

**MINUTES OF THE COWETA CITY COUNCIL REGULAR MEETING
MARCH 3, 2025, 6:00 P.M.**

The members of the Coweta City Council met in regular session on Monday, March 3, 2025, at 6:00 p.m. in the Coweta City Hall, 310 S Broadway, Coweta, Oklahoma.

COUNCILMEMBERS PRESENT: Naomi Hogue, Harold Chance, Joe Cash, Caroline Martin.

COUNCILMEMBERS ABSENT: Randy Woodward.

I. CALL TO ORDER

The meeting was called to order by Mayor Hogue.

II. Pledge of Allegiance given

III. ROLL CALL

Roll call taken. Councilmembers were present as shown above.

IV. GENERAL CITY COUNCIL COMMENTS

Mayor Hogue urged everyone to stay weather aware. She also reminded everyone that Braums would be officially open at 6:00 a.m. on Tuesday.

V. CITY MANAGER REPORT

City Manager Julie Casteen updated Council members on current projects and upcoming work taking place throughout the city.

No action taken by Council.

VI. CORRESPONDENCE

1. LETTER FROM EMILY SCHNEIDER WITH FEEDBACK ON THE SHOP COWETA PROGRAM

Julie Casteen read a letter from Emily Schneider with feedback on the Shop Coweta Program.

VII. PRESENTATIONS

1. COWETA SOCCER CLUB

Coweta Soccer Club Board Members presented information about the club for the awareness of City Councilmembers.

2. UPDATE ON COWETA'S STORM SIREN SYSTEM

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Fire Chief, Brian Woodward gave an update to Councilmembers about Coweta's storm sirens system.

VIII. CONSENT

Motion by Harold Chance, second by Naomi Hogue to approve the consent calendar items:

1. Approval of the minutes of the Coweta City Council Regular meeting held on February 3, 2025.
2. Approval of the adoption of Resolution 2025-06, a resolution of the City Council of the City of Coweta, Oklahoma; adopting amendments to the annual revenues and appropriations for the budget of the City of Coweta, Oklahoma, for fiscal year ending June 30, 2025; appropriating \$618,000.00 from fund balance in the City's General fund into account number 01-5403.009 for the purchase of a Rescue Fire Truck for the Fire Department.

Aye: Harold Chance
Naomi Hogue
Joe Cash
Caroline Martin

IX. CONSIDER ITEMS REMOVED FROM CONSENT

No items removed.

X. ADMINISTRATION

1. PURCHASE OF CUSTOMER CAB RESCUE FIRE TRUCK

Brian Woodward led discussion and requested possible action related to the award of bid to Platinum Apparatus, the lowest and only responsible bidder, for an amount not to exceed \$618,000 for the purchase of a custom cab rescue fire truck, funded in the account number 01-5403.009.

Motion by Harold Chance, second by Naomi Hogue to approve the award of bid to Platinum Apparatus, the lowest and only responsible bidder, for an amount not to exceed \$618,000 for the purchase of a custom cab rescue fire truck, funded in the account number 01-5403.009.

Aye: Harold Chance
Naomi Hogue
Joe Cash
Caroline Martin

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2. CZ 25-01 SUP-SPECIFIC USE PERMIT FOR CREMATORY

Community Development Director Carolyn Back led discussion and requested possible action related to the approval of a Specific Use Permit, CZ 25-01 SUP, permitting a crematory use on property located in the SE/4 of the NW/4 of Section 1, T-17-N, R-15-E of the Indian Base and Meridian, Wagoner County, State of Oklahoma, at or near 27907 South State Highway 51.

Motion by Harold Chance, second by Joe Cash to approve a Specific Use Permit, CZ 25-01 SUP, permitting a crematory use on property located in the SE/4 of the NW/4 of Section 1, T-17-N, R-15-E of the Indian Base and Meridian, Wagoner County, State of Oklahoma, at or near 27907 South State Highway 51.

Aye: Harold Chance
Joe Cash
Naomi Hogue

Nay: Caroline Martin

3. TSW CONTRACT FOR PLANNING CONSULTANT SERVICES

Carolyn Back led discussion and requested possible action related to the approval to enter into a contractual agreement with TSW-Design to assist with Planning Service.

Motion by Harold Chance, second by Naomi Hogue to approve the entry of a contractual agreement with TSW-Design to assist with Planning Service.

Aye: Harold Chance
Naomi Hogue
Joe Cash
Caroline Martin

4. COWETA'S COMMUNITY GARDENS

Carolyn Back led discussion and requested possible action related to the approval on the design and implementation of a Community Garden for the City of Coweta.

Citizen Jerry Herring stated that this was a wonderful idea and that other cities such as Checotah and Stillwell have had a huge success with their community gardens.

Motion by Harold Chance, second by Naomi Hogue to direct staff to proceed with a design and implementation of a Community Garden for the City of Coweta and to explore funding opportunities.

Aye: Harold Chance
Naomi Hogue

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Joe Cash
Caroline Martin

5. COWETA'S FOOD TRUCK PARK

Carolyn Back led discussion and requested possible action related to the design and implementation of a Food Truck Park for the City of Coweta.

Motion by Naomi Hogue, second by Caroline Martin, to direct staff to proceed with the design and implementation of a Food Truck Park for the City of Coweta and to explore funding opportunities.

Aye: Harold Chance
Naomi Hogue
Joe Cash
Caroline Martin

6. THE M.E.T. RECYCLING PROGRAM

Assistant City Manager McKay Hale led discussion and requested possible action related to reconsidering continued participation in the Metropolitan Environmental Trust (M.e.t.) and continue to budget for fiscal 2026 assessment fees.

Motion by Naomi Hogue, second by Caroline Martin to direct staff to notify the Metropolitan Environmental Trust (M.e.t.) that the City will no longer participate in the M.e.t., and will not budget for fiscal 2026 assessment fees.

Aye: Naomi Hogue
Caroline Martin
Harold Chance
Joe Cash

7. SPECIAL EVENT PERMITTING

Julie Casteen led discussion and requested possible action related to the creation of a Special Event Permit process.

Motion by Harold Chance, second by Naomi Hogue to approve the creation of a Special Event Permit process.

Aye: Harold Chance
Naomi Hogue
Joe Cash
Caroline Martin

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8. ORDINANCE 897- BEER IN PARKS BY PERMIT

Julie Casteen led discussion and requested possible action related the adoption of Ordinance 897, an ordinance of the City of Coweta, Oklahoma; amending Section 9-4-4, titled "Prohibited Acts", Codified in Coweta City Code Title 9, "Public Ways and Property", Chapter 9-4, "Parks and Recreation Facilities"; providing that the possession of an alcoholic beverage within a public park shall be unlawful and an offense, except that the possession of a "beer" as defined 37A O.S. Section 1-103 shall be permitted within a public park only as specified in a permit approved by the Coweta City Council; providing for severability; and declaring an emergency.

Motion by Naomi Hogue, second by Harold Chance to adopt Ordinance 897, an ordinance of the City of Coweta, Oklahoma; amending Section 9-4-4, titled "Prohibited Acts", Codified in Coweta City Code Title 9, "Public Ways and Property", Chapter 9-4, "Parks and Recreation Facilities"; providing that the possession of an alcoholic beverage within a public park shall be unlawful and an offense, except that the possession of a "beer" as defined 37A O.S. Section 1-103 shall be permitted within a public park only as specified in a permit approved by the Coweta City Council; providing for severability.

The permit must state that those applying for a Beers in Parks permit are required to provide uniformed personnel not associated with the league or applicant; the permit must be posted at the event, and if one group breaks any of the stipulations then the permit process will be repealed.

Aye: Naomi Hogue
Harold Chance
Joe Cash

Nay: Caroline Martin

Due to the ordinance not being approved by a supermajority, the ordinance will not go into effect for thirty (30) days.

9. DECLARATION OF AN EMERGENCY ORDINANCE 897

This item is moot due to the ordinance not being approved by a supermajority. No additional motion or vote was taken by Councilmembers.

10. BID PROCESS FOR 121ST STREET BRIDGE

Julie Casteen led discussion and requested possible action related to directing staff to begin the public bid process for the replacement of the 121st Street bridge.

Motion by Harold Chance, second by Naomi Hogue to direct staff to begin the public bid process for the replacement of the 121st Street bridge.

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Aye: Harold Chance
Naomi Hogue
Joe Cash
Caroline Martin

11. GENERAL FUND/PUBLIC WORKS REORGANIZATION

Julie Casteen led discussion and requested possible action related to approving the increase of two FTE positions for the General Fund.

Motion by Harold Chance, second by Naomi Hogue to approve the increase of two FTE positions for the General Fund.

Aye: Harold Chance
Naomi Hogue
Joe Cash
Caroline Martin

12. FY2025-2026 BUDGET CALENDAR

Julie Casteen led discussion and requested possible action related to approving the FY2025-2026 Budget Calendar for the City of Coweta.

Motion by Naomi Hogue, second by Harold Chance to approve the FY2025-2026 Budget Calendar with the Budget workshop to be scheduled for April 4th, 2025.

Aye: Naomi Hogue
Harold Chance
Joe Cash
Caroline Martin

XI. EXECUTIVE SESSION

1. EXECUTIVE SESSION

Consider a motion and vote to enter Executive Session to discuss the employment of the City Manager, Julie Casteen, and specifically to permit the City Council to conduct the annual evaluation as provided for in the City Manager's Employment Agreement and take appropriate action in open session regarding her employment and contract as allowed under 25 O.S. Section 307(B)(1).

Motion by Harold Chance, second by Naomi Hogue to enter into Executive Session at 7:18 p.m. to discuss the employment of the City Manager, Julie Casteen, and specifically to permit the City Council to conduct the annual evaluation as provided for in the City

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Manager's Employment Agreement and take appropriate action in open session regarding her employment and contract as allowed under 25 O.S. Section 307(B)(1).

Aye: Harold Chance
Naomi Hogue
Joes Cash
Caroline Martin

2. END EXECUTIVE SESSION

Motion by Naomi Hogue, second by Harold Chance to end Executive session at 7:58 p.m. and take appropriate action in open session regarding the City Manager's employment and contract.

Aye: Naomi Hogue
Harold Chance
Joe Cash
Caroline Martin

Motion by Naomi Hogue, second by Harold Chance to extend the City Manager's Employment Agreement for two (2) years, increase salary to \$140,000, add an additional week of vacation, increase cell phone allowance to \$1200 per year, and increase car allowance to \$9000 per year.

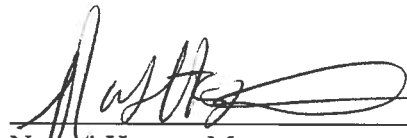
Aye: Naomi Hogue
Harold Chance
Joe Cash
Caroline Martin

XII. NEW BUSINESS

No new business.

XIII. ADJOURNMENT

Mayor Hogue adjourned the meeting at 8:00 p.m.



Naomi Hogue, Mayor



Marcy Kilgore, City Clerk

