the request for surplus: _____ Date: _____

Date surplus approved by City Council/Trustees: _____

Date, Amount, and receipt of funds from Public Surplus: _____

Date Insurance Cancelled: _____

Date Removed from Fixed Assets: _____

Revised 12/1/20

**CITY OF COWETA/COWETA PUBLIC WORKS AUTHORITY
SURPLUS PROPERTY DECLARATION AUTHORIZATION**

This form is required to dispose of any City/Authority surplus property. Department Head completes this form and submits it to the City Manager.

Department: _____ Department Contact: _____ Date: _____

Items Requested to be Surplused: _____

ID/Asset Tag Number: _____

<u>PROPERTY DESCRIPTION</u>	<u>CONDITION</u> Excellent Good Fair Poor	<u>DATE PURCHASED</u>	<u>Approximate Current Value</u>
		<u>PURCHASE PRICE</u>	

Reason for being surplused: _____

Has it been offered for transfer to another Department within the City: Yes No

Has it been offered for transfer to another agency within the State: Yes No If so, to whom: _____

Name of agency: _____

Sold for scrap metal: Yes No If yes, to whom: _____

Amount received: _____

-----FINANCE USE ONLY-----

Date placed on surplus website: _____ Did item sell: Yes No

Date Sold: _____ Amount received: \$ _____

Name, Address, and Telephone Number of Buyer: _____

Item ready to be released to buyer with a copy of receipt attached: Yes No Date: _____

City Manager approval of the request for surplus: _____ Date: _____

Date surplus approved by City Council/Trustees: _____

Date, Amount, and receipt of funds from Public Surplus: _____

Date Insurance Cancelled: _____

Date Removed from Fixed Assets: _____

Revised 12/1/20

**CITY OF COWETA/COWETA PUBLIC WORKS AUTHORITY
SURPLUS PROPERTY DECLARATION AUTHORIZATION**

This form is required to dispose of any City/Authority surplus property. Department Head completes this form and submits it to the City Manager.

Department: _____ Department Contact: _____ Date: _____

Items Requested to be Surplused: _____

ID/Asset Tag Number: _____

<u>PROPERTY DESCRIPTION</u>	<u>CONDITION</u> Excellent Good Fair Poor	<u>DATE PURCHASED</u>	<u>Approximate Current Value</u>
		<u>PURCHASE PRICE</u>	

Reason for being surplused: _____

Has it been offered for transfer to another Department within the City: Yes No

Has it been offered for transfer to another agency within the State: Yes No If so, to whom: _____

Name of agency: _____

Sold for scrap metal: Yes No If yes, to whom: _____

Amount received: _____

-----FINANCE USE ONLY-----

Date placed on surplus website: _____ Did item sell: Yes No

Date Sold: _____ Amount received: \$ _____

Name, Address, and Telephone Number of Buyer: _____

Item ready to be released to buyer with a copy of receipt attached: Yes No Date: _____

City Manager approval of the request for surplus: _____ Date: _____

Date surplus approved by City Council/Trustees: _____

Date, Amount, and receipt of funds from Public Surplus: _____

Date Insurance Cancelled: _____

Date Removed from Fixed Assets: _____

Revised 12/1/20



P.O. BOX 850
COWETA, OK 74429
PH. (918) 486-2189
FAX (918) 486-5366
www.cityofcoweta-ok.gov

Memorandum

To: Honorable Mayor and City Council

From: Carolyn Back, Community Development Director

Re: **APPOINTMENT TO PLANNING COMMISSION - DONALD VIETH**

Date: April 7, 2025

BACKGROUND

The City of Coweta Planning Commission has a vacancy that should be appointed by the Mayor and filled by a qualified resident to serve until 06/01/2027. Each position is reappointed on a three (3) year term beginning June 1st on a rolling basis. The current Commissioners and Terms are:

<u>Commissioners</u>	<u>Term Expiration</u>
Jessica Morris (Chair)	06/01/2025
Jennifer Curtis	06/01/2026
Vacant	06/01/2027
Vacant	06/01/2026
Donald Vieth (if appointed)	06/01/2027

Donald Vieth is the full-time athletic administrator for Northeastern State University in Tahlequah. He has lived in the City of Coweta for over a decade and has wanted to be more involved in the community and its functions. He believes serving is the best way to help others to make Coweta a better place than it is already!

STAFF RECOMMENDATION

Staff supports the Mayor's recommended appointment of Donald Vieth and requests your confirmation of Donald's appointment to the City of Coweta Planning Commission to fill the vacant unexpired term ending 06/01/2027.

ATTACHMENTS

None



P.O. BOX 850
COWETA, OK 74429
PH. (918) 486-2189
FAX (918) 486-5366

www.cityofcoweta-ok.gov

Memorandum

To: Honorable Mayor and City Council

From: Carolyn Back, Community Development Director

Re: **APPOINTMENT TO BOARD OF ADJUSTMENT - LINDA DYER**

Date: April 7, 2025

BACKGROUND

The City of Coweta Board of Adjustment has a vacancy that should be appointed by the Mayor and filled by a qualified resident to serve until 06/01/2025. Each position is slated to be reappointed on a three (3) year term beginning June 1st on a rolling basis. The current Board Members and Terms are:

Board Members	Term Expiration
Joanna Jones (Chair)	06/01/2027
Kristi Rentie	06/01/2026
Jessica Mugg	06/01/2027
Vacant	06/01/2026
Linda Dyer	06/01/2025

Linda Dyer is a communications and marketing professional with a bachelor's degree. Her experience while working at the Wagoner County Election Board has provided her with a unique understanding of the importance of informed decision-making. She is well versed in Robert's Rules of Order and the Open Meetings Act which has enabled her to facilitate transparent and efficient meetings. Linda believes volunteers play a vital role in government, ensuring the delivery of essential services to the public and supporting the entities they serve. She thinks she would be an ideal candidate for the Board of Adjustment due to her being able to analyze complex information, think critically, and communicate effectively.

STAFF RECOMMENDATION

Staff supports the Mayor's recommended appointment of Linda Dyer and requests your confirmation of her appointment to the City of Coweta Board of Adjustment to fill the open

term ending 06/01/2025.

ATTACHMENTS

None



P.O. BOX 850
COWETA, OK 74429
PH. (918) 486-2189
FAX (918) 486-5366
www.cityofcoweta-ok.gov

Memorandum

To: Honorable Mayor and City Council

From: Brian Woodward, Fire Chief

Re: **RESCIND AWARD OF BID OF CUSTOM CAB RESCUE FIRE TRUCK APPROVED ON MARCH 3, 2025.**

Date: April 7, 2025

BACKGROUND

On March 3rd, 2025 the Coweta City Council approved the award of a bid to Platinum Apparatus, LLC for a custom cab rescue fire truck in the amount of \$618,000. Shortly after the bid was awarded, information regarding the performance and financial status of the company came to light. Staff feels it is in the best interest of the City to rescind the award of bid and begin the purchase process again.

STAFF RECOMMENDATION

Staff recommends rescinding the bid awarded to Platinum Apparatus, LLC in the amount of \$618,000.

ATTACHMENTS

None



P.O. BOX 850
COWETA, OK 74429
PH. (918) 486-2189
FAX (918) 486-5366
www.cityofcoweta-ok.gov

Memorandum

To: Honorable Mayor and City Council
From: Brian Woodward, Fire Chief
Re: **FIRE RESCUE TRUCK**
Date: April 7, 2025

BACKGROUND

Due to issues with the bid awarded on March 3, 2025, for a Custom Cab Rescue Truck, Coweta Fire must search for an alternative vehicle within the allowed budget.

STAFF RECOMMENDATION

Staff recommends Fire Administration approval to search nationwide for a similar Custom Cab Rescue Fire Truck.

ATTACHMENTS

None



P.O. BOX 850
COWETA, OK 74429
PH. (918) 486-2189
FAX (918) 486-5366

www.cityofcoweta-ok.gov

Memorandum

To: Honorable Mayor and City Council

From: Patrick Boulden, City Attorney

Re: **RESOLUTION 2025-08 LEGAL SERVICES AGREEMENT**

Date: April 7, 2025

BACKGROUND

Fulmer Sill and McAfee & Taft currently represents the State of Oklahoma and about 30 political subdivisions in a PFAS/AFFF litigation and have offered to similarly represent the City of Coweta and the Coweta Public Works Authority. (PFAS are per- and poly-fluoroalkyl substances and AFFF are Aqueous Film-Forming Foams.) Generally speaking, PFAS are a group of synthetic chemicals that do not break down naturally and are accumulating in many public water systems and in surface waters across the State. This accumulation can lead to negative public health outcomes and costly remediation. The law firm's investigation has identified the City of Coweta and the Coweta Public Works Authority as eligible for compensation due to the level of PFAS detected in the surface water. Attached is a brief overview of the test results. In addition, Fulmer Sill has estimated a potential class action settlement award of \$251,313.52 for the City of Coweta.

Tuesday, April 8, 2025, is the deadline for participating in a PFAS/AFFF liability class action settlement that requires the City Council and the Coweta Public Works Authority's immediate attention and approval of an authorizing Resolution and a Legal Services Contract with Fulmer Sill and McAfee & Taft so they can meet tomorrow's April 8, 2025, filing deadline.

STAFF RECOMMENDATION

Your acting City Attorney, Patrick Boulden, recommends approval of the accompanying Resolution 2025-08 and a Legal Services Agreement retaining Fulmer Sill and McAfee & Taft for the purpose of pursuing PFAS/AFFF class action claims against potentially responsible parties.

ATTACHMENTS

1. Cowetas PFAS Contaminant Levels
2. Legal Service Agreement with Fulmer Sills McAfee and Taft
3. 250407-Resolution 2025-08 Authorizing Contracting for PFAS Attorneys

CITY OF COWETA
CONTAMINATION LEVELS

The Safe Water Drinking Act (SWDA) requires that once every five years the EPA will issue a list of water contaminants to be monitored by public water systems. The City of Coweta has been found to have a measurable level of water contamination by the Fifth Unregulated Contaminant Monitoring Rule.

Affected Water Source Contaminants: PFBA, PFHxS, PFHxA, PFPeA

Perfluorobutanoic acid (PFBA), perfluorohexane sulfonic acid (PFHxS), perfluorohexanoic acid (PFHxA), and perfluoropentanoic acid (PFPeA) are synthetic chemicals that are included in the per- and polyfluoroalkyl substances (PFAS) group. PFAS are a group of man-made compounds that do not occur naturally in the environment. These chemicals do not break down and have the ability to accumulate over time, earning them the nickname “forever chemicals”.

The City of Coweta was found to have a

PFBA level of 6.9 nanograms per liter, or parts per trillion.

PFHxS level of 5.5 nanograms per liter, or parts per trillion.

PFPeA level of 4.2 nanograms per liter, or parts per trillion.

PFPeA level of 3.3 nanograms per liter, or parts per trillion.

This level of water contamination could qualify The City of Coweta for financial compensation in the litigations against PFAS & Aqueous Film-Forming Foams (AFFF’s) manufactures and distributors. Fulmer Sill has estimated a **potential settlement award of \$251,313.52** for the City of Coweta.

This **estimate** was calculated using publicly available data. Any settlement award will be based on actual flow rate data provided by the district and is subject to attorney fees and other factors yet to be determined.

PWSID	PWS Name	Contaminant	Result (ng/L)	Health Based Ref Conc	Collection Date
OK1021509	The City of Coweta	PFBA	6.9	6	10/28/2024
OK1021509	The City of Coweta	PFHxS	5.5	N/A	12/20/2023
OK1021509	The City of Coweta	PFPxA	4.2	3	03/05/2024
OK1021509	The City of Coweta	PFPeA	3.3	N/A	12/20/2023

LEGAL SERVICES AGREEMENT

THIS AGREEMENT, is made the ____ day of April 2025, between the City of Coweta, OK and the Coweta Public Works Authority, (the “Client”), McAfee & Taft a Professional Corporation and Fulmer Sill (collectively, the “Attorneys”).

WHEREAS, the Client believes that it has a cause of action against certain Manufacturers of per- and poly-fluoroalkyl substances (PFAS) and Aqueous Film-Forming Foams (AFFFs) and others (collectively, the “Defendants”) for damages and equitable relief arising out of the conduct of the Defendants in connection with the manufacturing, marketing and distribution of PFAS and AFFF’s (the “Claims”).

WHEREAS, the Client represents that they are the owner of the Claims and have not assigned, modified, settled or received payment for the Claims, or entered into any prior fee agreement with any other attorney(s) with respect to the Claims.

NOW, THEREFORE, IT IS AGREED between the Client and the Attorneys as follows:

1. **Contingent Fee.** In consideration of the services to be rendered by the Attorneys in connection with the Claim against Defendants, if the Client obtains a recovery on their Claim, the Client agrees to pay Attorneys the following attorneys’ fees for the risks of prosecuting this case on a contingency fee basis:

- a. If the case is settled prior to empanelment of a jury, a sum equal to twenty-five percent (25%) of the Recovery; and
- b. If the case is settled after empanelment of a jury, or a judgment in favor of the Client is obtained, a sum equal to thirty-percent (30%) of the Recovery;

(the “Contingency Fee”). In calculating the Contingency Fee, the Recovery will first be reduced by the Costs as defined in paragraph 4 of this Agreement, and increased by any court awarded attorneys’ fees as defined by Paragraph 3.

2. **Recovery.** The term “Recovery” as used herein shall mean all sums and things of value received pursuant to any demand upon or litigation against Defendants whether said sums are received pursuant to settlement, court proceedings or otherwise.

3. **Court-Awarded Attorneys’ Fees.** If the Client recovers court-awarded attorneys’ fees, the amount awarded shall be deemed part of the Recovery. The Client understands that if they do not prevail on certain claims that may be asserted against the defendants, there is a potential for the Court to award attorneys’ fees and costs in favor of Defendants. The Client understands and agrees that any such award in favor of Defendants will be against the Client, and the Client will be solely liable to satisfy such judgment. Attorneys will not be liable for a judgment of attorneys’ fees awarded in favor of Defendants.

4. **Costs.** All necessary costs and expenses incurred in connection with the Claims, including but not limited to court costs, deposition costs, expert witness fees, witness expenses,

computer forensic expenses, e-discovery, copying, Westlaw and/or other legal research fees, settlement expenses, telephone, travel and lodging expenses of the Attorneys in connection therewith, shall initially be paid for by the Attorneys. The law firms will use reasonable professional judgment as to the necessity for the number of attorneys at formal settlement conference, pretrial conference or trial. Costs may include case specific expenses and the Client's pro rata share of any general case expenses or assessments. General case expenses are those expenses incurred in the prosecution of the Client's Claims for the benefit of the Client that may also arise for other similarly situated municipalities, counties, airport trust and other parties involved in the PFAS & AFFF's litigation. If it is determined that the Client must pay an assessment to Multi-district Litigation (MDL) proceedings for attorneys' fees, legal expenses and/or costs connected to the MDL (the "MDL Assessment"), then the MDL Assessment shall be treated as Costs under this Agreement and will be paid to the MDL prior to the calculation of the Recovery. All costs incurred by Attorneys shall be deducted from any amounts received and repaid to Attorneys before the Recovery is calculated. To the extent the Client receives an award of costs from the Court, the amount awarded shall be deemed part of the Recovery. If no Recovery is obtained, the Client will have no obligation to pay costs, unless the costs are costs awarded to Defendants by the Court on the Client's Claims.

5. **Assignment of Portion of Claim.** Client hereby transfers and assigns to Attorneys an undivided interest in Client's claims. The undivided interest hereby assigned to Attorneys by Client is equivalent to the fees, costs, and expenses, including the percentage of any Recovery, that Client, by this Agreement, promises to pay to Attorneys. The undivided interest assigned by this Agreement is a present, not an executor interest.

6. **Settlement Decisions.** All decisions relative to acceptance or rejection of any settlement offer will remain the sole discretion of the Client, provided, however, if the Client neglects to accept the Attorneys' advice on whether to accept any settlement offer, the Client agrees they will become liable for all costs incurred in said action and any attorneys' fees billed after the date the Client receive written notification from Attorneys that they should accept the settlement offer.

7. **Attorneys' Obligations.** The Attorneys agree that they will diligently institute and prosecute said action to a final determination, make all reasonable and necessary efforts to collect any judgment that may be rendered therein in favor of the Client; that they will promptly communicate to the Client any offers of compromise; and that, in the event of a judgment unfavorable to the Client, they will, if in the Attorneys' sole judgment reasonable grounds therefore exist, appeal said cause and prosecute the same to final determination. Attorneys shall staff this matter with such attorneys and legal assistants as they deem appropriate.

8. **Withdrawal.** Attorneys may withdraw from representation of Client's Claims at any time with written notice.

9. **No Guarantee.** The Client acknowledges that Attorneys have made no guarantee regarding the successful prosecution of the Claims, nor any guarantee regarding the Recovery or the type of relief, if any, which the Client may obtain therefrom. Further, the Client acknowledges that the Attorneys do not warrant or represent the validity of the Claims, the results of any action or the collectability of any judgment.

10. **Multiple Representation.** The Client understands and agrees that Attorneys may represent other clients, including governmental entities, in connection with claims against Defendants. Defendants may attempt to settle cases in groups under a matrix-type system whereby our clients are offered different settlement amounts, depending on the circumstances of different groups of clients categorized by the specific allegations of misconduct and/or severity of damages. Once settlement value under the “matrix” is determined, the Client is given the opportunity to accept or reject the settlement and/or injunctive relief being offered, within the matrix system. Defendants may also try to settle all or a portion of our clients’ cases as a group, meaning the Defendants may attempt to settle all or a portion of your Claim along with a number of other similar cases the Attorneys are handling. The allocated amount the Client will receive under any group settlement will be communicated to the Client and the Client may approve or reject participation in the group settlement. The Client agrees to the above settlement procedures. The Client also agrees that Attorneys may retain or work with other attorneys, consultants and/or experts; however, such will not increase the Attorneys fees paid by the Client.

11. **Conflict Waiver.** The Client recognizes that McAfee & Taft and Fulmer Sill are multiservice law firms that practice in multiple areas, some that deal with municipal law. The Client agrees that it will not use the Attorneys’ representation of the Client or this Agreement to assert a conflict of interest against McAfee & Taft or Fulmer Sill or members of such law firms, and hereby waives any current or potential conflict of interest that may occur in the future; provided that this waiver shall not prevent the Client from objecting to a conflict with respect to Attorneys’ representation of any defendant which the Client asserts claims against in the PFAS/AFFF litigation. The Client also acknowledges that Attorneys’ representation of clients in matters adverse to the Client will not: (i) adversely affect the relationship between attorneys and the Client relating to Attorneys’ representation of the Client in the PFAS/AFFF litigation contemplated by this Agreement; or (ii) material limit Attorneys’ representation in such matters.

12. **Preservation of Records.** The Client acknowledges, understands and is hereby notified to preserve any and all physical documents and/or electronically stored information, copies and backup, which in any may be relevant evidence to the litigation that is the subject matter of this Agreement. The Client must take all reasonable steps to preserve this information until this litigation is fully and finally resolved. Failure to take the necessary steps to preserve the information may result in serious sanctions, penalties, or other actions taken by a court under the rules of civil procedure. The Client also acknowledges and understands it must notify all pertinent individuals and take the necessary steps to comply with the duty to preserve evidence to the litigation that is the subject matter of this Agreement.

13. **Severability.** In case any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal or unenforceable in any respect, such invalidity, illegality or unenforceability shall not affect any other provisions thereof and this Agreement shall be construed as if such invalid, illegal or unenforceable provision had never been contained herein.

14. **Amendments and Modifications.** The Client and the Attorneys specifically acknowledge and agree that this Agreement constitutes the entirety of their agreement and supersedes and replaces any and all prior agreements, negotiations, or discussions between them; and, that this Agreement shall not be amended, modified, or changed in any manner whatsoever

unless such amendments, modifications, or changes shall be in writing and signed by all the parties hereto.

15. **Choice of Law.** This Agreement shall be construed in accordance with the laws of the State of Oklahoma.

ATTORNEYS:

CLIENT: CITY OF COWETA,
OKLAHOMA AND THE
COWETA PUBLIC WORKS
AUTHORITY

McAfee & Taft

By: Todd Court, Attorney

By: Naomi Hogue, Mayor of the
City of Coweta, and Chair of the
Board of Trustees of the Coweta
Public Works Authority

Fulmer Sill

By: Matt Sill, Attorney

RESOLUTION 2025-08

A JOINT RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COWETA, OKLAHOMA, AND THE BOARD OF TRUSTEES OF THE COWETA PUBLIC WORKS AUTHORITY, PROVIDING FOR THE RETENTION OF ATTORNEYS IN A CERTAIN PER- AND POLY-FLUOROALKYL SUBSTANCES (PFAS) AND AQUEOUS FILM-FORMING FOAMS (AFFF) LITIGATION.

WHEREAS, per- and poly-fluoroalkyl substances (PFASs) and Aqueous Film-Forming Foams (AFFFs) have harmed the City of Coweta, Oklahoma, and the Coweta Public Works Authority and this harm was created and exacerbated by the misconduct and illegal activities of PFAS and AFFF manufacturers, distributors, and potentially other third parties; and

WHEREAS, there is a substantial need for legal services to pursue the City of Coweta's and Coweta Public Works Authority's claims against PFAS and AFFF manufacturers, distributors, and potentially other third parties; and

WHEREAS, the Coweta City Council and Board of Trustees of the Coweta Public Works Authority believe it is in the best interests of the public to select the legal teams of Fulmer Sill and McAfee & Taft, a professional corporation to serve as counsel to prosecute this matter working under the oversight and approval of the Coweta City Council, the Board of Trustees of the Coweta Public Works Authority, and their designated officers and employees; and

WHEREAS, all fees to be paid to counsel are contingent upon the recovery of penalties, damages, attorney's fees, and costs, to be paid solely from any recovery and no attorney's fees, or costs shall be due or paid from funds of the City of Coweta, or the Coweta Public Works Authority.

NOW THEREFORE, BE IT JOINTLY RESOLVED BY THE CITY COUNCIL OF THE CITY OF COWETA, OKLAHOMA, AND THE BOARD OF TRUSTEES OF THE COWETA PUBLIC WORKS AUTHORITY THAT:

Section 1. The Coweta City Council and Board of Trustees of the Coweta Public Works Authority, by this Joint Resolution authorize a contract with the legal teams of Fulmer Sill and McAfee & Taft for the filing of a civil suit against PFAS and AFFF manufacturers, distributors, and potentially other third parties for penalties, damages, injunctive relief, and any other remedy available by law.

Section 2. This legal action is essential to protect the interests of the City of Coweta, the Coweta Public Works Authority and is in the best interests of the public.

Section 3. All fees compensating the legal teams of Fulmer Sill and McAfee & Taft are contingent upon the recovery of penalties, damages, attorney's fees, and costs, to be paid solely from any recovery and no attorney's fees, or costs shall be due or paid from funds of the City of Coweta, or the Coweta Public Works Authority.

ADOPTED and APPROVED by the Coweta City Council and the Board of Trustees of the Coweta Public Works Authority on this 7th day of April 2025.

Naomi Hogue,
as Mayor of the City of Coweta, and
as Chair of the Board of Trustees of the
Coweta Public Works Authority

APPROVED as to form:

Patrick T. Boulden, Coweta City
Attorney; and Attorney for the Coweta
Public Works Authority

ATTEST:

Marcy Kilgore, Coweta City Clerk and
Secretary for the Coweta Public Works
Authority

BALLOT

OKLAHOMA MUNICIPAL ASSURANCE GROUP

2025 Election of TWO Trustees

For a three-year term starting July 1, 2025

The biographical sketch on the next page for each nominee was written by the person who made the nomination. YOU MAY VOTE FOR TWO (2) NOMINEES by placing a check mark next to their names below.

- _____ Lindsey Grigg-Moak, City Clerk, El Reno (Incumbent)
- _____ Vickie Patterson, City Manager, Broken Bow (Incumbent)
- _____ Karl Burkhardt, City Administrator / Grants Administrator, Stonewall
- _____ Julie Casteen, City Manager, Coweta
- _____ Tim Crissup, Councilman, Waynoka
- _____ Daniel McClure, Mayor, McLoud
- _____ Micheal Shannon, City Manager, Guymon

SIGN AND ATTEST

Ballot cast by the governing body of the municipality of

Signed: _____
Mayor

Attested: _____ Date: _____, 2025
Clerk

FAILURE TO PROPERLY SUBMIT THIS BALLOT WILL INVALIDATE THE BALLOT.

Your Ballot must be received by OMAG no later than *May 15, 2025*, by:

- (1) emailing the ballot to elections@omag.org;
- (2) sending the ballot to OMAG by mail to 3650 S. Boulevard, Edmond, OK 73013; or
- (3) sending a facsimile of the ballot to OMAG at (405) 657-1401.

SEE REVERSE FOR BIOGRAPHICAL SKETCHES

BIOGRAPHICAL SKETCHES

LINDSEY GRIGG-MOAK (Incumbent) Lindsey is the City Clerk for El Reno. She has worked in municipal government for 17 years. Grigg-Moak handles media/marketing for OMCTFOA, is the WiMG president and serves as a Director for the National Association of Public Treasurers. Lindsey is the current Vice-Chairman on the OMAG Board, serving 4 years. (El Reno participates in the Municipal Liability Protection Plan and the Municipal Property Protection Plan.)

VICKIE PATTERSON (Incumbent) Vickie is the City Manager for the City of Broken Bow. Vickie has worked in municipal government for 28 years. She received the Gerald D. Wilkins City Manager of the Year in July 2023. Patterson is an active Board Member on Oklahoma Municipal Assurance Group (OMAG) board for 7 years. (Broken Bow participates in the Municipal Liability Protection Plan, the Municipal Property Protection Plan, and the Workers' Compensation Plan.)

KARL BURKHARDT Since 2017, Karl Burkhardt serves the Town of Stonewall as City Administrator/Grants & Finance Manager. Karl has a heart for small, rural Oklahoma towns, holding the Towns East seat on the OML Board of Directors. His expertise provides solutions for all towns with organizational and funding challenges and needs. (Stonewall participates in the Municipal Liability Protection Plan, the Municipal Property Protection Plan, and the Workers' Compensation Plan.)

JULIE CASTEEN Julie Casteen is the City Manager for Coweta and has been with the City for eight years. Julie has worked for several municipalities throughout her career as Finance Director, Budget Manager, and HR Director. She has an MBA and BS in Biology. Julie is active on local boards and nonprofits. (Coweta participates in the Municipal Liability Protection Plan, the Municipal Property Protection Plan, and the Workers' Compensation Plan.)

TIM CRISSUP My name is Tim Crissup, I'm a retired teacher, football coach, and volunteer firefighter. I have been a council member for 30+ years at the City of Waynoka. I have always been interested in the community and how to make it a better place for our children. (Waynoka participates in the Municipal Liability Protection Plan, the Municipal Property Protection Plan, and the Workers' Compensation Plan)

DANIEL McCLURE Daniel has served as Mayor of McLoud, Vice-Mayor/City-Councilman in Midwest City, General Counsel for the Oklahoma Municipal League, and as a municipal attorney and prosecutor for several Oklahoma municipalities. Daniel has advocated for strong communities for more than a decade and wants to continue to help build strong municipalities statewide. (McLoud participates in the Municipal Liability Protection Plan, the Municipal Property Protection Plan, and the Workers' Compensation Plan.)

MICHEAL SHANNON Mike Shannon, born and raised in the Oklahoma Panhandle has dedicated over 45 years of his life to public service. Currently City Manager for Guymon, he has been instrumental in shaping local policies and advocating in state and federal government to benefit the quality of life for generations to come. (Guymon participates in the Municipal Liability Protection Plan, the Municipal Property Protection Plan, and the Workers' Compensation Plan.)



P.O. BOX 850
COWETA, OK 74429
PH. (918) 486-2189
FAX (918) 486-5366
www.cityofcoweta-ok.gov

Memorandum

To: Honorable Mayor and City Council

From:

Re: **PARTNERSHIP MEETING WITH MUSCOGEE CREEK NATION LEADERS**

Date: April 7, 2025

BACKGROUND

As the Coweta Casino Hotel construction progresses, I believe it is crucial to strengthen our relationship with the Muscogee Creek Nation. To support this goal, we are organizing a partnership dinner to connect with the Muscogee Creek Nation's leaders and key staff.

STAFF RECOMMENDATION

Staff recommends a date of May 22 from 5:30 pm to 7:30 pm for the first Coweta/Muscogee Creek Nation partnership dinner.

ATTACHMENTS

None



P.O. BOX 850
COWETA, OK 74429
PH. (918) 486-2189
FAX (918) 486-5366
www.cityofcoweta-ok.gov

Memorandum

To: Honorable Mayor and City Council

From: Julie Casteen, City Manager

Re: **121st STREET BRIDGE UPDATE**

Date: April 7, 2025

BACKGROUND

The plans for the 121st Street Bridge will be ready for bidding as early as next week. The bridge site contains multiple non-city utilities within the right of way, which must be relocated to accommodate the new three-lane structure—a process that could take up to six months.

One alternative approach involves beginning construction on the center portion of the crossing first, allowing traffic to reopen sooner, with the side structures added after utility relocation is complete. However, this option could increase costs by 20% or more.

The second approach is to complete the utility relocation first and then proceed with the entire project at once.

STAFF RECOMMENDATION

Although citizens and business owners are eager for the bridge to reopen, completing the project in a single phase offers a more fiscally responsible approach, resulting in significant cost savings. Staff recommends a motion to proceed with construction only after the utility relocation is finalized.

ATTACHMENTS

None



P.O. BOX 850
COWETA, OK 74429
PH. (918) 486-2189
FAX (918) 486-5366
www.cityofcoweta-ok.gov

Memorandum

To: Honorable Mayor and City Council
From: Julie A. Casteen, Trust Manager
Re: **BEER IN PARK PERMIT**
Date: April 7, 2025

BACKGROUND

The Coweta City Council has recently implemented a permit process allowing beer in parks under specific restrictions. Coweta Youth Sports has submitted an application for a beer permit to support a new adult softball league. As per the permit requirements, a uniformed security officer must be present whenever beer is consumed, and consumption is restricted to designated areas only.

STAFF RECOMMENDATION

Staff recommends approval of a Beer in Park permit for Coweta Youth Sports from April 7 to May 31, 2025.

ATTACHMENTS

1. 250407-Coweta Youth Sports Beer in Park Permit App



310 S Broadway, PO Box 850
Coweta, OK 74429 • (918) 486-2189

BEER IN PARK PERMIT

NON-TRANSFERRABLE

\$25.00 Fee

PERMIT REQUIREMENTS

1. Permit application must be submitted by Wednesday at noon prior to the Council Meeting date requesting approval of a permit. Meetings are typically the first Monday of each month.
2. No one under the age of 21 is allowed to consume alcohol.
3. Only beer as defined by the 37A O.S. Section 1-103 shall be permitted.
4. No glass containers are allowed.
5. Beer must be consumed within a designated area as submitted with this permit, with no alcohol on the playing field or in the dugouts (attach diagram specifying designated area to this permit application).
6. Any complaints concerning drunkenness, fighting or disturbance of the peace may result in immediate termination of the permit.
7. A uniformed security officer must be present at all times when beer is being consumed.
8. A current Certificate of Insurance for the organization must be filed with the City of Coweta (see specifications below).
9. The approved permit must be on display at all events where alcohol will be consumed.

APPLICANT INFORMATION

Applicant Name – must be an individual as an officer of the organization (*please print*):

Tara Hatfield

Organization Name:

Coweta Youth Sports

Applicant's Street Address:

18044 W 23rd St S

Phone:

918-519-9105

City

Haskell

State

OK

Zip

74436

Applicant's email address:

cowetayouthsportsboard@gmail.com

APPLICANT'S ACKNOWLEDEMENT OF PERMIT REQUIREMENTS

1. If given permission by the Coweta City Council to possess beer at the Coweta Sports Complex under the rules listed above, I acknowledge that not following the proper procedures will terminate the beer permit and may result in a fine of \$270.00 or more.
2. I acknowledge that the permit will not be issued until a Certificate of Insurance is submitted evidencing coverage with minimums of \$125,000 bodily injury, \$25,000 property, and \$1,000,000 General Liability, naming the City of Coweta as an additional insured.

APPLICANT SIGNATURE

Signed:

Tara Hatfield

Date:

4/2/25

CITY USE ONLY:

DATE PAID: _____ Trans Code 1.3205 - \$25.00

Receipt #: _____

Date Approved by City Council: _____

This permit expires _____ calendar days from the issue date

Rev. 3/2025

