



P.O. BOX 850  
COWETA, OK 74429  
PH. (918) 486-2189  
FAX (918) 486-5366  
[www.cityofcoweta-ok.gov](http://www.cityofcoweta-ok.gov)

**AGENDA - REGULAR MEETING  
COWETA CITY COUNCIL  
COWETA CITY HALL, 310 S. BROADWAY  
MONDAY, JUNE 2, 2025 6:00 PM**

**MEETING PROCEDURE:** Comments on all scheduled agenda items will be heard immediately following the presentation by staff or the petitioner. Please wait until you are recognized by the Mayor and keep your comments as brief as possible. Individuals addressing the City Council must identify themselves by name prior to making any comments. The City Council will consider, discuss, and may take action on, approve, adopt, amend, reject, deny, table, or not take action on any item listed on this agenda after comments from staff and the City Council have been heard.

**I. CALL TO ORDER**

**II. ROLL CALL**

Naomi Hogue \_\_\_\_ Harold Chance \_\_\_\_ Lauren Given \_\_\_\_ Caroline Martin \_\_\_\_  
Jeremy Barnett \_\_\_\_

**III. GENERAL CITY COUNCIL COMMENTS**

(During the General City Council Comments section of the agenda, the City Council shall make no decision or take any action except as to request the City Manager to schedule the matter for Council discussion at a later date.)

**IV. CITY MANAGER REPORT**

**1. NEW HIRES**

Michael Alvarado, 05/22/25 – Seasonal Parks Maintenance  
Skyler Stafford, 05/28/25 – Streets Maintenance

**V. CONSENT**

(All matters under the “Consent Calendar” are considered by the City Council to be routine and will be enacted by one motion. Any Councilmember may, however, remove an item from consent by request.)

**1. MINUTES OF REGULAR MEETING**

Approval of the minutes of the Coweta City Council Regular Meeting held on May 5, 2025.  
(Marcy Kilgore, City Clerk/Treasurer)

**2. SURPLUS PROPERTY**

Approval of Declaration of Surplus on the following items and authorizing the City Manager to dispose of them accordingly:

1. 13-1867 - Police 2013 Dodge Charger
2. 11-5836 - Streets 2011 Ford F150 Crew Cab
3. Streets Rhino DB150 Ditch Bank

4. Streets Backhoe Ditching Bucket  
*Julie Casteen, City Manager*

3. **AGREEMENT WITH KI BOIS COMMUNITY ACTION**

Approval and authorization for the mayor to sign a contract with KI BOIS Community Action Foundation in the amount of \$50,000.00 for the provision of transportation services within the City of Coweta, Oklahoma.

*Julie Casteen, City Manager*

4. **CITY OF COWETA'S 911 SYSTEM REVIEW - THIRD QUARTER FY2025**

Approval of the quarterly financial results and operational activities of the City of Coweta's 911 system for the quarter ending March 31, 2025, in accordance with 63 O.S. §2868 v2(H).

*Marcy Kilgore, City Clerk/Treasurer*

5. **RESOLUTION 2025-17, RENEWAL OF SALES TAX AGREEMENT**

Consider action on the adoption of Resolution No. 2024-26, a resolution of the City Council of the City of Coweta, Oklahoma, whereby the City of Coweta, Oklahoma, agrees to make payments to the Coweta Public Works Authority in amounts sufficient to pay principal and interest on the Authority's 2016 Utility System Revenue Bonds.

*Julie Casteen, City Manager*

6. **SCHOOL RESOURCE OFFICER (SRO) MEMORANDUM OF UNDERSTANDING 2025-2026**

Discuss and consider approval of the School Resource Officer MOU, an Understanding of Services provided by the Coweta Police Department to the Coweta Public Schools.

*Mike Bell, Police Chief*

7. **RENEWAL OF STORAGE BUILDING LEASE AGREEMENT**

Approval of a 12-month lease for storage of Fire Department and Public Works Department equipment.

*Brian Woodward, Fire Chief*

8. **REAPPOINTMENT OF LINDA DYER TO BOARD OF ADJUSTMENT**

Confirmation of the reappointment of Linda Dyer to the Coweta Board of Adjustment by the Mayor of the City of Coweta, Oklahoma for a term ending June 1, 2028.

*Carolyn Back, Community Development Director*

VI. CONSIDER, DISCUSS AND TAKE ACTION ON ITEMS REMOVED FROM CONSENT

VII. ADMINISTRATION

1. **ECONOMIC DEVELOPMENT SUPPORT FOR GREAT SCOTT FIREWORKS DISPLAY**

Discuss and consider approval of a request for economic development support of the Great Scott Fireworks Display to be held at the Broken Arrow Roundup Club Arena on June 15, 2025.

*Julie Casteen, City Manager*

2. **CROSSROADS COMMUNICATIONS AGREEMENT**

Discuss and consider approval of a professional services agreement with Crossroads Communications, LLC for public relations consulting and direction to the city manager to



execute all necessary documents.

*Julie Casteen, City Manager*

3. **BEER IN PARK PERMIT**

Discuss and consider approval of a permit for Beer in Park for an adult softball league at the Coweta Sports Complex.

*Julie Casteen, City Manager*

4. **RESOLUTION 2025-12 ON FY26 BUDGET ADOPTION**

Discuss and consider action on the adoption of Resolution No. 2025-12, a resolution of the City Council of the City of Coweta, Oklahoma; adopting the budget for the General Fund, the Street and Alley Fund, the Cemetery Fund, the Library Fund, the Rural Fire Fund, the Self Insurance Fund, the E-911 Fund, the Grant Fund, and the Capital Improvement Fund for the fiscal year beginning July 1, 2025, and ending June 30, 2026; and providing for the investment of these funds.

*Julie Casteen, City Manager*

5. **JOINT RESOLUTION 2025-15 MASTER FEE SCHEDULE**

Discuss and consider action on the adoption of Resolution 2025-15, a joint resolution of the City Council of the City of Coweta, Oklahoma, the Board of Trustees of the Coweta Public Works Authority, and the Board of Trustees of the Coweta Industrial Development Authority; establishing a master fee schedule confirming and modifying fees, fines, and rates charged by the City of Coweta, the Coweta Public Works Authority, and the Coweta Industrial Development Authority to be effective July 1, 2025.

*Julie Casteen, City Manager*

6. **CUSTOM CAB RESCUE TRUCK**

Discuss and consider approval of the purchase a Custom Cab Rescue Truck from Summit Fire Apparatus in the amount of \$618,000.

*Brian Woodward, Fire Chief*

7. **RESOLUTION 2025-11 OHIO STATE COOPERATIVE PURCHASING PROGRAM**

Discuss and consider action on the adoption of Resolution 2025-11, a Resolution of the City Council of the City of Coweta, Oklahoma; authorizing the City of Coweta to participate in the State of Ohio's Cooperative Purchasing Program.

*Julie Casteen, City Manager*

8. **RESOLUTION 2025-16 TSET LEGACY GRANT APPLICATION WITH FUNDING MATCH**

Discuss and consider the adoption of Resolution 2025-16, a resolution of the City Council of the City of Coweta, Oklahoma; authorizing an application for the TSET Legacy Grant Program and committing matching funds.

*Julie Casteen, City Manager*

9. **CITY OF COWETA MISSION STATEMENT**

Discuss and consider the adoption of a Mission Statement for the City of Coweta.

*Julie Casteen, City Manager*

10. **ORDINANCE 902 - RESTRICTIONS ON TOBACCO AND VAPOR PRODUCTS**

An ordinance of the City of Coweta, Oklahoma; amending Coweta City Code, Title 5, "Health, Sanitation and Environment," Chapter 5-5, "Use of Tobacco and Vapor Products"; re-titling this chapter as "Restrictions on Tobacco and Vapor Products"; creating a new Article 5-5A, titled "Tobacco and Vapor Product Use on City Property Prohibited"; specifically repealing Title 7, "Offenses and Crimes," Chapter 7-7, "Minors," Article 7-7B, "Tobacco and Vapor Products to Minors"; enacting a new Article 5-5B, "Prevention of Youth Access to Tobacco and Vapor Products"; providing for severability; and declaring an emergency.

*Julie Casteen, City Manager*

**11. DECLARATION OF AN EMERGENCY ORDINANCE 902**

Discuss and consider action to declare an emergency regarding Ordinance 902, making it effective immediately upon passage and approval

*Julie Casteen, City Manager*

**12. FY25 AUDIT PROPOSAL**

Discuss and consider acceptance of a proposal from Hinkle & Company, PC to provide auditing services for the fiscal year ending June 30, 2025 in the amount of \$34,500, with half being paid by the Coweta Public Works Authority, and authorization for the Mayor and City Manager to accept and sign all documents related to the engagement.

*McKay Hale, Assistant City Manager*

**13. PURCHASE OF STORMWATER PIPE FOR REPAIRS AT ROLAND PARK**

Discuss and consider approval of the purchase of 360 linear feet of 36" HDPE pipe at a total cost of \$17,830.80, budgeted in account 01-5209.015.

*Edgar Barroso, Public Works Director*

**14. EMERGENCY STREET REPAIRS ON 289TH EAST AVENUE SOUTH OF HICKORY STREET**

Discuss and consider approval of emergency street repairs at 289th East Avenue south of Hickory Street

*Edgar Barroso, Public Works Director*

**15. WSB STORMWATER CONTRACT APPROVAL**

Discuss and consider approval to enter into a professional services agreement with WSB LLC for \$41,000 to become the designated City of Coweta Stormwater Management consultant.

*Carolyn Back, Community Development Director*

**16. ORDINANCE 898 - BOWMAN DENTAL PARTIAL ALLEY CLOSURE**

Discuss and consider action on the adoption of Ordinance 898, an ordinance of the City of Coweta, Oklahoma; closing a portion of a public alleyway located south of Lots 8 through 12, Block 34, within the "New Coweta City" subdivision of the City of Coweta and extending west from State Highway 51 to North Fairlane Avenue, all more particularly described in this ordinance and depicted on the attached Exhibit "A"; providing for severability; and declaring an emergency.

*Carolyn Back, Community Development Director*

**17. DECLARATION OF AN EMERGENCY ORDINANCE 898**

Discuss and consider action to declare an emergency regarding Ordinance 898, making it effective immediately upon passage and approval.

**18. BOWMAN OF COWETA - FINAL PLAT**

Discuss and consider action on a request for final plat approval of Bowman of Coweta, a subdivision within the City of Coweta, of approximately 0.442 acres, One Lot and One Block. Located in Section Eighteen (18), Township Seventeen (17) North, Range Sixteen (16) East, of the Indian Base and Meridian, Wagoner County, State of Oklahoma. The land is zoned General Commercial (CG).

*Carolyn Back, Community Development Director*

**19. ORDINANCE 899 - VILLA HOMES PARTIAL 7.5 FT DRAINAGE EASEMENT CLOSURE**

Discuss and consider action on the adoption of Ordinance 899, an ordinance of the City of Coweta, Oklahoma; closing a two-foot (2) portion of a seven and one-half foot (7.5) drainage easement located along the west lot line of Lot 10, Block 6, Wynstone-Phase 3 subdivision of the City of Coweta, that lot having the street address of 28051 East 109th Street, all as more particularly described in this ordinance and depicted on attached exhibit "A"; providing for severability and declaring an emergency.

*Carolyn Back, Community Development Director*

**20. DECLARATION OF AN EMERGENCY ORDINANCE 899**

Discuss and consider action to declare an emergency regarding Ordinance 899, making it effective immediately upon passage and approval.

*Carolyn Back, Community Development Director*

**21. ORDINANCE 901 - AMENDMENT OF SECTIONS 13-7-4 AND 13-7-8 - SUBDIVISION REGULATIONS**

Discuss and consider action on the adoption of Ordinance 901, an ordinance of the City of Coweta, Oklahoma; amending Coweta City Code Title 13, "Subdivisions", Chapter 13-7 "Required Improvements and Improvement Standards"; Amending Section 13-7-4, titled "Contractor Bond and Insurance"; re-naming Section 13-7-4 to "Subdivider's Performance Bond or Escrow Account" and clarifying the purposes of such bonds and accounts; amending Section 13-7-8, titled "Maintenance Bond"; re-naming Section 13-7-8 to "Subdivider's Maintenance Bond"; increasing the amount of maintenance bond to 100 percent of the cost of construction for certain improvement and clarifying the purpose of maintenance bonds; providing for the protection of existing rights and remedies; providing for severability; and declaring an emergency.

*Carolyn Back, Community Development Director*

**22. DECLARATION OF AN EMERGENCY ORDINANCE 901**

Discuss and consider action to declare an emergency regarding Ordinance 901, making it effective immediately upon passage and approval.

*Carolyn Back, Community Development Director*

**23. PUBLIC HEARING ANNEXATION**

Public hearing to receive public comment on a request for annexation of 160-acres into the City Limits of Coweta, Oklahoma, by consent of the applicant owner; describing the subject property as follows: The Southwest Quarter (SW/4) of Section Thirty-Three (33), Township Eighteen (18) North, Range Fifteen (15) East, Wagoner County, State of Oklahoma.

*Carolyn Back, Community Development Director*

**24. ORDINANCE 900 - ANNEXATION 160-ACRES NORTHEAST CORNER OF 121ST ST S AND 225TH E AVE**

Discuss and consider action on the adoption of Ordinance 900, an ordinance of the City of Coweta, Oklahoma; annexing territory described as all of the Southwest Quarter (SW/4) of Section Thirty-Three (33), Township Eighteen (18) North, Range Fifteen (15) East of the Indian Base and Meridian, Wagoner County, into the corporate limits of the City of Coweta, Oklahoma; describing the annexed territory by legal description in this ordinance, and by a map which is attached as Exhibit "A", providing that the territory shall be subject to the jurisdiction, control, and ordinances of the City; directing certain required notifications; providing for severability; and declaring and emergency.

*Carolyn Back, Community Development Director*

**25. DECLARATION OF AN EMERGENCY ORDINANCE 900**

Discuss and consider action to declare an emergency regarding Ordinance 900 making it effective immediately upon passage and approval.

*Carolyn Back, Community Development Director*

**26. WARD 3 APPOINTMENT**

Discuss and consider action on the appointment of a candidate to the Ward 3 Council Seat, including possible discussions with applicants.

*Julie Casteen, City Manager*

**VIII. NEW BUSINESS**

(Business which was not foreseen prior to the posting of the agenda.)

**IX. ADJOURNMENT**

IF YOU REQUIRE A SPECIAL ACCOMMODATION PURSUANT TO THE AMERICANS WITH DISABILITIES ACT, PLEASE NOTIFY CITY HALL AT LEAST 24 HOURS BEFORE THE MEETING.

**MINUTES OF THE COWETA CITY COUNCIL REGULAR MEETING  
MAY 5, 2025, 6:00 P.M.**

The agenda for this meeting was posted at least 24 hours prior to the start of this meeting at the entrance of City Hall, 310 S Broadway, Coweta, OK.

The members of the Coweta City Council met in regular session on Monday, May 5, 2025, at 6:00 p.m. in the Coweta City Hall, 310 S Broadway, Coweta, Oklahoma.

**COUNCILMEMBERS PRESENT:** Naomi Hogue, Harold Chance, Lauren Givan, Jeremy Barnett.

**COUNCILMEMBERS ABSENT:** Caroline Martin

**I. CALL TO ORDER**

The meeting was called to order by Mayor Hogue.

**II. Pledge of Allegiance given**

**III. ROLL CALL**

Roll call taken. Councilmembers were present as shown above.

**IV. GENERAL CITY COUNCIL COMMENTS**

Mayor Hogue urged everyone to stay weather aware and thanked all staff who assisted with the Bayou Bash event. Vice Mayor Chance said it was a great weekend with T-Johnny's Bayou Bash and that the cleanup was very well done.

**V. CITY MANAGER REPORT**

City Manager Julie Casteen updated Council members on current projects and upcoming work taking place throughout the city. The City Manager also announced that a stop work order has been issued for the Wynstone Development.

Ryan Schwab, Kenny Schwab, and David Joe Jayne spoke about the drainage issues inside the Wynstone subdivision.

Ryan Schwab stated that his property has been flooded several times since moving in and that it has caused several thousand dollars in damage. People are getting frustrated and wanting to move out of the neighborhood.

Kenny Schwab, an engineer and uncle to Ryan Schaub, stated that the City of Coweta was taking the correct steps in issuing the stop work order. He stated that this was not the City's fault, that the developer had left approximately 40 acres off the drainage maps. He said the drainage was inadequate. He thanked Coweta and its staff for taking measures to hold someone accountable. He feels the damage needs to be addressed by the developer.

**MINUTES OF THE COWETA CITY COUNCIL REGULAR MEETING  
MAY 5, 2025, 6:00 P.M.**

David Joe Jayne stated he has lived in Coweta for thirty-seven years and is now living in the Wynstone Addition. With the recent rains, his front yard has been ankle deep in water.

No action taken by Council.

**VI. PRESENTATIONS**

**1. PUBLIC SERVICE RECOGNITION WEEK**

The Mayor read a proclamation declaring the week of May 4<sup>th</sup> through May 10<sup>th</sup>, 2025, as Public Service Recognition week.

**2. REQUEST BY JOE JAYNE TO ADDRESS COUNCIL REGARDING 111TH STREET WIDENING**

Joe Jayne asked Council what was going to happen with the 111<sup>th</sup> street widening project.

Mr. Jayne and the audience were told that the 111<sup>th</sup> Street widening is still on the project list and the City was in the process of purchasing the rights-of-way.

**3. REQUEST BY JUDGE DOUGLAS KIRKLEY TO ADDRESS COUNCIL 121ST STREET BRIDGE**

Judge Douglas Kirkley reminded the Council of the One Cent Tax (One for Coweta that was passed in 2022 for the Police and Fire Station and the 121<sup>st</sup> Street bridge). He knows there has been progress being made with the Police and Fire Station. However, little has been done for the 121<sup>st</sup> Street bridge project. The City put out cement, did some repairs, and has now closed the bridge. He expressed concerns that the Council recently voted to do all the work at once for the bridge project and is urging the Council to revote. He stated that this issue is not only about the neighborhood, but also about economic development and growth for the City.

Judge Kirkley and the audience were advised the City is still in need of obtaining the right-of-way and that the bid package was almost ready.

**4. UPDATE ON POLICE AND FIRE STATIONS**

Julie Casteen addressed Council and the audience with an update on the Police and Fire Stations. The cost estimate has come in about two million over budget for each building. Staff will be meeting later this week to see if changes can be made to realize savings on the projects.

**MINUTES OF THE COWETA CITY COUNCIL REGULAR MEETING  
MAY 5, 2025, 6:00 P.M.**

**5. MUSCOGEE CREEK NATION MIXER**

Kathleen Spurgeon, a liaison between the Muscogee Creek Nation and the City of Coweta, announced that everyone was excited about the meeting mixer on May 22<sup>nd</sup>, 2025. She stated that this gives an opportunity to show others the benefits of the Nation and the City working together.

**VII. CONSENT**

Motion by Harold Chance, second by Naomi Hogue to approve the consent calendar items:

1. Approval of the minutes of the Coweta City Council/Coweta Public Works Authority/Industrial Development Authority Joint Special meeting held on April 4, 2025.
2. Approval of the minutes of the Coweta City Council Regular meeting held on April 7, 2025.
3. Approval of the minutes of the Coweta City Council Special meeting held on April 14, 2025.
4. Approval of Declaration of Surplus on the following items and authorizing the City Manager to dispose of them accordingly:
  1. Xerox Copier

Aye: Harold Chance  
Naomi Hogue  
Lauren Givan  
Jeremey Barnett

**VIII. CONSIDER ITEMS REMOVED FROM CONSENT**

No items removed.

**IX. ADMINISTRATION**

**1. TAX INCENTIVE AGREEMENT**

Julie Casteen led discussion and requested possible action related to a certain tax incentive agreement between Roy's Fried Chicken, Inc. and the Coweta Industrial Development Authority.

Motion by Harold Chance, second by Naomi Hogue to approve a certain tax incentive agreement between Roy's Fried Chicken, Inc. and the Coweta Industrial Development Authority.

**MINUTES OF THE COWETA CITY COUNCIL REGULAR MEETING  
MAY 5, 2025, 6:00 P.M.**

Aye: Harold Chance  
Naomi Hogue  
Lauren Givan  
Jeremy Barnett

**2. RESOLUTION 2025-09- HUGHES- CONSENT FOR ANNEXATION**

Community Development Director Carolyn Back led discussion and requested possible action related to the adoption of Resolution 2025-09, a Resolution of the City Council of the City of Coweta, Oklahoma; acknowledging the receipt of an application for annexation of the applicant-owned property into the city limits by the consent of the applicant-owner; describing the subject property as follows: the Southwest Quarter (SW/4) of Section Thirty-Three (33), Township Eighteen (18) North, Range Fifteen (15) East, Wagoner County, State of Oklahoma, containing 160-acres more or less; more particularly identifying the subject property in the legal description and map attached as Resolution 2025-09 Exhibits “A.1” and “A.2”; setting a public hearing on the proposed annexation for Monday, June 2, 2025, at 6:00 P.M., in Coweta City Hall; directing the City Manager to take certain actions on behalf of the City Council to comply with Oklahoma Annexation Statutes, Title 11, Oklahoma Statutes, Sections 21-101 et seq; and thereafter authorizing the council to lawfully consider and act on the applicants’ request.

Motion by Harold Chance, second by Naoi Hogue to approve the adoption of Resolution 2025-09, a Resolution of the City Council of the City of Coweta, Oklahoma; acknowledging the receipt of an application for annexation of the applicant-owned property into the city limits by the consent of the applicant-owner; describing the subject property as follows: the Southwest Quarter (SW/4) of Section Thirty-Three (33), Township Eighteen (18) North, Range Fifteen (15) East, Wagoner County, State of Oklahoma, containing 160-acres more or less; more particularly identifying the subject property in the legal description and map attached as Resolution 2025-09 Exhibits “A.1” and “A.2”; setting a public hearing on the proposed annexation for Monday, June 2, 2025, at 6:00 P.M., in Coweta City Hall; directing the City Manager to take certain actions on behalf of the City Council to comply with Oklahoma Annexation Statutes, Title 11, Oklahoma Statutes, Sections 21-101 et seq; and thereafter authorizing the council to lawfully consider and act on the applicants’ request.

Aye: Harold Chance  
Naomi Hogue  
Lauren Givan  
Jeremy Barnett



**MINUTES OF THE COWETA CITY COUNCIL REGULAR MEETING  
MAY 5, 2025, 6:00 P.M.**

**3. CZ 2502 SUP, SPECIFIC USE PERMT FOR CREMATORY, BROWN FAMILY  
FUNERAL HOME**

Carolyn Back led discussion and requested possible action related to approval of a Specific Use Permit, CZ 25-02 SUP, permitting Crematory use on property located at 210 South Broadway in downtown Coweta, Oklahoma.

Motion by Harold Chance, second by Naomi Hogue to approve a Specific Use Permit, CZ 25-02 SUP, permitting Crematory use on property located at 210 South Broadway in downtown Coweta, Oklahoma with conditions of no chemical crematory process allowed and must provide shielding around the exhaust stack.

Aye: Harold Chance  
Naomi Hogue  
Lauren Givan  
Jeremy Barnett

**X. NEW BUSINESS**

No new business.

**XI. ADJOURNMENT**

Mayor Hogue adjourned the meeting at 6:36 p.m.

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Naomi Hogue, Mayor

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Marcy Kilgore, City Clerk



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## Memorandum

To: Honorable Mayor and City Council  
From: Julie Casteen, City Manager  
Re: **SURPLUS PROPERTY**  
Date: June 2, 2025

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### BACKGROUND

### STAFF RECOMMENDATION

### ATTACHMENTS

1. SURPLUS FORM 13 1867
2. 11-5836 FORD F150- SURPLUS FORM
3. STREETS- BACKHOE DITCHING BUCKET- SURPLUS FORM
4. STREETS- RHINO DB150 DITCH BANK- SURPLUS FORM

**CITY OF COWETA/COWETA PUBLIC WORKS AUTHORITY  
SURPLUS PROPERTY DECLARATION AUTHORIZATION**

This form is required to dispose of any City/Authority surplus property. Department Head completes this form and submits it to the City Manager.

Department: Police Department Department Contact: R. Peterson Date: 05/13/2025

Items Requested to be Surplused: 2013 Dodge Charger Police Vehicle

ID/Asset Tag Number: \_\_\_\_\_

| <u>PROPERTY DESCRIPTION</u>                                | <u>CONDITION</u>                                                                                                                                 | <u>DATE PURCHASED</u>                | <u>Approximate<br/>Current Value</u> |
|------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------|--------------------------------------|
| 2013 Dodge Charger Patrol Vehicle<br>Vin# 2C3DXAT6DH721867 | <input type="checkbox"/> Excellent<br><input type="checkbox"/> Good<br><input type="checkbox"/> Fair<br><input checked="" type="checkbox"/> Poor | 2013                                 | 2000                                 |
|                                                            |                                                                                                                                                  | <u>PURCHASE PRICE</u><br>\$24,305.00 |                                      |

Reason for being surplused:

Vehicle currently has 121,483 miles, and needs work on the engine.

Has it been offered for transfer to another Department within the City: Yes ☐ No ☒

Has it been offered for transfer to another agency within the State: Yes ☐ No ☒ If so, to whom:

Name of agency:

Sold for scrap metal: Yes ☐ No ☒ If yes, to whom:

Amount received:

-----FINANCE USE ONLY-----

Date placed on surplus website: \_\_\_\_\_ Did item sell: Yes ☐ No ☐

Date Sold: \_\_\_\_\_ Amount received: \$ \_\_\_\_\_

Name, Address, and Telephone Number of Buyer: \_\_\_\_\_

Item ready to be released to buyer with a copy of receipt attached: Yes ☐ No ☐ Date: \_\_\_\_\_

City Manager approval of the request for surplus: \_\_\_\_\_ Date: \_\_\_\_\_

Date surplus approved by City Council/Trustees: \_\_\_\_\_

Date, Amount, and receipt of funds from Public Surplus:

Date Insurance Cancelled: \_\_\_\_\_

Date Removed from Fixed Assets: \_\_\_\_\_

**CITY OF COWETA/COWETA PUBLIC WORKS AUTHORITY  
SURPLUS PROPERTY DECLARATION AUTHORIZATION**

This form is required to dispose of any City/Authority surplus property. Department Head completes this form and submits it to the City Manager.

Department: PWA / Streets Department Contact: JON BATES Date: 5/27/25

Items Requested to be Surplused: 2011 F150 VIN# 1FTFW1EF3BFC15836

ID/Asset Tag Number: 11-5836/ OK13688

| PROPERTY DESCRIPTION          | CONDITION                                                                                                                                        | DATE PURCHASED                        | Approximate Current Value |
|-------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------|---------------------------|
| 2011 F150 CREW CAB <u>4x4</u> | <input type="checkbox"/> Excellent<br><input type="checkbox"/> Good<br><input checked="" type="checkbox"/> Fair<br><input type="checkbox"/> Poor | <u>9/14/11</u><br><br><u>\$24,445</u> | 2500.00                   |

Reason for being surplused:

**ENGINE REAR MAIN SEAL LEAK, COOLENT LEAK.**

Has it been offered for transfer to another Department within the City: Yes ☐ No ☒

Has it been offered for transfer to another agency within the State: Yes ☐ No ☒ If so, to whom:

Name of agency:

Sold for scrap metal: Yes ☐ No ☒ If yes, to whom:

Amount received:

-----FINANCE USE ONLY-----

Date placed on surplus website: \_\_\_\_\_ Did item sell: Yes ☐ No ☐

Date Sold: \_\_\_\_\_ Amount received: \$ \_\_\_\_\_

Name, Address, and Telephone Number of Buyer: \_\_\_\_\_

Item ready to be released to buyer with a copy of receipt attached: Yes ☐ No ☐ Date: \_\_\_\_\_

City Manager approval of the request for surplus: \_\_\_\_\_ Date: \_\_\_\_\_

Date surplus approved by City Council/Trustees: \_\_\_\_\_

Date, Amount, and receipt of funds from Public Surplus:

Date Insurance Cancelled: \_\_\_\_\_

Date Removed from Fixed Assets: \_\_\_\_\_

Revised 12/1/20

**CITY OF COWETA/COWETA PUBLIC WORKS AUTHORITY  
SURPLUS PROPERTY DECLARATION AUTHORIZATION**

This form is required to dispose of any City/Authority surplus property. Department Head completes this form and submits it to the City Manager.

Department: PWA | Streets Department Contact: JON BATES Date: 5/27/25

Items Requested to be Surplused: BACKHOE DITCHING BUCKET

ID/Asset Tag Number: \_\_\_\_\_

| PROPERTY DESCRIPTION                          | CONDITION                                                                                                                                        | DATE PURCHASED | Approximate<br>Current Value |
|-----------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------|----------------|------------------------------|
| BUCKET FOR DITCHING<br>FITS BACKHOE/EXCAVATOR | <input type="checkbox"/> Excellent<br><input type="checkbox"/> Good<br><input checked="" type="checkbox"/> Fair<br><input type="checkbox"/> Poor |                | 150.00                       |
|                                               |                                                                                                                                                  | PURCHASE PRICE |                              |

Reason for being surplused:

**DOES'NT FIT OUR CURRENT EQUIPMENT**

Has it been offered for transfer to another Department within the City: Yes ☐ No ☒

Has it been offered for transfer to another agency within the State: Yes ☐ No ☒ If so, to whom:

Name of agency:

Sold for scrap metal: Yes ☐ No ☒ If yes, to whom:

Amount received:

-----FINANCE USE ONLY-----

Date placed on surplus website: \_\_\_\_\_ Did item sell: Yes ☐ No ☐

Date Sold: \_\_\_\_\_ Amount received: \$ \_\_\_\_\_

Name, Address, and Telephone Number of Buyer: \_\_\_\_\_

Item ready to be released to buyer with a copy of receipt attached: Yes ☐ No ☐ Date: \_\_\_\_\_

City Manager approval of the request for surplus: \_\_\_\_\_ Date: \_\_\_\_\_

Date surplus approved by City Council/Trustees: \_\_\_\_\_

Date, Amount, and receipt of funds from Public Surplus:

Date Insurance Cancelled: \_\_\_\_\_

Date Removed from Fixed Assets: \_\_\_\_\_

Revised 12/1/20



**CITY OF COWETA/COWETA PUBLIC WORKS AUTHORITY  
SURPLUS PROPERTY DECLARATION AUTHORIZATION**

This form is required to dispose of any City/Authority surplus property. Department Head completes this form and submits it to the City Manager.

Department: PWA / Streets Department Contact: JON BATES Date: 5/27/25

Items Requested to be Surplused: RHINO

ID/Asset Tag Number: DB15/SERIAL 12021

| PROPERTY DESCRIPTION                       | CONDITION                                | DATE PURCHASED | Approximate Current Value |
|--------------------------------------------|------------------------------------------|----------------|---------------------------|
| RHINO DB150 DITCH BANK<br>MOWER 3PT HOOKUP | <input type="checkbox"/> Excellent       |                | \$4000                    |
|                                            | <input type="checkbox"/> Good            | PURCHASE PRICE |                           |
|                                            | <input checked="" type="checkbox"/> Fair |                |                           |
|                                            | <input type="checkbox"/> Poor            |                |                           |

Reason for being surplused:

TOO HEAVY FOR THE TRACTORS WE HAVE.

Has it been offered for transfer to another Department within the City: Yes ☐ No ☒

Has it been offered for transfer to another agency within the State: Yes ☐ No ☒ If so, to whom:

Name of agency:

Sold for scrap metal: Yes ☐ No ☒ If yes, to whom:

Amount received:

-----FINANCE USE ONLY-----

Date placed on surplus website: \_\_\_\_\_ Did item sell: Yes ☐ No ☐

Date Sold: \_\_\_\_\_ Amount received: \$ \_\_\_\_\_

Name, Address, and Telephone Number of Buyer: \_\_\_\_\_

Item ready to be released to buyer with a copy of receipt attached: Yes ☐ No ☐ Date: \_\_\_\_\_

City Manager approval of the request for surplus: \_\_\_\_\_ Date: \_\_\_\_\_

Date surplus approved by City Council/Trustees: \_\_\_\_\_

Date, Amount, and receipt of funds from Public Surplus:

Date Insurance Cancelled: \_\_\_\_\_

Date Removed from Fixed Assets: \_\_\_\_\_

Revised 12/1/20



P.O. BOX 850  
COWETA, OK 74429  
PH. (918) 486-2189  
FAX (918) 486-5366  
[www.cityofcoweta-ok.gov](http://www.cityofcoweta-ok.gov)

## Memorandum

To:

From: Julie Casteen, City Manager

Re: **AGREEMENT WITH KI BOIS COMMUNITY ACTION**

Date: June 2, 2025

---

### BACKGROUND

The City of Coweta has partnered with Ki Bois Community Action Foundation for many years to provide transportation services to the community. Ki Bois has requested the same \$50,000 subsidy for FY26 that has been approved in previous years.

### STAFF RECOMMENDATION

Staff recommends approval of the Transportation Agreement with Ki Bois Community Action Inc. for transportation services as approved in the FY2025-2026 Budget.

### ATTACHMENTS

1. FY26 Ki Bois Transportation Agreement



## CONTRACT

THIS CONTRACT made and entered into this 1<sup>st</sup> day of July 2025, by and between the CITY OF COWETA, Wagoner County, State of Oklahoma, ( "City") and KI BOIS COMMUNITY ACTION FOUNDATION, a Not For Profit corporation ( "KI BOIS").

City now enters into this contract with KI BOIS pursuant to the following terms:

- I. The City finds that KI BOIS performs functions at a public purpose, specifically the providing of transportation services in and around the Coweta area, including within the City of Coweta, thereby serving residents of Coweta.
- II. The City agrees to provide payment for services performed by KI BOIS and specifically payment for services in providing transportation in the Coweta area.
- III. KI BOIS agrees to continue to provide transportation services and to make public transportation available in and around the Coweta area for Fiscal Year 2025-2026, beginning July 1, 2025, and ending June 30, 2026. The ridership, level of service and service territory served and provided during Fiscal Year 25-26 will be the same as was as provided and served in Fiscal Year 24-25.
- IV. The City agrees to compensate KI BOIS for its services in an amount not exceeding FIFTY THOUSAND DOLLARS AND NO CENTS (\$50,000.00), between December 1, 2025, and January 31, 2026, upon proper invoice provided by KI BOIS. KI BOIS will provide Vehicular Public Liability insurance covering death, personal injury, and property damage.
- V. KI BOIS will provide the City with regular utilization data, as requested, and other pertinent ridership information in order to keep the City informed as to the operational matters of the public transportation program.
- VI. The parties agree that the above compensation shall be the full and complete compensation to be paid by the City to KI BOIS for services provided and that this contract is limited to the term set forth above.

Approved in open meeting of the Coweta City Council on the 2<sup>nd</sup> day of June 2025.

### ATTEST:

**CITY OF COWETA, OKLAHOMA**

\_\_\_\_\_  
Marcy Kilgore, City Clerk

\_\_\_\_\_  
Naomi Hogue, Mayor

### APPROVED AS TO FORM:

**KI BOIS COMMUNITY ACTION**

\_\_\_\_\_  
Patrick Boulden, City Attorney

\_\_\_\_\_  
R. Carroll Huggins, Executive Director



**REVIEW OF EXPENDITURES FOR E911 FUND  
FOR JANUARY 1, 2025 THROUGH MARCH 31, 2025**

During the third quarter of the current fiscal year, the expenditures for the E911 Fund include:

| Vendor                   | Description                                  | Total Per Vendor |
|--------------------------|----------------------------------------------|------------------|
| APCO International       | Dispatch Training                            | \$ 658.00        |
| Windstream               | 911 Lines and Services                       | 7,953.13         |
| Telemedicine             | Employee Insurance                           | 2.00             |
| Walmart                  | Minor Tools and Equipment                    | 149.00           |
| Internal Revenue Service | FICA and Medicare Taxes                      | 167.89           |
| City of Coweta           | Salaries (not included in AP Payment Report) | 2,262.39         |
|                          | Subtotal                                     | <b>11,192.41</b> |
|                          | First Quarter Expenditures                   | <b>53,757.21</b> |
|                          | Second Quarter Expenditures                  | <b>9,365.84</b>  |
|                          | <b>Total Year to Date Expenditures</b>       | <b>74,315.46</b> |

Approved in open meeting of the City Council of the City of Coweta on this 2nd day of June, 2025.

\_\_\_\_\_  
Naomi Hogue, Mayor

ATTEST:

\_\_\_\_\_  
Marcy Kilgore, City Clerk

VENDOR SET: 01 CITY OF COWETA

BANK: ALL

FUND : 18 E-911 FUND

DEPARTMENT: 087 E-911 FUND

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 1/01/2025 THRU 3/31/2025

BUDGET TO USE: CB-CURRENT BUDGET

| VENDOR                    | NAME                   | ITEM #               | G/L | ACCOUNT  | NAME           | DESCRIPTION          | CHECK # | AMOUNT   |
|---------------------------|------------------------|----------------------|-----|----------|----------------|----------------------|---------|----------|
| 01-1993                   | APCO INTERNATIONAL     | I-00094661           | 18  | 5305.087 | TRAVEL & TRAI: | COM. TRAIN.OFFICER F | 273980  | 550.00   |
| 01-1993                   | APCO INTERNATIONAL     | I-1182531 03/07/25   | 18  | 5304.087 | MEMBERSHIPS &: | FULL TIER 1 MEMBERSH | 274048  | 108.00   |
| VENDOR 01-1993 TOTALS     |                        |                      |     |          |                |                      |         | 658.00   |
| 01-2210                   | WINDSTREAM             | I-041665350 01/28/25 | 18  | 5302.087 | COMMUNICATION: | T1 LINE FOR DISPATCH | 273840  | 108.75   |
| 01-2210                   | WINDSTREAM             | I-041665350 02/26/25 | 18  | 5302.087 | COMMUNICATION: | T1 LINE FOR DISPATCH | 274025  | 108.75   |
| 01-2210                   | WINDSTREAM             | I-041665350 12/27/24 | 18  | 5302.087 | COMMUNICATION: | T1 LINE FOR DISPATCH | 273612  | 108.75   |
| 01-2210                   | WINDSTREAM             | I-041700521 01/03/25 | 18  | 5302.087 | COMMUNICATION: | E911 VPN & ROUTERS   | 273665  | 780.83   |
| 01-2210                   | WINDSTREAM             | I-041700521 2/05/25  | 18  | 5302.087 | COMMUNICATION: | E911 VPN & ROUTERS   | 273892  | 769.13   |
| 01-2210                   | WINDSTREAM             | I-101098402 3/11/25  | 18  | 5302.087 | COMMUNICATION: | E911 VPN JUNE 24-JUL | 274145  | 1,346.74 |
| 01-2210                   | WINDSTREAM             | I-101098402 01/09/25 | 18  | 5302.087 | COMMUNICATION: | E911 VPN JUNE 24-JUL | 273666  | 1,341.69 |
| 01-2210                   | WINDSTREAM             | I-101098402 2/11/25  | 18  | 5302.087 | COMMUNICATION: | E911 VPN JUNE 24-JUL | 273968  | 1,346.74 |
| 01-2210                   | WINDSTREAM             | I-101098803 1/15/25  | 18  | 5302.087 | COMMUNICATION: | DISPATCH PHONE LINES | 273708  | 124.47   |
| 01-2210                   | WINDSTREAM             | I-101098803 12/16/24 | 18  | 5302.087 | COMMUNICATION: | DISPATCH PHONE LINES | 273553  | 124.39   |
| 01-2210                   | WINDSTREAM             | I-101098803 2/17/25  | 18  | 5302.087 | COMMUNICATION: | DISPATCH PHONE LINES | 273969  | 123.82   |
| 01-2210                   | WINDSTREAM             | I-101186478 01/22/25 | 18  | 5302.087 | COMMUNICATION: | CALLWORKS TRANS LINE | 273771  | 299.91   |
| 01-2210                   | WINDSTREAM             | I-101186478 02/21/25 | 18  | 5302.087 | COMMUNICATION: | CALLWORKS TRANS LINE | 274026  | 300.48   |
| 01-2210                   | WINDSTREAM             | I-101186478 12/23/24 | 18  | 5302.087 | COMMUNICATION: | CALLWORKS TRANS LINE | 273554  | 299.55   |
| 01-2210                   | WINDSTREAM             | I-41700521 03/05/25  | 18  | 5302.087 | COMMUNICATION: | E911 VPN & ROUTERS   | 274085  | 769.13   |
| VENDOR 01-2210 TOTALS     |                        |                      |     |          |                |                      |         | 7,953.13 |
| 01-4207                   | TELEMEDICINE MANAGEMEN | I-TEL202503255257    | 18  | 5108.087 | EMPLOYEE INSU: | CITY PAID TELEMED    | 274197  | 2.00     |
| VENDOR 01-4207 TOTALS     |                        |                      |     |          |                |                      |         | 2.00     |
| 01-6                      | WALMART COMMUNITY BRC/ | I-895459             | 18  | 5204.087 | MINOR TOOLS &: | MICROWAVE FOR DISPAT | 274188  | 149.00   |
| VENDOR 01-6 TOTALS        |                        |                      |     |          |                |                      |         | 149.00   |
| 01-70018                  | INTERNAL REVENUE SERVI | I-T3 202502265255    | 18  | 5106.087 | FICA TAX       | : PAYROLL DEDUCTIONS | 000984  | 52.10    |
| 01-70018                  | INTERNAL REVENUE SERVI | I-T3 202503115256    | 18  | 5106.087 | FICA TAX       | : PAYROLL DEDUCTIONS | 000989  | 46.80    |
| 01-70018                  | INTERNAL REVENUE SERVI | I-T3 202503255257    | 18  | 5106.087 | FICA TAX       | : PAYROLL DEDUCTIONS | 000995  | 37.18    |
| 01-70018                  | INTERNAL REVENUE SERVI | I-T4 202502265255    | 18  | 5107.087 | MEDICARE TAX   | : PAYROLL DEDUCTIONS | 000984  | 12.18    |
| 01-70018                  | INTERNAL REVENUE SERVI | I-T4 202503115256    | 18  | 5107.087 | MEDICARE TAX   | : PAYROLL DEDUCTIONS | 000989  | 10.94    |
| 01-70018                  | INTERNAL REVENUE SERVI | I-T4 202503255257    | 18  | 5107.087 | MEDICARE TAX   | : PAYROLL DEDUCTIONS | 000995  | 8.69     |
| VENDOR 01-70018 TOTALS    |                        |                      |     |          |                |                      |         | 167.89   |
| DEPARTMENT 087 E-911 FUND |                        |                      |     |          |                |                      | TOTAL:  | 8,930.02 |
| VENDOR SET 18 E-911 FUND  |                        |                      |     |          |                |                      | TOTAL:  | 8,930.02 |
| REPORT GRAND TOTAL:       |                        |                      |     |          |                |                      |         | 8,930.02 |

\*\* G/L ACCOUNT TOTALS \*\*

| YEAR      | ACCOUNT      | NAME                       | AMOUNT   | =====LINE ITEM===== |           |      | =====GROUP BUDGET===== |           |      |
|-----------|--------------|----------------------------|----------|---------------------|-----------|------|------------------------|-----------|------|
|           |              |                            |          | ANNUAL              | BUDGET    | OVER | ANNUAL                 | BUDGET    | OVER |
|           |              |                            |          | BUDGET              | AVAILABLE | BUDG | BUDGET                 | AVAILABLE | BUDG |
| 2024-2025 | 18 -5106.087 | FICA TAX                   | 136.08   | 1,550               | 1,214.50  |      |                        |           |      |
|           | 18 -5107.087 | MEDICARE TAX               | 31.81    | 363                 | 284.56    |      |                        |           |      |
|           | 18 -5108.087 | EMPLOYEE INSURANCE         | 2.00     | 7,410               | 6,936.22  |      |                        |           |      |
|           | 18 -5204.087 | MINOR TOOLS & EQUIPMENT    | 149.00   | 5,300               | 3,467.78  |      |                        |           |      |
|           | 18 -5302.087 | COMMUNICATIONS (TELEPHONE) | 7,953.13 | 41,573              | 8,797.95  |      |                        |           |      |
|           | 18 -5304.087 | MEMBERSHIPS & SUBSCRIPTION | 108.00   | 400                 | 292.00    |      |                        |           |      |
|           | 18 -5305.087 | TRAVEL & TRAINING          | 550.00   | 3,010               | 984.85    |      |                        |           |      |
|           |              | TOTAL:                     | 8,930.02 |                     |           |      |                        |           |      |

\*\* DEPARTMENT TOTALS \*\*

| ACCT        | NAME       | AMOUNT   |
|-------------|------------|----------|
| 18 -087     | E-911 FUND | 8,930.02 |
| -----       |            |          |
| 18 TOTAL    | E-911 FUND | 8,930.02 |
| -----       |            |          |
| ** TOTAL ** |            | 8,930.02 |

NO ERRORS

SELECTION CRITERIA

-----  
VENDOR SET: 01 CITY OF COWETA  
INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999  
PAY DATE RANGE: 1/01/2025 THRU 3/31/2025  
BANK: ALL  
BUDGET: CB-CURRENT BUDGET  
SEQUENCE: VENDOR NUMBER  
REREPORT TYPE: 1 LINE  
TOTALS ONLY: NO  
PRINT PROJECTS: NO  
PRINT STUB COMMENTS: NO  
-----

DEPARTMENT OPTIONS

SEPARATE BY DEPARTMENT: YES  
G/L RANGE: - THRU ZZZ-ZZZZZZZZZZZZZZZZ  
DEPARTMENT RANGE: 087 THRU 087  
PAGE BREAK BY DEPARTMENT: YES  
CHECK RANGE: 000000 THRU 999999  
-----

\*\* END OF REPORT \*\*

CITY OF COWETA  
FINANCIAL STATEMENT  
AS OF: MARCH 31ST, 2025

18 -E-911 FUND

% OF YEAR COMPLETED: 75.00

DEPARTMENT - E-911

| EXPENDITURES                            | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | TOTAL<br>ENCUMBERED | BUDGET<br>BALANCE | % YTD<br>BUDGET |
|-----------------------------------------|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------|
| <u>100-PERSONAL SERVICES</u>            |                   |                   |                        |                     |                   |                 |
| 18-5101.087 SALARIES                    | 22,185            | 1,422.01          | 3,036.39               | 0.00                | 19,148.61         | 13.69           |
| 18-5103.087 OVERTIME                    | 2,808             | 0.00              | 0.00                   | 0.00                | 2,808.00          | 0.00            |
| 18-5106.087 FICA TAX                    | 1,550             | 83.98             | 184.07                 | 0.00                | 1,365.93          | 11.88           |
| 18-5107.087 MEDICARE TAX                | 363               | 19.63             | 43.03                  | 0.00                | 319.97            | 11.85           |
| 18-5108.087 EMPLOYEE INSURANCE          | 7,410             | 2.00              | 2.00                   | 0.00                | 7,408.00          | 0.03            |
| 18-5109.087 WORKERS' COMP INSURANCE     | 1,500             | 0.00              | 0.00                   | 0.00                | 1,500.00          | 0.00            |
| 18-5110.087 UNEMPLOYMENT                | 150               | 0.00              | 79.72                  | 0.00                | 70.28             | 53.15           |
| 18-5111.087 RETIREMENT                  | 2,000             | 0.00              | 0.00                   | 0.00                | 2,000.00          | 0.00            |
| 18-5113.087 PRE-EMPLOYMENT CHECKS/PHYS  | <u>0</u>          | <u>0.00</u>       | <u>0.00</u>            | <u>0.00</u>         | <u>0.00</u>       | <u>0.00</u>     |
| TOTAL 100-PERSONAL SERVICES             | 37,966            | 1,527.62          | 3,345.21               | 0.00                | 34,620.79         | 8.81            |
| <u>200-MATERIALS AND SUPPLIE</u>        |                   |                   |                        |                     |                   |                 |
| 18-5200.087 MATERIALS AND SUPPLIES      | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| 18-5201.087 OFFICE SUPPLIES             | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| 18-5204.087 MINOR TOOLS & EQUIPMENT     | <u>5,300</u>      | <u>149.00</u>     | <u>149.00</u>          | <u>390.00</u>       | <u>4,761.00</u>   | <u>10.17</u>    |
| TOTAL 200-MATERIALS AND SUPPLIE         | 5,300             | 149.00            | 149.00                 | 390.00              | 4,761.00          | 10.17           |
| <u>300-OTHER CHARGES/SERVICE</u>        |                   |                   |                        |                     |                   |                 |
| 18-5300.087 OTHER SERVICES & CHARGES    | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| 18-5302.087 COMMUNICATIONS (TELEPHONE)  | 41,573            | 2,525.10          | 23,698.60              | 15,301.40           | 2,573.00          | 93.81           |
| 18-5304.087 MEMBERSHIPS & SUBSCRIPTIONS | 400               | 108.00            | 108.00                 | 0.00                | 292.00            | 27.00           |
| 18-5305.087 TRAVEL & TRAINING           | 3,010             | 550.00            | 2,025.15               | 0.00                | 984.85            | 67.28           |
| 18-5325.087 CONTRACTED SERVICES         | <u>28,027</u>     | <u>0.00</u>       | <u>21,385.51</u>       | <u>4,639.18</u>     | <u>2,002.31</u>   | <u>92.86</u>    |
| TOTAL 300-OTHER CHARGES/SERVICE         | 73,010            | 3,183.10          | 47,217.26              | 19,940.58           | 5,852.16          | 91.98           |
| <u>400-CAPITAL OUTLAY</u>               |                   |                   |                        |                     |                   |                 |
| 18-5404.087 MACHINERY & EQUIPMENT       | <u>0</u>          | <u>0.00</u>       | <u>0.00</u>            | <u>0.00</u>         | <u>0.00</u>       | <u>0.00</u>     |
| TOTAL 400-CAPITAL OUTLAY                | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| <u>500-NON-OPERATING</u>                |                   |                   |                        |                     |                   |                 |
| 18-5503.087 LEASE PAYMENTS - PRINC      | 19,641            | 0.00              | 19,640.72              | 0.00                | 0.28              | 100.00          |
| 18-5504.087 LEASE PAYMENTS - INTEREST   | <u>3,964</u>      | <u>0.00</u>       | <u>3,963.27</u>        | <u>0.00</u>         | <u>0.73</u>       | <u>99.98</u>    |
| TOTAL 500-NON-OPERATING                 | 23,605            | 0.00              | 23,603.99              | 0.00                | 1.01              | 100.00          |
| <hr/>                                   |                   |                   |                        |                     |                   |                 |
| TOTAL E-911                             | 139,881           | 4,859.72          | 74,315.46              | 20,330.58           | 45,234.96         | 67.66           |
| <hr/>                                   |                   |                   |                        |                     |                   |                 |
| TOTAL EXPENDITURES                      | 139,881           | 4,859.72          | 74,315.46              | 20,330.58           | 45,234.96         | 67.66           |
| <hr/>                                   |                   |                   |                        |                     |                   |                 |
| REVENUE OVER/ (UNDER) EXPENDITURES      | 10,219            | 8,982.25          | 49,351.02 (            | 20,330.58) (        | 18,801.44)        | 283.99          |
| <hr/>                                   |                   |                   |                        |                     |                   |                 |

# Enterpol Dispatch

## Calls for Service by Type

### Central Dispatch History

01/01/2025 to 03/31/2025

---

|                                 |      |
|---------------------------------|------|
| 10-6 ACO Shelter:               | 3    |
| Out of Service/Subject to Call: | 29   |
| Visitor Present:                | 97   |
| Escort:                         | 3    |
| 10-21 Request:                  | 118  |
| Motorist Assist:                | 83   |
| Check Registration Information: | 408  |
| Check for Stolen or Wanted:     | 1    |
| Open Door:                      | 7    |
| Driver's License Check:         | 23   |
| Driver's License/Warrant Check: | 27   |
| Warrant Check:                  | 21   |
| Dinner Location:                | 109  |
| Traffic Stop:                   | 1497 |
| Out of Unit:                    | 298  |
| Drug Activity:                  | 2    |
| 911 Non-Emergency:              | 231  |
| 911 Hangup:                     | 75   |
| Abandoned Vehicles:             | 8    |
| Accidental:                     | 1    |
| Accident with Fatality:         | 1    |
| Animal Pick UP:                 | 2    |
| Animal Well Fare Check:         | 9    |
| Signal 30 Animal:               | 8    |
| Traps:                          | 1    |
| Alarm Audible:                  | 10   |
| Alarm Fire:                     | 30   |
| Alarm Holdup Panic:             | 1    |
| Alarm Intrusion:                | 57   |
| Alarm Medical:                  | 24   |
| Alarm School:                   | 2    |
| Signal 30 Animal:               | 9    |
| Animal at Large:                | 82   |
| Animal Bite:                    | 2    |
| Animal Abuse:                   | 1    |
| Animal Barking:                 | 1    |
| Animal Welfare Check:           | 7    |
| Assault - Assault:              | 3    |
| Assist a Citizen:               | 17   |
| Assist Another Agency:          | 49   |
| Attempt to Locate:              | 6    |
| Attempt to Serve:               | 4    |
| Breaking and Entering:          | 2    |
| BOLO:                           | 29   |
| Burglary:                       | 2    |
| Illegal Burning:                | 3    |
| Code Enforcement:               | 1    |
| Child Abuse:                    | 3    |
| Child Endangerment:             | 1    |
| Child in need of Supervision:   | 4    |
| Check the Juveniles:            | 14   |
| Check the Well-being:           | 69   |
| Code Enforcement:               | 18   |
| Check to your own satisf:       | 6    |
| Court - Municipal:              | 8    |
| Court - District:               | 1    |

# Enterpol Dispatch

## Calls for Service by Type

### Central Dispatch History

01/01/2025 to 03/31/2025

---

|                             |      |
|-----------------------------|------|
| Detective:                  | 7    |
| Disturbance:                | 37   |
| Domestic Violence:          | 36   |
| Down Power Lines:           | 3    |
| Fingerprints:               | 13   |
| Fire:                       | 73   |
| Flagged Down:               | 4    |
| Follow up:                  | 51   |
| Fraud:                      | 8    |
| Fuel:                       | 118  |
| Gas Leak:                   | 9    |
| General Questions:          | 15   |
| Harassment:                 | 5    |
| Illegal Dumping:            | 1    |
| Illegal Parking:            | 6    |
| Information:                | 1256 |
| Larceny:                    | 10   |
| Larceny Property:           | 2    |
| Larceny from a Vehicle:     | 2    |
| Larceny of a Vehicle:       | 1    |
| Littering:                  | 1    |
| Mutual Aid Request:         | 5    |
| Man-down:                   | 2    |
| Medical Emergency:          | 673  |
| Missing Person:             | 4    |
| Motorist Assist:            | 16   |
| Municipal Court:            | 5    |
| Pedestrian Check:           | 28   |
| Property Found:             | 7    |
| Property Release:           | 2    |
| Protective Order Violation: | 3    |
| Pursuit:                    | 2    |
| 10-15 Release:              | 33   |
| Receive Information:        | 76   |
| Reckless Driver:            | 51   |
| Repossession:               | 5    |
| Road Rage:                  | 4    |
| Runaway:                    | 11   |
| Security Check:             | 232  |
| Shoplifting:                | 13   |
| Shots – Fired / Heard:      | 4    |
| Fatality:                   | 4    |
| Dinner Location:            | 1    |
| Accident Unknown:           | 27   |
| Accident Minor:             | 45   |
| Accident Injury:            | 15   |
| Accident City Vehicle:      | 2    |
| Intoxicated Pedestrian:     | 2    |
| Intoxicated Driver:         | 13   |
| Accident Hit and Run:       | 6    |
| Special Event/Assignment:   | 8    |
| SRO School Check:           | 185  |
| Suicidal Subject:           | 14   |
| Suspicious Activity:        | 40   |
| Suspicious Person:          | 20   |
| Suspicious Vehicle:         | 31   |

**Enterpol Dispatch**  
**Calls for Service by Type**  
Central Dispatch History

01/01/2025 to 03/31/2025

---

|                                |             |
|--------------------------------|-------------|
| Traffic Control:               | 2           |
| Threats:                       | 13          |
| Traffic Control:               | 12          |
| Traffic Hazard:                | 50          |
| Training:                      | 5           |
| Transport:                     | 35          |
| Transfer Call:                 | 447         |
| Trespassing:                   | 4           |
| Trouble Unknown:               | 12          |
| Truancy:                       | 10          |
| Unauthorized use of motor veh: | 1           |
| Vandalism:                     | 4           |
| Vehicle Maintenance:           | 12          |
| Warrant Service:               | 6           |
| Watch Order:                   | 1           |
| Watch Order / Security Check:  | 19          |
| <b>Total:</b>                  | <b>7408</b> |





P.O. BOX 850  
COWETA, OK 74429  
PH. (918) 486-2189  
FAX (918) 486-5366  
[www.cityofcoweta-ok.gov](http://www.cityofcoweta-ok.gov)

## Memorandum

To: Honorable Mayor and City Council

From: Julie Casteen, City Manager

Re: **RESOLUTION 2025-17, RENEWAL OF SALES TAX AGREEMENT**

Date: June 2, 2025

---

### BACKGROUND

In connection with the Series 2016 A Refunding Bonds issued by the Coweta Public Works Authority ("the Authority") as of November 1, 2016, the City and the Authority entered into a certain Sales Tax Agreement whereby the City pledged its sales tax revenues to support the debt service requirements of the Coweta Public Works Authority. Based on Oklahoma law regarding the encumbrance of annual revenues, the Coweta City Council must annually renew this agreement.

### STAFF RECOMMENDATION

Staff recommends the adoption of Resolution 2025-17.

### ATTACHMENTS

1. 250602-Reso 2025-17-Renewal of Sales Tax Pledge

**CITY OF COWETA, OKLAHOMA  
RESOLUTION 2025-17**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COWETA, OKLAHOMA; WHEREBY THE CITY OF COWETA, OKLAHOMA, AGREES TO MAKE PAYMENTS TO THE COWETA PUBLIC WORKS AUTHORITY IN AMOUNTS SUFFICIENT TO PAY PRINCIPAL AND INTEREST ON THE AUTHORITY'S 2016 UTILITY SYSTEM REVENUE BONDS.**

**WHEREAS**, the City Council of Coweta, Oklahoma, (hereinafter called the "City"), and the Coweta Public Works Authority, an Oklahoma public trust (hereinafter called the "Authority"), entered into a certain Sales Tax Agreement (hereinafter called the "Agreement"), whereby the City agrees to make payments to the Authority in the amounts sufficient to pay when due principal and interest on the Authority's Utility Revenue Bonds, \$23,980,000 Tax Exempt Refunding Series 2016A, and other obligations of the Authority therein described as therein provided; and

**WHEREAS**, it is necessary that such Agreement be ratified and affirmed for the fiscal year of the City of Coweta, Oklahoma, ending June 30, 2026; and

**WHEREAS**, all things required to have been done to make the Agreement a valid and binding agreement by and between the City and the Authority have been done, happened and been performed.

**NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COWETA, OKLAHOMA:**

**Section 1.** The Agreement between the City and the Authority, whereas the City agrees to make payments to the Authority in the amounts sufficient to pay principal and interest on the Authority's Utility System Revenue Bonds, is hereby ratified and affirmed by the governing body of Coweta, Oklahoma, for the fiscal year ending June 30, 2026.

**ADOPTED BY THE CITY COUNCIL OF THE CITY OF COWETA, OKLAHOMA, ON THIS THIS 2<sup>ND</sup> DAY OF JUNE 2025.**

\_\_\_\_\_  
Naomi Hogue, Mayor

Approved as to form:

ATTEST:

\_\_\_\_\_  
Patrick Boulden, City Attorney

\_\_\_\_\_  
Marcy Kilgore, City Clerk



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## Memorandum

To: Honorable Mayor and City Council

From: Mike Bell, Police Chief

Re: **SCHOOL RESOURCE OFFICER (SRO) MEMORANDUM OF UNDERSTANDING 2025-2026**

Date: June 2, 2025

---

### BACKGROUND

The City of Coweta and Independent School District 19 will be updating the 2025-2026 School Resource Officer MOU.

### BENEFITS

This MOU is an understanding of services provided by the Coweta Police Department to the Coweta Public Schools, helping to make the schools safer and more efficient.

### COSTS

The schools have agreed to pay 51% of the assigned SRO's base pay per school year. The City agrees to provide wages, training, equipment, and benefits to the SRO Officers.

### STAFF RECOMMENDATION

The staff recommends approval and authorization for the Mayor to sign the School Resource Officer Memorandum of Understanding.

### ATTACHMENTS

1. SRO Memorandum of Understanding 2025-2026

**SCHOOL RESOURCE OFFICER  
MEMORANDUM OF UNDERSTANDING**

This Memorandum of Understanding (hereinafter referred to as the "MOU") is by and between the City of Coweta, Oklahoma (hereinafter referred to as the "City") and the Coweta Board of Education (hereinafter referred to as the "Schools") and replaces any and all prior agreements and understandings between the City (including the Coweta Police Department) and/or the Coweta Public Schools on the subject of school resource officers (hereinafter referred to as the "SRO").

**WITNESSETH**

WHEREAS, the City and the Schools desire to set forth the duties and responsibilities of the parties with respect to the City's School Resource Officer Program; and

WHEREAS, the City and Schools desire to create an atmosphere of cooperation toward the common goals of providing a safe learning environment for students, a safe working environment for educational staff, the prevention and reduction of juvenile delinquency and the promotion of positive attitudes regarding the role of law enforcement in society.

NOW, THEREFORE, in consideration of the mutual promises and representations contained herein, the City and the Schools do hereby agree as follows:

**SECTION 1. PURPOSE.**

The purpose of this MOU is to formalize the relationship between the city and the schools in order to foster an efficient and cohesive program that will build a positive relationship between law enforcement officers and the youth of Coweta, with the goals aimed toward providing a safe learning environment for juveniles and young adults. This MOU delineates the mission, organization structure, and procedures of the City of Coweta/Coweta Public School Resource Officer Program (hereinafter referred to as the "SRO PROGRAM") as a collaborative effort between the City and the Schools. The success of the SRO Program relies upon the effective communication between the City's law enforcement employees, the principal of the schools, and key staff members of the City and Schools.

**SECTION 2. TERM.**

The term of this MOU shall commence on July 1, 2025, and terminate on June 30, 2026, unless terminated earlier as provided herein. The parties may renew, extend, or modify this MOU by mutual written consent at any time. This MOU may be renewed with the approval of the Coweta City Council and School Superintendent before June 30th each year.

### **SECTION 3. MISSION, GOALS, AND OBJECTIVES.**

The missions of the SRO Program are creating and maintaining a safe and secure learning environment for students, providing a safe working environment for educational staff, and preventing and reducing school-related violence and offenses committed by juveniles or adults. These missions will be accomplished by efforts, including but not limited to assigning law enforcement officer(s) (SROs) to school facilities.

The goals and objectives of the SRO Program are designed to develop and enhance rapport between youth, law enforcement officers, school administrators and parents. The goals of the SRO Program include, but are not limited to:

1. Establishing a positive relationship between the SRO and the student population and between the SRO and parents, faculty, staff, and administrators.
2. Maintaining a safe and secure environment on school grounds.
3. Promoting positive attitudes regarding law enforcement's role in society.
4. Preventing and reducing incidents of school violence, including bullying.
5. Reducing criminal offenses committed by juveniles and young adults.

### **SECTION 4. ORGANIZATIONAL STRUCTURE.**

- A. Composition. The City shall assign at least two (2) full-time law enforcement officer(s) to serve as the SRO in the SRO Program. Any law enforcement officer assigned as an SRO will be certified through the State of Oklahoma Council of Law Enforcement and Education and Training Council and must be an Oklahoma School Resource Officer Association member. It shall be highly recommended that this law enforcement officer attends all training offered through the NASRO program.
- B. Supervision. The day-to-day operation and administrative control of the SRO Program will be a joint and cooperative effort by the City Manager (or their designee, the Chief of Police) and the Superintendent of Schools. Responsibility for the conduct of the SRO shall remain with the City, and the schools acknowledge that the SRO remains responsive to the command of the City's Police Department. The SRO is employed and retained by the City, and in no event shall any employee of the City be considered an employee of the school, regardless of the funding source.
- C. Funding. The SRO Program is subject to the availability of funds, which is a budgetary decision of the parties; both parties agree to the following:
  1. The City agrees to train, equip, insure, and provide wages and benefits to the SRO Officer.

2. The schools shall reimburse the City for the SRO at a rate of 51% of the assigned SRO's base pay per school year for the SRO during the regular school week. Such reimbursement may be paid in one installment within fourteen (14) days of the end of the school year or in two equal installments to be paid within fourteen (14) days of the end of each semester. Any overtime compensation is addressed in item #3.
3. Any hours required by the schools over 40 hours per week shall be arranged with the City Manager or their designee (Chief of Police) prior to the needed services.

#### **SECTION 5. SRO PROGRAM STRUCTURE.**

SROs are first and foremost law enforcement officers for the city. SROs shall be responsible for carrying out the duties and responsibilities of a law enforcement officer. They shall remain at all times under the control, through the chain of command, of the City. All acts of commission or omission shall conform to the guidelines of the City. Both the City and School officials agree that non-criminal student disciplinary matters shall remain the responsibility of the teachers and administrators, not the SRO. The SRO shall refrain from being involved in enforcing disciplinary rules that do not constitute law violations except to support School personnel in maintaining a safe school environment.

#### **SECTION 6. DUTIES AND RESPONSIBILITIES.**

- A. **Schools.** The responsibilities of the schools will include, but are not limited to, the following:
  1. Provide the SRO with a private, appropriately furnished, climate-controlled office space that can be secured and reasonably acceptable to the Police Department. This shall include, but not limited to, a desk with drawers, two chairs, a filing cabinet for files and records which can be properly locked and secured, a telephone, and computer access. The City shall provide all supplies and other equipment.
  2. The SRO is not to be used for regularly assigned lunchroom duties; hall monitors or other monitoring duties. If there is a problem, the SRO may assist school personnel until the problem is solved.
  3. Provide SRO with reasonable opportunities to address students, teachers, school administrators, and parents about the SRO Program goals and objectives. Administrators shall also seek input from the SRO regarding criminal justice problems relating to students and site security issues.
  4. The principal of each school within the city's school system shall notify the SRO of suspected illegal activity as required by and in accordance with Oklahoma State Statutes, Title 70. Any principal or other staff member within

the city's school system who locates a dangerous weapon or drugs in the course of a search shall turn it over to the SRO as required by Oklahoma State Statutes and school policies. The principal may contact the SRO regarding other conduct in accordance with the principal's discretion. If the SRO is unavailable, the principal or staff member shall contact any city police officer for notification of suspected illegal activities or to deliver dangerous weapons or drugs that come into their possession.

5. When school personnel discover weapons, drugs, alcohol, or other illegal contraband on school property, the SRO shall be notified as soon as reasonably possible. If no juvenile or criminal charges are to be filed and no administrative action is to be taken by the schools, the contraband shall be confiscated by the SRO according to Police Department policy and properly disposed of by policy. If school personnel take possession of any contraband, the said contraband shall immediately be turned over to the SRO as soon as reasonably possible.
6. School personnel shall timely notify the SRO with names of specific individuals who are not allowed on school property and shall notify the SRO of any anticipated parental problems resulting from disciplinary action taken against a student.
7. Work cooperatively with the city, including but not limited to, the Police Department to make any needed adjustments to the SRO Program throughout the school year.
8. In situations involving student conduct affecting school property, employees, and visitors, the schools agree to participate with the SRO in conducting a Threat Assessment Review.  
The review committee will consist of, at a minimum, the school principal, school counselor, SRO, teacher, and student. The student's parents may also participate if the SRO or school staff feel it will assist the process. This review must be completed within a reasonable time of the event. Any reports or paperwork associated with this review will be maintained in the SRO office in case further reviews are required.
9. Provide to the City, from time to time, copies of all laws, regulations, and school board policies applicable to employees of the schools, including but limited to, laws, rules, regulations, and policies regarding access to confidential student records and/or the detention, investigation, and searching of students on school premises.

B. **City.** The City's responsibilities hereunder are delegated to the Coweta Police

Department and will include, but not be limited to, the following:

1. Responding to all major criminal occurrences that occur on school property and exercising law enforcement jurisdiction over such incidents.
2. Assigning the SRO to the Schools and complying with the training requirements for the SRO as established by Federal, State, and Local laws and policies. The Superintendent of Coweta Public Schools will have input in the decision to assign and retain an SRO.
3. At the request of the principal and whenever practicable, provide the assistance of the police canines (through the K-9 Officers) to assist in searches within the limitations of State and Federal Laws and department policies.
4. Will advise the School Board regarding the possible presence of criminal gangs and associated criminal gang activities.
5. Work cooperatively with the schools to make any needed adjustments to the SRO Program throughout the school year.
6. Disseminate to the SRO copies of all laws, rules, regulations, and school board policies applicable to employees of the schools, including but not limited to, laws, rules, regulation, and policies regarding access to confidential student records and/or the detention, investigation, and searching of students on school premises that have been provided to the City by the Schools pursuant to Section 6A.9 above.

C. **SRO Shift Sergeant.** The responsibilities of the SRO shift sergeant will include, but not be limited to, the following:

1. Coordinate work assignments of the SRO.
2. Ensure the SRO's compliance with the Police Department's directives.
3. Coordinate scheduling and work hours of the SRO (Vacation, Sick Time, Personal, Court, etc.).
4. Work with the Schools to make any needed adjustments to the SRO Program throughout the school year.

D. **SRO.** The responsibilities of an SRO will include, but not be limited to, the following:

1. Enforce criminal law and protect students, staff and public at large against criminal activity and take appropriate enforcement action on criminal matters, as necessary. The SRO shall follow the chain of command as set forth by policies and procedures of the Police Department. Unless notification would interfere with law enforcement operations, the SRO will notify the principal or the principal's designees as soon as reasonably possible concerning any enforcement activity on that principal's school grounds or at that principal's



- school functions. If an arrest is made, before the officer transports a student, the principal or the principal's designee may give the student papers regarding an educational due process hearing only if, in the officer's professional judgement, such procedure can be accomplished safely.
2. Complete reports and investigate crimes committed on campus and coordinate whenever practical investigative procedures between law enforcement and school administrators. The SRO shall abide by all applicable legal requirements concerning interviews or searches should it become necessary to conduct formal law enforcement interviews or searches with students or staff on campus or at school functions.
  3. In situations involving student conduct affecting school property, employees, and visitors, the schools agree to participate with the SRO in conducting a Threat Assessment Review. The review committee will consist of, at a minimum, the school principal, school counselor, SRO, teacher, and student. The student's parents may also participate if the SRO or School staff feel it will assist the process. This review must be completed within a reasonable time of the event. Any reports or paperwork associated with this review will be maintained in the SRO office in case further reviews are required.
  4. Take allowable law enforcement action against intruders and unwanted guests who appear on school property at the principal's request or if the officer observes a violation of state law or city ordinance.
  5. If available, the SRO will be present when a principal or the principal's designee conducts an administrative search when the principal or school personnel fear for their safety.
  6. Confer with the principal to develop plans and strategies to prevent and/or minimize dangerous situations on or near campus or involving students at school-related functions.
  7. If provided in advance to the City, comply with all laws, rules, regulations, and school board policies applicable to employees of the Schools, including but not limited to laws, rules, regulations, and policies regarding access to confidential student records and/or the detention, investigation, and searching of students on school premises, provided that the SRO shall under no circumstances be required or expected to act in a manner inconsistent with their duties as a law enforcement officer. The use of confidential school records by the SRO shall be done only with the principal's approval and as allowed by law.
  8. During regular school hours the SRO will make every effort to remain on school property when not needed to support other law enforcement activities. They

shall receive permission from a supervisor before extended time away, "anything over 4 hours shall be considered extended time,11 from the school campus.

9. Prepare presentations on various subjects, such as basic understanding of law, role of law enforcement, anger management, and drug abuse prevention education, and provide these presentations (including lesson plans, if applicable) at the request of school personnel in accordance with the established curriculum. Classroom instruction topics must be approved by the SRO's supervisor and school administrator.
  10. Attend school special events as needed. Off duty assignments are not included.
  11. Be familiar with all community agencies which offer assistance to youths and their families such as mental health clinics, drug treatment centers, etc., and may make referrals when appropriate.
  12. Assist the principal and school staff with disciplinary hearings or Threat Assessment Review boards, in which the SRO has knowledge of the incident and/or criminal laws that will assist in the adjudication of the matter.
  13. Conduct patrol activity in and around the schools within the Coweta School District.
  14. The SRO shall follow all orders, policies, and procedures of the Police Department when confiscating liquor, drugs, and paraphernalia from students on school property.
  15. The SRO shall follow Federal and State law, City ordinances, City policies and procedures, Police Department policies and procedures and directives and orders, and Coweta Public School Board policies. In the event of a conflict between School and City policies, the SRO's conduct shall be controlled by City policy.
  16. The SRO shall not conduct any interviews with the news media concerning a school incident.
- E. **Generally.** Each party is responsible for the actions and/or omission of their respective employees.
- F. **Specifically - City of Coweta.** The City's agreement to provide an SRO to the Schools does not constitute or create a special duty to the schools or any individual, nor shall the City be liable for failure to provide an SRO in any situation.

## **SECTION 7. ENFORCEMENT.**

Although the SRO has been placed in a formal educational environment, the SRO is not relieved of their official duties as a law enforcement officer. The SRO shall intervene, when necessary, in the SRO professional judgement to prevent any criminal act or maintain a safe school environment.

Citations shall be issued, and arrests made when appropriate and in accordance with Oklahoma State laws and Department policy. The SRO and/or the Police Department in consultation with the District Attorney's Office will have the final decision on whether criminal charges will be filed.

The City reserves the right to temporarily remove the SRO in the event that additional officers are needed during a critical incident or natural disaster. The City also reserves the right to temporarily remove the SRO for the SRO's safety.

## **SECTION 8. TERMINATION.**

Either party may terminate this MOU, with or without cause, upon sixty (60) days written notice to the other party.

## **SECTION 9. NOTICE.**

Any notice, consent, or other communication in connection with this MOU shall be in writing and may be delivered in person, by mail, Email, or by facsimile transmission (provided the sender confirms notice by written copy). If hand-delivered, the notice shall be effective upon delivery. If by facsimile or email, the notice shall be effective when sent. If by mail, the notice shall be effective (3) business days after being deposited in the United Postal Service and addressed appropriately to the intended recipient as follows:

### **If to the Schools:**

Coweta Board of Education  
c/o Superintendent  
P.O. Box 550  
Coweta, Oklahoma 74429

### **If to the City:**

City of Coweta  
c/o Chief of Police and City Manager  
310 S. Broadway  
P.O. Box 850  
Coweta, Oklahoma 74429

## **SECTION 10. GOOD FAITH.**

The parties and their employees agree to cooperate in good faith in fulfilling the terms of this MOU. Unforeseen difficulties or questions will be resolved by negotiation between the parties if a resolution cannot be made between the SRO and the principal.

## **SECTION 11. GOVERNING LAW.**

This MOU is governed by the laws of the State of Oklahoma.

NOW, THEREFORE, this MOU has been agreed to by the parties as indicated by the authorized signatures below.

COWETA BOARD OF EDUCATION

By: \_\_\_\_\_  
Max Meyers, Superintendent

THE CITY OF COWETA, OKLAHOMA,

By: \_\_\_\_\_  
Naomi Hogue, Mayor

ATTEST:

\_\_\_\_\_  
Marcy Kilgore

APPROVED AS TO FORM:

\_\_\_\_\_  
Patrick Boulden, City Attorney



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## Memorandum

To: Honorable Mayor and City Council

From: Brian Woodward, Fire Chief

Re: **RENEWAL OF STORAGE BUILDING LEASE AGREEMENT**

Date: June 2, 2025

---

### BACKGROUND

The Coweta Fire Department is requesting approval of a 12-month lease agreement for the property located at 14464 S 300th E Ave. This building will store items for the Fire Department, Emergency Management and Public Works Authority in a heated building.

### STAFF RECOMMENDATION

Staff recommends a motion to approve the lease agreement.

### ATTACHMENTS

1. Ray Sisco Lease 2025

## LEASE AGREEMENT

**THIS LEASE AGREEMENT**, hereinafter referred to as “Lease”, executed in duplicate at 310 S. Broadway, Coweta, Oklahoma on this \_\_\_\_\_ day of \_\_\_\_\_) 2025, by and between and **Raymond C. Sisco, and Carol S. Sisco**, Husband and Wife, 13883 S. 303 E. Ave, Coweta, Wagoner County, Oklahoma 74429, hereinafter referred to as “Lessor”, and the **CITY OF COWETA, OKLAHOMA**, an Oklahoma municipal corporation, having its principal place of business at 310 S. Broadway, Coweta, Wagoner County, Oklahoma, 74429, hereinafter referred to as “Lessee”.

### **WITNESSTH:**

Lessor hereby Leases to Lessee, and Lessee hereby Leases from Lessor, real property owned by the Lessor, as is hereinafter more specifically described, for all purposes associated with the maintenance, storage and use of ambulance and fire services apparatus and equipment, and any other purpose desired by Lessee. The property is described as follows:

Tract A, Less the West 76 thereof, Mission Acres West, a subdivision of part of the East Half of the West Half of the Southwest Quarter of the Northeast Quarter (E/2 W/2 SW/4 NE/4) of Section Eighteen (18), Township Seventeen (17) North, Range Sixteen (16) East of the Indian Meridian, Wagoner County, State of Oklahoma, according to the recorded plat thereof.

The Property referred to above is located at 14464 S. 300<sup>th</sup> E. Avenue, Coweta, Oklahoma 74429.

The foregoing property shall hereinafter be referred to as “the Property”.

Lessor shall lease to Lessee the Property under the following terms and conditions, to-wit:

### **TERM:**

The primary term of this Lease shall be for a period of Twelve (12) Months. Following execution of this Lease, the effective period of the Lease shall be 12:01 o’clock a.m. on July 1, 2025, to 11:59 o’clock p.m. on June 30, 2026.

### **RENT:**

Lessee shall pay unto Lessor during the term hereof the sum of Eighteen Thousand and no/100s Dollars (\$18,000.00) as and for rent for the real property as well as all personal property of Lessor, if any, contained therein or thereon. Said sum shall be payable in monthly installments of One Thousand Five Hundred and no /100s (\$1,500.00). Said sum shall be paid to Lessor at Lessor’s address set forth above on or

before the 1st day of each month during the term hereof beginning on the 1<sup>st</sup> day of July, 2025.

**USE, INSPECTION, PROPERTY CONDITION-**

Lessee shall not use or permit the Property or any part thereof to be used for any purpose or purposes other than the purpose or purposes for which the said Property is hereby leased. Lessee shall comply with all requirements pertaining to its use of the Property as required by law.

**ABANDONMENT:**

Lessee shall not vacate or abandon the Property at any time during the term. If Lessee shall abandon, vacate, or surrender the Property, or be dispossessed by process of law, or otherwise, any personal property belonging to Lessee and left on the Property for a period of sixty (60) days beyond Lessee's vacating the property, shall be deemed to be abandoned, at the option of Lessor.

**PAYMENT OF UTILITY SERVICES BY LESSEE:**

Lessee shall pay for all utility charges incurred by it for utility service supplied to the Property during the term of this Lease.

**ALTERATIONS:**

Lessee, conditioned upon obtaining Lessor's prior written consent, shall have the right, at Lessee's sole expense, to make all alterations, additions, and changes, on the Property, as may be lawful, and as may be necessary for the purpose for which the Property is leased.

**USE, POLLUTION CONTROL AND INDEMNIFICATION:**

Lessee agrees not to use, or permit the use of, the Property in any manner or for any purpose that may be contrary to the laws of the United States of America, the State of Oklahoma, the Ordinances of the City of Coweta, Oklahoma, or contrary to the lawful rules, or regulations, or ordinances of any board, commission, or department having the jurisdiction to make or issue the same, and agrees to comply with all federal, state, and local solid-waste, air, water-pollution, and all other environmental control laws and regulations and to further comply with the terms, conditions, requirements, and provisions of any permits issued to Lessee by governmental agencies which cover the Property. Lessee agrees to correct and mediate any environmental condition on the Property created directly or indirectly by Lessee's use of the Property.

Lessee shall comply with all reasonable requirements pertaining to the Property for the maintenance of reasonable fire and public liability insurance covering the Property and appurtenances.

Lessee further agrees to utilize the Property in such a manner as not to permit said premises to become a public nuisance.

**LIABILITY FOR PERSONAL INJURIES, PROPERTY DAMAGE, ETC./INSURANCE:**

Lessee shall be responsible for its own liability for claims for injury to or death of persons as well as for loss or damage to Lessor's Property as well as Lessee's property, arising or occurring in connection with Lessee's use and occupancy of the Property by Lessee, subject to the limits of liability, exemptions from liability and defenses provided by the Oklahoma Governmental Tort Claims Act, O.S. § 151, et seq., or any other applicable law. Lessee shall carry and maintain a policy of liability insurance insuring against all liability for all claims for injury to or death of persons or for loss or damage to personal property or the Property, arising or occurring in connection with the use of the Property in an amount of no less than One Million Dollars and no/100 (\$1,000,000.00) in the aggregate. Lessee shall notify Lessor if its insurance policy lapses or is cancelled, and Lessee agrees to promptly obtain sufficient insurance coverage from another insurer.

**LIENS:**

Lessee agrees to not permit any liens to be placed on the Property which are caused by Lessee's use of the Property and will promptly cause any such liens to be promptly discharged by a release of lien bond or otherwise.

**MAINTENANCE AND REPAIRS, BY LESSOR AND LESSEE:**

Lessor, at Lessor's expense, shall be responsible for maintaining the Plumbing, Heating and Air Conditioning, and electrical systems serving the building located on the Property as well as all internal and external components thereof, including the structural components and the roof. Lessee shall promptly repair any damage to the building or its components caused directly by its use of the Property.

**NO ASSIGNING OF LEASE, ETC.:**

Lessee shall not assign, encumber, hypothecate, mortgage, pledge, or set over to any entity or individual any interest in this Lease, or any of Lessor's personal property contained therein, and shall not sublet the Property or any part thereof, or the personal property of the Lessor contained therein, or any right or privilege appurtenant thereto, or suffer any other person, to occupy or use the Property or any portion thereof, the personal property of the Lessor contained therein, without the express written consent of Lessor first had and obtained. Any assignment, hypothecation, mortgage, pledge or subletting without the express written consent of the Lessor shall be void, and shall, at the option of Lessee, be considered a breach of this Lease.



**APPOINTMENT OF RECEIVER FOR LESSEE:**

The appointment of a receiver, or a trustee, to take possession of or substantially all of the assets of Lessee, or a general assignment by Lessee for the benefit of creditors, or any action taken or suffered by Lessee under any insolvency or bankruptcy act shall constitute a breach of this Lease.

**BREACH BY LESSEE OR LESSOR:**

In the event of any breach of this Lease by Lessee OR Lessor, the non-breaching party shall provide written notice of such breach in writing to the party which is violating the terms of this Lease. The party alleged to be in breach shall have ten (10) business days to remedy the breach or be diligently working to cure the breach. If the breaching party fails to cure the breach, then the other party shall be entitled to terminate this Lease. In the event of a termination by either party, Lessee shall have ten (10) days to remove all its property from the Property. Lessor shall have no right to acquire or retain the possession of any of Lessee's property contained on or within the Property.

Breach of this Lease by Lessee or Lessor shall be any event or instance of Lessee or Lessor failing to perform any duty, condition or term arising from or imposed upon Lessee or Lessor by the terms of this Lease. The failure of the Lessor or Lessee to declare a breach or take authorized action on a breach in one or more instances shall not constitute a waiver of the right to declare a breach and take authorized action thereafter.

**ADDRESS OF LESSOR:**

For giving any notice herein provided, the address of the Lessor is:

Raymond C. Sisco  
Carol S. Sisco  
13883 S. 303<sup>rd</sup> E. Ave.  
Coweta, Oklahoma 74429

**ADDRESS OF LESSEE:**

For giving any notice herein provided, the address of the Lessee is:

Office of the City Manager  
City of Coweta, Oklahoma  
310 S. Broadway  
Coweta, Oklahoma 74429

**SPECIAL ASSESSMENTS / PERSONAL PROPERTY TAXES, ETC.:**

It is agreed that the Lessee shall pay all taxes levied or assessed against Lessee's personal property located on said Property, if any. Lessor acknowledges that Lessee is a

governmental entity that is not taxed, so no taxes are likely to be assessed.

**TIME OF OCCUPANCY AND PEACEFUL ENJOYMENT:**

Lessee shall be authorized to locate on the portion of the real property herein described and occupy same immediately upon the signing of this Lease. Lessor covenants that the Lessee, on paying the rental herein provided, and performing the covenants and conditions herein contained, shall and may peacefully and quietly have, hold, and enjoy the portion of the Property for the term aforesaid.

**ALL AGREEMENTS CONTAINED IN LEASE:**

It is further understood and agreed that this Lease contains all the stipulations, covenants, and agreements of the parties hereto, and cannot be modified, changed, or altered, except by written consent of all the parties hereto.

**TERMS BINDING ON SUCCESSORS, ETC.:**

All the terms, provisions, conditions, covenants, and agreements contained in this Lease shall apply to, and be binding upon the parties hereto, their legal representatives, successors, and assigns, but this clause shall in no way authorize or empower the Lessee to assign this Lease without the written consent of the Lessor, except as otherwise herein provided.

**APPROVED AND EXECUTED** this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

**“LESSOR”**

\_\_\_\_\_  
Ray C. Sisco

\_\_\_\_\_  
Carol S. Sisco

**“LESSEE”**

\_\_\_\_\_  
Naomi Hogue, Mayor

Approved as to form:

ATTEST:

\_\_\_\_\_  
Patrick Boulden, City Attorney

\_\_\_\_\_  
Marcy Kilgore, City Clerk



P.O. BOX 850  
COWETA, OK 74429  
PH. (918) 486-2189  
FAX (918) 486-5366  
[www.cityofcoweta-ok.gov](http://www.cityofcoweta-ok.gov)

## Memorandum

To: Honorable Mayor and City Council

From: Carolyn Back, Community Development Director

Re: **REAPPOINTMENT OF LINDA DYER TO BOARD OF ADJUSTMENT**

Date: June 2, 2025

---

### BACKGROUND

The City of Coweta Board of Adjustment members serve a 3-year term which was established by Resolution 1982-4. The staffing of this position was recently filled by Ms. Linda Dyer to finish out the term that was set to expire on June 1, 2025.

The Community Development Department requests consideration of Ms. Linda Dyer for reappointment to the City of Coweta Board of Adjustment with a new term that will expire on June 1, 2028.

The Board Members and their terms are as follows:

| <b>Board Members</b> | <b>Term Expiration</b>   |
|----------------------|--------------------------|
| Joanna Jones         | 06/01/2027               |
| Kristi Rentie        | 06/01/2026               |
| Jessica Mugg         | 06/01/2027               |
| Linda Dyer           | 06/01/2028, if appointed |
| Vacant               |                          |

### STAFF RECOMMENDATION

Staff recommends the reappointment of Linda Dyer to the Board of Adjustment.

### ATTACHMENTS

None





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## Memorandum

To: Honorable Mayor and City Council

From: Julie Casteen, City Manager

Re: **ECONOMIC DEVELOPMENT SUPPORT FOR GREAT SCOTT FIREWORKS DISPLAY**

Date: June 2, 2025

---

### BACKGROUND

Great Scott Fireworks has long hosted an annual fireworks display ahead of Independence Day to boost fireworks sales. This year's show is set to illuminate the night sky at dusk on June 15, 2025, at the Broken Arrow Roundup Club arena near SH-51 and Oneta Road.

Mr. Scott is seeking funding to promote the event, aiming to draw a larger crowd to Coweta. Increased attendance would not only enhance sales but also drive more visitors to local restaurants before and after the show, ultimately contributing to higher sales tax revenue for the City.

### STAFF RECOMMENDATION

Staff recommends approval of an economic development incentive of \$2,500 to be paid by the Coweta Industrial Development Authority.

### ATTACHMENTS

1. Great Scott Fireworks Display Flyer

**COME WATCH THE FIREWORKS GUY**  
**BLOW UP THE SKY GUY**

**GATES  
OPEN AT  
6:00**



**GREAT SCOTT  
FIREWORKS**

918-695-6584 • 918-906-9701  
facebook.com/GreatScottFireworks

**FREE  
ENTRY**

## FATHER'S DAY FIREWORKS DEMO

**BRING  
LAWN  
CHAIR**

Followed by Display  
JUNE 15, 2025

**GREAT  
FAMILY  
FUN**

**GATES OPEN AT 6:00**

Take your dad to dinner and then bring him out for a Father's Day Celebration

**\$100 WORTH OF FIREWORKS GIVEN AWAY  
EVERY 15 MINUTES STARTING AT 6:30**

TO FOLLOW ALONG WITH DEMO SHOW AND  
RATE FIREWORKS AND TO BE ENTERED INTO  
DRAWINGS SCAN QR CODE

**UNIQUE PRODUCTS  
HUGE DISCOUNTS**



**BA ROUND UP ARENA  
10505 SOUTH 241<sup>ST</sup> E. AVE**

**RAIN DATE SUNDAY JUNE 22, 2025**

Page 48 of 495



P.O. BOX 850  
COWETA, OK 74429  
PH. (918) 486-2189  
FAX (918) 486-5366  
[www.cityofcoweta-ok.gov](http://www.cityofcoweta-ok.gov)

## Memorandum

To: Honorable Mayor and City Council

From: Julie Casteen, City Manager

Re: **CROSSROADS COMMUNICATIONS AGREEMENT**

Date: June 2, 2025

---

### BACKGROUND

Over the last several years, the City of Coweta/Coweta Public Works Authority has utilized the services of Mandy Vavrinak and the team at Crossroads Communications, LLC for services related to out-facing communications with the public and the press. The team has been responsive to the needs of the public safety agencies for crisis communication and has done a good job in managing the City's social media presence.

### STAFF RECOMMENDATION

Staff recommends the approval of the professional services agreement with Crossroads Communications, LLC in the amount of \$34,800 for public relations consulting and direction to the City Manager to execute all necessary documents.

### ATTACHMENTS

1. 250701-Crossroads Professional Services Contract FY2025-26

## **CONTRACT FOR PROFESSIONAL SERVICES**

Public Relations Consultation Services  
Crossroads Communications, LLC

This Contract (“Contract”) for Public Relations Consultation Services is made and entered into as of the 1st day of July 2025 by and between the **City of Coweta** (“City”), an Oklahoma municipal corporation, and **Crossroads Communications, LLC** (“Consultant”).

This Contract shall be in effect as of the 1st day of July 2025 and shall be in effect through the 30th day of June 2026. The Contract Term may be extended or renewed by written mutual agreement of both parties.

**WHEREAS**, the Consultant offers specialized services for which the Consultant is a uniquely and discretely qualified source, to wit: municipal-focused public relations and marketing strategy, communication, planning, and implementation; crisis communications and Public Information Officer (PIO) services; social media and citizen-outreach communications management and execution; successful business attraction projects in numerous Oklahoma communities; providing expert support for economic development efforts; and in-depth research through public and private industry-leading sources to support data assessments and add strength and credibility to its recommendations; and

**WHEREAS**, the City desires to enter into a Contract with the Consultant for the purposes set forth below.

**NOW THEREFORE**, the City and the Consultant do mutually agree as follows:

### **I. Scope of Services**

#### **A. Objectives of Contract/Performance Criteria**

The objectives of the contractual relationship between City and Consultant are to: manage the City’s public image through public relations; provide consultation regarding community outreach and communication; improve the community environment through public communication across multiple channels; improve the retail environment by providing support, information, advice, assistance and publicity for existing or potential businesses/developers/retailers in the City. Consultant will serve as a resource for public relations advice and project management/execution for the City, as a marketing and advertising advisor and resource for City staff.

#### **B. Public Relations**

1. Manage public relations efforts for the City, including writing for the media, distribution, coordination efforts, utilizing media contacts, and event planning within reasonable limitations;
2. As necessary, serve as City spokesperson and media coordinator for interviews, information, and other necessary media contact;



3. Plan, write, create graphics, and execute social media; write, develop graphics, and execute other communication materials as directed to by City Manager;
4. Execute “Coweta Connections Online videos” on a periodic basis as needs and communication plans dictate with the general expectation of 6 videos produced in any 12-month period, to be pro-rated if contract covers less than a 12-month period;
5. Work with City staff to identify, write and share potential positive stories to build community image and engagement; and
6. Serve as crisis communications point person when necessary or advisable.
7. Advise and assist the City pertaining to any aspect of communications planning, community or public relations where City has a need and Consultant has applicable knowledge or experience.
8. Serve as PIO for City departments, including Police, Fire, and Public Works as necessary.

**C. Other**

The foregoing scope of services is exemplary only and Consultant may be called upon to perform such other tasks as are reasonably consistent with, and will best facilitate achievement of, the stated Objectives.

**D. Acknowledgement of Disclaimer and Representation of Good Faith**

1. Although Consultant expects to complete successfully the Objectives identified in subsection A. of this section, City acknowledges and agrees it is impossible to guarantee any level of investment (or any investment at all) because market conditions, retailers’ business plans, City policies and other market drivers are subject to change at any time and are beyond the control of Consultant. City acknowledges that Consultant expressly disclaims all warranties, either express or implied, with respect to general or specific results from services delivered.
2. In no event shall Consultant be liable for any damages whatsoever (including, without limitation, damages for loss of business profits, business interruption, loss of business information, internal expenses or opportunity costs, consequential damages, or other pecuniary loss) arising out of the use of, or failure of City to use, the services delivered or the results thereof, except to the extent such damages result from grossly negligent or intentional acts of Consultant, or Consultant acting without authority from City.
3. The Consultant agrees that any advice or service provided under this Contract will be to the best knowledge and ability of Consultant and will be provided in good faith.

**II. Compensation**

| Description                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Quantity | Unit Price | Cost        |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|------------|-------------|
| Consultation fee, per month, payable to Consultant monthly on the 15th of each month during the Term of the Agreement – Public Relations, as set forth in Sections (A) and (B), Scope of Services                                                                                                                                                                                                                                                                                                                                                                                                                                         | 12       | \$2,900.00 | \$34,800.00 |
| Notes: specific deliverables, such as city newsletter printing, web site development, photography or videography outside of that specified in the scope, posters, etc., are not included in the consultation fee and, if required, will be estimated separately based on the City's specific public relations needs. Periodic reports and related information provided by Section III.I of this Contract are included in the consultation fee and there will be no additional charge for such reports and information. Any additional fees above the monthly consultation fee must be approved in writing by the City Manager in advance. |          |            |             |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |          |            | \$34,800.00 |

### **III. General Terms And Conditions**

#### **A. Termination.**

City and Consultant agree that the term of this Contract is for twelve (12) months, as specified above, and the Contract shall not be revoked, canceled or terminated by City except for gross negligence, unsatisfactory level of performance by Consultant, or intentional misconduct of Consultant or an unforeseeable bona fide change of circumstances rendering the Contract unable to be performed, upon fifteen (15) days prior notice by City. Prior to such termination by City being effective, if requested by Consultant in writing, the parties shall meet and confer within ten (10) calendar days in an attempt to resolve the issue(s). The Contract shall not be revoked, canceled or terminated by Consultant except for a default of payment by City to Consultant for an undisputed amount that is not remedied within 30 days of notification by Consultant.

#### **B. Subcontract/Assignment Notification**

None of the work and services covered by this Contract may be subcontracted or assigned to any third party without written consent of the City. Any work or services subcontracted hereunder shall be specified by written agreement and shall be subject to each provision of this Contract.

#### **C. Amendments**

The work and services to be performed and any other terms or conditions of this Contract may be amended only upon written agreement of both parties.

**D. Event of Default.**

An “Event of Default” under this Agreement shall be defined as, and shall occur when, either party fails or refuses to perform and/or pay in connection with any of its obligations or representations provided for in this Agreement, and if such failure or refusal shall continue uncured for 30 days following written notice of default served on the defaulting party by the non-defaulting Party.

**E. Disputes, Interpretation, Remedies**

In the occurrence of an event of default as provided by subsection D., or the parties fail to agree on the interpretation and implementation of any material provision of this Contract, the details of such event of default or disagreement shall be forwarded to the legal counsels of both parties for review and recommendation. Both parties shall attempt in good faith to resolve any dispute without further recourse.

1. In the event that the parties are unable otherwise to resolve any dispute under this Contract, prior to litigation being commenced, the parties agree that such dispute shall be submitted to a mediator in the Tulsa, Oklahoma, geographic area that is mutually agreeable to both parties. Each party shall pay one-half (1/2) of the mediation fee. Mediation shall be required prior to either party commencing litigation against the other for claims related to this Contract.
2. Remedies shall be limited to direct and indirect damages, without consequential or punitive damages.
3. Neither forbearance nor payment by the City shall be construed to constitute waiver of any remedies for any default by the Consultant that exists then or occurs later.

**F. Severability Clause**

If any provision under this Contract or its application to any person or circumstance is held invalid by any court of competent jurisdiction, such invalidity shall not affect any other provision of this Contract or its application that can be given effect without the invalid provision or application.

**G. Limited Indemnification.**

The City accepts full responsibility for its decisions to act or not act according to the advice provided by Consultant. City is a municipal corporation and may not indemnify Consultant. The City shall be liable to Consultant and any third parties for losses resulting from the City’s negligent acts or omissions, or the negligent acts or omissions of the City’s employees acting within the scope of their employment, subject to the limitations and exceptions specified in the Oklahoma Governmental Tort Claims Act, Title 51 Oklahoma Statutes, Sections 151 *et seq.* and imposed by Oklahoma Constitution Article 10, Section 26.

1. The Consultant represents that it will secure all such personnel as may be required in performing the services provided under this Contract. Such personnel shall not be employees or agents of, or have any contractual relationship with, the City.
2. The Consultant has full responsibility for payment of workers’ compensation insurance, general liability insurance, unemployment insurance, social security, state and federal income tax and any other deductions required by law for its

employees. Consultant will provide current insurance certificates upon request by City.

3. All of the services required hereunder will be performed by the Consultant or under its supervision and all personnel engaged in the work shall be fully qualified and shall be authorized or permitted under state and local law to perform such services.

#### **H. Conflict of Interest**

1. No member of the governing body of the City, and no other officer, employee, or agent of the City who exercises any function or responsibility in connection with the planning and carrying out of any project or service pursuant to this Contract, shall have any personal financial interest, direct or indirect in such project or service, and the City shall take appropriate steps to assure compliance herewith.
2. No partner, member, associate or employee of the Consultant who exercises any function or responsibility in connection with the planning and carrying out of any project or service pursuant to the Contract, shall have any personal financial interest, direct or indirect in such project or service, and the Consultant shall take appropriate steps to assure compliance herewith.
3. The Consultant covenants that it presently has no interest and shall not acquire interest, direct or indirect, which would conflict in any manner or degree with the performance of its services under this Contract. The Consultant further covenants that, in the performance of this Contract, no person having any such interest shall be employed.

#### **I. Reports and Information**

1. The Consultant, at such times and in such forms as the City may require, shall furnish the City such periodic reports as the City may reasonably request pertaining to the services undertaken pursuant to the Contract, costs and obligations incurred or to be incurred in connection therewith and any other matters covered by this Contract.
2. Consultant shall furnish the City narrative reports and financial reports, as applicable, related to the performance of this Contract in the forms and at such times as may be required by the City.

#### **J. Records and Audits**

1. The City and its authorized representatives shall have the right, at any time during normal business hours and subject to a three-day notice of request, to audit, examine and make copies of or extracts from all documents, reports, correspondence, records and any other materials without limitation, to the extent they pertain to performing such audit, examination, copying or extraction, whether maintained in written, electronic, or other form, relating to or pertaining to this Contract kept by or under the control of the Consultant, its employees, agents, assigns, successors, and subcontractors.
2. Consultant shall retain all books, documents, papers, records, and other materials involving all activities and transactions related to this Contract throughout the Term of this Contract and for a period of five years following the termination of this

Contract or any extension or renewal of this Contract. Consultant shall, as often as deemed necessary by the City, permit authorized representatives of the City and its authorized representatives to have full access to and the right to examine fully all such materials.

3. Costs of any audits conducted under the authority of this right to audit and not addressed elsewhere will be borne by City. If an audit performed under this authority discovers substantive findings related to fraud, misrepresentation, or non-performance, City may recoup the costs of the audit from the Consultant. Any adjustments and/or payments that must be made as a result of any such audit of the Consultant's records shall be made within a reasonable amount of time (not to exceed 90 days) from presentation of City's findings to Consultant. Such reimbursement shall not exhaust City's remedies under this authority.

**K. Choice of Law.**

This Agreement is made and entered into in the State of Oklahoma and shall in all respects be interpreted, enforced and governed under the laws of that state. The venue for any lawsuit arising under this contract shall be the District Court of Wagoner County, Oklahoma.

**L. Entire Agreement.**

This Agreement sets forth the entire understanding between the parties, and there are no terms, conditions, representations, warranties or covenants other than those contained herein. This Agreement supersedes any and all prior discussions or negotiations, whether oral or written, of the Parties.

**M. Amendment or Termination.**

No term or provision of this Contract may be amended, waived, released, discharged or modified in any respect, nor may this Contract be terminated or cancelled, except in writing signed by the parties.

**N. Notice.**

All notices required under this Contract may be in writing, communicated by mail or electronic means, or verbal, including telephone and cell phone, as reasonably appropriate or as required elsewhere in this Contract. The parties shall follow any telephone, cell phone or electronic notices by a mailed notice so that the other party receives a "hard copy" of the notice given.

**For notices to City**

City of Coweta  
Attn: City Manager  
310 S Broadway  
Coweta, OK 74429  
[jcasteen@cityofcoweta-ok.gov](mailto:jcasteen@cityofcoweta-ok.gov)

**For notices to Consultant:**

Crossroads Communications, LLC  
Attn: Mandy Vavrinak, President  
6660 S. Sheridan Rd., Ste. 200  
Tulsa, OK 74133  
(918)-633-4397  
[mandy@crossroads-team.com](mailto:mandy@crossroads-team.com)

In addition to any other notice required by this Agreement, the Parties shall provide each other notice in the event that the foregoing contact information changes or is updated within five business days of such change or update.

**\*REMAINDER OF PAGE IS BLANK\***

IN WITNESS WHEREOF, the City and Consultant have executed this Contract as of the date first written above.

Accepted for the City of Coweta

\_\_\_\_\_  
Julie Casteen, City Manager

Date \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Marcy Kilgore, City Clerk

Approved as to form:

\_\_\_\_\_  
Patrick Boulden, City Attorney

Accepted for Crossroads Communications, LLC

\_\_\_\_\_  
Mandy Vavrinak, Managing Member

Date \_\_\_\_\_



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## Memorandum

To: Honorable Mayor and City Council  
From: Julie Casteen, City Manager  
Re: **BEER IN PARK PERMIT**  
Date: June 2, 2025

---

### BACKGROUND

Coweta Youth Sports was issued a Beer in Park permit in March 2025 for their spring Adult softball league. They had a successful season with no incidents and are planning another league for the summer. Coweta Youth Sports is requesting a new permit to begin June 6 and end on July 18, 2025.

As per the permit requirements, a uniformed security officer must be present whenever beer is consumed, and consumption is restricted to designated areas only.

### STAFF RECOMMENDATION

Staff recommends approval of a Beer in Park permit for Coweta Youth Sports from June 6 to July 18, 2025.

### ATTACHMENTS

1. 250522-Coweta Youth Sports Beer in Park Permit App
2. Alcohol Area





310 S Broadway, PO Box 850  
Coweta, OK 74429 • (918) 485-2189

## BEER IN PARK PERMIT

NON-TRANSFERRABLE

\$25.00 Fee

### PERMIT REQUIREMENTS

1. Permit application must be submitted by Wednesday at noon prior to the Council Meeting date requesting approval of a permit. Meetings are typically the first Monday of each month.
2. No one under the age of 21 is allowed to consume alcohol.
3. Only beer as defined by the 37A O.S. Section 1-103 shall be permitted.
4. No glass containers are allowed.
5. Beer must be consumed within a designated area as submitted with this permit, with no alcohol on the playing field or in the dugouts (attach diagram specifying designated area to this permit application).
6. Any complaints concerning drunkenness, fighting or disturbance of the peace may result in immediate termination of the permit.
7. A uniformed security officer must be present at all times when beer is being consumed.
8. A current Certificate of Insurance for the organization must be filed with the City of Coweta (see specifications below).
9. The approved permit must be on display at all events where alcohol will be consumed.

### APPLICANT INFORMATION

Applicant Name – must be an individual as an officer of the organization (please print):

Samantha VanTuy

Organization Name:

Coweta Youth Sports

Applicant's Street Address:

35717 E. 141st S.

Phone (918) 344-3179

City

Coweta

State OK Zip 74429

Applicant's email address:

### APPLICANT'S ACKNOWLEDEMENT OF PERMIT REQUIREMENTS

1. If given permission by the Coweta City Council to possess beer at the Coweta Sports Complex under the rules listed above, I acknowledge that not following the proper procedures will terminate the beer permit and may result in a fine of \$270.00 or more.
2. I acknowledge that the permit will not be issued until a Certificate of Insurance is submitted evidencing coverage with minimums of \$125,000 bodily injury, \$25,000 property, and \$1,000,000 General Liability, naming the City of Coweta as an additional insured.

### APPLICANT SIGNATURE

Signed:

Date:

5-22-25

### CITY USE ONLY:

DATE PAID:

Trans Code 1.3205 - \$25.00

Receipt #:

Date Approved by City Council:

This permit expires \_\_\_\_\_ calendar days from the issue date

Rev. 3/2025







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[www.cityofcoweta-ok.gov](http://www.cityofcoweta-ok.gov)

## Memorandum

To: Honorable Mayor and City Council

From: Julie Casteen, City Manager

Re: **RESOLUTION 2025-12 ON FY26 BUDGET ADOPTION**

Date: June 2, 2025

---

### BACKGROUND

According to the Municipal Budget Act (11 O.S. § 17- 201 through 17-216), the governing body shall adopt the budget after a public hearing on the proposed budget, and at least 7 days prior to the beginning of the budget year.

### STAFF RECOMMENDATION

Staff recommends the adoption of the FY26 Proposed Budget.

### ATTACHMENTS

1. 250602-Budget Reso 2025-12 Governmental
2. FY26 Proposed Budget Final

**CITY OF COWETA, OKLAHOMA  
RESOLUTION 2025-12**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COWETA, OKLAHOMA; ADOPTING THE BUDGET FOR THE GENERAL FUND, THE STREET AND ALLEY FUND, THE CEMETERY FUND, THE LIBRARY FUND, THE RURAL FIRE FUND, THE SELF INSURANCE FUND, THE E-911 FUND, THE GRANT FUND, AND THE CAPITAL IMPROVEMENT FUND FOR THE FISCAL YEAR BEGINNING JULY 1, 2025 AND ENDING JUNE 30, 2026; AND PROVIDING FOR THE INVESTMENT OF THESE FUNDS.**

**WHEREAS**, the Municipal Budget Act, Title 11 O.S. §§ 17-201 – 17-301, (the “Act”) authorizes a municipality to prepare and approve an annual budget in accordance with the terms of the Act; and

**WHEREAS**, the Coweta City Council, as the governing body for the City of Coweta, has met all statutory requirements for publication of notice of the date, time and place of the required public hearing, together with the proposed budget summary, and a sufficient number of copies of the proposed budget for the fiscal year ending June 30, 2026 (FY26) have been made available for review or for distribution at Coweta City Hall; and

**WHEREAS**, the Coweta City Council has held a public hearing on the proposed FY26 budget no later than fifteen days prior to the beginning of the budget year, at which any person could present to the City Council comments, recommendations or information on any part of the proposed budget; and

**WHEREAS**, the proposed budget presents a complete financial plan for the City of Coweta and presents information necessary and proper to disclose the financial position and condition of the City and its revenues and expenditures, both past and anticipated; and

**WHEREAS**, the proposed expenditures do not exceed the estimated revenues and appropriated fund balance for any fund; and

**WHEREAS**, revenues are classified separately by source and expenditures are departmentalized within each fund; and

**WHEREAS**, the Coweta City Council has reviewed the proposed budget and is aware of the operations and projects planned for FY26; and

**WHEREAS**, the City of Coweta, Oklahoma has need throughout the fiscal year to amend its annual budget through supplemental appropriations, decreases in appropriations or appropriation transfers.

**NOW THEREFORE BE IT RESOLVED BY THE COWETA CITY COUNCIL THAT:**

**Section 1.** The Proposed Budget reviewed during the budget public hearing is by this Resolution approved and adopted for FY26 for the following funds and amounts:

**See the attached EXHIBIT A which is incorporated into this Resolution by reference.**

**Section 2.** The City Manager, or the City Manager’s designee, may transfer funds from one account or object category to another within the same department or from department to department within the same fund, as well as, may make interfund transfers as provided in the FY26 Proposed Budget; provided that no expenditure may be incurred or made by any officer or employee which exceeds the fund balance for any

fund, and further provided that no appropriation for debt service or other appropriation required by law or ordinance may be reduced below the minimums required.

**Section 3.** The Coweta City Council may amend this budget to make supplemental appropriations to any fund up to the amount of additional revenues which are available for current expenses for the fund due to:

- (1) Revenues received or to be received from sources not anticipated in the budget for FY26;
- (2) Revenues received or to be received from anticipated sources but in excess of the original FY26 budget estimates; or
- (3) Unexpended and unencumbered fund balances on hand at the end of the preceding fiscal year which had not been anticipated or appropriated in the budget.

**Section 4.** All supplemental appropriations, decreases in appropriations and interfund transfers must be approved by the Coweta City Council prior to implementation. Such proposed amendments shall be submitted to the City Council for action, on a properly completed Budget Amendment Form.

**Section 5.** The City Manager or the City Manager's designee is granted the authority to transfer ownership of any materials, equipment or infrastructure purchased by the City of Coweta, that is intended for use by the Coweta Public Works Authority or the Coweta Industrial Development Authority, to those named entities.

**Section 6.** No officer or employee of the City shall authorize, make or incur expenditures in excess of ninety percent (90%) of the appropriation for any fund of the budget as adopted or amended until revenues received, including the prior fiscal year's fund balance carried forward, totals an amount equal to at least ninety percent (90%) of the appropriation for the fund.

**Section 7.** The City Manager or the City Manager's designee is granted the authority and directed to invest and reinvest available funds on a continuing basis in United States Treasury Bills, savings accounts or certificates of deposit during the fiscal year ending June 30, 2026. Interest accrued from such investments shall be deposited in the General Fund, the Street and Alley Fund, the Rural Fire Fund, the Cemetery Fund, the Library Fund, the Grant Fund, the Self Insurance Fund, the E-911 Fund, and the Capital Improvements Fund, or the fund from which the investment was made. All investments shall be in accordance with the law.

**Section 8.** The City Council designates \$5,000,000 of the General Fund fund balance to be committed to capital improvements and to be maintained in the General Fund until such time that the City Council approves the expenditure of these funds on capital improvements.

**ADOPTED BY THE CITY COUNCIL OF THE CITY OF COWETA, OKLAHOMA, ON THIS  
THIS 2<sup>ND</sup> DAY OF JUNE 2025.**

---

Naomi Hogue, Mayor

Approved as to form:

ATTEST:

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Patrick Boulden, City Attorney

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Marcy Kilgore, City Clerk

**EXHIBIT A**  
**CITY OF COWETA**  
**FY26 PROPOSED BUDGET**

| <b>GOVERNMENTAL FUNDS</b>         |                       |                                |                      |                     |                        |                            |                    |                          |                       |
|-----------------------------------|-----------------------|--------------------------------|----------------------|---------------------|------------------------|----------------------------|--------------------|--------------------------|-----------------------|
| <b>REVENUES</b>                   | <b>General Fund</b>   | <b>Street &amp; Alley Fund</b> | <b>Cemetery Fund</b> | <b>Library Fund</b> | <b>Rural Fire Fund</b> | <b>Self Insurance Fund</b> | <b>E-911 Fund</b>  | <b>Capital Imp. Fund</b> | <b>Total</b>          |
| Taxes                             | \$ 8,958,405          | \$ -                           | \$ -                 | \$ -                | \$ 205,000             | \$ -                       | \$ -               | \$ 1,620,000             | \$ 10,783,405         |
| Licenses & Permits                | 148,000               | -                              | -                    | -                   | -                      | -                          | -                  | -                        | 148,000               |
| Intergovernmental                 | 230,000               | 92,000                         | -                    | -                   | -                      | -                          | 164,000            | -                        | 486,000               |
| Charges for Services              | 97,072                | -                              | 105,000              | -                   | 112,000                | -                          | -                  | -                        | 314,072               |
| Fines & Forfeitures               | 228,000               | -                              | -                    | -                   | -                      | -                          | -                  | -                        | 228,000               |
| Other Revenues                    | 5,400                 | -                              | -                    | -                   | -                      | 5,000                      | -                  | 136,790                  | 147,190               |
| Investment Income                 | 70,000                | 150                            | 250                  | 20                  | 50                     | 1,600                      | 100                | 54,434                   | 126,604               |
| Debt Proceeds                     | -                     | -                              | -                    | -                   | -                      | -                          | -                  | -                        | -                     |
| Transfers In                      | 5,701,554             | -                              | -                    | -                   | -                      | -                          | -                  | -                        | 5,701,554             |
| Use of Fund Balance               | 3,644,046             | 58,410                         | 19,125               | 13,671              | -                      | 15,249                     | 23,838             | 1,250,502                | 5,024,841             |
| <b>Total Revenues</b>             | <b>\$ 19,082,477</b>  | <b>\$ 150,560</b>              | <b>\$ 124,375</b>    | <b>\$ 13,691</b>    | <b>\$ 317,050</b>      | <b>\$ 21,849</b>           | <b>\$ 187,938</b>  | <b>\$ 3,061,726</b>      | <b>\$ 22,959,666</b>  |
| <b>EXPENDITURES</b>               | <b>General Fund</b>   | <b>Street &amp; Alley Fund</b> | <b>Cemetery Fund</b> | <b>Library Fund</b> | <b>Rural Fire Fund</b> | <b>Self Insurance Fund</b> | <b>E-911 Fund</b>  | <b>Capital Imp. Fund</b> | <b>Total</b>          |
| City Council                      | \$ 20,015             | \$ -                           | \$ -                 | \$ -                | \$ -                   | \$ -                       | \$ -               | \$ -                     | \$ 20,015             |
| Administration                    | 312,886               | -                              | -                    | -                   | -                      | -                          | -                  | -                        | 312,886               |
| Finance                           | 196,730               | -                              | -                    | -                   | -                      | -                          | -                  | -                        | 196,730               |
| City Attorney                     | 75,000                | -                              | -                    | -                   | -                      | -                          | -                  | -                        | 75,000                |
| Municipal Court                   | 180,300               | -                              | -                    | -                   | -                      | -                          | -                  | -                        | 180,300               |
| Police                            | 2,568,807             | -                              | -                    | -                   | -                      | -                          | -                  | -                        | 2,568,807             |
| Animal Control                    | 205,153               | -                              | -                    | -                   | -                      | -                          | -                  | -                        | 205,153               |
| Fire                              | 1,465,341             | -                              | -                    | -                   | 190,170                | -                          | -                  | -                        | 1,655,511             |
| Civil Defense                     | 8,847                 | -                              | -                    | -                   | -                      | -                          | -                  | -                        | 8,847                 |
| Community Development             | 720,154               | -                              | -                    | -                   | -                      | -                          | -                  | -                        | 720,154               |
| Cemetery                          | 120,566               | -                              | 32,500               | -                   | -                      | -                          | -                  | -                        | 153,066               |
| Parks & Recreation                | 280,170               | -                              | -                    | -                   | -                      | -                          | -                  | -                        | 280,170               |
| Streets                           | 490,514               | 150,560                        | -                    | -                   | -                      | -                          | -                  | -                        | 641,074               |
| Library                           | 331,250               | -                              | -                    | 13,691              | -                      | -                          | -                  | -                        | 344,941               |
| Non-Departmental                  | 744,016               | -                              | -                    | -                   | -                      | -                          | -                  | -                        | 744,016               |
| Insurance programs                | -                     | -                              | -                    | -                   | -                      | 21,849                     | -                  | -                        | 21,849                |
| E-911 Operations                  | -                     | -                              | -                    | -                   | -                      | -                          | 187,938            | -                        | 187,938               |
| Capital Improvements              | -                     | -                              | -                    | -                   | -                      | -                          | -                  | 680,788                  | 680,788               |
| Debt Service                      | -                     | -                              | -                    | -                   | -                      | -                          | -                  | 107,171                  | 107,171               |
| Transfer to Fund Balance          | -                     | -                              | -                    | -                   | 14,880                 | -                          | -                  | -                        | 14,880                |
| Transfers Out                     | 9,818,778             | -                              | 91,875               | -                   | 112,000                | -                          | -                  | 2,273,767                | 12,296,420            |
| Transfer to Reserves              | 1,543,950             | -                              | -                    | -                   | -                      | -                          | -                  | -                        | 1,543,950             |
| <b>Total Expenditures</b>         | <b>\$ 19,082,477</b>  | <b>\$ 150,560</b>              | <b>\$ 124,375</b>    | <b>\$ 13,691</b>    | <b>\$ 317,050</b>      | <b>\$ 21,849</b>           | <b>\$ 187,938</b>  | <b>\$ 3,061,726</b>      | <b>\$ 22,959,666</b>  |
| <b>Net Change in Fund Balance</b> | <b>\$ (2,100,096)</b> | <b>\$ (58,410)</b>             | <b>\$ (19,125)</b>   | <b>\$ (13,671)</b>  | <b>\$ 14,880</b>       | <b>\$ (15,249)</b>         | <b>\$ (23,838)</b> | <b>\$ (1,250,502)</b>    | <b>\$ (3,466,011)</b> |
| <b>Beginning Fund Balance</b>     | <b>\$ 11,384,508</b>  | <b>\$ 75,429</b>               | <b>\$ 497,565</b>    | <b>\$ 40,049</b>    | <b>\$ 316,933</b>      | <b>\$ 84,717</b>           | <b>\$ 282,071</b>  | <b>\$ 1,358,236</b>      | <b>\$ 14,039,508</b>  |
| <b>Ending Fund Balance</b>        | <b>\$ 9,284,412</b>   | <b>\$ 17,019</b>               | <b>\$ 478,440</b>    | <b>\$ 26,378</b>    | <b>\$ 331,813</b>      | <b>\$ 69,468</b>           | <b>\$ 258,233</b>  | <b>\$ 107,734</b>        | <b>\$ 10,573,497</b>  |



**PROPOSED  
BUDGET  
And  
Financial Plan**

**Fiscal Year 2026**

**City of Coweta, Oklahoma  
Coweta Public Works Authority  
Coweta Industrial Development Authority**

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**CITY OF COWETA, OKLAHOMA  
COWETA PUBLIC WORKS AUTHORITY  
COWETA INDUSTRIAL DEVELOPMENT AUTHORITY**

**FISCAL YEAR 2026  
BUDGET AND FINANCIAL PLAN**

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**Naomi Hogue, Mayor – Ward 1**  
Shorty Chance, Vice-Mayor– Ward 3  
Caroline Martin, Councilmember – Ward 2  
Lauren Givan, Councilmember – Ward 4  
Jeremy Barnett, Councilmember – At Large

**City Manager**  
Julie Casteen

**Department Heads**

Mike Bell – Chief of Police  
Carolyn Back – Community Development Director  
Edgar Barroso – Public Works Director  
McKay Hale – Assistant City Manager/Finance Director  
Julia Stephens – Library Director  
Brian Woodward – Fire Chief

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**INTRODUCTION – SECTION 1**

|                            |      |
|----------------------------|------|
| Budget Message .....       | 1.1  |
| Budget Summary .....       | 1.3  |
| Budgetary Guidelines ..... | 1.7  |
| Fund Descriptions .....    | 1.9  |
| Budgeted Positions .....   | 1.12 |

**GENERAL FUND – SECTION 2**

|                                              |     |
|----------------------------------------------|-----|
| General Fund Revenues and Expenditures ..... | 2.1 |
| General Fund Revenue Detail .....            | 2.3 |
| General Fund Department Expenditures .....   | 2.4 |

**SPECIAL REVENUE FUNDS – SECTION 3**

|                               |     |
|-------------------------------|-----|
| Street and Alley Fund .....   | 3.1 |
| Cemetery Fund .....           | 3.2 |
| Library Fund .....            | 3.3 |
| Rural Firefighters Fund ..... | 3.4 |
| Self-Insurance Fund .....     | 3.5 |
| E-911 Fund .....              | 3.6 |

**ENTERPRISE FUNDS – SECTION 4**

|                                                         |     |
|---------------------------------------------------------|-----|
| Coweta Public Works Authority – Utility Services .....  | 4.1 |
| Coweta Public Works Authority – Ambulance Service ..... | 4.6 |
| Coweta Industrial Authority .....                       | 4.7 |

**CAPITAL PROJECTS – SECTION 5**

|                                               |     |
|-----------------------------------------------|-----|
| Capital Improvement Fund .....                | 5.1 |
| ⇒ 5 Year Capital Improvement Plan .....       | 5.2 |
| Grants Fund .....                             | 5.4 |
| ⇒ 5 Year Grant Project Plan .....             | 5.5 |
| Sewer Improvements Fund .....                 | 5.6 |
| 1% Sales Tax Fund .....                       | 5.7 |
| ⇒ 5 Year 1% Sales Tax Fund Project Plan ..... | 5.8 |

**DEBT SERVICE – SECTION 6**

|                            |     |
|----------------------------|-----|
| Debt Service Summary ..... | 6.1 |
| Debt Service Detail .....  | 6.2 |

**APPENDIX A**

Budget Worksheets

**APPENDIX B**

Budget Hearing Notice and Adopting Resolutions

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May 22, 2025

Dear Honorable Mayor/Chairman and City Council Members/Trustees:

It is my privilege and responsibility to present to you the proposed budget and financial plan for the fiscal year July 1, 2025, to June 30, 2026 (FY26). This document accounts for the estimated revenues and expenditures of all operations of the City of Coweta, City of Coweta Public Works Authority and Coweta Industrial Development Authority. The balanced budget is focused on maintaining service levels while investing in needed public improvements, capital equipment and maintenance of existing infrastructure.

The City of Coweta experienced steady revenue growth in FY25. Although sales tax revenues are projected to come in 0.6% below the FY25 budget, this slight shortfall has been offset by increases in use tax and building permits. As we transition into FY26, the city maintains a strong fiscal position; however, given ongoing economic uncertainties, a cautious approach to revenue projections remains prudent.

For FY26, sales tax revenues are expected to rise by 0.2% compared to current year projections, equating to \$18,683 under the FY25 budget and \$13,973 above FY25 projections. Total General Fund revenues—excluding transfers—are anticipated to reach \$9.74 million in FY26, aligning closely with FY25 projections of \$9.80 million.

Despite the potential for sluggish economic growth, we remain committed to proactive fiscal management to safeguard Coweta's financial stability and sustainability. As part of this commitment, the City will continue investing in infrastructure and public safety, recognizing these areas as vital to fostering long-term economic resilience.

The total proposed budget for all City of Coweta funds for FY26 contains requests for expenditures of \$23,601,790 and transfers of \$20,951,573, including \$1,563,950 in designated reserves. Total requested expenditures, excluding transfers and capital improvements, represent an increase of \$704,977, or 4.1% more than the FY25 Revised Budget. The FY25 budget includes \$40.0 million in capital improvements that will mostly be carried over into the FY26 budget after the FY25 year is closed.

The FY26 budget is based on the following assumptions for personnel costs:

- Budgeted positions are assumed to be filled for the full fiscal year. Vacant positions are budgeted to include family health coverage.
- A 3.5% cost-of-living raise for all non-contractual personnel.
- Projected 10% increase in Workers' Compensation insurance premiums and 10% increase in health insurance.

Other highlights of the FY26 proposed budget include:

- A 3% increase in utility rates and other service fees, with an additional increase of at least 3% planned in subsequent years to cover increases in operating costs.
- An additional \$1.00 added to monthly sewer rates to assist with debt service tied to the upcoming sewer plant improvements.
- Commercial Solid Waste customers will continue to experience larger increases to bring equity to the rate structure between residential and commercial customers.
- An investment of \$300,788 for public safety equipment and vehicles.
- \$80,000 for parks maintenance equipment.
- \$300,000 for general roadway repaving projects proposed in the Capital Improvement Fund.
- \$850,000 for Roland Park Improvements and \$50,000 for sports complex improvements
- \$217,800 for new Public Works vehicles.
- \$400,000 for a generator for the Water Treatment Plant
- \$300,000 for engineering and right-of-way costs for the 111<sup>th</sup> Street Widening project.
- \$10.5 million for the new fire station and \$8.2 million for a new police station.

Coweta continues to experience significant residential development, with six active subdivisions accounting for approximately 600 new single-family homes in various stages of construction. Additionally, two subdivisions currently in the development process are expected to add 780 more homes to the community.

Recognizing the growing needs of our residents, the City remains committed to attracting retail, commercial, and industrial development to complement this residential expansion while ensuring housing opportunities for both new and existing citizens. United in our goal to make Coweta an exceptional place to live, work, and play, we are taking proactive steps to enhance our infrastructure. These improvements aim to expand capacity, strengthen stormwater management, and extend the longevity of vital systems.

Over the next few years, the City will invest in park enhancements and stormwater management facilities to mitigate flooding in Coweta's more established areas. Looking ahead, these strategic developments will contribute to a thriving, well-balanced suburban environment that supports the lifestyles of our current and future residents.

I would like to personally thank each staff member for their input and assistance during the budget process, and our City Council and Trust Authority members for supporting our efforts in achieving the goals of the City.

Sincerely,



Julie Casteen  
City Manager

**CITY OF COWETA**

PO BOX 850 • COWETA, OK 74429 • PH (918) 486-2189 • FAX (918) 486-5366 • [cityofcoweta-ok.gov](http://cityofcoweta-ok.gov)

## CITY OF COWETA FY26 PROPOSED BUDGET

### INTRODUCTION

### BUDGET SUMMARY

#### Budget Process

The budget process for FY26 began with estimating anticipated revenues in early February. In general, the FY26 forecast assumes taxable sales to remain even in the coming year. Thus, sales tax projections for FY26 are based on a 0.2% increase from FY25 projections, but taxes overall, including use tax, are budgeted to increase by 0.8% over the FY25 revised budget.

The General Fund revenues for the current year, FY25, are projected to be 2.3% over budget. Total FY26 budgeted revenues for all funds, less transfers, reflect a 8.4% decrease over FY25 projected revenues, and 6.3% below the FY25 Budget.

Utility revenues include a 3% rate increase for FY26, with additional adjustments for solid waste commercial customers. Total FY26 Utility revenues budgeted at 2.1% over the current year projections, and 6.6% over the FY25 budget.

The expenditure budget process for FY26 began with the current FY25 spending budget. The one-time items built into the FY25 budget were removed and increases in service contracts and other expenditures were calculated to produce a base FY26 budget. Worker's Compensation insurance premiums are budgeted to increase 10%. A 15% cushion has been built into the fuel budget in case of price spikes. Health Insurance is budgeted to increase 10% in the second half of the fiscal year. In addition, a 3.5% wage increase is included for personnel not covered by collective bargaining agreements.

#### Budget Overview

##### REVENUES

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Budgeted revenues are reported in the following categories: **Taxes** include sales tax, use tax, hotel/motel tax, gross receipts tax and franchise tax. **License and Permits** include various business licenses, park & recreation fees and building permits. **Charges for Services** consists of fees for fire and ambulance runs, zoning fees, animal shelter fees, water and sewer usage fees and reimbursement for services, such as policing fees charged to other organizations. **Intergovernmental** revenues include alcohol beverage tax, gasoline excise tax, E-911 tax, tobacco tax and various grants. **Fines and Forfeitures** include adult and juvenile fines and associated fees. **Other Revenues** consists of various miscellaneous revenues. Finally, **Investment income** includes earnings on investments and account balances.

##### SALES TAX

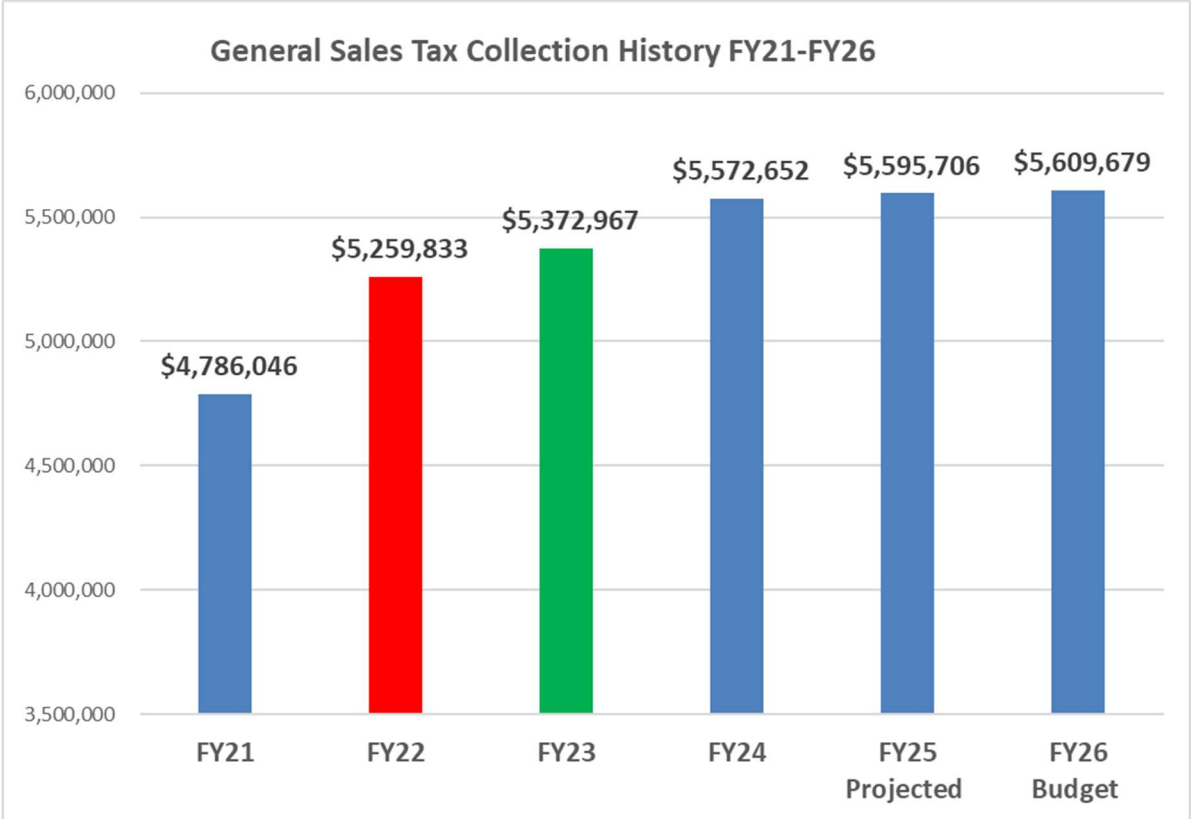
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Sales Tax is the largest single revenue source for the General Fund and the City. The 3% general sales tax levy is a permanent tax which funds general operations of the City. The City budgeted \$5,628,362 in general sales tax in FY25 and anticipates ending the year with sales tax revenue of \$5,595,706, a 0.8% increase over FY24 general sales tax revenues. Based upon a possible softening of the economy, \$5,609,679 has been budgeted for general sales tax in FY26, a 0.2% increase over FY25 projections. The 1% sales and use tax dedicated to capital improvements is budgeted to bring in \$2,147,599 in FY26.

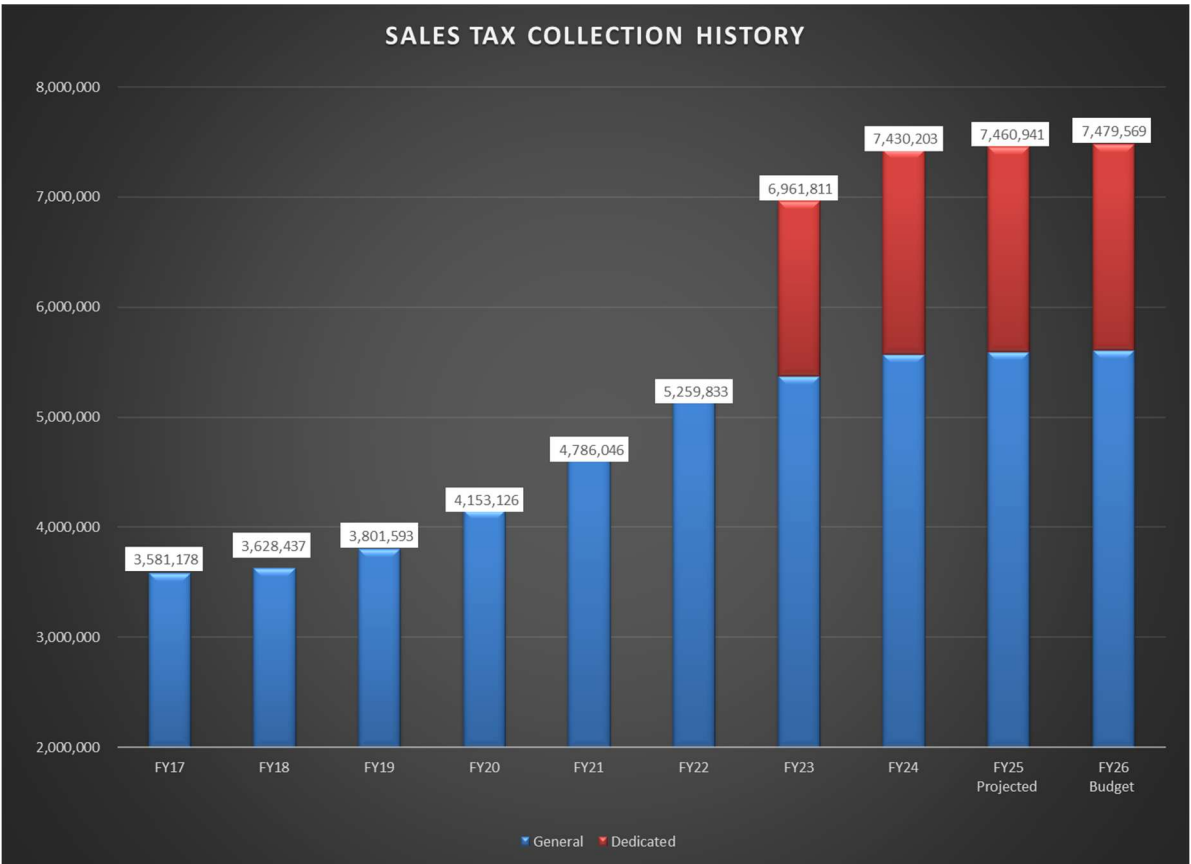
CITY OF COWETA FY26 PROPOSED BUDGET

INTRODUCTION

BUDGET SUMMARY



The chart above shows General Fund sales tax revenues from FY21 through FY26 (June figures for FY25 are projected). Total collections by year are also shown below for the last ten years.



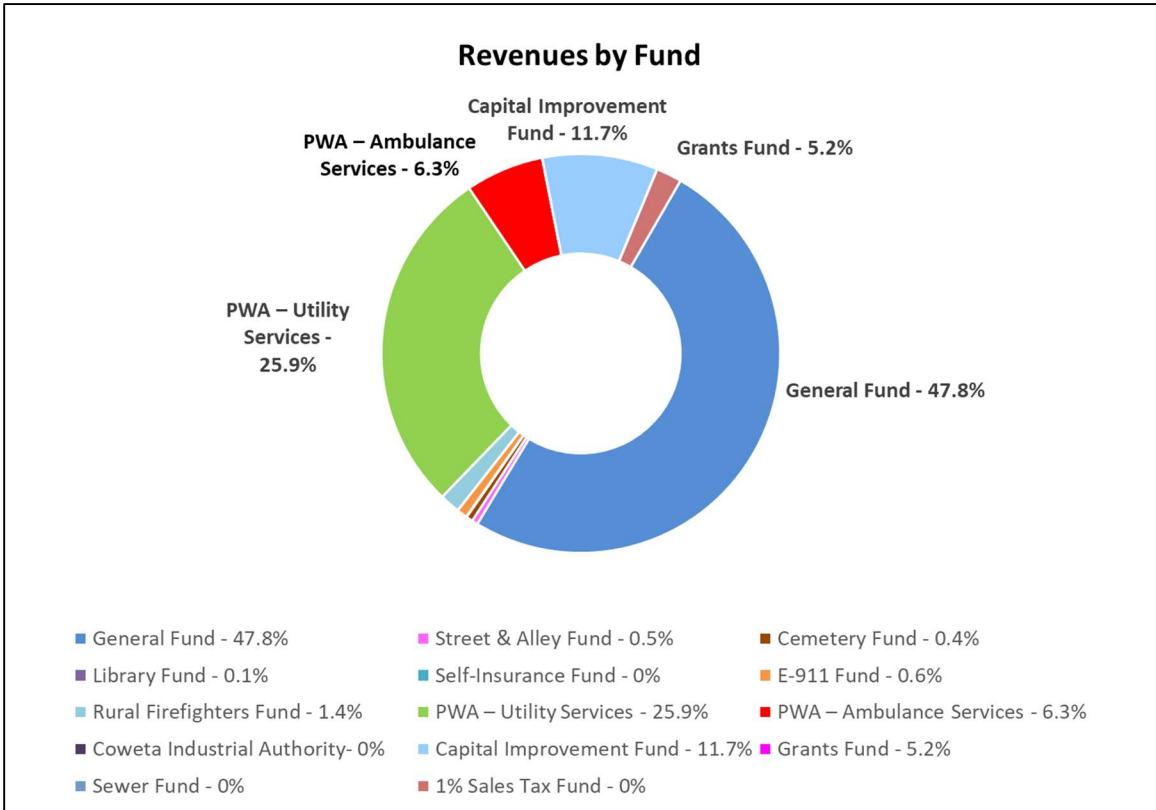


# CITY OF COWETA FY26 PROPOSED BUDGET

## INTRODUCTION

## BUDGET SUMMARY

Total FY26 revenues for all funds are budgeted to generate \$19,335,859 excluding transfers between funds and debt proceeds. The charts below reflect the composition of revenues by category and fund:



## EXPENDITURES

The FY26 expenditure budget is divided into five basic categories. **Personal Services** encompasses all expenditures related to employee costs, such as salaries, benefits, and uniforms.

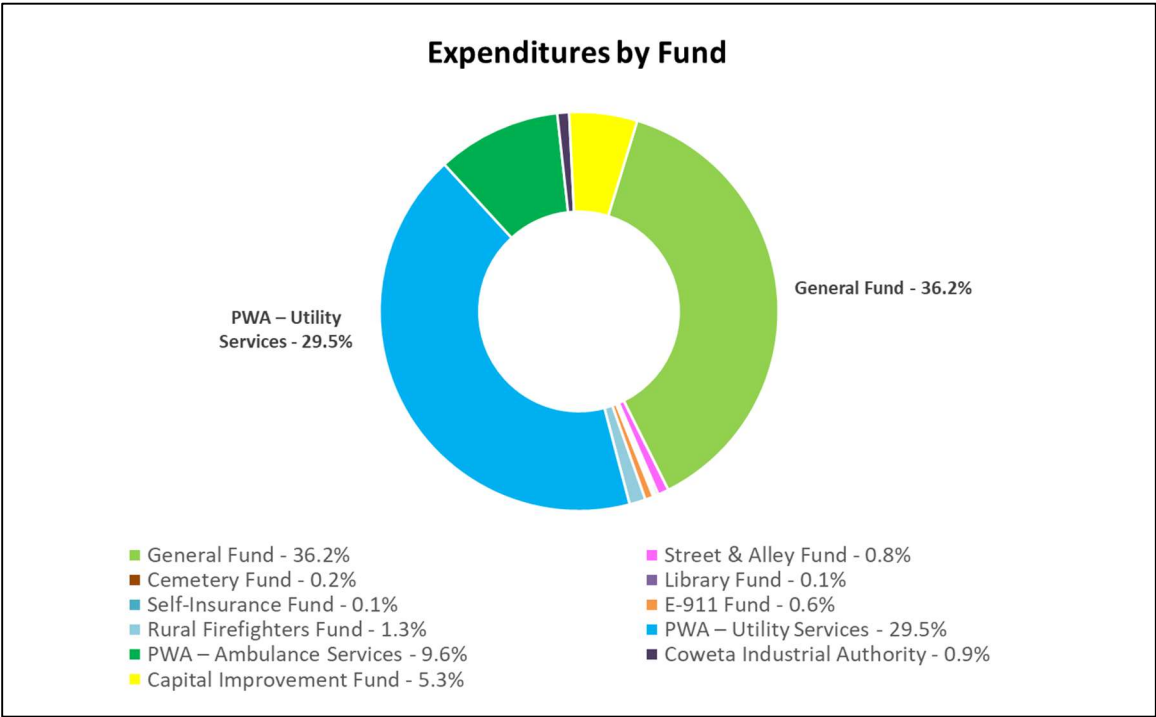
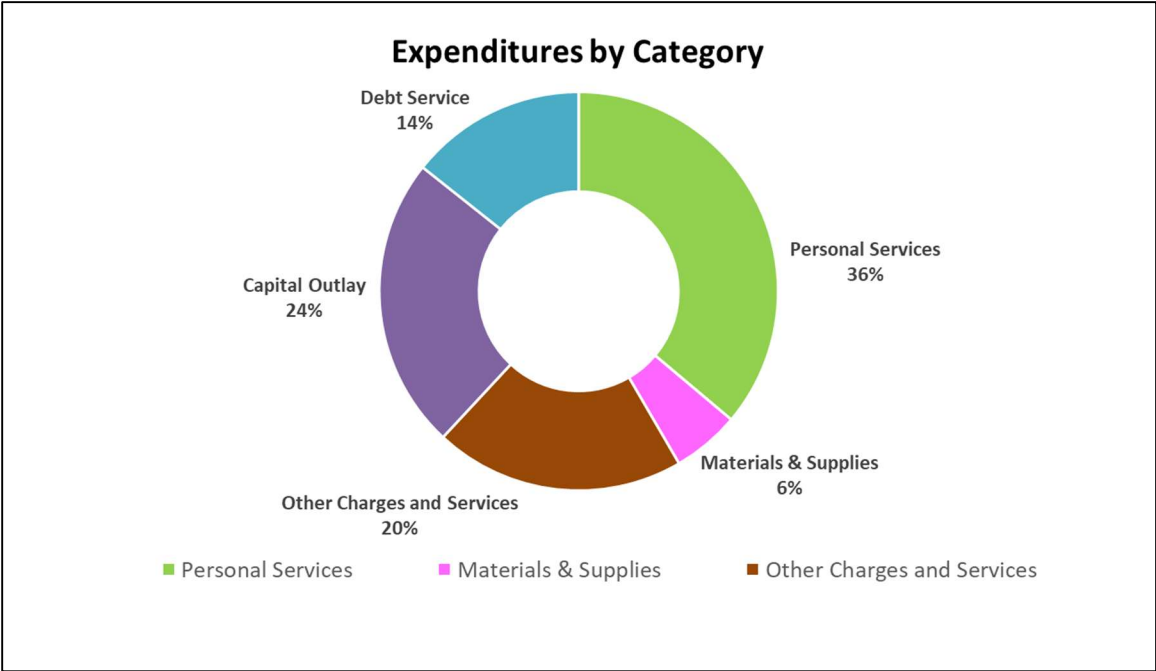
**Materials & Supplies** includes office supplies, motor fuel, minor tools and equipment. **Other Charges and Services** includes general property and liability insurance premiums, contract services, postage, travel and training, and telephone and utilities. **Capital Outlay** includes machinery and equipment, office equipment, vehicles, and building improvements. **Debt service** includes principal and interest payments on debt and fiscal agent fees.

Expenditures budgeted for FY26 total \$23,340,190, excluding transfers and reserves. The following charts reflect the distribution of expenditures by category and fund:

CITY OF COWETA FY26 PROPOSED BUDGET

INTRODUCTION

BUDGET SUMMARY



## CITY OF COWETA FY26 PROPOSED BUDGET

### INTRODUCTION

### BUDGETARY GUIDELINES

#### BUDGET LAW

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The City has adopted the provisions of the Municipal Budget Act (Title 11 O.S. § 17-201 through 17-216). In accordance with the Budget Act, the following process is used to adopt the annual budget:

- a. By June 1, the City Manager submits to the City Council a proposed operating budget for the fiscal year commencing the following July 1.
- b. Public hearings are conducted to obtain citizen comments. At least one public hearing must be held no later than 15 days prior to July 1.
- c. Subsequent to the public hearing but no later than seven days prior to July 1, the budget is adopted by resolution of the City Council.
- d. The adopted budget is filed with the Office of State Auditor and Inspector.

All funds of the City with revenues and expenditures are required to have annual budgets and all budgets must be balanced (i.e. estimated revenues + appropriated fund balance = appropriations). The legal level of expenditure and encumbrance control is department appropriation total within a fund. Accounting for expenditures must at least be at the object category level within each department as follows:

- Personal Services
- Materials and Supplies
- Other Services and Charges
- Capital Outlay
- Debt Service

**Transfers:** All transfers of appropriations between funds and supplemental appropriations require City Council approval. The City Manager or his designee may transfer unexpended and unencumbered appropriations between departments within a fund without City Council approval. Supplemental appropriations must also be filed with the Office of State Auditor and Inspector.

**Lapsed appropriations:** The fiscal year ends on June 30th. State law, under Title 62 of Oklahoma Statutes Section 310.4, provides a 90-day period from June 30th to September 30th where claims for payment for goods or services ordered in the previous fiscal year can be made against appropriations from the prior fiscal year. After that time, no further claims can be made against prior year appropriations.

In accordance with Title 60 of the Oklahoma State Statutes, the Coweta Public Works Authority and the Coweta Industrial Development Authority are required to prepare an annual budget and submit a copy to the City as beneficiary. However, there are no further requirements such as form of budget, approval of the budget or definition of a legal level of control.

## **BASIS OF ACCOUNTING**

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Basis of accounting refers to the time at which revenues and expenditures or expenses are recognized in the accounts and reported. Governmental funds are accounted for using the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recognized when they become measurable and available as net current assets. Available means collectible within the current period or expected to be collected within 60 days after year end and to be used to pay liabilities of the current period. Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred. Exceptions to this general rule include unmatured principal and interest on general long-term obligations which are recognized when due. This exception is in conformity with Generally Accepted Accounting Principles.

Sales tax receipts are considered measurable and available when collected and recognized as revenue at that time. Licenses and permits, fines and forfeits, and miscellaneous revenues are recorded as revenues when received in cash because they are generally not measurable until actually received. Investment earnings are recorded on the accrual basis in all funds.

Intergovernmental revenues are recorded on a basis applicable to the legal and contractual requirements of the various applicable state statutes and grant programs.

All proprietary funds are accounted for using the accrual basis of accounting. Under the accrual basis of accounting, revenues are recognized in the accounting period in which they are earned and become measurable. Expenses are recorded in the accounting period incurred, if measurable.

Encumbrances represent commitments related to unperformed contracts for goods or services. Encumbrance accounting, under which purchase orders, contracts and other commitments for the expenditure of funds are recorded in order to reserve that portion of the applicable appropriation, is utilized in the governmental funds. Encumbrances outstanding at year-end are reported as reservations of fund balances and do not constitute expenditures or liabilities since the commitments will be honored during the subsequent year. For budgetary purposes, encumbrances outstanding at year end and the related appropriation are carried forward to the new fiscal year. Encumbrances constitute the equivalent of expenditures for budgetary purposes.

## CITY OF COWETA FY26 PROPOSED BUDGET

### INTRODUCTION

### FUND DESCRIPTIONS

#### CITY OF COWETA FUNDS

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The basic accounting and reporting entity for the City of Coweta is a fund. A fund is defined as “an independent fiscal and accounting entity used to record all financial transactions related to the specific purpose for which the fund was created”. Funds are established for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations.

Funds used in government are classified into three broad categories: governmental, proprietary and fiduciary. Governmental funds include activities usually associated with a typical local government’s operations (general government, public safety, parks activities, streets, etc.) Proprietary funds are used in governments to account for activities often found in the private sector (utilities, airports and golf courses are prime examples). Fiduciary funds are utilized in situations where the government is acting in a fiduciary capacity as a trustee or agent. The City currently has no Fiduciary funds. The various funds are grouped in fund types and categories as follows:

#### Governmental Funds

Include activities usually associated with the governmental entities’ operation (police, fire, and general governmental functions).

##### General Fund

The primary operating fund of the City. All general tax revenues and other receipts not allocated by law or some other contractual agreement to other funds are accounted for in the General Fund. Expenditures of this fund include the general operating expenses traditionally associated with governments such as administration, public safety, streets, and parks.

##### Special Revenue Funds

Special Revenue Funds are used to account for the proceeds of specific revenue sources that are legally or administratively restricted to expenditures for certain purposes.

- **Street and Alley Fund** – Accounts for the City's share of State collected commercial vehicle and gasoline excise taxes. This tax revenue is for the purpose of maintaining the City’s streets and alleys.
- **Cemetery Fund** – Accounts for revenues and expenditures of the Vernon cemetery’s improvement and upkeep in accordance with State law. The principal portion of this fund may only be used to purchase additional land for the cemetery or for other capital improvements. The interest portion can be used for maintenance. The major sources of revenue for this fund are 12.5 % of all receipts from the sale of burial plots or interments at the Cemetery, donations, and investment earnings.
- **Library Fund** – Accounts for State Library Assistance and certain donations received for operating the City’s library.

## CITY OF COWETA FY26 PROPOSED BUDGET

### INTRODUCTION

### FUND DESCRIPTIONS

- **Rural Firefighters Fund** – Accounts for sales tax revenues received from Wagoner County for firefighting equipment and activities outside of the City limits.
- **Self-Insurance Fund** – Accounts for expenditures related to health insurance related activities.
- **E911 Fund** – Accounts for revenues and expenditures related to the City's Enhanced 911 emergency telephone system.
- **Grant Fund** – Accounts for federal and local grants. Expenditures in this fund are restricted to approved eligible expenses under the guidelines of the grant contract.

#### Debt Service Funds

Debt Service Funds are used to account for the acquisition of resources and payment of principal and interest on general long-term debt. Typically, a Sinking Fund is used to budget and account for ad-valorem taxes levied by the City for use in retiring general obligation bonds, court-assessed judgments, and related interest and fiscal agent fees. The City currently has no general long-term debt and no active Sinking Fund.

#### Capital Project Funds

Capital Project Funds are used to account for the acquisition, construction, and improvement of capital facilities and other capital outlay. Improvements and purchases made on behalf of proprietary funds using governmental revenues are donated to the appropriate fund and recorded as assets in that fund.

- **Capital Improvement Fund** – budgets and accounts for capital improvements funded by gross receipts from the operation of the electric power generation plant in Coweta.
- **Grants Fund** – budgets and accounts for improvements funded by various grants.
- **1% Tax Fund** – budgets and accounts for capital improvements funded by a 1% sales and use tax dedicated to capital improvements. This permanent dedicated tax was approved by Coweta voters on February 8, 2022, and will be used to fund projects or debt service pertaining to public safety, parks and recreation, roads and streets, water, wastewater and storm sewer.
- **Sewer Improvement Fund** – budgets and accounts for sewer plant improvements funded by proceeds from loans from the Oklahoma Water Resources Board.

## CITY OF COWETA FY26 PROPOSED BUDGET

### **INTRODUCTION**

### **FUND DESCRIPTIONS**

#### **Proprietary Funds**

There are two classifications of Proprietary Funds: Enterprise Funds and Internal Service Funds. Internal Service Funds are used to account for goods or services provided to other funds, departments, or agencies of the City. The City currently has no Internal Service Funds.

#### **Enterprise Funds**

Enterprise Funds are used to account for activities that are operated in a manner similar to a private business enterprise, where the cost of the goods or services are to be financed or recovered primarily through user charges.

- **Coweta Public Works Authority Utility Services Fund** – budgets and accounts for activities of the public trust in providing utility and refuse services to citizens.
- **Coweta Public Works Authority Ambulance Service Fund** – budgets and accounts for activities of the public trust in providing ambulance service to citizens.
- **Coweta Industrial Development Authority** – budgets and accounts for activities of the public trust in supporting economic development.

**CITY OF COWETA FY26 PROPOSED BUDGET**

**INTRODUCTION**

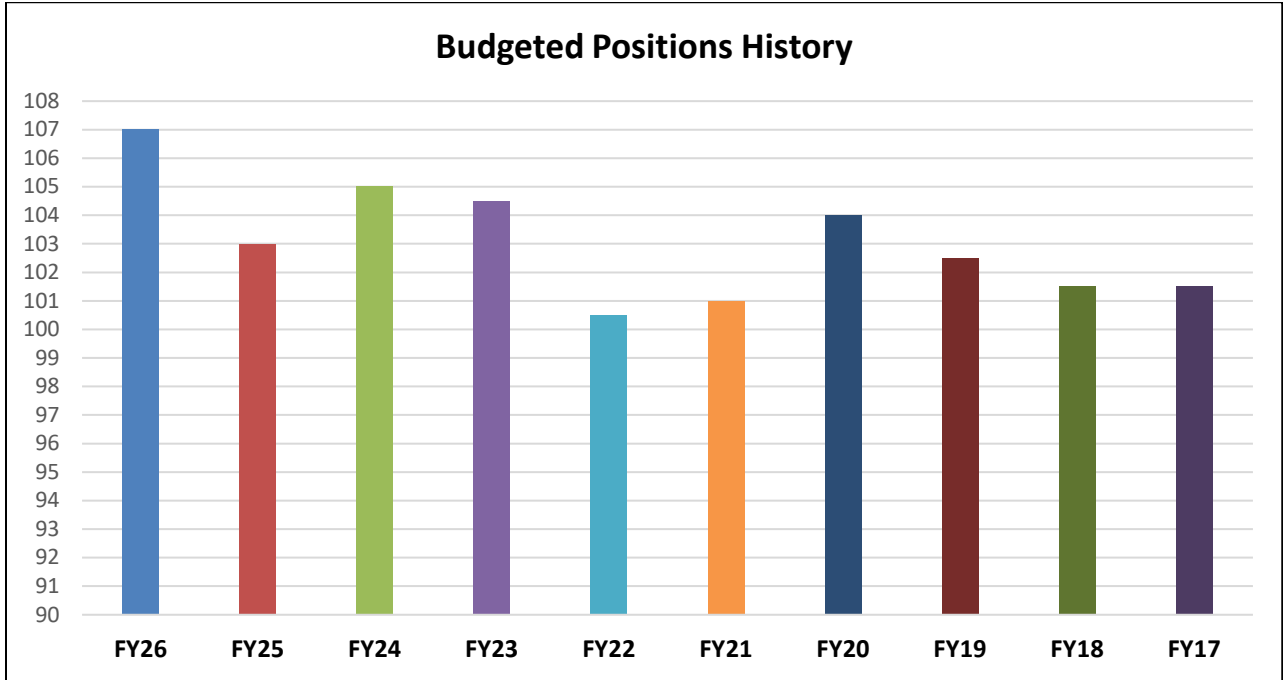
**BUDGETED POSITIONS**

**FY26 Budgeted Positions**

The City’s workforce includes general, non-represented employees as well as public safety employees represented by the International Association of Firefighters (IAFF) and the Fraternal Order of Police (FOP).

The FY26 Proposed Budget contains authorization for 107 Full-time Equivalent (FTE) positions throughout the City, including 95 full-time positions and 24 part-time positions, an increase of 4.0 positions compared to the FY25 budget.

In the Public Works Authority, seven positions were eliminated in the Solid Waste department in FY25 due to outsourcing the solid waste operations to an outside contractor, with some positions shifted to the General Fund and Water and Wastewater department.





# CITY OF COWETA FY26 PROPOSED BUDGET

## INTRODUCTION

## BUDGETED POSITIONS

### Budgeted Positions by Department

| FULL-TIME                           | FY26         | FY25         | FY24         | FY23         | FY22         | FY21         | FY20         | FY19         | FY18         | FY17         |
|-------------------------------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|
| <b>GENERAL FUND</b>                 |              |              |              |              |              |              |              |              |              |              |
| <b>General Government:</b>          |              |              |              |              |              |              |              |              |              |              |
| Administration                      | 1.5          | 1.5          | 2.0          | 1.0          | 1.0          | 1.5          | 1.5          | 1.5          | 1.5          | 1.5          |
| Finance                             | 2.0          | 2.0          | 2.0          | 2.0          | 2.0          | 2.0          | 2.0          | 2.0          | 2.0          | 2.0          |
| <b>Public Safety:</b>               |              |              |              |              |              |              |              |              |              |              |
| Municipal Court                     | 1.5          | 1.5          | 1.5          | 1.5          | 1.5          | 1.5          | 1.5          | 1.5          | 1.5          | 1.5          |
| Police                              | 25.8         | 25.8         | 25.3         | 25.3         | 24.3         | 23.3         | 22.8         | 23.8         | 22.8         | 22.8         |
| Neighborhood Services               | 2.0          | 1.0          | 1.0          | 1.0          | 1.0          | 1.0          | 1.0          | 1.0          | 1.0          | 1.0          |
| Fire                                | 11.1         | 11.1         | 11.1         | 11.1         | 10.6         | 10.6         | 9.6          | 8.6          | 8.6          | 8.6          |
| <b>Public Works:</b>                |              |              |              |              |              |              |              |              |              |              |
| Cemetery                            | 1.5          | 1.5          | 1.5          | 1.5          | 1.5          | 1.5          | 1.5          | 1.5          | 1.5          | 1.5          |
| Parks & Recreation                  | 3.5          | 3.0          | 2.0          | 2.0          | 2.0          | 2.0          | 2.0          | 1.0          | 1.0          | 1.0          |
| Streets                             | 4.6          | 5.1          | 5.1          | 5.1          | 5.1          | 5.1          | 5.1          | 5.1          | 5.1          | 5.1          |
| <b>Community Services:</b>          |              |              |              |              |              |              |              |              |              |              |
| Community Development               | 5.5          | 5.5          | 3.5          | 5.0          | 5.0          | 4.5          | 5.0          | 5.0          | 5.0          | 4.0          |
| Library                             | 4.0          | 3.0          | 3.0          | 3.0          | 3.0          | 3.0          | 4.0          | 4.0          | 4.0          | 4.0          |
| <b>Total General Fund</b>           | <b>63.0</b>  | <b>61.0</b>  | <b>58.0</b>  | <b>58.5</b>  | <b>57.0</b>  | <b>56.0</b>  | <b>56.0</b>  | <b>55.0</b>  | <b>54.0</b>  | <b>53.0</b>  |
| <b>E911 FUND</b>                    |              |              |              |              |              |              |              |              |              |              |
| <b>Public Safety:</b>               |              |              |              |              |              |              |              |              |              |              |
| Police (Dispatch)                   | 0.5          | 0.5          | 0.0          | 0.0          | 0.0          | 0.0          | 0.0          | 0.0          | 0.0          | 0.5          |
| <b>Total E911 Fund</b>              | <b>0.5</b>   | <b>0.5</b>   | <b>0.0</b>   | <b>0.0</b>   | <b>0.0</b>   | <b>0.0</b>   | <b>0.0</b>   | <b>0.0</b>   | <b>0.0</b>   | <b>0.5</b>   |
| <b>TOTAL GOVERNMENTAL FUNDS</b>     | <b>63.5</b>  | <b>61.5</b>  | <b>58.0</b>  | <b>58.5</b>  | <b>57.0</b>  | <b>56.0</b>  | <b>56.0</b>  | <b>55.0</b>  | <b>54.0</b>  | <b>0.5</b>   |
| <b>PUBLIC WORKS AUTHORITY</b>       |              |              |              |              |              |              |              |              |              |              |
| <b>Utility Services:</b>            |              |              |              |              |              |              |              |              |              |              |
| Administration                      | 3.5          | 3            | 3            | 2            | 3            | 3            | 3            | 3            | 3            | 4            |
| Finance                             | 3.5          | 4.5          | 4            | 3.5          | 4.5          | 3.5          | 4.5          | 4.5          | 4.5          | 4.5          |
| Water Maintenance/Operations        | 9            | 8            | 6.5          | 7            | 8            | 9            | 13           | 12           | 12           | 12           |
| Sewer Maintenance/Operations        | 3            | 2.5          | 2.5          | 2            | 2            | 2            | 2            | 2            | 2            | 2            |
| Refuse Operations                   | 0            | 0            | 7            | 7            | 7            | 7            | 7            | 7            | 7            | 7            |
| <b>Total Utility Services Fund</b>  | <b>19</b>    | <b>18</b>    | <b>23</b>    | <b>21.5</b>  | <b>24.5</b>  | <b>24.5</b>  | <b>29.5</b>  | <b>28.5</b>  | <b>28.5</b>  | <b>29.5</b>  |
| <b>Ambulance Service:</b>           |              |              |              |              |              |              |              |              |              |              |
| Firefighter/EMT/Paramedic           | 12.5         | 12.5         | 12.5         | 12.5         | 12.5         | 12.5         | 12.5         | 12.5         | 12.5         | 12.5         |
| <b>Total Ambulance Service Fund</b> | <b>12.5</b>  | <b>12.5</b>  | <b>12.5</b>  | <b>12.5</b>  | <b>12.5</b>  | <b>12.5</b>  | <b>12.5</b>  | <b>12.5</b>  | <b>12.5</b>  | <b>12.5</b>  |
| <b>Total Public Works Authority</b> | <b>31.50</b> | <b>30.50</b> | <b>35.50</b> | <b>34.00</b> | <b>37.00</b> | <b>37.00</b> | <b>42.00</b> | <b>41.00</b> | <b>41.00</b> | <b>42.00</b> |
| <b>Total Full Time</b>              | <b>95.00</b> | <b>91.50</b> | <b>93.50</b> | <b>92.50</b> | <b>94.00</b> | <b>93.00</b> | <b>98.00</b> | <b>96.00</b> | <b>95.00</b> | <b>95.00</b> |
| <b>PART-TIME</b>                    |              |              |              |              |              |              |              |              |              |              |
| City Council                        | 5            | 5            | 5            | 5            | 5            | 5            | 5            | 5            | 5            | 5            |
| Police                              | 0            | 0            | 0            | 0            | 1            | 1            | 1            | 0            | 0            | 0            |
| Administration                      | 1            | 1            | 1            | 1            | 1            | 1            | 0            | 0            | 0            | 0            |
| Neighborhood Services               | 1            | 1            | 1            | 1            | 1            | 1            | 0            | 1            | 1            | 1            |
| Community Development               | 0            | 0            | 0            | 0            | 0            | 1            | 0            | 1            | 1            | 1            |
| Firefighter/EMT/                    | 14           | 12           | 12           | 13           | 1            | 3            | 3            | 3            | 3            | 3            |
| Library                             | 3            | 4            | 4            | 4            | 4            | 4            | 3            | 3            | 3            | 3            |
| <b>Total Part-time</b>              | <b>24.00</b> | <b>23.00</b> | <b>23.00</b> | <b>24.00</b> | <b>13.00</b> | <b>16.00</b> | <b>12.00</b> | <b>13.00</b> | <b>13.00</b> | <b>13.00</b> |

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**CITY OF COWETA**  
**GENERAL FUND**  
**FY26 PROPOSED BUDGET**

|                                                              | GAAP BASIS<br>FY2024 ACTUAL | FY2025<br>BUDGET<br>(as amended) | FY2025<br>PROJECTED<br>06/30/2024 | FY2026<br>BUDGET<br>ESTIMATE | CHANGE OVER FY25<br>BUDGET AS AMENDED |              | CHANGE OVER FY25<br>PROJECTED |               |
|--------------------------------------------------------------|-----------------------------|----------------------------------|-----------------------------------|------------------------------|---------------------------------------|--------------|-------------------------------|---------------|
|                                                              |                             |                                  |                                   |                              | \$                                    | %            | \$                            | %             |
| <b>Gross Revenues:</b>                                       |                             |                                  |                                   |                              |                                       |              |                               |               |
| Taxes                                                        | \$ 8,816,165                | \$ 8,887,287                     | \$ 8,923,184                      | \$ 8,958,405                 | \$ 71,118                             | 0.8%         | \$ 35,221                     | 0.4%          |
| Licenses & Permits                                           | 161,497                     | 145,000                          | 167,000                           | 148,000                      | 3,000                                 | 2.1%         | (19,000)                      | -11.4%        |
| Charges for Services                                         | 98,297                      | 85,572                           | 115,317                           | 97,072                       | 11,500                                | 13.4%        | (18,245)                      | -15.8%        |
| Intergovernmental                                            | 239,305                     | 217,000                          | 231,663                           | 230,000                      | 13,000                                | 6.0%         | (1,663)                       | -0.7%         |
| Fines & Forfeitures                                          | 211,310                     | 162,000                          | 238,000                           | 228,000                      | 66,000                                | 40.7%        | (10,000)                      | -4.2%         |
| Investment Income                                            | 58,360                      | 40,000                           | 70,000                            | 70,000                       | 30,000                                | 75.0%        | -                             | 0.0%          |
| Other Revenues                                               | 449,760                     | 43,307                           | 55,632                            | 5,400                        | (37,907)                              | -87.5%       | (50,232)                      | -90.3%        |
| <b>Total Gross Revenues</b>                                  | <b>\$ 10,034,693</b>        | <b>\$ 9,580,166</b>              | <b>\$ 9,800,796</b>               | <b>\$ 9,736,877</b>          | <b>\$ 156,711</b>                     | <b>1.6%</b>  | <b>\$ (63,919)</b>            | <b>-0.7%</b>  |
| <b>Expenditures:</b>                                         |                             |                                  |                                   |                              |                                       |              |                               |               |
| City Council                                                 | \$ 18,429                   | \$ 19,660                        | \$ 19,660                         | \$ 20,015                    | \$ 355                                | 1.8%         | \$ 355                        | 1.8%          |
| Administration                                               | 320,132                     | 300,735                          | 300,735                           | 312,886                      | 12,151                                | 4.0%         | 12,151                        | 4.0%          |
| Finance                                                      | 179,456                     | 239,366                          | 239,366                           | 196,730                      | (42,636)                              | -17.8%       | (42,636)                      | -17.8%        |
| City Attorney                                                | 56,191                      | 75,000                           | 75,000                            | 75,000                       | -                                     | 0.0%         | -                             | 0.0%          |
| Municipal Court                                              | 140,552                     | 176,422                          | 176,422                           | 180,300                      | 3,878                                 | 2.2%         | 3,878                         | 2.2%          |
| Police                                                       | 2,256,722                   | 2,564,722                        | 2,564,722                         | 2,568,807                    | 4,085                                 | 0.2%         | 4,085                         | 0.2%          |
| Animal Control                                               | 69,015                      | 99,111                           | 99,111                            | 205,153                      | 106,042                               | 107.0%       | 106,042                       | 107.0%        |
| Fire                                                         | 1,657,758                   | 2,092,852                        | 2,092,852                         | 1,465,341                    | (627,511)                             | -30.0%       | (627,511)                     | -30.0%        |
| Civil Defense                                                | 8,583                       | 8,847                            | 8,847                             | 8,847                        | -                                     | 0.0%         | -                             | 0.0%          |
| Community Development                                        | 419,623                     | 666,393                          | 666,393                           | 720,154                      | 53,761                                | 8.1%         | 53,761                        | 8.1%          |
| Cemetery                                                     | 102,677                     | 118,545                          | 118,545                           | 120,566                      | 2,021                                 | 1.7%         | 2,021                         | 1.7%          |
| Parks & Recreation                                           | 163,552                     | 220,675                          | 220,675                           | 280,170                      | 59,495                                | 27.0%        | 59,495                        | 27.0%         |
| Streets                                                      | 407,453                     | 500,904                          | 500,904                           | 490,514                      | (10,390)                              | -2.1%        | (10,390)                      | -2.1%         |
| Library                                                      | 263,964                     | 337,001                          | 337,001                           | 331,250                      | (5,751)                               | -1.7%        | (5,751)                       | -1.7%         |
| Non-Departmental                                             | 522,212                     | 680,044                          | 680,044                           | 744,016                      | 63,972                                | 9.4%         | 63,972                        | 9.4%          |
| <b>Total Expenditures</b>                                    | <b>\$ 6,586,319</b>         | <b>\$ 8,100,277</b>              | <b>\$ 8,100,277</b>               | <b>\$ 7,719,749</b>          | <b>\$ (380,528)</b>                   | <b>-4.7%</b> | <b>\$ (380,528)</b>           | <b>-4.7%</b>  |
| <b>Excess (deficiency) of Revenues<br/>over Expenditures</b> | <b>\$ 3,448,375</b>         | <b>\$ 1,479,889</b>              | <b>\$ 1,700,519</b>               | <b>\$ 2,017,128</b>          | <b>\$ 537,239</b>                     | <b>36.3%</b> | <b>\$ 316,609</b>             | <b>18.6%</b>  |
| <b>Other Financing Sources (Uses):</b>                       |                             |                                  |                                   |                              |                                       |              |                               |               |
| Transfers In                                                 | \$ 5,652,622                | \$ 5,715,862                     | \$ 5,683,206                      | \$ 5,701,554                 | \$ (14,308)                           | -0.3%        | \$ 18,348                     | 0.3%          |
| Transfers Out                                                | (7,776,921)                 | (9,843,683)                      | (8,853,208)                       | (9,818,778)                  | 24,905                                | -0.3%        | (965,570)                     | 10.9%         |
| <b>Total Other Financing Sources (Uses)</b>                  | <b>\$ (2,124,299)</b>       | <b>\$ (4,127,821)</b>            | <b>\$ (3,170,002)</b>             | <b>\$ (4,117,224)</b>        | <b>\$ 10,597</b>                      | <b>-0.3%</b> | <b>\$ (947,222)</b>           | <b>29.9%</b>  |
| Beginning Fund Balance                                       | \$ 11,529,916               | \$ 12,853,991                    | \$ 12,853,991                     | \$ 11,384,508                | \$ (1,469,483)                        | -11.4%       | \$ (1,469,483)                | -11.4%        |
| Additions/(Reductions) to Fund Balance                       | 1,324,075                   | (2,647,932)                      | (1,469,483)                       | (2,100,096)                  | 547,836                               | -20.7%       | (630,613)                     | 42.9%         |
| <b>Ending Fund Balance</b>                                   | <b>\$ 12,853,991</b>        | <b>\$ 10,206,059</b>             | <b>\$ 11,384,508</b>              | <b>\$ 9,284,412</b>          | <b>\$ (921,647)</b>                   | <b>-9.0%</b> | <b>\$ (2,100,096)</b>         | <b>-18.4%</b> |
| <b>Assigned:</b>                                             |                             |                                  |                                   |                              |                                       |              |                               |               |
| Court Technology                                             | \$ 32,511                   | \$ 38,211                        | \$ 31,206                         | \$ 35,831                    | \$ (2,380)                            | -6.2%        | \$ 4,625                      | 14.8%         |
| <b>Unassigned:</b>                                           |                             |                                  |                                   |                              |                                       |              |                               |               |
| Designated Reserve                                           | -                           | 1,483,471                        | 1,483,471                         | 1,543,950                    | 60,479                                | 4.1%         | 60,479                        | 4.1%          |
| Undesignated                                                 | 12,821,480                  | 8,684,377                        | 9,869,831                         | 7,704,631                    | (979,746)                             | -11.3%       | (2,165,200)                   | -21.9%        |
| <b>Total Ending Fund Balance</b>                             | <b>\$ 12,853,991</b>        | <b>\$ 10,206,059</b>             | <b>\$ 11,384,508</b>              | <b>\$ 9,284,412</b>          | <b>\$ (919,267)</b>                   | <b>-9.0%</b> | <b>\$ (2,100,096)</b>         | <b>-18.4%</b> |

**CITY OF COWETA  
GENERAL FUND  
FY26 PROPOSED BUDGET**

|                                       | GAAP BASIS<br>FY2024 ACTUAL | FY2025<br>BUDGET<br>(as amended) | FY2025<br>PROJECTED<br>06/30/2024 | FY2026<br>BUDGET<br>ESTIMATE | CHANGE OVER FY25<br>BUDGET AS AMENDED |              | CHANGE OVER FY25<br>PROJECTED |             |
|---------------------------------------|-----------------------------|----------------------------------|-----------------------------------|------------------------------|---------------------------------------|--------------|-------------------------------|-------------|
|                                       |                             |                                  |                                   |                              | \$                                    | %            | \$                            | %           |
| <b>Transfer Detail:</b>               |                             |                                  |                                   |                              |                                       |              |                               |             |
| <b>Operating Transfers In:</b>        |                             |                                  |                                   |                              |                                       |              |                               |             |
| Cemetery Fund                         | \$ 61,250                   | \$ 87,500                        | \$ 87,500                         | \$ 91,875                    | \$ 4,375                              | 5.0%         | \$ 4,375                      | 5.0%        |
| Capital Improvement Fund              | -                           | -                                | -                                 | -                            | -                                     | NA           | -                             | NA          |
| PWA (Sales Tax)                       | 5,591,372                   | 5,628,362                        | 5,595,706                         | 5,609,679                    | (18,683)                              | -0.3%        | 13,973                        | 0.2%        |
| <b>Total Operating Transfers In</b>   | <b>\$ 5,652,622</b>         | <b>\$ 5,715,862</b>              | <b>\$ 5,683,206</b>               | <b>\$ 5,701,554</b>          | <b>\$ (14,308)</b>                    | <b>-0.3%</b> | <b>\$ 18,348</b>              | <b>0.3%</b> |
| <b>Operating Transfers Out:</b>       |                             |                                  |                                   |                              |                                       |              |                               |             |
| PWA - Bond pledge                     | \$ 5,591,372                | \$ 5,628,362                     | \$ 5,628,362                      | \$ 5,609,679                 | \$ (18,683)                           | -0.3%        | \$ (18,683)                   | -0.3%       |
| CIDA - Tax Reimbursements             | 74,092                      | 86,000                           | 86,000                            | 61,500                       | (24,500)                              | -28.5%       | (24,500)                      | -28.5%      |
| Capital Subsidy                       | -                           | 2,000,000                        | 1,000,000                         | 2,000,000                    | -                                     | 0.0%         | 1,000,000                     | 50.0%       |
| 1% Tax Fund (Dedicated Sales/Use Tax) | 2,111,457                   | 2,129,321                        | 2,138,846                         | 2,147,599                    | 18,278                                | 0.9%         | 8,753                         | 0.4%        |
| <b>Total Operating Transfers Out</b>  | <b>\$ 7,776,921</b>         | <b>\$ 9,843,683</b>              | <b>\$ 8,853,208</b>               | <b>\$ 9,818,778</b>          | <b>\$ (24,905)</b>                    | <b>-0.3%</b> | <b>\$ 965,570</b>             | <b>9.8%</b> |

## BUDGET DETAIL - OPERATING FUNDS

## GENERAL FUND

CITY OF COWETA  
GENERAL FUND REVENUES  
FY26 PROPOSED BUDGET

|                                  | GAAP BASIS<br>FY2024 ACTUAL | FY2025<br>BUDGET<br>(as amended) | FY2025<br>PROJECTED<br>06/30/2024 | FY2026<br>BUDGET<br>ESTIMATE | CHANGE OVER FY25<br>BUDGET AS AMENDED |             | CHANGE OVER FY25<br>PROJECTED |              |
|----------------------------------|-----------------------------|----------------------------------|-----------------------------------|------------------------------|---------------------------------------|-------------|-------------------------------|--------------|
|                                  |                             |                                  |                                   |                              | \$                                    | %           | \$                            | %            |
| <b>TAXES:</b>                    |                             |                                  |                                   |                              |                                       |             |                               |              |
| Sales Tax                        | \$ 5,551,615                | \$ 5,628,362                     | \$ 5,595,706                      | \$ 5,609,679                 | \$ (18,683)                           | -0.3%       | \$ 13,973                     | 0.2%         |
| Use Tax                          | 782,756                     | 759,604                          | 820,832                           | 833,127                      | 73,523                                | 9.7%        | 12,295                        | 1.5%         |
| Hotel-Motel Tax                  | 39,684                      | 45,000                           | 41,800                            | 43,000                       | (2,000)                               | -4.4%       | 1,200                         | 2.9%         |
| Franchise Tax                    | 330,654                     | 325,000                          | 326,000                           | 325,000                      | -                                     | 0.0%        | (1,000)                       | -0.3%        |
| Dedicated 1% Sales Tax           | 1,850,538                   | 1,876,120                        | 1,865,235                         | 1,869,890                    | (6,230)                               | -0.3%       | 4,655                         | 0.2%         |
| Dedicated 1% Use Tax             | 260,919                     | 253,201                          | 273,611                           | 277,709                      | 24,508                                | 9.7%        | 4,098                         | 1.5%         |
| <b>LICENSES &amp; PERMITS:</b>   |                             |                                  |                                   |                              |                                       |             |                               |              |
| Building Permits                 | 118,809                     | 100,000                          | 120,000                           | 100,000                      | -                                     | 0.0%        | (20,000)                      | -16.7%       |
| Licenses                         | 25,916                      | 30,000                           | 25,000                            | 25,000                       | (5,000)                               | -16.7%      | -                             | 0.0%         |
| Park & Recreation Fee            | 16,772                      | 15,000                           | 22,000                            | 23,000                       | 8,000                                 | 53.3%       | 1,000                         | 4.5%         |
| <b>CHARGES FOR SERVICES:</b>     |                             |                                  |                                   |                              |                                       |             |                               |              |
| Fire Runs                        | 23,783                      | 2,000                            | 7,000                             | 5,000                        | 3,000                                 | 150.0%      | (2,000)                       | -28.6%       |
| Zoning Fees                      | 4,107                       | 3,000                            | 8,000                             | 8,000                        | 5,000                                 | 166.7%      | -                             | 0.0%         |
| Animal Shelter Fees              | 300                         | 100                              | 750                               | 100                          | -                                     | 0.0%        | (650)                         | -86.7%       |
| Copy Fees                        | 1,405                       | 1,000                            | 2,600                             | 1,000                        | -                                     | 0.0%        | (1,600)                       | -61.5%       |
| License Plate Seizures           | -                           | 500                              | -                                 | -                            | (500)                                 | -100.0%     | -                             | NA           |
| Special Assessment Letters       | 1,286                       | 500                              | 3,500                             | 500                          | -                                     | 0.0%        | (3,000)                       | -85.7%       |
| Abatements                       | 19,120                      | 10,000                           | 21,000                            | 10,000                       | -                                     | 0.0%        | (11,000)                      | -52.4%       |
| Rent Receipts                    | 17,008                      | 17,472                           | 17,467                            | 17,472                       | -                                     | 0.0%        | 5                             | 0.0%         |
| Police Special Services          | 26,140                      | 50,000                           | 50,000                            | 50,000                       | -                                     | 0.0%        | -                             | 0.0%         |
| Library Fees                     | 5,149                       | 1,000                            | 5,000                             | 5,000                        | 4,000                                 | 400.0%      | -                             | 0.0%         |
| <b>INTERGOVERNMENTAL:</b>        |                             |                                  |                                   |                              |                                       |             |                               |              |
| Alcohol Beverage Tax             | 171,990                     | 172,000                          | 183,800                           | 185,000                      | 13,000                                | 7.6%        | 1,200                         | 0.7%         |
| Cigarette Tax                    | 45,954                      | 45,000                           | 45,000                            | 45,000                       | -                                     | 0.0%        | -                             | 0.0%         |
| OHSO Grant                       | 9,708                       | -                                | 2,863                             | -                            | -                                     | NA          | (2,863)                       | -100.0%      |
| Grants                           | 11,652                      | -                                | -                                 | -                            | -                                     | NA          | -                             | NA           |
| <b>FINES AND FORFEITURES:</b>    |                             |                                  |                                   |                              |                                       |             |                               |              |
| Fines                            | 196,614                     | 150,000                          | 220,000                           | 210,000                      | 60,000                                | 40.0%       | (10,000)                      | -4.5%        |
| Technology Fee                   | 14,696                      | 12,000                           | 18,000                            | 18,000                       | 6,000                                 | 50.0%       | -                             | 0.0%         |
| <b>INVESTMENT INCOME:</b>        |                             |                                  |                                   |                              |                                       |             |                               |              |
| Interest Earned                  | 58,360                      | 40,000                           | 70,000                            | 70,000                       | 30,000                                | 75.0%       | -                             | 0.0%         |
| <b>OTHER REVENUES:</b>           |                             |                                  |                                   |                              |                                       |             |                               |              |
| Miscellaneous                    | 41,459                      | 17,250                           | 20,000                            | -                            | (17,250)                              | -100.0%     | (20,000)                      | -100.0%      |
| Collection Fees                  | 6,073                       | 10,000                           | 5,000                             | 5,000                        | (5,000)                               | -50.0%      | -                             | 0.0%         |
| Sale of Assets                   | 6,210                       | -                                | 17,051                            | -                            | -                                     | NA          | (17,051)                      | -100.0%      |
| On-Behalf Contributions          | 366,518                     | -                                | -                                 | -                            | -                                     | NA          | -                             | NA           |
| UBCC Permit Fee                  | 368                         | 200                              | 500                               | 400                          | 200                                   | 100.0%      | (100)                         | -20.0%       |
| Insurance Reimbursements         | 29,131                      | 15,857                           | 13,081                            | -                            | (15,857)                              | -100.0%     | (13,081)                      | -100.0%      |
| <b>TOTAL REVENUES</b>            | <b>\$ 10,034,693</b>        | <b>\$ 9,580,166</b>              | <b>\$ 9,800,796</b>               | <b>\$ 9,736,877</b>          | <b>\$ 156,711</b>                     | <b>1.6%</b> | <b>\$ (63,919)</b>            | <b>-0.7%</b> |
| <b>NET REVENUES CALCULATION:</b> |                             |                                  |                                   |                              |                                       |             |                               |              |
| <b>Gross Revenues</b>            | <b>\$ 10,034,693</b>        | <b>\$ 9,580,166</b>              | <b>\$ 9,800,796</b>               | <b>\$ 9,736,877</b>          | <b>\$ 156,711</b>                     | <b>1.6%</b> | <b>(63,919)</b>               | <b>-0.7%</b> |
| Add: Lease Proceeds              | -                           | -                                | -                                 | -                            | -                                     | NA          | -                             | NA           |
| Add: Transfers in                | 5,652,622                   | 5,715,862                        | 5,683,206                         | 5,701,554                    | (14,308)                              | -0.3%       | 18,348                        | 0.3%         |
| Add: Use of fund balance         | -                           | -                                | -                                 | -                            | -                                     | NA          | -                             | NA           |
| <b>Net Revenues</b>              | <b>\$ 15,687,315</b>        | <b>\$ 15,296,028</b>             | <b>\$ 15,484,002</b>              | <b>\$ 15,438,431</b>         | <b>\$ 142,403</b>                     | <b>0.9%</b> | <b>\$ (45,571)</b>            | <b>-0.3%</b> |

**CITY OF COWETA**  
**GENERAL FUND DEPARTMENTS**  
**FY26 PROPOSED BUDGET**

| DEPARTMENT               | GAAP BASIS          |           | FY2025                 |           | FY2025<br>PROJECTED<br>06/30/2024 | FY2026<br>BUDGET<br>ESTIMATE | CHANGE OVER FY25 BUDGET<br>AS AMENDED |               |
|--------------------------|---------------------|-----------|------------------------|-----------|-----------------------------------|------------------------------|---------------------------------------|---------------|
|                          | FY2024<br>ACTUAL    |           | BUDGET<br>(as amended) |           |                                   |                              | \$                                    | %             |
| <b>CITY COUNCIL</b>      |                     |           |                        |           |                                   |                              |                                       |               |
| Personal Services        | \$ 17,737           | \$        | 18,190                 | \$        | 18,190                            | 18,240                       | 50                                    | 0.3%          |
| Materials & Supplies     | 192                 |           | 375                    |           | 375                               | 375                          | -                                     | 0.0%          |
| Other Charges & Services | 500                 |           | 1,095                  |           | 1,095                             | 1,400                        | 305                                   | 27.9%         |
| Capital Outlay           | -                   |           | -                      |           | -                                 | -                            | -                                     | NA            |
| Debt Service             | -                   |           | -                      |           | -                                 | -                            | -                                     | NA            |
|                          | <b>\$ 18,429</b>    | <b>\$</b> | <b>19,660</b>          | <b>\$</b> | <b>19,660</b>                     | <b>\$ 20,015</b>             | <b>\$ 355</b>                         | <b>1.8%</b>   |
| <b>ADMINISTRATION</b>    |                     |           |                        |           |                                   |                              |                                       |               |
| Personal Services        | \$ 271,963          | \$        | 253,435                | \$        | 253,435                           | \$ 259,136                   | \$ 5,701                              | 2.2%          |
| Materials & Supplies     | 19,068              |           | 13,350                 |           | 13,350                            | 13,650                       | 300                                   | 2.2%          |
| Other Charges & Services | 29,101              |           | 33,950                 |           | 33,950                            | 40,100                       | 6,150                                 | 18.1%         |
| Capital Outlay           | -                   |           | -                      |           | -                                 | -                            | -                                     | NA            |
| Debt Service             | -                   |           | -                      |           | -                                 | -                            | -                                     | NA            |
|                          | <b>\$ 320,132</b>   | <b>\$</b> | <b>300,735</b>         | <b>\$</b> | <b>300,735</b>                    | <b>\$ 312,886</b>            | <b>\$ 12,151</b>                      | <b>4.0%</b>   |
| <b>FINANCE</b>           |                     |           |                        |           |                                   |                              |                                       |               |
| Personal Services        | \$ 140,578          | \$        | 181,906                | \$        | 181,906                           | \$ 146,920                   | \$ (34,986)                           | -19.2%        |
| Materials & Supplies     | 17,852              |           | 24,365                 |           | 24,365                            | 17,950                       | (6,415)                               | -26.3%        |
| Other Charges & Services | 21,027              |           | 33,095                 |           | 33,095                            | 31,860                       | (1,235)                               | -3.7%         |
| Capital Outlay           | -                   |           | -                      |           | -                                 | -                            | -                                     | NA            |
| Debt Service             | -                   |           | -                      |           | -                                 | -                            | -                                     | NA            |
|                          | <b>\$ 179,456</b>   | <b>\$</b> | <b>239,366</b>         | <b>\$</b> | <b>239,366</b>                    | <b>\$ 196,730</b>            | <b>\$ (42,636)</b>                    | <b>-17.8%</b> |
| <b>CITY ATTORNEY</b>     |                     |           |                        |           |                                   |                              |                                       |               |
| Personal Services        | \$ -                | \$        | -                      | \$        | -                                 | \$ -                         | \$ -                                  | NA            |
| Materials & Supplies     |                     |           | -                      |           | -                                 | -                            | -                                     | NA            |
| Other Charges & Services | 56,191              |           | 75,000                 |           | 75,000                            | 75,000                       | -                                     | 0.0%          |
| Capital Outlay           | -                   |           | -                      |           | -                                 | -                            | -                                     | NA            |
| Debt Service             | -                   |           | -                      |           | -                                 | -                            | -                                     | NA            |
|                          | <b>\$ 56,191</b>    | <b>\$</b> | <b>75,000</b>          | <b>\$</b> | <b>75,000</b>                     | <b>\$ 75,000</b>             | <b>\$ -</b>                           | <b>0.0%</b>   |
| <b>MUNICIPAL COURT</b>   |                     |           |                        |           |                                   |                              |                                       |               |
| Personal Services        | \$ 115,745          | \$        | 126,862                | \$        | 126,862                           | \$ 130,115                   | \$ 3,253                              | 2.6%          |
| Materials & Supplies     | 8,292               |           | 8,575                  |           | 8,575                             | 8,575                        | -                                     | 0.0%          |
| Other Charges & Services | 16,515              |           | 40,985                 |           | 40,985                            | 41,610                       | 625                                   | 1.5%          |
| Capital Outlay           | -                   |           | -                      |           | -                                 | -                            | -                                     | NA            |
| Debt Service             | -                   |           | -                      |           | -                                 | -                            | -                                     | NA            |
|                          | <b>\$ 140,552</b>   | <b>\$</b> | <b>176,422</b>         | <b>\$</b> | <b>176,422</b>                    | <b>\$ 180,300</b>            | <b>\$ 3,878</b>                       | <b>2.2%</b>   |
| <b>POLICE</b>            |                     |           |                        |           |                                   |                              |                                       |               |
| Personal Services        | \$ 2,072,477        | \$        | 2,311,603              | \$        | 2,311,603                         | \$ 2,283,249                 | \$ (28,354)                           | -1.2%         |
| Materials & Supplies     | 81,619              |           | 110,904                |           | 110,904                           | 112,524                      | 1,620                                 | 1.5%          |
| Other Charges & Services | 102,625             |           | 142,215                |           | 142,215                           | 173,034                      | 30,819                                | 21.7%         |
| Capital Outlay           | -                   |           | -                      |           | -                                 | -                            | -                                     | NA            |
| Debt Service             | -                   |           | -                      |           | -                                 | -                            | -                                     | NA            |
|                          | <b>\$ 2,256,721</b> | <b>\$</b> | <b>2,564,722</b>       | <b>\$</b> | <b>2,564,722</b>                  | <b>\$ 2,568,807</b>          | <b>\$ 4,085</b>                       | <b>0.2%</b>   |

**CITY OF COWETA**  
**GENERAL FUND DEPARTMENTS**  
**FY26 PROPOSED BUDGET**

| DEPARTMENT                    | GAAP BASIS          | FY2025                 | FY2025                  | FY2026              | CHANGE OVER FY25 BUDGET |               |
|-------------------------------|---------------------|------------------------|-------------------------|---------------------|-------------------------|---------------|
|                               | FY2024<br>ACTUAL    | BUDGET<br>(as amended) | PROJECTED<br>06/30/2024 | BUDGET<br>ESTIMATE  | AS AMENDED<br>\$        | %             |
| <b>NEIGHBORHOOD SERVICES</b>  |                     |                        |                         |                     |                         |               |
| Personal Services             | \$ 60,992           | \$ 78,117              | \$ 78,117               | \$ 147,349          | \$ 69,232               | 88.6%         |
| Materials & Supplies          | 4,560               | 11,494                 | 11,494                  | 13,594              | 2,100                   | 18.3%         |
| Other Charges & Services      | 3,463               | 9,500                  | 9,500                   | 44,210              | 34,710                  | 365.4%        |
| Capital Outlay                | -                   | -                      | -                       | -                   | -                       | NA            |
| Debt Service                  | -                   | -                      | -                       | -                   | -                       | NA            |
|                               | <b>\$ 69,016</b>    | <b>\$ 99,111</b>       | <b>\$ 99,111</b>        | <b>\$ 205,153</b>   | <b>\$ 106,042</b>       | <b>107.0%</b> |
| <b>FIRE</b>                   |                     |                        |                         |                     |                         |               |
| Personal Services             | \$ 1,494,228        | \$ 1,269,697           | \$ 1,269,697            | \$ 1,266,246        | \$ (3,451)              | -0.3%         |
| Materials & Supplies          | 71,359              | 89,307                 | 89,307                  | 90,707              | 1,400                   | 1.6%          |
| Other Charges & Services      | 92,171              | 115,848                | 115,848                 | 108,388             | (7,460)                 | -6.4%         |
| Capital Outlay                | -                   | 618,000                | 618,000                 | -                   | (618,000)               | -100.0%       |
| Debt Service                  | -                   | -                      | -                       | -                   | -                       | NA            |
|                               | <b>\$ 1,657,758</b> | <b>\$ 2,092,852</b>    | <b>\$ 2,092,852</b>     | <b>\$ 1,465,341</b> | <b>\$ (627,511)</b>     | <b>-30.0%</b> |
| <b>CIVIL DEFENSE</b>          |                     |                        |                         |                     |                         |               |
| Personal Services             | \$ -                | \$ -                   | \$ -                    | \$ -                | \$ -                    | NA            |
| Materials & Supplies          | 4,358               | 597                    | 597                     | 4,097               | 3,500                   | 586.3%        |
| Other Charges & Services      | 4,225               | 8,250                  | 8,250                   | 4,750               | (3,500)                 | -42.4%        |
| Capital Outlay                | -                   | -                      | -                       | -                   | -                       | NA            |
| Debt Service                  | -                   | -                      | -                       | -                   | -                       | NA            |
|                               | <b>\$ 8,583</b>     | <b>\$ 8,847</b>        | <b>\$ 8,847</b>         | <b>\$ 8,847</b>     | <b>\$ -</b>             | <b>0.0%</b>   |
| <b>COMMUNITY DEVELOPMENT</b>  |                     |                        |                         |                     |                         |               |
| Personal Services             | \$ 259,242          | \$ 303,608             | \$ 303,608              | \$ 498,314          | \$ 194,706              | 64.1%         |
| Materials & Supplies          | 15,845              | 15,040                 | 15,040                  | 16,900              | 1,860                   | 12.4%         |
| Other Charges & Services      | 144,535             | 347,745                | 347,745                 | 204,940             | (142,805)               | -41.1%        |
| Capital Outlay                | -                   | -                      | -                       | -                   | -                       | NA            |
| Debt Service                  | -                   | -                      | -                       | -                   | -                       | NA            |
|                               | <b>\$ 419,622</b>   | <b>\$ 666,393</b>      | <b>\$ 666,393</b>       | <b>\$ 720,154</b>   | <b>\$ 53,761</b>        | <b>8.1%</b>   |
| <b>CEMETERY</b>               |                     |                        |                         |                     |                         |               |
| Personal Services             | \$ 87,968           | \$ 98,625              | \$ 98,625               | \$ 101,006          | \$ 2,381                | 2.4%          |
| Materials & Supplies          | 11,637              | 15,220                 | 15,220                  | 14,920              | (300)                   | -2.0%         |
| Other Charges & Services      | 3,073               | 4,700                  | 4,700                   | 4,640               | (60)                    | -1.3%         |
| Capital Outlay                | -                   | -                      | -                       | -                   | -                       | NA            |
| Debt Service                  | -                   | -                      | -                       | -                   | -                       | NA            |
|                               | <b>\$ 102,677</b>   | <b>\$ 118,545</b>      | <b>\$ 118,545</b>       | <b>\$ 120,566</b>   | <b>\$ 2,021</b>         | <b>1.7%</b>   |
| <b>PARKS &amp; RECREATION</b> |                     |                        |                         |                     |                         |               |
| Personal Services             | \$ 113,855          | \$ 170,265             | \$ 170,265              | \$ 223,601          | \$ 53,336               | 31.3%         |
| Materials & Supplies          | 33,905              | 29,890                 | 29,890                  | 27,229              | (2,661)                 | -8.9%         |
| Other Charges & Services      | 15,792              | 20,520                 | 20,520                  | 29,340              | 8,820                   | 43.0%         |
| Capital Outlay                | -                   | -                      | -                       | -                   | -                       | NA            |
| Debt Service                  | -                   | -                      | -                       | -                   | -                       | NA            |
|                               | <b>\$ 163,552</b>   | <b>\$ 220,675</b>      | <b>\$ 220,675</b>       | <b>\$ 280,170</b>   | <b>\$ 59,495</b>        | <b>27.0%</b>  |

**CITY OF COWETA**  
**GENERAL FUND DEPARTMENTS**  
**FY26 PROPOSED BUDGET**

| DEPARTMENT                             | GAAP BASIS           | FY2025                 | FY2025                  | FY2026               | CHANGE OVER FY25 BUDGET |              |
|----------------------------------------|----------------------|------------------------|-------------------------|----------------------|-------------------------|--------------|
|                                        | FY2024<br>ACTUAL     | BUDGET<br>(as amended) | PROJECTED<br>06/30/2024 | BUDGET<br>ESTIMATE   | AS AMENDED<br>\$        | %            |
| <b>STREETS</b>                         |                      |                        |                         |                      |                         |              |
| Personal Services                      | \$ 280,742           | \$ 323,376             | \$ 323,376              | \$ 331,606           | \$ 8,230                | 2.5%         |
| Materials & Supplies                   | 74,912               | 85,961                 | 85,961                  | 69,978               | (15,983)                | -18.6%       |
| Other Charges & Services               | 51,799               | 54,724                 | 54,724                  | 88,930               | 34,206                  | 62.5%        |
| Capital Outlay                         | -                    | 36,843                 | 36,843                  | -                    | (36,843)                | -100.0%      |
| Debt Service                           | -                    | -                      | -                       | -                    | -                       | NA           |
|                                        | <b>\$ 407,453</b>    | <b>\$ 500,904</b>      | <b>\$ 500,904</b>       | <b>\$ 490,514</b>    | <b>\$ (10,390)</b>      | <b>-2.1%</b> |
| <b>LIBRARY</b>                         |                      |                        |                         |                      |                         |              |
| Personal Services                      | \$ 192,456           | \$ 240,520             | \$ 240,520              | \$ 259,861           | \$ 19,341               | 8.0%         |
| Materials & Supplies                   | 14,282               | 29,681                 | 29,681                  | 14,289               | (15,392)                | -51.9%       |
| Other Charges & Services               | 35,236               | 44,800                 | 44,800                  | 39,100               | (5,700)                 | -12.7%       |
| Capital Outlay                         | 21,990               | 22,000                 | 22,000                  | 18,000               | (4,000)                 | -18.2%       |
| Debt Service                           | -                    | -                      | -                       | -                    | -                       | NA           |
|                                        | <b>\$ 263,964</b>    | <b>\$ 337,001</b>      | <b>\$ 337,001</b>       | <b>\$ 331,250</b>    | <b>\$ (5,751)</b>       | <b>-1.7%</b> |
| <b>NON-DEPARTMENTAL</b>                |                      |                        |                         |                      |                         |              |
| Personal Services                      | \$ -                 | \$ -                   | \$ -                    | \$ -                 | \$ -                    | NA           |
| Materials & Supplies                   | 28,708               | 42,138                 | 42,138                  | 36,800               | (5,338)                 | -12.7%       |
| Other Charges & Services               | 493,503              | 637,906                | 637,906                 | 707,216              | 69,310                  | 10.9%        |
| Capital Outlay                         | -                    | -                      | -                       | -                    | -                       | NA           |
| Debt Service                           | -                    | -                      | -                       | -                    | -                       | NA           |
|                                        | <b>\$ 522,212</b>    | <b>\$ 680,044</b>      | <b>\$ 680,044</b>       | <b>\$ 744,016</b>    | <b>\$ 63,972</b>        | <b>9.4%</b>  |
| <b>SUMMARY</b>                         |                      |                        |                         |                      |                         |              |
| Personal Services                      | \$ 5,107,983         | \$ 5,376,204           | \$ 5,376,204            | \$ 5,665,643         | \$ 289,439              | 5.4%         |
| Materials & Supplies                   | 386,589              | 476,897                | 476,897                 | 441,588              | (35,309)                | -7.4%        |
| Other Charges & Services               | 1,069,756            | 1,570,333              | 1,570,333               | 1,594,518            | 24,185                  | 1.5%         |
| Capital Outlay                         | 21,990               | 676,843                | 676,843                 | 18,000               | (658,843)               | -97.3%       |
| Debt Service                           | -                    | -                      | -                       | -                    | -                       | NA           |
| Total                                  | <b>\$ 6,586,318</b>  | <b>\$ 8,100,277</b>    | <b>\$ 8,100,277</b>     | <b>\$ 7,719,749</b>  | <b>\$ (380,528)</b>     | <b>-4.7%</b> |
| Transfers Out                          | <b>\$ 7,776,921</b>  | <b>\$ 9,843,683</b>    | <b>\$ 8,853,208</b>     | <b>\$ 9,818,778</b>  | <b>\$ (24,905)</b>      | <b>-0.3%</b> |
| <b>Total General Fund Expenditures</b> | <b>\$ 14,363,239</b> | <b>\$ 17,943,960</b>   | <b>\$ 16,953,485</b>    | <b>\$ 17,538,527</b> | <b>\$ (405,433)</b>     | <b>-2.3%</b> |



**CITY OF COWETA**  
**STREET AND ALLEY SPECIAL REVENUE FUND**  
**FY26 PROPOSED BUDGET**

|                                                              | GAAP BASIS<br>FY2024<br>ACTUAL | FY2025<br>BUDGET<br>(as amended) | FY2025<br>PROJECTED<br>06/30/2024 | FY2026<br>BUDGET<br>ESTIMATE | CHANGE OVER FY25<br>BUDGET AS AMENDED |               |
|--------------------------------------------------------------|--------------------------------|----------------------------------|-----------------------------------|------------------------------|---------------------------------------|---------------|
|                                                              |                                |                                  |                                   |                              | \$                                    | %             |
| <b>Gross Revenues:</b>                                       |                                |                                  |                                   |                              |                                       |               |
| Commercial Vehicle Tax                                       | \$ 76,299                      | \$ 72,000                        | \$ 74,000                         | \$ 73,000                    | \$ 1,000                              | 1.4%          |
| Gasoline Excise Tax                                          | 18,577                         | 18,000                           | 19,600                            | 19,000                       | 1,000                                 | 5.6%          |
| Interest Income                                              | 129                            | 175                              | 175                               | 150                          | (25)                                  | -14.3%        |
| <b>Total Gross Revenues</b>                                  | <b>\$ 95,005</b>               | <b>\$ 90,175</b>                 | <b>\$ 93,775</b>                  | <b>\$ 92,150</b>             | <b>\$ 1,975</b>                       | <b>2.2%</b>   |
| <b>Expenditures:</b>                                         |                                |                                  |                                   |                              |                                       |               |
| Materials/Supplies                                           | \$ 21,017                      | \$ 22,560                        | \$ 22,560                         | \$ 22,560                    | \$ -                                  | 0.0%          |
| Other Charges/Services                                       | 117,485                        | 118,000                          | 118,000                           | 128,000                      | 10,000                                | 8.5%          |
| Capital Outlay                                               | -                              | -                                | -                                 | -                            | -                                     | NA            |
| <b>Total Expenditures</b>                                    | <b>\$ 138,502</b>              | <b>\$ 140,560</b>                | <b>\$ 140,560</b>                 | <b>\$ 150,560</b>            | <b>\$ 10,000</b>                      | <b>7.1%</b>   |
| <b>Excess (deficiency) of Revenues<br/>over Expenditures</b> | <b>\$ (43,497)</b>             | <b>\$ (50,385)</b>               | <b>\$ (46,785)</b>                | <b>\$ (58,410)</b>           | <b>\$ (8,025)</b>                     | <b>15.9%</b>  |
| <b>Other Financing Sources (Uses):</b>                       |                                |                                  |                                   |                              |                                       |               |
| Transfers In                                                 | \$ -                           | \$ -                             | \$ -                              | \$ -                         | \$ -                                  | NA            |
| Transfers Out                                                | -                              | -                                | -                                 | -                            | -                                     | NA            |
| <b>Total Other Financing Sources (Uses)</b>                  | <b>\$ -</b>                    | <b>\$ -</b>                      | <b>\$ -</b>                       | <b>\$ -</b>                  | <b>\$ -</b>                           | <b>NA</b>     |
| Beginning Fund Balance                                       | \$ 165,711                     | \$ 122,214                       | \$ 122,214                        | \$ 75,429                    | \$ (46,785)                           | -38.3%        |
| Additions/(Reductions) to Fund Balance                       | (43,497)                       | (50,385)                         | (46,785)                          | (58,410)                     | (8,025)                               | 15.9%         |
| <b>Ending Fund Balance</b>                                   | <b>122,214</b>                 | <b>71,829</b>                    | <b>75,429</b>                     | <b>\$ 17,019</b>             | <b>\$ (54,810)</b>                    | <b>-76.3%</b> |
| <b>Restricted:</b>                                           |                                |                                  |                                   |                              |                                       |               |
| Street and Alley Improvements                                | \$ 122,214                     | \$ 71,829                        | \$ 75,429                         | \$ 17,019                    | \$ (54,810)                           | -76.3%        |
| <b>Unassigned:</b>                                           |                                |                                  |                                   |                              |                                       |               |
| Undesignated                                                 | -                              | -                                | -                                 | -                            | -                                     | NA            |
| <b>Total Ending Fund Balance</b>                             | <b>\$ 122,214</b>              | <b>\$ 71,829</b>                 | <b>\$ 75,429</b>                  | <b>\$ 17,019</b>             | <b>\$ -</b>                           | <b>0.0%</b>   |

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**CITY OF COWETA**  
**CEMETERY SPECIAL REVENUE FUND**  
**FY26 PROPOSED BUDGET**

|                                                              | GAAP BASIS<br>FY2024<br>ACTUAL | FY2025<br>BUDGET<br>(as amended) | FY2025<br>PROJECTED<br>06/30/2024 | FY2026<br>BUDGET<br>ESTIMATE | CHANGE OVER FY25<br>BUDGET AS AMENDED |               |
|--------------------------------------------------------------|--------------------------------|----------------------------------|-----------------------------------|------------------------------|---------------------------------------|---------------|
|                                                              |                                |                                  |                                   |                              | \$                                    | %             |
| <b>Gross Revenues:</b>                                       |                                |                                  |                                   |                              |                                       |               |
| Lot Sales/Openings                                           | \$ 124,975                     | \$ 100,000                       | \$ 100,000                        | \$ 105,000                   | \$ 5,000                              | 5.0%          |
| Interest Income                                              | 261                            | 250                              | 250                               | 250                          | -                                     | 0.0%          |
| <b>Total Gross Revenues</b>                                  | <b>\$ 125,236</b>              | <b>\$ 100,250</b>                | <b>\$ 100,250</b>                 | <b>\$ 105,250</b>            | <b>\$ 5,000</b>                       | <b>5.0%</b>   |
| <b>Expenditures:</b>                                         |                                |                                  |                                   |                              |                                       |               |
| Materials/Supplies                                           | \$ 2,550                       | \$ 6,000                         | \$ 6,000                          | \$ 5,000                     | \$ (1,000)                            | -16.7%        |
| Other Charges/Services                                       | 485                            | 10,200                           | 10,200                            | 27,500                       | 17,300                                | 169.6%        |
| Capital Outlay                                               | -                              | 43,800                           | 43,800                            | -                            | (43,800)                              | -100.0%       |
| <b>Total Expenditures</b>                                    | <b>\$ 3,035</b>                | <b>\$ 60,000</b>                 | <b>\$ 60,000</b>                  | <b>\$ 32,500</b>             | <b>\$ (27,500)</b>                    | <b>-45.8%</b> |
| <b>Excess (deficiency) of Revenues<br/>over Expenditures</b> | <b>\$ 122,201</b>              | <b>\$ 40,250</b>                 | <b>\$ 40,250</b>                  | <b>\$ 72,750</b>             | <b>\$ 32,500</b>                      | <b>80.7%</b>  |
| <b>Other Financing Sources (Uses):</b>                       |                                |                                  |                                   |                              |                                       |               |
| Transfers In                                                 | \$ -                           | \$ -                             | \$ -                              | \$ -                         | \$ -                                  | NA            |
| Transfers Out                                                | (61,250)                       | (87,500)                         | (87,500)                          | (91,875)                     | (4,375)                               | 5.0%          |
| <b>Total Other Financing Sources (Uses)</b>                  | <b>\$ (61,250)</b>             | <b>\$ (87,500)</b>               | <b>\$ (87,500)</b>                | <b>\$ (91,875)</b>           | <b>\$ (4,375)</b>                     | <b>5.0%</b>   |
| Beginning Fund Balance                                       | \$ 483,864                     | \$ 544,815                       | \$ 544,815                        | \$ 497,565                   | \$ (47,250)                           | -8.7%         |
| Additions/(Reductions) to Fund Balance                       | 60,951                         | (47,250)                         | (47,250)                          | (19,125)                     | 28,125                                | -59.5%        |
| <b>Ending Fund Balance</b>                                   | <b>\$ 544,815</b>              | <b>\$ 497,565</b>                | <b>\$ 497,565</b>                 | <b>\$ 478,440</b>            | <b>\$ (19,125)</b>                    | <b>-3.8%</b>  |
| <b>Assigned:</b>                                             |                                |                                  |                                   |                              |                                       |               |
| Cemetery maint/improvements                                  | \$ 544,815                     | \$ 497,565                       | \$ 497,565                        | \$ 478,440                   | \$ (19,125)                           | -3.8%         |
| <b>Unassigned:</b>                                           |                                |                                  |                                   |                              |                                       |               |
| Undesignated                                                 | -                              | -                                | -                                 | -                            | -                                     | NA            |
| <b>Total Ending Fund Balance</b>                             | <b>\$ 544,815</b>              | <b>\$ 497,565</b>                | <b>\$ 497,565</b>                 | <b>\$ 478,440</b>            | <b>\$ -</b>                           | <b>0.0%</b>   |
| <b>Transfer Detail:</b>                                      |                                |                                  |                                   |                              |                                       |               |
| <b>Operating Transfers Out:</b>                              |                                |                                  |                                   |                              |                                       |               |
| General Fund                                                 | \$ 61,250                      | \$ 87,500                        | \$ 87,500                         | \$ 91,875                    | \$ 4,375                              | 5.0%          |
| <b>Total Operating Transfers Out</b>                         | <b>\$ 61,250</b>               | <b>\$ 87,500</b>                 | <b>\$ 87,500</b>                  | <b>\$ 91,875</b>             | <b>\$ 4,375</b>                       | <b>5.0%</b>   |

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**CITY OF COWETA**  
**LIBRARY SPECIAL REVENUE FUND**  
**FY26 PROPOSED BUDGET**

|                                                              | GAAP BASIS<br>FY2024<br>ACTUAL | FY2025<br>BUDGET<br>(as amended) | FY2025<br>PROJECTED<br>06/30/2024 | FY2026<br>BUDGET<br>ESTIMATE | CHANGE OVER FY25<br>BUDGET AS AMENDED |                |
|--------------------------------------------------------------|--------------------------------|----------------------------------|-----------------------------------|------------------------------|---------------------------------------|----------------|
|                                                              |                                |                                  |                                   |                              | \$                                    | %              |
| <b>Gross Revenues:</b>                                       |                                |                                  |                                   |                              |                                       |                |
| State Aid                                                    | \$ 14,366                      | \$ 14,366                        | \$ 14,300                         | \$ -                         | \$ (14,366)                           | -100.0%        |
| Grants                                                       | -                              | -                                | -                                 | -                            | -                                     | NA             |
| Donations                                                    | -                              | -                                | -                                 | -                            | -                                     | NA             |
| Miscellaneous                                                | -                              | -                                | -                                 | -                            | -                                     | NA             |
| Interest Income                                              | 22                             | 15                               | 20                                | 20                           | 5                                     | 33.3%          |
| <b>Total Gross Revenues</b>                                  | <b>\$ 14,388</b>               | <b>\$ 14,381</b>                 | <b>\$ 14,320</b>                  | <b>\$ 20</b>                 | <b>\$ (14,361)</b>                    | <b>-99.9%</b>  |
| <b>Expenditures:</b>                                         |                                |                                  |                                   |                              |                                       |                |
| Materials/Supplies                                           | \$ 10,964                      | \$ 11,133                        | \$ 11,133                         | \$ 10,691                    | \$ (442)                              | -4.0%          |
| Other Charges/Services                                       | 3,873                          | 3,851                            | 3,851                             | 3,000                        | (851)                                 | -22.1%         |
| Capital Outlay                                               | -                              | -                                | -                                 | -                            | -                                     | NA             |
| <b>Total Expenditures</b>                                    | <b>\$ 14,837</b>               | <b>\$ 14,984</b>                 | <b>\$ 14,984</b>                  | <b>\$ 13,691</b>             | <b>\$ (1,293)</b>                     | <b>-8.6%</b>   |
| <b>Excess (deficiency) of Revenues<br/>over Expenditures</b> | <b>\$ (449)</b>                | <b>\$ (603)</b>                  | <b>\$ (664)</b>                   | <b>\$ (13,671)</b>           | <b>\$ (13,068)</b>                    | <b>2167.2%</b> |
| <b>Other Financing Sources (Uses):</b>                       |                                |                                  |                                   |                              |                                       |                |
| Transfers In                                                 | \$ -                           | \$ -                             | \$ -                              | \$ -                         | \$ -                                  | NA             |
| Transfers Out                                                | -                              | -                                | -                                 | -                            | -                                     | NA             |
| <b>Total Other Financing Sources (Uses)</b>                  | <b>\$ -</b>                    | <b>\$ -</b>                      | <b>\$ -</b>                       | <b>\$ -</b>                  | <b>\$ -</b>                           | <b>NA</b>      |
| Beginning Fund Balance                                       | 41,162                         | 40,713                           | 40,713                            | \$ 40,049                    | \$ (664)                              | -1.6%          |
| Additions/(Reductions) to Fund Balance                       | (449)                          | (603)                            | (664)                             | (13,671)                     | (13,068)                              | 2167.2%        |
| <b>Ending Fund Balance</b>                                   | <b>\$ 40,713</b>               | <b>\$ 40,110</b>                 | <b>\$ 40,049</b>                  | <b>\$ 26,378</b>             | <b>\$ (13,732)</b>                    | <b>-34.2%</b>  |
| <b>Restricted:</b>                                           |                                |                                  |                                   |                              |                                       |                |
| Library Operations/Capital                                   | \$ 40,713                      | \$ 40,110                        | \$ 40,049                         | \$ 26,378                    | \$ (13,732)                           | -34.2%         |
| <b>Unassigned:</b>                                           |                                |                                  |                                   |                              |                                       |                |
| Undesignated                                                 | -                              | -                                | -                                 | -                            | -                                     | NA             |
| <b>Total Ending Fund Balance</b>                             | <b>\$ 40,713</b>               | <b>\$ 40,110</b>                 | <b>\$ 40,049</b>                  | <b>\$ 26,378</b>             | <b>\$ -</b>                           | <b>0.0%</b>    |

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**CITY OF COWETA**  
**RURAL FIREFIGHTER'S SPECIAL REVENUE FUND**  
**FY26 PROPOSED BUDGET**

|                                                              | GAAP BASIS<br>FY2024<br>ACTUAL | FY2025<br>BUDGET<br>(as amended) | FY2025<br>PROJECTED<br>06/30/2024 | FY2026<br>BUDGET<br>ESTIMATE | CHANGE OVER FY25<br>BUDGET AS AMENDED |                |
|--------------------------------------------------------------|--------------------------------|----------------------------------|-----------------------------------|------------------------------|---------------------------------------|----------------|
|                                                              |                                |                                  |                                   |                              | \$                                    | %              |
| <b>Gross Revenues:</b>                                       |                                |                                  |                                   |                              |                                       |                |
| Sales Tax - County Fire District                             | \$ 203,896                     | \$ 195,000                       | \$ 197,000                        | \$ 205,000                   | \$ 10,000                             | 5.1%           |
| Grants                                                       | 9,994                          | 69,285                           | 10,017                            | -                            | (69,285)                              | -100.0%        |
| Rural Fire Runs                                              | 19,023                         | 5,000                            | 13,000                            | 5,000                        | -                                     | 0.0%           |
| Membership Dues                                              | 109,637                        | 100,000                          | 107,000                           | 105,000                      | 5,000                                 | 5.0%           |
| Miscellaneous                                                | -                              | -                                | 1,800                             | -                            | -                                     | NA             |
| Service Fee                                                  | 1,581                          | 2,000                            | 2,000                             | 2,000                        | -                                     | 0.0%           |
| Interest Income                                              | 87                             | 100                              | 90                                | 50                           | (50)                                  | -50.0%         |
| <b>Total Gross Revenues</b>                                  | <b>\$ 344,219</b>              | <b>\$ 371,385</b>                | <b>\$ 330,907</b>                 | <b>\$ 317,050</b>            | <b>\$ (54,335)</b>                    | <b>-14.6%</b>  |
| <b>Expenditures:</b>                                         |                                |                                  |                                   |                              |                                       |                |
| Materials/Supplies                                           | \$ 45,542                      | \$ 79,233                        | \$ 79,233                         | \$ 81,600                    | \$ 2,367                              | 3.0%           |
| Other Charges/Services                                       | 6,647                          | 30,224                           | 30,224                            | 32,857                       | 2,633                                 | 8.7%           |
| Debt Service                                                 | 27,034                         | 75,713                           | 75,713                            | 75,713                       | -                                     | -              |
| Capital Outlay                                               | 127,083                        | 236,104                          | 236,104                           | -                            | -                                     | -              |
| <b>Total Expenditures</b>                                    | <b>\$ 206,306</b>              | <b>\$ 421,274</b>                | <b>\$ 421,274</b>                 | <b>\$ 190,170</b>            | <b>\$ (231,104)</b>                   | <b>-54.9%</b>  |
| <b>Excess (deficiency) of Revenues<br/>over Expenditures</b> | <b>\$ 137,913</b>              | <b>\$ (49,889)</b>               | <b>\$ (90,367)</b>                | <b>\$ 126,880</b>            | <b>\$ 176,769</b>                     | <b>-354.3%</b> |
| <b>Other Financing Sources (Uses):</b>                       |                                |                                  |                                   |                              |                                       |                |
| Lease Proceeds                                               | \$ -                           | \$ -                             | \$ -                              | \$ -                         | \$ -                                  | NA             |
| Transfers In                                                 | -                              | -                                | -                                 | -                            | -                                     | NA             |
| Transfers Out                                                | (145,677)                      | (107,000)                        | (107,000)                         | (112,000)                    | (5,000)                               | 4.7%           |
| <b>Total Other Financing Sources (Uses)</b>                  | <b>\$ (145,677)</b>            | <b>\$ (107,000)</b>              | <b>\$ (107,000)</b>               | <b>\$ (112,000)</b>          | <b>\$ (5,000)</b>                     | <b>4.7%</b>    |
| Beginning Fund Balance                                       | \$ 522,064                     | \$ 514,300                       | \$ 514,300                        | \$ 316,933                   | \$ (197,367)                          | -38.4%         |
| Additions/(Reductions) to Fund Balance                       | (7,764)                        | (156,889)                        | (197,367)                         | 14,880                       | 171,769                               | -109.5%        |
| <b>Ending Fund Balance</b>                                   | <b>\$ 514,300</b>              | <b>\$ 357,411</b>                | <b>\$ 316,933</b>                 | <b>\$ 331,813</b>            | <b>\$ (25,598)</b>                    | <b>-7.2%</b>   |
| <b>Restricted:</b>                                           |                                |                                  |                                   |                              |                                       |                |
| Fire Operations/Capital                                      | \$ 285,761                     | \$ 59,487                        | \$ 61,487                         | \$ 188,367                   | \$ 128,880                            | 216.7%         |
| <b>Unassigned:</b>                                           |                                |                                  |                                   |                              |                                       |                |
| Undesignated                                                 | 228,539                        | 297,924                          | 255,446                           | 143,446                      | (154,478)                             | -51.9%         |
| <b>Total Ending Fund Balance</b>                             | <b>\$ 514,300</b>              | <b>\$ 357,411</b>                | <b>\$ 316,933</b>                 | <b>\$ 331,813</b>            | <b>\$ (154,478)</b>                   | <b>-43.2%</b>  |
| <b>Transfer Detail:</b>                                      |                                |                                  |                                   |                              |                                       |                |
| <b>Operating Transfers In:</b>                               |                                |                                  |                                   |                              |                                       |                |
| Capital Improvement Fund                                     | \$ 248,303                     | \$ -                             | \$ -                              | \$ -                         | \$ -                                  | NA             |
| <b>Total Operating Transfers In</b>                          | <b>\$ 248,303</b>              | <b>\$ -</b>                      | <b>\$ -</b>                       | <b>\$ -</b>                  | <b>\$ -</b>                           | <b>NA</b>      |
| <b>Operating Transfers Out:</b>                              |                                |                                  |                                   |                              |                                       |                |
| General Fund                                                 | \$ -                           | \$ -                             | \$ -                              | \$ -                         | \$ -                                  | NA             |
| Ambulance Fund                                               | (145,677)                      | (107,000)                        | (107,000)                         | (112,000)                    | (5,000)                               | 4.7%           |
| <b>Total Operating Transfers Out</b>                         | <b>\$ (145,677)</b>            | <b>\$ (107,000)</b>              | <b>\$ (107,000)</b>               | <b>\$ (112,000)</b>          | <b>\$ (5,000)</b>                     | <b>4.7%</b>    |

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**CITY OF COWETA**  
**SELF INSURANCE FUND**  
**FY26 PROPOSED BUDGET**

|                                                             | GAAP BASIS<br>FY2024<br>ACTUAL | FY2025<br>BUDGET<br>(as amended) | FY2025<br>PROJECTED<br>06/30/2024 | FY2026<br>BUDGET<br>ESTIMATE | CHANGE OVER FY25<br>BUDGET AS AMENDED |               |
|-------------------------------------------------------------|--------------------------------|----------------------------------|-----------------------------------|------------------------------|---------------------------------------|---------------|
|                                                             |                                |                                  |                                   |                              | \$                                    | %             |
| <b>Revenues:</b>                                            |                                |                                  |                                   |                              |                                       |               |
| Miscellaneous Revenue                                       | \$ 5,460                       | \$ 4,400                         | \$ 5,000                          | \$ 5,000                     | \$ 600                                | 13.6%         |
| Interest Income                                             | 716                            | 700                              | 1,700                             | 1,600                        | 900                                   | 128.6%        |
| <b>Total Revenues</b>                                       | <b>\$ 6,176</b>                | <b>\$ 5,100</b>                  | <b>\$ 6,700</b>                   | <b>\$ 6,600</b>              | <b>\$ 1,500</b>                       | <b>29.4%</b>  |
| <b>Expenditures</b>                                         |                                |                                  |                                   |                              |                                       |               |
| HRA Claims                                                  | \$ -                           | \$ 4,949                         | \$ -                              | \$ 5,849                     | \$ 900                                | 18.2%         |
| Wellness Initiatives                                        | 15,158                         | 16,900                           | 16,000                            | 16,000                       | (900)                                 | -5.3%         |
| <b>Total Expenditures</b>                                   | <b>\$ 15,158</b>               | <b>\$ 21,849</b>                 | <b>\$ 16,000</b>                  | <b>\$ 21,849</b>             | <b>\$ -</b>                           | <b>0.0%</b>   |
| <b>Excess (deficiency) of revenue<br/>over expenditures</b> | <b>\$ (8,982)</b>              | <b>\$ (16,749)</b>               | <b>\$ (9,300)</b>                 | <b>\$ (15,249)</b>           | <b>\$ 1,500</b>                       | <b>-9.0%</b>  |
| <b>Other Financing Sources (Uses):</b>                      |                                |                                  |                                   |                              |                                       |               |
| Transfers In                                                | \$ -                           | \$ -                             | \$ -                              | \$ -                         | \$ -                                  | NA            |
| Transfers Out                                               | -                              | -                                | -                                 | -                            | -                                     | NA            |
| <b>Total Other Financing Sources (Uses)</b>                 | <b>\$ -</b>                    | <b>\$ -</b>                      | <b>\$ -</b>                       | <b>\$ -</b>                  | <b>\$ -</b>                           | <b>NA</b>     |
| Beginning Fund Balance                                      | \$ 102,999                     | \$ 94,017                        | \$ 94,017                         | \$ 84,717                    | \$ (9,300)                            | -9.9%         |
| Additions/(Reductions) to Fund Balance                      | (8,982)                        | (16,749)                         | (9,300)                           | (15,249)                     | 1,500                                 | -9.0%         |
| <b>Ending Fund Balance</b>                                  | <b>\$ 94,017</b>               | <b>\$ 77,268</b>                 | <b>\$ 84,717</b>                  | <b>\$ 69,468</b>             | <b>\$ (7,800)</b>                     | <b>-10.1%</b> |

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**CITY OF COWETA**  
**E-911 SPECIAL REVENUE FUND**  
**FY26 PROPOSED BUDGET**

|                                                              | GAAP BASIS<br>FY2024<br>ACTUAL | FY2025<br>BUDGET<br>(as amended) | FY2025<br>PROJECTED<br>06/30/2024 | FY2026<br>BUDGET<br>ESTIMATE | CHANGE OVER FY25<br>BUDGET AS AMENDED |                |
|--------------------------------------------------------------|--------------------------------|----------------------------------|-----------------------------------|------------------------------|---------------------------------------|----------------|
|                                                              |                                |                                  |                                   |                              | \$                                    | %              |
| <b>Gross Revenues:</b>                                       |                                |                                  |                                   |                              |                                       |                |
| E-911 Fee                                                    | \$ 135,575                     | \$ 150,000                       | \$ 164,000                        | \$ 164,000                   | \$ 14,000                             | 9.3%           |
| E-911 Tax                                                    | 8,206                          | -                                | -                                 | -                            | -                                     | NA             |
| Interest Income                                              | 102                            | 100                              | 100                               | 100                          | -                                     | 0.0%           |
| <b>Total Gross Revenues</b>                                  | <b>\$ 143,883</b>              | <b>\$ 150,100</b>                | <b>\$ 164,100</b>                 | <b>\$ 164,100</b>            | <b>\$ 14,000</b>                      | <b>9.3%</b>    |
| <b>Expenditures:</b>                                         |                                |                                  |                                   |                              |                                       |                |
| Personal Service                                             | \$ -                           | \$ 37,966                        | \$ 11,350                         | \$ 32,508                    | \$ (5,458)                            | -14.4%         |
| Materials/Supplies                                           | 1,962                          | 5,300                            | 5,300                             | 2,300                        | (3,000)                               | -56.6%         |
| Other Charges/Services                                       | 57,666                         | 73,010                           | 73,010                            | 129,525                      | 56,515                                | 77.4%          |
| Capital Outlay                                               | 90,566                         | -                                | -                                 | -                            | -                                     | NA             |
| Debt Service                                                 | 23,604                         | 23,605                           | 23,605                            | 23,605                       | -                                     | 0.0%           |
| <b>Total Expenditures</b>                                    | <b>\$ 173,798</b>              | <b>\$ 139,881</b>                | <b>\$ 113,265</b>                 | <b>\$ 187,938</b>            | <b>\$ 48,057</b>                      | <b>34.4%</b>   |
| <b>Excess (deficiency) of Revenues<br/>over Expenditures</b> | <b>\$ (29,915)</b>             | <b>\$ 10,219</b>                 | <b>\$ 50,835</b>                  | <b>\$ (23,838)</b>           | <b>\$ (34,057)</b>                    | <b>-333.3%</b> |
| <b>Other Financing Sources (Uses):</b>                       |                                |                                  |                                   |                              |                                       |                |
| Transfers In                                                 | \$ -                           | \$ -                             | \$ -                              | \$ -                         | \$ -                                  | NA             |
| Transfers Out                                                | -                              | -                                | -                                 | -                            | -                                     | NA             |
| Lease Proceeds                                               | -                              | -                                | -                                 | -                            | -                                     | NA             |
| <b>Total Other Financing Sources (Uses)</b>                  | <b>\$ -</b>                    | <b>\$ -</b>                      | <b>\$ -</b>                       | <b>\$ -</b>                  | <b>\$ -</b>                           | <b>NA</b>      |
| Beginning Fund Balance                                       | \$ 261,151                     | \$ 231,236                       | \$ 231,236                        | \$ 282,071                   | \$ 50,835                             | 22.0%          |
| <b>Additions/(Reductions) to Fund Balance</b>                | <b>(29,915)</b>                | <b>10,219</b>                    | <b>50,835</b>                     | <b>(23,838)</b>              | <b>(34,057)</b>                       | <b>-333.3%</b> |
| <b>Ending Fund Balance</b>                                   | <b>\$ 231,236</b>              | <b>\$ 241,455</b>                | <b>\$ 282,071</b>                 | <b>\$ 258,233</b>            | <b>\$ 16,778</b>                      | <b>6.9%</b>    |
| <b>Restricted:</b>                                           |                                |                                  |                                   |                              |                                       |                |
| E911 Operations/Capital                                      | \$ 231,236                     | \$ 241,455                       | \$ 282,071                        | \$ 258,233                   | \$ 16,778                             | 6.9%           |
| <b>Unassigned:</b>                                           |                                |                                  |                                   |                              |                                       |                |
| Undesignated                                                 | -                              | -                                | -                                 | -                            | -                                     | NA             |
| <b>Total Ending Fund Balance</b>                             | <b>\$ 231,236</b>              | <b>\$ 241,455</b>                | <b>\$ 282,071</b>                 | <b>\$ 258,233</b>            | <b>\$ -</b>                           | <b>0.0%</b>    |
| <b>Transfer Detail:</b>                                      |                                |                                  |                                   |                              |                                       |                |
| <b>Operating Transfers In:</b>                               |                                |                                  |                                   |                              |                                       |                |
| Capital Improvement Fund                                     | \$ -                           | \$ -                             | \$ -                              | \$ -                         | \$ -                                  | NA             |
| <b>Total Operating Transfers In</b>                          | <b>\$ -</b>                    | <b>\$ -</b>                      | <b>\$ -</b>                       | <b>\$ -</b>                  | <b>\$ -</b>                           | <b>NA</b>      |
| <b>Operating Transfers Out:</b>                              |                                |                                  |                                   |                              |                                       |                |
| General Fund                                                 | \$ -                           | \$ -                             | \$ -                              | \$ -                         | \$ -                                  | NA             |
| <b>Total Operating Transfers Out</b>                         | <b>-</b>                       | <b>-</b>                         | <b>-</b>                          | <b>\$ -</b>                  | <b>\$ -</b>                           | <b>NA</b>      |

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**CITY OF COWETA  
UTILITY SERVICES  
FY26 PROPOSED BUDGET**

|                                          | GAAP BASIS<br>FY2024 ACTUAL | FY2025<br>BUDGET<br>(as amended) | FY2025<br>PROJECTED<br>06/30/2024 | FY2026<br>BUDGET<br>ESTIMATE | CHANGE OVER FY25 BUDGET<br>AS AMENDED |               |
|------------------------------------------|-----------------------------|----------------------------------|-----------------------------------|------------------------------|---------------------------------------|---------------|
|                                          |                             |                                  |                                   |                              | \$                                    | %             |
| <b>Operating Revenues:</b>               |                             |                                  |                                   |                              |                                       |               |
| Water                                    | \$ 1,976,810                | \$ 2,041,700                     | \$ 2,043,201                      | \$ 2,106,800                 | \$ 65,100                             | 3.2%          |
| Sewer                                    | 1,504,960                   | 1,607,446                        | 1,646,562                         | 1,759,192                    | 151,746                               | 9.4%          |
| Solid Waste                              | 1,064,821                   | 1,139,336                        | 1,207,472                         | 1,255,008                    | 115,672                               | 10.2%         |
| Other                                    | 284,612                     | 315,600                          | 447,511                           | 335,000                      | 19,400                                | 6.1%          |
| <b>Total Operating Revenues</b>          | <b>\$ 4,831,203</b>         | <b>\$ 5,104,082</b>              | <b>\$ 5,344,746</b>               | <b>\$ 5,456,000</b>          | <b>\$ 351,918</b>                     | <b>6.9%</b>   |
| <b>Operating Expenses:</b>               |                             |                                  |                                   |                              |                                       |               |
| Water                                    | \$ 1,615,666                | \$ 1,414,833                     | \$ 1,419,383                      | \$ 1,477,291                 | \$ 62,458                             | 4.4%          |
| Sewer                                    | 846,929                     | 690,406                          | 690,406                           | 542,730                      | (147,676)                             | -21.4%        |
| Solid Waste                              | 876,169                     | 990,628                          | 1,173,017                         | 1,240,000                    | 249,372                               | 25.2%         |
| Administration                           | 348,077                     | 460,164                          | 460,164                           | 505,593                      | 45,429                                | 9.9%          |
| Finance                                  | 403,695                     | 457,808                          | 457,808                           | 399,928                      | (57,880)                              | -12.6%        |
| Non-Departmental                         | 418,434                     | 523,536                          | 526,536                           | 577,507                      | 53,971                                |               |
| <b>Total Operating Expenses</b>          | <b>\$ 4,508,969</b>         | <b>\$ 4,537,375</b>              | <b>\$ 4,727,314</b>               | <b>\$ 4,743,049</b>          | <b>\$ 205,674</b>                     | <b>4.5%</b>   |
| <b>Operating Inc/(Loss) Before Trans</b> | <b>\$ 322,234</b>           | <b>\$ 566,707</b>                | <b>\$ 617,432</b>                 | <b>\$ 712,951</b>            | <b>\$ 146,244</b>                     | <b>25.8%</b>  |
| <b>Non-Operating Rev(Exp)</b>            |                             |                                  |                                   |                              |                                       |               |
| Interest Income                          | \$ 43,409                   | \$ 30,000                        | \$ 16,000                         | \$ 17,000                    | \$ (13,000)                           | -43.3%        |
| Contributed Capital Revenue              | 847,610                     | -                                | -                                 | -                            | -                                     | NA            |
| Interest, Fees, Amortization             | (734,347)                   | (1,936,689)                      | (1,936,689)                       | (2,131,155)                  | (194,466)                             | 10.0%         |
| Capital Outlay                           | -                           | (785,510)                        | (777,960)                         | (1,242,767)                  | (457,257)                             | 58.2%         |
| <b>Total Non-Operating Rev(Exp)</b>      | <b>\$ 156,672</b>           | <b>\$ (2,692,199)</b>            | <b>\$ (2,698,649)</b>             | <b>\$ (3,356,922)</b>        | <b>\$ (664,723)</b>                   | <b>24.7%</b>  |
| <b>Net Income(Loss) Before Transfers</b> | <b>\$ 478,906</b>           | <b>\$ (2,125,492)</b>            | <b>\$ (2,081,217)</b>             | <b>\$ (2,643,971)</b>        | <b>\$ (518,479)</b>                   | <b>24.4%</b>  |
| <b>Other Financing Sources (Uses):</b>   |                             |                                  |                                   |                              |                                       |               |
| Transfers In                             | \$ 6,472,172                | \$ 7,111,362                     | \$ 7,078,706                      | \$ 7,602,446                 | \$ 491,084                            | 6.9%          |
| Transfers Out                            | (5,591,372)                 | (6,028,362)                      | (5,995,706)                       | (7,091,203)                  | (1,062,841)                           | 17.6%         |
| <b>Net Other Fin Sources (Uses)</b>      | <b>\$ 880,800</b>           | <b>\$ 1,083,000</b>              | <b>\$ 1,083,000</b>               | <b>\$ 511,243</b>            | <b>\$ (571,757)</b>                   | <b>-52.8%</b> |
| <b>Change in Net Position</b>            | <b>\$ 1,359,706</b>         | <b>\$ (1,042,492)</b>            | <b>\$ (998,217)</b>               | <b>\$ (2,132,728)</b>        | <b>\$ (1,090,236)</b>                 | <b>104.6%</b> |
| Net investment in capital assets         | \$ 4,504,811                | \$ (6,795,657)                   | \$ (6,795,657)                    | \$ (4,073,458)               | \$ 2,722,199                          | -40.1%        |
| Restricted                               | 1,125,931                   | 1,157,565                        | 1,157,565                         | 1,080,000                    | (77,565)                              | -6.7%         |
| Committed to Sewer Improvements          | -                           | -                                | -                                 | 11,250                       |                                       |               |
| Unassigned                               | 4,197,244                   | 16,825,781                       | 16,825,781                        | 13,354,069                   | (3,471,712)                           | -20.6%        |
| <b>Beginning Net Assets</b>              | <b>\$ 9,827,986</b>         | <b>\$ 11,187,689</b>             | <b>\$ 11,187,689</b>              | <b>\$ 10,371,861</b>         | <b>\$ (827,078)</b>                   | <b>-7.4%</b>  |
| Net investment in capital assets         | \$ (6,795,657)              | \$ (4,073,458)                   | \$ (4,073,458)                    | \$ (1,942,303)               | \$ 2,131,155                          | -52.3%        |
| Restricted                               | 1,157,565                   | 1,080,000                        | 1,080,000                         | 1,080,000                    | (22,700)                              | -2.1%         |
| Committed to Sewer Improvements          | -                           | 11,250                           | 11,250                            | 51,250                       |                                       |               |
| Unassigned:                              |                             |                                  |                                   |                              |                                       |               |
| Designated reserve                       | -                           | 20,000                           | 20,000                            | 20,000                       |                                       |               |
| Undesignated                             | 16,825,781                  | 13,107,405                       | 13,334,069                        | 9,030,186                    | (4,077,219)                           | -31.1%        |
| <b>Ending Net Assets</b>                 | <b>11,187,692</b>           | <b>10,145,197</b>                | <b>10,189,472</b>                 | <b>\$ 8,239,133</b>          | <b>\$ (4,077,219)</b>                 | <b>-40.2%</b> |

## BUDGET DETAIL - ENTERPRISE FUNDS

## PUBLIC WORKS AUTHORITY

|                            | GAAP BASIS<br>FY2024 ACTUAL | FY2025<br>BUDGET<br>(as amended) | FY2025<br>PROJECTED<br>06/30/2024 | FY2026<br>BUDGET<br>ESTIMATE | CHANGE OVER FY25 BUDGET<br>AS AMENDED |              |
|----------------------------|-----------------------------|----------------------------------|-----------------------------------|------------------------------|---------------------------------------|--------------|
|                            |                             |                                  |                                   |                              | \$                                    | %            |
| <b>Transfer Detail:</b>    |                             |                                  |                                   |                              |                                       |              |
| <b>Transfer In:</b>        |                             |                                  |                                   |                              |                                       |              |
| General Fund (Bond Pledge) | \$ 5,591,372                | \$ 5,628,362                     | \$ 5,595,706                      | \$ 5,609,679                 | \$ (18,683)                           | -0.3%        |
| Capital Improvement Fund   | 880,800                     | 1,483,000                        | 1,483,000                         | 1,992,767                    | 509,767                               | 34.4%        |
| <b>Total</b>               | <b>\$ 6,472,172</b>         | <b>\$ 7,111,362</b>              | <b>\$ 7,078,706</b>               | <b>\$ 7,602,446</b>          | <b>\$ 491,084</b>                     | <b>6.9%</b>  |
| <b>Transfer Out:</b>       |                             |                                  |                                   |                              |                                       |              |
| General Fund -Bond Pledge  | \$ 5,591,372                | \$ 5,628,362                     | \$ 5,595,706                      | \$ 5,609,679                 | \$ (18,683)                           | -0.3%        |
| Grants Fund                | -                           | 400,000                          | 400,000                           | -                            | (400,000)                             | -100.0%      |
| Sewer Improvement Fund     | -                           | -                                | -                                 | 1,481,524                    | 1,481,524                             | NA           |
| <b>Total</b>               | <b>\$ 5,591,372</b>         | <b>\$ 6,028,362</b>              | <b>\$ 5,995,706</b>               | <b>\$ 7,091,203</b>          | <b>\$ 1,481,524</b>                   | <b>24.6%</b> |

CITY OF COWETA  
UTILITY SERVICES REVENUES  
FY25 PROPOSED BUDGET

|                                  | GAAP BASIS<br>FY2024<br>ACTUAL | FY2025<br>BUDGET<br>(as amended) | FY2025<br>PROJECTED<br>06/30/2024 | FY2026<br>BUDGET<br>ESTIMATE | CHANGE OVER FY25<br>BUDGET AS AMENDED |             | CHANGE OVER FY25<br>PROJECTED |             |
|----------------------------------|--------------------------------|----------------------------------|-----------------------------------|------------------------------|---------------------------------------|-------------|-------------------------------|-------------|
|                                  |                                |                                  |                                   |                              | \$                                    | %           | \$                            | %           |
| <b>WATER</b>                     |                                |                                  |                                   |                              |                                       |             |                               |             |
| Water Fees                       | \$ 1,976,810                   | \$ 2,041,700                     | \$ 2,043,201                      | \$ 2,106,800                 | \$ 65,100                             | 3.2%        | \$ 63,599                     | 3.1%        |
| <b>SEWER</b>                     |                                |                                  |                                   |                              |                                       |             |                               |             |
| Sewer Fees                       | 1,494,100                      | 1,607,446                        | 1,646,562                         | 1,759,192                    | 151,746                               | 9.4%        | 112,630                       | 6.8%        |
| Septic Waste Disposal Fees       | 10,860                         | -                                | -                                 | -                            | -                                     | NA          | -                             | NA          |
| <b>SOLID WASTE</b>               |                                |                                  |                                   |                              |                                       |             |                               |             |
| Solid Waste Fees                 | 1,052,025                      | 1,112,321                        | 1,182,273                         | 1,228,741                    | 116,420                               | 10.5%       | 46,468                        | 3.9%        |
| Landfill Fees                    | 12,796                         | 27,015                           | 25,199                            | 26,267                       | (748)                                 | -2.8%       | 1,068                         | 4.2%        |
| <b>INVESTMENT INCOME:</b>        |                                |                                  |                                   |                              |                                       |             |                               |             |
| Interest Earned                  | 43,409                         | 30,000                           | 16,000                            | 17,000                       | (13,000)                              | -43.3%      | 1,000                         | 6.3%        |
| <b>OTHER REVENUES:</b>           |                                |                                  |                                   |                              |                                       |             |                               |             |
| Tap Fees                         | 153,358                        | 204,000                          | 220,000                           | 260,000                      | 56,000                                | 27.5%       | 40,000                        | 18.2%       |
| Over/Short                       | 20                             | -                                | 20                                | -                            | -                                     | NA          | (20)                          | -100.0%     |
| Miscellaneous                    | 128,233                        | 111,600                          | 100,000                           | 75,000                       | (36,600)                              | -32.8%      | (25,000)                      | -25.0%      |
| Sale of Assets                   | 3,000                          | -                                | 127,491                           | -                            | -                                     | NA          | (127,491)                     | -100.0%     |
| Contributed Capital              | 847,610                        | -                                | -                                 | -                            | -                                     | NA          | -                             | NA          |
| <b>TOTAL REVENUES</b>            | <b>\$ 5,722,222</b>            | <b>\$ 5,134,082</b>              | <b>\$ 5,360,746</b>               | <b>\$ 5,473,000</b>          | <b>\$ 338,918</b>                     | <b>6.6%</b> | <b>\$ 112,254</b>             | <b>2.1%</b> |
| <b>NET REVENUES CALCULATION:</b> |                                |                                  |                                   |                              |                                       |             |                               |             |
| Gross Revenues                   | 5,722,222                      | 5,134,082                        | 5,360,746                         | \$ 5,473,000                 | \$ 338,918                            | 6.6%        | 112,254                       | 2.1%        |
| Add: Transfers in                | 6,472,172                      | 7,111,362                        | 7,078,706                         | 7,602,446                    | 491,084                               | 6.9%        | 523,740                       | 7.4%        |
| <b>Net Revenues</b>              | <b>\$ 12,194,394</b>           | <b>\$ 12,245,444</b>             | <b>\$ 12,439,452</b>              | <b>\$ 13,075,446</b>         | <b>\$ 830,002</b>                     | <b>6.8%</b> | <b>\$ 635,994</b>             | <b>5.1%</b> |

**CITY OF COWETA**  
**UTILITY SERVICES DEPARTMENTS**  
**FY26 PROPOSED BUDGET**

| <u>DEPARTMENT</u>              | GAAP BASIS<br>FY2024<br>ACTUAL | FY2025<br>BUDGET<br>(as amended) | FY2025<br>PROJECTED<br>06/30/2024 | FY2026<br>BUDGET<br>ESTIMATE | CHANGE OVER FY25<br>BUDGET AS AMENDED |               |
|--------------------------------|--------------------------------|----------------------------------|-----------------------------------|------------------------------|---------------------------------------|---------------|
|                                |                                |                                  |                                   |                              | \$                                    | %             |
| <b>ADMINISTRATION</b>          |                                |                                  |                                   |                              |                                       |               |
| Personal Services              | \$ 314,079                     | \$ 413,687                       | \$ 413,687                        | \$ 461,413                   | \$ 47,726                             | 11.5%         |
| Materials & Supplies           | 13,389                         | 27,213                           | 27,213                            | 21,463                       | (5,750)                               | -21.1%        |
| Other Charges & Services       | 16,153                         | 19,264                           | 19,264                            | 22,717                       | 3,453                                 | 17.9%         |
| Capital Outlay                 | -                              | 70,850                           | 81,650                            | 55,100                       | (15,750)                              | -22.2%        |
| Depreciation/loss on assets    | 4,456                          | -                                | -                                 | -                            | -                                     | NA            |
|                                | <b>\$ 348,077</b>              | <b>\$ 531,014</b>                | <b>\$ 541,814</b>                 | <b>\$ 560,693</b>            | <b>\$ 29,679</b>                      | <b>5.6%</b>   |
| <b>FINANCE</b>                 |                                |                                  |                                   |                              |                                       |               |
| Personal Services              | \$ 237,351                     | \$ 268,308                       | \$ 268,308                        | \$ 225,322                   | \$ (42,986)                           | -16.0%        |
| Materials & Supplies           | 48,827                         | 54,615                           | 54,615                            | 44,565                       | (10,050)                              | -18.4%        |
| Other Charges & Services       | 117,517                        | 134,885                          | 134,885                           | 130,041                      | (4,844)                               | -3.6%         |
| Capital Outlay                 | -                              | -                                | -                                 | -                            | -                                     | NA            |
| Depreciation                   | -                              | -                                | -                                 | -                            | -                                     | NA            |
|                                | <b>\$ 403,695</b>              | <b>\$ 457,808</b>                | <b>\$ 457,808</b>                 | <b>\$ 399,928</b>            | <b>\$ (57,880)</b>                    | <b>-12.6%</b> |
| <b>WATER TREATMENT/DISTRIB</b> |                                |                                  |                                   |                              |                                       |               |
| Personal Services              | \$ 338,951                     | \$ 508,342                       | \$ 526,692                        | \$ 631,425                   | \$ 123,083                            | 24.2%         |
| Materials & Supplies           | 434,548                        | 544,019                          | 540,019                           | 459,855                      | (84,164)                              | -15.5%        |
| Other Charges & Services       | 157,100                        | 362,472                          | 352,672                           | 386,011                      | 23,539                                | 6.5%          |
| Capital Outlay                 | -                              | 215,710                          | 197,360                           | 555,100                      | 339,390                               | 157.3%        |
| Depreciation                   | 685,067                        | -                                | -                                 | -                            | -                                     | NA            |
|                                | <b>\$ 1,615,666</b>            | <b>\$ 1,630,543</b>              | <b>\$ 1,616,743</b>               | <b>\$ 2,032,391</b>          | <b>\$ 401,848</b>                     | <b>24.6%</b>  |
| <b>WASTEWATER TREATMENT</b>    |                                |                                  |                                   |                              |                                       |               |
| Personal Services              | \$ 147,531                     | \$ 184,065                       | \$ 184,065                        | \$ 203,155                   | \$ 19,090                             | 10.4%         |
| Materials & Supplies           | 126,375                        | 169,372                          | 169,372                           | 123,142                      | (46,230)                              | -27.3%        |
| Other Charges & Services       | 273,227                        | 336,969                          | 336,969                           | 216,433                      | (120,536)                             | -35.8%        |
| Capital Outlay                 | -                              | 498,950                          | 498,950                           | 632,567                      | 133,617                               | 26.8%         |
| Depreciation/loss on assets    | 299,796                        | -                                | -                                 | -                            | -                                     | NA            |
|                                | <b>\$ 846,929</b>              | <b>\$ 1,189,356</b>              | <b>\$ 1,189,356</b>               | <b>\$ 1,175,297</b>          | <b>\$ (14,059)</b>                    | <b>-1.2%</b>  |



**CITY OF COWETA**  
**UTILITY SERVICES DEPARTMENTS**  
**FY26 PROPOSED BUDGET**

| <u>DEPARTMENT</u>                 | GAAP BASIS           | FY2025                 | FY2025                  | FY2026               | CHANGE OVER FY25        |              |
|-----------------------------------|----------------------|------------------------|-------------------------|----------------------|-------------------------|--------------|
|                                   | FY2024<br>ACTUAL     | BUDGET<br>(as amended) | PROJECTED<br>06/30/2024 | BUDGET<br>ESTIMATE   | BUDGET AS AMENDED<br>\$ | %            |
| <b>SOLID WASTE</b>                |                      |                        |                         |                      |                         |              |
| Personal Services                 | \$ 374,415           | \$ -                   | \$ -                    |                      | \$ -                    | NA           |
| Materials & Supplies              | 73,106               | 355                    | 355                     |                      | (355)                   | -100.0%      |
| Other Charges & Services          | 358,523              | 990,273                | 1,172,662               | 1,240,000            | 249,727                 | 25.2%        |
| Capital Outlay                    | -                    | -                      | -                       | -                    | -                       | NA           |
| Depreciation/loss on assets       | 70,125               | -                      | -                       | -                    | -                       | NA           |
|                                   | <b>\$ 876,169</b>    | <b>\$ 990,628</b>      | <b>\$ 1,173,017</b>     | <b>\$ 1,240,000</b>  | <b>\$ 249,372</b>       | <b>25.2%</b> |
| <b>NON-DEPARTMENTAL</b>           |                      |                        |                         |                      |                         |              |
| Personal Services                 | \$ -                 | \$ -                   | \$ -                    | \$ -                 | \$ -                    | NA           |
| Materials & Supplies              | -                    | -                      | -                       | -                    | -                       | NA           |
| Other Charges & Services          | 414,270              | 523,536                | 526,536                 | 577,507              | 53,971                  | 10.3%        |
| Depreciation                      | 4,164                | -                      | -                       | -                    | -                       | NA           |
|                                   | <b>\$ 418,434</b>    | <b>\$ 523,536</b>      | <b>\$ 526,536</b>       | <b>\$ 577,507</b>    | <b>\$ 53,971</b>        | <b>10.3%</b> |
| <b>OPERATING EXPENSES SUMMARY</b> |                      |                        |                         |                      |                         |              |
| Personal Services                 | \$ 1,412,326         | \$ 1,374,402           | \$ 1,392,752            | \$ 1,521,315         | \$ 146,913              | 10.7%        |
| Materials & Supplies              | 696,245              | 795,574                | 791,574                 | 649,025              | (146,549)               | -18.4%       |
| Other Charges & Services          | 1,336,790            | 2,367,399              | 2,542,988               | 2,572,709            | 205,310                 | 8.7%         |
| Depreciation                      | 1,063,608            | -                      | -                       | -                    | -                       | NA           |
| <b>TOTAL OPERATING COSTS</b>      | <b>\$ 4,508,969</b>  | <b>\$ 4,537,375</b>    | <b>\$ 4,727,314</b>     | <b>\$ 4,743,049</b>  | <b>\$ 205,674</b>       | <b>4.5%</b>  |
| <b>NON-OPERATING COSTS</b>        |                      |                        |                         |                      |                         |              |
| Debt Service                      | \$ 734,347           | \$ 1,936,689           | \$ 1,936,689            | \$ 2,131,155         | \$ 194,466              | 10.0%        |
| Capital Outlay                    | -                    | 785,510                | 777,960                 | 1,242,767            | 457,257                 | 58.2%        |
| Transfers Out                     | 5,591,372            | 6,028,362              | 5,995,706               | 7,091,203            | 1,062,841               | 17.6%        |
| <b>TOTAL NON-OPERATING COSTS</b>  | <b>\$ 6,325,720</b>  | <b>\$ 8,750,561</b>    | <b>\$ 8,710,355</b>     | <b>\$ 10,465,125</b> | <b>\$ 1,714,564</b>     | <b>19.6%</b> |
| <b>GRAND TOTAL COSTS</b>          | <b>\$ 10,834,688</b> | <b>\$ 13,287,936</b>   | <b>\$ 13,437,669</b>    | <b>\$ 15,208,174</b> | <b>\$ 1,920,238</b>     | <b>14.5%</b> |
|                                   |                      |                        | public notice           | \$ 13,095,446        |                         |              |

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**CITY OF COWETA**  
**AMBULANCE SERVICE FUND**  
**FY26 PROPOSED BUDGET**

|                                          | GAAP BASIS<br>FY2024<br>ACTUAL | FY2025<br>BUDGET<br>(as amended) | FY2025<br>PROJECTED<br>06/30/2024 | FY2026<br>BUDGET<br>ESTIMATE | CHANGE OVER FY25<br>BUDGET AS AMENDED |                |
|------------------------------------------|--------------------------------|----------------------------------|-----------------------------------|------------------------------|---------------------------------------|----------------|
|                                          |                                |                                  |                                   |                              | \$                                    | %              |
| <b>Operating Revenues:</b>               |                                |                                  |                                   |                              |                                       |                |
| Ambulance Fees                           | \$ 343,762                     | \$ 346,844                       | \$ 341,432                        | \$ 358,388                   | \$ 11,544                             | 3.3%           |
| Ambulance Calls                          | 798,151                        | 775,000                          | 750,000                           | 750,000                      | (25,000)                              | -3.2%          |
| EMS GEMT Program                         | 126,753                        | 125,000                          | 111,135                           | 115,000                      | (10,000)                              | -8.0%          |
| Other                                    | 1,177                          | 1,500                            | -                                 | -                            | (1,500)                               | -100.0%        |
| <b>Total Operating Revenues</b>          | <b>\$ 1,269,843</b>            | <b>\$ 1,248,344</b>              | <b>\$ 1,202,567</b>               | <b>\$ 1,223,388</b>          | <b>\$ (24,956)</b>                    | <b>-2.0%</b>   |
| <b>Operating Expenses:</b>               |                                |                                  |                                   |                              |                                       |                |
| Personal Services                        | \$ 1,350,725                   | \$ 1,304,678                     | \$ 1,304,678                      | \$ 1,309,179                 | \$ 4,501                              | 0.3%           |
| Materials & Supplies                     | 45,994                         | 48,190                           | 48,190                            | 49,690                       | 1,500                                 | 3.1%           |
| Other Charges & Services                 | 119,435                        | 174,977                          | 174,977                           | 172,337                      | (2,640)                               | -1.5%          |
| Capital Outlay                           | -                              | 275,467                          | 275,467                           | -                            | (275,467)                             | -100.0%        |
| Depreciation                             | 26,836                         | -                                | -                                 | -                            | -                                     | NA             |
| <b>Total Operating Expenses</b>          | <b>\$ 1,542,990</b>            | <b>\$ 1,803,312</b>              | <b>\$ 1,803,312</b>               | <b>\$ 1,531,206</b>          | <b>\$ (272,106)</b>                   | <b>-15.1%</b>  |
| <b>Operating Inc/(Loss) Before Trans</b> | <b>\$ (273,147)</b>            | <b>\$ (554,968)</b>              | <b>\$ (600,745)</b>               | <b>\$ (307,818)</b>          | <b>\$ 247,150</b>                     | <b>-44.5%</b>  |
| <b>Non-Operating Rev(Exp)</b>            |                                |                                  |                                   |                              |                                       |                |
| Interest Income                          | \$ 2,877                       | \$ 2,000                         | \$ 5,000                          | \$ 4,500                     | \$ 2,500                              | 125.0%         |
| On-Behalf Contributions                  | 203,943                        | -                                | -                                 | -                            | -                                     | NA             |
| <b>Total Non-Operating Rev(Exp)</b>      | <b>\$ 206,820</b>              | <b>\$ 2,000</b>                  | <b>\$ 5,000</b>                   | <b>\$ 4,500</b>              | <b>\$ 2,500</b>                       | <b>125.0%</b>  |
| <b>Net Income(Loss) Before Transfers</b> | <b>\$ (66,327)</b>             | <b>\$ (552,968)</b>              | <b>\$ (595,745)</b>               | <b>\$ (303,318)</b>          | <b>\$ 249,650</b>                     | <b>-45.1%</b>  |
| <b>Other Financing Sources (Uses):</b>   |                                |                                  |                                   |                              |                                       |                |
| Transfers In                             | \$ 355,000                     | \$ 292,000                       | \$ 292,000                        | \$ 312,000                   | \$ 20,000                             | 6.8%           |
| Transfers Out                            | -                              | -                                | -                                 | -                            | -                                     | NA             |
| Transfer from Fund Balance               | -                              | -                                | -                                 | -                            | -                                     | NA             |
| <b>Net Other Fin Sources (Uses)</b>      | <b>\$ 355,000</b>              | <b>\$ 292,000</b>                | <b>\$ 292,000</b>                 | <b>\$ 312,000</b>            | <b>\$ 20,000</b>                      | <b>6.8%</b>    |
| <b>Change in Net Position</b>            | <b>\$ 288,673</b>              | <b>\$ (260,968)</b>              | <b>\$ (303,745)</b>               | <b>\$ 8,682</b>              | <b>\$ 269,650</b>                     | <b>-103.3%</b> |
| Net investment in capital assets         | \$ 76,220                      | \$ 49,384                        | \$ 49,384                         | \$ 275,467                   | \$ 226,083                            | 457.8%         |
| Restricted                               | -                              | -                                | -                                 | -                            | -                                     | NA             |
| Assigned                                 | 899,415                        | 1,214,924                        | 1,214,924                         | 727,873                      | (487,051)                             | -40.1%         |
| <b>Beginning Net Assets</b>              | <b>\$ 975,635</b>              | <b>\$ 1,264,308</b>              | <b>\$ 1,264,308</b>               | <b>\$ 1,003,340</b>          | <b>\$ (260,968)</b>                   | <b>-20.6%</b>  |
| Net investment in capital assets         | \$ 49,384                      | \$ 275,467                       | \$ 275,467                        | \$ 225,467                   | \$ (50,000)                           | -18.2%         |
| Restricted                               | -                              | -                                | -                                 | -                            | (22,700)                              | NA             |
| Assigned                                 | 1,214,924                      | 727,873                          | 727,873                           | 786,555                      | 58,682                                | 8.1%           |
| <b>Ending Net Assets</b>                 | <b>\$ 1,264,308</b>            | <b>\$ 1,003,340</b>              | <b>\$ 1,003,340</b>               | <b>\$ 1,012,022</b>          | <b>\$ 58,682</b>                      | <b>5.8%</b>    |
| <b>Transfer Detail:</b>                  |                                |                                  |                                   |                              |                                       |                |
| <b>Transfer In:</b>                      |                                |                                  |                                   |                              |                                       |                |
| Rural Fire                               | \$ 97,000                      | \$ 107,000                       | \$ 107,000                        | \$ 112,000                   | \$ 5,000                              | 4.7%           |
| Capital Improvement Fund                 | 258,000                        | 185,000                          | 185,000                           | 200,000                      | 15,000                                | 8.1%           |
| <b>Total</b>                             | <b>\$ 355,000</b>              | <b>\$ 292,000</b>                | <b>\$ 292,000</b>                 | <b>\$ 312,000</b>            | <b>\$ 20,000</b>                      | <b>6.8%</b>    |

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## CITY OF COWETA

## COWETA INDUSTRIAL DEVELOPMENT AUTHORITY

## FY26 PROPOSED BUDGET

|                                          | GAAP BASIS<br>FY2024<br>ACTUAL | FY2025<br>BUDGET<br>(as amended) | FY2025<br>PROJECTED<br>06/30/2024 | FY2026<br>BUDGET<br>ESTIMATE | CHANGE OVER FY25<br>BUDGET AS AMENDED |                |
|------------------------------------------|--------------------------------|----------------------------------|-----------------------------------|------------------------------|---------------------------------------|----------------|
|                                          |                                |                                  |                                   |                              | \$                                    | %              |
| <b>Operating Revenues:</b>               |                                |                                  |                                   |                              |                                       |                |
| Other                                    | \$ 740                         | \$ 1,000                         | \$ 1,870                          | \$ 1,500                     | \$ 500                                | 50.0%          |
| <b>Total Operating Revenues</b>          | <b>\$ 740</b>                  | <b>\$ 1,000</b>                  | <b>\$ 1,870</b>                   | <b>\$ 1,500</b>              | <b>\$ 500</b>                         | <b>50.0%</b>   |
| <b>Operating Expenses:</b>               |                                |                                  |                                   |                              |                                       |                |
| Personal Services                        | \$ -                           | \$ -                             | \$ -                              | \$ -                         | \$ -                                  | NA             |
| Materials & Supplies                     | 5,000                          | 16,000                           | 16,000                            | 30,000                       | 14,000                                | 87.5%          |
| Other Charges & Services                 | 115,880                        | 179,300                          | 179,300                           | 110,300                      | (69,000)                              | -38.5%         |
| Capital Outlay                           | -                              | -                                | -                                 | -                            | -                                     | NA             |
| Depreciation Expense                     | 1,039                          | -                                | -                                 | -                            | -                                     | NA             |
| <b>Total Operating Expenses</b>          | <b>\$ 121,919</b>              | <b>\$ 195,300</b>                | <b>\$ 195,300</b>                 | <b>\$ 140,300</b>            | <b>\$ (55,000)</b>                    | <b>-28.2%</b>  |
| <b>Operating Inc/(Loss) Before Trans</b> | <b>\$ (121,179)</b>            | <b>\$ (194,300)</b>              | <b>\$ (193,430)</b>               | <b>\$ (138,800)</b>          | <b>\$ 55,500</b>                      | <b>-28.6%</b>  |
| <b>Non-Operating Rev(Exp)</b>            |                                |                                  |                                   |                              |                                       |                |
| Interest Income                          | \$ 224                         | \$ 200                           | \$ 275                            | \$ 200                       | \$ -                                  | 0.0%           |
| Donated Capital                          | -                              | -                                | -                                 | -                            | -                                     | NA             |
| Sale of Assets                           | -                              | -                                | -                                 | -                            | -                                     | NA             |
| Interest, Fees, Amortization             | -                              | -                                | -                                 | -                            | -                                     | NA             |
| <b>Total Non-Operating Rev(Exp)</b>      | <b>\$ 224</b>                  | <b>\$ 200</b>                    | <b>\$ 275</b>                     | <b>\$ 200</b>                | <b>\$ -</b>                           | <b>0.0%</b>    |
| <b>Net Income(Loss) Before Transfers</b> | <b>\$ (120,955)</b>            | <b>\$ (194,100)</b>              | <b>\$ (193,155)</b>               | <b>\$ (138,600)</b>          | <b>\$ 55,500</b>                      | <b>-28.6%</b>  |
| <b>Other Financing Sources (Uses):</b>   |                                |                                  |                                   |                              |                                       |                |
| Transfers In                             | \$ 174,092                     | \$ 186,000                       | \$ 186,000                        | \$ 142,500                   | \$ (43,500)                           | -23.4%         |
| Transfers Out                            | -                              | -                                | -                                 | -                            | -                                     | NA             |
| Transfer from Fund Balance               | -                              | -                                | -                                 | -                            | -                                     | NA             |
| <b>Net Other Fin Sources (Uses)</b>      | <b>\$ 174,092</b>              | <b>\$ 186,000</b>                | <b>\$ 186,000</b>                 | <b>\$ 142,500</b>            | <b>\$ (43,500)</b>                    | <b>-23.4%</b>  |
| <b>Change in Net Position</b>            | <b>\$ 53,137</b>               | <b>\$ (8,100)</b>                | <b>\$ (7,155)</b>                 | <b>\$ 3,900</b>              | <b>\$ 12,000</b>                      | <b>-148.1%</b> |
| Net investment in capital assets         | \$ 164,481                     | \$ 163,442                       | \$ 163,442                        | \$ 162,403                   | \$ (1,039)                            | -0.6%          |
| Restricted                               | -                              | -                                | -                                 | -                            | -                                     | NA             |
| Assigned                                 | 220,008                        | 274,185                          | 274,185                           | 267,030                      | (7,155)                               | -2.6%          |
| <b>Beginning Net Assets</b>              | <b>\$ 384,489</b>              | <b>\$ 437,627</b>                | <b>\$ 437,627</b>                 | <b>\$ 429,433</b>            | <b>\$ (8,194)</b>                     | <b>-1.9%</b>   |
| Net investment in capital assets         | \$ 163,442                     | \$ 162,403                       | \$ 162,403                        | \$ 161,364                   | \$ (1,039)                            | -0.6%          |
| Restricted                               | -                              | -                                | -                                 | -                            | (22,700)                              | NA             |
| Assigned                                 | 274,185                        | 266,085                          | 267,030                           | 271,969                      | 5,884                                 | 2.2%           |
| <b>Ending Net Assets</b>                 | <b>\$ 437,627</b>              | <b>\$ 429,527</b>                | <b>\$ 429,433</b>                 | <b>\$ 433,333</b>            | <b>\$ 5,884</b>                       | <b>1.4%</b>    |
| <b>Transfer Detail:</b>                  |                                |                                  |                                   |                              |                                       |                |
| <b>Transfer In:</b>                      |                                |                                  |                                   |                              |                                       |                |
| General Fund                             | \$ 74,092                      | \$ 86,000                        | \$ 86,000                         | \$ 61,500                    | \$ (24,500)                           | -28.5%         |
| Capital Improvement Fund                 | 100,000                        | 100,000                          | 100,000                           | 81,000                       | (19,000)                              | -19.0%         |
| <b>Total</b>                             | <b>\$ 174,092</b>              | <b>\$ 186,000</b>                | <b>\$ 186,000</b>                 | <b>\$ 142,500</b>            | <b>\$ (43,500)</b>                    | <b>-23.4%</b>  |

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**CITY OF COWETA**  
**CAPITAL IMPROVEMENT FUND**  
**FY26 PROPOSED BUDGET**

|                                                             | GAAP BASIS<br>FY2024<br>ACTUAL | FY2025<br>BUDGET<br>(as amended) | FY2025<br>PROJECTED<br>06/30/2024 | FY2026<br>BUDGET<br>ESTIMATE | CHANGE OVER FY25<br>BUDGET AS AMENDED |                |
|-------------------------------------------------------------|--------------------------------|----------------------------------|-----------------------------------|------------------------------|---------------------------------------|----------------|
|                                                             |                                |                                  |                                   |                              | \$                                    | %              |
| <b>Revenues:</b>                                            |                                |                                  |                                   |                              |                                       |                |
| Gross Receipts Tax                                          | \$ 1,651,113                   | \$ 1,800,000                     | \$ 1,543,561                      | \$ 1,620,000                 | \$ (180,000)                          | -10.0%         |
| Grants                                                      | 150,000                        | -                                | -                                 | -                            | -                                     | NA             |
| Sale of Assets                                              | -                              | -                                | 45,000                            | -                            | -                                     | NA             |
| Insurance Claims                                            | -                              | 30,880                           | 30,881                            | -                            | (30,880)                              | -100.0%        |
| Advance Payments                                            | 48,677                         | 120,585                          | 120,585                           | 121,790                      | 1,205                                 | 1.0%           |
| Developer Contributions                                     | -                              | -                                | -                                 | 15,000                       | 15,000                                | NA             |
| Interest Income                                             | 54,559                         | 15,639                           | 65,000                            | 54,434                       | 38,795                                | 248.1%         |
| <b>Total Revenues</b>                                       | <b>\$ 1,904,349</b>            | <b>\$ 1,967,104</b>              | <b>\$ 1,805,027</b>               | <b>\$ 1,811,224</b>          | <b>\$ (155,880)</b>                   | <b>-7.9%</b>   |
| <b>Expenditures</b>                                         |                                |                                  |                                   |                              |                                       |                |
| Capital Expenditures                                        | \$ 1,697,079                   | \$ 2,029,198                     | \$ 2,029,198                      | \$ 680,788                   | \$ (1,348,410)                        | -66.5%         |
| Principal, Interest and Fees                                | 107,170                        | 107,171                          | 107,171                           | 107,171                      | -                                     | 0.0%           |
| <b>Total Expenditures</b>                                   | <b>\$ 1,804,249</b>            | <b>\$ 2,136,369</b>              | <b>\$ 2,136,369</b>               | <b>\$ 787,959</b>            | <b>\$ (1,348,410)</b>                 | <b>-63.1%</b>  |
| <b>Excess (deficiency) of revenue<br/>over expenditures</b> | <b>\$ 100,100</b>              | <b>\$ (169,265)</b>              | <b>\$ (331,342)</b>               | <b>\$ 1,023,265</b>          | <b>\$ 1,192,530</b>                   | <b>-704.5%</b> |
| <b>Other Financing Sources (Uses):</b>                      |                                |                                  |                                   |                              |                                       |                |
| Transfers In                                                | \$ -                           | \$ -                             | \$ -                              | \$ -                         | \$ -                                  | NA             |
| Capital Contributions                                       | -                              | 145,853                          | 145,853                           | -                            | (145,853)                             | -100.0%        |
| Lease Proceeds                                              | -                              | -                                | -                                 | -                            | -                                     | NA             |
| Transfers Out                                               | (1,238,800)                    | (1,768,000)                      | (1,768,000)                       | (2,273,767)                  | (505,767)                             | 28.6%          |
| <b>Total Other Financing Sources (Uses)</b>                 | <b>\$ (1,238,800)</b>          | <b>\$ (1,622,147)</b>            | <b>\$ (1,622,147)</b>             | <b>\$ (2,273,767)</b>        | <b>\$ (651,620)</b>                   | <b>40.2%</b>   |
| Beginning Fund Balance                                      | 4,450,425                      | \$ 3,311,725                     | \$ 3,311,725                      | \$ 1,358,236                 | \$ (1,953,489)                        | -59.0%         |
| Additions/(Reductions) to Fund Balance                      | (1,138,700)                    | (1,791,412)                      | (1,953,489)                       | (1,250,502)                  | 540,910                               | -30.2%         |
| <b>Ending Fund Balance</b>                                  | <b>\$ 3,311,725</b>            | <b>\$ 1,520,313</b>              | <b>\$ 1,358,236</b>               | <b>\$ 107,734</b>            | <b>\$ (1,412,579)</b>                 | <b>-92.9%</b>  |
| <b>Assigned:</b>                                            |                                |                                  |                                   |                              |                                       |                |
| Capital Improvements                                        | \$ 3,311,725                   | \$ 1,520,313                     | \$ 1,358,236                      | \$ 107,734                   | \$ (1,412,579)                        | -92.9%         |
| <b>Unassigned:</b>                                          |                                |                                  |                                   |                              |                                       |                |
| Undesignated                                                | -                              | -                                | -                                 | -                            | -                                     | NA             |
| <b>Total Ending Fund Balance</b>                            | <b>\$ 3,311,725</b>            | <b>\$ 1,520,313</b>              | <b>\$ 1,358,236</b>               | <b>\$ 107,734</b>            | <b>\$ -</b>                           | <b>0.0%</b>    |

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# CAPITAL IMPROVEMENT PLAN

## RESOURCES AND PROJECT COSTS

| FUNDING RESOURCES             | Actual       | Projected    | FY26         | FUTURE YEAR APPROPRIATIONS |              |              |              |               | Total |
|-------------------------------|--------------|--------------|--------------|----------------------------|--------------|--------------|--------------|---------------|-------|
|                               | FY24         | FY25         |              | FY27                       | FY28         | FY29         | FY30         |               |       |
| Beginning Balance             | \$ 4,450,425 | \$ 3,311,725 | \$ 1,358,236 | \$ 112,356                 | \$ 353,442   | \$ 999,373   | \$ 323,074   | \$ 4,450,425  |       |
| Gross Receipts Tax            | 1,651,113    | 1,543,561    | 1,620,000    | 1,800,000                  | 2,000,000    | 2,100,000    | 2,200,000    | \$ 12,914,674 |       |
| Grants                        | 150,000      | 145,853      | 4,622        | -                          | 146,600      | 147,400      | -            | \$ 594,475    |       |
| Advance Repayment             | 48,677       | 120,585      | 121,790      | 70,014                     | 70,714       | 71,421       | 72,135       | \$ 575,336    |       |
| Other                         | -            | 75,881       | 15,000       | 10,050                     | 6,350        | 7,643        | 7,929        | \$ 122,853    |       |
| Interest Income               | 54,559       | 65,000       | 54,434       | 10,050                     | 6,350        | 7,643        | 7,929        | \$ 205,965    |       |
| Lease Proceeds                | -            | -            | -            | -                          | -            | -            | -            | -             |       |
| Total Funding Resources       | \$ 6,354,774 | \$ 5,262,605 | \$ 3,174,082 | \$ 2,002,470               | \$ 2,583,456 | \$ 3,333,480 | \$ 2,611,067 | \$ 18,863,728 |       |
| PROJECT COSTS                 | FY24         | FY25         | FY26         | FY27                       | FY28         | FY29         | FY30         | Total         |       |
| Police Vehicles               | \$ 181,704   | \$ 203,237   | \$ 98,604    | \$ 103,534                 | \$ 163,065   | \$ 114,144   | \$ 119,850   | \$ 984,138    |       |
| Police Vehicle Equip          | 36,465       | 152,191      | 49,900       | 52,394                     | 82,518       | 57,762       | 60,650       | 491,880       |       |
| Police Radios                 | -            | 4,448        | 77,784       | -                          | -            | -            | -            | 82,232        |       |
| Bullet Proof Vests            | -            | -            | 10,500       | -                          | -            | -            | -            | 10,500        |       |
| Body Cameras                  | 34,818       | -            | -            | -                          | -            | -            | -            | 34,818        |       |
| K-9                           | 16,000       | -            | -            | -                          | -            | -            | -            | 16,000        |       |
| Animal Control Building Impr  | 17,500       | -            | -            | -                          | -            | -            | -            | 17,500        |       |
| Fire Chief Vehicle            | 47,653       | 9,113        | -            | -                          | -            | -            | -            | 56,766        |       |
| UTV/Trailer                   | -            | 40,158       | -            | -                          | -            | -            | -            | 40,158        |       |
| Fire Hose                     | 908          | 30,234       | -            | -                          | -            | -            | -            | 31,142        |       |
| Extractor                     | 6,048        | -            | -            | -                          | -            | -            | -            | 6,048         |       |
| Knox E-Key                    | -            | -            | 11,000       | 11,000                     | 11,000       | 11,000       | -            | 44,000        |       |
| Ladder Truck                  | -            | -            | -            | -                          | -            | 1,500,000    | -            | 1,500,000     |       |
| Fire Radios                   | 48,984       | -            | -            | -                          | -            | -            | -            | 48,984        |       |
| Tablets                       | -            | 5,000        | 8,000        | 7,500                      | 7,500        | 7,500        | 7,500        | 43,000        |       |
| Storm Sirens                  | 55,256       | 41,603       | 30,000       | 50,000                     | 50,000       | 50,000       | 50,000       | 326,859       |       |
| Cones/Barricades              | 3,408        | 15,000       | 5,000        | 10,000                     | -            | -            | -            | 33,408        |       |
| Lightning Detector            | -            | -            | 10,000       | -                          | -            | -            | -            | 10,000        |       |
| Light Tower                   | 22,171       | -            | -            | -                          | -            | -            | -            | 22,171        |       |
| Cemetery RTV Side by Side     | -            | 25,000       | -            | -                          | -            | -            | -            | 25,000        |       |
| Cemetery Mower                | -            | 13,000       | -            | 14,000                     | -            | -            | -            | 27,000        |       |
| Parks 1 Ton Pickup            | -            | -            | -            | 50,600                     | -            | -            | -            | 50,600        |       |
| Parks mowers                  | 23,098       | 49,000       | -            | -                          | -            | -            | -            | 72,098        |       |
| Parks Blower                  | 10,927       | -            | -            | 80,000                     | -            | -            | -            | 90,927        |       |
| Parks Chipper                 | -            | -            | 80,000       | -                          | -            | -            | -            | 80,000        |       |
| Parks 3/4 Ton Pickup          | 52,219       | -            | -            | -                          | -            | -            | -            | 52,219        |       |
| Parks Equipment Trailer       | 7,400        | -            | -            | -                          | -            | -            | -            | 7,400         |       |
| Parks Storage Building        | 8,950        | 10,335       | -            | -                          | -            | -            | -            | 19,285        |       |
| Streets Dump/Plow Truck       | -            | 235,000      | -            | -                          | -            | -            | -            | 235,000       |       |
| Streets 3/4 Ton Pickup        | -            | 58,000       | -            | -                          | -            | -            | -            | 58,000        |       |
| Streets 1-Ton Flatbed Pickup  | -            | 46,737       | -            | -                          | -            | -            | -            | 46,737        |       |
| Streets Excavator             | -            | 100,000      | -            | -                          | -            | -            | -            | 100,000       |       |
| Streets Asphalt Roller        | -            | 35,000       | -            | -                          | -            | -            | -            | 35,000        |       |
| Streets Equipment Trailer     | 9,255.00     | 10,000       | -            | -                          | -            | -            | -            | 19,255        |       |
| Streets Shed/Equipment        | 15,501.45    | -            | -            | -                          | -            | -            | -            | 15,501        |       |
| Broadway Holiday Decorations  | 9,759.50     | -            | -            | -                          | -            | -            | -            | 9,760         |       |
| Streets Broom                 | 6,951.25     | -            | -            | -                          | -            | -            | -            | 6,951         |       |
| Streets Brush Cutter          | 9,499.00     | -            | -            | -                          | -            | -            | -            | 9,499         |       |
| Street Overlays               | 621,078.00   | 302,554      | 300,000      | 300,000                    | 300,000      | 300,000      | 300,000      | 2,423,632     |       |
| 305th Signal Replacement      | -            | 210,000      | -            | -                          | -            | -            | -            | 210,000       |       |
| Pecan Sidewalk Project        | -            | 361,634      | -            | -                          | -            | -            | -            | 361,634       |       |
| Eufuala Bridge                | 441,027.76   | -            | -            | -                          | -            | -            | -            | 441,028       |       |
| Library Book Return           | -            | 9,000        | -            | -                          | -            | -            | -            | 9,000         |       |
| Library Improvements          | -            | 13,600       | -            | -                          | -            | -            | -            | 13,600        |       |
| ERP System replacement        | -            | 25,320       | -            | -                          | -            | -            | -            | 25,320        |       |
| ICTC Sanitary Sewer Extension | 10,500       | 24,034       | -            | -                          | -            | -            | -            | 34,534        |       |
| Debt Service                  | 107,170      | 107,171      | 107,171      |                            |              |              |              | 321,512       |       |
| Transfers In/Out              | 1,238,800    | 1,768,000    | 2,273,767    | 970,000                    | 970,000      | 970,000      | 970,000      | 9,160,567     |       |
| Total Project Costs           | 3,043,049    | 3,904,369    | 3,061,726    | 1,649,028                  | 1,584,083    | 3,010,406    | 1,508,000    | 17,760,661    |       |
| Estimated Ending Balance      | \$ 3,311,725 | \$ 1,358,236 | \$ 112,356   | \$ 353,442                 | \$ 999,373   | \$ 323,074   | \$ 1,103,067 | \$ 1,103,067  |       |

# CAPITAL IMPROVEMENT PLAN

## TRANSFER/DEBT SERVICE DETAIL

| Transfers Detail           | Actual              |                   | Projected           |             | FUTURE YEAR APPROPRIATIONS |                   |                   |                   |                   | Total               |
|----------------------------|---------------------|-------------------|---------------------|-------------|----------------------------|-------------------|-------------------|-------------------|-------------------|---------------------|
|                            | FY24                |                   | FY25                |             | FY26                       | FY27              | FY28              | FY29              | FY30              |                     |
| General Fund               | \$ -                | \$ -              | \$ -                | \$ -        | \$ -                       | \$ 350,000        | \$ 350,000        | \$ 350,000        | \$ 350,000        | \$ 1,400,000        |
| PWA                        | 880,800             |                   | 1,483,000           |             | 1,992,767                  | 270,000           | 270,000           | 270,000           | 270,000           | 5,436,567           |
| Ambulance Fund             | 258,000             |                   | 185,000             |             | 200,000                    | 275,000           | 275,000           | 275,000           | 275,000           | 1,743,000           |
| CIDA                       | 100,000             |                   | 100,000             |             | 81,000                     | 75,000            | 75,000            | 75,000            | 75,000            | 581,000             |
| <b>Total Transfers Out</b> | <u>\$ 1,238,800</u> |                   | <u>\$ 1,768,000</u> |             | <u>\$ 2,273,767</u>        | <u>\$ 970,000</u> | <u>\$ 970,000</u> | <u>\$ 970,000</u> | <u>\$ 970,000</u> | <u>\$ 9,160,567</u> |
| <b>Debt Service Detail</b> |                     |                   |                     |             |                            |                   |                   |                   |                   |                     |
| FY22 Fire Engine Principal | \$ 100,606          | \$ 102,736        | \$ 104,936          | \$ -        | \$ -                       | \$ -              | \$ -              | \$ -              | \$ -              | 308,278             |
| FY22 Fire Engine Interest  | 6,564               | 4,435             | 2,235               | -           | -                          | -                 | -                 | -                 | -                 | 13,234              |
| <b>Total Debt Service</b>  | <u>\$ 107,170</u>   | <u>\$ 107,171</u> | <u>\$ 107,171</u>   | <u>\$ -</u> | <u>\$ -</u>                | <u>\$ -</u>       | <u>\$ -</u>       | <u>\$ -</u>       | <u>\$ -</u>       | <u>\$ 321,512</u>   |

**CITY OF COWETA**  
**GRANT FUND**  
**FY26 PROPOSED BUDGET**

|                                                         | GAAP BASIS<br>FY2024<br>ACTUAL | FY2025<br>BUDGET<br>(as amended) | FY2025<br>PROJECTED<br>06/30/2024 | FY2026<br>BUDGET<br>ESTIMATE | CHANGE OVER FY25<br>BUDGET AS AMENDED<br>\$ % |                |
|---------------------------------------------------------|--------------------------------|----------------------------------|-----------------------------------|------------------------------|-----------------------------------------------|----------------|
| <b>Revenues:</b>                                        |                                |                                  |                                   |                              |                                               |                |
| ARPA Grants                                             | \$ 221,039                     | \$ 1,125,251                     | \$ 1,125,251                      | \$ -                         | \$ (1,125,251)                                | -100.0%        |
| CDBG Grants                                             | 118,921                        | 418,000                          | 418,000                           | -                            | (418,000)                                     | -100.0%        |
| Other Grants                                            | 2,000                          | 128,500                          | 256,500                           | -                            | (128,500)                                     | -100.0%        |
| OWRB Grants                                             | -                              | 128,500                          | -                                 | -                            | (128,500)                                     | -100.0%        |
| Interest Earned                                         | 1,524                          | 1,000                            | 700                               | -                            | (1,000)                                       | -100.0%        |
| <b>Total Revenues</b>                                   | <b>\$ 343,484</b>              | <b>\$ 1,801,251</b>              | <b>\$ 1,800,451</b>               | <b>\$ -</b>                  | <b>\$ (1,801,251)</b>                         | <b>-100.0%</b> |
| <b>Expenditures</b>                                     |                                |                                  |                                   |                              |                                               |                |
| Capital Expenditures - ARPA                             | \$ 201,983                     | \$ 1,125,251                     | \$ 1,125,251                      | \$ -                         | \$ (1,125,251)                                | -100.0%        |
| Capital Expenditures - CDBG                             | 118,922                        | 418,000                          | 418,000                           | -                            | (418,000)                                     | -100.0%        |
| Capital Expenditures - OWRB                             | -                              | 128,500                          | 128,000                           | -                            | (128,500)                                     | -100.0%        |
| Capital Expenditures - Other                            | 1,988                          | 636,256                          | 444,657                           | -                            | (636,256)                                     | -100.0%        |
| Principal, Interest and Fees                            | -                              | -                                | -                                 | -                            | -                                             | NA             |
| <b>Total Expenditures</b>                               | <b>\$ 322,893</b>              | <b>\$ 2,308,007</b>              | <b>\$ 2,115,908</b>               | <b>\$ -</b>                  | <b>\$ (1,125,251)</b>                         | <b>-48.8%</b>  |
| <b>Excess (deficiency) of revenue over expenditures</b> | <b>\$ 20,591</b>               | <b>\$ (506,756)</b>              | <b>\$ (315,457)</b>               | <b>\$ -</b>                  | <b>\$ 506,756</b>                             | <b>-100.0%</b> |
| <b>Other Financing Sources (Uses):</b>                  |                                |                                  |                                   |                              |                                               |                |
| Transfers In                                            | \$ -                           | \$ 400,000                       | \$ 400,000                        | \$ -                         | \$ (400,000)                                  | -100.0%        |
| Transfers Out                                           | -                              | -                                | -                                 | -                            | -                                             | NA             |
| <b>Net Other Fin Sources (Uses)</b>                     | <b>\$ -</b>                    | <b>\$ 400,000</b>                | <b>\$ 400,000</b>                 | <b>\$ -</b>                  | <b>\$ (400,000)</b>                           | <b>-100.0%</b> |
| <b>Change in Net Assets</b>                             | <b>\$ 20,591</b>               | <b>\$ (106,756)</b>              | <b>\$ 84,543</b>                  | <b>\$ -</b>                  | <b>\$ (400,000)</b>                           | <b>374.7%</b>  |
| Restricted                                              | \$ -                           | \$ -                             | \$ -                              | \$ -                         | \$ -                                          | NA             |
| Assigned - ARPA                                         | -                              | -                                | -                                 | -                            | -                                             | NA             |
| Assigned - CDBG                                         | -                              | -                                | -                                 | -                            | -                                             | NA             |
| Unassigned                                              | 311,516                        | 332,107                          | 312,516                           | -                            | (332,107)                                     | -100.0%        |
| <b>Beginning Net Assets</b>                             | <b>\$ 311,516</b>              | <b>\$ 332,107</b>                | <b>\$ 312,516</b>                 | <b>\$ -</b>                  | <b>\$ (332,107)</b>                           | <b>-100.0%</b> |
| Restricted                                              | \$ -                           | \$ -                             | \$ -                              | \$ -                         | \$ -                                          | NA             |
| Assigned - ARPA                                         | -                              | -                                | -                                 | -                            | -                                             | NA             |
| Assigned - CDBG                                         | -                              | -                                | -                                 | -                            | -                                             | NA             |
| Unassigned                                              | 332,107                        | 225,351                          | 397,059                           | -                            | (225,351)                                     | -100.0%        |
| <b>Ending Net Assets</b>                                | <b>\$ -</b>                    | <b>\$ 225,351</b>                | <b>\$ (2,941)</b>                 | <b>\$ -</b>                  | <b>\$ -</b>                                   | <b>0.0%</b>    |

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## GRANTS FUND

### RESOURCES AND PROJECT COSTS

| FUNDING RESOURCES          | Actual        |            | Projected    | FY26       | FUTURE YEAR APPROPRIATIONS |            |            |            |            | Total        |
|----------------------------|---------------|------------|--------------|------------|----------------------------|------------|------------|------------|------------|--------------|
|                            | Prior Years   | FY24       |              |            | FY27                       | FY28       | FY29       | FY30       | FUTURE     |              |
| Beginning Balance          | \$ 966,459    | \$ 311,516 | \$ 332,107   | \$ 102,851 | \$ 102,851                 | \$ 102,851 | \$ 232,051 | \$ 232,051 | \$ 361,951 | \$ 2,744,689 |
| ARPA Grants                |               | 221,039    | 1,125,251    | -          | -                          | -          | -          | -          | -          | 1,346,290    |
| CDBG Grants                |               | 118,922    | 418,000      | -          | -                          | -          | -          | -          | -          | 536,922      |
| Other Grants               |               | 2,000      | 128,500      | -          | -                          | 129,200    | 129,900    | -          | -          | 389,600      |
| Interest Income            |               | 1,524      | 1,000        | -          | -                          | -          | -          | -          | -          | 2,524        |
| Transfers from Other Funds | -             | -          | 400,000      | -          | -                          | -          | -          | -          | -          | 400,000      |
| Total Funding Resources    | \$ 966,459    | \$ 655,001 | \$ 2,404,858 | \$ 102,851 | \$ 102,851                 | \$ 232,051 | \$ 361,951 | \$ 232,051 | \$ 361,951 | \$ 5,420,025 |
| PROJECT COSTS              | Actual        |            | Projected    | FY26       | FUTURE YEAR APPROPRIATIONS |            |            |            |            | Total        |
|                            | Prior Years   | FY24       |              |            | FY27                       | FY28       | FY29       | FY30       | FUTURE     |              |
| TOP Grant Study            | 24,000        | -          | -            | -          | -                          | -          | -          | -          | -          | 24,000       |
| Library                    | 12,200        | -          | -            | -          | -                          | -          | -          | -          | -          | 12,200       |
| Fire Station Relocation    | 175,639       | 24,075     | -            | -          | -                          | -          | -          | -          | -          | 199,714      |
| Gillespie Building Demo    | 28,760        | -          | -            | -          | -                          | -          | -          | -          | -          | 28,760       |
| Eufaula Bridge Engineering | 12,321        | 25,930     | -            | -          | -                          | -          | -          | -          | -          | 38,251       |
| Chestnut Parking Lot       | 18,755        | 5,200      | -            | -          | -                          | -          | -          | -          | -          | 23,955       |
| Street Barricades          | -             | 1,986      | -            | -          | -                          | -          | -          | -          | -          | 1,986        |
| Autoflushers               | -             | -          | 19,951       | -          | -                          | -          | -          | -          | -          | 19,951       |
| CDBG Waterlines - Village  | 383,268       | 262,703    | -            | -          | -                          | -          | -          | -          | -          | 645,971      |
| CDBG - Skyview Tower       | -             | -          | 823,099      | -          | -                          | -          | -          | -          | -          | 823,099      |
| 131st St Waterline         | -             | -          | 257,000      | -          | -                          | -          | -          | -          | -          | 257,000      |
| Public Safety Land         | -             | 3,000      | 801,957      | -          | -                          | -          | -          | -          | -          | 804,957      |
| Hydrovac Truck             | -             | -          | 400,000      | -          | -                          | -          | -          | -          | -          | 400,000      |
| Transfers In/Out           | -             | -          | -            | -          | -                          | -          | -          | -          | -          | -            |
| Total Project Costs        | 654,943       | 322,894    | 2,302,007    | -          | -                          | -          | -          | -          | -          | 3,279,844    |
| Estimated Ending Balance   | \$ 311,515.71 | \$ 332,107 | \$ 102,851   | \$ 102,851 | \$ 102,851                 | \$ 232,051 | \$ 361,951 | \$ 232,051 | \$ 361,951 | \$ 2,140,181 |

## GRANTS FUND

### TRANSFER/DEBT SERVICE DETAIL

| Transfers In Detail      | Actual      | Actual | Projected  | FY26 | FUTURE YEAR APPROPRIATIONS |      |      |      |        |         |
|--------------------------|-------------|--------|------------|------|----------------------------|------|------|------|--------|---------|
|                          | Prior Years | FY24   | FY25       |      | FY27                       | FY28 | FY29 | FY30 | FUTURE | Total   |
| Capital Improvement Fund | \$ 73,774   | \$ -   | \$ -       | \$ - | \$ -                       | \$ - | \$ - | \$ - | \$ -   | 73,774  |
| PWA                      | \$ -        | \$ -   | \$ 400,000 | \$ - | \$ -                       | \$ - | \$ - | \$ - | \$ -   | 400,000 |
| Total Transfers In       | \$ -        | \$ -   | \$ 400,000 | \$ - | \$ -                       | \$ - | \$ - | \$ - | \$ -   | 400,000 |
| Debt Service Detail      |             |        |            |      |                            |      |      |      |        |         |
| FY22 Tax Note Principal  | \$ -        | \$ -   | \$ -       | \$ - | \$ -                       | \$ - | \$ - | \$ - | \$ -   | -       |
| FY22 Tax Note Interest   |             |        |            |      |                            |      |      |      |        |         |
| Total Debt Service       | \$ -        | \$ -   | \$ -       | \$ - | \$ -                       | \$ - | \$ - | \$ - | \$ -   | -       |

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**CITY OF COWETA**  
**SEWER IMPROVEMENTS FUND**  
**FY26 PROPOSED BUDGET**

|                                                     | GAAP BASIS<br>FY2024<br>ACTUAL | FY2025<br>BUDGET<br>(as amended) | FY2025<br>PROJECTED<br>06/30/2024 | FY2026<br>BUDGET<br>ESTIMATE | CHANGE OVER FY25<br>BUDGET AS AMENDED |                |
|-----------------------------------------------------|--------------------------------|----------------------------------|-----------------------------------|------------------------------|---------------------------------------|----------------|
|                                                     |                                |                                  |                                   |                              | \$                                    | %              |
| <b>Revenues:</b>                                    |                                |                                  |                                   |                              |                                       |                |
| Loan Proceeds                                       | \$ -                           | \$ -                             | \$ 15,197,864                     | \$ -                         | \$ -                                  | NA             |
| Interest Earned                                     | -                              | -                                | -                                 | -                            | -                                     | NA             |
| <b>Total Revenues</b>                               | <b>\$ -</b>                    | <b>\$ -</b>                      | <b>\$ 15,197,864</b>              | <b>\$ -</b>                  | <b>\$ -</b>                           | <b>NA</b>      |
| <b>Expenses:</b>                                    |                                |                                  |                                   |                              |                                       |                |
| Administrative Fees                                 | \$ -                           | \$ -                             | \$ -                              | \$ -                         | \$ -                                  | NA             |
| Contracted Services                                 | -                              | 386,988                          | 386,988                           | -                            | (386,988)                             | -100.0%        |
| Sewer Improvments                                   | -                              | 16,292,400                       | 16,292,400                        | -                            | (16,292,400)                          | -100.0%        |
| <b>Total Expenses</b>                               | <b>\$ -</b>                    | <b>\$ 16,679,388</b>             | <b>\$ 16,679,388</b>              | <b>\$ -</b>                  | <b>\$ (16,679,388)</b>                | <b>-100.0%</b> |
| <b>Excess (deficiency) of revenue over expenses</b> | <b>\$ -</b>                    | <b>\$ (16,679,388)</b>           | <b>\$ (1,481,524)</b>             | <b>\$ -</b>                  | <b>\$ 16,679,388</b>                  | <b>-100.0%</b> |
| <b>Other Financing Sources (Uses):</b>              |                                |                                  |                                   |                              |                                       |                |
| Transfers In                                        | \$ -                           | \$ -                             | \$ -                              | \$ 1,481,524                 | \$ 1,481,524                          | NA             |
| Transfers Out                                       | -                              | -                                | -                                 | -                            | -                                     | NA             |
| Use of Fund Balance                                 | -                              | -                                | -                                 | -                            | -                                     | NA             |
| <b>Net Other Fin Sources (Uses)</b>                 | <b>\$ -</b>                    | <b>\$ -</b>                      | <b>\$ -</b>                       | <b>\$ 1,481,524</b>          | <b>\$ 1,481,524</b>                   | <b>NA</b>      |
| <b>Change in Net Position</b>                       | <b>\$ -</b>                    | <b>\$ (16,679,388)</b>           | <b>\$ (1,481,524)</b>             | <b>\$ 1,481,524</b>          | <b>\$ 18,160,912</b>                  | <b>-108.9%</b> |
| Net investment in capital assets                    | \$ (304,347)                   | \$ (302,347)                     | \$ (302,347)                      | \$ (302,347)                 | \$ -                                  | 0.0%           |
| Restricted                                          | -                              | -                                | -                                 | -                            | -                                     | NA             |
| Assigned                                            | -                              | -                                | -                                 | -                            | -                                     | NA             |
| <b>Beginning Net Assets</b>                         | <b>\$ (304,347)</b>            | <b>\$ (302,347)</b>              | <b>\$ (302,347)</b>               | <b>\$ (302,347)</b>          | <b>\$ -</b>                           | <b>0.0%</b>    |
| Net investment in capital assets                    | \$ (302,347)                   | \$ (302,347)                     | \$ (302,347)                      | \$ (302,347)                 | \$ -                                  | 0.0%           |
| Restricted                                          | -                              | -                                | -                                 | -                            | -                                     | NA             |
| Assigned                                            | -                              | -                                | (1,783,871)                       | 1,481,524                    | 1,481,524                             | NA             |
| <b>Ending Net Assets</b>                            | <b>\$ (302,347)</b>            | <b>\$ (16,981,735)</b>           | <b>\$ (1,783,871)</b>             | <b>\$ 1,179,177</b>          | <b>\$ 1,481,524</b>                   | <b>-8.7%</b>   |

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**CITY OF COWETA**  
**1% SALES TAX FUND**  
**FY26 PROPOSED BUDGET**

|                                                     | GAAP BASIS           |                        | FY2025                 |           | FY2026                | CHANGE OVER FY25       |                |
|-----------------------------------------------------|----------------------|------------------------|------------------------|-----------|-----------------------|------------------------|----------------|
|                                                     | FY2024               | FY2025 BUDGET          | FY2025                 | PROJECTED | BUDGET                | BUDGET AS AMENDED      |                |
|                                                     | ACTUAL               | (as amended)           | 06/30/2024             |           | ESTIMATE              | \$                     | %              |
| <b>Revenues:</b>                                    |                      |                        |                        |           |                       |                        |                |
| Grants                                              | \$ -                 | \$ -                   | \$ -                   |           | \$ -                  | \$ -                   | NA             |
| Other Income                                        | -                    | -                      | -                      |           | -                     | -                      | NA             |
| <b>Total Revenues</b>                               | <b>\$ -</b>          | <b>\$ -</b>            | <b>\$ -</b>            |           | <b>\$ -</b>           | <b>\$ -</b>            | <b>NA</b>      |
| <b>Expenses:</b>                                    |                      |                        |                        |           |                       |                        |                |
| Administrative Fees                                 | \$ -                 | \$ -                   | \$ -                   |           | \$ -                  | \$ -                   | NA             |
| Contracted Services                                 | 18,000               | -                      | -                      |           | -                     | -                      | NA             |
| Capital Improvments                                 | -                    | 17,242,527             | 17,742,527             |           | 3,407,081             | (13,835,446)           | -80.2%         |
| <b>Total Expenses</b>                               | <b>\$ 18,000</b>     | <b>\$ 17,242,527</b>   | <b>\$ 17,742,527</b>   |           | <b>\$ 3,407,081</b>   | <b>\$ (13,835,446)</b> | <b>-80.2%</b>  |
| <b>Excess (deficiency) of revenue over expenses</b> | <b>\$ (18,000)</b>   | <b>\$ (17,242,527)</b> | <b>\$ (17,742,527)</b> |           | <b>\$ (3,407,081)</b> | <b>\$ 13,835,446</b>   | <b>-80.2%</b>  |
| <b>Other Financing Sources (Uses):</b>              |                      |                        |                        |           |                       |                        |                |
| Interest Earned                                     | \$ 598,249           | \$ 200,000             | \$ 450,000             |           | \$ 400,000            | \$ 200,000             | NA             |
| Interest, Fees, Amortization                        | (293,483)            | (1,040,119)            | (1,040,119)            |           | (1,040,216)           | (97)                   | 0.0%           |
| Transfers In                                        | \$ -                 | 4,129,321              | 3,138,846              |           | 4,147,599             | 18,278                 | 0.4%           |
| Transfers Out                                       | -                    | -                      | -                      |           | -                     | -                      | NA             |
| Use of Fund Balance                                 | -                    | -                      | -                      |           | -                     | -                      | NA             |
| <b>Net Other Fin Sources (Uses)</b>                 | <b>\$ 304,766</b>    | <b>\$ 3,289,202</b>    | <b>\$ 2,548,727</b>    |           | <b>\$ 3,507,383</b>   | <b>\$ 218,181</b>      | <b>6.6%</b>    |
| <b>Change in Net Position</b>                       | <b>\$ 286,766</b>    | <b>\$ (13,953,325)</b> | <b>\$ (15,193,800)</b> |           | <b>\$ 100,302</b>     | <b>\$ 14,053,627</b>   | <b>-100.7%</b> |
| Net investment in capital assets                    | \$ -                 | \$ 1,706,689           | \$ 1,706,689           |           | \$ 11,128,418         | \$ 9,421,729           | 552.0%         |
| Restricted                                          | -                    | 10,683,891             | 10,683,891             |           | (4,509,909)           | (15,193,800)           | -142.2%        |
| Assigned                                            | -                    | -                      | -                      |           | -                     | -                      | NA             |
| <b>Beginning Net Assets</b>                         | <b>\$ -</b>          | <b>\$ 12,390,580</b>   | <b>\$ 12,390,580</b>   |           | <b>\$ 6,618,509</b>   | <b>\$ (5,772,071)</b>  | <b>-46.6%</b>  |
| Net investment in capital assets                    | \$ 1,706,689         | \$ 11,128,418          | \$ 11,128,418          |           | \$ 4,602,499          | \$ (6,525,919)         | -58.6%         |
| Restricted                                          | 10,683,891           | (3,269,434)            | (4,509,909)            |           | -                     | 3,269,434              | -100.0%        |
| Assigned                                            | -                    | -                      | -                      |           | (4,602,499)           | (4,602,499)            | NA             |
| <b>Ending Net Assets</b>                            | <b>\$ 12,390,580</b> | <b>\$ (1,562,745)</b>  | <b>\$ 6,618,509</b>    |           | <b>\$ 6,718,811</b>   | <b>\$ (4,602,499)</b>  | <b>294.5%</b>  |

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## 1% SALES TAX FUND

### RESOURCES AND PROJECT COSTS

| FUNDING RESOURCES              | Actual        | Actual        | Projected     | FY26         | FUTURE YEAR APPROPRIATIONS |              |              |              |               |               | Total |
|--------------------------------|---------------|---------------|---------------|--------------|----------------------------|--------------|--------------|--------------|---------------|---------------|-------|
|                                | Prior Years   | FY24          | FY25          |              | FY27                       | FY28         | FY29         | FY30         | FUTURE        |               |       |
| Beginning Balance              | \$ -          | \$ 13,676,085 | \$ 15,234,346 | \$ 40,546    | \$ 140,848                 | \$ 291,568   | \$ 17,897    | \$ 17,897    | \$ 4,687      | \$ 29,423,875 |       |
| Dedicated Tax                  | 2,037,345     | 2,111,457     | 2,138,846     | 2,147,599    | 2,190,551                  | 2,245,315    | 2,301,448    | 2,370,491    | 31,200,000    | 48,743,051    |       |
| Debt Proceeds                  | 12,500,000    | -             | -             | -            | -                          | -            | -            | -            | -             | 12,500,000    |       |
| Interest Income                | 355,026       | 598,249       | 450,000       | 400,000      | 200,000                    | 100,000      | 50,000       | 20,000       | 20,000        | 2,193,275     |       |
| Transfers from Other Funds     | -             | -             | 1,000,000     | 2,000,000    | 1,000,000                  | 700,000      | 2,100,000    | -            | -             | 6,800,000     |       |
| Total Funding Resources        | \$ 14,892,371 | \$ 16,385,791 | \$ 18,823,192 | \$ 4,588,145 | \$ 3,531,399               | \$ 3,336,883 | \$ 4,469,345 | \$ 2,408,388 | \$ 31,224,687 | \$ 99,660,201 |       |
| PROJECT COSTS                  | Prior Years   | FY24          | FY25          | FY26         | FY27                       | FY28         | FY29         | FY30         | FUTURE        | Total         |       |
| Sports Complex Improvements    | 9,915         | 1,140         | 150,000       | 50,000       | 100,000                    | 40,000       | -            | 50,000       | 500,000       | 901,055       |       |
| Roland Park Improvements       | -             | -             | 100,000       | 850,000      | 100,000                    | 40,000       | 25,000       | -            | -             | 1,115,000     |       |
| 111th Street Widening          | 300,860       | 55,982        | 220,803       | 300,000      | 1,500,000                  | 1,500,000    | 1,400,000    | -            | -             | 5,277,645     |       |
| 121st St Bridge                | -             | -             | 500,000       | -            | -                          | -            | -            | -            | -             | 500,000       |       |
| 121st St South Widening (East) | -             | -             | 22,500        | -            | -                          | 700,000      | -            | -            | -             | 722,500       |       |
| 273rd E Ave Widening           | -             | -             | -             | -            | -                          | -            | -            | -            | 6,000,000     | 6,000,000     |       |
| Master Drainage Plan           | -             | -             | 50,000        | -            | -                          | -            | -            | 500,000      | -             | 550,000       |       |
| Public Safety Facility Design  | -             | 54,760        | -             | -            | -                          | -            | -            | -            | -             | 54,760        |       |
| Police Station                 | -             | -             | 6,810,224     | 1,441,939    | -                          | -            | -            | -            | -             | 8,252,163     |       |
| Fire Station No 1              | -             | -             | 9,694,000     | 765,142      | -                          | -            | -            | -            | -             | 10,459,142    |       |
| Fire Station No 2              | -             | -             | -             | -            | 500,000                    | -            | 2,000,000    | -            | -             | 2,500,000     |       |
| Water Distribution Model       | -             | -             | 110,000       | -            | -                          | -            | -            | -            | -             | 110,000       |       |
| Wastewater Distribution Model  | -             | -             | 85,000        | -            | -                          | -            | -            | -            | -             | 85,000        |       |
| Debt Issue Costs               | 295,750       | 2,500         | 2,500         | 2,500        | 2,500                      | 2,500        | 2,500        | 2,500        | 20,000        | 333,250       |       |
| Debt Service                   | 609,761       | 1,037,063     | 1,037,619     | 1,037,716    | 1,037,331                  | 1,036,486    | 1,037,158    | 1,037,298    | 7,261,740     | 15,132,172    |       |
| Transfers Out                  | -             | -             | -             | -            | -                          | -            | -            | -            | -             | -             |       |
| Total Project Costs            | 1,216,286     | 1,151,445     | 18,782,646    | 4,447,297    | 3,239,831                  | 3,318,986    | 4,464,658    | 1,589,798    | 13,781,740    | 50,776,401    |       |
| Estimated Ending Balance       | \$ 13,676,085 | \$ 15,234,346 | \$ 40,546     | \$ 140,848   | \$ 291,568                 | \$ 17,897    | \$ 4,687     | \$ 818,590   | \$ 17,442,947 | \$ 48,883,801 |       |

## 1% SALES TAX FUND

### TRANSFER/DEBT SERVICE DETAIL

|                         | Actual      | Actual       | Projected    |              | FUTURE YEAR APPROPRIATIONS |              |              |              |              |               |
|-------------------------|-------------|--------------|--------------|--------------|----------------------------|--------------|--------------|--------------|--------------|---------------|
| Transfers In Detail     | Prior Years | FY24         | FY25         | FY26         | FY27                       | FY28         | FY29         | FY30         | FUTURE       | Total         |
| General Fund            | \$ -        | \$ -         | \$ 2,000,000 | \$ 2,000,000 | \$ 500,000                 | \$ 2,800,000 | \$ -         | \$ -         | \$ -         | \$ 7,300,000  |
| Total Transfers In      | \$ -        | \$ -         | \$ 2,000,000 | \$ 2,000,000 | \$ 500,000                 | \$ 2,800,000 | \$ -         | \$ -         | \$ -         | \$ 7,300,000  |
| Debt Service Detail     |             |              |              |              |                            |              |              |              |              |               |
| FY22 Tax Note Principal | \$ 293,000  | \$ 739,000   | \$ 758,000   | \$ 777,000   | \$ 796,000                 | \$ 815,000   | \$ 836,000   | \$ 857,000   | \$ 6,629,000 | 12,500,000    |
| FY22 Tax Note Interest  | 316,761     | 298,063      | 279,619      | 260,716      | 241,331                    | 221,486      | 201,158      | 180,298      | 632,740      | 2,632,172     |
| Total Debt Service      | \$ 609,761  | \$ 1,037,063 | \$ 1,037,619 | \$ 1,037,716 | \$ 1,037,331               | \$ 1,036,486 | \$ 1,037,158 | \$ 1,037,298 | \$ 7,261,740 | \$ 15,132,172 |

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**CITY OF COWETA  
DEBT SERVICE  
FY26 PROPOSED BUDGET**

|                                 | Original<br>Amount | Balance<br>7/1/2025 | FY26 Principal<br>Payment | FY26 Interest<br>Payment | Balance<br>6/30/2026 | Maturity      |
|---------------------------------|--------------------|---------------------|---------------------------|--------------------------|----------------------|---------------|
| <b>GOVERNMENTAL FUNDS</b>       |                    |                     |                           |                          |                      |               |
| <b>E911 FUND</b>                |                    |                     |                           |                          |                      |               |
| FY21 CallWorks Lease Purchase   | 143,219            | 43,083              | 20,882                    | 2,722                    | 22,201               | August 2026   |
| FY22 Fire Engine Lease Purchase | 407,275            | 104,936             | 104,936                   | 2,234                    | -                    | February 2026 |
| <b>TOTAL GOVERNMENTAL</b>       | <b>\$ 550,494</b>  | <b>\$ 148,019</b>   | <b>\$ 125,817</b>         | <b>\$ 4,957</b>          | <b>\$ 22,201</b>     |               |

|                                      | Original<br>Amount   | Balance<br>7/1/2025  | FY26 Principal<br>Payment | FY26 Interest<br>Payment | Balance<br>6/30/2026 | Maturity       |
|--------------------------------------|----------------------|----------------------|---------------------------|--------------------------|----------------------|----------------|
| <b>ENTERPRISE FUNDS</b>              |                      |                      |                           |                          |                      |                |
| <b>COWETA PUBLIC WORKS AUTHORITY</b> |                      |                      |                           |                          |                      |                |
| Series 2016 A Utility Revenue Bonds  | 23,980,000           | 18,720,000           | 945,000                   | 648,256                  | 17,775,000           | August 2039    |
| OWRB 2019 Clean Water SRF Note       | 11,373,000           | 11,367,000           | 2,000                     | 3,000                    | 11,365,000           | March 2052     |
| OWRB 2022 Clean Water SRF Note       | 4,600,000            | 4,523,333            | 153,333                   | 49,000                   | 4,370,000            | September 2055 |
| <b>TOTAL ENTERPRISE FUNDS</b>        | <b>\$ 35,353,000</b> | <b>\$ 30,087,000</b> | <b>\$ 947,000</b>         | <b>\$ 651,256</b>        | <b>\$ 29,140,000</b> |                |

**CITY OF COWETA**  
**DEBT SERVICE DETAIL**  
**FY26 PROPOSED BUDGET**

**Annual Debt Service Governmental Funds**

|         | <b>Motorola</b> |         | <b>Fire Engine</b> |         |              |
|---------|-----------------|---------|--------------------|---------|--------------|
|         | <b>Lease</b>    |         | <b>Lease</b>       |         | <b>Total</b> |
| FY 2023 | \$              | 23,604  | \$                 | 107,170 | \$ 130,774   |
| FY 2024 |                 | 23,604  |                    | 107,170 | 130,774      |
| FY 2025 |                 | 23,604  |                    | 107,170 | 130,774      |
| FY 2026 |                 | 23,604  |                    | 107,170 | 130,774      |
| FY 2027 |                 | 23,604  |                    | -       | 23,604       |
|         | \$              | 118,020 | \$                 | 428,680 | \$ 546,700   |

**CITY OF COWETA**  
**DEBT SERVICE DETAIL**  
**FY26 PROPOSED BUDGET**

**Annual Debt Service Enterprise Funds**

|         | <b>2016A</b>               | <b>2019</b>          | <b>2022</b>           | <b>2022</b>           |                      |
|---------|----------------------------|----------------------|-----------------------|-----------------------|----------------------|
|         | <b>Tax Exempt USR Bond</b> | <b>OWRB Note</b>     | <b>OWRB Supp Note</b> | <b>Sales Tax Note</b> | <b>Total</b>         |
| FY 2025 | 1,600,456                  | 2,000                | 76,667                | 1,037,619             | 2,716,742            |
| FY 2026 | 1,593,256                  | 2,000                | 153,333               | 1,037,716             | 2,786,305            |
| FY 2027 | 1,594,656                  | 2,000                | 153,333               | 1,037,331             | 2,787,320            |
| FY 2028 | 1,599,356                  | 2,000                | 153,333               | 1,036,486             | 2,791,175            |
| FY 2029 | 1,592,456                  | 2,000                | 153,333               | 1,037,158             | 2,784,947            |
| FY 2030 | 1,593,956                  | 2,000                | 153,333               | 1,037,298             | 2,786,587            |
| FY 2031 | 1,593,656                  | 2,000                | 153,333               | 1,036,929             | 2,785,918            |
| FY 2032 | 1,591,556                  | 2,000                | 153,333               | 1,037,027             | 2,783,916            |
| FY 2033 | 1,592,556                  | 2,000                | 153,333               | 1,037,567             | 2,785,456            |
| FY 2034 | 1,592,322                  | 2,000                | 153,333               | 1,037,549             | 2,785,204            |
| FY 2035 | 1,596,150                  | 2,000                | 153,333               | 1,037,949             | 2,789,432            |
| FY 2036 | 1,593,650                  | 2,000                | 153,333               | 1,037,754             | 2,786,737            |
| FY 2037 | 1,589,900                  | 2,000                | 153,333               | 1,036,964             | 2,782,197            |
| FY 2038 | 1,588,906                  | 2,000                | 153,333               | -                     | 1,744,239            |
| FY 2039 | 1,590,481                  | 2,000                | 153,333               | -                     | 1,745,814            |
| FY 2040 | 1,590,431                  | 400,000              | 153,333               | -                     | 2,143,764            |
| FY 2041 | -                          | 811,000              | 153,333               | -                     | 964,333              |
| FY 2042 | -                          | 828,000              | 153,333               | -                     | 981,333              |
| FY 2043 | -                          | 846,000              | 153,333               | -                     | 999,333              |
| FY 2044 | -                          | 863,000              | 153,333               | -                     | 1,016,333            |
| FY 2045 | -                          | 881,000              | 153,333               | -                     | 1,034,333            |
| FY 2046 | -                          | 900,000              | 153,333               | -                     | 1,053,333            |
| FY 2047 | -                          | 919,000              | 153,333               | -                     | 1,072,333            |
| FY 2048 | -                          | 938,000              | 153,333               | -                     | 1,091,333            |
| FY 2049 | -                          | 957,000              | 153,333               | -                     | 1,110,333            |
| FY 2050 | -                          | 978,000              | 153,333               | -                     | 1,131,333            |
| FY 2051 | -                          | 999,000              | 153,333               | -                     | 1,152,333            |
| FY 2052 | -                          | 1,019,000            | 153,333               | -                     | 1,172,333            |
| FY 2053 | -                          | -                    | 153,333               | -                     | 153,333              |
| FY 2054 | -                          | -                    | 153,333               | -                     | 153,333              |
| FY 2055 | -                          | -                    | 76,667                | -                     | 76,667               |
|         | <b>\$ 25,493,747</b>       | <b>\$ 11,369,000</b> | <b>\$ 4,600,000</b>   | <b>\$ 13,485,348</b>  | <b>\$ 54,948,095</b> |

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APPENDIX A - WORKSHEETS

CITY OF COWETA

PROPOSED BUDGET WORKSHEET

AS OF: JUNE 30TH, 2025

01 -GENERAL FUND

|                                         | (----- 2024-2025 -----) |            |            |              |             |            | (----- 2025-2026 -----) |
|-----------------------------------------|-------------------------|------------|------------|--------------|-------------|------------|-------------------------|
|                                         | 2022-2023               | 2023-2024  | CURRENT    | YEAR-TO-DATE | REESTIMATED | REQUESTED  | PROPOSED                |
| REVENUES                                | ACTUAL                  | ACTUAL     | BUDGET     | ACTUAL       | ACTUAL      | BUDGET     | BUDGET                  |
|                                         |                         |            |            |              |             | DR         | WORKSPACE               |
| 01-04.03.01 SALES TAX                   | 5,470,674               | 5,551,615  | 5,628,362  | 4,184,809    | 5,595,706   | 5,609,679  |                         |
| 01-04.03.02 UTILITY FRANCHISE TAX       | 344,883                 | 330,654    | 325,000    | 272,890      | 326,000     | 325,000    |                         |
| 01-04.03.03 ALCOHOLIC BEVERAGE TAX      | 177,567                 | 171,990    | 172,000    | 160,150      | 183,800     | 185,000    |                         |
| 01-04.03.04 CIGARETTE TAX               | 48,095                  | 45,954     | 45,000     | 32,659       | 45,000      | 45,000     |                         |
| 01-04.03.05 TR IN:PWA SALES TAX         | 5,372,967               | 5,591,372  | 5,628,362  | 4,184,809    | 5,595,706   | 5,609,679  |                         |
| 01-04.03.06 USE TAX                     | 707,734                 | 782,756    | 759,604    | 663,460      | 820,832     | 833,127    |                         |
| 01-04.03.07 HOTEL / MOTEL TAX           | 42,318                  | 39,684     | 45,000     | 38,119       | 41,800      | 43,000     |                         |
| 01-04.03.14 TRANS IN: CAPITAL IMPROVE F | 0                       | 0          | 0          | 0            | 0           | 0          |                         |
| 01-04.03.16 TRANSFER IN: PWA            | 0                       | 0          | 0          | 0            | 0           | 0          |                         |
| 01-04.03.17 TRANSFER IN: CEMETERY       | 65,625                  | 61,250     | 87,500     | 43,750       | 87,500      | 91,875     |                         |
| 87.5% OF LOT SALES 0                    | 0.00                    |            |            |              |             |            | 91,875                  |
| 01-04.03.20 GRANTS                      | 150                     | 0          | 0          | 0            | 0           | 0          |                         |
| 01-04.03.21 DEDICATED SALES TAX         | 1,803,598               | 1,850,538  | 1,876,120  | 1,394,936    | 1,865,235   | 1,869,890  |                         |
| 01-04.03.22 DEDICATED USE TAX           | 233,747                 | 260,919    | 253,201    | 221,153      | 273,611     | 277,709    |                         |
| 01-04.03.23 CARES ACT GRANT             | 0                       | 0          | 0          | 0            | 0           | 0          |                         |
| 01-04.03.25 FIRE RUNS                   | 5,055                   | 23,783     | 2,000      | 7,150        | 7,000       | 5,000      |                         |
| 01-04.03.26 ZONING FEES                 | 2,463                   | 4,107      | 3,000      | 6,592        | 8,000       | 8,000      |                         |
| 01-04.03.29 ANIMAL SHELTER FEES         | 55                      | 300        | 100        | 835          | 750         | 100        |                         |
| 01-04.03.31 OHSO GRANT                  | 0                       | 9,708      | 0          | 2,863        | 2,863       | 0          |                         |
| 01-04.03.32 COPY MACHINE                | 1,710                   | 1,405      | 1,000      | 2,367        | 2,600       | 1,000      |                         |
| 01-04.03.33 LICENSE PLATE SEIZURES      | 900                     | 0          | 500        | 0            | 0           | 0          |                         |
| 01-04.03.34 DRUG FORFEITURE             | 0                       | 0          | 0          | 0            | 0           | 0          |                         |
| 01-04.03.35 RENT RECEIPTS               | 14,400                  | 17,008     | 17,472     | 13,101       | 17,467      | 17,472     |                         |
| CELL TOWER LEASE 12                     | 1,456.00                |            |            |              |             |            | 17,472                  |
| 01-04.03.37 SPECIAL ASSESSMENT LETTERS  | 1,340                   | 1,286      | 500        | 2,250        | 3,500       | 500        |                         |
| 01-04.03.38 SPECIAL POLICE SERVICES     | 15,336                  | 26,140     | 50,000     | 523          | 50,000      | 50,000     |                         |
| 01-04.03.39 INSURANCE CLAIM PAYMENTS    | 23,279                  | 29,131     | 15,857     | 13,081       | 13,081      | 0          |                         |
| 01-04.03.42 PUBLIC NUISANCE BILLINGS    | 16,536                  | 19,120     | 10,000     | 20,987       | 21,000      | 10,000     |                         |
| 01-04.03.44 FEMA GRANT                  | 0                       | 11,652     | 0          | 0            | 0           | 0          |                         |
| 01-04.03.46 ON-BEHALF CONTRIBUTIONS     | 337,823                 | 366,518    | 0          | 0            | 0           | 0          |                         |
| 01-04.03.48 INSURANCE REIMBURSEMENT     | 0                       | 0          | 0          | 0            | 0           | 0          |                         |
| 01-04.03.53 UBCC PERMIT FEE             | 317                     | 368        | 200        | 422          | 500         | 400        |                         |
| 01-04.03.54 COLLECTION FEE              | 13,815                  | 6,073      | 10,000     | 8,679        | 5,000       | 5,000      |                         |
| 01-04.03.63 SALE OF ASSETS              | 8,613                   | 6,210      | 0          | 17,051       | 17,051      | 0          |                         |
| 01-04.03.80 MISCELLANEOUS REVENUE       | 48,447                  | 41,459     | 17,250     | 19,304       | 20,000      | 0          |                         |
| 01-04.03.84 LEASE PROCEEDS              | 0                       | 0          | 0          | 0            | 0           | 0          |                         |
| 01-04.03.85 INTEREST EARNED             | 48,075                  | 58,360     | 40,000     | 53,908       | 70,000      | 70,000     |                         |
| 01-04.03.90 TRAFFIC FINES               | 172,076                 | 196,614    | 150,000    | 0            | 220,000     | 210,000    |                         |
| 01-04.03.95 TECHNOLOGY FEE              | 11,342                  | 14,696     | 12,000     | 0            | 18,000      | 18,000     |                         |
| 01-04.32.05 LICENSES                    | 30,670                  | 25,916     | 30,000     | 20,058       | 25,000      | 25,000     |                         |
| 01-04.32.08 BUILDING PERMITS            | 96,074                  | 118,809    | 100,000    | 104,834      | 120,000     | 100,000    |                         |
| 01-04.32.09 PARKS & RECREATION FEE      | 13,156                  | 16,772     | 15,000     | 21,919       | 22,000      | 23,000     |                         |
| 01-04.33.01 LIBRARY FINES               | 3,336                   | 5,149      | 1,000      | 5,180        | 5,000       | 5,000      |                         |
| TOTAL REVENUES                          | 15,132,177              | 15,687,315 | 15,296,028 | 11,517,839   | 15,484,002  | 15,438,431 |                         |
|                                         | =====                   | =====      | =====      | =====        | =====       | =====      | =====                   |

APPENDIX A - WORKSHEETS

CITY OF COWETA

PROPOSED BUDGET WORKSHEET

AS OF: JUNE 30TH, 2025

01 -GENERAL FUND

CITY COUNCIL

|                                         | (----- 2024-2025 -----) |           | (----- 2025-2026 -----) |              |             |            |           |
|-----------------------------------------|-------------------------|-----------|-------------------------|--------------|-------------|------------|-----------|
|                                         | 2022-2023               | 2023-2024 | CURRENT                 | YEAR-TO-DATE | REESTIMATED | REQUESTED  | PROPOSED  |
| DEPARTMENTAL EXPENDITURES               | ACTUAL                  | ACTUAL    | BUDGET                  | ACTUAL       | ACTUAL      | BUDGET     | BUDGET    |
|                                         |                         |           |                         |              |             | DR         | WORKSPACE |
| <hr/>                                   |                         |           |                         |              |             |            |           |
| <u>100-PERSONAL SERVICES</u>            |                         |           |                         |              |             |            |           |
| 01-5101.001 SALARIES                    | 16,550                  | 15,950    | 16,200                  | 15,350       | 16,200      | 16,200     |           |
| 01-5106.001 FICA TAX                    | 840                     | 896       | 1,005                   | 868          | 1,005       | 1,005      |           |
| 01-5107.001 MEDICARE TAX                | 240                     | 232       | 235                     | 203          | 235         | 235        |           |
| 01-5109.001 WORKER'S COMPENSATION       | 750                     | 660       | 750                     | 614          | 750         | 800        |           |
| 01-5110.001 UNEMPLOYMENT                | <u>0</u>                | <u>0</u>  | <u>0</u>                | <u>0</u>     | <u>0</u>    | <u>0</u>   |           |
| TOTAL 100-PERSONAL SERVICES             | 18,380                  | 17,737    | 18,190                  | 17,035       | 18,190      | 18,240     |           |
| <hr/>                                   |                         |           |                         |              |             |            |           |
| <u>200-MATERIALS AND SUPPLIE</u>        |                         |           |                         |              |             |            |           |
| 01-5201.001 OFFICE SUPPLIES             | 95                      | 73        | 100                     | 36           | 100         | 100        |           |
| 01-5204.001 MINOR TOOLS & EQUIPMENT     | 0                       | 0         | 0                       | 0            | 0           | 0          |           |
| 01-5208.001 UNIFORMS                    | 30                      | 119       | 275                     | 0            | 275         | 275        |           |
| 01-5222.001 EMPLOYEE RECOGNITION        | <u>0</u>                | <u>0</u>  | <u>0</u>                | <u>0</u>     | <u>0</u>    | <u>0</u>   |           |
| TOTAL 200-MATERIALS AND SUPPLIE         | 125                     | 192       | 375                     | 36           | 375         | 375        |           |
| <hr/>                                   |                         |           |                         |              |             |            |           |
| <u>300-OTHER CHARGES/SERVICE</u>        |                         |           |                         |              |             |            |           |
| 01-5304.001 MEMBERSHIPS & SUBSCRIPTIONS | 0                       | 200       | 250                     | 200          | 300         | 300        |           |
| 01-5305.001 TRAVEL & TRAINING           | 395                     | 300       | 845                     | 645          | 695         | 1,000      |           |
| 01-5325.001 CONTRACTED SERVICES         | <u>0</u>                | <u>0</u>  | <u>0</u>                | <u>0</u>     | <u>100</u>  | <u>100</u> |           |
| TOTAL 300-OTHER CHARGES/SERVICE         | 395                     | 500       | 1,095                   | 845          | 1,095       | 1,400      |           |
| <hr/>                                   |                         |           |                         |              |             |            |           |
| TOTAL CITY COUNCIL                      | 18,900                  | 18,429    | 19,660                  | 17,916       | 19,660      | 20,015     |           |

# APPENDIX A - WORKSHEETS

CITY OF COWETA

## PROPOSED BUDGET WORKSHEET

AS OF: JUNE 30TH, 2025

01 -GENERAL FUND

ADMINISTRATION

|                                         | (----- 2024-2025 -----) (----- 2025-2026 -----) |            |            |              |             |            |           |
|-----------------------------------------|-------------------------------------------------|------------|------------|--------------|-------------|------------|-----------|
|                                         | 2022-2023                                       | 2023-2024  | CURRENT    | YEAR-TO-DATE | REESTIMATED | REQUESTED  | PROPOSED  |
| DEPARTMENTAL EXPENDITURES               | ACTUAL                                          | ACTUAL     | BUDGET     | ACTUAL       | ACTUAL      | BUDGET     | BUDGET    |
|                                         |                                                 |            |            |              |             | DR         | WORKSPACE |
| <u>100-PERSONAL SERVICES</u>            |                                                 |            |            |              |             |            |           |
| 01-5101.002 SALARIES                    | 147,974                                         | 222,183    | 194,494    | 163,871      | 194,494     | 202,894    |           |
| 01-5102.002 CONTRACT LABOR              | 0                                               | 0          | 0          | 0            | 0           | 0          |           |
| 01-5106.002 FICA TAX                    | 9,228                                           | 13,752     | 12,096     | 6,927        | 12,096      | 12,580     |           |
| 01-5107.002 MEDICARE TAX                | 2,158                                           | 3,216      | 2,829      | 1,620        | 2,829       | 2,942      |           |
| 01-5108.002 EMPLOYEE INSURANCE          | 14,129                                          | 15,329     | 19,529     | 10,762       | 19,529      | 12,890     |           |
| 01-5109.002 WORKERS' COMP INSURANCE     | 162                                             | 196        | 400        | 279          | 400         | 600        |           |
| 01-5110.002 UNEMPLOYMENT                | 737                                             | 1,726      | 1,130      | 1,023        | 1,130       | 1,900      |           |
| 01-5111.002 RETIREMENT                  | 14,352                                          | 13,401     | 18,648     | 7,316        | 18,648      | 19,498     |           |
| 01-5112.002 VEHICLE ALLOWANCE           | 3,091                                           | 1,774      | 4,059      | 3,580        | 4,059       | 5,582      |           |
| 01-5113.002 PRE-EMPLOYMENT CHECKS/PHYS  | <u>95</u>                                       | <u>385</u> | <u>250</u> | <u>0</u>     | <u>250</u>  | <u>250</u> |           |
| TOTAL 100-PERSONAL SERVICES             | 191,925                                         | 271,963    | 253,435    | 195,379      | 253,435     | 259,136    |           |
| <u>200-MATERIALS AND SUPPLIE</u>        |                                                 |            |            |              |             |            |           |
| 01-5200.002 MATERIALS AND SUPPLIES      | 0                                               | 0          | 0          | 0            | 0           | 0          |           |
| 01-5201.002 OFFICE SUPPLIES             | 3,524                                           | 2,980      | 5,300      | 4,423        | 5,000       | 5,000      |           |
| 01-5202.002 JANITOR SUPPLIES            | 38                                              | 64         | 150        | 47           | 150         | 150        |           |
| 01-5203.002 POSTAGE                     | 0                                               | 0          | 200        | 0            | 200         | 200        |           |
| 01-5204.002 MINOR TOOLS & EQUIPMENT     | 904                                             | 15,293     | 4,400      | 343          | 4,700       | 5,000      |           |
| 01-5205.002 FUEL & LUBRICANTS           | 0                                               | 300        | 0          | 0            | 0           | 0          |           |
| 01-5208.002 UNIFORMS                    | 240                                             | 393        | 300        | 0            | 300         | 300        |           |
| 01-5222.002 EMPLOYEE RECOGNITION        | 0                                               | 0          | 3,000      | 0            | 3,000       | 3,000      |           |
| 01-5225.002 VEHICLE/EQUIP MAINT/SUPPLIE | <u>0</u>                                        | <u>38</u>  | <u>0</u>   | <u>0</u>     | <u>0</u>    | <u>0</u>   |           |
| TOTAL 200-MATERIALS AND SUPPLIE         | 4,706                                           | 19,068     | 13,350     | 4,813        | 13,350      | 13,650     |           |
| <u>300-OTHER CHARGES/SERVICE</u>        |                                                 |            |            |              |             |            |           |
| 01-5300.002 OTHER SERVICES & CHARGES    | 0                                               | 0          | 0          | 0            | 0           | 0          |           |
| 01-5302.002 COMMUNICATIONS              | 162                                             | 170        | 2,100      | 1,725        | 2,100       | 1,500      |           |
| 01-5304.002 MEMBERSHIPS & SUBSCRIPTIONS | 2,072                                           | 2,941      | 4,850      | 4,426        | 4,850       | 6,600      |           |
| ICMA MEMBERSHIP - CM                    | 0                                               | 0.00       |            |              |             |            | 975       |
| ICSC DUES - CM                          | 0                                               | 0.00       |            |              |             |            | 100       |
| CMAO DUES - CM                          | 0                                               | 0.00       |            |              |             |            | 700       |
| GFOA DUES CM & ACM                      | 0                                               | 0.00       |            |              |             |            | 400       |
| AAME DUES                               | 0                                               | 0.00       |            |              |             |            | 700       |
| SHRM DUES - HR DIR                      | 0                                               | 0.00       |            |              |             |            | 275       |
| CMOA DUES - ACM                         | 0                                               | 0.00       |            |              |             |            | 700       |
| TAHARA DUES - HR DIR                    | 0                                               | 0.00       |            |              |             |            | 150       |
| EODD MEMBERSHIP                         | 0                                               | 0.00       |            |              |             |            | 1,500     |
| ROTARY CLUB                             | 0                                               | 0.00       |            |              |             |            | 500       |
| WAGONER NEWSPAPER                       | 0                                               | 0.00       |            |              |             |            | 100       |
| OTHER                                   | 0                                               | 0.00       |            |              |             |            | 500       |
| 01-5305.002 TRAVEL & TRAINING           | 6,190                                           | 15,159     | 16,000     | 8,668        | 11,000      | 15,000     |           |
| 01-5310.002 MAINTENANCE-VEHICLES        | 0                                               | 0          | 0          | 0            | 0           | 0          |           |
| 01-5312.002 SURETY BONDS/NOTARY         | 0                                               | 0          | 300        | 0            | 300         | 300        |           |
| 01-5325.002 CONTRACTED SERVICES         | 24,680                                          | 10,831     | 15,700     | 287          | 15,700      | 16,700     |           |
| PUBLIC RELATIONS SPECIA                 | 0                                               | 0.00       |            |              |             |            | 10,000    |
| ADOBE                                   | 0                                               | 0.00       |            |              |             |            | 1,700     |
| OTHER                                   | 0                                               | 0.00       |            |              |             |            | 5,000     |

APPENDIX A - WORKSHEETS  
CITY OF COWETA  
PROPOSED BUDGET WORKSHEET  
AS OF: JUNE 30TH, 2025

01 -GENERAL FUND  
ADMINISTRATION

|                                  |           |           | (----- 2024-2025 -----) |              |             | (----- 2025-2026 -----) |           |
|----------------------------------|-----------|-----------|-------------------------|--------------|-------------|-------------------------|-----------|
|                                  | 2022-2023 | 2023-2024 | CURRENT                 | YEAR-TO-DATE | REESTIMATED | REQUESTED               | PROPOSED  |
| DEPARTMENTAL EXPENDITURES        | ACTUAL    | ACTUAL    | BUDGET                  | ACTUAL       | ACTUAL      | BUDGET                  | BUDGET    |
|                                  |           |           |                         |              |             | DR                      | WORKSPACE |
| 01-5335.002 ECONOMIC DEVELOPMENT | <u>0</u>  | <u>0</u>  | <u>0</u>                | <u>0</u>     | <u>0</u>    | <u>0</u>                | <u></u>   |
| TOTAL 300-OTHER CHARGES/SERVICE  | 33,104    | 29,101    | 38,950                  | 15,107       | 33,950      | 40,100                  |           |
| <u>400-CAPITAL OUTLAY</u>        |           |           |                         |              |             |                         |           |
| 01-5400.002 CAPITAL OUTLAY       | 0         | 0         | 0                       | 0            | 0           | 0                       | <u></u>   |
| 01-5401.002 COMPUTER EQUIPMENT   | <u>0</u>  | <u>0</u>  | <u>0</u>                | <u>0</u>     | <u>0</u>    | <u>0</u>                | <u></u>   |
| TOTAL 400-CAPITAL OUTLAY         | 0         | 0         | 0                       | 0            | 0           | 0                       |           |
|                                  |           |           |                         |              |             |                         |           |
| TOTAL ADMINISTRATION             | 229,735   | 320,132   | 305,735                 | 215,299      | 300,735     | 312,886                 |           |

# APPENDIX A - WORKSHEETS

CITY OF COWETA

## PROPOSED BUDGET WORKSHEET

AS OF: JUNE 30TH, 2025

01 -GENERAL FUND

FINANCE

|                                        | (----- 2024-2025 -----) |           | (----- 2025-2026 -----) |              |             |            |           |
|----------------------------------------|-------------------------|-----------|-------------------------|--------------|-------------|------------|-----------|
|                                        | 2022-2023               | 2023-2024 | CURRENT                 | YEAR-TO-DATE | REESTIMATED | REQUESTED  | PROPOSED  |
| DEPARTMENTAL EXPENDITURES              | ACTUAL                  | ACTUAL    | BUDGET                  | ACTUAL       | ACTUAL      | BUDGET     | BUDGET    |
|                                        |                         |           |                         |              |             | DR         | WORKSPACE |
| <u>100-PERSONAL SERVICES</u>           |                         |           |                         |              |             |            |           |
| 01-5101.003 SALARIES                   | 85,993                  | 109,619   | 141,918                 | 125,087      | 141,918     | 116,439    |           |
| 01-5103.003 OVERTIME                   | 0                       | 0         | 0                       | 0            | 0           | 0          |           |
| 01-5106.003 FICA TAX                   | 5,250                   | 6,471     | 8,539                   | 7,361        | 8,539       | 7,220      |           |
| 01-5107.003 MEDICARE TAX               | 1,228                   | 1,514     | 2,023                   | 1,722        | 2,023       | 1,689      |           |
| 01-5108.003 EMPLOYEE INSURANCE         | 12,623                  | 12,553    | 17,422                  | 15,019       | 17,422      | 10,956     |           |
| 01-5109.003 WORKERS' COMP INSURANCE    | 80                      | 196       | 300                     | 209          | 300         | 300        |           |
| 01-5110.003 UNEMPLOYMENT               | 897                     | 936       | 1,050                   | 598          | 1,050       | 800        |           |
| 01-5111.003 RETIREMENT                 | 4,951                   | 9,227     | 10,454                  | 9,187        | 10,454      | 9,316      |           |
| 01-5113.003 PRE-EMPLOYMENT CHECKS/PHYS | <u>143</u>              | <u>63</u> | <u>200</u>              | <u>162</u>   | <u>200</u>  | <u>200</u> |           |
| TOTAL 100-PERSONAL SERVICES            | 111,164                 | 140,578   | 181,906                 | 159,346      | 181,906     | 146,920    |           |

5101.003 SALARIES

CURRENT YEAR NOTES:

50% CITY CLERK/TREASURER

50% DEPUTY CITY CLERK/TREASURER

50% CASHIER

50% DEPUTY COURT CLERK/AP

## 200-MATERIALS AND SUPPLIE

|                                         |            |          |              |          |              |              |  |
|-----------------------------------------|------------|----------|--------------|----------|--------------|--------------|--|
| 01-5200.003 MATERIALS AND SUPPLIES      | 0          | 0        | 0            | 0        | 0            | 0            |  |
| 01-5201.003 OFFICE SUPPLIES             | 5,392      | 3,900    | 4,800        | 2,624    | 4,800        | 4,800        |  |
| 01-5202.003 JANITOR SUPPLIES            | 56         | 62       | 900          | 50       | 900          | 900          |  |
| 01-5203.003 POSTAGE                     | 2,947      | 3,823    | 6,350        | 3,815    | 6,000        | 6,000        |  |
| 01-5204.003 MINOR TOOLS & EQUIPMENT     | 1,064      | 8,498    | 6,150        | 2,062    | 6,500        | 0            |  |
| 01-5205.003 FUEL & LUBRICANTS           | 133        | 30       | 250          | 0        | 250          | 100          |  |
| 01-5208.003 UNIFORMS                    | 102        | 107      | 150          | 0        | 150          | 150          |  |
| 01-5213.003 BREAKROOM SUPPLIES          | 1,989      | 1,431    | 4,000        | 2,393    | 4,000        | 4,000        |  |
| 01-5225.003 VEHICLE/EQUIP MAINT SUPPLIE | <u>340</u> | <u>0</u> | <u>1,765</u> | <u>0</u> | <u>1,765</u> | <u>2,000</u> |  |
| TOTAL 200-MATERIALS AND SUPPLIE         | 12,023     | 17,852   | 24,365       | 10,945   | 24,365       | 17,950       |  |

## 300-OTHER CHARGES/SERVICE

|                                         |       |        |        |       |        |        |       |
|-----------------------------------------|-------|--------|--------|-------|--------|--------|-------|
| 01-5300.003 OTHER SERVICES & CHARGES    | 0     | 0      | 0      | 0     | 0      | 0      |       |
| 01-5302.003 COMMUNICATIONS              | 480   | 0      | 0      | 0     | 0      | 0      |       |
| 01-5304.003 MEMBERSHIPS & SUBSCRIPTIONS | 508   | 666    | 785    | 565   | 785    | 550    |       |
| GFOAO DUES - MARCY                      | 0     | 0.00   |        |       |        |        | 50    |
| OMCTFOA DUES - MARCY                    | 0     | 0.00   |        |       |        |        | 50    |
| SHRM DUES - SAMANTHA                    | 0     | 0.00   |        |       |        |        | 250   |
| MISC                                    | 0     | 0.00   |        |       |        |        | 200   |
| 01-5305.003 TRAVEL & TRAINING           | 761   | 2,346  | 5,000  | 4,361 | 5,000  | 5,000  |       |
| 01-5310.003 MAINTENANCE-VEHICLES & EQUI | 0     | 0      | 1,500  | 0     | 1,500  | 1,500  |       |
| 01-5312.003 SURETY BONDS/NOTARY         | 952   | 683    | 950    | 437   | 950    | 950    |       |
| 01-5325.003 CONTRACTED SERVICES         | 4,554 | 7,123  | 12,860 | 900   | 12,860 | 11,860 |       |
| MUNICODE                                | 0     | 0.00   |        |       |        |        | 5,000 |
| TAX FORM FILING                         | 0     | 0.00   |        |       |        |        | 1,000 |
| FLEET TRACKING                          | 0     | 0.00   |        |       |        |        | 240   |
| ACROBAT RENEWALS                        | 4     | 280.00 |        |       |        |        | 1,120 |
| IT SUPPORT                              | 0     | 0.00   |        |       |        |        | 3,000 |
| OTHER                                   | 0     | 0.00   |        |       |        |        | 1,500 |

APPENDIX A - WORKSHEETS  
CITY OF COWETA  
PROPOSED BUDGET WORKSHEET  
AS OF: JUNE 30TH, 2025

01 -GENERAL FUND  
FINANCE

|                                 |              |               | (----- 2024-2025 -----) |              | (----- 2025-2026 -----) |               |           |
|---------------------------------|--------------|---------------|-------------------------|--------------|-------------------------|---------------|-----------|
|                                 | 2022-2023    | 2023-2024     | CURRENT                 | YEAR-TO-DATE | REESTIMATED             | REQUESTED     | PROPOSED  |
| DEPARTMENTAL EXPENDITURES       | ACTUAL       | ACTUAL        | BUDGET                  | ACTUAL       | ACTUAL                  | BUDGET        | BUDGET    |
|                                 |              |               |                         |              |                         | DR            | WORKSPACE |
| 01-5329.003 BANK FEES           | <u>9,508</u> | <u>10,210</u> | <u>12,000</u>           | <u>8,003</u> | <u>12,000</u>           | <u>12,000</u> |           |
| TOTAL 300-OTHER CHARGES/SERVICE | 16,762       | 21,027        | 33,095                  | 14,265       | 33,095                  | 31,860        |           |
|                                 |              |               |                         |              |                         |               |           |
| <u>400-CAPITAL OUTLAY</u>       |              |               |                         |              |                         |               |           |
| 01-5400.003 CAPITAL OUTLAY      | 0            | 0             | 0                       | 0            | 0                       | 0             |           |
| 01-5401.003 COMPUTER EQUIPMENT  | <u>0</u>     | <u>0</u>      | <u>0</u>                | <u>0</u>     | <u>0</u>                | <u>0</u>      |           |
| TOTAL 400-CAPITAL OUTLAY        | 0            | 0             | 0                       | 0            | 0                       | 0             |           |
|                                 |              |               |                         |              |                         |               |           |
| TOTAL FINANCE                   | 139,949      | 179,456       | 239,366                 | 184,556      | 239,366                 | 196,730       |           |

APPENDIX A - WORKSHEETS  
CITY OF COWETA  
PROPOSED BUDGET WORKSHEET  
AS OF: JUNE 30TH, 2025

01 -GENERAL FUND  
CITY ATTORNEY

|                                      | (----- 2024-2025 -----) |           | (----- 2025-2026 -----) |              |             |           |           |
|--------------------------------------|-------------------------|-----------|-------------------------|--------------|-------------|-----------|-----------|
|                                      | 2022-2023               | 2023-2024 | CURRENT                 | YEAR-TO-DATE | REESTIMATED | REQUESTED | PROPOSED  |
| DEPARTMENTAL EXPENDITURES            | ACTUAL                  | ACTUAL    | BUDGET                  | ACTUAL       | ACTUAL      | BUDGET    | BUDGET    |
|                                      |                         |           |                         |              |             | DR        | WORKSPACE |
| <hr/>                                |                         |           |                         |              |             |           |           |
| <u>100-PERSONAL SERVICES</u>         |                         |           |                         |              |             |           |           |
| 01-5102.005 CONTRACT LABOR           | <u>0</u>                | <u>0</u>  | <u>0</u>                | <u>0</u>     | <u>0</u>    | <u>0</u>  | <u></u>   |
| TOTAL 100-PERSONAL SERVICES          | 0                       | 0         | 0                       | 0            | 0           | 0         |           |
| <hr/>                                |                         |           |                         |              |             |           |           |
| <u>300-OTHER CHARGES/SERVICE</u>     |                         |           |                         |              |             |           |           |
| 01-5300.005 OTHER SERVICES & CHARGES | 0                       | 0         | 0                       | 0            | 0           | 0         | <u></u>   |
| 01-5319.005 LEGAL                    | 12,311                  | 56,191    | 75,000                  | 27,152       | 75,000      | 75,000    | <u></u>   |
| 01-5325.005 CONTRACTED SERVICES      | <u>0</u>                | <u>0</u>  | <u>0</u>                | <u>0</u>     | <u>0</u>    | <u>0</u>  | <u></u>   |
| TOTAL 300-OTHER CHARGES/SERVICE      | 12,311                  | 56,191    | 75,000                  | 27,152       | 75,000      | 75,000    |           |
| <hr/>                                |                         |           |                         |              |             |           |           |
| TOTAL CITY ATTORNEY                  | 12,311                  | 56,191    | 75,000                  | 27,152       | 75,000      | 75,000    |           |

# APPENDIX A - WORKSHEETS

CITY OF COWETA

## PROPOSED BUDGET WORKSHEET

AS OF: JUNE 30TH, 2025

01 -GENERAL FUND

MUNICIPAL COURT

|                                         |          | (----- 2024-2025 -----) |            |            |              |             | (----- 2025-2026 -----) |            |
|-----------------------------------------|----------|-------------------------|------------|------------|--------------|-------------|-------------------------|------------|
|                                         |          | 2022-2023               | 2023-2024  | CURRENT    | YEAR-TO-DATE | REESTIMATED | REQUESTED               | PROPOSED   |
| DEPARTMENTAL EXPENDITURES               |          | ACTUAL                  | ACTUAL     | BUDGET     | ACTUAL       | ACTUAL      | BUDGET                  | BUDGET     |
|                                         |          |                         |            |            |              |             | DR                      | WORKSPACE  |
|                                         |          |                         |            |            |              |             |                         |            |
| <u>100-PERSONAL SERVICES</u>            |          |                         |            |            |              |             |                         |            |
| 01-5101.006 SALARIES                    |          | 80,905                  | 85,001     | 89,570     | 83,149       | 89,570      | 95,447                  |            |
| 01-5102.006 CONTRACT LABOR              |          | 10,200                  | 10,200     | 10,200     | 9,350        | 10,200      | 10,800                  |            |
| PROSECUTOR FEES                         | 12       | 900.00                  |            |            |              |             |                         | 10,800     |
| 01-5106.006 FICA TAX                    |          | 5,034                   | 5,062      | 5,554      | 4,889        | 5,554       | 5,918                   |            |
| 01-5107.006 MEDICARE TAX                |          | 1,177                   | 1,184      | 1,299      | 1,143        | 1,299       | 1,384                   |            |
| 01-5108.006 EMPLOYEE INSURANCE          |          | 10,342                  | 7,583      | 13,194     | 7,954        | 13,194      | 9,214                   |            |
| 01-5109.006 WORKERS' COMP INSURANCE     |          | 121                     | 65         | 250        | 70           | 250         | 250                     |            |
| 01-5110.006 UNEMPLOYMENT                |          | 431                     | 377        | 500        | 262          | 500         | 500                     |            |
| 01-5111.006 RETIREMENT                  |          | 4,586                   | 6,168      | 6,145      | 6,165        | 6,145       | 6,452                   |            |
| 01-5113.006 PRE-EMPLOYMENT CHECKS/PHYS  |          | <u>68</u>               | <u>106</u> | <u>150</u> | <u>0</u>     | <u>150</u>  | <u>150</u>              |            |
| TOTAL 100-PERSONAL SERVICES             |          | 112,864                 | 115,745    | 126,862    | 112,983      | 126,862     | 130,115                 |            |
|                                         |          |                         |            |            |              |             |                         |            |
| 5101.006                                | SALARIES | CURRENT YEAR NOTES:     |            |            |              |             |                         |            |
|                                         |          | 1 COURT CLERK           |            |            |              |             |                         |            |
|                                         |          | 1 DEPUTY COURT CLERK/AP |            |            |              |             |                         |            |
|                                         |          | 1 CONTRACT JUDGE        |            |            |              |             |                         |            |
|                                         |          |                         |            |            |              |             |                         |            |
| <u>200-MATERIALS AND SUPPLIE</u>        |          |                         |            |            |              |             |                         |            |
| 01-5200.006 MATERIALS AND SUPPLIES      |          | 0                       | 0          | 0          | 0            | 0           | 0                       |            |
| 01-5201.006 OFFICE SUPPLIES             |          | 2,093                   | 2,123      | 4,300      | 3,949        | 4,300       | 3,300                   |            |
| 01-5202.006 JANITOR SUPPLIES            |          | 56                      | 65         | 125        | 50           | 125         | 125                     |            |
| 01-5203.006 POSTAGE                     |          | 194                     | 197        | 500        | 138          | 500         | 500                     |            |
| 01-5204.006 MINOR TOOLS & EQUIPMENT     |          | 513                     | 5,793      | 3,500      | 0            | 3,500       | 4,500                   |            |
| 01-5208.006 UNIFORMS                    |          | <u>103</u>              | <u>115</u> | <u>150</u> | <u>0</u>     | <u>150</u>  | <u>150</u>              |            |
| TOTAL 200-MATERIALS AND SUPPLIE         |          | 2,959                   | 8,292      | 8,575      | 4,137        | 8,575       | 8,575                   |            |
|                                         |          |                         |            |            |              |             |                         |            |
| <u>300-OTHER CHARGES/SERVICE</u>        |          |                         |            |            |              |             |                         |            |
| 01-5300.006 OTHER SERVICES & CHARGES    |          | 0                       | 0          | 0          | 0            | 0           | 0                       |            |
| 01-5302.006 COMMUNICATIONS              |          | 288                     | 251        | 0          | 0            | 0           | 0                       |            |
| 01-5304.006 MEMBERSHIPS & SUBSCRIPTIONS |          | 110                     | 110        | 330        | 230          | 330         | 330                     |            |
| 01-5305.006 TRAVEL & TRAINING           |          | 990                     | 1,391      | 2,000      | 703          | 2,000       | 2,000                   |            |
| 01-5325.006 CONTRACTED SERVICES         |          | 14,236                  | 14,763     | 38,655     | 21,482       | 38,655      | 39,280                  |            |
| INCODE COURT                            | 0        | 0.00                    |            |            |              |             |                         | 8,600      |
| DIGITICKET                              | 0        | 0.00                    |            |            |              |             |                         | 5,400      |
| COLLECTION FEES                         | 0        | 0.00                    |            |            |              |             |                         | 20,000     |
| JAIL FEES - WAGONER CTY                 | 0        | 0.00                    |            |            |              |             |                         | 3,000      |
| JAIL FEES - BA                          | 0        | 0.00                    |            |            |              |             |                         | 2,000      |
| ACROBAT                                 | 0        | <u>0.00</u>             |            |            |              |             |                         | <u>280</u> |
| TOTAL 300-OTHER CHARGES/SERVICE         |          | 15,623                  | 16,515     | 40,985     | 22,416       | 40,985      | 41,610                  |            |
|                                         |          |                         |            |            |              |             |                         |            |
| <u>400-CAPITAL OUTLAY</u>               |          |                         |            |            |              |             |                         |            |
| 01-5400.006 CAPITAL OUTLAY              |          | 0                       | 0          | 0          | 0            | 0           | 0                       |            |
| 01-5401.006 COMPUTER EQUIPMENT          |          | <u>0</u>                | <u>0</u>   | <u>0</u>   | <u>0</u>     | <u>0</u>    | <u>0</u>                |            |
| TOTAL 400-CAPITAL OUTLAY                |          | 0                       | 0          | 0          | 0            | 0           | 0                       |            |
|                                         |          |                         |            |            |              |             |                         |            |
| TOTAL MUNICIPAL COURT                   |          | 131,446                 | 140,552    | 176,422    | 139,536      | 176,422     | 180,300                 |            |



PROPOSED BUDGET WORKSHEET

AS OF: JUNE 30TH, 2025

01 -GENERAL FUND

POLICE

|                                        | (----- 2024-2025 -----) |           | (----- 2025-2026 -----) |               |               |               |           |
|----------------------------------------|-------------------------|-----------|-------------------------|---------------|---------------|---------------|-----------|
|                                        | 2022-2023               | 2023-2024 | CURRENT                 | YEAR-TO-DATE  | REESTIMATED   | REQUESTED     | PROPOSED  |
| DEPARTMENTAL EXPENDITURES              | ACTUAL                  | ACTUAL    | BUDGET                  | ACTUAL        | ACTUAL        | BUDGET        | BUDGET    |
|                                        |                         |           |                         |               |               | DR            | WORKSPACE |
| <u>100-PERSONAL SERVICES</u>           |                         |           |                         |               |               |               |           |
| 01-5101.007 SALARIES                   | 1,213,706               | 1,343,219 | 1,552,179               | 1,340,117     | 1,552,179     | 1,590,018     |           |
| 01-5103.007 OVERTIME                   | 54,269                  | 75,891    | 80,500                  | 73,272        | 80,500        | 59,082        |           |
| 01-5105.007 HOLIDAY PAY                | 49,725                  | 73,330    | 87,574                  | 84,299        | 87,574        | 87,849        |           |
| 01-5106.007 FICA TAX                   | 19,964                  | 19,654    | 25,629                  | 19,755        | 25,629        | 26,329        |           |
| 01-5107.007 MEDICARE TAX               | 18,331                  | 19,778    | 24,928                  | 20,442        | 24,928        | 25,186        |           |
| 01-5108.007 EMPLOYEE INSURANCE         | 182,020                 | 185,715   | 247,493                 | 177,370       | 247,493       | 200,567       |           |
| 01-5109.007 WORKERS' COMP INSURANCE    | 58,131                  | 54,981    | 70,700                  | 60,512        | 70,700        | 70,700        |           |
| 01-5110.007 UNEMPLOYMENT               | 6,453                   | 6,584     | 7,740                   | 5,134         | 7,740         | 7,740         |           |
| 01-5111.007 RETIREMENT                 | 238,617                 | 290,853   | 196,860                 | 160,132       | 196,860       | 198,578       |           |
| 01-5113.007 PRE-EMPLOYMENT CHECKS/PHYS | 1,979                   | 2,472     | 6,000                   | 995           | 6,000         | 6,000         |           |
| 01-5116.007 UNIFORM ALLOWANCE          | <u>0</u>                | <u>0</u>  | <u>12,000</u>           | <u>12,000</u> | <u>12,000</u> | <u>11,200</u> |           |
| TOTAL 100-PERSONAL SERVICES            | 1,843,195               | 2,072,477 | 2,311,603               | 1,954,028     | 2,311,603     | 2,283,249     |           |

5101.007 SALARIES

CURRENT YEAR NOTES:

1 POLICE CHIEF

1 DEPUTY CHIEF

16 OFFICERS

1 COMMUNICATIONS MANAGER

4 DISPATCHER

1 50% DISPATCHER

1 OFFICE MANAGER

1 RECORDS CLERK

30% MECHANIC

|                                         |              |              |              |              |              |              |  |
|-----------------------------------------|--------------|--------------|--------------|--------------|--------------|--------------|--|
| <u>200-MATERIALS AND SUPPLIE</u>        |              |              |              |              |              |              |  |
| 01-5200.007 MATERIALS AND SUPPLIES      | 0            | 0            | 0            | 0            | 0            | 0            |  |
| 01-5201.007 OFFICE SUPPLIES             | 1,981        | 4,850        | 4,036        | 2,928        | 4,036        | 4,036        |  |
| 01-5202.007 JANITOR SUPPLIES            | 669          | 979          | 1,000        | 1,000        | 1,000        | 1,000        |  |
| 01-5203.007 POSTAGE                     | 516          | 325          | 700          | 215          | 700          | 700          |  |
| 01-5204.007 MINOR TOOLS & EQUIPMENT     | 13,042       | 14,136       | 9,976        | 9,135        | 9,976        | 11,336       |  |
| 01-5205.007 FUEL & LUBRICANTS           | 41,264       | 41,883       | 57,300       | 38,804       | 57,300       | 55,000       |  |
| 01-5206.007 AMMUNITION                  | 4,982        | 1,162        | 0            | 0            | 0            | 3,000        |  |
| 01-5207.007 ANIMAL SUPPLIES FOR K9      | 0            | 0            | 6,500        | 2,913        | 6,500        | 3,500        |  |
| 01-5208.007 UNIFORMS                    | 13,647       | 12,779       | 18,868       | 14,028       | 18,868       | 20,368       |  |
| 01-5209.007 REPAIR PARTS & SUPPLIES     | 32           | 0            | 500          | 5            | 500          | 500          |  |
| 01-5222.007 EMPLOYEE RECOGNITION        | 401          | 530          | 900          | 560          | 900          | 500          |  |
| 01-5224.007 COMMUNITY RELATIONS         | 2,794        | 2,471        | 3,084        | 2,729        | 3,084        | 3,084        |  |
| 01-5225.007 VEHICLE/EQUIP MAINT SUPPLIE | <u>9,520</u> | <u>2,505</u> | <u>8,040</u> | <u>4,552</u> | <u>8,040</u> | <u>9,500</u> |  |
| TOTAL 200-MATERIALS AND SUPPLIE         | 88,848       | 81,619       | 110,904      | 76,867       | 110,904      | 112,524      |  |

|                                         |        |           |        |        |        |        |        |
|-----------------------------------------|--------|-----------|--------|--------|--------|--------|--------|
| <u>300-OTHER CHARGES/SERVICE</u>        |        |           |        |        |        |        |        |
| 01-5300.007 OTHER SERVICES & CHARGES    | 0      | 0         | 0      | 0      | 0      | 0      |        |
| 01-5302.007 COMMUNICATIONS              | 27,069 | 29,354    | 36,384 | 25,819 | 36,284 | 34,200 |        |
| VERIZON TABLET BROADBAN                 | 1      | 18,000.00 |        |        |        |        | 18,000 |
| COX INTERNET 061340802                  | 12     | 850.00    |        |        |        |        | 10,200 |
| COX PHONE 073540301                     | 12     | 500.00    |        |        |        |        | 6,000  |
| 01-5304.007 MEMBERSHIPS & SUBSCRIPTIONS | 1,825  | 1,393     | 2,846  | 1,775  | 2,846  | 2,500  |        |

# APPENDIX A - WORKSHEETS

CITY OF COWETA

## PROPOSED BUDGET WORKSHEET

AS OF: JUNE 30TH, 2025

01 -GENERAL FUND

POLICE

| (----- 2024-2025 -----) (----- 2025-2026 -----) |           |           |           |              |             |           |           |
|-------------------------------------------------|-----------|-----------|-----------|--------------|-------------|-----------|-----------|
| DEPARTMENTAL EXPENDITURES                       | 2022-2023 | 2023-2024 | CURRENT   | YEAR-TO-DATE | REESTIMATED | REQUESTED | PROPOSED  |
|                                                 | ACTUAL    | ACTUAL    | BUDGET    | ACTUAL       | ACTUAL      | BUDGET    | BUDGET    |
|                                                 |           |           |           |              |             | DR        | WORKSPACE |
| 01-5305.007 TRAVEL & TRAINING                   | 14,733    | 10,460    | 15,200    | 13,660       | 15,200      | 14,000    |           |
| 01-5309.007 MAINTENANCE-FACILITIES              | 2,667     | 3,136     | 1,500     | 903          | 1,600       | 1,600     |           |
| 01-5310.007 MAINTENANCE-VEHICLES & EQUI         | 4,008     | 13,991    | 32,394    | 31,339       | 32,394      | 32,394    |           |
| 01-5312.007 SURETY BONDS/NOTARY                 | 333       | 396       | 708       | 284          | 708         | 670       |           |
| 01-5314.007 VETERINARY SERVICES                 | 0         | 0         | 3,000     | 2,724        | 3,000       | 3,000     |           |
| 01-5317.007 LIABILITY INSURANCE                 | 0         | 0         | 0         | 0            | 0           | 0         |           |
| 01-5325.007 CONTRACTED SERVICES                 | 37,083    | 43,895    | 50,183    | 36,820       | 50,183      | 84,670    |           |
| JD YOUNG                                        | 1         | 2,000.00  |           |              |             |           | 2,000     |
| TRANSUNION (TLO)                                | 0         | 0.00      |           |              |             |           | 1,260     |
| WOODCO                                          | 12        | 50.00     |           |              |             |           | 600       |
| ODIS                                            | 0         | 0.00      |           |              |             |           | 5,350     |
| FLEET TRACKING - VERIZO                         | 12        | 400.00    |           |              |             |           | 4,800     |
| GEOSAFE                                         | 0         | 0.00      |           |              |             |           | 3,750     |
| LIVESCAN IDEMIA                                 | 0         | 0.00      |           |              |             |           | 3,104     |
| IT CONSULTING                                   | 12        | 500.00    |           |              |             |           | 6,000     |
| WOLF COMM BODY CAM                              | 0         | 0.00      |           |              |             |           | 180       |
| EQUATURE                                        | 0         | 0.00      |           |              |             |           | 2,519     |
| INTOX CERTIFICATION                             | 0         | 0.00      |           |              |             |           | 204       |
| SMART SAFETY SOFTWARE                           | 0         | 0.00      |           |              |             |           | 120       |
| ALERT RADAR CERTIFICATI                         | 0         | 0.00      |           |              |             |           | 765       |
| COMMERCIAL POWER SOLUTI                         | 0         | 0.00      |           |              |             |           | 300       |
| FLOCK GROUP INC                                 | 0         | 0.00      |           |              |             |           | 6,000     |
| SALTUS TECHNOLOGIES                             | 0         | 0.00      |           |              |             |           | 6,275     |
| UTILITY (BODY CAMS)                             | 0         | 0.00      |           |              |             |           | 30,463    |
| LEXUS NEXUS                                     | 0         | 0.00      |           |              |             |           | 9,000     |
| COPIER LEASE                                    | 12        | 165.00    |           |              |             |           | 1,980     |
| 01-5353.007 LICENSES/PERMITS                    | <u>0</u>  | <u>0</u>  | <u>0</u>  | <u>0</u>     | <u>0</u>    | <u>0</u>  |           |
| TOTAL 300-OTHER CHARGES/SERVICE                 | 87,716    | 102,625   | 142,215   | 113,323      | 142,215     | 173,034   |           |
| <u>400-CAPITAL OUTLAY</u>                       |           |           |           |              |             |           |           |
| 01-5400.007 CAPITAL OUTLAY                      | 0         | 0         | 0         | 0            | 0           | 0         |           |
| 01-5404.007 MACHINERY & EQUIPMENT               | <u>0</u>  | <u>0</u>  | <u>0</u>  | <u>0</u>     | <u>0</u>    | <u>0</u>  |           |
| TOTAL 400-CAPITAL OUTLAY                        | 0         | 0         | 0         | 0            | 0           | 0         |           |
| <u>500-NON-OPERATING</u>                        |           |           |           |              |             |           |           |
| 01-5503.007 LEASE PAYMENTS - PRINC              | 0         | 0         | 0         | 0            | 0           | 0         |           |
| 01-5504.007 LEASE PAYMENTS - INTEREST           | <u>0</u>  | <u>0</u>  | <u>0</u>  | <u>0</u>     | <u>0</u>    | <u>0</u>  |           |
| TOTAL 500-NON-OPERATING                         | 0         | 0         | 0         | 0            | 0           | 0         |           |
|                                                 |           |           |           |              |             |           |           |
| TOTAL POLICE                                    | 2,019,759 | 2,256,721 | 2,564,722 | 2,144,219    | 2,564,722   | 2,568,807 |           |

APPENDIX A - WORKSHEETS

CITY OF COWETA

PROPOSED BUDGET WORKSHEET

AS OF: JUNE 30TH, 2025

01 -GENERAL FUND

NEIGHBORHOOD SERVICES

| (----- 2024-2025 -----) (----- 2025-2026 -----) |                     |             |            |              |             |              |               |
|-------------------------------------------------|---------------------|-------------|------------|--------------|-------------|--------------|---------------|
|                                                 | 2022-2023           | 2023-2024   | CURRENT    | YEAR-TO-DATE | REESTIMATED | REQUESTED    | PROPOSED      |
| DEPARTMENTAL EXPENDITURES                       | ACTUAL              | ACTUAL      | BUDGET     | ACTUAL       | ACTUAL      | BUDGET       | BUDGET        |
|                                                 |                     |             |            |              |             | DR           | WORKSPACE     |
|                                                 |                     |             |            |              |             |              |               |
| <u>100-PERSONAL SERVICES</u>                    |                     |             |            |              |             |              |               |
| 01-5101.008 SALARIES                            | 53,539              | 46,985      | 61,948     | 36,766       | 61,948      | 106,610      |               |
| 01-5103.008 OVERTIME                            | 726                 | 519         | 1,000      | 403          | 1,000       | 1,500        |               |
| 01-5106.008 FICA TAX                            | 3,380               | 3,080       | 3,903      | 2,214        | 3,903       | 6,703        |               |
| 01-5107.008 MEDICARE TAX                        | 790                 | 720         | 913        | 518          | 913         | 1,568        |               |
| 01-5108.008 EMPLOYEE INSURANCE                  | 5,372               | 5,723       | 5,723      | 3,796        | 5,723       | 22,122       |               |
| 01-5109.008 WORKERS' COMP INSURANCE             | 602                 | 594         | 800        | 651          | 800         | 875          |               |
| 01-5110.008 UNEMPLOYMENT                        | 453                 | 344         | 350        | 326          | 350         | 650          |               |
| 01-5111.008 RETIREMENT                          | 2,948               | 3,027       | 3,330      | 2,231        | 3,330       | 7,171        |               |
| 01-5113.008 PRE-EMPLOYMENT CHECKS/PHYS          | <u>0</u>            | <u>0</u>    | <u>150</u> | <u>80</u>    | <u>150</u>  | <u>150</u>   |               |
| TOTAL 100-PERSONAL SERVICES                     | 67,811              | 60,992      | 78,117     | 46,986       | 78,117      | 147,349      |               |
|                                                 |                     |             |            |              |             |              |               |
| 5101.008 SALARIES                               | CURRENT YEAR NOTES: |             |            |              |             |              |               |
|                                                 | 1 FT ACO            |             |            |              |             |              |               |
|                                                 | 1 PT ACO            |             |            |              |             |              |               |
|                                                 | 1 CODE ENFORCEMENT  |             |            |              |             |              |               |
|                                                 |                     |             |            |              |             |              |               |
| <u>200-MATERIALS AND SUPPLIE</u>                |                     |             |            |              |             |              |               |
| 01-5200.008 MATERIALS AND SUPPLIES              | 0                   | 0           | 0          | 0            | 0           | 0            |               |
| 01-5201.008 OFFICE SUPPLIES                     | 210                 | 80          | 200        | 0            | 200         | 200          |               |
| 01-5202.008 JANITOR SUPPLIES                    | 0                   | 81          | 200        | 0            | 200         | 200          |               |
| 01-5203.008 POSTAGE                             | 0                   | 0           | 0          | 0            | 0           | 0            |               |
| 01-5204.008 MINOR TOOLS & EQUIPMENT             | 412                 | 823         | 1,500      | 580          | 1,500       | 3,000        |               |
| 01-5205.008 FUEL & LUBRICANTS                   | 3,511               | 2,838       | 6,200      | 2,283        | 6,200       | 6,200        |               |
| 01-5207.008 ANIMAL SUPPLIES                     | 420                 | 522         | 1,400      | 30           | 1,400       | 500          |               |
| 01-5208.008 UNIFORMS                            | 120                 | 216         | 800        | 554          | 800         | 800          |               |
| 01-5209.008 REPAIR PARTS & SUPPLIES             | 20                  | 0           | 694        | 0            | 694         | 694          |               |
| 01-5225.008 VEHICLE/EQUIP MAINT SUPPLIE         | <u>171</u>          | <u>0</u>    | <u>500</u> | <u>15</u>    | <u>500</u>  | <u>2,000</u> |               |
| TOTAL 200-MATERIALS AND SUPPLIE                 | 4,865               | 4,560       | 11,494     | 3,462        | 11,494      | 13,594       |               |
|                                                 |                     |             |            |              |             |              |               |
| <u>300-OTHER CHARGES/SERVICE</u>                |                     |             |            |              |             |              |               |
| 01-5300.008 OTHER SERVICES & CHARGES            | 0                   | 0           | 0          | 0            | 0           | 0            |               |
| 01-5302.008 COMMUNICATIONS                      | 0                   | 0           | 0          | 0            | 0           | 1,080        |               |
| VERIZON DATE - ACO & CE 12                      | 90.00               |             |            |              |             |              | 1,080         |
| 01-5304.008 MEMBERSHIPS & SUBSCRIPTIONS         | 0                   | 0           | 150        | 50           | 150         | 500          |               |
| 01-5305.008 TRAVEL & TRAINING                   | 232                 | 0           | 0          | 0            | 0           | 3,000        |               |
| 01-5309.008 MAINTENANCE-FACILITIES              | 4,977               | 980         | 2,500      | 760          | 2,500       | 2,500        |               |
| 01-5310.008 MAINTENANCE-VEHICLES & EQUI         | 1,033               | 213         | 1,750      | 882          | 1,750       | 1,750        |               |
| 01-5314.008 VETERINARY SERVICES                 | 1,737               | 1,532       | 3,500      | 1,564        | 3,500       | 3,500        |               |
| 01-5317.008 PROPERTY/LIABILITY INSURANCE        | 0                   | 0           | 400        | 0            | 400         | 400          |               |
| 01-5325.008 CONTRACTED SERVICES                 | 560                 | 739         | 1,200      | 654          | 1,200       | 31,480       |               |
| FLEET TRACKING                                  | 0                   | 0.00        |            |              |             |              | 500           |
| ACO SOFTWARE                                    | 0                   | 0.00        |            |              |             |              | 380           |
| OTHER                                           | 0                   | 0.00        |            |              |             |              | 600           |
| DEMO/ABATEMENTS                                 | 0                   | <u>0.00</u> |            |              |             |              | <u>30,000</u> |
| TOTAL 300-OTHER CHARGES/SERVICE                 | 8,539               | 3,463       | 9,500      | 3,910        | 9,500       | 44,210       |               |

APPENDIX A - WORKSHEETS  
CITY OF COWETA  
PROPOSED BUDGET WORKSHEET  
AS OF: JUNE 30TH, 2025

01 -GENERAL FUND  
NEIGHBORHOOD SERVICES

|                                      |           |           | 2024-2025 |              | 2025-2026   |           |           |
|--------------------------------------|-----------|-----------|-----------|--------------|-------------|-----------|-----------|
|                                      | 2022-2023 | 2023-2024 | CURRENT   | YEAR-TO-DATE | REESTIMATED | REQUESTED | PROPOSED  |
| DEPARTMENTAL EXPENDITURES            | ACTUAL    | ACTUAL    | BUDGET    | ACTUAL       | ACTUAL      | BUDGET    | BUDGET    |
|                                      |           |           |           |              |             | DR        | WORKSPACE |
| <u>400-CAPITAL OUTLAY</u>            |           |           |           |              |             |           |           |
| 01-5400.008 CAPITAL OUTLAY           | 0         | 0         | 0         | 0            | 0           | 0         |           |
| 01-5401.008 COMPUTER EQUIPMENT       | 0         | 0         | 0         | 0            | 0           | 0         |           |
| 01-5405.008 BUILDINGS & IMPROVEMENTS | <u>0</u>  | <u>0</u>  | <u>0</u>  | <u>0</u>     | <u>0</u>    | <u>0</u>  |           |
| TOTAL 400-CAPITAL OUTLAY             | 0         | 0         | 0         | 0            | 0           | 0         |           |
|                                      |           |           |           |              |             |           |           |
| TOTAL NEIGHBORHOOD SERVICES          | 81,216    | 69,016    | 99,111    | 54,358       | 99,111      | 205,153   |           |

# APPENDIX A - WORKSHEETS

CITY OF COWETA

## PROPOSED BUDGET WORKSHEET

AS OF: JUNE 30TH, 2025

01 -GENERAL FUND

FIRE

|                                        | (----- 2024-2025 -----) |              | (----- 2025-2026 -----) |              |              |              |           |
|----------------------------------------|-------------------------|--------------|-------------------------|--------------|--------------|--------------|-----------|
|                                        | 2022-2023               | 2023-2024    | CURRENT                 | YEAR-TO-DATE | REESTIMATED  | REQUESTED    | PROPOSED  |
| DEPARTMENTAL EXPENDITURES              | ACTUAL                  | ACTUAL       | BUDGET                  | ACTUAL       | ACTUAL       | BUDGET       | BUDGET    |
|                                        |                         |              |                         |              |              | DR           | WORKSPACE |
| <u>100-PERSONAL SERVICES</u>           |                         |              |                         |              |              |              |           |
| 01-5101.009 SALARIES                   | 668,083                 | 810,317      | 817,245                 | 748,375      | 817,245      | 826,234      |           |
| 01-5103.009 OVERTIME                   | 88,167                  | 85,792       | 80,000                  | 74,226       | 80,000       | 60,000       |           |
| 01-5105.009 HOLIDAY PAY                | 48,112                  | 80,201       | 72,875                  | 71,896       | 72,875       | 71,585       |           |
| 01-5106.009 FICA TAX                   | 487                     | 779          | 1,254                   | 270          | 1,254        | 1,266        |           |
| 01-5107.009 MEDICARE TAX               | 11,170                  | 12,971       | 14,067                  | 12,125       | 14,067       | 13,889       |           |
| 01-5108.009 EMPLOYEE INSURANCE         | 102,314                 | 116,300      | 113,274                 | 97,883       | 113,274      | 119,224      |           |
| 01-5109.009 WORKERS' COMP INSURANCE    | 34,499                  | 32,896       | 39,000                  | 36,594       | 39,000       | 43,400       |           |
| 01-5110.009 UNEMPLOYMENT               | 3,206                   | 3,605        | 3,330                   | 3,011        | 3,330        | 3,730        |           |
| 01-5111.009 RETIREMENT                 | 335,892                 | 350,005      | 125,652                 | 111,090      | 125,652      | 123,918      |           |
| 01-5113.009 PRE-EMPLOYMENT CHECKS/PHYS | <u>2,748</u>            | <u>1,361</u> | <u>3,000</u>            | <u>2,675</u> | <u>3,000</u> | <u>3,000</u> |           |
| TOTAL 100-PERSONAL SERVICES            | 1,294,677               | 1,494,228    | 1,269,697               | 1,158,146    | 1,269,697    | 1,266,246    |           |

5101.009 SALARIES

CURRENT YEAR NOTES:

1 FIRE CHIEF

1 50% EMS CHIEF

1 50% FIRE MARSHAL/BLDG INSPECTOR

9 FIREFIGHTERS

14 VOLUNTEERS

## 200-MATERIALS AND SUPPLIE

|                                         |               |              |               |              |               |               |  |
|-----------------------------------------|---------------|--------------|---------------|--------------|---------------|---------------|--|
| 01-5200.009 MATERIALS AND SUPPLIES      | 0             | 0            | 0             | 0            | 0             | 0             |  |
| 01-5201.009 STATION SUPPLIES            | 6,777         | 4,261        | 7,000         | 3,936        | 5,000         | 5,000         |  |
| 01-5202.009 JANITOR SUPPLIES            | 0             | 0            | 100           | 0            | 100           | 100           |  |
| 01-5203.009 POSTAGE                     | 893           | 495          | 1,000         | 134          | 1,000         | 1,000         |  |
| 01-5204.009 MINOR TOOLS & EQUIPMENT     | 32,811        | 25,742       | 29,184        | 15,608       | 34,184        | 34,884        |  |
| 01-5205.009 FUEL & LUBRICANTS           | 13,368        | 13,177       | 14,300        | 11,076       | 14,300        | 13,500        |  |
| 01-5207.009 ANIMAL SUPPLIES             | 0             | 0            | 0             | 0            | 0             | 0             |  |
| 01-5208.009 UNIFORMS                    | 18,957        | 12,660       | 12,398        | 9,656        | 14,398        | 14,398        |  |
| 01-5209.009 REPAIR PARTS & SUPPLIES     | 0             | 3,428        | 1,525         | 608          | 2,525         | 4,525         |  |
| 01-5222.009 EMPLOYEE RECOGNITION        | 548           | 0            | 1,400         | 499          | 1,400         | 900           |  |
| 01-5224.009 COMMUNITY RELATIONS         | 3,414         | 3,756        | 4,000         | 3,788        | 4,000         | 4,000         |  |
| 01-5225.009 VEHICLE/EQUIP MAINT SUPPLIE | <u>16,843</u> | <u>7,840</u> | <u>16,900</u> | <u>9,082</u> | <u>12,400</u> | <u>12,400</u> |  |
| TOTAL 200-MATERIALS AND SUPPLIE         | 93,609        | 71,359       | 87,807        | 54,387       | 89,307        | 90,707        |  |

## 300-OTHER CHARGES/SERVICE

|                                         |        |          |        |        |        |        |       |
|-----------------------------------------|--------|----------|--------|--------|--------|--------|-------|
| 01-5300.009 OTHER SERVICES & CHARGES    | 0      | 0        | 0      | 0      | 0      | 0      |       |
| 01-5302.009 COMMUNICATIONS              | 8,705  | 11,146   | 16,500 | 10,039 | 16,500 | 13,090 |       |
| COX INTERNET 078805501                  | 1      | 1,400.00 |        |        |        |        | 1,400 |
| COX PHONE/CABLE 0787978                 | 12     | 277.50   |        |        |        |        | 3,330 |
| COX PHONE 067170802                     | 12     | 30.00    |        |        |        |        | 360   |
| VERIZON SIM CARDS/TABLE                 | 1      | 8,000.00 |        |        |        |        | 8,000 |
| 01-5304.009 MEMBERSHIPS & SUBSCRIPTIONS | 2,107  | 4,791    | 5,750  | 5,282  | 5,750  | 5,750  |       |
| 01-5305.009 TRAVEL & TRAINING           | 12,663 | 16,006   | 9,955  | 7,787  | 12,455 | 12,455 |       |
| 01-5309.009 MAINTENANCE-FACILITIES      | 10,151 | 10,209   | 8,000  | 4,562  | 10,000 | 10,000 |       |
| 01-5310.009 MAINTENANCE-VEHICLES & EQUI | 3,154  | 7,965    | 28,918 | 23,665 | 28,918 | 29,418 |       |
| 01-5314.009 VETERINARY SERVICES         | 1,059  | 550      | 0      | 0      | 0      | 0      |       |
| 01-5321.009 PROPERTY LEASE              | 7,500  | 9,000    | 9,000  | 8,250  | 9,000  | 9,000  |       |

PROPOSED BUDGET WORKSHEET

AS OF: JUNE 30TH, 2025

01 -GENERAL FUND  
FIRE

|                                       |    | (----- 2024-2025 -----) (----- 2025-2026 -----) |           |           |              |             |           |           |
|---------------------------------------|----|-------------------------------------------------|-----------|-----------|--------------|-------------|-----------|-----------|
|                                       |    | 2022-2023                                       | 2023-2024 | CURRENT   | YEAR-TO-DATE | REESTIMATED | REQUESTED | PROPOSED  |
| DEPARTMENTAL EXPENDITURES             |    | ACTUAL                                          | ACTUAL    | BUDGET    | ACTUAL       | ACTUAL      | BUDGET    | BUDGET    |
|                                       |    |                                                 |           |           |              |             | DR        | WORKSPACE |
| 01-5325.009 CONTRACTED SERVICES       |    | 49,831                                          | 32,504    | 39,225    | 21,367       | 33,225      | 28,675    |           |
| EXTINGUISHERS                         | 0  | 0.00                                            |           |           |              |             |           | 500       |
| IMAGETREND CAD                        | 0  | 0.00                                            |           |           |              |             |           | 4,380     |
| TOWING                                | 0  | 0.00                                            |           |           |              |             |           | 2,000     |
| LADDER TESTING                        | 0  | 0.00                                            |           |           |              |             |           | 1,500     |
| PUMP TESTING                          | 0  | 0.00                                            |           |           |              |             |           | 1,500     |
| FIRE HOSE TESTING                     | 0  | 0.00                                            |           |           |              |             |           | 1,000     |
| ACROBAT                               | 0  | 0.00                                            |           |           |              |             |           | 600       |
| OIL DISPOSAL                          | 0  | 0.00                                            |           |           |              |             |           | 500       |
| TARGET TRAINING SOFTWARE              | 0  | 0.00                                            |           |           |              |             |           | 2,100     |
| FLEET TRACKING                        | 0  | 0.00                                            |           |           |              |             |           | 2,600     |
| COPIER LEASE                          | 12 | 165.00                                          |           |           |              |             |           | 1,980     |
| OTHER                                 | 0  | 0.00                                            |           |           |              |             |           | 10,015    |
| TOTAL 300-OTHER CHARGES/SERVICE       |    | 95,169                                          | 92,171    | 117,348   | 80,951       | 115,848     | 108,388   |           |
| 400-CAPITAL OUTLAY                    |    |                                                 |           |           |              |             |           |           |
| 01-5400.009 CAPITAL OUTLAY            |    | 0                                               | 0         | 0         | 0            | 0           | 0         |           |
| 01-5403.009 VEHICLES                  |    | 0                                               | 0         | 618,000   | 0            | 618,000     | 0         |           |
| TOTAL 400-CAPITAL OUTLAY              |    | 0                                               | 0         | 618,000   | 0            | 618,000     | 0         |           |
| 500-NON-OPERATING                     |    |                                                 |           |           |              |             |           |           |
| 01-5503.009 LEASE PAYMENTS - PRINC    |    | 0                                               | 0         | 0         | 0            | 0           | 0         |           |
| 01-5504.009 LEASE PAYMENTS - INTEREST |    | 0                                               | 0         | 0         | 0            | 0           | 0         |           |
| TOTAL 500-NON-OPERATING               |    | 0                                               | 0         | 0         | 0            | 0           | 0         |           |
| TOTAL FIRE                            |    |                                                 |           |           |              |             |           |           |
|                                       |    | 1,483,456                                       | 1,657,758 | 2,092,852 | 1,293,484    | 2,092,852   | 1,465,341 |           |

APPENDIX A - WORKSHEETS

CITY OF COWETA

PROPOSED BUDGET WORKSHEET

AS OF: JUNE 30TH, 2025

01 -GENERAL FUND

CIVIL DEFENSE

|                                      | (----- 2024-2025 -----) |              |              |              | (----- 2025-2026 -----) |              |           |
|--------------------------------------|-------------------------|--------------|--------------|--------------|-------------------------|--------------|-----------|
|                                      | 2022-2023               | 2023-2024    | CURRENT      | YEAR-TO-DATE | REESTIMATED             | REQUESTED    | PROPOSED  |
| DEPARTMENTAL EXPENDITURES            | ACTUAL                  | ACTUAL       | BUDGET       | ACTUAL       | ACTUAL                  | BUDGET       | BUDGET    |
|                                      |                         |              |              |              |                         | DR           | WORKSPACE |
| <hr/>                                |                         |              |              |              |                         |              |           |
| <u>200-MATERIALS AND SUPPLIE</u>     |                         |              |              |              |                         |              |           |
| 01-5200.010 MATERIALS AND SUPPLIES   | <u>4,281</u>            | <u>4,358</u> | <u>597</u>   | <u>0</u>     | <u>597</u>              | <u>4,097</u> | <u></u>   |
| TOTAL 200-MATERIALS AND SUPPLIE      | 4,281                   | 4,358        | 597          | 0            | 597                     | 4,097        |           |
| <hr/>                                |                         |              |              |              |                         |              |           |
| <u>300-OTHER CHARGES/SERVICE</u>     |                         |              |              |              |                         |              |           |
| 01-5300.010 OTHER SERVICES & CHARGES | 0                       | 0            | 0            | 0            | 0                       | 0            | <u></u>   |
| 01-5305.010 TRAVEL & TRAINING        | 722                     | 1,293        | 1,925        | 1,652        | 1,925                   | 1,925        | <u></u>   |
| 01-5325.010 CONTRACTED SERVICES      | <u>4,307</u>            | <u>2,932</u> | <u>6,325</u> | <u>1,226</u> | <u>6,325</u>            | <u>2,825</u> | <u></u>   |
| TOTAL 300-OTHER CHARGES/SERVICE      | 5,028                   | 4,225        | 8,250        | 2,878        | 8,250                   | 4,750        |           |
| <hr/>                                |                         |              |              |              |                         |              |           |
| <u>400-CAPITAL OUTLAY</u>            |                         |              |              |              |                         |              |           |
| 01-5400.010 CAPITAL OUTLAY           | <u>0</u>                | <u>0</u>     | <u>0</u>     | <u>0</u>     | <u>0</u>                | <u>0</u>     | <u></u>   |
| TOTAL 400-CAPITAL OUTLAY             | 0                       | 0            | 0            | 0            | 0                       | 0            |           |
| <hr/>                                |                         |              |              |              |                         |              |           |
| TOTAL CIVIL DEFENSE                  | 9,309                   | 8,583        | 8,847        | 2,878        | 8,847                   | 8,847        |           |

# APPENDIX A - WORKSHEETS

CITY OF COWETA

## PROPOSED BUDGET WORKSHEET

AS OF: JUNE 30TH, 2025

01 -GENERAL FUND

COMMUNITY DEVELOPMENT

|                                        | (----- 2024-2025 -----) |            | (----- 2025-2026 -----) |              |             |            |           |
|----------------------------------------|-------------------------|------------|-------------------------|--------------|-------------|------------|-----------|
|                                        | 2022-2023               | 2023-2024  | CURRENT                 | YEAR-TO-DATE | REESTIMATED | REQUESTED  | PROPOSED  |
| DEPARTMENTAL EXPENDITURES              | ACTUAL                  | ACTUAL     | BUDGET                  | ACTUAL       | ACTUAL      | BUDGET     | BUDGET    |
|                                        |                         |            |                         |              |             | DR         | WORKSPACE |
| <u>100-PERSONAL SERVICES</u>           |                         |            |                         |              |             |            |           |
| 01-5101.011 SALARIES                   | 200,699                 | 200,744    | 220,162                 | 181,512      | 220,162     | 380,166    |           |
| 01-5102.011 CONTRACT LABOR             | 0                       | 0          | 0                       | 0            | 0           | 0          |           |
| 01-5103.011 OVERTIME                   | 1,315                   | 1,124      | 1,000                   | 286          | 1,000       | 1,000      |           |
| 01-5106.011 FICA TAX                   | 12,206                  | 11,862     | 18,853                  | 10,722       | 18,853      | 21,769     |           |
| 01-5107.011 MEDICARE TAX               | 2,855                   | 2,774      | 4,948                   | 2,508        | 4,948       | 5,535      |           |
| 01-5108.011 EMPLOYEE INSURANCE         | 25,861                  | 27,429     | 24,689                  | 18,187       | 24,689      | 52,702     |           |
| 01-5109.011 WORKERS' COMP INSURANCE    | 400                     | 261        | 2,125                   | 209          | 2,125       | 2,325      |           |
| 01-5110.011 UNEMPLOYMENT               | 1,315                   | 1,006      | 1,650                   | 698          | 1,700       | 1,800      |           |
| 01-5111.011 RETIREMENT                 | 9,520                   | 13,804     | 29,481                  | 12,939       | 29,481      | 32,367     |           |
| 01-5113.011 PRE-EMPLOYMENT CHECKS/PHYS | <u>251</u>              | <u>238</u> | <u>700</u>              | <u>596</u>   | <u>650</u>  | <u>650</u> |           |
| TOTAL 100-PERSONAL SERVICES            | 254,422                 | 259,242    | 303,608                 | 227,657      | 303,608     | 498,314    |           |

5101.011 SALARIES

CURRENT YEAR NOTES:

1 CD DIRECTOR

1 BUILDING OFFICIAL

1 CITY PLANNER

1 ADMIN ASSISTANT

50% FIRE MARSHAL/BUILDING INSPECTOR

### 200-MATERIALS AND SUPPLIE

|                                         |           |            |              |            |              |              |  |
|-----------------------------------------|-----------|------------|--------------|------------|--------------|--------------|--|
| 01-5200.011 MATERIALS AND SUPPLIES      | 0         | 0          | 0            | 0          | 0            | 0            |  |
| 01-5201.011 OFFICE SUPPLIES             | 4,016     | 3,914      | 5,500        | 2,408      | 5,500        | 5,500        |  |
| 01-5202.011 JANITOR SUPPLIES            | 113       | 142        | 400          | 114        | 400          | 400          |  |
| 01-5203.011 POSTAGE                     | 618       | 1,424      | 1,200        | 1,299      | 1,200        | 2,500        |  |
| 01-5204.011 MINOR TOOLS & EQUIPMENT     | 631       | 7,319      | 2,500        | 304        | 2,500        | 2,500        |  |
| 01-5205.011 FUEL & LUBRICANTS           | 1,372     | 1,151      | 1,900        | 121        | 1,900        | 1,500        |  |
| 01-5208.011 UNIFORMS                    | 290       | 448        | 500          | 0          | 500          | 500          |  |
| 01-5212.011 SIGNS & SUPPLIES            | 351       | 1,203      | 2,040        | 200        | 2,040        | 3,000        |  |
| 01-5225.011 VEHICLE/EQUIP MAINT SUPPLIE | <u>41</u> | <u>245</u> | <u>1,000</u> | <u>250</u> | <u>1,000</u> | <u>1,000</u> |  |
| TOTAL 200-MATERIALS AND SUPPLIE         | 7,432     | 15,845     | 15,040       | 4,696      | 15,040       | 16,900       |  |

### 300-OTHER CHARGES/SERVICE

|                                         |         |         |         |         |         |         |         |
|-----------------------------------------|---------|---------|---------|---------|---------|---------|---------|
| 01-5300.011 OTHER SERVICES & CHARGES    | 0       | 0       | 0       | 0       | 0       | 0       |         |
| 01-5302.011 COMMUNICATIONS              | 1,284   | 1,313   | 1,200   | 370     | 1,200   | 540     |         |
| VERIZON SIM CARDS                       | 1       | 540.00  |         |         |         |         | 540     |
| 01-5304.011 MEMBERSHIPS & SUBSCRIPTIONS | 119     | 776     | 2,000   | 1,443   | 2,000   | 1,850   |         |
| ICC DUES                                | 0       | 0.00    |         |         |         |         | 145     |
| APA DUES                                | 0       | 0.00    |         |         |         |         | 150     |
| CONST INDUSTRIES BOARD                  | 0       | 0.00    |         |         |         |         | 70      |
| OTHER                                   | 0       | 0.00    |         |         |         |         | 1,485   |
| 01-5305.011 TRAVEL & TRAINING           | 11,745  | 2,798   | 8,300   | 1,300   | 8,300   | 9,300   |         |
| 01-5309.011 MAINTENANCE-FACILITIES      | 0       | 0       | 0       | 0       | 0       | 0       |         |
| 01-5310.011 MAINTENANCE-VEHICLES & EQUI | 429     | 454     | 600     | 0       | 600     | 800     |         |
| 01-5325.011 CONTRACTED SERVICES         | 115,628 | 138,411 | 334,245 | 214,442 | 334,245 | 191,250 |         |
| FILING FEES                             | 0       | 0.00    |         |         |         |         | 5,000   |
| INCODE BUILDING PERMITS                 | 0       | 0.00    |         |         |         |         | 2,170   |
| ENGINEERING                             | 0       | 0.00    |         |         |         |         | 100,000 |



APPENDIX A - WORKSHEETS  
CITY OF COWETA  
PROPOSED BUDGET WORKSHEET  
AS OF: JUNE 30TH, 2025

01 -GENERAL FUND  
COMMUNITY DEVELOPMENT

|                                         |    | (----- 2024-2025 -----) (----- 2025-2026 -----) |            |              |              |              |              |           |        |
|-----------------------------------------|----|-------------------------------------------------|------------|--------------|--------------|--------------|--------------|-----------|--------|
|                                         |    | 2022-2023                                       | 2023-2024  | CURRENT      | YEAR-TO-DATE | REESTIMATED  | REQUESTED    | PROPOSED  |        |
| DEPARTMENTAL EXPENDITURES               |    | ACTUAL                                          | ACTUAL     | BUDGET       | ACTUAL       | ACTUAL       | BUDGET       | BUDGET    |        |
|                                         |    |                                                 |            |              |              |              | DR           | WORKSPACE |        |
| FLEET TRACKING                          | 1  | 500.00                                          |            |              |              |              |              |           | 500    |
| BLUE BEAM                               | 0  | 0.00                                            |            |              |              |              |              |           | 200    |
| CONTRACTED INSPECTIONS                  | 0  | 0.00                                            |            |              |              |              |              |           | 78,820 |
| COPIER LEASE                            | 12 | 180.00                                          |            |              |              |              |              |           | 2,160  |
| PLOTTER LEASE/MAINT                     | 12 | 200.00                                          |            |              |              |              |              |           | 2,400  |
| 01-5352.011 BACKGROUND CHECKS - VENDORS | 86 |                                                 | 0          | 400          | 0            | 400          | 200          |           |        |
| 01-5353.011 LICENSES/PERMITS            |    | <u>748</u>                                      | <u>783</u> | <u>1,000</u> | <u>0</u>     | <u>1,000</u> | <u>1,000</u> |           |        |
| TOTAL 300-OTHER CHARGES/SERVICE         |    | 130,039                                         | 144,535    | 347,745      | 217,555      | 347,745      | 204,940      |           |        |
| 400-CAPITAL OUTLAY                      |    |                                                 |            |              |              |              |              |           |        |
| 01-5400.011 CAPITAL OUTLAY              |    | 0                                               | 0          | 0            | 0            | 0            | 0            |           |        |
| 01-5401.011 COMPUTER EQUIPMENT          |    | <u>0</u>                                        | <u>0</u>   | <u>0</u>     | <u>0</u>     | <u>0</u>     | <u>0</u>     |           |        |
| TOTAL 400-CAPITAL OUTLAY                |    | 0                                               | 0          | 0            | 0            | 0            | 0            |           |        |
| TOTAL COMMUNITY DEVELOPMENT             |    |                                                 |            |              |              |              |              |           |        |
|                                         |    | 391,894                                         | 419,622    | 666,393      | 449,908      | 666,393      | 720,154      |           |        |

APPENDIX A - WORKSHEETS

CITY OF COWETA

PROPOSED BUDGET WORKSHEET

AS OF: JUNE 30TH, 2025

01 -GENERAL FUND

CEMETERY

| (----- 2024-2025 -----) (----- 2025-2026 -----) |                                         |              |              |              |              |              |            |
|-------------------------------------------------|-----------------------------------------|--------------|--------------|--------------|--------------|--------------|------------|
|                                                 | 2022-2023                               | 2023-2024    | CURRENT      | YEAR-TO-DATE | REESTIMATED  | REQUESTED    | PROPOSED   |
| DEPARTMENTAL EXPENDITURES                       | ACTUAL                                  | ACTUAL       | BUDGET       | ACTUAL       | ACTUAL       | BUDGET       | BUDGET     |
|                                                 |                                         |              |              |              |              | DR           | WORKSPACE  |
|                                                 |                                         |              |              |              |              |              |            |
| <u>100-PERSONAL SERVICES</u>                    |                                         |              |              |              |              |              |            |
| 01-5101.013 SALARIES                            | 53,296                                  | 60,128       | 66,189       | 61,567       | 66,189       | 68,440       |            |
| 01-5102.013 CONTRACT LABOR                      | 12,094                                  | 0            | 0            | 0            | 0            | 0            |            |
| 01-5103.013 OVERTIME                            | 2,381                                   | 3,729        | 3,629        | 3,806        | 3,629        | 1,750        |            |
| 01-5106.013 FICA TAX                            | 3,320                                   | 3,478        | 4,275        | 3,706        | 4,275        | 4,352        |            |
| 01-5107.013 MEDICARE TAX                        | 776                                     | 813          | 1,000        | 867          | 1,000        | 1,018        |            |
| 01-5108.013 EMPLOYEE INSURANCE                  | 10,735                                  | 11,419       | 12,845       | 11,864       | 12,845       | 13,880       |            |
| 01-5109.013 WORKERS' COMP INSURANCE             | 3,650                                   | 2,719        | 4,521        | 4,521        | 4,521        | 5,400        |            |
| 01-5110.013 UNEMPLOYMENT                        | 435                                     | 435          | 500          | 346          | 500          | 500          |            |
| 01-5111.013 RETIREMENT                          | 3,840                                   | 5,246        | 5,516        | 5,609        | 5,516        | 5,516        |            |
| 01-5113.013 PRE-EMPLOYMENT CHECKS/PHYS          | <u>128</u>                              | <u>0</u>     | <u>150</u>   | <u>0</u>     | <u>150</u>   | <u>150</u>   |            |
| TOTAL 100-PERSONAL SERVICES                     | 90,655                                  | 87,968       | 98,625       | 92,286       | 98,625       | 101,006      |            |
|                                                 |                                         |              |              |              |              |              |            |
| 5101.013 SALARIES                               | CURRENT YEAR NOTES:                     |              |              |              |              |              |            |
|                                                 | 1 SEXTON                                |              |              |              |              |              |            |
|                                                 | 1 50% MAINTENANCE WORKER CEMETERY/PARKS |              |              |              |              |              |            |
|                                                 |                                         |              |              |              |              |              |            |
| <u>200-MATERIALS AND SUPPLIE</u>                |                                         |              |              |              |              |              |            |
| 01-5200.013 MATERIALS AND SUPPLIES              | 0                                       | 0            | 0            | 0            | 0            | 0            |            |
| 01-5201.013 OFFICE SUPPLIES                     | 600                                     | 739          | 800          | 103          | 800          | 800          |            |
| 01-5202.013 JANITOR SUPPLIES                    | 132                                     | 118          | 300          | 18           | 300          | 300          |            |
| 01-5204.013 MINOR TOOLS & EQUIPMENT             | 1,259                                   | 3,025        | 2,258        | 1,734        | 2,258        | 3,008        |            |
| 01-5205.013 FUEL & LUBRICANTS                   | 2,489                                   | 2,616        | 3,300        | 2,066        | 3,300        | 3,300        |            |
| 01-5208.013 UNIFORMS                            | 1,517                                   | 788          | 1,450        | 1,165        | 1,450        | 1,100        |            |
| 01-5209.013 REPAIR PARTS & SUPPLIES             | 642                                     | 826          | 1,900        | 1,755        | 1,900        | 1,600        |            |
| 01-5210.013 STREET REPAIR MATERIALS             | 0                                       | 0            | 1,500        | 1,270        | 1,500        | 1,100        |            |
| 01-5223.013 CHEMICALS/LAB SUPPLIES              | 840                                     | 912          | 912          | 0            | 912          | 912          |            |
| 01-5225.013 VEHICLE/EQUIP MAINT SUPPLIE         | <u>3,595</u>                            | <u>2,612</u> | <u>2,800</u> | <u>2,323</u> | <u>2,800</u> | <u>2,800</u> |            |
| TOTAL 200-MATERIALS AND SUPPLIE                 | 11,075                                  | 11,637       | 15,220       | 10,435       | 15,220       | 14,920       |            |
|                                                 |                                         |              |              |              |              |              |            |
| <u>300-OTHER CHARGES/SERVICE</u>                |                                         |              |              |              |              |              |            |
| 01-5300.013 OTHER SERVICES & CHARGES            | 0                                       | 0            | 0            | 0            | 0            | 0            |            |
| 01-5302.013 COMMUNICATIONS                      | 162                                     | 363          | 600          | 360          | 600          | 540          |            |
| TABLET DATA                                     | 1                                       | 540.00       |              |              |              |              | 540        |
| 01-5309.013 MAINTENANCE-FACILITIES              | 465                                     | 0            | 100          | 0            | 100          | 100          |            |
| 01-5310.013 MAINTENANCE-VEHICLES & EQUI         | 4,158                                   | 2,219        | 2,700        | 2,648        | 2,700        | 2,900        |            |
| 01-5325.013 CONTRACTED SERVICES                 | 595                                     | 490          | 1,300        | 741          | 1,300        | 1,100        |            |
| FLEET TRACKING                                  | 1                                       | 500.00       |              |              |              |              | 500        |
| OTHER                                           | 0                                       | <u>0.00</u>  |              |              |              |              | <u>600</u> |
| TOTAL 300-OTHER CHARGES/SERVICE                 | 5,380                                   | 3,073        | 4,700        | 3,749        | 4,700        | 4,640        |            |
|                                                 |                                         |              |              |              |              |              |            |
| <u>400-CAPITAL OUTLAY</u>                       |                                         |              |              |              |              |              |            |
| 01-5400.013 CAPITAL OUTLAY                      | <u>0</u>                                | <u>0</u>     | <u>0</u>     | <u>0</u>     | <u>0</u>     | <u>0</u>     |            |
| TOTAL 400-CAPITAL OUTLAY                        | 0                                       | 0            | 0            | 0            | 0            | 0            |            |
|                                                 |                                         |              |              |              |              |              |            |
| TOTAL CEMETERY                                  | 107,110                                 | 102,677      | 118,545      | 106,470      | 118,545      | 120,566      |            |

APPENDIX A - WORKSHEETS

CITY OF COWETA

PROPOSED BUDGET WORKSHEET

AS OF: JUNE 30TH, 2025

01 -GENERAL FUND

PARKS AND RECREATION

| (----- 2024-2025 -----) (----- 2025-2026 -----) |                                   |              |              |              |              |              |           |
|-------------------------------------------------|-----------------------------------|--------------|--------------|--------------|--------------|--------------|-----------|
|                                                 | 2022-2023                         | 2023-2024    | CURRENT      | YEAR-TO-DATE | REESTIMATED  | REQUESTED    | PROPOSED  |
| DEPARTMENTAL EXPENDITURES                       | ACTUAL                            | ACTUAL       | BUDGET       | ACTUAL       | ACTUAL       | BUDGET       | BUDGET    |
|                                                 |                                   |              |              |              |              | DR           | WORKSPACE |
|                                                 |                                   |              |              |              |              |              |           |
| <u>100-PERSONAL SERVICES</u>                    |                                   |              |              |              |              |              |           |
| 01-5101.014 SALARIES                            | 53,244                            | 83,005       | 95,764       | 71,019       | 95,764       | 147,911      |           |
| 01-5102.014 CONTRACT LABOR                      | 5,281                             | 1,787        | 27,400       | 17,961       | 27,400       | 0            |           |
| 01-5103.014 OVERTIME                            | 577                               | 930          | 2,750        | 2,938        | 2,750        | 1,750        |           |
| 01-5106.014 FICA TAX                            | 3,209                             | 4,717        | 7,389        | 4,082        | 7,389        | 9,279        |           |
| 01-5107.014 MEDICARE TAX                        | 750                               | 1,103        | 1,727        | 955          | 1,727        | 2,171        |           |
| 01-5108.014 EMPLOYEE INSURANCE                  | 8,758                             | 11,407       | 17,201       | 9,913        | 17,201       | 35,867       |           |
| 01-5109.014 WORKERS' COMP INSURANCE             | 5,590                             | 5,739        | 7,200        | 6,174        | 7,200        | 13,200       |           |
| 01-5110.014 UNEMPLOYMENT                        | 386                               | 856          | 650          | 197          | 900          | 1,050        |           |
| 01-5111.014 RETIREMENT                          | 2,077                             | 4,153        | 9,534        | 3,660        | 9,534        | 11,973       |           |
| 01-5113.014 PRE-EMPLOYMENT CHECKS/PHYS          | <u>171</u>                        | <u>157</u>   | <u>650</u>   | <u>242</u>   | <u>400</u>   | <u>400</u>   |           |
| TOTAL 100-PERSONAL SERVICES                     | 80,045                            | 113,855      | 170,265      | 117,140      | 170,265      | 223,601      |           |
|                                                 |                                   |              |              |              |              |              |           |
| 5101.014 SALARIES                               | CURRENT YEAR NOTES:               |              |              |              |              |              |           |
|                                                 | 1 FOREMAN                         |              |              |              |              |              |           |
|                                                 | 1 MAINTENANCE WORKER              |              |              |              |              |              |           |
|                                                 | 1 EQUIPMENT OPERATOR              |              |              |              |              |              |           |
|                                                 | 1 50% MAINTENANCE WORKER/CEMETERY |              |              |              |              |              |           |
|                                                 |                                   |              |              |              |              |              |           |
| <u>200-MATERIALS AND SUPPLIE</u>                |                                   |              |              |              |              |              |           |
| 01-5200.014 MATERIALS AND SUPPLIES              | 0                                 | 0            | 0            | 0            | 0            | 0            |           |
| 01-5201.014 OFFICE SUPPLIES                     | 599                               | 726          | 600          | 157          | 600          | 800          |           |
| 01-5204.014 MINOR TOOLS & EQUIPMENT             | 2,421                             | 8,481        | 7,911        | 6,883        | 7,911        | 4,500        |           |
| 01-5205.014 FUEL & LUBRICANTS                   | 3,953                             | 8,499        | 8,250        | 6,106        | 8,250        | 7,500        |           |
| 01-5208.014 UNIFORMS                            | 1,882                             | 3,748        | 3,400        | 1,812        | 3,400        | 3,400        |           |
| 01-5209.014 REPAIR PARTS & SUPPLIES             | 715                               | 5,766        | 5,850        | 5,649        | 5,850        | 5,650        |           |
| 01-5210.014 STREET REPAIR MATERIALS             | 550                               | 1,975        | 879          | ( 444)       | 879          | 879          |           |
| 01-5223.014 CHEMICALS/LAB SUPPLIES              | 960                               | 1,482        | 1,500        | 0            | 1,500        | 1,500        |           |
| 01-5225.014 VEHICLE/EQUIP MAINT SUPPLIE         | <u>1,590</u>                      | <u>3,230</u> | <u>1,500</u> | <u>693</u>   | <u>1,500</u> | <u>3,000</u> |           |
| TOTAL 200-MATERIALS AND SUPPLIE                 | 12,669                            | 33,905       | 29,890       | 20,857       | 29,890       | 27,229       |           |
|                                                 |                                   |              |              |              |              |              |           |
| <u>300-OTHER CHARGES/SERVICE</u>                |                                   |              |              |              |              |              |           |
| 01-5300.014 OTHER SERVICES & CHARGES            | 0                                 | 0            | 0            | 0            | 0            | 0            |           |
| 01-5302.014 COMMUNICATIONS                      | 644                               | 845          | 1,100        | 720          | 1,100        | 540          |           |
| VERIZON                                         | 1                                 | 540.00       |              |              |              |              | 540       |
| 01-5303.014 EQUIPMENT RENTAL                    | 350                               | 0            | 2,000        | 1,373        | 2,000        | 2,000        |           |
| 01-5305.014 TRAVEL & TRAINING                   | 0                                 | 43           | 0            | 0            | 0            | 1,000        |           |
| 01-5309.014 MAINTENANCE-FACILITIES              | 9,053                             | 2,390        | 4,900        | 4,667        | 4,900        | 4,000        |           |
| 01-5310.014 MAINTENANCE-VEHICLES & EQUI         | 0                                 | 1,387        | 1,500        | 564          | 1,500        | 1,500        |           |
| 01-5325.014 CONTRACTED SERVICES                 | 45,938                            | 11,128       | 10,970       | 9,276        | 10,970       | 20,250       |           |
| FLEET TRACKING                                  | 1                                 | 250.00       |              |              |              |              | 250       |
| WEED CONTROL                                    | 0                                 | 0.00         |              |              |              |              | 5,000     |
| MOWING                                          | 0                                 | 0.00         |              |              |              |              | 10,000    |
| OTHER                                           | 0                                 | 0.00         |              |              |              |              | 5,000     |
| 01-5353.014 LICENSES/PERMITS                    | <u>0</u>                          | <u>0</u>     | <u>50</u>    | <u>0</u>     | <u>50</u>    | <u>50</u>    |           |
| TOTAL 300-OTHER CHARGES/SERVICE                 | 55,986                            | 15,792       | 20,520       | 16,602       | 20,520       | 29,340       |           |

APPENDIX A - WORKSHEETS  
CITY OF COWETA  
PROPOSED BUDGET WORKSHEET  
AS OF: JUNE 30TH, 2025

01 -GENERAL FUND

PARKS AND RECREATION

|                            | (----- 2024-2025 -----) |           |          |              | (----- 2025-2026 -----) |           |           |
|----------------------------|-------------------------|-----------|----------|--------------|-------------------------|-----------|-----------|
|                            | 2022-2023               | 2023-2024 | CURRENT  | YEAR-TO-DATE | REESTIMATED             | REQUESTED | PROPOSED  |
| DEPARTMENTAL EXPENDITURES  | ACTUAL                  | ACTUAL    | BUDGET   | ACTUAL       | ACTUAL                  | BUDGET    | BUDGET    |
|                            |                         |           |          |              |                         | DR        | WORKSPACE |
| <hr/>                      |                         |           |          |              |                         |           |           |
| <u>400-CAPITAL OUTLAY</u>  |                         |           |          |              |                         |           |           |
| 01-5400.014 CAPITAL OUTLAY | <u>0</u>                | <u>0</u>  | <u>0</u> | <u>0</u>     | <u>0</u>                | <u>0</u>  | <u></u>   |
| TOTAL 400-CAPITAL OUTLAY   | 0                       | 0         | 0        | 0            | 0                       | 0         |           |
| <hr/>                      |                         |           |          |              |                         |           |           |
| TOTAL PARKS AND RECREATION | 148,700                 | 163,552   | 220,675  | 154,599      | 220,675                 | 280,170   |           |

APPENDIX A - WORKSHEETS

CITY OF COWETA

PROPOSED BUDGET WORKSHEET

AS OF: JUNE 30TH, 2025

01 -GENERAL FUND

STREETS

|                                        |            |            | (----- 2024-2025 -----) |              |             | (----- 2025-2026 -----) |           |
|----------------------------------------|------------|------------|-------------------------|--------------|-------------|-------------------------|-----------|
|                                        | 2022-2023  | 2023-2024  | CURRENT                 | YEAR-TO-DATE | REESTIMATED | REQUESTED               | PROPOSED  |
| DEPARTMENTAL EXPENDITURES              | ACTUAL     | ACTUAL     | BUDGET                  | ACTUAL       | ACTUAL      | BUDGET                  | BUDGET    |
|                                        |            |            |                         |              |             | DR                      | WORKSPACE |
| <u>100-PERSONAL SERVICES</u>           |            |            |                         |              |             |                         |           |
| 01-5101.015 SALARIES                   | 138,771    | 197,815    | 158,283                 | 146,902      | 158,283     | 226,623                 |           |
| 01-5102.015 CONTRACT LABOR             | 11,539     | 4,584      | 71,663                  | 56,853       | 71,663      | 0                       |           |
| 01-5103.015 OVERTIME                   | 9,564      | 10,716     | 12,500                  | 8,014        | 12,500      | 4,500                   |           |
| 01-5104.015 ON CALL                    | 0          | 0          | 0                       | 0            | 0           | 0                       |           |
| 01-5106.015 FICA TAX                   | 9,012      | 11,254     | 13,947                  | 8,963        | 13,947      | 1,430                   |           |
| 01-5107.015 MEDICARE TAX               | 2,108      | 2,632      | 3,262                   | 2,150        | 3,262       | 3,352                   |           |
| 01-5108.015 EMPLOYEE INSURANCE         | 21,362     | 26,530     | 27,975                  | 17,459       | 27,975      | 56,981                  |           |
| 01-5109.015 WORKERS' COMP INSURANCE    | 12,631     | 12,683     | 15,450                  | 13,525       | 15,450      | 18,000                  |           |
| 01-5110.015 UNEMPLOYMENT               | 1,432      | 1,221      | 1,300                   | 685          | 1,500       | 1,680                   |           |
| 01-5111.015 RETIREMENT                 | 6,091      | 12,508     | 17,996                  | 8,127        | 17,996      | 18,490                  |           |
| 01-5113.015 PRE-EMPLOYMENT CHECKS/PHYS | <u>508</u> | <u>799</u> | <u>1,000</u>            | <u>636</u>   | <u>800</u>  | <u>550</u>              |           |
| TOTAL 100-PERSONAL SERVICES            | 213,018    | 280,742    | 323,376                 | 263,314      | 323,376     | 331,606                 |           |

5101.015 SALARIES

CURRENT YEAR NOTES:

1 FOREMAN

3 MAINTENANCE WORKER

1 EQUIPMENT OPERATOR

60% MECHANIC

200-MATERIALS AND SUPPLIE

|                                         |               |               |              |              |              |               |  |
|-----------------------------------------|---------------|---------------|--------------|--------------|--------------|---------------|--|
| 01-5200.015 MATERIALS AND SUPPLIES      | 0             | 0             | 0            | 0            | 0            | 0             |  |
| 01-5201.015 OFFICE SUPPLIES             | 607           | 414           | 700          | 64           | 700          | 700           |  |
| 01-5202.015 JANITORIAL SUPPLIES         | 132           | 16            | 300          | 27           | 300          | 300           |  |
| 01-5204.015 MINOR TOOLS & EQUIPMENT     | 4,255         | 22,277        | 10,730       | 9,043        | 10,830       | 10,830        |  |
| 01-5205.015 FUEL & LUBRICANTS           | 14,420        | 11,862        | 17,000       | 9,115        | 17,000       | 15,000        |  |
| 01-5208.015 UNIFORMS                    | 4,013         | 6,010         | 6,000        | 4,886        | 6,000        | 6,000         |  |
| 01-5209.015 REPAIR PARTS & SUPPLIES     | 1,365         | 3,985         | 5,450        | 4,985        | 5,450        | 3,500         |  |
| 01-5210.015 STREET REPAIR MATERIALS     | 16,328        | 12,194        | 25,348       | 8,840        | 25,548       | 10,548        |  |
| 01-5212.015 STREET SIGNS & SUPPLIES     | 9,513         | 7,152         | 12,000       | 10,090       | 12,000       | 12,000        |  |
| 01-5223.015 CHEMICALS/LAB SUPPLIES      | 960           | 960           | 500          | 0            | 500          | 1,000         |  |
| 01-5225.015 VEHICLE/EQUIP MAINT SUPPLIE | <u>10,355</u> | <u>10,041</u> | <u>7,933</u> | <u>7,546</u> | <u>7,633</u> | <u>10,100</u> |  |
| TOTAL 200-MATERIALS AND SUPPLIE         | 61,946        | 74,912        | 85,961       | 54,596       | 85,961       | 69,978        |  |

300-OTHER CHARGES/SERVICE

|                                         |        |                 |        |        |        |        |              |
|-----------------------------------------|--------|-----------------|--------|--------|--------|--------|--------------|
| 01-5300.015 OTHER SERVICES & CHARGES    | 0      | 0               | 0      | 0      | 0      | 0      |              |
| 01-5302.015 COMMUNICATIONS              | 324    | 560             | 1,200  | 720    | 1,200  | 1,080  |              |
| VERIZON                                 | 1      | 1,080.00        |        |        |        |        | 1,080        |
| 01-5303.015 EQUIPMENT RENTAL            | 350    | 11,185          | 13,000 | 11,632 | 13,000 | 13,000 |              |
| 01-5305.015 TRAVEL & TRAINING           | 0      | 0               | 0      | 0      | 0      | 0      |              |
| 01-5309.015 MAINTENANCE-FACILITIES      | 0      | 0               | 200    | 0      | 200    | 600    |              |
| 01-5310.015 MAINTENANCE-VEHICLES & EQUI | 1,912  | 13,318          | 6,111  | 4,246  | 6,111  | 6,750  |              |
| 01-5321.015 PROPERTY LEASE              | 7,500  | 9,000           | 9,000  | 8,250  | 9,000  | 9,000  |              |
| 01-5325.015 CONTRACTED SERVICES         | 77,212 | 17,736          | 25,213 | 24,935 | 25,213 | 58,500 |              |
| STREET REPAIRS                          | 0      | 0.00            |        |        |        |        | 50,000       |
| STREET SWEEPING                         | 0      | 0.00            |        |        |        |        | 2,000        |
| OTHER                                   | 0      | 0.00            |        |        |        |        | 5,000        |
| FLEET TRACKING                          | 1      | <u>1,500.00</u> |        |        |        |        | <u>1,500</u> |
| TOTAL 300-OTHER CHARGES/SERVICE         | 87,298 | 51,799          | 54,724 | 49,783 | 54,724 | 88,930 |              |

APPENDIX A - WORKSHEETS  
CITY OF COWETA  
PROPOSED BUDGET WORKSHEET  
AS OF: JUNE 30TH, 2025

01 -GENERAL FUND  
STREETS

|                                         | (----- 2024-2025 -----) |           |          |              | (----- 2025-2026 -----) |           |           |
|-----------------------------------------|-------------------------|-----------|----------|--------------|-------------------------|-----------|-----------|
|                                         | 2022-2023               | 2023-2024 | CURRENT  | YEAR-TO-DATE | REESTIMATED             | REQUESTED | PROPOSED  |
| DEPARTMENTAL EXPENDITURES               | ACTUAL                  | ACTUAL    | BUDGET   | ACTUAL       | ACTUAL                  | BUDGET    | BUDGET    |
|                                         |                         |           |          |              |                         | DR        | WORKSPACE |
| <u>400-CAPITAL OUTLAY</u>               |                         |           |          |              |                         |           |           |
| 01-5400.015 CAPITAL OUTLAY              | 0                       | 0         | 0        | 0            | 0                       | 0         |           |
| 01-5404.015 MACHINERY & EQUIPMENT       | 0                       | 0         | 36,843   | 26,490       | 36,843                  | 0         |           |
| 01-5411.015 INFRASTRUCTURE              | 0                       | 0         | 0        | 0            | 0                       | 0         |           |
| 01-5425.015 CONTRACTED SERVICES -CAPITA | <u>0</u>                | <u>0</u>  | <u>0</u> | <u>0</u>     | <u>0</u>                | <u>0</u>  |           |
| TOTAL 400-CAPITAL OUTLAY                | 0                       | 0         | 36,843   | 26,490       | 36,843                  | 0         |           |
|                                         |                         |           |          |              |                         |           |           |
| TOTAL STREETS                           | 362,262                 | 407,453   | 500,904  | 394,184      | 500,904                 | 490,514   |           |

## APPENDIX A - WORKSHEETS

CITY OF COWETA

PAGE: 23

## PROPOSED BUDGET WORKSHEET

AS OF: JUNE 30TH, 2025

01 -GENERAL FUND

LIBRARY

| (----- 2024-2025 -----) (----- 2025-2026 -----) |                     |            |            |              |             |            |           |
|-------------------------------------------------|---------------------|------------|------------|--------------|-------------|------------|-----------|
|                                                 | 2022-2023           | 2023-2024  | CURRENT    | YEAR-TO-DATE | REESTIMATED | REQUESTED  | PROPOSED  |
| DEPARTMENTAL EXPENDITURES                       | ACTUAL              | ACTUAL     | BUDGET     | ACTUAL       | ACTUAL      | BUDGET     | BUDGET    |
|                                                 |                     |            |            |              |             | DR         | WORKSPACE |
|                                                 |                     |            |            |              |             |            |           |
| <u>100-PERSONAL SERVICES</u>                    |                     |            |            |              |             |            |           |
| 01-5101.018 SALARIES                            | 163,121             | 160,099    | 194,364    | 161,799      | 194,364     | 219,378    |           |
| 01-5106.018 FICA TAX                            | 9,852               | 9,458      | 12,063     | 9,787        | 12,063      | 13,602     |           |
| 01-5107.018 MEDICARE TAX                        | 2,304               | 2,212      | 2,822      | 2,289        | 2,822       | 3,181      |           |
| 01-5108.018 EMPLOYEE INSURANCE                  | 9,252               | 9,257      | 17,935     | 11,120       | 17,935      | 7,100      |           |
| 01-5109.018 WORKERS' COMP INSURANCE             | 567                 | 457        | 700        | 489          | 700         | 700        |           |
| 01-5110.018 UNEMPLOYMENT                        | 1,141               | 1,029      | 1,300      | 868          | 1,300       | 1,500      |           |
| 01-5111.018 RETIREMENT                          | 8,374               | 9,784      | 10,736     | 9,061        | 10,736      | 13,900     |           |
| 01-5113.018 PRE-EMPLOYMENT CHECKS/PHYS          | <u>93</u>           | <u>161</u> | <u>600</u> | <u>589</u>   | <u>600</u>  | <u>500</u> |           |
| TOTAL 100-PERSONAL SERVICES                     | 194,703             | 192,456    | 240,520    | 196,001      | 240,520     | 259,861    |           |
|                                                 |                     |            |            |              |             |            |           |
| 5101.018 SALARIES                               | CURRENT YEAR NOTES: |            |            |              |             |            |           |
|                                                 | 1 LIBRARY DIRECTOR  |            |            |              |             |            |           |
|                                                 | 1 LIBRARIAN         |            |            |              |             |            |           |
|                                                 | 1 LIBRARY ASSISTANT |            |            |              |             |            |           |
|                                                 | 1 CIRCULATION CLERK |            |            |              |             |            |           |
|                                                 | 3 PT LIBRARY CLERK  |            |            |              |             |            |           |
|                                                 |                     |            |            |              |             |            |           |
| <u>200-MATERIALS AND SUPPLIE</u>                |                     |            |            |              |             |            |           |
| 01-5200.018 MATERIALS AND SUPPLIES              | 0                   | 0          | 0          | 0            | 0           | 0          |           |
| 01-5201.018 OFFICE SUPPLIES                     | 8,299               | 7,935      | 8,000      | 5,580        | 8,000       | 8,000      |           |
| 01-5202.018 JANITOR SUPPLIES                    | 1,319               | 1,360      | 1,364      | 724          | 1,364       | 1,364      |           |
| 01-5203.018 POSTAGE                             | 349                 | 272        | 600        | 321          | 600         | 400        |           |
| 01-5204.018 MINOR TOOLS & EQUIPMENT             | 2,968               | 4,167      | 19,192     | 14,959       | 19,192      | 4,000      |           |
| 01-5208.018 UNIFORMS                            | 446                 | 546        | 525        | 0            | 525         | 525        |           |
| 01-5209.018 REPAIR PARTS & SUPPLIES             | 328                 | 0          | 0          | 0            | 0           | 0          |           |
| 01-5218.018 LIBRARY BOOKS                       | <u>11,685</u>       | <u>0</u>   | <u>0</u>   | <u>0</u>     | <u>0</u>    | <u>0</u>   |           |
| TOTAL 200-MATERIALS AND SUPPLIE                 | 25,393              | 14,282     | 29,681     | 21,584       | 29,681      | 14,289     |           |
|                                                 |                     |            |            |              |             |            |           |
| <u>300-OTHER CHARGES/SERVICE</u>                |                     |            |            |              |             |            |           |
| 01-5300.018 OTHER SERVICES & CHARGES            | 0                   | 0          | 0          | 0            | 0           | 0          |           |
| 01-5302.018 COMMUNICATIONS                      | 12,747              | 10,923     | 13,200     | 2,778        | 13,200      | 9,000      |           |
| COX INTERNET 066931001 12                       | 250.00              |            |            |              |             |            | 3,000     |
| COX INTERNET 067681102 12                       | 500.00              |            |            |              |             |            | 6,000     |
| 01-5304.018 MEMBERSHIPS & DUES                  | 450                 | 461        | 500        | 426          | 500         | 500        |           |
| OK LIBRARY ASSOC 0                              | 0.00                |            |            |              |             |            | 220       |
| AMER LIBRARY ASSOC 0                            | 0.00                |            |            |              |             |            | 250       |
| FRIENDS OF LIBRARY 0                            | 0.00                |            |            |              |             |            | 30        |
| 01-5305.018 TRAVEL & TRAINING                   | 426                 | 500        | 500        | 0            | 500         | 700        |           |
| 01-5309.018 MAINTENANCE-FACILITIES              | 4,511               | 6,160      | 13,000     | 7,066        | 13,000      | 10,000     |           |
| 01-5313.018 SUBSCRIPTIONS - LIBRARY             | 11,181              | 11,000     | 11,000     | 10,995       | 11,000      | 15,000     |           |
| PATRON DATABASE 0                               | 0.00                |            |            |              |             |            | 10,750    |
| IN-HOUSE DATABASE 0                             | 0.00                |            |            |              |             |            | 3,000     |
| NEWSPAPERS/MAGAZINES 0                          | 0.00                |            |            |              |             |            | 1,250     |
| 01-5325.018 CONTRACTED SERVICES                 | 1,609               | 6,192      | 6,600      | 5,008        | 6,600       | 3,900      |           |
| IT SERVICES 0                                   | 0.00                |            |            |              |             |            | 1,500     |
| MISC 0                                          | 0.00                |            |            |              |             |            | 1,320     |
| COLLECTION AGENCY 0                             | 0.00                |            |            |              |             |            | 300       |

APPENDIX A - WORKSHEETS  
CITY OF COWETA  
PROPOSED BUDGET WORKSHEET  
AS OF: JUNE 30TH, 2025

01 -GENERAL FUND  
LIBRARY

|                                   |    | (----- 2024-2025 -----) (----- 2025-2026 -----) |               |               |               |               |               |            |
|-----------------------------------|----|-------------------------------------------------|---------------|---------------|---------------|---------------|---------------|------------|
|                                   |    | 2022-2023                                       | 2023-2024     | CURRENT       | YEAR-TO-DATE  | REESTIMATED   | REQUESTED     | PROPOSED   |
| DEPARTMENTAL EXPENDITURES         |    | ACTUAL                                          | ACTUAL        | BUDGET        | ACTUAL        | ACTUAL        | BUDGET        | BUDGET     |
|                                   |    |                                                 |               |               |               |               | DR            | WORKSPACE  |
| ALARM                             | 12 | 40.00                                           |               |               |               |               |               | 480        |
| PEST CONTROL                      | 4  | <u>75.00</u>                                    |               |               |               |               |               | <u>300</u> |
| TOTAL 300-OTHER CHARGES/SERVICE   |    | 30,924                                          | 35,236        | 44,800        | 26,273        | 44,800        | 39,100        |            |
| 400-CAPITAL OUTLAY                |    |                                                 |               |               |               |               |               |            |
| 01-5400.018 CAPITAL OUTLAY        |    | 0                                               | 0             | 0             | 0             | 0             | 0             |            |
| 01-5404.018 MACHINERY & EQUIPMENT |    | 0                                               | 0             | 0             | 0             | 0             | 0             |            |
| 01-5407.018 LIBRARY BOOKS         |    | <u>12,171</u>                                   | <u>21,990</u> | <u>22,000</u> | <u>19,553</u> | <u>22,000</u> | <u>18,000</u> |            |
| TOTAL 400-CAPITAL OUTLAY          |    | 12,171                                          | 21,990        | 22,000        | 19,553        | 22,000        | 18,000        |            |
|                                   |    |                                                 |               |               |               |               |               |            |
| TOTAL LIBRARY                     |    | 263,191                                         | 263,964       | 337,001       | 263,410       | 337,001       | 331,250       |            |



# APPENDIX A - WORKSHEETS

CITY OF COWETA

## PROPOSED BUDGET WORKSHEET

AS OF: JUNE 30TH, 2025

01 -GENERAL FUND

NON-DEPARTMENTAL

|                                          | (----- 2024-2025 -----) |            | (----- 2025-2026 -----) |              |              |              |           |
|------------------------------------------|-------------------------|------------|-------------------------|--------------|--------------|--------------|-----------|
|                                          | 2022-2023               | 2023-2024  | CURRENT                 | YEAR-TO-DATE | REESTIMATED  | REQUESTED    | PROPOSED  |
| DEPARTMENTAL EXPENDITURES                | ACTUAL                  | ACTUAL     | BUDGET                  | ACTUAL       | ACTUAL       | BUDGET       | BUDGET    |
|                                          |                         |            |                         |              |              | DR           | WORKSPACE |
| <u>200-MATERIALS AND SUPPLIE</u>         |                         |            |                         |              |              |              |           |
| 01-5201.020 OFFICE SUPPLIES              | 647                     | 926        | 1,000                   | 107          | 1,000        | 1,000        |           |
| 01-5202.020 JANITOR SUPPLIES             | 969                     | 2,136      | 4,000                   | 1,203        | 4,000        | 4,000        |           |
| 01-5204.020 MINOR TOOLS & EQUIPMENT      | 23,869                  | 17,653     | 20,274                  | 14,891       | 20,274       | 20,000       |           |
| 01-5209.020 REPAIR PARTS & SUPPLIES      | 4,505                   | 7,638      | 9,064                   | 1,520        | 9,064        | 10,000       |           |
| 01-5222.020 EMPLOYEE RECOGNITION         | 521                     | 247        | 1,800                   | 323          | 1,800        | 800          |           |
| 01-5224.020 COMMUNITY RELATIONS          | <u>0</u>                | <u>108</u> | <u>6,000</u>            | <u>629</u>   | <u>6,000</u> | <u>1,000</u> |           |
| TOTAL 200-MATERIALS AND SUPPLIE          | 30,511                  | 28,708     | 42,138                  | 18,673       | 42,138       | 36,800       |           |
| <u>300-OTHER CHARGES/SERVICE</u>         |                         |            |                         |              |              |              |           |
| 01-5300.020 OTHER SERVICES & CHARGES     | 6,074                   | 0          | 45,364                  | 0            | 47,364       | 125,000      |           |
| 01-5302.020 COMMUNICATIONS               | 36,042                  | 35,748     | 40,820                  | 23,226       | 40,820       | 33,540       |           |
| COX INTERNET CH 12                       | 950.00                  |            |                         |              |              |              | 11,400    |
| COX PHONE/INTERNET CH 12                 | 1,600.00                |            |                         |              |              |              | 19,200    |
| COX - MAINT SHOP 12                      | 120.00                  |            |                         |              |              |              | 1,440     |
| TABLET DATA 0                            | 0.00                    |            |                         |              |              |              | 1,500     |
| 01-5304.020 MEMBERSHIPS & DUES           | 7,371                   | 15,062     | 16,800                  | 15,374       | 16,800       | 18,300       |           |
| OML SERVICE FEE 0                        | 0.00                    |            |                         |              |              |              | 11,000    |
| OML DUES 0                               | 0.00                    |            |                         |              |              |              | 2,500     |
| INCOG STORMWATER ALLIAN 0                | 0.00                    |            |                         |              |              |              | 4,400     |
| AMERICAN SOC OF MUSIC C 0                | 0.00                    |            |                         |              |              |              | 400       |
| 01-5307.020 UTILITIES                    | 82,004                  | 77,196     | 100,000                 | 67,953       | 100,000      | 100,000      |           |
| 01-5309.020 MAINTENANCE-FACILITIES       | 8,566                   | 4,632      | 49,700                  | 2,356        | 49,700       | 50,000       |           |
| HVAC REPLACEMENT 0                       | 0.00                    |            |                         |              |              |              | 30,000    |
| OTHER 0                                  | 0.00                    |            |                         |              |              |              | 20,000    |
| 01-5310.020 MAINTENANCE-VEHICLES & EQUI  | 0                       | 0          | 0                       | 0            | 0            | 0            |           |
| 01-5316.020 INCOG DUES                   | 7,405                   | 7,355      | 8,100                   | 8,063        | 8,100        | 8,500        |           |
| 01-5317.020 PROPERTY/LIABILITY INSURANCE | 56,061                  | 79,598     | 103,000                 | 102,687      | 103,000      | 116,000      |           |
| FIRE LIABILITY (OMES) 0                  | 0.00                    |            |                         |              |              |              | 1,000     |
| GENERAL LIBABILITY 0                     | 0.00                    |            |                         |              |              |              | 35,000    |
| AUTO/EQUIP/LIABILITY 0                   | 0.00                    |            |                         |              |              |              | 80,000    |
| 01-5319.020 LEGAL                        | 0                       | 0          | 2,100                   | 881          | 2,100        | 2,100        |           |
| 01-5320.020 AUDIT                        | 10,500                  | 12,450     | 21,700                  | 11,600       | 30,700       | 15,000       |           |
| AUDIT SERVICES 0                         | 0.00                    |            |                         |              |              |              | 15,000    |
| 01-5321.020 PROPERTY LEASE               | 4,200                   | 4,200      | 5,400                   | 4,950        | 5,400        | 4,200        |           |
| M.E.T. SITE LEASE 12                     | 350.00                  |            |                         |              |              |              | 4,200     |
| 01-5325.020 CONTRACTED SERVICES          | 125,232                 | 122,564    | 162,218                 | 136,456      | 156,218      | 184,576      |           |
| CIVIC READY/WEATHER GF/ 0                | 0.00                    |            |                         |              |              |              | 4,300     |
| IT SERV - SERVER MAINT 12                | 850.00                  |            |                         |              |              |              | 10,200    |
| IT DESKTOP SUPPORT 12                    | 500.00                  |            |                         |              |              |              | 6,000     |
| IT CHECKPOINT RENEWAL 0                  | 0.00                    |            |                         |              |              |              | 400       |
| MS OFFICE EXCHANGE -GF/ 0                | 0.00                    |            |                         |              |              |              | 6,000     |
| INCODE MAINT FEE 0                       | 0.00                    |            |                         |              |              |              | 12,500    |
| CASELLE LICENSE FEES 6                   | 3,250.00                |            |                         |              |              |              | 19,500    |
| POSTAL SERVICE PO BOX 0                  | 0.00                    |            |                         |              |              |              | 600       |
| POSTAL PERMIT 0                          | 0.00                    |            |                         |              |              |              | 300       |
| CITY HALL COPIER LEASE/ 12               | 600.00                  |            |                         |              |              |              | 7,200     |
| CH PEST CONTROL 4                        | 150.00                  |            |                         |              |              |              | 600       |

APPENDIX A - WORKSHEETS

CITY OF COWETA

PROPOSED BUDGET WORKSHEET

AS OF: JUNE 30TH, 2025

01 -GENERAL FUND

NON-DEPARTMENTAL

|                                         |    | (----- 2024-2025 -----) (----- 2025-2026 -----) |           |            |              |             |            |           |
|-----------------------------------------|----|-------------------------------------------------|-----------|------------|--------------|-------------|------------|-----------|
|                                         |    | 2022-2023                                       | 2023-2024 | CURRENT    | YEAR-TO-DATE | REESTIMATED | REQUESTED  | PROPOSED  |
| DEPARTMENTAL EXPENDITURES               |    | ACTUAL                                          | ACTUAL    | BUDGET     | ACTUAL       | ACTUAL      | BUDGET     | BUDGET    |
|                                         |    |                                                 |           |            |              |             | DR         | WORKSPACE |
| CITY NEWSLETTER                         | 4  | 3,000.00                                        |           |            |              |             |            | 12,000    |
| CITY NEWSLETTER                         | 0  | 0.00                                            |           |            |              |             |            | 10,000    |
| PUBLIC NOTICES                          | 0  | 0.00                                            |           |            |              |             |            | 3,000     |
| ALARM MONITORING                        | 12 | 40.00                                           |           |            |              |             |            | 480       |
| FIRE INSPECTION                         | 0  | 0.00                                            |           |            |              |             |            | 200       |
| GENERATOR MAINT                         | 0  | 0.00                                            |           |            |              |             |            | 500       |
| RECOGNITION PARTY/HAMS-                 | 0  | 0.00                                            |           |            |              |             |            | 8,000     |
| PUBLIC RELATIONS                        | 12 | 3,100.00                                        |           |            |              |             |            | 37,200    |
| ELECTION                                | 0  | 0.00                                            |           |            |              |             |            | 3,500     |
| SEE CLICK FIX 1/2                       | 0  | 0.00                                            |           |            |              |             |            | 3,675     |
| MUSIC LICENSE                           | 0  | 0.00                                            |           |            |              |             |            | 500       |
| MISC                                    | 0  | 0.00                                            |           |            |              |             |            | 1,400     |
| CIVICPLUS - CIVIC CLERK                 | 0  | 0.00                                            |           |            |              |             |            | 3,600     |
| NEOGOV - GOVT' JOBS                     | 0  | 0.00                                            |           |            |              |             |            | 7,366     |
| CAMERAS & DOORS                         | 0  | 0.00                                            |           |            |              |             |            | 25,555    |
| 01-5330.020 SETTLEMENTS/JUDGMENTS       |    | 0                                               | 0         | 0          | 0            | 0           | 0          |           |
| 01-5335.020 SHOP COWETA PROGRAM         |    | 0                                               | 0         | 0          | 0            | 0           | 0          |           |
| 01-5341.020 EMPLOYEE ASSISTANCE PROG    |    | 689                                             | 0         | 0          | 0            | 0           | 0          |           |
| 01-5366.020 THE M.E.T.                  |    | 25,302                                          | 26,099    | 27,704     | 27,704       | 27,704      | 0          |           |
| 01-5367.020 KI BOIS TRANSPORTATION PROG |    | 50,000                                          | 50,000    | 50,000     | 50,000       | 50,000      | 50,000     |           |
| TOTAL 300-OTHER CHARGES/SERVICE         |    | 419,447                                         | 434,903   | 632,906    | 451,251      | 637,906     | 707,216    |           |
| 400-CAPITAL OUTLAY                      |    |                                                 |           |            |              |             |            |           |
| 01-5400.020 CAPITAL OUTLAY              |    | 0                                               | 0         | 0          | 0            | 0           | 0          |           |
| 01-5401.020 COMPUTER EQUIPMENT          |    | 0                                               | 0         | 0          | 0            | 0           | 0          |           |
| 01-5405.020 BUILDINGS & IMPROVEMENTS    |    | 0                                               | 0         | 0          | 0            | 0           | 0          |           |
| TOTAL 400-CAPITAL OUTLAY                |    | 0                                               | 0         | 0          | 0            | 0           | 0          |           |
| 500-NON-OPERATING                       |    |                                                 |           |            |              |             |            |           |
| 01-5501.020 TR OUT:PWA-SALES TAX        |    | 5,372,967                                       | 5,591,372 | 5,628,362  | 4,184,809    | 5,628,362   | 5,609,679  |           |
| SALES TAX BOND PLEDGE                   | 0  | 0.00                                            |           |            |              |             |            | 5,609,679 |
| 01-5503.020 LEASE PAYMENTS - PRINC      |    | 0                                               | 0         | 0          | 0            | 0           | 0          |           |
| 01-5504.020 LEASE PAYMENTS - INTEREST   |    | 0                                               | 0         | 0          | 0            | 0           | 0          |           |
| 01-5512.020 TRANSFER OUT: CAP IMP       |    | 0                                               | 0         | 0          | 0            | 0           | 0          |           |
| 01-5536.020 TSF OUT: PWA 1% TAX         |    | 2,037,345                                       | 2,111,457 | 4,129,321  | 1,616,090    | 3,138,846   | 4,147,599  |           |
| DEDICATED SALES TAX                     | 0  | 0.00                                            |           |            |              |             |            | 1,869,890 |
| DEDICATED USE TAX                       | 0  | 0.00                                            |           |            |              |             |            | 277,709   |
| CAPITAL SUBSIDY                         | 0  | 0.00                                            |           |            |              |             |            | 2,000,000 |
| 01-5540.020 TRANSFER OUT: CIDA          |    | 73,455                                          | 74,092    | 86,000     | 41,474       | 86,000      | 61,500     |           |
| HOTEL TAX INCENTIVES                    | 0  | 0.00                                            |           |            |              |             |            | 21,500    |
| SALES TAX INCENTIVE 1                   | 0  | 0.00                                            |           |            |              |             |            | 25,000    |
| SALES TAX INCENTIVE 1                   | 0  | 0.00                                            |           |            |              |             |            | 15,000    |
| TOTAL 500-NON-OPERATING                 |    | 7,483,767                                       | 7,776,921 | 9,843,683  | 5,842,372    | 8,853,208   | 9,818,778  |           |
| TOTAL NON-DEPARTMENTAL                  |    |                                                 |           |            |              |             |            |           |
|                                         |    | 7,933,725                                       | 8,240,533 | 10,518,727 | 6,312,296    | 9,533,252   | 10,562,794 |           |

APPENDIX A - WORKSHEETS

CITY OF COWETA

PROPOSED BUDGET WORKSHEET

AS OF: JUNE 30TH, 2025

01 -GENERAL FUND

RESERVE

|                                    | (----- 2024-2025 -----) (----- 2025-2026 -----) |               |                  |              |                  |                  |           |
|------------------------------------|-------------------------------------------------|---------------|------------------|--------------|------------------|------------------|-----------|
|                                    | 2022-2023                                       | 2023-2024     | CURRENT          | YEAR-TO-DATE | REESTIMATED      | REQUESTED        | PROPOSED  |
| DEPARTMENTAL EXPENDITURES          | ACTUAL                                          | ACTUAL        | BUDGET           | ACTUAL       | ACTUAL           | BUDGET           | BUDGET    |
|                                    |                                                 |               |                  |              |                  | DR               | WORKSPACE |
|                                    |                                                 |               |                  |              |                  |                  |           |
| <u>300-OTHER CHARGES/SERVICE</u>   |                                                 |               |                  |              |                  |                  |           |
| 01-5328.021 RESERVE                | <u>0</u>                                        | <u>58,600</u> | <u>1,483,471</u> | <u>0</u>     | <u>1,483,471</u> | <u>1,543,950</u> | <u></u>   |
| TOTAL 300-OTHER CHARGES/SERVICE    | 0                                               | 58,600        | 1,483,471        | 0            | 1,483,471        | 1,543,950        |           |
|                                    |                                                 |               |                  |              |                  |                  |           |
| TOTAL RESERVE                      | 0                                               | 58,600        | 1,483,471        | 0            | 1,483,471        | 1,543,950        |           |
|                                    |                                                 |               |                  |              |                  |                  |           |
| TOTAL EXPENDITURES                 | 13,332,964                                      | 14,363,239    | 19,427,431       | 11,760,265   | 18,436,956       | 19,082,477       |           |
|                                    | =====                                           | =====         | =====            | =====        | =====            | =====            | =====     |
|                                    |                                                 |               |                  |              |                  |                  |           |
| REVENUE OVER/ (UNDER) EXPENDITURES | 1,799,213                                       | 1,324,076     | ( 4,131,403)     | ( 242,426)   | ( 2,952,954)     | ( 3,644,046)     |           |
|                                    | =====                                           | =====         | =====            | =====        | =====            | =====            | =====     |

AS OF: JUNE 30TH, 2025

Page 158 of 495

APPENDIX A - WORKSHEETS

CITY OF COWETA

PROPOSED BUDGET WORKSHEET

AS OF: JUNE 30TH, 2025

02 -STREET AND ALLEY FUND

STREET & ALLEY FUND

|                                      | (----- 2024-2025 -----) |              |              | (----- 2025-2026 -----) |              |              |               |
|--------------------------------------|-------------------------|--------------|--------------|-------------------------|--------------|--------------|---------------|
|                                      | 2022-2023               | 2023-2024    | CURRENT      | YEAR-TO-DATE            | REESTIMATED  | REQUESTED    | PROPOSED      |
| DEPARTMENTAL EXPENDITURES            | ACTUAL                  | ACTUAL       | BUDGET       | ACTUAL                  | ACTUAL       | BUDGET       | BUDGET        |
|                                      |                         |              |              |                         |              | DR           | WORKSPACE     |
|                                      |                         |              |              |                         |              |              |               |
| <u>200-MATERIALS AND SUPPLIE</u>     |                         |              |              |                         |              |              |               |
| 02-5200.040 MATERIALS AND SUPPLIES   | 0                       | 0            | 0            | 0                       | 0            | 0            |               |
| 02-5210.040 STREET REPAIR MATERIALS  | 5,432                   | 15,007       | 16,400       | 13,867                  | 16,400       | 16,400       |               |
| 02-5212.040 STREET SIGNS & MATERIAL  | <u>10,493</u>           | <u>6,010</u> | <u>6,160</u> | <u>5,483</u>            | <u>6,160</u> | <u>6,160</u> |               |
| TOTAL 200-MATERIALS AND SUPPLIE      | 15,925                  | 21,017       | 22,560       | 19,350                  | 22,560       | 22,560       |               |
|                                      |                         |              |              |                         |              |              |               |
| <u>300-OTHER CHARGES/SERVICE</u>     |                         |              |              |                         |              |              |               |
| 02-5300.040 OTHER SERVICES & CHARGES | 0                       | 0            | 0            | 0                       | 0            | 0            |               |
| 02-5303.040 EQUIPMENT RENTAL         | 0                       | 0            | 0            | 0                       | 0            | 0            |               |
| 02-5307.040 UTILITIES/STREET LIGHTS  | 49,286                  | 50,657       | 50,000       | 40,302                  | 50,000       | 60,000       |               |
| PSO 0                                | 0.00                    |              |              |                         |              |              | 60,000        |
| 02-5325.040 CONTRACTED SERVICES      | 23,284                  | 66,827       | 68,000       | 20,437                  | 68,000       | 68,000       |               |
| SIGNAL MAINTENANCE 0                 | 0.00                    |              |              |                         |              |              | 18,000        |
| OTHER 0                              | <u>0.00</u>             |              |              |                         |              |              | <u>50,000</u> |
| TOTAL 300-OTHER CHARGES/SERVICE      | 72,570                  | 117,485      | 118,000      | 60,739                  | 118,000      | 128,000      |               |
|                                      |                         |              |              |                         |              |              |               |
| <u>400-CAPITAL OUTLAY</u>            |                         |              |              |                         |              |              |               |
| 02-5400.040 CAPITAL OUTLAY           | 0                       | 0            | 0            | 0                       | 0            | 0            |               |
| 02-5404.040 MACHINERY & EQUIPMENT    | 40,330                  | 0            | 0            | 0                       | 0            | 0            |               |
| 02-5411.040 INFRASTRUCTURE           | <u>0</u>                | <u>0</u>     | <u>0</u>     | <u>0</u>                | <u>0</u>     | <u>0</u>     |               |
| TOTAL 400-CAPITAL OUTLAY             | 40,330                  | 0            | 0            | 0                       | 0            | 0            |               |
|                                      |                         |              |              |                         |              |              |               |
| TOTAL STREET & ALLEY FUND            | 128,825                 | 138,502      | 140,560      | 80,089                  | 140,560      | 150,560      |               |
|                                      |                         |              |              |                         |              |              |               |
| TOTAL EXPENDITURES                   | 128,825                 | 138,502      | 140,560      | 80,089                  | 140,560      | 150,560      |               |
|                                      | =====                   | =====        | =====        | =====                   | =====        | =====        | =====         |
| REVENUE OVER/(UNDER) EXPENDITURES    | ( 36,548)               | ( 43,497)    | ( 50,385)    | 3,312                   | ( 46,785)    | ( 58,410)    |               |
|                                      | =====                   | =====        | =====        | =====                   | =====        | =====        | =====         |

APPENDIX A - WORKSHEETS  
CITY OF COWETA  
PROPOSED BUDGET WORKSHEET  
AS OF: JUNE 30TH, 2025

03 -CEMETERY

|                                      |                     |                     | (----- 2024-2025 -----) |                        | (----- 2025-2026 -----) |                     |                    |
|--------------------------------------|---------------------|---------------------|-------------------------|------------------------|-------------------------|---------------------|--------------------|
| REVENUES                             | 2022-2023<br>ACTUAL | 2023-2024<br>ACTUAL | CURRENT<br>BUDGET       | YEAR-TO-DATE<br>ACTUAL | REESTIMATED<br>ACTUAL   | REQUESTED<br>BUDGET | PROPOSED<br>BUDGET |
|                                      |                     |                     |                         |                        |                         | DR                  | WORKSPACE          |
| 03-04.03.41 CEMETERY LOT SALES & INT | 95,500              | 124,975             | 100,000                 | 81,975                 | 100,000                 | 105,000             |                    |
| 03-04.03.80 MISCELLANEOUS REVENUE    | 0                   | 0                   | 0                       | 0                      | 0                       | 0                   |                    |
| 03-04.03.85 INTEREST EARNED          | 232                 | 261                 | 250                     | 203                    | 250                     | 250                 |                    |
| TOTAL REVENUES                       | 95,732              | 125,236             | 100,250                 | 82,178                 | 100,250                 | 105,250             |                    |
|                                      | =====               | =====               | =====                   | =====                  | =====                   | =====               | =====              |

APPENDIX A - WORKSHEETS

CITY OF COWETA

PROPOSED BUDGET WORKSHEET

AS OF: JUNE 30TH, 2025

|                                                 |              |            |              |              |              |               |               |
|-------------------------------------------------|--------------|------------|--------------|--------------|--------------|---------------|---------------|
| (----- 2024-2025 -----) (----- 2025-2026 -----) |              |            |              |              |              |               |               |
|                                                 | 2022-2023    | 2023-2024  | CURRENT      | YEAR-TO-DATE | REESTIMATED  | REQUESTED     | PROPOSED      |
| DEPARTMENTAL EXPENDITURES                       | ACTUAL       | ACTUAL     | BUDGET       | ACTUAL       | ACTUAL       | BUDGET        | BUDGET        |
|                                                 |              |            |              |              |              | DR            | WORKSPACE     |
|                                                 |              |            |              |              |              |               |               |
| <u>200-MATERIALS AND SUPPLIE</u>                |              |            |              |              |              |               |               |
| 03-5200.070 MATERIALS AND SUPPLIES              | 3,841        | 2,550      | 6,000        | 629          | 5,000        | 5,000         |               |
| 03-5225.070 VEHICLE/EQUIP MAINT SUPPLIE         | <u>4,914</u> | <u>0</u>   | <u>0</u>     | <u>0</u>     | <u>0</u>     | <u>0</u>      |               |
| TOTAL 200-MATERIALS AND SUPPLIE                 | 8,755        | 2,550      | 6,000        | 629          | 5,000        | 5,000         |               |
|                                                 |              |            |              |              |              |               |               |
| <u>300-OTHER CHARGES/SERVICE</u>                |              |            |              |              |              |               |               |
| 03-5300.070 OTHER SERVICES & CHARGES            | 485          | 0          | 1,500        | 0            | 2,500        | 2,500         |               |
| 03-5325.070 CONTRACTED SERVICES                 | <u>2,500</u> | <u>485</u> | <u>8,700</u> | <u>7,579</u> | <u>8,700</u> | <u>25,000</u> |               |
| TOTAL 300-OTHER CHARGES/SERVICE                 | 2,985        | 485        | 10,200       | 7,579        | 11,200       | 27,500        |               |
|                                                 |              |            |              |              |              |               |               |
| <u>400-CAPITAL OUTLAY</u>                       |              |            |              |              |              |               |               |
| 03-5400.070 CAPITAL OUTLAY                      | 0            | 0          | 43,800       | 21,000       | 43,800       | 0             |               |
| 03-5405.070 BUILDINGS & IMPROVEMENTS            | <u>0</u>     | <u>0</u>   | <u>0</u>     | <u>0</u>     | <u>0</u>     | <u>0</u>      |               |
| TOTAL 400-CAPITAL OUTLAY                        | 0            | 0          | 43,800       | 21,000       | 43,800       | 0             |               |
|                                                 |              |            |              |              |              |               |               |
| <u>500-NON-OPERATING</u>                        |              |            |              |              |              |               |               |
| 03-5501.070 TRANSFER OUT: GENERAL FUN           | 65,625       | 61,250     | 87,500       | 43,750       | 87,500       | 91,875        |               |
| 87.5% OF LOT SALES 0                            | <u>0.00</u>  |            |              |              |              |               | <u>91,875</u> |
| TOTAL 500-NON-OPERATING                         | 65,625       | 61,250     | 87,500       | 43,750       | 87,500       | 91,875        |               |
|                                                 |              |            |              |              |              |               |               |
| TOTAL CEMETERY FUND                             | 77,365       | 64,285     | 147,500      | 72,958       | 147,500      | 124,375       |               |
|                                                 |              |            |              |              |              |               |               |
| TOTAL EXPENDITURES                              | 77,365       | 64,285     | 147,500      | 72,958       | 147,500      | 124,375       |               |
|                                                 | =====        | =====      | =====        | =====        | =====        | =====         | =====         |
| REVENUE OVER/(UNDER) EXPENDITURES               | 18,367       | 60,951     | ( 47,250)    | 9,219        | ( 47,250)    | ( 19,125)     |               |
|                                                 | =====        | =====      | =====        | =====        | =====        | =====         | =====         |

APPENDIX A - WORKSHEETS

CITY OF COWETA

PROPOSED BUDGET WORKSHEET

AS OF: JUNE 30TH, 2025

04 -PUBLIC WORKS AUTHORITY

|                                         | (----- 2024-2025 -----) (----- 2025-2026 -----) |            |            |              |             |            |           |
|-----------------------------------------|-------------------------------------------------|------------|------------|--------------|-------------|------------|-----------|
|                                         | 2022-2023                                       | 2023-2024  | CURRENT    | YEAR-TO-DATE | REESTIMATED | REQUESTED  | PROPOSED  |
| REVENUES                                | ACTUAL                                          | ACTUAL     | BUDGET     | ACTUAL       | ACTUAL      | BUDGET     | BUDGET    |
|                                         |                                                 |            |            |              |             | DR         | WORKSPACE |
| 04-04.03.05 TR IN: GEN FUND SALES TAX   | 5,372,967                                       | 5,591,372  | 5,628,362  | 4,184,809    | 5,595,706   | 5,609,679  |           |
| 04-04.03.06 TR IN 8613 CDBG             | 0                                               | 0          | 0          | 0            | 0           | 0          |           |
| 04-04.03.14 TRANSFER IN: CAPITAL IMPROV | 650,000                                         | 880,800    | 1,483,000  | 741,500      | 1,483,000   | 1,992,767  |           |
| DEBT SERVICE                            | 0                                               | 0.00       |            |              |             |            | 400,000   |
| TRANSFER REDUCTION                      | 0                                               | 0.00       |            |              |             |            | 300,000   |
| WATER LINE UPGRADES                     | 0                                               | 0.00       |            |              |             |            | 100,000   |
| DEMO OF OLD WTP                         | 0                                               | 0.00       |            |              |             |            | 50,000    |
| GENERATOR - WTP                         | 0                                               | 0.00       |            |              |             |            | 400,000   |
| SEWER LINE UPGRADES                     | 0                                               | 0.00       |            |              |             |            | 100,000   |
| LIFT STATOPN REPL                       | 0                                               | 0.00       |            |              |             |            | 350,000   |
| PWA ADMIN TRUCK                         | 0                                               | 0.00       |            |              |             |            | 55,100    |
| WWTP TRUCK                              | 0                                               | 0.00       |            |              |             |            | 55,100    |
| SEWER TRUCK                             | 0                                               | 0.00       |            |              |             |            | 107,567   |
| SEWER CAMERA                            | 0                                               | 0.00       |            |              |             |            | 75,000    |
| 04-04.03.19 TRANSFER IN - 1% TAX FUND   | 0                                               | 0          | 0          | 0            | 0           | 0          |           |
| 04-04.03.23 CARES ACT GRANT             | 0                                               | 0          | 0          | 0            | 0           | 0          |           |
| 04-04.03.39 PWA PROP/CASUALTY INS PYMTS | 6,860                                           | 36,600     | 36,600     | 0            | 0           | 0          |           |
| 04-04.03.50 WATER FEES                  | 1,939,553                                       | 1,976,810  | 2,041,700  | 1,858,791    | 2,043,201   | 2,106,800  |           |
| 3% INCREASE                             | 0                                               | 0.00       |            |              |             |            | 2,103,900 |
| 5 NEW HOMES                             | 0                                               | 0.00       |            |              |             |            | 2,900     |
| 04-04.03.51 SEWER FEES                  | 1,373,795                                       | 1,494,100  | 1,607,446  | 1,507,660    | 1,646,562   | 1,759,192  |           |
| 3% INCREASE +\$1                        | 0                                               | 0.00       |            |              |             |            | 1,740,192 |
| 50 NEW HOMES                            | 0                                               | 0.00       |            |              |             |            | 19,000    |
| 04-04.03.52 TAP FEES                    | 110,950                                         | 153,358    | 204,000    | 211,501      | 220,000     | 260,000    |           |
| SEWER TAPS                              | 180                                             | 1,300.00   |            |              |             |            | 234,000   |
| WATER TAPS                              | 20                                              | 1,300.00   |            |              |             |            | 26,000    |
| 04-04.03.53 OVER & SHORT                | ( 2)                                            | 20         | 0          | 21           | 20          | 0          |           |
| 04-04.03.54 COLLECTION FEES             | 0                                               | 0          | 0          | 0            | 0           | 0          |           |
| 04-04.03.55 SEPTIC WASTE DISPOSAL FEES  | 22,670                                          | 10,860     | 0          | 0            | 0           | 0          |           |
| 04-04.03.60 CAPITAL CONTRIBUTIONS       | 662,348                                         | 847,610    | 0          | 0            | 0           | 0          |           |
| 04-04.03.63 SALE OF ASSETS              | 0                                               | 3,000      | 0          | 127,491      | 127,491     | 0          |           |
| 04-04.03.70 REFUSE FEES                 | 994,019                                         | 1,052,025  | 1,112,321  | 1,082,256    | 1,182,273   | 1,228,741  |           |
| 3% INCREASE                             | 0                                               | 0.00       |            |              |             |            | 1,217,741 |
| 50 NEW HOMES                            | 0                                               | 0.00       |            |              |             |            | 11,000    |
| 04-04.03.71 LANDFILL FEES               | 12,653                                          | 12,796     | 27,015     | 23,002       | 25,199      | 26,267     |           |
| EXISTING                                | 0                                               | 0.00       |            |              |             |            | 25,955    |
| 50 NEW HOMES                            | 0                                               | 0.00       |            |              |             |            | 312       |
| 04-04.03.80 MISCELLANEOUS REVENUE       | 73,690                                          | 91,508     | 75,000     | 89,217       | 100,000     | 75,000     |           |
| 04-04.03.84 INSURANCE REIMBURSEMENT     | 0                                               | 125        | 0          | 0            | 0           | 0          |           |
| 04-04.03.85 INTEREST EARNED             | 24,557                                          | 43,409     | 30,000     | 12,740       | 16,000      | 17,000     |           |
| 04-04.03.86 OWRB LOAN PROCEEDS          | 0                                               | 0          | 0          | 0            | 0           | 0          |           |
| TOTAL REVENUES                          | 11,244,060                                      | 12,194,394 | 12,245,444 | 9,838,986    | 12,439,452  | 13,075,446 |           |
|                                         | =====                                           | =====      | =====      | =====        | =====       | =====      | =====     |



APPENDIX A - WORKSHEETS  
CITY OF COWETA  
PROPOSED BUDGET WORKSHEET  
AS OF: JUNE 30TH, 2025

04 -PUBLIC WORKS AUTHORITY  
BOARD OF TRUSTEES

|                                  | (----- 2024-2025 -----) (----- 2025-2026 -----) |                     |                   |                        |                       |                           |                                 |
|----------------------------------|-------------------------------------------------|---------------------|-------------------|------------------------|-----------------------|---------------------------|---------------------------------|
| DEPARTMENTAL EXPENDITURES        | 2022-2023<br>ACTUAL                             | 2023-2024<br>ACTUAL | CURRENT<br>BUDGET | YEAR-TO-DATE<br>ACTUAL | REESTIMATED<br>ACTUAL | REQUESTED<br>BUDGET<br>DR | PROPOSED<br>BUDGET<br>WORKSPACE |
| <hr/>                            |                                                 |                     |                   |                        |                       |                           |                                 |
| <u>300-OTHER CHARGES/SERVICE</u> |                                                 |                     |                   |                        |                       |                           |                                 |
| 04-5305.030 TRAVEL & TRAINING    | <u>0</u>                                        | <u>0</u>            | <u>0</u>          | <u>0</u>               | <u>0</u>              | <u>0</u>                  | <u></u>                         |
| TOTAL 300-OTHER CHARGES/SERVICE  | 0                                               | 0                   | 0                 | 0                      | 0                     | 0                         |                                 |
| <hr/>                            |                                                 |                     |                   |                        |                       |                           |                                 |
| TOTAL BOARD OF TRUSTEES          | 0                                               | 0                   | 0                 | 0                      | 0                     | 0                         |                                 |

PROPOSED BUDGET WORKSHEET

AS OF: JUNE 30TH, 2025

04 -PUBLIC WORKS AUTHORITY

ADMINISTRATION

| (----- 2024-2025 -----) (----- 2025-2026 -----) |           |           |            |              |             |            |           |
|-------------------------------------------------|-----------|-----------|------------|--------------|-------------|------------|-----------|
|                                                 | 2022-2023 | 2023-2024 | CURRENT    | YEAR-TO-DATE | REESTIMATED | REQUESTED  | PROPOSED  |
| DEPARTMENTAL EXPENDITURES                       | ACTUAL    | ACTUAL    | BUDGET     | ACTUAL       | ACTUAL      | BUDGET     | BUDGET    |
|                                                 |           |           |            |              |             | DR         | WORKSPACE |
| <u>100-PERSONAL SERVICES</u>                    |           |           |            |              |             |            |           |
| 04-5101.031 SALARIES                            | 261,452   | 253,933   | 328,644    | 280,653      | 328,644     | 358,374    |           |
| 04-5102.031 CONTRACT LABOR                      | 0         | 0         | 0          | 0            | 0           | 0          |           |
| 04-5103.031 OVERTIME                            | 0         | 0         | 0          | 0            | 0           | 0          |           |
| 04-5106.031 FICA TAX                            | 16,364    | 16,275    | 18,510     | 19,353       | 18,510      | 22,220     |           |
| 04-5107.031 MEDICARE TAX                        | 3,827     | 3,806     | 4,329      | 4,580        | 4,329       | 5,197      |           |
| 04-5108.031 EMPLOYEE INSURANCE                  | 25,965    | 18,641    | 28,264     | 22,177       | 28,264      | 33,495     |           |
| 04-5109.031 WORKERS' COMP INSURANCE             | 243       | 131       | 350        | 279          | 350         | 500        |           |
| 04-5110.031 UNEMPLOYMENT COMPENSATION           | 537       | 457       | 900        | 298          | 900         | 2,400      |           |
| 04-5111.031 RETIREMENT                          | 25,587    | 18,984    | 28,431     | 30,493       | 28,431      | 33,495     |           |
| 04-5112.031 VEHICLE ALLOWANCE                   | 3,091     | 1,775     | 4,059      | 3,580        | 4,059       | 5,582      |           |
| 04-5113.031 PRE-EMPLOYMENT CHECKS/PHYS          | <u>0</u>  | <u>77</u> | <u>200</u> | <u>78</u>    | <u>200</u>  | <u>150</u> |           |
| TOTAL 100-PERSONAL SERVICES                     | 337,065   | 314,079   | 413,687    | 361,492      | 413,687     | 461,413    |           |

5101.031 SALARIES

CURRENT YEAR NOTES:

1 CITY MANAGET 50%

1 ASSISTANCT CITY MANAGER 50%

1 HR DIRECTOR 50%

1 PUBLIC WORKS DIRECTOR

1 ASSISTANT PUBLIC WORKS DIRECTOR

|                                         |              |            |              |            |              |              |  |
|-----------------------------------------|--------------|------------|--------------|------------|--------------|--------------|--|
| <u>200-MATERIALS AND SUPPLIE</u>        |              |            |              |            |              |              |  |
| 04-5200.031 MATERIALS AND SUPPLIES      | 0            | 0          | 0            | 0          | 0            | 0            |  |
| 04-5201.031 OFFICE SUPPLIES             | 1,802        | 2,729      | 3,531        | 515        | 3,531        | 3,531        |  |
| 04-5202.031 JANITOR SUPPLIES            | 995          | 364        | 2,800        | 49         | 2,800        | 3,550        |  |
| 04-5203.031 POSTAGE                     | 853          | 229        | 555          | 205        | 555          | 555          |  |
| 04-5204.031 MINOR TOOLS & EQUIPMENT     | 0            | 1,089      | 1,527        | 277        | 277          | 277          |  |
| 04-5205.031 FUEL & LUBRICANTS           | 4,979        | 6,545      | 14,000       | 5,799      | 14,000       | 7,500        |  |
| 04-5208.031 UNIFORMS                    | 665          | 147        | 1,300        | 663        | 1,300        | 1,300        |  |
| 04-5209.031 REPAIR PARTS & SUPPLIES     | 250          | 1,586      | 850          | 234        | 2,100        | 2,100        |  |
| 04-5222.031 EMPLOYEE RECOGNITION        | 73           | 0          | 150          | 0          | 150          | 150          |  |
| 04-5225.031 VEHICLE/EQUIP MAINT SUPPLIE | <u>1,793</u> | <u>700</u> | <u>2,500</u> | <u>877</u> | <u>2,500</u> | <u>2,500</u> |  |
| TOTAL 200-MATERIALS AND SUPPLIE         | 11,409       | 13,389     | 27,213       | 8,618      | 27,213       | 21,463       |  |

|                                         |       |          |       |       |       |       |       |
|-----------------------------------------|-------|----------|-------|-------|-------|-------|-------|
| <u>300-OTHER CHARGES/SERVICE</u>        |       |          |       |       |       |       |       |
| 04-5300.031 OTHER SERVICES & CHARGES    | 0     | 0        | 0     | 0     | 0     | 0     |       |
| 04-5302.031 COMMUNICATIONS              | 486   | 970      | 1,100 | 760   | 1,100 | 1,620 |       |
| TABLET DATA                             | 1     | 1,620.00 |       |       |       |       | 1,620 |
| 04-5303.031 RENTAL OF EQUIPMENT         | 0     | 0        | 0     | 0     | 0     | 0     |       |
| 04-5304.031 MEMBERSHIPS & SUBSCRIPTIONS | 0     | 510      | 517   | 88    | 517   | 4,700 |       |
| PELRA                                   | 0     | 0.00     |       |       |       |       | 100   |
| OWRA                                    | 0     | 0.00     |       |       |       |       | 3,600 |
| OTHER                                   | 0     | 0.00     |       |       |       |       | 1,000 |
| 04-5305.031 TRAVEL & TRAINING           | 391   | 1,295    | 4,347 | 3,633 | 4,347 | 3,597 |       |
| 04-5309.031 MAINTENANCE - FACILITIES    | 4,825 | 886      | 850   | 529   | 850   | 800   |       |
| 04-5310.031 MAINTENANCE-VEHICLES & EQUI | 4,600 | 803      | 2,250 | 308   | 2,250 | 2,000 |       |
| 04-5319.031 LEGAL                       | 0     | 0        | 0     | 0     | 0     | 0     |       |
| 04-5321.031 PROPERTY LEASE              | 4,984 | 0        | 0     | 0     | 0     | 0     |       |

APPENDIX A - WORKSHEETS

CITY OF COWETA

PROPOSED BUDGET WORKSHEET

AS OF: JUNE 30TH, 2025

04 -PUBLIC WORKS AUTHORITY  
ADMINISTRATION

| (----- 2024-2025 -----) (----- 2025-2026 -----) |           |           |         |              |             |           |           |
|-------------------------------------------------|-----------|-----------|---------|--------------|-------------|-----------|-----------|
| DEPARTMENTAL EXPENDITURES                       | 2022-2023 | 2023-2024 | CURRENT | YEAR-TO-DATE | REESTIMATED | REQUESTED | PROPOSED  |
|                                                 | ACTUAL    | ACTUAL    | BUDGET  | ACTUAL       | ACTUAL      | BUDGET    | BUDGET    |
|                                                 |           |           |         |              |             | DR        | WORKSPACE |
| 04-5325.031 CONTRACTED SERVICES                 | 4,019     | 11,688    | 10,200  | 5,629        | 10,200      | 10,000    |           |
| IT SERVICES 0                                   | 0.00      |           |         |              |             |           | 2,500     |
| FIRE EXTINGUISHER 0                             | 0.00      |           |         |              |             |           | 600       |
| ACROBAT 0                                       | 0.00      |           |         |              |             |           | 700       |
| FLEET TRACKING 0                                | 0.00      |           |         |              |             |           | 500       |
| OTHER 0                                         | 0.00      |           |         |              |             |           | 5,700     |
| TOTAL 300-OTHER CHARGES/SERVICE                 | 19,304    | 16,153    | 19,264  | 10,947       | 19,264      | 22,717    |           |
| <u>400-CAPITAL OUTLAY</u>                       |           |           |         |              |             |           |           |
| 04-5400.031 CAPITAL OUTLAY                      | 0         | 0         | 0       | 0            | 0           | 0         |           |
| 04-5403.031 VEHICLES                            | 0         | 0         | 58,000  | 57,989       | 58,000      | 55,100    |           |
| PWA DIR 4WD 1/2 TON TRU 0                       | 0.00      |           |         |              |             |           | 49,100    |
| TRUCK UPFITTING 0                               | 0.00      |           |         |              |             |           | 6,000     |
| 04-5405.031 BUILDINGS & IMPROVEMENTS            | 0         | 0         | 12,850  | 0            | 23,650      | 0         |           |
| TOTAL 400-CAPITAL OUTLAY                        | 0         | 0         | 70,850  | 57,989       | 81,650      | 55,100    |           |
| <u>500-NON-OPERATING</u>                        |           |           |         |              |             |           |           |
| 04-5576.031 LOSS ON ASSET DISPOSAL              | 0         | 0         | 0       | 0            | 0           | 0         |           |
| TOTAL 500-NON-OPERATING                         | 0         | 0         | 0       | 0            | 0           | 0         |           |
| <u>600-DEPRECIATION</u>                         |           |           |         |              |             |           |           |
| 04-5600.031 DEPRECIATION EXPENSE                | 0         | 4,456     | 0       | 0            | 0           | 0         |           |
| TOTAL 600-DEPRECIATION                          | 0         | 4,456     | 0       | 0            | 0           | 0         |           |
|                                                 |           |           |         |              |             |           |           |
| TOTAL ADMINISTRATION                            | 367,779   | 348,077   | 531,014 | 439,046      | 541,814     | 560,693   |           |

# APPENDIX A - WORKSHEETS

CITY OF COWETA

## PROPOSED BUDGET WORKSHEET

AS OF: JUNE 30TH, 2025

04 -PUBLIC WORKS AUTHORITY

FINANCE

|                                         | (----- 2024-2025 -----) |               | (----- 2025-2026 -----) |               |               |               |           |
|-----------------------------------------|-------------------------|---------------|-------------------------|---------------|---------------|---------------|-----------|
|                                         | 2022-2023               | 2023-2024     | CURRENT                 | YEAR-TO-DATE  | REESTIMATED   | REQUESTED     | PROPOSED  |
| DEPARTMENTAL EXPENDITURES               | ACTUAL                  | ACTUAL        | BUDGET                  | ACTUAL        | ACTUAL        | BUDGET        | BUDGET    |
|                                         |                         |               |                         |               |               | DR            | WORKSPACE |
| <u>100-PERSONAL SERVICES</u>            |                         |               |                         |               |               |               |           |
| 04-5101.032 SALARIES                    | 145,763                 | 184,370       | 207,059                 | 160,559       | 207,059       | 180,290       |           |
| 04-5102.032 CONTRACT LABOR              | 0                       | 0             | 0                       | 0             | 0             | 0             |           |
| 04-5103.032 OVERTIME                    | 26                      | 257           | 300                     | 90            | 300           | 300           |           |
| 04-5106.032 FICA TAX                    | 8,610                   | 10,798        | 13,229                  | 9,694         | 13,229        | 11,197        |           |
| 04-5107.032 MEDICARE TAX                | 2,014                   | 2,525         | 3,094                   | 2,267         | 3,094         | 2,619         |           |
| 04-5108.032 EMPLOYEE INSURANCE          | 24,317                  | 23,563        | 25,132                  | 20,617        | 25,132        | 14,368        |           |
| 04-5109.032 WORKERS' COMP INSURANCE     | 365                     | 261           | 525                     | 279           | 525           | 350           |           |
| 04-5110.032 UNEMPLOYMENT COMPENSATION   | 1,002                   | 1,144         | 1,400                   | 786           | 1,400         | 1,250         |           |
| 04-5111.032 RETIREMENT                  | 7,326                   | 14,364        | 17,069                  | 12,735        | 17,069        | 14,448        |           |
| 04-5113.032 PRE-EMPLOYMENT CHECKS/PHYS  | <u>539</u>              | <u>69</u>     | <u>500</u>              | <u>80</u>     | <u>500</u>    | <u>500</u>    |           |
| TOTAL 100-PERSONAL SERVICES             | 189,961                 | 237,351       | 268,308                 | 207,107       | 268,308       | 225,322       |           |
| <u>200-MATERIALS AND SUPPLIE</u>        |                         |               |                         |               |               |               |           |
| 04-5200.032 MATERIALS AND SUPPLIES      | 0                       | 0             | 0                       | 0             | 0             | 0             |           |
| 04-5201.032 OFFICE SUPPLIES             | 10,320                  | 5,791         | 7,001                   | 4,402         | 8,101         | 8,101         |           |
| 04-5202.032 JANITOR SUPPLIES            | 169                     | 206           | 500                     | 274           | 500           | 500           |           |
| 04-5203.032 POSTAGE                     | 22,891                  | 41,653        | 44,150                  | 37,955        | 43,050        | 33,000        |           |
| 04-5204.032 MINOR TOOLS & EQUIPMENT     | 1,586                   | 860           | 1,946                   | 420           | 1,946         | 1,946         |           |
| 04-5208.032 UNIFORMS                    | 387                     | 317           | 400                     | 0             | 400           | 400           |           |
| 04-5213.032 BREAKROOM SUPPLIES          | 0                       | 0             | 618                     | 0             | 618           | 618           |           |
| 04-5225.032 VEHICLE/EQUIP MAINT SUPPLIE | <u>0</u>                | <u>0</u>      | <u>0</u>                | <u>0</u>      | <u>0</u>      | <u>0</u>      |           |
| TOTAL 200-MATERIALS AND SUPPLIE         | 35,354                  | 48,827        | 54,615                  | 43,052        | 54,615        | 44,565        |           |
| <u>300-OTHER CHARGES/SERVICE</u>        |                         |               |                         |               |               |               |           |
| 04-5300.032 OTHER SERVICES & CHARGES    | 0                       | 0             | 0                       | 0             | 0             | 0             |           |
| 04-5302.032 COMMUNICATIONS              | 0                       | 80            | 0                       | 0             | 0             | 0             |           |
| 04-5304.032 MEMBERSHIPS & SUBSCRIPTIONS | 0                       | 0             | 0                       | 0             | 0             | 0             |           |
| Description 0 0.00                      |                         |               |                         |               |               |               | 0         |
| 04-5305.032 TRAVEL & TRAINING           | 0                       | 0             | 2,450                   | 0             | 2,500         | 2,500         |           |
| 04-5310.032 MAINTENANCE-VEHICLES & EQUI | 0                       | 0             | 0                       | 0             | 0             | 0             |           |
| 04-5312.032 SURETY BONDS/NOTARY         | 785                     | 806           | 835                     | 442           | 785           | 785           |           |
| 04-5325.032 CONTRACTED SERVICES         | 32,223                  | 50,775        | 64,600                  | 48,864        | 64,600        | 66,756        |           |
| BILL PRINTING 0 0.00                    |                         |               |                         |               |               |               | 10,000    |
| INCODE TRANS FEE 0 0.00                 |                         |               |                         |               |               |               | 35,000    |
| COLLECTION FEES 0 0.00                  |                         |               |                         |               |               |               | 2,500     |
| OTHER 0 0.00                            |                         |               |                         |               |               |               | 2,000     |
| TYLER-3RD PARTY PRINTIN 12 1,438.00     |                         |               |                         |               |               |               | 17,256    |
| 04-5326.032 RWD4 COLLECTION FEES        | 0                       | 0             | 0                       | 0             | 0             | 0             |           |
| 04-5329.032 BANK FEES                   | <u>51,349</u>           | <u>65,856</u> | <u>67,000</u>           | <u>55,604</u> | <u>67,000</u> | <u>60,000</u> |           |
| TOTAL 300-OTHER CHARGES/SERVICE         | 84,358                  | 117,517       | 134,885                 | 104,909       | 134,885       | 130,041       |           |
| <u>400-CAPITAL OUTLAY</u>               |                         |               |                         |               |               |               |           |
| 04-5400.032 CAPITAL OUTLAY              | <u>0</u>                | <u>0</u>      | <u>0</u>                | <u>0</u>      | <u>0</u>      | <u>0</u>      |           |
| TOTAL 400-CAPITAL OUTLAY                | 0                       | 0             | 0                       | 0             | 0             | 0             |           |

APPENDIX A - WORKSHEETS  
CITY OF COWETA  
PROPOSED BUDGET WORKSHEET  
AS OF: JUNE 30TH, 2025

04 -PUBLIC WORKS AUTHORITY  
FINANCE

|                                    | (----- 2024-2025 -----) |           |          |              | (----- 2025-2026 -----) |           |           |
|------------------------------------|-------------------------|-----------|----------|--------------|-------------------------|-----------|-----------|
|                                    | 2022-2023               | 2023-2024 | CURRENT  | YEAR-TO-DATE | REESTIMATED             | REQUESTED | PROPOSED  |
| DEPARTMENTAL EXPENDITURES          | ACTUAL                  | ACTUAL    | BUDGET   | ACTUAL       | ACTUAL                  | BUDGET    | BUDGET    |
|                                    |                         |           |          |              |                         | DR        | WORKSPACE |
| <u>500-NON-OPERATING</u>           |                         |           |          |              |                         |           |           |
| 04-5576.032 LOSS ON ASSET DISPOSAL | <u>0</u>                | <u>0</u>  | <u>0</u> | <u>0</u>     | <u>0</u>                | <u>0</u>  | <u></u>   |
| TOTAL 500-NON-OPERATING            | 0                       | 0         | 0        | 0            | 0                       | 0         |           |
| <u>600-DEPRECIATION</u>            |                         |           |          |              |                         |           |           |
| 04-5600.032 DEPRECIATION EXPENSE   | <u>0</u>                | <u>0</u>  | <u>0</u> | <u>0</u>     | <u>0</u>                | <u>0</u>  | <u></u>   |
| TOTAL 600-DEPRECIATION             | 0                       | 0         | 0        | 0            | 0                       | 0         |           |
| <hr/>                              |                         |           |          |              |                         |           |           |
| TOTAL FINANCE                      | 309,673                 | 403,695   | 457,808  | 355,068      | 457,808                 | 399,928   |           |

PROPOSED BUDGET WORKSHEET

AS OF: JUNE 30TH, 2025

04 -PUBLIC WORKS AUTHORITY

WATER TREATMENT & DIST.

| (----- 2024-2025 -----) (----- 2025-2026 -----) |                      |              |              |              |              |              |           |
|-------------------------------------------------|----------------------|--------------|--------------|--------------|--------------|--------------|-----------|
| DEPARTMENTAL EXPENDITURES                       | 2022-2023            | 2023-2024    | CURRENT      | YEAR-TO-DATE | REESTIMATED  | REQUESTED    | PROPOSED  |
|                                                 | ACTUAL               | ACTUAL       | BUDGET       | ACTUAL       | ACTUAL       | BUDGET       | BUDGET    |
|                                                 |                      |              |              |              |              | DR           | WORKSPACE |
|                                                 |                      |              |              |              |              |              |           |
| <u>100-PERSONAL SERVICES</u>                    |                      |              |              |              |              |              |           |
| 04-5101.033 SALARIES                            | 201,746              | 236,683      | 298,989      | 222,730      | 298,989      | 433,253      |           |
| 04-5102.033 CONTRACT LABOR                      | 18,736               | 0            | 68,000       | 24,387       | 68,000       | 0            |           |
| 04-5103.033 OVERTIME                            | 22,389               | 26,546       | 13,000       | 13,707       | 13,000       | 8,000        |           |
| 04-5104.033 ON CALL                             | 0                    | 0            | 0            | 0            | 0            | 0            |           |
| 04-5105.033 HOLIDAY PAY                         | 0                    | 0            | 0            | 0            | 0            | 8,063        |           |
| 04-5106.033 FICA TAX                            | 13,043               | 16,384       | 23,560       | 13,853       | 23,560       | 27,358       |           |
| 04-5107.033 MEDICARE TAX                        | 3,050                | 3,832        | 5,510        | 3,240        | 5,510        | 6,399        |           |
| 04-5108.033 EMPLOYEE INSURANCE                  | 25,677               | 31,819       | 52,383       | 26,258       | 70,733       | 94,751       |           |
| 04-5109.033 WORKERS' COMP INSURANCE             | 12,772               | 6,832        | 12,900       | 9,534        | 12,900       | 14,400       |           |
| 04-5110.033 UNEMPLOYMENT COMPENSATION           | 1,515                | 2,404        | 2,400        | 1,562        | 2,400        | 2,700        |           |
| 04-5111.033 RETIREMENT                          | 11,948               | 13,935       | 30,400       | 15,190       | 30,400       | 35,301       |           |
| 04-5113.033 PRE-EMPLOYMENT CHECKS/PHYS          | <u>591</u>           | <u>517</u>   | <u>1,200</u> | <u>601</u>   | <u>1,200</u> | <u>1,200</u> |           |
| TOTAL 100-PERSONAL SERVICES                     | 311,468              | 338,951      | 508,342      | 331,061      | 526,692      | 631,425      |           |
|                                                 |                      |              |              |              |              |              |           |
| 5101.033 SALARIES                               | CURRENT YEAR NOTES:  |              |              |              |              |              |           |
|                                                 | 1 PLANT MANAGER      |              |              |              |              |              |           |
|                                                 | 3 PLANT OPERATORS    |              |              |              |              |              |           |
|                                                 | 1 CREW LEADER        |              |              |              |              |              |           |
|                                                 | 2 MAINTENANCE WORKER |              |              |              |              |              |           |
|                                                 | 1 VAC TRUCK OPERATOR |              |              |              |              |              |           |
|                                                 |                      |              |              |              |              |              |           |
| <u>200-MATERIALS AND SUPPLIE</u>                |                      |              |              |              |              |              |           |
| 04-5200.033 MATERIALS AND SUPPLIES              | 0                    | 0            | 0            | 0            | 0            | 0            |           |
| 04-5201.033 OFFICE SUPPLIES                     | 520                  | 1,132        | 1,250        | 1,147        | 1,250        | 1,250        |           |
| 04-5202.033 JANITOR SUPPLIES                    | 132                  | 215          | 300          | 112          | 300          | 300          |           |
| 04-5203.033 MAINTENANCE SUPPLIES                | 0                    | 12           | 67           | 0            | 67           | 67           |           |
| 04-5204.033 MINOR TOOLS & EQUIPMENT             | 1,224                | 21,059       | 11,070       | 9,032        | 11,070       | 12,839       |           |
| 04-5205.033 FUEL & LUBRICANTS                   | 12,274               | 15,486       | 14,500       | 8,872        | 14,500       | 14,000       |           |
| 04-5208.033 UNIFORMS                            | 4,735                | 6,294        | 8,000        | 4,720        | 8,000        | 8,000        |           |
| 04-5209.033 REPAIR PARTS & SUPPLIES             | 110,363              | 119,105      | 111,267      | 105,763      | 107,267      | 89,600       |           |
| 04-5210.033 STREET REPAIR MATERIALS             | 0                    | 2,300        | 3,390        | 2,286        | 3,390        | 3,390        |           |
| 04-5212.033 STREET SIGNS & SUPPLIES             | 0                    | 0            | 150          | 0            | 150          | 1,000        |           |
| 04-5223.033 CHEMICALS/LAB SUPPLIES              | 294,364              | 263,615      | 389,616      | 300,279      | 389,616      | 325,000      |           |
| 04-5225.033 VEHICLE/EQUIP MAINT SUPPLIE         | <u>2,665</u>         | <u>5,329</u> | <u>4,409</u> | <u>2,407</u> | <u>4,409</u> | <u>4,409</u> |           |
| TOTAL 200-MATERIALS AND SUPPLIE                 | 426,277              | 434,548      | 544,019      | 434,617      | 540,019      | 459,855      |           |
|                                                 |                      |              |              |              |              |              |           |
| <u>300-OTHER CHARGES/SERVICE</u>                |                      |              |              |              |              |              |           |
| 04-5300.033 OTHER SERVICES & CHARGES            | 0                    | 0            | 0            | 0            | 0            | 0            |           |
| 04-5302.033 COMMUNICATIONS                      | 486                  | 2,947        | 5,200        | 3,570        | 5,200        | 3,480        |           |
| VERIZON DAT                                     | 12                   | 90.00        |              |              |              |              | 1,080     |
| LAKE REGION                                     | 12                   | 200.00       |              |              |              |              | 2,400     |
| 04-5303.033 EQUIPMENT RENTAL                    | 7,852                | 2,605        | 3,899        | 3,289        | 4,799        | 4,799        |           |
| 04-5304.033 MEMBERSHIPS & SUBSCRIPTIONS         | 150                  | 0            | 3,510        | 3,491        | 3,510        | 1,510        |           |
| 04-5305.033 TRAVEL & TRAINING                   | 110                  | 427          | 1,186        | 362          | 1,286        | 1,286        |           |
| 04-5309.033 MAINTENANCE-FACILITIES              | 3,258                | 1,107        | 189,002      | 117,434      | 189,002      | 180,859      |           |
| 04-5310.033 MAINTENANCE-VEHICLES & EQUI         | 0                    | 8,708        | 2,461        | 120          | 3,661        | 13,981       |           |
| 04-5325.033 CONTRACTED SERVICES                 | 159,599              | 127,668      | 141,568      | 100,519      | 129,568      | 162,750      |           |

PROPOSED BUDGET WORKSHEET

AS OF: JUNE 30TH, 2025

04 -PUBLIC WORKS AUTHORITY

WATER TREATMENT & DIST.

|                                      |   | (----- 2024-2025 -----) (----- 2025-2026 -----) |                |               |              |               |               |                |
|--------------------------------------|---|-------------------------------------------------|----------------|---------------|--------------|---------------|---------------|----------------|
|                                      |   | 2022-2023                                       | 2023-2024      | CURRENT       | YEAR-TO-DATE | REESTIMATED   | REQUESTED     | PROPOSED       |
| DEPARTMENTAL EXPENDITURES            |   | ACTUAL                                          | ACTUAL         | BUDGET        | ACTUAL       | ACTUAL        | BUDGET        | BUDGET         |
|                                      |   |                                                 |                |               |              |               | DR            | WORKSPACE      |
| SLUDGE REMOVAL                       | 0 | 0.00                                            |                |               |              |               |               | 35,000         |
| IT SERVICES                          | 0 | 0.00                                            |                |               |              |               |               | 1,000          |
| MOBILE 311                           | 0 | 0.00                                            |                |               |              |               |               | 3,000          |
| LEAK MONITORING                      | 0 | 0.00                                            |                |               |              |               |               | 2,000          |
| SAFETY - FIT TESTING                 | 0 | 0.00                                            |                |               |              |               |               | 500            |
| ENGINEERING CONSULTING               | 0 | 0.00                                            |                |               |              |               |               | 35,000         |
| AMR SOFTWARE                         | 0 | 0.00                                            |                |               |              |               |               | 4,000          |
| CALL OKIE                            | 0 | 0.00                                            |                |               |              |               |               | 1,000          |
| SCADA REPAIRS                        | 0 | 0.00                                            |                |               |              |               |               | 15,000         |
| FLEET TRACKING                       | 0 | 0.00                                            |                |               |              |               |               | 1,250          |
| WATER TESTING                        | 0 | 0.00                                            |                |               |              |               |               | 5,000          |
| OTHER                                | 0 | 0.00                                            |                |               |              |               |               | 10,000         |
| DEMO OF OLD WTP                      | 0 | 0.00                                            |                |               |              |               |               | 50,000         |
| 04-5353.033 LICENSES/PERMITS         |   | <u>20,805</u>                                   | <u>13,638</u>  | <u>15,646</u> | <u>818</u>   | <u>15,646</u> | <u>17,346</u> |                |
| TOTAL 300-OTHER CHARGES/SERVICE      |   | 192,260                                         | 157,100        | 362,472       | 229,603      | 352,672       | 386,011       |                |
| 400-CAPITAL OUTLAY                   |   |                                                 |                |               |              |               |               |                |
| 04-5400.033 CAPITAL OUTLAY           |   | 0                                               | 0              | 0             | 0            | 0             | 0             |                |
| 04-5403.033 VEHICLES                 |   | 0                                               | 0              | 0             | 0            | 0             | 55,100        |                |
| WTP MGR 4WD 1/2 TON TRU              | 0 | 0.00                                            |                |               |              |               |               | 49,100         |
| TRUCK UPFITTING                      | 0 | 0.00                                            |                |               |              |               |               | 6,000          |
| 04-5404.033 MACHINERY & EQUIPMENT    |   | 0                                               | 0              | 151,223       | 125,561      | 151,223       | 400,000       |                |
| GENERATOR - WTP                      | 0 | 0.00                                            |                |               |              |               |               | 400,000        |
| 04-5405.033 BUILDINGS & IMPROVEMENTS |   | 0                                               | 0              | 18,350        | 0            | 0             | 0             |                |
| 04-5411.033 INFRASTRUCTURE           |   | 0                                               | 0              | 46,137        | 42,375       | 46,137        | 100,000       |                |
| WATER LINE UPGRADES                  | 0 | <u>0.00</u>                                     |                |               |              |               |               | <u>100,000</u> |
| TOTAL 400-CAPITAL OUTLAY             |   | 0                                               | 0              | 215,710       | 167,936      | 197,360       | 555,100       |                |
| 500-NON-OPERATING                    |   |                                                 |                |               |              |               |               |                |
| 04-5576.033 LOSS ON ASSET DISPOSAL   |   | 0                                               | 0              | 0             | 0            | 0             | 0             |                |
| 04-5577.033 DONATED CAPITAL          |   | <u>0</u>                                        | <u>0</u>       | <u>0</u>      | <u>0</u>     | <u>0</u>      | <u>0</u>      |                |
| TOTAL 500-NON-OPERATING              |   | 0                                               | 0              | 0             | 0            | 0             | 0             |                |
| 600-DEPRECIATION                     |   |                                                 |                |               |              |               |               |                |
| 04-5600.033 DEPRECIATION EXPENSE     |   | <u>647,471</u>                                  | <u>685,067</u> | <u>0</u>      | <u>0</u>     | <u>0</u>      | <u>0</u>      |                |
| TOTAL 600-DEPRECIATION               |   | 647,471                                         | 685,067        | 0             | 0            | 0             | 0             |                |
| TOTAL WATER TREATMENT & DIST.        |   |                                                 |                |               |              |               |               |                |
|                                      |   | 1,577,476                                       | 1,615,666      | 1,630,543     | 1,163,217    | 1,616,743     | 2,032,391     |                |

PROPOSED BUDGET WORKSHEET

AS OF: JUNE 30TH, 2025

04 -PUBLIC WORKS AUTHORITY

WASTEWATER TREATMENT

| (----- 2024-2025 -----) (----- 2025-2026 -----) |                     |              |              |              |              |              |           |
|-------------------------------------------------|---------------------|--------------|--------------|--------------|--------------|--------------|-----------|
| DEPARTMENTAL EXPENDITURES                       | 2022-2023           | 2023-2024    | CURRENT      | YEAR-TO-DATE | REESTIMATED  | REQUESTED    | PROPOSED  |
|                                                 | ACTUAL              | ACTUAL       | BUDGET       | ACTUAL       | ACTUAL       | BUDGET       | BUDGET    |
|                                                 |                     |              |              |              |              | DR           | WORKSPACE |
|                                                 |                     |              |              |              |              |              |           |
| <u>100-PERSONAL SERVICES</u>                    |                     |              |              |              |              |              |           |
| 04-5101.034 SALARIES                            | 88,828              | 96,096       | 129,711      | 118,697      | 129,711      | 150,675      |           |
| 04-5102.034 CONTRACT LABOR                      | 2,524               | 8,563        | 0            | 0            | 0            | 0            |           |
| 04-5103.034 OVERTIME                            | 19,662              | 12,054       | 7,000        | 6,016        | 7,000        | 4,000        |           |
| 04-5104.034 ON CALL                             | 0                   | 0            | 0            | 0            | 0            | 0            |           |
| 04-5105.034 HOLIDAY PAY                         | 0                   | 0            | 0            | 0            | 0            | 0            |           |
| 04-5106.034 FICA TAX                            | 6,574               | 6,825        | 8,477        | 7,389        | 8,477        | 9,590        |           |
| 04-5107.034 MEDICARE TAX                        | 1,538               | 1,596        | 1,983        | 1,728        | 1,983        | 2,243        |           |
| 04-5108.034 EMPLOYEE INSURANCE                  | 13,773              | 11,032       | 20,957       | 13,403       | 20,957       | 18,372       |           |
| 04-5109.034 WORKERS' COMP INSURANCE             | 1,040               | 2,749        | 4,000        | 3,010        | 4,000        | 4,800        |           |
| 04-5110.034 UNEMPLOYMENT COMPENSATION           | 447                 | 601          | 800          | 736          | 800          | 900          |           |
| 04-5111.034 RETIREMENT                          | 7,667               | 7,758        | 10,937       | 9,634        | 10,937       | 12,375       |           |
| 04-5113.034 PRE-EMPLOYMENT CHECKS/PHYS          | <u>278</u>          | <u>258</u>   | <u>200</u>   | <u>57</u>    | <u>200</u>   | <u>200</u>   |           |
| TOTAL 100-PERSONAL SERVICES                     | 142,331             | 147,531      | 184,065      | 160,670      | 184,065      | 203,155      |           |
|                                                 |                     |              |              |              |              |              |           |
| 5101.034 SALARIES                               | CURRENT YEAR NOTES: |              |              |              |              |              |           |
|                                                 | 1 PLANT MANAGER     |              |              |              |              |              |           |
|                                                 | 2 PLANT OPERATORS   |              |              |              |              |              |           |
|                                                 |                     |              |              |              |              |              |           |
| <u>200-MATERIALS AND SUPPLIE</u>                |                     |              |              |              |              |              |           |
| 04-5200.034 MATERIALS AND SUPPLIES              | 0                   | 0            | 0            | 0            | 0            | 0            |           |
| 04-5201.034 OFFICE SUPPLIES                     | 535                 | 254          | 500          | 387          | 800          | 800          |           |
| 04-5202.034 JANITOR SUPPLIES                    | 172                 | 309          | 450          | 135          | 750          | 1,000        |           |
| 04-5203.034 MAINTENANCE SUPPLIES                | 0                   | 29           | 767          | 57           | 167          | 167          |           |
| 04-5204.034 MINOR TOOLS & EQUIPMENT             | 7,657               | 8,974        | 7,000        | 5,691        | 7,000        | 7,000        |           |
| 04-5205.034 FUEL & LUBRICANTS                   | 6,665               | 12,081       | 18,295       | 9,466        | 18,295       | 10,000       |           |
| 04-5208.034 UNIFORMS                            | 2,624               | 3,296        | 2,800        | 2,057        | 2,800        | 3,300        |           |
| 04-5209.034 REPAIR PARTS & SUPPLIES             | 21,804              | 12,049       | 18,485       | 17,869       | 18,485       | 13,000       |           |
| 04-5223.034 CHEMICALS/LAB SUPPLIES              | 46,368              | 88,214       | 118,200      | 88,482       | 118,200      | 85,000       |           |
| 04-5225.034 VEHICLE/EQUIP MAINT SUPPLIE         | <u>2,258</u>        | <u>1,168</u> | <u>2,875</u> | <u>1,453</u> | <u>2,875</u> | <u>2,875</u> |           |
| TOTAL 200-MATERIALS AND SUPPLIE                 | 88,083              | 126,375      | 169,372      | 125,597      | 169,372      | 123,142      |           |
|                                                 |                     |              |              |              |              |              |           |
| <u>300-OTHER CHARGES/SERVICE</u>                |                     |              |              |              |              |              |           |
| 04-5300.034 OTHER SERVICES & CHARGES            | 79,776              | 82,678       | 0            | 0            | 0            | 0            |           |
| 04-5302.034 COMMUNICATIONS                      | 162                 | 425          | 1,100        | 720          | 1,100        | 1,080        |           |
| VERIZON DATA                                    | 1                   | 1,080.00     |              |              |              |              | 1,080     |
| 04-5303.034 EQUIPMENT RENTAL                    | 8,976               | 23,965       | 16,769       | 10,511       | 16,769       | 5,500        |           |
| 04-5305.034 TRAVEL & TRAINING                   | 0                   | 278          | 250          | 186          | 1,000        | 1,000        |           |
| 04-5309.034 MAINTENANCE-FACILITIES              | 1,829               | 590          | 11,085       | 5,662        | 11,085       | 5,000        |           |
| 04-5310.034 MAINTENANCE-VEHICLES & EQUI         | 5,106               | 149          | 5,791        | 2,993        | 6,541        | 4,541        |           |
| 04-5319.034 LEGAL                               | 1,000               | 2,000        | 1,000        | 0            | 1,000        | 2,000        |           |
| 04-5325.034 CONTRACTED SERVICES                 | 104,013             | 135,310      | 271,412      | 148,379      | 269,912      | 182,750      |           |
| PUMP REPAIRS                                    | 0                   | 0.00         |              |              |              |              | 20,000    |
| WASTEWATER TESTING                              | 0                   | 0.00         |              |              |              |              | 12,000    |
| FLEET TRACKING                                  | 0                   | 0.00         |              |              |              |              | 750       |
| TAP FEES - WYNSTONE                             | 0                   | 0.00         |              |              |              |              | 20,000    |
| TAP FEES - THE WOODS                            | 100                 | 1,300.00     |              |              |              |              | 130,000   |
| 04-5353.034 LICENSES/PERMITS                    | 11,795              | 12,833       | 14,562       | 448          | 14,562       | 14,562       |           |



APPENDIX A - WORKSHEETS

CITY OF COWETA

PROPOSED BUDGET WORKSHEET

AS OF: JUNE 30TH, 2025

04 -PUBLIC WORKS AUTHORITY

WASTEWATER TREATMENT

| (----- 2024-2025 -----) (----- 2025-2026 -----) |                     |                     |                   |                        |                       |                           |                                 |
|-------------------------------------------------|---------------------|---------------------|-------------------|------------------------|-----------------------|---------------------------|---------------------------------|
| DEPARTMENTAL EXPENDITURES                       | 2022-2023<br>ACTUAL | 2023-2024<br>ACTUAL | CURRENT<br>BUDGET | YEAR-TO-DATE<br>ACTUAL | REESTIMATED<br>ACTUAL | REQUESTED<br>BUDGET<br>DR | PROPOSED<br>BUDGET<br>WORKSPACE |
| 04-5370.034 DEQ PENALTIES                       | 0                   | 15,000              | 15,000            | 0                      | 15,000                | 0                         |                                 |
| TOTAL 300-OTHER CHARGES/SERVICE                 | 212,657             | 273,227             | 336,969           | 168,899                | 336,969               | 216,433                   |                                 |
| <u>400-CAPITAL OUTLAY</u>                       |                     |                     |                   |                        |                       |                           |                                 |
| 04-5400.034 CAPITAL OUTLAY                      | 0                   | 0                   | 0                 | 0                      | 0                     | 0                         |                                 |
| 04-5403.034 VEHICLES                            | 0                   | 0                   | 0                 | 0                      | 0                     | 107,567                   |                                 |
| PLANT MGR 4WD 1/2 TON T 0                       | 0.00                |                     |                   |                        |                       |                           | 49,100                          |
| TRUCK UPFITTING 0                               | 0.00                |                     |                   |                        |                       |                           | 6,000                           |
| SEWER PLANT TRUCK 0                             | 0.00                |                     |                   |                        |                       |                           | 46,467                          |
| TRUCK UPFITTING 0                               | 0.00                |                     |                   |                        |                       |                           | 6,000                           |
| 04-5404.034 MACHINERY & EQUIPMENT               | 0                   | 0                   | 415,000           | 11,700                 | 415,000               | 75,000                    |                                 |
| SEWER CAMERA 0                                  | 0.00                |                     |                   |                        |                       |                           | 75,000                          |
| 04-5405.034 BUILDINGS & IMPROVEMENTS            | 0                   | 0                   | 0                 | 0                      | 0                     | 0                         |                                 |
| 04-5411.034 INFRASTRUCTURE                      | 0                   | 0                   | 83,950            | 67,616                 | 83,950                | 450,000                   |                                 |
| SEWER LINE UPGRADES 0                           | 0.00                |                     |                   |                        |                       |                           | 100,000                         |
| CEDAR CREEK LIFT STATIO 0                       | 0.00                |                     |                   |                        |                       |                           | 350,000                         |
| TOTAL 400-CAPITAL OUTLAY                        | 0                   | 0                   | 498,950           | 79,316                 | 498,950               | 632,567                   |                                 |
| <u>500-NON-OPERATING</u>                        |                     |                     |                   |                        |                       |                           |                                 |
| 04-5576.034 LOSS ON ASSET DISPOSAL              | 155,389             | 0                   | 0                 | 0                      | 0                     | 0                         |                                 |
| TOTAL 500-NON-OPERATING                         | 155,389             | 0                   | 0                 | 0                      | 0                     | 0                         |                                 |
| <u>600-DEPRECIATION</u>                         |                     |                     |                   |                        |                       |                           |                                 |
| 04-5600.034 DEPRECIATION EXPENSE                | 272,127             | 299,796             | 0                 | 0                      | 0                     | 0                         |                                 |
| TOTAL 600-DEPRECIATION                          | 272,127             | 299,796             | 0                 | 0                      | 0                     | 0                         |                                 |
| TOTAL WASTEWATER TREATMENT                      | 870,586             | 846,929             | 1,189,356         | 534,482                | 1,189,356             | 1,175,297                 |                                 |

## APPENDIX A - WORKSHEETS

CITY OF COWETA

PAGE: 42

## PROPOSED BUDGET WORKSHEET

AS OF: JUNE 30TH, 2025

04 -PUBLIC WORKS AUTHORITY

SOLID WASTE

| (----- 2024-2025 -----) (----- 2025-2026 -----) |                |                |          |              |             |           |           |
|-------------------------------------------------|----------------|----------------|----------|--------------|-------------|-----------|-----------|
|                                                 | 2022-2023      | 2023-2024      | CURRENT  | YEAR-TO-DATE | REESTIMATED | REQUESTED | PROPOSED  |
| DEPARTMENTAL EXPENDITURES                       | ACTUAL         | ACTUAL         | BUDGET   | ACTUAL       | ACTUAL      | BUDGET    | BUDGET    |
|                                                 |                |                |          |              |             | DR        | WORKSPACE |
| <u>100-PERSONAL SERVICES</u>                    |                |                |          |              |             |           |           |
| 04-5101.035 SALARIES                            | 147,076        | 188,446        | 0        | 8,606        | 0           | 0         |           |
| 04-5102.035 CONTRACT LABOR                      | 153,256        | 96,163         | 0        | 0            | 0           | 0         |           |
| 04-5103.035 OVERTIME                            | 12,598         | 20,847         | 0        | 1,054        | 0           | 0         |           |
| 04-5106.035 FICA                                | 9,557          | 12,499         | 0        | 612          | 0           | 0         |           |
| 04-5107.035 MEDICARE                            | 2,235          | 2,923          | 0        | 143          | 0           | 0         |           |
| 04-5108.035 EMPLOYEE INSURANCE                  | 19,717         | 26,936         | 0        | 1,444        | 0           | 0         |           |
| 04-5109.035 WORKERS' COMP INSURANCE             | 9,538          | 12,346         | 0        | 0            | 0           | 0         |           |
| 04-5110.035 UNEMPLOYMENT                        | 1,488          | 1,908          | 0        | 85           | 0           | 0         |           |
| 04-5111.035 RETIREMENT                          | 5,273          | 11,872         | 0        | 871          | 0           | 0         |           |
| 04-5113.035 PRE-EMPLOYMENT CHECKS/PHYS          | <u>797</u>     | <u>475</u>     | <u>0</u> | <u>0</u>     | <u>0</u>    | <u>0</u>  |           |
| TOTAL 100-PERSONAL SERVICES                     | 361,536        | 374,415        | 0        | 12,815       | 0           | 0         |           |
| <u>200-MATERIALS AND SUPPLIE</u>                |                |                |          |              |             |           |           |
| 04-5200.035 MATERIALS AND SUPPLIES              | 0              | 0              | 0        | 0            | 0           | 0         |           |
| 04-5201.035 OFFICE SUPPLIES                     | 245            | 349            | 0        | 0            | 0           | 0         |           |
| 04-5203.035 MAINTENANCE SUPPLIES                | 0              | 0              | 0        | 0            | 0           | 0         |           |
| 04-5204.035 MINOR TOOLS & EQUIPMENT             | 2,631          | 1,985          | 0        | 0            | 0           | 0         |           |
| 04-5205.035 FUEL & LUBRICANTS                   | 56,663         | 47,887         | 155      | 152          | 155         | 0         |           |
| 04-5208.035 UNIFORMS                            | 4,259          | 5,312          | 200      | 200          | 200         | 0         |           |
| 04-5209.035 REPAIR PARTS & SUPPLIES             | 1,654          | 1,472          | 0        | 0            | 0           | 0         |           |
| 04-5225.035 VEHICLE/EQUIP MAINT SUPPLIE         | <u>29,550</u>  | <u>16,100</u>  | <u>0</u> | <u>0</u>     | <u>0</u>    | <u>0</u>  |           |
| TOTAL 200-MATERIALS AND SUPPLIE                 | 95,003         | 73,106         | 355      | 352          | 355         | 0         |           |
| <u>300-OTHER CHARGES/SERVICE</u>                |                |                |          |              |             |           |           |
| 04-5300.035 OTHER SERVICES & CHARGES            | 0              | 0              | 0        | 0            | 0           | 0         |           |
| 04-5302.035 COMMUNICATIONS                      | 340            | 313            | 0        | 0            | 0           | 0         |           |
| 04-5303.035 EQUIPMENT RENTAL                    | 3,475          | 52,890         | 10,600   | 0            | 10,600      | 0         |           |
| 04-5305.035 TRAVEL & TRAINING                   | 0              | 0              | 0        | 0            | 0           | 0         |           |
| 04-5310.035 MAINTENANCE-VEHICLES & EQUI         | 38,945         | 65,743         | 36,462   | 1,616        | 36,662      | 0         |           |
| 04-5325.035 CONTRACTED SERVICES                 | 55,223         | 45,258         | 943,211  | 843,348      | 1,125,400   | 1,240,000 |           |
| DUMPSTER RENTAL                                 | 0              | 0.00           |          |              |             |           | 40,000    |
| SOLID WASTE CONTRACT                            | 12             | 100,000.00     |          |              |             |           | 1,200,000 |
| 04-5369.035 LANDFILL EXPENSE                    | <u>168,340</u> | <u>194,320</u> | <u>0</u> | <u>0</u>     | <u>0</u>    | <u>0</u>  |           |
| TOTAL 300-OTHER CHARGES/SERVICE                 | 266,322        | 358,523        | 990,273  | 844,964      | 1,172,662   | 1,240,000 |           |
| <u>400-CAPITAL OUTLAY</u>                       |                |                |          |              |             |           |           |
| 04-5400.035 CAPITAL OUTLAY                      | 0              | 0              | 0        | 0            | 0           | 0         |           |
| 04-5404.035 MACHINERY & EQUIPMENT               | <u>0</u>       | <u>0</u>       | <u>0</u> | <u>0</u>     | <u>0</u>    | <u>0</u>  |           |
| TOTAL 400-CAPITAL OUTLAY                        | 0              | 0              | 0        | 0            | 0           | 0         |           |
| <u>500-NON-OPERATING</u>                        |                |                |          |              |             |           |           |
| 04-5576.035 LOSS ON ASSET DISPOSAL              | <u>0</u>       | <u>0</u>       | <u>0</u> | <u>0</u>     | <u>0</u>    | <u>0</u>  |           |
| TOTAL 500-NON-OPERATING                         | 0              | 0              | 0        | 0            | 0           | 0         |           |

APPENDIX A - WORKSHEETS  
CITY OF COWETA  
PROPOSED BUDGET WORKSHEET  
AS OF: JUNE 30TH, 2025

04 -PUBLIC WORKS AUTHORITY  
SOLID WASTE

|                                  |               |               | (----- 2024-2025 -----) |              | (----- 2025-2026 -----) |           |           |
|----------------------------------|---------------|---------------|-------------------------|--------------|-------------------------|-----------|-----------|
|                                  | 2022-2023     | 2023-2024     | CURRENT                 | YEAR-TO-DATE | REESTIMATED             | REQUESTED | PROPOSED  |
| DEPARTMENTAL EXPENDITURES        | ACTUAL        | ACTUAL        | BUDGET                  | ACTUAL       | ACTUAL                  | BUDGET    | BUDGET    |
|                                  |               |               |                         |              |                         | DR        | WORKSPACE |
| <hr/>                            |               |               |                         |              |                         |           |           |
| <u>600-DEPRECIATION</u>          |               |               |                         |              |                         |           |           |
| 04-5600.035 DEPRECIATION EXPENSE | <u>70,125</u> | <u>70,125</u> | <u>0</u>                | <u>0</u>     | <u>0</u>                | <u>0</u>  | <u></u>   |
| TOTAL 600-DEPRECIATION           | 70,125        | 70,125        | 0                       | 0            | 0                       | 0         |           |
| <hr/>                            |               |               |                         |              |                         |           |           |
| TOTAL SOLID WASTE                | 792,986       | 876,169       | 990,628                 | 858,132      | 1,173,017               | 1,240,000 |           |

# APPENDIX A - WORKSHEETS

CITY OF COWETA

## PROPOSED BUDGET WORKSHEET

AS OF: JUNE 30TH, 2025

04 -PUBLIC WORKS AUTHORITY

NON-DEPARTMENTAL

|                                          |           |           | (----- 2024-2025 -----) |              | (----- 2025-2026 -----) |           |           |
|------------------------------------------|-----------|-----------|-------------------------|--------------|-------------------------|-----------|-----------|
|                                          | 2022-2023 | 2023-2024 | CURRENT                 | YEAR-TO-DATE | REESTIMATED             | REQUESTED | PROPOSED  |
| DEPARTMENTAL EXPENDITURES                | ACTUAL    | ACTUAL    | BUDGET                  | ACTUAL       | ACTUAL                  | BUDGET    | BUDGET    |
|                                          |           |           |                         |              |                         | DR        | WORKSPACE |
| <u>200-MATERIALS AND SUPPLIE</u>         |           |           |                         |              |                         |           |           |
| 04-5201.037 OFFICE SUPPLIES              | <u>0</u>  | <u>0</u>  | <u>0</u>                | <u>0</u>     | <u>0</u>                | <u>0</u>  | <u></u>   |
| TOTAL 200-MATERIALS AND SUPPLIE          | 0         | 0         | 0                       | 0            | 0                       | 0         |           |
| <u>300-OTHER CHARGES/SERVICE</u>         |           |           |                         |              |                         |           |           |
| 04-5300.037 OTHER SERVICES & CHARGES     | 0         | 0         | 42,099                  | 0            | 45,099                  | 53,599    | <u></u>   |
| 04-5302.037 COMMUNICATIONS               | 12,403    | 10,784    | 9,000                   | 5,825        | 9,000                   | 9,180     | <u></u>   |
| COX 060621003                            | 12        | 650.00    |                         |              |                         |           | 7,800     |
| COX PHONE 067681002                      | 12        | 115.00    |                         |              |                         |           | 1,380     |
| 04-5307.037 UTILITIES                    | 275,361   | 235,587   | 276,100                 | 219,528      | 275,000                 | 290,000   | <u></u>   |
| PSO                                      | 0         | 0.00      |                         |              |                         |           | 290,000   |
| 04-5317.037 PROPERTY/LIABILITY INSURANCE | 57,674    | 84,528    | 90,000                  | 84,315       | 90,000                  | 99,000    | <u></u>   |
| LIBABILITY                               | 0         | 0.00      |                         |              |                         |           | 25,000    |
| PROPERTY INSURANCE                       | 0         | 0.00      |                         |              |                         |           | 74,000    |
| 04-5319.037 LEGAL                        | 2,000     | 4,907     | 10,000                  | 0            | 10,000                  | 10,000    | <u></u>   |
| 04-5320.037 AUDIT                        | 10,500    | 12,450    | 19,650                  | 11,600       | 20,750                  | 15,000    | <u></u>   |
| AUDIT SERVICES                           | 0         | 0.00      |                         |              |                         |           | 15,000    |
| 04-5321.037 PROPERTY LEASE               | 0         | 0         | 0                       | 0            | 0                       | 0         | <u></u>   |
| 04-5325.037 CONTRACTED SERVICES          | 45,169    | 66,014    | 76,687                  | 66,537       | 76,687                  | 100,728   | <u></u>   |
| CIVICREADY ANN MAINT GF                  | 0         | 0.00      |                         |              |                         |           | 4,100     |
| MS OFFICE EXCHANGE GF/P                  | 0         | 0.00      |                         |              |                         |           | 5,000     |
| IT SERVICES - SERVER MA                  | 12        | 625.00    |                         |              |                         |           | 7,500     |
| IT SERVICES - SERVER MA                  | 0         | 0.00      |                         |              |                         |           | 7,500     |
| INCODE MAINT FEES                        | 0         | 0.00      |                         |              |                         |           | 18,997    |
| INCODE ONLINE BILL PAY                   | 0         | 0.00      |                         |              |                         |           | 2,040     |
| CASELLE LICENSE FEES                     | 6         | 2,250.00  |                         |              |                         |           | 13,500    |
| PO BOX RENTAL                            | 0         | 0.00      |                         |              |                         |           | 150       |
| COPIER FEES                              | 0         | 0.00      |                         |              |                         |           | 2,000     |
| CHRISTMAS PARTY/HAMS-GF                  | 0         | 0.00      |                         |              |                         |           | 4,000     |
| CASELLE TRAINING TRAVEL                  | 0         | 0.00      |                         |              |                         |           | 2,500     |
| PENSION LIABILITY CALC                   | 0         | 0.00      |                         |              |                         |           | 500       |
| SEE CLICK FIX 1/2                        | 0         | 0.00      |                         |              |                         |           | 3,675     |
| OTHER                                    | 0         | 0.00      |                         |              |                         |           | 200       |
| CIVICPLUS - CIVIC CLERK                  | 0         | 0.00      |                         |              |                         |           | 3,600     |
| NEOGOV - GOVT JOBS                       | 0         | 0.00      |                         |              |                         |           | 7,366     |
| CARAHSOFT                                | 0         | 0.00      |                         |              |                         |           | 17,500    |
| PAYCLOCK                                 | 0         | 0.00      |                         |              |                         |           | 600       |
| 04-5341.037 EMPLOYEE ASSISTANCE          | 689       | 0         | 0                       | 0            | 0                       | 0         | <u></u>   |
| 04-5343.037 INCOG CDBG ADMINISTRATION    | <u>0</u>  | <u>0</u>  | <u>0</u>                | <u>0</u>     | <u>0</u>                | <u>0</u>  | <u></u>   |
| TOTAL 300-OTHER CHARGES/SERVICE          | 403,796   | 414,270   | 523,536                 | 387,805      | 526,536                 | 577,507   |           |
| <u>400-CAPITAL OUTLAY</u>                |           |           |                         |              |                         |           |           |
| 04-5400.037 CAPITAL OUTLAY               | <u>0</u>  | <u>0</u>  | <u>0</u>                | <u>0</u>     | <u>0</u>                | <u>0</u>  | <u></u>   |
| TOTAL 400-CAPITAL OUTLAY                 | 0         | 0         | 0                       | 0            | 0                       | 0         |           |

APPENDIX A - WORKSHEETS

CITY OF COWETA

PROPOSED BUDGET WORKSHEET

AS OF: JUNE 30TH, 2025

04 -PUBLIC WORKS AUTHORITY

NON-DEPARTMENTAL

| (----- 2024-2025 -----) (----- 2025-2026 -----) |           |           |           |              |             |           |           |
|-------------------------------------------------|-----------|-----------|-----------|--------------|-------------|-----------|-----------|
| DEPARTMENTAL EXPENDITURES                       | 2022-2023 | 2023-2024 | CURRENT   | YEAR-TO-DATE | REESTIMATED | REQUESTED | PROPOSED  |
|                                                 | ACTUAL    | ACTUAL    | BUDGET    | ACTUAL       | ACTUAL      | BUDGET    | BUDGET    |
|                                                 |           |           |           |              |             | DR        | WORKSPACE |
| <b>500-NON-OPERATING</b>                        |           |           |           |              |             |           |           |
| 04-5501.037 BOND EXPENSE                        | 0         | 0         | 915,000   | 701,250      | 915,000     | 945,000   |           |
| 04-5502.037 BOND AGENT FEES                     | 7,314     | 7,500     | 7,500     | 6,500        | 7,500       | 7,500     |           |
| 04-5503.037 OWRB LOAN-PRINCIPAL                 | 0         | 0         | 78,667    | 78,667       | 78,667      | 155,334   |           |
| OWRB 2019                                       | 0         | 0.00      |           |              |             |           | 2,000     |
| OWRB 2022 SUPPLEMENTAL                          | 0         | 0.00      |           |              |             |           | 153,334   |
| 04-5504.037 OWRB LOAN-INTEREST                  | 12,255    | 15,841    | 175,000   | 33,524       | 175,000     | 300,000   |           |
| INT ON SEWER PLANT CONS                         | 0         | 0.00      |           |              |             |           | 300,000   |
| 04-5506.037 TRANSFER OUT: GENERAL FUN           | 0         | 0         | 0         | 0            | 0           | 0         |           |
| 04-5508.037 TRANSFER OUT: AMBULANCE             | 0         | 0         | 0         | 0            | 0           | 0         |           |
| 04-5510.037 BOND INTEREST                       | 740,694   | 706,656   | 685,457   | 488,873      | 685,457     | 648,256   |           |
| 2016 BONDS                                      | 0         | 0.00      |           |              |             |           | 648,256   |
| 04-5511.037 TR OUT:GEN FUND-SALES TAX           | 5,372,967 | 5,591,372 | 5,628,362 | 4,184,809    | 5,595,706   | 5,609,679 |           |
| 04-5512.037 TRANSFER OUT: CAP IMP               | 0         | 0         | 0         | 0            | 0           | 0         |           |
| 04-5513.037 CIF LOAN PAYMENT                    | 0         | 0         | 71,421    | 71,421       | 71,421      | 72,136    |           |
| AMR LOAN FROM CIF                               | 0         | 0.00      |           |              |             |           | 72,136    |
| 04-5514.037 INTEREST EXPENSE                    | 5,050     | 4,350     | 3,644     | 3,643        | 3,644       | 2,929     |           |
| AMR LOAN FROM CIF                               | 0         | 0.00      |           |              |             |           | 2,929     |
| 04-5520.037 TRANSFER OUT: GRANTS FUND           | 0         | 0         | 400,000   | 0            | 400,000     | 0         |           |
| 04-5535.037 TRANSFER OUT: SEWER IMP             | 0         | 0         | 0         | 0            | 0           | 1,481,524 |           |
| WWTP TSF APPROVED FY24                          | 0         | 0.00      |           |              |             |           | 1,481,524 |
| 04-5576.037 ASSET DISPOSAL                      | 0         | 0         | 0         | 0            | 0           | 0         |           |
| TOTAL 500-NON-OPERATING                         | 6,138,280 | 6,325,720 | 7,965,051 | 5,568,686    | 7,932,395   | 9,222,358 |           |
| <b>600-DEPRECIATION</b>                         |           |           |           |              |             |           |           |
| 04-5600.037 DEPRECIATION EXPENSE                | 4,164     | 4,164     | 0         | 0            | 0           | 0         |           |
| TOTAL 600-DEPRECIATION                          | 4,164     | 4,164     | 0         | 0            | 0           | 0         |           |
| TOTAL NON-DEPARTMENTAL                          | 6,546,239 | 6,744,153 | 8,488,587 | 5,956,491    | 8,458,931   | 9,799,865 |           |

APPENDIX A - WORKSHEETS

CITY OF COWETA

PROPOSED BUDGET WORKSHEET

AS OF: JUNE 30TH, 2025

04 -PUBLIC WORKS AUTHORITY

RESERVE

|                                    | (----- 2024-2025 -----) (----- 2025-2026 -----) |                     |                       |                        |                       |                           |                                 |
|------------------------------------|-------------------------------------------------|---------------------|-----------------------|------------------------|-----------------------|---------------------------|---------------------------------|
| DEPARTMENTAL EXPENDITURES          | 2022-2023<br>ACTUAL                             | 2023-2024<br>ACTUAL | CURRENT<br>BUDGET     | YEAR-TO-DATE<br>ACTUAL | REESTIMATED<br>ACTUAL | REQUESTED<br>BUDGET<br>DR | PROPOSED<br>BUDGET<br>WORKSPACE |
|                                    |                                                 |                     |                       |                        |                       |                           |                                 |
| <u>300-OTHER CHARGES/SERVICE</u>   |                                                 |                     |                       |                        |                       |                           |                                 |
| 04-5328.038 RESERVE                | <u>0</u>                                        | <u>0</u>            | <u>20,000</u>         | <u>0</u>               | <u>20,000</u>         | <u>20,000</u>             | <u></u>                         |
| TOTAL 300-OTHER CHARGES/SERVICE    | 0                                               | 0                   | 20,000                | 0                      | 20,000                | 20,000                    |                                 |
|                                    |                                                 |                     |                       |                        |                       |                           |                                 |
| TOTAL RESERVE                      | 0                                               | 0                   | 20,000                | 0                      | 20,000                | 20,000                    |                                 |
|                                    |                                                 |                     |                       |                        |                       |                           |                                 |
| TOTAL EXPENDITURES                 | 10,464,739<br>=====                             | 10,834,688<br>===== | 13,307,936<br>=====   | 9,306,436<br>=====     | 13,457,669<br>=====   | 15,228,174<br>=====       | =====                           |
|                                    |                                                 |                     |                       |                        |                       |                           |                                 |
| REVENUE OVER/ (UNDER) EXPENDITURES | 779,321<br>=====                                | 1,359,706<br>=====  | ( 1,062,492)<br>===== | 532,550<br>=====       | ( 1,018,217)<br>===== | ( 2,152,728)<br>=====     | =====                           |

APPENDIX A - WORKSHEETS  
CITY OF COWETA  
PROPOSED BUDGET WORKSHEET  
AS OF: JUNE 30TH, 2025

05 -LIBRARY FUND

|                                   |                     |                     | (----- 2024-2025 -----) |                        |                       | (----- 2025-2026 -----) |                    |
|-----------------------------------|---------------------|---------------------|-------------------------|------------------------|-----------------------|-------------------------|--------------------|
| REVENUES                          | 2022-2023<br>ACTUAL | 2023-2024<br>ACTUAL | CURRENT<br>BUDGET       | YEAR-TO-DATE<br>ACTUAL | REESTIMATED<br>ACTUAL | REQUESTED<br>BUDGET     | PROPOSED<br>BUDGET |
|                                   |                     |                     |                         |                        |                       | DR                      | WORKSPACE          |
| 05-04.03.11 STATE AID             | 12,748              | 14,366              | 14,300                  | 14,194                 | 14,300                | 0                       |                    |
| TO BE APPROPRIATED UPON 0         | 0.00                |                     |                         |                        |                       |                         | 0                  |
| 05-04.03.20 LIBRARY GRANTS        | 0                   | 0                   | 0                       | 0                      | 0                     | 0                       |                    |
| 05-04.03.80 MISCELLANEOUS REVENUE | 0                   | 0                   | 0                       | 0                      | 0                     | 0                       |                    |
| 05-04.03.85 INTEREST EARNED       | 22                  | 22                  | 15                      | 16                     | 20                    | 20                      |                    |
| 05-04.03.88 DONATIONS             | 0                   | 0                   | 0                       | 0                      | 0                     | 0                       |                    |
| 05-04.33.01 LIBRARY FINES         | 0                   | 0                   | 0                       | 0                      | 0                     | 0                       |                    |
| TOTAL REVENUES                    | 12,770              | 14,388              | 14,315                  | 14,210                 | 14,320                | 20                      |                    |
|                                   | =====               | =====               | =====                   | =====                  | =====                 | =====                   | =====              |

APPENDIX A - WORKSHEETS

CITY OF COWETA

PROPOSED BUDGET WORKSHEET

AS OF: JUNE 30TH, 2025

05 -LIBRARY FUND

LIBRARY FUND

|                                      | (----- 2024-2025 -----) (----- 2025-2026 -----) |              |              |              |              |              |           |
|--------------------------------------|-------------------------------------------------|--------------|--------------|--------------|--------------|--------------|-----------|
|                                      | 2022-2023                                       | 2023-2024    | CURRENT      | YEAR-TO-DATE | REESTIMATED  | REQUESTED    | PROPOSED  |
| DEPARTMENTAL EXPENDITURES            | ACTUAL                                          | ACTUAL       | BUDGET       | ACTUAL       | ACTUAL       | BUDGET       | BUDGET    |
|                                      |                                                 |              |              |              |              | DR           | WORKSPACE |
| <u>200-MATERIALS AND SUPPLIE</u>     |                                                 |              |              |              |              |              |           |
| 05-5200.080 MATERIALS AND SUPPLIES   | 0                                               | 0            | 0            | 0            | 0            | 0            |           |
| 05-5201.080 OFFICE SUPPLIES          | 0                                               | 0            | 0            | 0            | 0            | 0            |           |
| 05-5203.080 POSTAGE                  | 0                                               | 0            | 0            | 0            | 0            | 0            |           |
| 05-5218.080 LIBRARY BOOKS            | 8,992                                           | 8,929        | 9,093        | 7,228        | 9,093        | 8,691        |           |
| CENTERPOINT                          | 0                                               | 0.00         |              |              |              |              | 6,000     |
| BLACKSTONE                           | 0                                               | 0.00         |              |              |              |              | 1,000     |
| PLAYAWAY                             | 0                                               | 0.00         |              |              |              |              | 1,000     |
| OTHER                                | 0                                               | 0.00         |              |              |              |              | 691       |
| 05-5226.080 PROGRAM SUPPLIES         | <u>1,168</u>                                    | <u>2,035</u> | <u>2,040</u> | <u>813</u>   | <u>2,040</u> | <u>2,000</u> |           |
| TOTAL 200-MATERIALS AND SUPPLIE      | 10,160                                          | 10,964       | 11,133       | 8,041        | 11,133       | 10,691       |           |
| <u>300-OTHER CHARGES/SERVICE</u>     |                                                 |              |              |              |              |              |           |
| 05-5300.080 OTHER SERVICES & CHARGES | 0                                               | 0            | 0            | 0            | 0            | 0            |           |
| 05-5304.080 MEMBERSHIPS & DUES       | 0                                               | 0            | 0            | 0            | 0            | 0            |           |
| 05-5305.080 TRAVEL & TRAINING        | 0                                               | 0            | 0            | 0            | 0            | 0            |           |
| 05-5313.080 SUBSCRIPTIONS            | 0                                               | 0            | 0            | 0            | 0            | 0            |           |
| 05-5323.080 PROGRAM SERVICES         | 2,372                                           | 2,848        | 2,851        | 1,827        | 2,851        | 2,000        |           |
| 05-5325.080 CONTRACTED SERVICES      | <u>225</u>                                      | <u>1,025</u> | <u>1,000</u> | <u>0</u>     | <u>1,000</u> | <u>1,000</u> |           |
| TOTAL 300-OTHER CHARGES/SERVICE      | 2,597                                           | 3,873        | 3,851        | 1,827        | 3,851        | 3,000        |           |
| <u>400-CAPITAL OUTLAY</u>            |                                                 |              |              |              |              |              |           |
| 05-5400.080 CAPITAL OUTLAY           | 0                                               | 0            | 0            | 0            | 0            | 0            |           |
| 05-5404.080 MACHINERY & EQUIPMENT    | 0                                               | 0            | 0            | 0            | 0            | 0            |           |
| 05-5407.080 LIBRARY BOOKS            | <u>0</u>                                        | <u>0</u>     | <u>0</u>     | <u>0</u>     | <u>0</u>     | <u>0</u>     |           |
| TOTAL 400-CAPITAL OUTLAY             | 0                                               | 0            | 0            | 0            | 0            | 0            |           |
|                                      |                                                 |              |              |              |              |              |           |
| TOTAL LIBRARY FUND                   | 12,757                                          | 14,837       | 14,984       | 9,868        | 14,984       | 13,691       |           |
|                                      |                                                 |              |              |              |              |              |           |
| TOTAL EXPENDITURES                   | 12,757                                          | 14,837       | 14,984       | 9,868        | 14,984       | 13,691       |           |
|                                      |                                                 |              |              |              |              |              |           |
| REVENUE OVER/(UNDER) EXPENDITURES    | 13                                              | ( 449)       | ( 669)       | 4,342        | ( 664)       | ( 13,671)    |           |



APPENDIX A - WORKSHEETS  
CITY OF COWETA  
PROPOSED BUDGET WORKSHEET  
AS OF: JUNE 30TH, 2025

07 -COURT BOND FUND

|                                    |           |           | (----- 2024-2025 -----) |              |             | (----- 2025-2026 -----) |           |
|------------------------------------|-----------|-----------|-------------------------|--------------|-------------|-------------------------|-----------|
|                                    | 2022-2023 | 2023-2024 | CURRENT                 | YEAR-TO-DATE | REESTIMATED | REQUESTED               | PROPOSED  |
| REVENUES                           | ACTUAL    | ACTUAL    | BUDGET                  | ACTUAL       | ACTUAL      | BUDGET                  | BUDGET    |
|                                    |           |           |                         |              |             | DR                      | WORKSPACE |
| 07-04.03.53 CASH SHORT/LONG CT     | 0         | 0         | 0                       | 0            | 0           | 0                       |           |
| 07-04.03.85 INTEREST EARNED        | 0         | 0         | 0                       | 157          | 0           | 0                       |           |
| 07-04.03.90 FINES                  | 0         | 0         | 0                       | 196,731      | 0           | 0                       |           |
| 07-04.03.92 CLEET                  | 0         | 0         | 0                       | 54,597       | 0           | 0                       |           |
| 07-04.03.93 ADMINISTRATION FEE     | 0         | 0         | 0                       | 59,980       | 0           | 0                       |           |
| 07-04.03.94 DRUG EDUCATION FEE     | 0         | 0         | 0                       | 116          | 0           | 0                       |           |
| 07-04.03.95 TECHNOLOGY FEE         | 0         | 0         | 0                       | 18,185       | 0           | 0                       |           |
|                                    |           |           |                         |              |             |                         |           |
| TOTAL REVENUES                     | 0         | 0         | 0                       | 329,766      | 0           | 0                       |           |
|                                    | =====     | =====     | =====                   | =====        | =====       | =====                   | =====     |
| REVENUE OVER/ (UNDER) EXPENDITURES | 0         | 0         | 0                       | 329,766      | 0           | 0                       |           |
|                                    | =====     | =====     | =====                   | =====        | =====       | =====                   | =====     |

APPENDIX A - WORKSHEETS

CITY OF COWETA

PROPOSED BUDGET WORKSHEET

AS OF: JUNE 30TH, 2025

08 -AMBULANCE FUND

|                                         | (----- 2024-2025 -----) (----- 2025-2026 -----) |           |           |              |             |           |           |
|-----------------------------------------|-------------------------------------------------|-----------|-----------|--------------|-------------|-----------|-----------|
| REVENUES                                | 2022-2023                                       | 2023-2024 | CURRENT   | YEAR-TO-DATE | REESTIMATED | REQUESTED | PROPOSED  |
|                                         | ACTUAL                                          | ACTUAL    | BUDGET    | ACTUAL       | ACTUAL      | BUDGET    | BUDGET    |
|                                         |                                                 |           |           |              |             | DR        | WORKSPACE |
| 08-04.03.11 STATE AID                   | 0                                               | 0         | 0         | 0            | 0           | 0         |           |
| 08-04.03.14 TRANSFER IN: CAPITAL IMPROV | 488,600                                         | 258,000   | 185,000   | 92,500       | 185,000     | 200,000   |           |
| OPERATING SUBSIDY 0                     | 0.00                                            |           |           |              |             |           | 200,000   |
| 08-04.03.20 GRANTS                      | 0                                               | 0         | 0         | 0            | 0           | 0         |           |
| 08-04.03.21 TRANSFER IN - RURAL FIRE FU | 82,000                                          | 97,000    | 107,000   | 53,500       | 107,000     | 112,000   |           |
| MEMBERSHIP FEES 0                       | 0.00                                            |           |           |              |             |           | 105,000   |
| RURAL FIRE RUNS 0                       | 0.00                                            |           |           |              |             |           | 5,000     |
| SERVICE FEES 0                          | 0.00                                            |           |           |              |             |           | 2,000     |
| 08-04.03.23 CARES ACT GRANT             | 0                                               | 0         | 0         | 0            | 0           | 0         |           |
| 08-04.03.37 TRANSFER IN: PWA            | 0                                               | 0         | 0         | 0            | 0           | 0         |           |
| 08-04.03.46 ON-BEHALF CONTRIBUTIONS     | 205,261                                         | 203,943   | 0         | 0            | 0           | 0         |           |
| 08-04.03.48 INSURANCE REIMBURSEMENT     | 0                                               | 0         | 0         | 0            | 0           | 0         |           |
| 08-04.03.54 COLLECTION FEES             | 0                                               | 0         | 1,500     | 0            | 0           | 0         |           |
| 08-04.03.60 AMBULANCE FEES (BILLED)     | 325,086                                         | 343,762   | 346,844   | 335,762      | 341,432     | 358,388   |           |
| 08-04.03.61 AMBULANCE CALLS (RUNS)      | 886,990                                         | 798,151   | 775,000   | 656,212      | 750,000     | 750,000   |           |
| 08-04.03.62 AMBULANCE TRANSFERS         | 0                                               | 0         | 0         | 0            | 0           | 0         |           |
| 08-04.03.63 SALE OF ASSETS              | 0                                               | 0         | 0         | 0            | 0           | 0         |           |
| 08-04.03.64 EMS SUPPLEMENTAL PMT PROG   | 120,608                                         | 126,753   | 125,000   | 83,351       | 111,135     | 115,000   |           |
| MEDICAID REIMBURSEMENT 0                | 0.00                                            |           |           |              |             |           | 115,000   |
| 08-04.03.80 MISCELLANEOUS REVENUE       | 341                                             | 1,177     | 0         | 300          | 0           | 0         |           |
| 08-04.03.85 INTEREST EARNED             | 2,518                                           | 2,877     | 2,000     | 3,560        | 5,000       | 4,500     |           |
| TOTAL REVENUES                          | 2,111,404                                       | 1,831,663 | 1,542,344 | 1,225,185    | 1,499,567   | 1,539,888 |           |
|                                         | =====                                           | =====     | =====     | =====        | =====       | =====     | =====     |

APPENDIX A - WORKSHEETS

CITY OF COWETA

PROPOSED BUDGET WORKSHEET

AS OF: JUNE 30TH, 2025

08 -AMBULANCE FUND

AMBULANCE

| (----- 2024-2025 -----) (----- 2025-2026 -----) |                     |              |              |              |              |              |           |
|-------------------------------------------------|---------------------|--------------|--------------|--------------|--------------|--------------|-----------|
|                                                 | 2022-2023           | 2023-2024    | CURRENT      | YEAR-TO-DATE | REESTIMATED  | REQUESTED    | PROPOSED  |
| DEPARTMENTAL EXPENDITURES                       | ACTUAL              | ACTUAL       | BUDGET       | ACTUAL       | ACTUAL       | BUDGET       | BUDGET    |
|                                                 |                     |              |              |              |              | DR           | WORKSPACE |
|                                                 |                     |              |              |              |              |              |           |
| <u>100-PERSONAL SERVICES</u>                    |                     |              |              |              |              |              |           |
| 08-5101.060 SALARIES                            | 642,455             | 727,851      | 851,008      | 652,996      | 851,008      | 867,580      |           |
| 08-5103.060 OVERTIME                            | 81,986              | 58,964       | 69,700       | 66,838       | 69,700       | 57,700       |           |
| 08-5105.060 HOLIDAY PAY                         | 51,701              | 76,995       | 93,137       | 81,888       | 93,137       | 94,034       |           |
| 08-5106.060 FICA TAX                            | 14                  | 0            | 3,000        | 1,583        | 3,000        | 0            |           |
| 08-5107.060 MEDICARE TAX                        | 10,880              | 11,605       | 14,745       | 10,903       | 14,745       | 14,781       |           |
| 08-5108.060 EMPLOYEE INSURANCE                  | 83,613              | 76,606       | 88,657       | 80,196       | 88,657       | 90,008       |           |
| 08-5109.060 WORKERS' COMP INSURANCE             | 37,624              | 35,695       | 43,750       | 39,653       | 43,750       | 43,950       |           |
| 08-5110.060 UNEMPLOYMENT COMPENSATION           | 3,336               | 3,133        | 3,800        | 2,592        | 3,800        | 3,900        |           |
| 08-5111.060 RETIREMENT                          | 408,540             | 358,877      | 134,281      | 99,471       | 134,281      | 134,626      |           |
| 08-5113.060 PRE-EMPLOYMENT CHECKS/PHYS          | <u>3,115</u>        | <u>1,000</u> | <u>2,600</u> | <u>500</u>   | <u>2,600</u> | <u>2,600</u> |           |
| TOTAL 100-PERSONAL SERVICES                     | 1,323,264           | 1,350,725    | 1,304,678    | 1,036,619    | 1,304,678    | 1,309,179    |           |
|                                                 |                     |              |              |              |              |              |           |
| 5101.060 SALARIES                               | CURRENT YEAR NOTES: |              |              |              |              |              |           |
|                                                 | 1 50% EMS CHIEF     |              |              |              |              |              |           |
|                                                 | 12 FIREFIGHTERS     |              |              |              |              |              |           |
|                                                 |                     |              |              |              |              |              |           |
| <u>200-MATERIALS AND SUPPLIE</u>                |                     |              |              |              |              |              |           |
| 08-5200.060 MATERIALS AND SUPPLIES              | 0                   | 0            | 0            | 0            | 0            | 0            |           |
| 08-5201.060 STATION SUPPLIES                    | 994                 | 1,000        | 901          | 672          | 901          | 1,001        |           |
| 08-5203.060 POSTAGE                             | 14                  | 0            | 200          | 0            | 200          | 200          |           |
| 08-5204.060 MINOR TOOLS & EQUIPMENT             | 713                 | 3,893        | 1,199        | 961          | 1,199        | 1,199        |           |
| 08-5205.060 FUEL & LUBRICANTS                   | 30,157              | 28,309       | 34,000       | 22,019       | 34,000       | 35,000       |           |
| 08-5208.060 UNIFORMS                            | 5,810               | 5,704        | 6,100        | 4,878        | 6,100        | 6,500        |           |
| 08-5209.060 REPAIR PARTS & SUPPLIES             | 0                   | 0            | 0            | 0            | 0            | 0            |           |
| 08-5214.060 MEDICAL SUPPLIES                    | 3,957               | 2,641        | 3,500        | 2,307        | 3,500        | 3,500        |           |
| 08-5224.060 COMMUNITY RELATIONS                 | 0                   | 0            | 0            | 0            | 0            | 0            |           |
| 08-5225.060 VEHICLE/EQUIP MAINT SUPPLIE         | <u>7,838</u>        | <u>4,447</u> | <u>2,290</u> | <u>1,352</u> | <u>2,290</u> | <u>2,290</u> |           |
| TOTAL 200-MATERIALS AND SUPPLIE                 | 49,482              | 45,994       | 48,190       | 32,189       | 48,190       | 49,690       |           |
|                                                 |                     |              |              |              |              |              |           |
| <u>300-OTHER CHARGES/SERVICE</u>                |                     |              |              |              |              |              |           |
| 08-5300.060 OTHER SERVICES & CHARGES            | 0                   | 0            | 38,800       | 0            | 46,800       | 49,800       |           |
| 08-5302.060 COMMUNICATIONS                      | 402                 | 0            | 5,400        | 0            | 5,400        | 5,400        |           |
| 08-5304.060 MEMBESHIPS & SUBSCRIPTION           | 395                 | 840          | 640          | 599          | 640          | 740          |           |
| 08-5305.060 TRAVEL & TRAINING                   | 12,206              | 7,862        | 17,600       | 7,278        | 17,600       | 17,600       |           |
| 08-5309.060 MAINTENANCE-FACILITIES              | 1,555               | 505          | 1,100        | 843          | 1,100        | 1,100        |           |
| 08-5310.060 MAINTENANCE-VEHICLES & EQUI         | 9,652               | 9,837        | 13,037       | 10,321       | 13,037       | 11,637       |           |
| 08-5317.060 PROPERTY/LIABILITY INSURANCE        | 2,458               | 3,495        | 4,310        | 4,302        | 4,310        | 3,410        |           |
| 08-5325.060 CONTRACTED SERVICES                 | 83,523              | 95,272       | 92,090       | 73,068       | 84,090       | 80,650       |           |
| BILLING FEES - 6.51%                            | 0                   | 0.00         |              |              |              |              | 43,950    |
| GEMT CALC                                       | 0                   | 0.00         |              |              |              |              | 18,000    |
| OTHER                                           | 0                   | 0.00         |              |              |              |              | 17,950    |
| FLEET TRACKING                                  | 0                   | 0.00         |              |              |              |              | 750       |
| 08-5326.060 RWD4 COLLECTION FEES                | 0                   | 0            | 0            | 0            | 0            | 0            |           |
| 08-5368.060 MEDICAL WASTE DISPOSAL              | <u>1,375</u>        | <u>1,625</u> | <u>2,000</u> | <u>1,375</u> | <u>2,000</u> | <u>2,000</u> |           |
| TOTAL 300-OTHER CHARGES/SERVICE                 | 111,566             | 119,435      | 174,977      | 97,785       | 174,977      | 172,337      |           |

APPENDIX A - WORKSHEETS

CITY OF COWETA

PROPOSED BUDGET WORKSHEET

AS OF: JUNE 30TH, 2025

08 -AMBULANCE FUND

AMBULANCE

|                                       | (----- 2024-2025 -----) (----- 2025-2026 -----) |                     |                     |                        |                       |                           |                                 |
|---------------------------------------|-------------------------------------------------|---------------------|---------------------|------------------------|-----------------------|---------------------------|---------------------------------|
| DEPARTMENTAL EXPENDITURES             | 2022-2023<br>ACTUAL                             | 2023-2024<br>ACTUAL | CURRENT<br>BUDGET   | YEAR-TO-DATE<br>ACTUAL | REESTIMATED<br>ACTUAL | REQUESTED<br>BUDGET<br>DR | PROPOSED<br>BUDGET<br>WORKSPACE |
| <u>400-CAPITAL OUTLAY</u>             |                                                 |                     |                     |                        |                       |                           |                                 |
| 08-5400.060 CAPITAL OUTLAY            | 0                                               | 0                   | 0                   | 0                      | 0                     | 0                         |                                 |
| 08-5403.060 VEHICLES                  | 0                                               | 0                   | 275,467             | 275,467                | 275,467               | 0                         |                                 |
| 08-5404.060 EQUIPMENT                 | <u>0</u>                                        | <u>0</u>            | <u>0</u>            | <u>0</u>               | <u>0</u>              | <u>0</u>                  |                                 |
| TOTAL 400-CAPITAL OUTLAY              | 0                                               | 0                   | 275,467             | 275,467                | 275,467               | 0                         |                                 |
| <u>500-NON-OPERATING</u>              |                                                 |                     |                     |                        |                       |                           |                                 |
| 08-5505.060 TRANSFER OUT: GENERAL FUN | 0                                               | 0                   | 0                   | 0                      | 0                     | 0                         |                                 |
| 08-5510.060 INTEREST EXPENSE          | 0                                               | 0                   | 0                   | 0                      | 0                     | 0                         |                                 |
| 08-5576.060 LOSS ON ASSET DISPOSAL    | 0                                               | 0                   | 0                   | 0                      | 0                     | 0                         |                                 |
| 08-5577.060 DONATED CAPITAL           | <u>0</u>                                        | <u>0</u>            | <u>0</u>            | <u>0</u>               | <u>0</u>              | <u>0</u>                  |                                 |
| TOTAL 500-NON-OPERATING               | 0                                               | 0                   | 0                   | 0                      | 0                     | 0                         |                                 |
| <u>600-DEPRECIATION</u>               |                                                 |                     |                     |                        |                       |                           |                                 |
| 08-5600.060 DEPRECIATION EXPENSE      | <u>13,338</u>                                   | <u>26,836</u>       | <u>0</u>            | <u>0</u>               | <u>0</u>              | <u>0</u>                  |                                 |
| TOTAL 600-DEPRECIATION                | 13,338                                          | 26,836              | 0                   | 0                      | 0                     | 0                         |                                 |
|                                       |                                                 |                     |                     |                        |                       |                           |                                 |
| TOTAL AMBULANCE                       | 1,497,650                                       | 1,542,990           | 1,803,312           | 1,442,060              | 1,803,312             | 1,531,206                 |                                 |
|                                       |                                                 |                     |                     |                        |                       |                           |                                 |
| TOTAL EXPENDITURES                    | 1,497,650<br>=====                              | 1,542,990<br>=====  | 1,803,312<br>=====  | 1,442,060<br>=====     | 1,803,312<br>=====    | 1,531,206<br>=====        | =====                           |
|                                       |                                                 |                     |                     |                        |                       |                           |                                 |
| REVENUE OVER/ (UNDER) EXPENDITURES    | 613,755<br>=====                                | 288,673<br>=====    | ( 260,968)<br>===== | ( 216,875)<br>=====    | ( 303,745)<br>=====   | 8,682<br>=====            | =====                           |

APPENDIX A - WORKSHEETS  
CITY OF COWETA  
PROPOSED BUDGET WORKSHEET  
AS OF: JUNE 30TH, 2025

09 -METER DEPOSIT FUND

|                                    |           |           | (----- 2024-2025 -----) |              |             | (----- 2025-2026 -----) |           |
|------------------------------------|-----------|-----------|-------------------------|--------------|-------------|-------------------------|-----------|
|                                    | 2022-2023 | 2023-2024 | CURRENT                 | YEAR-TO-DATE | REESTIMATED | REQUESTED               | PROPOSED  |
| REVENUES                           | ACTUAL    | ACTUAL    | BUDGET                  | ACTUAL       | ACTUAL      | BUDGET                  | BUDGET    |
|                                    |           |           |                         |              |             | DR                      | WORKSPACE |
| 09-04.03.55 METER DEPOSITS         | 0         | 0         | 0                       | 0            | 0           | 0                       |           |
| 09-04.03.85 INTEREST EARNED        | 0         | 0         | 0                       | 3,619        | 0           | 0                       |           |
|                                    |           |           |                         |              |             |                         |           |
| TOTAL REVENUES                     | 0         | 0         | 0                       | 3,619        | 0           | 0                       |           |
|                                    | =====     | =====     | =====                   | =====        | =====       | =====                   | =====     |
| REVENUE OVER/ (UNDER) EXPENDITURES | 0         | 0         | 0                       | 3,619        | 0           | 0                       |           |
|                                    | =====     | =====     | =====                   | =====        | =====       | =====                   | =====     |

APPENDIX A - WORKSHEETS

CITY OF COWETA

PROPOSED BUDGET WORKSHEET

AS OF: JUNE 30TH, 2025

12 -CAPITAL IMPROVEMENTS FUND

|                                       |           |           | 2024-2025 |              | 2025-2026   |           |           |
|---------------------------------------|-----------|-----------|-----------|--------------|-------------|-----------|-----------|
|                                       | 2022-2023 | 2023-2024 | CURRENT   | YEAR-TO-DATE | REESTIMATED | REQUESTED | PROPOSED  |
| REVENUES                              | ACTUAL    | ACTUAL    | BUDGET    | ACTUAL       | ACTUAL      | BUDGET    | BUDGET    |
|                                       |           |           |           |              |             | DR        | WORKSPACE |
| 12-04.03.02 GROSS RECEIPTS TAX        | 3,072,089 | 1,651,113 | 1,800,000 | 1,064,206    | 1,543,561   | 1,620,000 |           |
| 12-04.03.10 TRANSFER IN: GENERAL FUND | 0         | 0         | 0         | 0            | 0           | 0         |           |
| 12-04.03.16 TRANSFER IN: PWA          | 0         | 0         | 0         | 0            | 0           | 0         |           |
| 12-04.03.20 GRANTS                    | 0         | 150,000   | 0         | 0            | 0           | 0         |           |
| 12-04.03.23 CARES ACT REIMBURSEMENT   | 215,000   | 0         | 0         | 0            | 0           | 0         |           |
| 12-04.03.39 INSURANCE CLAIM PAYMENTS  | 0         | 0         | 30,880    | 30,881       | 30,881      | 0         |           |
| 12-04.03.40 TRANSFER IN: CIDA         | 0         | 0         | 0         | 0            | 0           | 0         |           |
| 12-04.03.60 CAPITAL CONTRIBUTIONS     | 0         | 0         | 145,853   | 0            | 145,853     | 15,000    |           |
| DEVELOPER PMT FOR SIREN 0             | 0.00      |           |           |              |             |           | 15,000    |
| 12-04.03.63 SALE OF ASSETS            | 0         | 0         | 0         | 45,000       | 45,000      | 0         |           |
| 12-04.03.75 ADVANCE REPAYMENT         | 0         | 48,677    | 120,585   | 71,421       | 120,585     | 121,790   |           |
| AMR LOAN TO PWA RESO 20 0             | 0.00      |           |           |              |             |           | 72,135    |
| SCBA LOAN TO RF RESO 20 0             | 0.00      |           |           |              |             |           | 49,655    |
| 12-04.03.80 MISCELLANEOUS REVENUE     | 0         | 0         | 0         | 0            | 0           | 0         |           |
| 12-04.03.84 LEASE PROCEEDS            | 0         | 0         | 0         | 0            | 0           | 0         |           |
| 12-04.03.85 INTEREST EARNED           | 9,672     | 54,559    | 15,639    | 57,395       | 65,000      | 54,434    |           |
| INTEREST ON INVESTMENTS 0             | 0.00      |           |           |              |             |           | 50,000    |
| INTEREST ON PWA ADVANCE 0             | 0.00      |           |           |              |             |           | 2,929     |
| INTEREST ON RF ADVANCE 0              | 0.00      |           |           |              |             |           | 1,505     |
| 12-04.03.86 LEASE PROCEEDS            | 0         | 0         | 0         | 0            | 0           | 0         |           |
| TOTAL REVENUES                        | 3,296,761 | 1,904,349 | 2,112,957 | 1,268,902    | 1,950,880   | 1,811,224 |           |
|                                       | =====     | =====     | =====     | =====        | =====       | =====     | =====     |

APPENDIX A - WORKSHEETS  
CITY OF COWETA  
PROPOSED BUDGET WORKSHEET  
AS OF: JUNE 30TH, 2025

12 -CAPITAL IMPROVEMENTS FUND  
ADMINISTRATION

|                           | (----- 2024-2025 -----) |           |          |              | (----- 2025-2026 -----) |           |           |
|---------------------------|-------------------------|-----------|----------|--------------|-------------------------|-----------|-----------|
|                           | 2022-2023               | 2023-2024 | CURRENT  | YEAR-TO-DATE | REESTIMATED             | REQUESTED | PROPOSED  |
| DEPARTMENTAL EXPENDITURES | ACTUAL                  | ACTUAL    | BUDGET   | ACTUAL       | ACTUAL                  | BUDGET    | BUDGET    |
|                           |                         |           |          |              |                         | DR        | WORKSPACE |
| <hr/>                     |                         |           |          |              |                         |           |           |
| <u>400-CAPITAL OUTLAY</u> |                         |           |          |              |                         |           |           |
| 12-5403.002 VEHICLES      | <u>0</u>                | <u>0</u>  | <u>0</u> | <u>0</u>     | <u>0</u>                | <u>0</u>  | <u></u>   |
| TOTAL 400-CAPITAL OUTLAY  | 0                       | 0         | 0        | 0            | 0                       | 0         |           |
| <hr/>                     |                         |           |          |              |                         |           |           |
| TOTAL ADMINISTRATION      | 0                       | 0         | 0        | 0            | 0                       | 0         |           |

APPENDIX A - WORKSHEETS  
CITY OF COWETA  
PROPOSED BUDGET WORKSHEET  
AS OF: JUNE 30TH, 2025

12 -CAPITAL IMPROVEMENTS FUND  
POLICE

|                                      | (----- 2024-2025 -----) |           | (----- 2025-2026 -----) |              |             |           |           |
|--------------------------------------|-------------------------|-----------|-------------------------|--------------|-------------|-----------|-----------|
|                                      | 2022-2023               | 2023-2024 | CURRENT                 | YEAR-TO-DATE | REESTIMATED | REQUESTED | PROPOSED  |
| DEPARTMENTAL EXPENDITURES            | ACTUAL                  | ACTUAL    | BUDGET                  | ACTUAL       | ACTUAL      | BUDGET    | BUDGET    |
|                                      |                         |           |                         |              |             | DR        | WORKSPACE |
| <u>200-MATERIALS AND SUPPLIE</u>     |                         |           |                         |              |             |           |           |
| 12-5204.007 MINOR TOOLS & EQUIPMENT  | <u>0</u>                | <u>0</u>  | <u>0</u>                | <u>0</u>     | <u>0</u>    | <u>0</u>  | <u></u>   |
| TOTAL 200-MATERIALS AND SUPPLIE      | 0                       | 0         | 0                       | 0            | 0           | 0         |           |
| <u>300-OTHER CHARGES/SERVICE</u>     |                         |           |                         |              |             |           |           |
| 12-5325.007 CONTRACTED SERVICES      | <u>0</u>                | <u>0</u>  | <u>0</u>                | <u>0</u>     | <u>0</u>    | <u>0</u>  | <u></u>   |
| TOTAL 300-OTHER CHARGES/SERVICE      | 0                       | 0         | 0                       | 0            | 0           | 0         |           |
| <u>400-CAPITAL OUTLAY</u>            |                         |           |                         |              |             |           |           |
| 12-5401.007 COMPUTER EQUIP/SERVICES  | 39,850                  | 0         | 0                       | 0            | 0           | 0         | <u></u>   |
| 0                                    | 0.00                    |           |                         |              |             |           | 0         |
| 12-5403.007 VEHICLES                 | 116,919                 | 181,704   | 197,346                 | 196,240      | 197,346     | 98,604    | <u></u>   |
| 2025 DURANGO PPV 2                   | 49,302.00               |           |                         |              |             |           | 98,604    |
| 12-5404.007 MACHINERY & EQUIPMENT    | 103,261                 | 87,283    | 162,530                 | 134,941      | 162,530     | 138,184   | <u></u>   |
| APX 6000 RADIOS W/ BATT 12           | 6,482.00                |           |                         |              |             |           | 77,784    |
| BULLET RESISTANT VESTS 10            | 1,050.00                |           |                         |              |             |           | 10,500    |
| 2025 DURANGO PPV OUTFIT 2            | 24,950.00               |           |                         |              |             |           | 49,900    |
| 12-5405.007 BUILDINGS & IMPROVEMENTS | 0                       | 0         | 0                       | 0            | 0           | 0         | <u></u>   |
| 12-5406.007 LAND                     | <u>0</u>                | <u>0</u>  | <u>0</u>                | <u>0</u>     | <u>0</u>    | <u>0</u>  | <u></u>   |
| TOTAL 400-CAPITAL OUTLAY             | 260,030                 | 268,986   | 359,876                 | 331,182      | 359,876     | 236,788   |           |
|                                      |                         |           |                         |              |             |           |           |
| TOTAL POLICE                         | 260,030                 | 268,986   | 359,876                 | 331,182      | 359,876     | 236,788   |           |



APPENDIX A - WORKSHEETS  
CITY OF COWETA  
PROPOSED BUDGET WORKSHEET  
AS OF: JUNE 30TH, 2025

12 -CAPITAL IMPROVEMENTS FUND  
NEIGHBORHOOD SERVICES

|                                      | (----- 2024-2025 -----) |               |          |              | (----- 2025-2026 -----) |           |                 |
|--------------------------------------|-------------------------|---------------|----------|--------------|-------------------------|-----------|-----------------|
|                                      | 2022-2023               | 2023-2024     | CURRENT  | YEAR-TO-DATE | REESTIMATED             | REQUESTED | PROPOSED        |
| DEPARTMENTAL EXPENDITURES            | ACTUAL                  | ACTUAL        | BUDGET   | ACTUAL       | ACTUAL                  | BUDGET    | BUDGET          |
|                                      |                         |               |          |              |                         | DR        | WORKSPACE       |
| <hr/>                                |                         |               |          |              |                         |           |                 |
| <u>400-CAPITAL OUTLAY</u>            |                         |               |          |              |                         |           |                 |
| 12-5403.008 VEHICLES                 | 0                       | 0             | 0        | 0            | 0                       | 0         | <hr/>           |
| 12-5404.008 MACHINERY & EQUIPMENT    | 0                       | 0             | 0        | 0            | 0                       | 0         | <hr/>           |
| REPLACE DESKS WITH CUBI 0            | 5,473.00                |               |          |              |                         |           | 0               |
| 12-5405.008 BUILDINGS & IMPROVEMENTS | <u>15,400</u>           | <u>17,500</u> | <u>0</u> | <u>0</u>     | <u>0</u>                | <u>0</u>  | <u><u>0</u></u> |
| TOTAL 400-CAPITAL OUTLAY             | 15,400                  | 17,500        | 0        | 0            | 0                       | 0         |                 |
| <hr/>                                |                         |               |          |              |                         |           |                 |
| TOTAL NEIGHBORHOOD SERVICES          | 15,400                  | 17,500        | 0        | 0            | 0                       | 0         |                 |

APPENDIX A - WORKSHEETS

CITY OF COWETA

PROPOSED BUDGET WORKSHEET

AS OF: JUNE 30TH, 2025

12 -CAPITAL IMPROVEMENTS FUND

FIRE

|                                       | (----- 2024-2025 -----) (----- 2025-2026 -----) |                     |                   |                        |                       |                           |                                 |
|---------------------------------------|-------------------------------------------------|---------------------|-------------------|------------------------|-----------------------|---------------------------|---------------------------------|
| DEPARTMENTAL EXPENDITURES             | 2022-2023<br>ACTUAL                             | 2023-2024<br>ACTUAL | CURRENT<br>BUDGET | YEAR-TO-DATE<br>ACTUAL | REESTIMATED<br>ACTUAL | REQUESTED<br>BUDGET<br>DR | PROPOSED<br>BUDGET<br>WORKSPACE |
| <hr/>                                 |                                                 |                     |                   |                        |                       |                           |                                 |
| <u>200-MATERIALS AND SUPPLIE</u>      |                                                 |                     |                   |                        |                       |                           |                                 |
| 12-5204.009 MINOR TOOLS & EQUIPMENT   | <u>0</u>                                        | <u>0</u>            | <u>5,000</u>      | <u>3,752</u>           | <u>5,000</u>          | <u>0</u>                  | <u></u>                         |
| TOTAL 200-MATERIALS AND SUPPLIE       | 0                                               | 0                   | 5,000             | 3,752                  | 5,000                 | 0                         |                                 |
| <hr/>                                 |                                                 |                     |                   |                        |                       |                           |                                 |
| <u>400-CAPITAL OUTLAY</u>             |                                                 |                     |                   |                        |                       |                           |                                 |
| 12-5401.009 COMPUTER EQUIP/SERVICES   | 0                                               | 0                   | 0                 | 0                      | 0                     | 0                         | <u></u>                         |
| 12-5403.009 VEHICLES                  | 70,294                                          | 47,653              | 9,113             | 9,113                  | 9,113                 | 0                         | <u></u>                         |
| 12-5404.009 MACHINERY & EQUIPMENT     | 222,214                                         | 55,939              | 70,392            | 70,384                 | 70,392                | 19,000                    | <u></u>                         |
| SURFACE PROS                    0     | 0.00                                            |                     |                   |                        |                       |                           | 8,000                           |
| KNOX E-KEY YEAR 1 OF 4          0     | 0.00                                            |                     |                   |                        |                       |                           | 11,000                          |
| 12-5405.009 BUILDINGS & IMPROVEMENTS  | 0                                               | 0                   | 0                 | 0                      | 0                     | 0                         | <u></u>                         |
| 12-5406.009 LAND                      | <u>0</u>                                        | <u>0</u>            | <u>0</u>          | <u>0</u>               | <u>0</u>              | <u>0</u>                  | <u></u>                         |
| TOTAL 400-CAPITAL OUTLAY              | 292,508                                         | 103,592             | 79,505            | 79,497                 | 79,505                | 19,000                    |                                 |
| <hr/>                                 |                                                 |                     |                   |                        |                       |                           |                                 |
| <u>500-NON-OPERATING</u>              |                                                 |                     |                   |                        |                       |                           |                                 |
| 12-5503.009 LEASE PAYMENTS - PRINC    | 98,997                                          | 100,606             | 102,736           | 102,736                | 102,736               | 104,936                   | <u></u>                         |
| FIRE ENGINE - FINAL PMT          0    | 0.00                                            |                     |                   |                        |                       |                           | 104,936                         |
| 12-5504.009 LEASE PAYMENTS - INTEREST | 8,173                                           | 6,564               | 4,435             | 4,434                  | 4,435                 | 2,235                     | <u></u>                         |
| FIRE ENGINE - FINAL PMT          0    | <u>0.00</u>                                     | <u></u>             | <u></u>           | <u></u>                | <u></u>               | <u></u>                   | <u>2,235</u>                    |
| TOTAL 500-NON-OPERATING               | 107,170                                         | 107,170             | 107,171           | 107,170                | 107,171               | 107,171                   |                                 |
| <hr/>                                 |                                                 |                     |                   |                        |                       |                           |                                 |
| TOTAL FIRE                            | 399,678                                         | 210,762             | 191,676           | 190,419                | 191,676               | 126,171                   |                                 |

APPENDIX A - WORKSHEETS  
CITY OF COWETA  
PROPOSED BUDGET WORKSHEET  
AS OF: JUNE 30TH, 2025

12 -CAPITAL IMPROVEMENTS FUND  
CIVIL DEFENSE

|                                     |             |              | 2024-2025 |              | 2025-2026   |           |               |
|-------------------------------------|-------------|--------------|-----------|--------------|-------------|-----------|---------------|
|                                     | 2022-2023   | 2023-2024    | CURRENT   | YEAR-TO-DATE | REESTIMATED | REQUESTED | PROPOSED      |
| DEPARTMENTAL EXPENDITURES           | ACTUAL      | ACTUAL       | BUDGET    | ACTUAL       | ACTUAL      | BUDGET    | BUDGET        |
|                                     |             |              |           |              |             | DR        | WORKSPACE     |
|                                     |             |              |           |              |             |           |               |
| <u>200-MATERIALS AND SUPPLIE</u>    |             |              |           |              |             |           |               |
| 12-5204.010 MINOR TOOLS & EQUIPMENT | <u>0</u>    | <u>3,408</u> | <u>0</u>  | <u>0</u>     | <u>0</u>    | <u>0</u>  |               |
| TOTAL 200-MATERIALS AND SUPPLIE     | 0           | 3,408        | 0         | 0            | 0           | 0         |               |
|                                     |             |              |           |              |             |           |               |
| <u>400-CAPITAL OUTLAY</u>           |             |              |           |              |             |           |               |
| 12-5404.010 MACHINERY & EQUIPMENT   | 10,328      | 77,426       | 56,603    | 7,820        | 56,603      | 45,000    |               |
| 3-TIER BARRICADES 0                 | 0.00        |              |           |              |             |           | 5,000         |
| STORM SIREN - FULL COST 0           | 0.00        |              |           |              |             |           | 30,000        |
| LIGHTENING DETECTOR SPO 0           | <u>0.00</u> |              |           |              |             |           | <u>10,000</u> |
| TOTAL 400-CAPITAL OUTLAY            | 10,328      | 77,426       | 56,603    | 7,820        | 56,603      | 45,000    |               |
|                                     |             |              |           |              |             |           |               |
| TOTAL CIVIL DEFENSE                 | 10,328      | 80,835       | 56,603    | 7,820        | 56,603      | 45,000    |               |

APPENDIX A - WORKSHEETS  
CITY OF COWETA  
PROPOSED BUDGET WORKSHEET  
AS OF: JUNE 30TH, 2025

12 -CAPITAL IMPROVEMENTS FUND  
COMMUNITY DEVELOPMENT

|                                  | (----- 2024-2025 -----) |                     |                   |                        | (----- 2025-2026 -----) |                           |                                 |
|----------------------------------|-------------------------|---------------------|-------------------|------------------------|-------------------------|---------------------------|---------------------------------|
| DEPARTMENTAL EXPENDITURES        | 2022-2023<br>ACTUAL     | 2023-2024<br>ACTUAL | CURRENT<br>BUDGET | YEAR-TO-DATE<br>ACTUAL | REESTIMATED<br>ACTUAL   | REQUESTED<br>BUDGET<br>DR | PROPOSED<br>BUDGET<br>WORKSPACE |
| <hr/>                            |                         |                     |                   |                        |                         |                           |                                 |
| <u>300-OTHER CHARGES/SERVICE</u> |                         |                     |                   |                        |                         |                           |                                 |
| 12-5325.011 CONTRACTED SERVICES  | <u>0</u>                | <u>0</u>            | <u>0</u>          | <u>0</u>               | <u>0</u>                | <u>0</u>                  | <u></u>                         |
| TOTAL 300-OTHER CHARGES/SERVICE  | 0                       | 0                   | 0                 | 0                      | 0                       | 0                         |                                 |
| <hr/>                            |                         |                     |                   |                        |                         |                           |                                 |
| <u>400-CAPITAL OUTLAY</u>        |                         |                     |                   |                        |                         |                           |                                 |
| 12-5403.011 VEHICLES             | <u>0</u>                | <u>0</u>            | <u>0</u>          | <u>0</u>               | <u>0</u>                | <u>0</u>                  | <u></u>                         |
| TOTAL 400-CAPITAL OUTLAY         | 0                       | 0                   | 0                 | 0                      | 0                       | 0                         |                                 |
| <hr/>                            |                         |                     |                   |                        |                         |                           |                                 |
| TOTAL COMMUNITY DEVELOPMENT      | 0                       | 0                   | 0                 | 0                      | 0                       | 0                         |                                 |

APPENDIX A - WORKSHEETS

CITY OF COWETA

PROPOSED BUDGET WORKSHEET

AS OF: JUNE 30TH, 2025

12 -CAPITAL IMPROVEMENTS FUND  
CEMETERY

|                                   | (----- 2024-2025 -----) |           | (----- 2025-2026 -----) |               |               |           |           |
|-----------------------------------|-------------------------|-----------|-------------------------|---------------|---------------|-----------|-----------|
|                                   | 2022-2023               | 2023-2024 | CURRENT                 | YEAR-TO-DATE  | REESTIMATED   | REQUESTED | PROPOSED  |
| DEPARTMENTAL EXPENDITURES         | ACTUAL                  | ACTUAL    | BUDGET                  | ACTUAL        | ACTUAL        | BUDGET    | BUDGET    |
|                                   |                         |           |                         |               |               | DR        | WORKSPACE |
| <hr/>                             |                         |           |                         |               |               |           |           |
| <u>400-CAPITAL OUTLAY</u>         |                         |           |                         |               |               |           |           |
| 12-5403.013 VEHICLES              | 0                       | 0         | 0                       | 0             | 0             | 0         |           |
| 12-5404.013 MACHINERY & EQUIPMENT | <u>0</u>                | <u>0</u>  | <u>38,000</u>           | <u>37,005</u> | <u>38,000</u> | <u>0</u>  | <u></u>   |
| TOTAL 400-CAPITAL OUTLAY          | 0                       | 0         | 38,000                  | 37,005        | 38,000        | 0         |           |
| <hr/>                             |                         |           |                         |               |               |           |           |
| TOTAL CEMETERY                    | 0                       | 0         | 38,000                  | 37,005        | 38,000        | 0         |           |

APPENDIX A - WORKSHEETS  
CITY OF COWETA  
PROPOSED BUDGET WORKSHEET  
AS OF: JUNE 30TH, 2025

12 -CAPITAL IMPROVEMENTS FUND  
PARKS AND RECREATION

|                                      |           |           | (----- 2024-2025 -----) |              |             | (----- 2025-2026 -----) |           |
|--------------------------------------|-----------|-----------|-------------------------|--------------|-------------|-------------------------|-----------|
|                                      | 2022-2023 | 2023-2024 | CURRENT                 | YEAR-TO-DATE | REESTIMATED | REQUESTED               | PROPOSED  |
| DEPARTMENTAL EXPENDITURES            | ACTUAL    | ACTUAL    | BUDGET                  | ACTUAL       | ACTUAL      | BUDGET                  | BUDGET    |
|                                      |           |           |                         |              |             | DR                      | WORKSPACE |
|                                      |           |           |                         |              |             |                         |           |
| <u>400-CAPITAL OUTLAY</u>            |           |           |                         |              |             |                         |           |
| 12-5403.014 VEHICLES                 | 0         | 46,819    | 0                       | 0            | 0           | 0                       |           |
| 12-5404.014 MACHINERY & EQUIPMENT    | 0         | 46,825    | 49,000                  | 48,822       | 49,000      | 80,000                  |           |
| CHIPPER 0                            | 0.00      |           |                         |              |             |                         | 80,000    |
| 12-5405.014 BUILDINGS & IMPROVEMENTS | 0         | 8,950     | 13,335                  | 0            | 10,335      | 0                       |           |
| 12-5410.014 PUBLIC IMPROVEMENTS      | 60,712    | 0         | 0                       | 0            | 0           | 0                       |           |
| 12-5425.014 CONTRACTED SERVICES      | <u>0</u>  | <u>0</u>  | <u>0</u>                | <u>0</u>     | <u>0</u>    | <u>0</u>                |           |
| TOTAL 400-CAPITAL OUTLAY             | 60,712    | 102,594   | 62,335                  | 48,822       | 59,335      | 80,000                  |           |
|                                      |           |           |                         |              |             |                         |           |
| TOTAL PARKS AND RECREATION           | 60,712    | 102,594   | 62,335                  | 48,822       | 59,335      | 80,000                  |           |

APPENDIX A - WORKSHEETS

CITY OF COWETA

PROPOSED BUDGET WORKSHEET

AS OF: JUNE 30TH, 2025

12 -CAPITAL IMPROVEMENTS FUND

STREETS

|                                     | (----- 2024-2025 -----) |              | (----- 2025-2026 -----) |              |               |           |           |
|-------------------------------------|-------------------------|--------------|-------------------------|--------------|---------------|-----------|-----------|
|                                     | 2022-2023               | 2023-2024    | CURRENT                 | YEAR-TO-DATE | REESTIMATED   | REQUESTED | PROPOSED  |
| DEPARTMENTAL EXPENDITURES           | ACTUAL                  | ACTUAL       | BUDGET                  | ACTUAL       | ACTUAL        | BUDGET    | BUDGET    |
|                                     |                         |              |                         |              |               | DR        | WORKSPACE |
|                                     |                         |              |                         |              |               |           |           |
| <u>200-MATERIALS AND SUPPLIE</u>    |                         |              |                         |              |               |           |           |
| 12-5204.015 MINOR TOOLS & EQUIPMENT | <u>0</u>                | <u>5,166</u> | <u>0</u>                | <u>0</u>     | <u>0</u>      | <u>0</u>  | <u></u>   |
| TOTAL 200-MATERIALS AND SUPPLIE     | 0                       | 5,166        | 0                       | 0            | 0             | 0         |           |
|                                     |                         |              |                         |              |               |           |           |
| <u>300-OTHER CHARGES/SERVICE</u>    |                         |              |                         |              |               |           |           |
| 12-5325.015 CONTRACTED SERVICES     | <u>0</u>                | <u>0</u>     | <u>0</u>                | <u>0</u>     | <u>0</u>      | <u>0</u>  | <u></u>   |
| TOTAL 300-OTHER CHARGES/SERVICE     | 0                       | 0            | 0                       | 0            | 0             | 0         |           |
|                                     |                         |              |                         |              |               |           |           |
| <u>400-CAPITAL OUTLAY</u>           |                         |              |                         |              |               |           |           |
| 12-5403.015 VEHICLES                | 0                       | 0            | 343,237                 | 104,726      | 339,737       | 0         | <u></u>   |
| 12-5404.015 MACHINERY & EQUIPMENT   | 72,376                  | 45,800       | 138,500                 | 138,477      | 145,000       | 0         | <u></u>   |
| 12-5411.015 INFRASTRUCTURE          | 554,597                 | 1,062,106    | 864,188                 | 149,194      | 864,188       | 300,000   | <u></u>   |
| STREET OVERLAYS 0                   | 0.00                    |              |                         |              |               |           | 300,000   |
| 12-5425.015 CONTRACTED SERVICES     | <u>0</u>                | <u>0</u>     | <u>10,000</u>           | <u>0</u>     | <u>10,000</u> | <u>0</u>  | <u></u>   |
| TOTAL 400-CAPITAL OUTLAY            | 626,973                 | 1,107,906    | 1,355,925               | 392,397      | 1,358,925     | 300,000   |           |
|                                     |                         |              |                         |              |               |           |           |
| TOTAL STREETS                       | 626,973                 | 1,113,072    | 1,355,925               | 392,397      | 1,358,925     | 300,000   |           |

APPENDIX A - WORKSHEETS  
CITY OF COWETA  
PROPOSED BUDGET WORKSHEET  
AS OF: JUNE 30TH, 2025

12 -CAPITAL IMPROVEMENTS FUND  
LIBRARY

|                                      | (----- 2024-2025 -----) |           | (----- 2025-2026 -----) |              |             |           |           |
|--------------------------------------|-------------------------|-----------|-------------------------|--------------|-------------|-----------|-----------|
|                                      | 2022-2023               | 2023-2024 | CURRENT                 | YEAR-TO-DATE | REESTIMATED | REQUESTED | PROPOSED  |
| DEPARTMENTAL EXPENDITURES            | ACTUAL                  | ACTUAL    | BUDGET                  | ACTUAL       | ACTUAL      | BUDGET    | BUDGET    |
|                                      |                         |           |                         |              |             | DR        | WORKSPACE |
| <hr/>                                |                         |           |                         |              |             |           |           |
| <u>300-OTHER CHARGES/SERVICE</u>     |                         |           |                         |              |             |           |           |
| 12-5325.018 CONTRACTED SERVICES      | <u>0</u>                | <u>0</u>  | <u>0</u>                | <u>0</u>     | <u>0</u>    | <u>0</u>  | <u></u>   |
| TOTAL 300-OTHER CHARGES/SERVICE      | 0                       | 0         | 0                       | 0            | 0           | 0         |           |
| <br><u>400-CAPITAL OUTLAY</u>        |                         |           |                         |              |             |           |           |
| 12-5405.018 BUILDINGS & IMPROVEMENTS | 40,015                  | 0         | 22,600                  | 9,941        | 22,600      | 0         | <u></u>   |
| 0                                    | 0.00                    |           |                         |              |             |           | 0         |
| 12-5425.018 CONTRACTED SERVICES      | <u>0</u>                | <u>0</u>  | <u>0</u>                | <u>0</u>     | <u>0</u>    | <u>0</u>  | <u></u>   |
| TOTAL 400-CAPITAL OUTLAY             | 40,015                  | 0         | 22,600                  | 9,941        | 22,600      | 0         |           |
| <hr/>                                |                         |           |                         |              |             |           |           |
| TOTAL LIBRARY                        | 40,015                  | 0         | 22,600                  | 9,941        | 22,600      | 0         |           |



APPENDIX A - WORKSHEETS  
CITY OF COWETA  
PROPOSED BUDGET WORKSHEET  
AS OF: JUNE 30TH, 2025

12 -CAPITAL IMPROVEMENTS FUND  
NON-DEPARTMENTAL

|                                      | (----- 2024-2025 -----) |           | (----- 2025-2026 -----) |              |             |           |           |
|--------------------------------------|-------------------------|-----------|-------------------------|--------------|-------------|-----------|-----------|
|                                      | 2022-2023               | 2023-2024 | CURRENT                 | YEAR-TO-DATE | REESTIMATED | REQUESTED | PROPOSED  |
| DEPARTMENTAL EXPENDITURES            | ACTUAL                  | ACTUAL    | BUDGET                  | ACTUAL       | ACTUAL      | BUDGET    | BUDGET    |
|                                      |                         |           |                         |              |             | DR        | WORKSPACE |
| <hr/>                                |                         |           |                         |              |             |           |           |
| <u>400-CAPITAL OUTLAY</u>            |                         |           |                         |              |             |           |           |
| 12-5401.020 COMPUTER EQUIP/SERVICES  | 0                       | 0         | 25,320                  | 0            | 25,320      | 0         |           |
| 12-5405.020 BUILDINGS & IMPROVEMENTS | <u>49,724</u>           | <u>0</u>  | <u>0</u>                | <u>0</u>     | <u>0</u>    | <u>0</u>  | <u></u>   |
| TOTAL 400-CAPITAL OUTLAY             | 49,724                  | 0         | 25,320                  | 0            | 25,320      | 0         |           |
| <hr/>                                |                         |           |                         |              |             |           |           |
| TOTAL NON-DEPARTMENTAL               | 49,724                  | 0         | 25,320                  | 0            | 25,320      | 0         |           |

APPENDIX A - WORKSHEETS  
CITY OF COWETA  
PROPOSED BUDGET WORKSHEET  
AS OF: JUNE 30TH, 2025

12 -CAPITAL IMPROVEMENTS FUND  
WATER TREATMENT & DIST.

|                                     | (----- 2024-2025 -----) |           |          |              | (----- 2025-2026 -----) |           |           |
|-------------------------------------|-------------------------|-----------|----------|--------------|-------------------------|-----------|-----------|
|                                     | 2022-2023               | 2023-2024 | CURRENT  | YEAR-TO-DATE | REESTIMATED             | REQUESTED | PROPOSED  |
| DEPARTMENTAL EXPENDITURES           | ACTUAL                  | ACTUAL    | BUDGET   | ACTUAL       | ACTUAL                  | BUDGET    | BUDGET    |
|                                     |                         |           |          |              |                         | DR        | WORKSPACE |
| <u>400-CAPITAL OUTLAY</u>           |                         |           |          |              |                         |           |           |
| 12-5401.033 COMPUTER EQUIP/SERVICES | 0                       | 0         | 0        | 0            | 0                       | 0         |           |
| 12-5404.033 MACHINERY & EQUIPMENT   | 0                       | 0         | 0        | 0            | 0                       | 0         |           |
| 12-5411.033 INFRASTRUCTURE          | <u>0</u>                | <u>0</u>  | <u>0</u> | <u>0</u>     | <u>0</u>                | <u>0</u>  |           |
| TOTAL 400-CAPITAL OUTLAY            | 0                       | 0         | 0        | 0            | 0                       | 0         |           |
|                                     |                         |           |          |              |                         |           |           |
| TOTAL WATER TREATMENT & DIST.       | 0                       | 0         | 0        | 0            | 0                       | 0         |           |

APPENDIX A - WORKSHEETS  
CITY OF COWETA  
PROPOSED BUDGET WORKSHEET  
AS OF: JUNE 30TH, 2025

12 -CAPITAL IMPROVEMENTS FUND  
WASTEWATER TREATMENT

|                                   | (----- 2024-2025 -----) |           |               | (----- 2025-2026 -----) |               |           |           |
|-----------------------------------|-------------------------|-----------|---------------|-------------------------|---------------|-----------|-----------|
|                                   | 2022-2023               | 2023-2024 | CURRENT       | YEAR-TO-DATE            | REESTIMATED   | REQUESTED | PROPOSED  |
| DEPARTMENTAL EXPENDITURES         | ACTUAL                  | ACTUAL    | BUDGET        | ACTUAL                  | ACTUAL        | BUDGET    | BUDGET    |
|                                   |                         |           |               |                         |               | DR        | WORKSPACE |
| <hr/>                             |                         |           |               |                         |               |           |           |
| <u>400-CAPITAL OUTLAY</u>         |                         |           |               |                         |               |           |           |
| 12-5404.034 MACHINERY & EQUIPMENT | 0                       | 0         | 0             | 0                       | 0             | 0         |           |
| 12-5411.034 INFRASTRUCTURE        | 55,604                  | 10,500    | 1,840         | 1,540                   | 1,840         | 0         |           |
| 12-5425.034 CONTRACTED SERVICES   | <u>0</u>                | <u>0</u>  | <u>22,194</u> | <u>0</u>                | <u>22,194</u> | <u>0</u>  |           |
| TOTAL 400-CAPITAL OUTLAY          | 55,604                  | 10,500    | 24,034        | 1,540                   | 24,034        | 0         |           |
| <hr/>                             |                         |           |               |                         |               |           |           |
| TOTAL WASTEWATER TREATMENT        | 55,604                  | 10,500    | 24,034        | 1,540                   | 24,034        | 0         |           |

APPENDIX A - WORKSHEETS  
CITY OF COWETA  
PROPOSED BUDGET WORKSHEET  
AS OF: JUNE 30TH, 2025

12 -CAPITAL IMPROVEMENTS FUND  
SOLID WASTE

|                           | (----- 2024-2025 -----) |           |          |              | (----- 2025-2026 -----) |           |           |
|---------------------------|-------------------------|-----------|----------|--------------|-------------------------|-----------|-----------|
|                           | 2022-2023               | 2023-2024 | CURRENT  | YEAR-TO-DATE | REESTIMATED             | REQUESTED | PROPOSED  |
| DEPARTMENTAL EXPENDITURES | ACTUAL                  | ACTUAL    | BUDGET   | ACTUAL       | ACTUAL                  | BUDGET    | BUDGET    |
|                           |                         |           |          |              |                         | DR        | WORKSPACE |
| <hr/>                     |                         |           |          |              |                         |           |           |
| <u>400-CAPITAL OUTLAY</u> |                         |           |          |              |                         |           |           |
| 12-5403.035 VEHICLES      | <u>0</u>                | <u>0</u>  | <u>0</u> | <u>0</u>     | <u>0</u>                | <u>0</u>  | <u></u>   |
| TOTAL 400-CAPITAL OUTLAY  | 0                       | 0         | 0        | 0            | 0                       | 0         |           |
| <hr/>                     |                         |           |          |              |                         |           |           |
| TOTAL SOLID WASTE         | 0                       | 0         | 0        | 0            | 0                       | 0         |           |

PROPOSED BUDGET WORKSHEET

AS OF: JUNE 30TH, 2025

12 -CAPITAL IMPROVEMENTS FUND

CAPITAL IMPROVEMENTS

|                                         | 2024-2025 |              |              |              |              |              | 2025-2026 |
|-----------------------------------------|-----------|--------------|--------------|--------------|--------------|--------------|-----------|
|                                         | 2022-2023 | 2023-2024    | CURRENT      | YEAR-TO-DATE | REESTIMATED  | REQUESTED    | PROPOSED  |
| DEPARTMENTAL EXPENDITURES               | ACTUAL    | ACTUAL       | BUDGET       | ACTUAL       | ACTUAL       | BUDGET       | BUDGET    |
|                                         |           |              |              |              |              | DR           | WORKSPACE |
| <b>500-NON-OPERATING</b>                |           |              |              |              |              |              |           |
| 12-5501.100 TRANSFER OUT: GENERAL FUND  | 0         | 0            | 0            | 0            | 0            | 0            |           |
| 12-5502.100 TRANSFER OUT: STREET & ALLE | 0         | 0            | 0            | 0            | 0            | 0            |           |
| 12-5504.100 TRANSFER OUT: PWA           | 650,000   | 880,800      | 1,483,000    | 741,500      | 1,483,000    | 1,992,767    |           |
| DEBT SERVICE                            | 0         | 0.00         |              |              |              |              | 400,000   |
| TRANSFER REDUCTION                      | 0         | 0.00         |              |              |              |              | 300,000   |
| WATERLINE IMPROVEMENTS                  | 0         | 0.00         |              |              |              |              | 100,000   |
| DEMO OF OLD WTP                         | 0         | 0.00         |              |              |              |              | 50,000    |
| GENERATOR - WTP                         | 0         | 0.00         |              |              |              |              | 400,000   |
| SEWERLINE IMPROVEMENTS                  | 0         | 0.00         |              |              |              |              | 100,000   |
| CEDAR CREEK LIFT STATIO                 | 0         | 0.00         |              |              |              |              | 350,000   |
| ADMIN TRUCK                             | 0         | 0.00         |              |              |              |              | 55,100    |
| SEWER PLANT TRUCK                       | 0         | 0.00         |              |              |              |              | 55,100    |
| SEWER TRUCK                             | 0         | 0.00         |              |              |              |              | 107,567   |
| SEWER CAMERA                            | 0         | 0.00         |              |              |              |              | 75,000    |
| 12-5508.100 TRANSFER OUT: AMBULANCE FUN | 488,600   | 258,000      | 185,000      | 92,500       | 185,000      | 200,000      |           |
| OPERATING SUBSIDY                       | 0         | 0.00         |              |              |              |              | 200,000   |
| 12-5512.100 TRANSFER OUT: GRANT FUND    | 0         | 0            | 0            | 0            | 0            | 0            |           |
| 12-5513.100 TRANSFER OUT: RURAL FIRE    | 248,303   | 0            | 0            | 0            | 0            | 0            |           |
| 12-5540.100 TRANSFER OUT: CIDA          | 95,000    | 100,000      | 100,000      | 50,000       | 100,000      | 81,000       |           |
| ECON DEV                                | 0         | 0.00         |              |              |              |              | 81,000    |
| TOTAL 500-NON-OPERATING                 | 1,481,903 | 1,238,800    | 1,768,000    | 884,000      | 1,768,000    | 2,273,767    |           |
|                                         |           |              |              |              |              |              |           |
| TOTAL CAPITAL IMPROVEMENTS              | 1,481,903 | 1,238,800    | 1,768,000    | 884,000      | 1,768,000    | 2,273,767    |           |
|                                         |           |              |              |              |              |              |           |
| TOTAL EXPENDITURES                      | 3,000,367 | 3,043,049    | 3,904,369    | 1,903,126    | 3,904,369    | 3,061,726    |           |
|                                         |           |              |              |              |              |              |           |
| REVENUE OVER/(UNDER) EXPENDITURES       | 296,394   | ( 1,138,700) | ( 1,791,412) | ( 634,224)   | ( 1,953,489) | ( 1,250,502) |           |

PROPOSED BUDGET WORKSHEET

AS OF: JUNE 30TH, 2025

13 -RURAL FIREFIGHTER'S FUND

|                                      |           |           | 2024-2025 |              | 2025-2026   |           |           |
|--------------------------------------|-----------|-----------|-----------|--------------|-------------|-----------|-----------|
|                                      | 2022-2023 | 2023-2024 | CURRENT   | YEAR-TO-DATE | REESTIMATED | REQUESTED | PROPOSED  |
| REVENUES                             | ACTUAL    | ACTUAL    | BUDGET    | ACTUAL       | ACTUAL      | BUDGET    | BUDGET    |
|                                      |           |           |           |              |             | DR        | WORKSPACE |
| 13-04.03.01 INTERGOV-COUNTY FIRE TAX | 185,117   | 203,896   | 195,000   | 168,466      | 197,000     | 205,000   |           |
| 13-04.03.02 EXPENSE REIMBURSEMENTS   | 0         | 0         | 0         | 0            | 0           | 0         |           |
| 13-04.03.12 TRANSFER FROM CIF        | 248,303   | 0         | 0         | 0            | 0           | 0         |           |
| 13-04.03.20 GRANTS                   | 10,053    | 9,994     | 69,285    | 10,017       | 10,017      | 0         |           |
| 13-04.03.25 RURAL FIRE RUNS          | 12,255    | 19,023    | 5,000     | 14,542       | 13,000      | 5,000     |           |
| 13-04.03.30 MEMBERSHIP DUES          | 98,825    | 109,637   | 100,000   | 107,550      | 107,000     | 105,000   |           |
| 13-04.03.41 SERVICE FEE              | 1,895     | 1,581     | 2,000     | 1,577        | 2,000       | 2,000     |           |
| 13-04.03.54 COLLECTION FEE           | 0         | 0         | 0         | 2,003        | 1,800       | 0         |           |
| 13-04.03.80 MISCELLANEOUS            | 36        | 0         | 0         | 25           | 0           | 0         |           |
| 13-04.03.84 LEASE PROCEEDS           | 111,291   | 0         | 0         | 0            | 0           | 0         |           |
| 13-04.03.85 INTEREST EARNED          | 101       | 87        | 100       | 42           | 90          | 50        |           |
| TOTAL REVENUES                       | 667,876   | 344,219   | 371,385   | 304,221      | 330,907     | 317,050   |           |
|                                      | =====     | =====     | =====     | =====        | =====       | =====     | =====     |

## APPENDIX A - WORKSHEETS

CITY OF COWETA

PAGE: 71

## PROPOSED BUDGET WORKSHEET

AS OF: JUNE 30TH, 2025

13 -RURAL FIREFIGHTER'S FUND

RURAL FIREFIGHTERS

|                                         | 2024-2025      |                |                |               |                |              | 2025-2026 |
|-----------------------------------------|----------------|----------------|----------------|---------------|----------------|--------------|-----------|
|                                         | 2022-2023      | 2023-2024      | CURRENT        | YEAR-TO-DATE  | REESTIMATED    | REQUESTED    | PROPOSED  |
| DEPARTMENTAL EXPENDITURES               | ACTUAL         | ACTUAL         | BUDGET         | ACTUAL        | ACTUAL         | BUDGET       | BUDGET    |
|                                         |                |                |                |               |                | DR           | WORKSPACE |
|                                         |                |                |                |               |                |              |           |
| <u>200-MATERIALS AND SUPPLIE</u>        |                |                |                |               |                |              |           |
| 13-5200.095 MATERIALS AND SUPPLIES      | 0              | 0              | 0              | 0             | 0              | 0            |           |
| 13-5201.095 STATION SUPPLIES            | 0              | 0              | 400            | 0             | 400            | 400          |           |
| 13-5203.095 POSTAGE                     | 0              | 0              | 2,200          | 0             | 2,200          | 2,200        |           |
| 13-5204.095 MINOR TOOLS                 | 0              | 0              | 12,633         | 0             | 12,633         | 15,000       |           |
| 13-5214.095 MEDICAL SUPPLIES            | 55,545         | 45,542         | 59,000         | 72,002        | 59,000         | 59,000       |           |
| 13-5225.095 VEHICLE/EQUIP MAINT SUPPLIE | <u>0</u>       | <u>0</u>       | <u>5,000</u>   | <u>0</u>      | <u>5,000</u>   | <u>5,000</u> |           |
| TOTAL 200-MATERIALS AND SUPPLIE         | 55,545         | 45,542         | 79,233         | 72,002        | 79,233         | 81,600       |           |
|                                         |                |                |                |               |                |              |           |
| <u>300-OTHER CHARGES/SERVICE</u>        |                |                |                |               |                |              |           |
| 13-5300.095 OTHER SERVICES & CHARGES    | 0              | 0              | 0              | 0             | 0              | 0            |           |
| 13-5303.095 MAINTENANCE SERVICES        | 0              | 0              | 0              | 0             | 0              | 0            |           |
| 13-5305.095 TRAVEL & TRAINING           | 0              | 6,600          | 10,700         | 10,700        | 10,700         | 13,340       |           |
| 13-5310.095 MAINTENANCE-VEHICLES & EQUI | 0              | 0              | 0              | 0             | 0              | 0            |           |
| 13-5325.095 CONTRACTED SERVICES         | 7              | 47             | 19,517         | 16,055        | 19,517         | 19,517       |           |
| 13-5329.095 BANK FEES                   | 291            | 0              | 7              | 7             | 7              | 0            |           |
| 13-5363.095 PAYMENTS ON COUNTY LEASE    | 67,017         | 0              | 0              | 0             | 0              | 0            |           |
| 13-5364.095 INTEREST                    | <u>0</u>       | <u>0</u>       | <u>0</u>       | <u>0</u>      | <u>0</u>       | <u>0</u>     |           |
| TOTAL 300-OTHER CHARGES/SERVICE         | 67,315         | 6,647          | 30,224         | 26,762        | 30,224         | 32,857       |           |
|                                         |                |                |                |               |                |              |           |
| <u>400-CAPITAL OUTLAY</u>               |                |                |                |               |                |              |           |
| 13-5400.095 CAPITAL OUTLAY              | 0              | 0              | 0              | 0             | 0              | 0            |           |
| 13-5401.095 CAPITAL OUTLAY - CO. FIRE T | 0              | 0              | 0              | 0             | 0              | 0            |           |
| 13-5403.095 VEHICLES                    | 222,000        | 0              | 84,000         | 0             | 84,000         | 0            |           |
| 13-5404.095 MACHINERY & EQUIPMENT       | <u>205,061</u> | <u>127,083</u> | <u>152,104</u> | <u>90,807</u> | <u>152,104</u> | <u>0</u>     |           |
| TOTAL 400-CAPITAL OUTLAY                | 427,061        | 127,083        | 236,104        | 90,807        | 236,104        | 0            |           |
|                                         |                |                |                |               |                |              |           |
| <u>500-NON-OPERATING</u>                |                |                |                |               |                |              |           |
| 13-5501.095 TRANSFER OUT-GENERAL FUND   | 0              | 0              | 0              | 0             | 0              | 0            |           |
| 13-5503.095 LEASE PAYMENTS - PRINC      | 13,615         | 21,085         | 69,763         | 16,376        | 69,763         | 69,763       |           |
| FNB LEASE AMB REBOX                     | 0              | 0.00           |                |               |                |              | 21,086    |
| ADVANCE REPAY TO CIF                    | 0              | 0.00           |                |               |                |              | 48,677    |
| 13-5504.095 LEASE PAYMENTS - INTEREST   | 2,753          | 5,949          | 5,950          | 2,037         | 5,950          | 5,950        |           |
| FNB LEASE AMB REBOX                     | 0              | 0.00           |                |               |                |              | 3,466     |
| ADVANCE REPAY CIF AMB R                 | 0              | 0.00           |                |               |                |              | 2,484     |
| 13-5508.095 TRANSFER OUT - AMBULANCE FU | 82,000         | 97,000         | 107,000        | 53,500        | 107,000        | 112,000      |           |
| MEMBERSHIP FEES                         | 0              | 0.00           |                |               |                |              | 105,000   |
| RURAL FIRE RUNS                         | 0              | 0.00           |                |               |                |              | 5,000     |
| SERVICE FEES                            | 0              | 0.00           |                |               |                |              | 2,000     |
| 13-5512.095 TRANSFER OUT: CAP IMP       | <u>0</u>       | <u>48,677</u>  | <u>0</u>       | <u>0</u>      | <u>0</u>       | <u>0</u>     |           |
| TOTAL 500-NON-OPERATING                 | 98,367         | 172,711        | 182,713        | 71,913        | 182,713        | 187,713      |           |
|                                         |                |                |                |               |                |              |           |
| <u>600-DEPRECIATION</u>                 |                |                |                |               |                |              |           |
| 13-5600.095 DEPRECIATION EXPENSE        | <u>0</u>       | <u>0</u>       | <u>0</u>       | <u>0</u>      | <u>0</u>       | <u>0</u>     |           |
| TOTAL 600-DEPRECIATION                  | 0              | 0              | 0              | 0             | 0              | 0            |           |
|                                         |                |                |                |               |                |              |           |
| TOTAL RURAL FIREFIGHTERS                | 648,289        | 351,983        | 528,274        | 261,485       | 528,274        | 302,170      |           |
|                                         |                |                |                |               |                |              |           |
| TOTAL EXPENDITURES                      | 648,289        | 351,983        | 528,274        | 261,485       | 528,274        | 302,170      |           |

APPENDIX A - WORKSHEETS  
CITY OF COWETA  
PROPOSED BUDGET WORKSHEET  
AS OF: JUNE 30TH, 2025

17 -SELF-INSURANCE FUND

|                                   |                     |                     | (----- 2024-2025 -----) |                        | (----- 2025-2026 -----) |                     |                    |
|-----------------------------------|---------------------|---------------------|-------------------------|------------------------|-------------------------|---------------------|--------------------|
| REVENUES                          | 2022-2023<br>ACTUAL | 2023-2024<br>ACTUAL | CURRENT<br>BUDGET       | YEAR-TO-DATE<br>ACTUAL | REESTIMATED<br>ACTUAL   | REQUESTED<br>BUDGET | PROPOSED<br>BUDGET |
|                                   |                     |                     |                         |                        |                         | DR                  | WORKSPACE          |
| 17-04.03.80 MISCELLANEOUS REVENUE | 4,851               | 5,460               | 4,400                   | 4,520                  | 5,000                   | 5,000               |                    |
| 17-04.03.84 INSURANCE REFUND      | 0                   | 0                   | 0                       | 0                      | 0                       | 0                   |                    |
| 17-04.03.85 INTEREST EARNED       | 453                 | 716                 | 700                     | 1,609                  | 1,700                   | 1,600               |                    |
| TOTAL REVENUES                    | 5,304               | 6,176               | 5,100                   | 6,129                  | 6,700                   | 6,600               |                    |
|                                   | =====               | =====               | =====                   | =====                  | =====                   | =====               | =====              |



APPENDIX A - WORKSHEETS

CITY OF COWETA

PROPOSED BUDGET WORKSHEET

AS OF: JUNE 30TH, 2025

17 -SELF-INSURANCE FUND

SELF INSURANCE

|                                     | (----- 2024-2025 -----) (----- 2025-2026 -----) |               |               |               |               |               |           |
|-------------------------------------|-------------------------------------------------|---------------|---------------|---------------|---------------|---------------|-----------|
|                                     | 2022-2023                                       | 2023-2024     | CURRENT       | YEAR-TO-DATE  | REESTIMATED   | REQUESTED     | PROPOSED  |
| DEPARTMENTAL EXPENDITURES           | ACTUAL                                          | ACTUAL        | BUDGET        | ACTUAL        | ACTUAL        | BUDGET        | BUDGET    |
|                                     |                                                 |               |               |               |               | DR            | WORKSPACE |
| <hr/>                               |                                                 |               |               |               |               |               |           |
| <u>100-PERSONAL SERVICES</u>        |                                                 |               |               |               |               |               |           |
| 17-5106.086 FICA TAX                | 0                                               | 0             | 0             | 0             | 0             | 0             |           |
| 17-5107.086 MEDICARE TAX            | 0                                               | 0             | 0             | 0             | 0             | 0             |           |
| 17-5118.086 HRA CLAIMS              | 0                                               | 0             | 4,949         | 0             | 0             | 5,849         |           |
| 17-5119.086 HEALTH INSURANCE CLAIMS | <u>0</u>                                        | <u>0</u>      | <u>0</u>      | <u>0</u>      | <u>0</u>      | <u>0</u>      |           |
| TOTAL 100-PERSONAL SERVICES         | 0                                               | 0             | 4,949         | 0             | 0             | 5,849         |           |
| <hr/>                               |                                                 |               |               |               |               |               |           |
| <u>300-OTHER CHARGES/SERVICE</u>    |                                                 |               |               |               |               |               |           |
| 17-5358.086 WELLNESS INITIATIVES    | <u>13,264</u>                                   | <u>15,158</u> | <u>16,900</u> | <u>13,789</u> | <u>16,000</u> | <u>16,000</u> |           |
| TOTAL 300-OTHER CHARGES/SERVICE     | 13,264                                          | 15,158        | 16,900        | 13,789        | 16,000        | 16,000        |           |
| <hr/>                               |                                                 |               |               |               |               |               |           |
| TOTAL SELF INSURANCE                | 13,264                                          | 15,158        | 21,849        | 13,789        | 16,000        | 21,849        |           |
| <hr/>                               |                                                 |               |               |               |               |               |           |
| TOTAL EXPENDITURES                  | 13,264                                          | 15,158        | 21,849        | 13,789        | 16,000        | 21,849        |           |
|                                     | =====                                           | =====         | =====         | =====         | =====         | =====         | =====     |
| REVENUE OVER/(UNDER) EXPENDITURES   | ( 7,959)                                        | ( 8,982)      | ( 16,749)     | ( 7,660)      | ( 9,300)      | ( 15,249)     |           |
|                                     | =====                                           | =====         | =====         | =====         | =====         | =====         | =====     |

AS OF: JUNE 30TH, 2025

Page 204 of 495

# APPENDIX A - WORKSHEETS

CITY OF COWETA

## PROPOSED BUDGET WORKSHEET

AS OF: JUNE 30TH, 2025

18 -E-911 FUND

E-911

|                                        | (----- 2024-2025 -----) (----- 2025-2026 -----) |           |          |              |             |           |           |
|----------------------------------------|-------------------------------------------------|-----------|----------|--------------|-------------|-----------|-----------|
|                                        | 2022-2023                                       | 2023-2024 | CURRENT  | YEAR-TO-DATE | REESTIMATED | REQUESTED | PROPOSED  |
| DEPARTMENTAL EXPENDITURES              | ACTUAL                                          | ACTUAL    | BUDGET   | ACTUAL       | ACTUAL      | BUDGET    | BUDGET    |
|                                        |                                                 |           |          |              |             | DR        | WORKSPACE |
| <u>100-PERSONAL SERVICES</u>           |                                                 |           |          |              |             |           |           |
| 18-5101.087 SALARIES                   | 0                                               | 0         | 22,185   | 6,625        | 9,500       | 21,149    |           |
| 18-5103.087 OVERTIME                   | 0                                               | 0         | 2,808    | 0            | 0           | 2,907     |           |
| 18-5106.087 FICA TAX                   | 0                                               | 0         | 1,550    | 336          | 550         | 1,492     |           |
| 18-5107.087 MEDICARE TAX               | 0                                               | 0         | 363      | 78           | 150         | 349       |           |
| 18-5108.087 EMPLOYEE INSURANCE         | 0                                               | 0         | 7,410    | 474          | 1,000       | 3,036     |           |
| 18-5109.087 WORKERS' COMP INSURANCE    | 0                                               | 0         | 1,500    | 0            | 0           | 1,500     |           |
| 18-5110.087 UNEMPLOYMENT               | 0                                               | 0         | 150      | 80           | 150         | 150       |           |
| 18-5111.087 RETIREMENT                 | 0                                               | 0         | 2,000    | 0            | 0           | 1,925     |           |
| 18-5113.087 PRE-EMPLOYMENT CHECKS/PHYS | <u>0</u>                                        | <u>0</u>  | <u>0</u> | <u>0</u>     | <u>0</u>    | <u>0</u>  |           |
| TOTAL 100-PERSONAL SERVICES            | 0                                               | 0         | 37,966   | 7,593        | 11,350      | 32,508    |           |

5101.087 SALARIES CURRENT YEAR NOTES:  
50% DISPATCHER

### 200-MATERIALS AND SUPPLIE

|                                     |              |              |              |            |              |              |  |
|-------------------------------------|--------------|--------------|--------------|------------|--------------|--------------|--|
| 18-5200.087 MATERIALS AND SUPPLIES  | 0            | 0            | 0            | 0          | 0            | 0            |  |
| 18-5201.087 OFFICE SUPPLIES         | 0            | 0            | 0            | 0          | 0            | 0            |  |
| 18-5204.087 MINOR TOOLS & EQUIPMENT | <u>1,201</u> | <u>1,962</u> | <u>5,300</u> | <u>582</u> | <u>5,300</u> | <u>2,300</u> |  |
| TOTAL 200-MATERIALS AND SUPPLIE     | 1,201        | 1,962        | 5,300        | 582        | 5,300        | 2,300        |  |

### 300-OTHER CHARGES/SERVICE

|                                         |        |             |        |        |        |         |              |
|-----------------------------------------|--------|-------------|--------|--------|--------|---------|--------------|
| 18-5300.087 OTHER SERVICES & CHARGES    | 0      | 0           | 0      | 0      | 0      | 0       |              |
| 18-5302.087 COMMUNICATIONS (TELEPHONE)  | 41,694 | 33,238      | 41,573 | 27,672 | 41,573 | 44,200  |              |
| WINDSTREAM 101098402                    | 1      | 16,700.00   |        |        |        |         | 16,700       |
| WINDSTREAM VPN 04170052                 | 1      | 10,500.00   |        |        |        |         | 10,500       |
| WINDSTREAM T1 041665350                 | 1      | 9,900.00    |        |        |        |         | 9,900        |
| WINDSTREAM 101098803                    | 1      | 1,600.00    |        |        |        |         | 1,600        |
| WINDSTREAM CW 101186478                 | 1      | 3,700.00    |        |        |        |         | 3,700        |
| MISC                                    | 0      | 0.00        |        |        |        |         | 1,800        |
| 18-5304.087 MEMBERSHIPS & SUBSCRIPTIONS | 5,440  | 5,340       | 400    | 108    | 400    | 2,500   |              |
| 18-5305.087 TRAVEL & TRAINING           | 705    | 992         | 3,010  | 2,025  | 3,010  | 5,910   |              |
| 18-5325.087 CONTRACTED SERVICES         | 12,750 | 18,096      | 28,027 | 23,036 | 28,027 | 76,915  |              |
| OLETS                                   | 0      | 0.00        |        |        |        |         | 5,988        |
| CPI                                     | 0      | 0.00        |        |        |        |         | 210          |
| MOTOROLA (DISP CONSOLE                  | 0      | 0.00        |        |        |        |         | 15,958       |
| WAGONER CO GIS                          | 0      | 0.00        |        |        |        |         | 4,579        |
| CAD ENTERPOL                            | 0      | 0.00        |        |        |        |         | 8,500        |
| UNIFY (CENTRAL SQUARE)                  | 0      | 0.00        |        |        |        |         | 34,680       |
| ENTERPOL (CAD INTERFACE                 | 0      | <u>0.00</u> |        |        |        |         | <u>7,000</u> |
| TOTAL 300-OTHER CHARGES/SERVICE         | 60,589 | 57,666      | 73,010 | 52,840 | 73,010 | 129,525 |              |

### 400-CAPITAL OUTLAY

|                                   |          |               |          |          |          |          |  |
|-----------------------------------|----------|---------------|----------|----------|----------|----------|--|
| 18-5404.087 MACHINERY & EQUIPMENT | <u>0</u> | <u>90,566</u> | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> |  |
| TOTAL 400-CAPITAL OUTLAY          | 0        | 90,566        | 0        | 0        | 0        | 0        |  |

APPENDIX A - WORKSHEETS

CITY OF COWETA

PROPOSED BUDGET WORKSHEET

AS OF: JUNE 30TH, 2025

18 -E-911 FUND

E-911

| (----- 2024-2025 -----) (----- 2025-2026 -----) |             |           |         |              |             |           |              |
|-------------------------------------------------|-------------|-----------|---------|--------------|-------------|-----------|--------------|
|                                                 | 2022-2023   | 2023-2024 | CURRENT | YEAR-TO-DATE | REESTIMATED | REQUESTED | PROPOSED     |
| DEPARTMENTAL EXPENDITURES                       | ACTUAL      | ACTUAL    | BUDGET  | ACTUAL       | ACTUAL      | BUDGET    | BUDGET       |
|                                                 |             |           |         |              |             | DR        | WORKSPACE    |
| <u>500-NON-OPERATING</u>                        |             |           |         |              |             |           |              |
| 18-5503.087 LEASE PAYMENTS - PRINC              | 17,376      | 18,473    | 19,641  | 19,641       | 19,641      | 20,882    |              |
| CALLWORKS PMT #6 8/1/26    0                    | 0.00        |           |         |              |             |           | 20,882       |
| ANNUAL PMT TO 8/1/26      0                     | 0.00        |           |         |              |             |           | 0            |
| 18-5504.087 LEASE PAYMENTS - INTEREST           | 6,228       | 5,131     | 3,964   | 3,963        | 3,964       | 2,723     |              |
| CALLWORKS PMT #6 8/1/26    0                    | <u>0.00</u> |           |         |              |             |           | <u>2,723</u> |
| TOTAL 500-NON-OPERATING                         | 23,604      | 23,604    | 23,605  | 23,604       | 23,605      | 23,605    |              |
|                                                 |             |           |         |              |             |           |              |
| TOTAL E-911                                     | 85,394      | 173,798   | 139,881 | 84,619       | 113,265     | 187,938   |              |
|                                                 |             |           |         |              |             |           |              |
| TOTAL EXPENDITURES                              | 85,394      | 173,798   | 139,881 | 84,619       | 113,265     | 187,938   |              |
|                                                 | =====       | =====     | =====   | =====        | =====       | =====     | =====        |
| REVENUE OVER/(UNDER) EXPENDITURES               | 28,368      | ( 29,915) | 10,219  | 39,047       | 50,835      | ( 23,838) |              |
|                                                 | =====       | =====     | =====   | =====        | =====       | =====     | =====        |

AS OF: JUNE 30TH, 2025

(----- 2024-2025 -----) (----- 2025-2026 -----)

Page 207 of 495

APPENDIX A - WORKSHEETS  
CITY OF COWETA  
PROPOSED BUDGET WORKSHEET  
AS OF: JUNE 30TH, 2025

20 -GRANT FUND  
POLICE

|                                       | (----- 2024-2025 -----) |           | (----- 2025-2026 -----) |              |             |           |           |
|---------------------------------------|-------------------------|-----------|-------------------------|--------------|-------------|-----------|-----------|
|                                       | 2022-2023               | 2023-2024 | CURRENT                 | YEAR-TO-DATE | REESTIMATED | REQUESTED | PROPOSED  |
| DEPARTMENTAL EXPENDITURES             | ACTUAL                  | ACTUAL    | BUDGET                  | ACTUAL       | ACTUAL      | BUDGET    | BUDGET    |
|                                       |                         |           |                         |              |             | DR        | WORKSPACE |
| <hr/>                                 |                         |           |                         |              |             |           |           |
| <u>200-MATERIALS AND SUPPLIE</u>      |                         |           |                         |              |             |           |           |
| 20-5204.007 MINOR TOOLS AND EQUIPMENT | <u>0</u>                | <u>0</u>  | <u>0</u>                | <u>0</u>     | <u>0</u>    | <u>0</u>  | <u></u>   |
| TOTAL 200-MATERIALS AND SUPPLIE       | 0                       | 0         | 0                       | 0            | 0           | 0         |           |
| <hr/>                                 |                         |           |                         |              |             |           |           |
| <u>300-OTHER CHARGES/SERVICE</u>      |                         |           |                         |              |             |           |           |
| 20-5305.007 TRAVEL & TRAINING         | <u>0</u>                | <u>0</u>  | <u>0</u>                | <u>0</u>     | <u>0</u>    | <u>0</u>  | <u></u>   |
| TOTAL 300-OTHER CHARGES/SERVICE       | 0                       | 0         | 0                       | 0            | 0           | 0         |           |
| <hr/>                                 |                         |           |                         |              |             |           |           |
| <u>400-CAPITAL OUTLAY</u>             |                         |           |                         |              |             |           |           |
| 20-5406.007 LAND - ARPA               | <u>0</u>                | <u>0</u>  | <u>0</u>                | <u>0</u>     | <u>0</u>    | <u>0</u>  | <u></u>   |
| TOTAL 400-CAPITAL OUTLAY              | 0                       | 0         | 0                       | 0            | 0           | 0         |           |
| <hr/>                                 |                         |           |                         |              |             |           |           |
| TOTAL POLICE                          | 0                       | 0         | 0                       | 0            | 0           | 0         |           |

APPENDIX A - WORKSHEETS  
CITY OF COWETA  
PROPOSED BUDGET WORKSHEET  
AS OF: JUNE 30TH, 2025

20 -GRANT FUND  
FIRE

|                                      |           |              | (----- 2024-2025 -----) |                | (----- 2025-2026 -----) |           |           |
|--------------------------------------|-----------|--------------|-------------------------|----------------|-------------------------|-----------|-----------|
|                                      | 2022-2023 | 2023-2024    | CURRENT                 | YEAR-TO-DATE   | REESTIMATED             | REQUESTED | PROPOSED  |
| DEPARTMENTAL EXPENDITURES            | ACTUAL    | ACTUAL       | BUDGET                  | ACTUAL         | ACTUAL                  | BUDGET    | BUDGET    |
|                                      |           |              |                         |                |                         | DR        | WORKSPACE |
| <hr/>                                |           |              |                         |                |                         |           |           |
| <u>200-MATERIALS AND SUPPLIE</u>     |           |              |                         |                |                         |           |           |
| 20-5204.009 MINOR TOOLS & EQUIPMENT  | 2,505     | 0            | 0                       | 0              | 6,000                   | 0         |           |
| 20-5227.009 PPE - CARES ACT          | <u>0</u>  | <u>0</u>     | <u>0</u>                | <u>0</u>       | <u>0</u>                | <u>0</u>  |           |
| TOTAL 200-MATERIALS AND SUPPLIE      | 2,505     | 0            | 0                       | 0              | 6,000                   | 0         |           |
| <hr/>                                |           |              |                         |                |                         |           |           |
| <u>400-CAPITAL OUTLAY</u>            |           |              |                         |                |                         |           |           |
| 20-5404.009 MACHINERY & EQUIPMENT    | 22,843    | 24,075       | 6,000                   | 6,000          | 0                       | 0         |           |
| 20-5405.009 BUILDINGS & IMPROVEMENTS | 150,291   | 0            | 0                       | 0              | 0                       | 0         |           |
| 20-5406.009 LAND - ARPA              | <u>0</u>  | <u>3,000</u> | <u>801,957</u>          | <u>801,957</u> | <u>801,957</u>          | <u>0</u>  |           |
| TOTAL 400-CAPITAL OUTLAY             | 173,134   | 27,075       | 807,957                 | 807,957        | 801,957                 | 0         |           |
| <hr/>                                |           |              |                         |                |                         |           |           |
| TOTAL FIRE                           | 175,639   | 27,075       | 807,957                 | 807,957        | 807,957                 | 0         |           |

APPENDIX A - WORKSHEETS  
CITY OF COWETA  
PROPOSED BUDGET WORKSHEET  
AS OF: JUNE 30TH, 2025

20 -GRANT FUND  
STREETS

|                                     | (----- 2024-2025 -----) |               |          |              | (----- 2025-2026 -----) |           |           |
|-------------------------------------|-------------------------|---------------|----------|--------------|-------------------------|-----------|-----------|
|                                     | 2022-2023               | 2023-2024     | CURRENT  | YEAR-TO-DATE | REESTIMATED             | REQUESTED | PROPOSED  |
| DEPARTMENTAL EXPENDITURES           | ACTUAL                  | ACTUAL        | BUDGET   | ACTUAL       | ACTUAL                  | BUDGET    | BUDGET    |
|                                     |                         |               |          |              |                         | DR        | WORKSPACE |
| <hr/>                               |                         |               |          |              |                         |           |           |
| <u>200-MATERIALS AND SUPPLIE</u>    |                         |               |          |              |                         |           |           |
| 20-5204.015 MINOR TOOLS & EQUIPMENT | <u>0</u>                | <u>1,986</u>  | <u>0</u> | <u>0</u>     | <u>0</u>                | <u>0</u>  | <u></u>   |
| TOTAL 200-MATERIALS AND SUPPLIE     | 0                       | 1,986         | 0        | 0            | 0                       | 0         |           |
| <hr/>                               |                         |               |          |              |                         |           |           |
| <u>400-CAPITAL OUTLAY</u>           |                         |               |          |              |                         |           |           |
| 20-5411.015 INFRASTRUCTURE          | 0                       | 0             | 0        | 0            | 0                       | 0         | <u></u>   |
| 20-5425.015 CONTRACTED SERVICES     | <u>55,381</u>           | <u>31,130</u> | <u>0</u> | <u>0</u>     | <u>0</u>                | <u>0</u>  | <u></u>   |
| TOTAL 400-CAPITAL OUTLAY            | 55,381                  | 31,130        | 0        | 0            | 0                       | 0         |           |
| <hr/>                               |                         |               |          |              |                         |           |           |
| TOTAL STREETS                       | 55,381                  | 33,115        | 0        | 0            | 0                       | 0         |           |



APPENDIX A - WORKSHEETS  
CITY OF COWETA  
PROPOSED BUDGET WORKSHEET  
AS OF: JUNE 30TH, 2025

20 -GRANT FUND  
LIBRARY

|                                   |           |           | 2024-2025 |              | 2025-2026   |           |           |
|-----------------------------------|-----------|-----------|-----------|--------------|-------------|-----------|-----------|
|                                   | 2022-2023 | 2023-2024 | CURRENT   | YEAR-TO-DATE | REESTIMATED | REQUESTED | PROPOSED  |
| DEPARTMENTAL EXPENDITURES         | ACTUAL    | ACTUAL    | BUDGET    | ACTUAL       | ACTUAL      | BUDGET    | BUDGET    |
|                                   |           |           |           |              |             | DR        | WORKSPACE |
| <hr/>                             |           |           |           |              |             |           |           |
| <u>200-MATERIALS AND SUPPLIE</u>  |           |           |           |              |             |           |           |
| 20-5227.018 PPE - ARPA            | <u>0</u>  | <u>0</u>  | <u>0</u>  | <u>0</u>     | <u>0</u>    | <u>0</u>  | <u></u>   |
| TOTAL 200-MATERIALS AND SUPPLIE   | 0         | 0         | 0         | 0            | 0           | 0         |           |
| <hr/>                             |           |           |           |              |             |           |           |
| <u>400-CAPITAL OUTLAY</u>         |           |           |           |              |             |           |           |
| 20-5404.018 MACHINERY & EQUIPMENT | <u>0</u>  | <u>0</u>  | <u>0</u>  | <u>0</u>     | <u>0</u>    | <u>0</u>  | <u></u>   |
| TOTAL 400-CAPITAL OUTLAY          | 0         | 0         | 0         | 0            | 0           | 0         |           |
| <hr/>                             |           |           |           |              |             |           |           |
| TOTAL LIBRARY                     | 0         | 0         | 0         | 0            | 0           | 0         |           |

APPENDIX A - WORKSHEETS  
CITY OF COWETA  
PROPOSED BUDGET WORKSHEET  
AS OF: JUNE 30TH, 2025

20 -GRANT FUND  
NON-DEPARTMENTAL

|                            | (----- 2024-2025 -----) |           |          |              | (----- 2025-2026 -----) |           |           |
|----------------------------|-------------------------|-----------|----------|--------------|-------------------------|-----------|-----------|
|                            | 2022-2023               | 2023-2024 | CURRENT  | YEAR-TO-DATE | REESTIMATED             | REQUESTED | PROPOSED  |
| DEPARTMENTAL EXPENDITURES  | ACTUAL                  | ACTUAL    | BUDGET   | ACTUAL       | ACTUAL                  | BUDGET    | BUDGET    |
|                            |                         |           |          |              |                         | DR        | WORKSPACE |
| <hr/>                      |                         |           |          |              |                         |           |           |
| <u>400-CAPITAL OUTLAY</u>  |                         |           |          |              |                         |           |           |
| 20-5400.020 CAPITAL OUTLAY | <u>0</u>                | <u>0</u>  | <u>0</u> | <u>0</u>     | <u>0</u>                | <u>0</u>  | <u></u>   |
| TOTAL 400-CAPITAL OUTLAY   | 0                       | 0         | 0        | 0            | 0                       | 0         |           |
| <hr/>                      |                         |           |          |              |                         |           |           |
| TOTAL NON-DEPARTMENTAL     | 0                       | 0         | 0        | 0            | 0                       | 0         |           |

APPENDIX A - WORKSHEETS  
CITY OF COWETA  
PROPOSED BUDGET WORKSHEET  
AS OF: JUNE 30TH, 2025

20 -GRANT FUND  
WATER TREATMENT & DIST.

|                                        |            |               | (----- 2024-2025 -----) |              | (----- 2025-2026 -----) |           |           |
|----------------------------------------|------------|---------------|-------------------------|--------------|-------------------------|-----------|-----------|
|                                        | 2022-2023  | 2023-2024     | CURRENT                 | YEAR-TO-DATE | REESTIMATED             | REQUESTED | PROPOSED  |
| DEPARTMENTAL EXPENDITURES              | ACTUAL     | ACTUAL        | BUDGET                  | ACTUAL       | ACTUAL                  | BUDGET    | BUDGET    |
|                                        |            |               |                         |              |                         | DR        | WORKSPACE |
| <hr/>                                  |            |               |                         |              |                         |           |           |
| <u>400-CAPITAL OUTLAY</u>              |            |               |                         |              |                         |           |           |
| 20-5400.033 CAPITAL OUTLAY             | 0          | 0             | 0                       | 0            | 0                       | 0         |           |
| 20-5404.033 MACHINERY & EQUIPMENT      | 0          | 0             | 19,951                  | 19,951       | 19,951                  | 0         |           |
| 20-5411.033 INFRASTRUCTURE             | 382,688    | 240,703       | 1,080,099               | 22,071       | 888,000                 | 0         |           |
| 20-5425.033 CONTRACTED SERVICES - CDBG | <u>580</u> | <u>22,000</u> | <u>0</u>                | <u>0</u>     | <u>0</u>                | <u>0</u>  |           |
| TOTAL 400-CAPITAL OUTLAY               | 383,268    | 262,703       | 1,100,050               | 42,021       | 907,951                 | 0         |           |
| <hr/>                                  |            |               |                         |              |                         |           |           |
| TOTAL WATER TREATMENT & DIST.          | 383,268    | 262,703       | 1,100,050               | 42,021       | 907,951                 | 0         |           |

APPENDIX A - WORKSHEETS  
CITY OF COWETA  
PROPOSED BUDGET WORKSHEET  
AS OF: JUNE 30TH, 2025

20 -GRANT FUND  
WASTEWATER TREATMENT

|                                   | (----- 2024-2025 -----) |           |          |              | (----- 2025-2026 -----) |           |           |
|-----------------------------------|-------------------------|-----------|----------|--------------|-------------------------|-----------|-----------|
|                                   | 2022-2023               | 2023-2024 | CURRENT  | YEAR-TO-DATE | REESTIMATED             | REQUESTED | PROPOSED  |
| DEPARTMENTAL EXPENDITURES         | ACTUAL                  | ACTUAL    | BUDGET   | ACTUAL       | ACTUAL                  | BUDGET    | BUDGET    |
|                                   |                         |           |          |              |                         | DR        | WORKSPACE |
| <u>400-CAPITAL OUTLAY</u>         |                         |           |          |              |                         |           |           |
| 20-5404.034 MACHINERY & EQUIPMENT | 0                       | 0         | 400,000  | 0            | 400,000                 | 0         |           |
| 20-5411.034 INFRASTRUCTURE        | <u>0</u>                | <u>0</u>  | <u>0</u> | <u>0</u>     | <u>0</u>                | <u>0</u>  | <u></u>   |
| TOTAL 400-CAPITAL OUTLAY          | 0                       | 0         | 400,000  | 0            | 400,000                 | 0         |           |
|                                   |                         |           |          |              |                         |           |           |
| TOTAL WASTEWATER TREATMENT        | 0                       | 0         | 400,000  | 0            | 400,000                 | 0         |           |

APPENDIX A - WORKSHEETS  
CITY OF COWETA  
PROPOSED BUDGET WORKSHEET  
AS OF: JUNE 30TH, 2025

20 -GRANT FUND  
AMBULANCE

|                                   |           |           | (----- 2024-2025 -----) |              |             | (----- 2025-2026 -----) |           |
|-----------------------------------|-----------|-----------|-------------------------|--------------|-------------|-------------------------|-----------|
|                                   | 2022-2023 | 2023-2024 | CURRENT                 | YEAR-TO-DATE | REESTIMATED | REQUESTED               | PROPOSED  |
| DEPARTMENTAL EXPENDITURES         | ACTUAL    | ACTUAL    | BUDGET                  | ACTUAL       | ACTUAL      | BUDGET                  | BUDGET    |
|                                   |           |           |                         |              |             | DR                      | WORKSPACE |
| <hr/>                             |           |           |                         |              |             |                         |           |
| <u>200-MATERIALS AND SUPPLIE</u>  |           |           |                         |              |             |                         |           |
| 20-5214.060 MEDICAL SUPPLIES      | 0         | 0         | 0                       | 0            | 0           | 0                       |           |
| 20-5227.060 PPE - CARES ACT       | <u>0</u>  | <u>0</u>  | <u>0</u>                | <u>0</u>     | <u>0</u>    | <u>0</u>                | <u></u>   |
| TOTAL 200-MATERIALS AND SUPPLIE   | 0         | 0         | 0                       | 0            | 0           | 0                       |           |
| <hr/>                             |           |           |                         |              |             |                         |           |
| <u>400-CAPITAL OUTLAY</u>         |           |           |                         |              |             |                         |           |
| 20-5404.060 MACHINERY & EQUIPMENT | <u>0</u>  | <u>0</u>  | <u>0</u>                | <u>0</u>     | <u>0</u>    | <u>0</u>                | <u></u>   |
| TOTAL 400-CAPITAL OUTLAY          | 0         | 0         | 0                       | 0            | 0           | 0                       |           |
| <hr/>                             |           |           |                         |              |             |                         |           |
| TOTAL AMBULANCE                   | 0         | 0         | 0                       | 0            | 0           | 0                       |           |

APPENDIX A - WORKSHEETS  
CITY OF COWETA  
PROPOSED BUDGET WORKSHEET  
AS OF: JUNE 30TH, 2025

20 -GRANT FUND  
GRANT FUND

|                                  | 2024-2025 |           |          |              | 2025-2026   |           |           |
|----------------------------------|-----------|-----------|----------|--------------|-------------|-----------|-----------|
|                                  | 2022-2023 | 2023-2024 | CURRENT  | YEAR-TO-DATE | REESTIMATED | REQUESTED | PROPOSED  |
| DEPARTMENTAL EXPENDITURES        | ACTUAL    | ACTUAL    | BUDGET   | ACTUAL       | ACTUAL      | BUDGET    | BUDGET    |
|                                  |           |           |          |              |             | DR        | WORKSPACE |
| <hr/>                            |           |           |          |              |             |           |           |
| <u>300-OTHER CHARGES/SERVICE</u> |           |           |          |              |             |           |           |
| 20-5325.111 CONTRACTED SERVICES  | <u>0</u>  | <u>0</u>  | <u>0</u> | <u>0</u>     | <u>0</u>    | <u>0</u>  | <u></u>   |
| TOTAL 300-OTHER CHARGES/SERVICE  | 0         | 0         | 0        | 0            | 0           | 0         |           |
| <hr/>                            |           |           |          |              |             |           |           |
| <u>400-CAPITAL OUTLAY</u>        |           |           |          |              |             |           |           |
| 20-5411.111 INFRASTRUCTURE       | 0         | 0         | 0        | 0            | 0           | 0         | <u></u>   |
| 20-5425.111 CONTRACTED SERVICES  | <u>0</u>  | <u>0</u>  | <u>0</u> | <u>0</u>     | <u>0</u>    | <u>0</u>  | <u></u>   |
| TOTAL 400-CAPITAL OUTLAY         | 0         | 0         | 0        | 0            | 0           | 0         |           |
| <hr/>                            |           |           |          |              |             |           |           |
| <u>500-NON-OPERATING</u>         |           |           |          |              |             |           |           |
| 20-5504.111 TRANS OUT: PWA       | <u>0</u>  | <u>0</u>  | <u>0</u> | <u>0</u>     | <u>0</u>    | <u>0</u>  | <u></u>   |
| TOTAL 500-NON-OPERATING          | 0         | 0         | 0        | 0            | 0           | 0         |           |
| <hr/>                            |           |           |          |              |             |           |           |
| TOTAL GRANT FUND                 | 0         | 0         | 0        | 0            | 0           | 0         |           |

APPENDIX A - WORKSHEETS

CITY OF COWETA

PROPOSED BUDGET WORKSHEET

AS OF: JUNE 30TH, 2025

20 -GRANT FUND

CIDA

|                                   | (----- 2024-2025 -----) |                     |                     | (----- 2025-2026 -----) |                       |                           |                                 |
|-----------------------------------|-------------------------|---------------------|---------------------|-------------------------|-----------------------|---------------------------|---------------------------------|
| DEPARTMENTAL EXPENDITURES         | 2022-2023<br>ACTUAL     | 2023-2024<br>ACTUAL | CURRENT<br>BUDGET   | YEAR-TO-DATE<br>ACTUAL  | REESTIMATED<br>ACTUAL | REQUESTED<br>BUDGET<br>DR | PROPOSED<br>BUDGET<br>WORKSPACE |
|                                   |                         |                     |                     |                         |                       |                           |                                 |
| <u>300-OTHER CHARGES/SERVICE</u>  |                         |                     |                     |                         |                       |                           |                                 |
| 20-5325.140 CONTRACTED SERVICES   | <u>8,000</u>            | <u>0</u>            | <u>0</u>            | <u>0</u>                | <u>0</u>              | <u>0</u>                  | <u></u>                         |
| TOTAL 300-OTHER CHARGES/SERVICE   | 8,000                   | 0                   | 0                   | 0                       | 0                     | 0                         |                                 |
|                                   |                         |                     |                     |                         |                       |                           |                                 |
| TOTAL CIDA                        | 8,000                   | 0                   | 0                   | 0                       | 0                     | 0                         |                                 |
|                                   |                         |                     |                     |                         |                       |                           |                                 |
| TOTAL EXPENDITURES                | 622,288<br>=====        | 322,893<br>=====    | 2,308,007<br>=====  | 849,978<br>=====        | 2,115,908<br>=====    | 0<br>=====                | <br>=====                       |
| REVENUE OVER/(UNDER) EXPENDITURES | ( 1,357)<br>=====       | 20,591<br>=====     | ( 106,756)<br>===== | ( 740,713)<br>=====     | 84,543<br>=====       | 0<br>=====                | <br>=====                       |

APPENDIX A - WORKSHEETS

CITY OF COWETA

PROPOSED BUDGET WORKSHEET

AS OF: JUNE 30TH, 2025

35 -SEWER IMPROVEMENTS

|                                   | (----- 2024-2025 -----) |                     |                   |                        | (----- 2025-2026 -----) |                           |                                 |
|-----------------------------------|-------------------------|---------------------|-------------------|------------------------|-------------------------|---------------------------|---------------------------------|
| REVENUES                          | 2022-2023<br>ACTUAL     | 2023-2024<br>ACTUAL | CURRENT<br>BUDGET | YEAR-TO-DATE<br>ACTUAL | REESTIMATED<br>ACTUAL   | REQUESTED<br>BUDGET<br>DR | PROPOSED<br>BUDGET<br>WORKSPACE |
| 35-04.03.20 OWRB LOAN PROCEEDS    | 0                       | 0                   | 0                 | 4,997,996              | 15,197,864              | 0                         |                                 |
| 35-04.03.37 TRANSFER IN: PWA      | 0                       | 0                   | 0                 | 0                      | 0                       | 1,481,524                 |                                 |
| APPROVED 5/6/24 0                 | 0.00                    |                     |                   |                        |                         |                           | 1,481,524                       |
| 35-04.03.80 MISCELLANEOUS REVENUE | 0                       | 0                   | 0                 | 0                      | 0                       | 0                         |                                 |
| 35-04.03.85 INTEREST EARNED       | 0                       | 0                   | 0                 | 0                      | 0                       | 0                         |                                 |
| TOTAL REVENUES                    | 0                       | 0                   | 0                 | 4,997,996              | 15,197,864              | 1,481,524                 |                                 |
|                                   | =====                   | =====               | =====             | =====                  | =====                   | =====                     | =====                           |



APPENDIX A - WORKSHEETS  
CITY OF COWETA  
PROPOSED BUDGET WORKSHEET  
AS OF: JUNE 30TH, 2025

35 -SEWER IMPROVEMENTS  
WASTEWATER TREATMENT

|                                   | (----- 2024-2025 -----) |           | (----- 2025-2026 -----) |              |               |           |           |
|-----------------------------------|-------------------------|-----------|-------------------------|--------------|---------------|-----------|-----------|
|                                   | 2022-2023               | 2023-2024 | CURRENT                 | YEAR-TO-DATE | REESTIMATED   | REQUESTED | PROPOSED  |
| DEPARTMENTAL EXPENDITURES         | ACTUAL                  | ACTUAL    | BUDGET                  | ACTUAL       | ACTUAL        | BUDGET    | BUDGET    |
|                                   |                         |           |                         |              |               | DR        | WORKSPACE |
|                                   |                         |           |                         |              |               |           |           |
| <u>400-CAPITAL OUTLAY</u>         |                         |           |                         |              |               |           |           |
| 35-5411.034 INFRASTRUCTURE        | 0                       | 0         | 16,292,400              | 5,705,148    | 16,292,400    | 0         |           |
| 35-5420.034 ADMINISTRATIVE FEES   | 97,500                  | 0         | 0                       | 0            | 0             | 0         |           |
| 35-5425.034 CONTRACTED SERVICES   | 0                       | 0         | 386,988                 | 125,386      | 386,988       | 0         |           |
| 35-5453.034 LICENSES/PERMITS      | <u>0</u>                | <u>0</u>  | <u>0</u>                | <u>0</u>     | <u>0</u>      | <u>0</u>  |           |
| TOTAL 400-CAPITAL OUTLAY          | 97,500                  | 0         | 16,679,388              | 5,830,534    | 16,679,388    | 0         |           |
|                                   |                         |           |                         |              |               |           |           |
| <u>600-DEPRECIATION</u>           |                         |           |                         |              |               |           |           |
| 35-5600.034 DEPRECIATION EXPENSE  | <u>0</u>                | <u>0</u>  | <u>0</u>                | <u>0</u>     | <u>0</u>      | <u>0</u>  |           |
| TOTAL 600-DEPRECIATION            | 0                       | 0         | 0                       | 0            | 0             | 0         |           |
|                                   |                         |           |                         |              |               |           |           |
| TOTAL WASTEWATER TREATMENT        | 97,500                  | 0         |                         | 5,830,534    |               | 0         |           |
|                                   |                         |           |                         |              |               |           |           |
| TOTAL EXPENDITURES                | 97,500                  | 0         | 16,679,388              | 5,830,534    | 16,679,388    | 0         |           |
|                                   | =====                   | =====     | =====                   | =====        | =====         | =====     |           |
|                                   |                         |           |                         |              |               |           |           |
| REVENUE OVER/(UNDER) EXPENDITURES | ( 97,500)               | 0         | ( 16,679,388)           | ( 832,538)   | ( 16,679,388) | 0         |           |
|                                   | =====                   | =====     | =====                   | =====        | =====         | =====     |           |

APPENDIX A - WORKSHEETS

CITY OF COWETA

PROPOSED BUDGET WORKSHEET

AS OF: JUNE 30TH, 2025

36 -1% SALES TAX FUND

|                                         | (----- 2024-2025 -----) |                     |                    |                        | (----- 2025-2026 -----) |                           |                                 |
|-----------------------------------------|-------------------------|---------------------|--------------------|------------------------|-------------------------|---------------------------|---------------------------------|
| REVENUES                                | 2022-2023<br>ACTUAL     | 2023-2024<br>ACTUAL | CURRENT<br>BUDGET  | YEAR-TO-DATE<br>ACTUAL | REESTIMATED<br>ACTUAL   | REQUESTED<br>BUDGET<br>DR | PROPOSED<br>BUDGET<br>WORKSPACE |
| 36-04.03.10 TRANSFER IN: GENERAL FUND   | 0                       | 0                   | 2,000,000          | 0                      | 1,000,000               | 2,000,000                 |                                 |
| CAPITAL SUBSIDY 0                       | 0.00                    |                     |                    |                        |                         |                           | 2,000,000                       |
| 36-04.03.21 TSF: GF DEDICATED SALES TAX | 1,803,598               | 1,850,538           | 1,876,120          | 1,394,936              | 1,865,235               | 1,869,890                 |                                 |
| 36-04.03.22 TSF: GF DEDICATED USE TAX   | 233,747                 | 260,919             | 253,201            | 221,153                | 273,611                 | 277,709                   |                                 |
| 36-04.03.85 INTEREST EARNED             | 353,773                 | 598,249             | 200,000            | 1,787                  | 450,000                 | 400,000                   |                                 |
| 36-04.03.86 SALES TAX NOTE PROCEEDS     | 0                       | 0                   | 0                  | 0                      | 0                       | 0                         |                                 |
| TOTAL REVENUES                          | 2,391,118<br>=====      | 2,709,706<br>=====  | 4,329,321<br>===== | 1,617,877<br>=====     | 3,588,846<br>=====      | 4,547,599<br>=====        | =====                           |

APPENDIX A - WORKSHEETS

CITY OF COWETA

PROPOSED BUDGET WORKSHEET

AS OF: JUNE 30TH, 2025

36 -1% SALES TAX FUND

POLICE

|                                      | (----- 2024-2025 -----) |               | (----- 2025-2026 -----) |              |             |           |           |
|--------------------------------------|-------------------------|---------------|-------------------------|--------------|-------------|-----------|-----------|
|                                      | 2022-2023               | 2023-2024     | CURRENT                 | YEAR-TO-DATE | REESTIMATED | REQUESTED | PROPOSED  |
| DEPARTMENTAL EXPENDITURES            | ACTUAL                  | ACTUAL        | BUDGET                  | ACTUAL       | ACTUAL      | BUDGET    | BUDGET    |
|                                      |                         |               |                         |              |             | DR        | WORKSPACE |
| <hr/>                                |                         |               |                         |              |             |           |           |
| <u>300-OTHER CHARGES/SERVICE</u>     |                         |               |                         |              |             |           |           |
| 36-5325.007 CONTRACTED SERVICES      | <u>0</u>                | <u>18,000</u> | <u>0</u>                | <u>0</u>     | <u>0</u>    | <u>0</u>  | <u></u>   |
| TOTAL 300-OTHER CHARGES/SERVICE      | 0                       | 18,000        | 0                       | 0            | 0           | 0         |           |
| <br>                                 |                         |               |                         |              |             |           |           |
| <u>400-CAPITAL OUTLAY</u>            |                         |               |                         |              |             |           |           |
| 36-5404.007 MACHINERY & EQUIPMENT    | 0                       | 0             | 0                       | 0            | 0           | 0         | <u></u>   |
| 36-5405.007 BUILDINGS & IMPROVEMENTS | 0                       | 0             | 6,810,224               | 251,202      | 6,810,224   | 1,441,939 | <u></u>   |
| POLICE STATION 0                     | 0.00                    |               |                         |              |             |           | 1,441,939 |
| ORIGINAL BUDGET \$6,864, 0           | 0.00                    |               |                         |              |             |           | 0         |
| 36-5406.007 LAND                     | 0                       | 0             | 0                       | 0            | 0           | 0         | <u></u>   |
| 36-5425.007 CONTRACTED SERVICES      | <u>0</u>                | <u>0</u>      | <u>0</u>                | <u>0</u>     | <u>0</u>    | <u>0</u>  | <u></u>   |
| TOTAL 400-CAPITAL OUTLAY             | 0                       | 0             | 6,810,224               | 251,202      | 6,810,224   | 1,441,939 |           |
| <hr/>                                |                         |               |                         |              |             |           |           |
| TOTAL POLICE                         | 0                       | 18,000        | 6,810,224               | 251,202      | 6,810,224   | 1,441,939 |           |

APPENDIX A - WORKSHEETS  
CITY OF COWETA  
PROPOSED BUDGET WORKSHEET  
AS OF: JUNE 30TH, 2025

36 -1% SALES TAX FUND  
FIRE

|                                      | (----- 2024-2025 -----) |           |           |              |             |           | (----- 2025-2026 -----) |
|--------------------------------------|-------------------------|-----------|-----------|--------------|-------------|-----------|-------------------------|
|                                      | 2022-2023               | 2023-2024 | CURRENT   | YEAR-TO-DATE | REESTIMATED | REQUESTED | PROPOSED                |
| DEPARTMENTAL EXPENDITURES            | ACTUAL                  | ACTUAL    | BUDGET    | ACTUAL       | ACTUAL      | BUDGET    | BUDGET                  |
|                                      |                         |           |           |              |             | DR        | WORKSPACE               |
| <hr/>                                |                         |           |           |              |             |           |                         |
| <u>400-CAPITAL OUTLAY</u>            |                         |           |           |              |             |           |                         |
| 36-5404.009 MACHINERY & EQUIPMENT    | 0                       | 0         | 1,800     | 1,800        | 0           | 0         |                         |
| 36-5405.009 BUILDINGS & IMPROVEMENTS | 0                       | 0         | 9,692,200 | 336,991      | 9,694,000   | 765,142   |                         |
| FIRE STATION NO 1           0        | 0.00                    |           |           |              |             |           | 765,142                 |
| ORIGINAL BUDGET \$9,694,   0         | 0.00                    |           |           |              |             |           | 0                       |
| 36-5406.009 LAND                     | <u>0</u>                | <u>0</u>  | <u>0</u>  | <u>0</u>     | <u>0</u>    | <u>0</u>  | <u></u>                 |
| TOTAL 400-CAPITAL OUTLAY             | 0                       | 0         | 9,694,000 | 338,791      | 9,694,000   | 765,142   |                         |
| <hr/>                                |                         |           |           |              |             |           |                         |
| TOTAL FIRE                           | 0                       | 0         | 9,694,000 | 338,791      | 9,694,000   | 765,142   |                         |

APPENDIX A - WORKSHEETS  
CITY OF COWETA  
PROPOSED BUDGET WORKSHEET  
AS OF: JUNE 30TH, 2025

36 -1% SALES TAX FUND  
PARKS AND RECREATION

|                                   |  |  | (----- 2024-2025 -----) |              |             | (----- 2025-2026 -----) |           |         |
|-----------------------------------|--|--|-------------------------|--------------|-------------|-------------------------|-----------|---------|
|                                   |  |  | CURRENT                 | YEAR-TO-DATE | REESTIMATED | REQUESTED               | PROPOSED  |         |
| DEPARTMENTAL EXPENDITURES         |  |  | BUDGET                  | ACTUAL       | ACTUAL      | BUDGET                  | BUDGET    |         |
|                                   |  |  |                         |              |             | DR                      | WORKSPACE |         |
|                                   |  |  |                         |              |             |                         |           |         |
| <u>400-CAPITAL OUTLAY</u>         |  |  |                         |              |             |                         |           |         |
| 36-5404.014 MACHINERY & EQUIPMENT |  |  | 0                       | 0            | 0           | 0                       |           |         |
| 36-5410.014 PUBLIC IMPROVEMENTS   |  |  | 0                       | 0            | 250,000     | 2,500                   | 100,000   | 900,000 |
| DRAINAGE/PARKING SPORTS 0         |  |  | 0.00                    |              |             |                         |           | 50,000  |
| ROLAND PARK IMPR 0                |  |  | 0.00                    |              |             |                         |           | 850,000 |
| 36-5411.014 INFRASTRUCTURE        |  |  | 0                       | 0            | 0           | 150,000                 | 0         |         |
| 36-5425.014 CONTRACTED SERVICES   |  |  | <u>0</u>                | <u>0</u>     | <u>0</u>    | <u>0</u>                | <u>0</u>  | <u></u> |
| TOTAL 400-CAPITAL OUTLAY          |  |  | 0                       | 0            | 250,000     | 2,500                   | 250,000   | 900,000 |
|                                   |  |  |                         |              |             |                         |           |         |
| TOTAL PARKS AND RECREATION        |  |  | 0                       | 0            | 250,000     | 2,500                   | 250,000   | 900,000 |

APPENDIX A - WORKSHEETS  
CITY OF COWETA  
PROPOSED BUDGET WORKSHEET  
AS OF: JUNE 30TH, 2025

36 -1% SALES TAX FUND  
STREETS

|                                   | (----- 2024-2025 -----) |           | (----- 2025-2026 -----) |              |               |           |           |
|-----------------------------------|-------------------------|-----------|-------------------------|--------------|---------------|-----------|-----------|
|                                   | 2022-2023               | 2023-2024 | CURRENT                 | YEAR-TO-DATE | REESTIMATED   | REQUESTED | PROPOSED  |
| DEPARTMENTAL EXPENDITURES         | ACTUAL                  | ACTUAL    | BUDGET                  | ACTUAL       | ACTUAL        | BUDGET    | BUDGET    |
|                                   |                         |           |                         |              |               | DR        | WORKSPACE |
| <u>400-CAPITAL OUTLAY</u>         |                         |           |                         |              |               |           |           |
| 36-5404.015 MACHINERY & EQUIPMENT | 0                       | 0         | 0                       | 0            | 0             | 0         |           |
| 36-5411.015 INFRASTRUCTURE        | 0                       | 0         | 270,803                 | 19,918       | 743,303       | 300,000   |           |
| 111TH STREET 0                    | 0.00                    |           |                         |              |               |           | 300,000   |
| 36-5425.015 CONTRACTED SERVICES   | <u>0</u>                | <u>0</u>  | <u>22,500</u>           | <u>9,490</u> | <u>50,000</u> | <u>0</u>  |           |
| TOTAL 400-CAPITAL OUTLAY          | 0                       | 0         | 293,303                 | 29,408       | 793,303       | 300,000   |           |
|                                   |                         |           |                         |              |               |           |           |
| TOTAL STREETS                     | 0                       | 0         | 293,303                 | 29,408       | 793,303       | 300,000   |           |

APPENDIX A - WORKSHEETS  
CITY OF COWETA  
PROPOSED BUDGET WORKSHEET  
AS OF: JUNE 30TH, 2025

36 -1% SALES TAX FUND  
WATER TREATMENT & DIST.

|                                  | (----- 2024-2025 -----) |                     |                   |                        | (----- 2025-2026 -----) |                           |                                 |
|----------------------------------|-------------------------|---------------------|-------------------|------------------------|-------------------------|---------------------------|---------------------------------|
| DEPARTMENTAL EXPENDITURES        | 2022-2023<br>ACTUAL     | 2023-2024<br>ACTUAL | CURRENT<br>BUDGET | YEAR-TO-DATE<br>ACTUAL | REESTIMATED<br>ACTUAL   | REQUESTED<br>BUDGET<br>DR | PROPOSED<br>BUDGET<br>WORKSPACE |
| <u>300-OTHER CHARGES/SERVICE</u> |                         |                     |                   |                        |                         |                           |                                 |
| 36-5325.033 CONTRACTED SERVICES  | <u>0</u>                | <u>0</u>            | <u>110,000</u>    | <u>40,000</u>          | <u>195,000</u>          | <u>0</u>                  | <u></u>                         |
| TOTAL 300-OTHER CHARGES/SERVICE  | 0                       | 0                   | 110,000           | 40,000                 | 195,000                 | 0                         |                                 |
| <hr/>                            |                         |                     |                   |                        |                         |                           |                                 |
| TOTAL WATER TREATMENT & DIST.    | 0                       | 0                   | 110,000           | 40,000                 | 195,000                 | 0                         |                                 |

APPENDIX A - WORKSHEETS  
CITY OF COWETA  
PROPOSED BUDGET WORKSHEET  
AS OF: JUNE 30TH, 2025

36 -1% SALES TAX FUND  
WASTEWATER TREATMENT

|                                  | (----- 2024-2025 -----) |                     |                   |                        | (----- 2025-2026 -----) |                           |                                 |
|----------------------------------|-------------------------|---------------------|-------------------|------------------------|-------------------------|---------------------------|---------------------------------|
| DEPARTMENTAL EXPENDITURES        | 2022-2023<br>ACTUAL     | 2023-2024<br>ACTUAL | CURRENT<br>BUDGET | YEAR-TO-DATE<br>ACTUAL | REESTIMATED<br>ACTUAL   | REQUESTED<br>BUDGET<br>DR | PROPOSED<br>BUDGET<br>WORKSPACE |
| <u>300-OTHER CHARGES/SERVICE</u> |                         |                     |                   |                        |                         |                           |                                 |
| 36-5325.034 CONTRACTED SERVICES  | <u>0</u>                | <u>0</u>            | <u>85,000</u>     | <u>80,000</u>          | <u>0</u>                | <u>0</u>                  | <u></u>                         |
| TOTAL 300-OTHER CHARGES/SERVICE  | 0                       | 0                   | 85,000            | 80,000                 | 0                       | 0                         |                                 |
| <hr/>                            |                         |                     |                   |                        |                         |                           |                                 |
| TOTAL WASTEWATER TREATMENT       | 0                       | 0                   | 85,000            | 80,000                 | 0                       | 0                         |                                 |



APPENDIX A - WORKSHEETS

CITY OF COWETA

PROPOSED BUDGET WORKSHEET

AS OF: JUNE 30TH, 2025

36 -1% SALES TAX FUND

NON-DEPARTMENTAL

|                                         | (----- 2024-2025 -----) |           | (----- 2025-2026 -----) |              |               |           |           |
|-----------------------------------------|-------------------------|-----------|-------------------------|--------------|---------------|-----------|-----------|
|                                         | 2022-2023               | 2023-2024 | CURRENT                 | YEAR-TO-DATE | REESTIMATED   | REQUESTED | PROPOSED  |
| DEPARTMENTAL EXPENDITURES               | ACTUAL                  | ACTUAL    | BUDGET                  | ACTUAL       | ACTUAL        | BUDGET    | BUDGET    |
|                                         |                         |           |                         |              |               | DR        | WORKSPACE |
|                                         |                         |           |                         |              |               |           |           |
| <u>300-OTHER CHARGES/SERVICE</u>        |                         |           |                         |              |               |           |           |
| 36-5300.037 OTHER SERVICES & CHARGES    | <u>0</u>                | <u>0</u>  | <u>0</u>                | <u>0</u>     | <u>0</u>      | <u>0</u>  | <u></u>   |
| TOTAL 300-OTHER CHARGES/SERVICE         | 0                       | 0         | 0                       | 0            | 0             | 0         |           |
|                                         |                         |           |                         |              |               |           |           |
| <u>400-CAPITAL OUTLAY</u>               |                         |           |                         |              |               |           |           |
| 36-5420.037 ADMINISTRATIVE FEES         | <u>0</u>                | <u>0</u>  | <u>0</u>                | <u>0</u>     | <u>0</u>      | <u>0</u>  | <u></u>   |
| TOTAL 400-CAPITAL OUTLAY                | 0                       | 0         | 0                       | 0            | 0             | 0         |           |
|                                         |                         |           |                         |              |               |           |           |
| <u>500-NON-OPERATING</u>                |                         |           |                         |              |               |           |           |
| 36-5502.037 BOND AGENT FEES             | 0                       | 0         | 2,500                   | 0            | 2,500         | 2,500     | <u></u>   |
| 36-5503.037 2022 SALES TAX NOTE - PRINC | 0                       | 0         | 758,000                 | 572,000      | 758,000       | 777,000   | <u></u>   |
| 36-5504.037 2022 SALES TAX NOTE - INTER | 309,818                 | 293,483   | 279,619                 | 199,969      | 279,619       | 260,716   | <u></u>   |
| 36-5515.037 ADMINISTRATIVE FEES         | <u>0</u>                | <u>0</u>  | <u>0</u>                | <u>0</u>     | <u>0</u>      | <u>0</u>  | <u></u>   |
| TOTAL 500-NON-OPERATING                 | 309,818                 | 293,483   | 1,040,119               | 771,969      | 1,040,119     | 1,040,216 |           |
|                                         |                         |           |                         |              |               |           |           |
| TOTAL NON-DEPARTMENTAL                  | 309,818                 | 293,483   | 1,040,119               | 771,969      | 1,040,119     | 1,040,216 |           |
|                                         |                         |           |                         |              |               |           |           |
| TOTAL EXPENDITURES                      | 309,818                 | 311,483   | 18,282,646              | 1,513,871    | 18,782,646    | 4,447,297 |           |
|                                         | =====                   | =====     | =====                   | =====        | =====         | =====     | =====     |
| REVENUE OVER/ (UNDER) EXPENDITURES      | 2,081,301               | 2,398,223 | ( 13,953,325)           | 104,006      | ( 15,193,800) | 100,302   |           |
|                                         | =====                   | =====     | =====                   | =====        | =====         | =====     | =====     |

APPENDIX A - WORKSHEETS  
CITY OF COWETA  
PROPOSED BUDGET WORKSHEET  
AS OF: JUNE 30TH, 2025

40 -COWETA INDUSTRIAL DEVELOP

|                                         | (----- 2024-2025 -----) |                     |                   |                        |                       |                     | (----- 2025-2026 -----) |
|-----------------------------------------|-------------------------|---------------------|-------------------|------------------------|-----------------------|---------------------|-------------------------|
| REVENUES                                | 2022-2023<br>ACTUAL     | 2023-2024<br>ACTUAL | CURRENT<br>BUDGET | YEAR-TO-DATE<br>ACTUAL | REESTIMATED<br>ACTUAL | REQUESTED<br>BUDGET | PROPOSED<br>BUDGET      |
|                                         |                         |                     |                   |                        |                       | DR                  | WORKSPACE               |
| 40-04.03.05 TRANSFER IN: GENERAL FUND   | 73,455                  | 74,092              | 86,000            | 41,474                 | 86,000                | 61,500              |                         |
| HOTEL TAX 0                             | 0.00                    |                     |                   |                        |                       |                     | 21,500                  |
| SALES TAX #1 0                          | 0.00                    |                     |                   |                        |                       |                     | 15,000                  |
| SALES TAX #2 0                          | 0.00                    |                     |                   |                        |                       |                     | 25,000                  |
| 40-04.03.07 TRANSFER IN: HOTEL/MOTEL TA | 0                       | 0                   | 0                 | 0                      | 0                     | 0                   |                         |
| 40-04.03.14 TRANSFER IN: CAP IMPROVEMEN | 95,000                  | 100,000             | 100,000           | 50,000                 | 100,000               | 81,000              |                         |
| 40-04.03.60 CAPITAL CONTRIBUTIONS       | 155,389                 | 0                   | 0                 | 0                      | 0                     | 0                   |                         |
| 40-04.03.63 SALE OF ASSETS              | 0                       | 0                   | 0                 | 0                      | 0                     | 0                   |                         |
| 40-04.03.80 MISCELLANEOUS REVENUE       | 71                      | 0                   | 0                 | 0                      | 0                     | 0                   |                         |
| 40-04.03.85 INTEREST EARNED             | 223                     | 224                 | 200               | 208                    | 275                   | 200                 |                         |
| 40-04.32.97 KIOSK SIGN RENTAL           | 490                     | 740                 | 1,000             | 1,870                  | 1,870                 | 1,500               |                         |
| TOTAL REVENUES                          | 324,628                 | 175,056             | 187,200           | 93,552                 | 188,145               | 144,200             |                         |
|                                         | =====                   | =====               | =====             | =====                  | =====                 | =====               | =====                   |

## APPENDIX A - WORKSHEETS

CITY OF COWETA

PAGE: 99

## PROPOSED BUDGET WORKSHEET

AS OF: JUNE 30TH, 2025

40 -COWETA INDUSTRIAL DEVELOP

CIDA

|                                        | (----- 2024-2025 -----) (----- 2025-2026 -----) |           |         |              |             |           |           |
|----------------------------------------|-------------------------------------------------|-----------|---------|--------------|-------------|-----------|-----------|
|                                        | 2022-2023                                       | 2023-2024 | CURRENT | YEAR-TO-DATE | REESTIMATED | REQUESTED | PROPOSED  |
| DEPARTMENTAL EXPENDITURES              | ACTUAL                                          | ACTUAL    | BUDGET  | ACTUAL       | ACTUAL      | BUDGET    | BUDGET    |
|                                        |                                                 |           |         |              |             | DR        | WORKSPACE |
|                                        |                                                 |           |         |              |             |           |           |
| <u>200-MATERIALS AND SUPPLIE</u>       |                                                 |           |         |              |             |           |           |
| 40-5201.140 OFFICE SUPPLIES            | 0                                               | 0         | 0       | 0            | 0           | 0         |           |
| 40-5222.140 SPECIAL EVENT SUPPLIES     | 12,350                                          | 5,000     | 12,900  | 0            | 16,000      | 30,000    |           |
| PATRIOTIC FESTIVAL FIRE                | 0                                               | 0.00      |         |              |             |           | 25,000    |
| GIVEAWAYS                              | 0                                               | 0.00      |         |              |             |           | 1,200     |
| OTHER                                  | 0                                               | 0.00      |         |              |             |           | 3,800     |
| TOTAL 200-MATERIALS AND SUPPLIE        | 12,350                                          | 5,000     | 12,900  | 0            | 16,000      | 30,000    |           |
|                                        |                                                 |           |         |              |             |           |           |
| <u>300-OTHER CHARGES/SERVICE</u>       |                                                 |           |         |              |             |           |           |
| 40-5300.140 OTHER SERVICES AND CHARGES | 0                                               | 0         | 0       | 0            | 0           | 0         |           |
| 40-5307.140 UTILITIES                  | 1,206                                           | 1,603     | 2,500   | 1,545        | 2,500       | 2,500     |           |
| PATRIOTIC FESTIVAL PSO                 | 0                                               | 0.00      |         |              |             |           | 500       |
| YOUTH SPORTS                           | 0                                               | 0.00      |         |              |             |           | 2,000     |
| 40-5325.140 CONTRACTED SERVICES        | 37,274                                          | 25,625    | 29,400  | 8,439        | 26,300      | 12,300    |           |
| PATRIOTIC FEST PORTAPOT                | 0                                               | 0.00      |         |              |             |           | 1,100     |
| PATRIOTIC FEST ELECT HO                | 0                                               | 0.00      |         |              |             |           | 3,000     |
| PATRIOTIC FEST ENTERTAI                | 0                                               | 0.00      |         |              |             |           | 1,200     |
| PATRIOTIC FEST STAGE                   | 0                                               | 0.00      |         |              |             |           | 2,000     |
| OTHER                                  | 0                                               | 0.00      |         |              |             |           | 5,000     |
| 40-5335.140 ECONOMIC DEVELOPMENT       | 9,005                                           | 13,368    | 64,500  | 25,230       | 64,500      | 37,500    |           |
| SHOP COWETA                            | 0                                               | 0.00      |         |              |             |           | 10,000    |
| SHOP COWETA PRIZES                     | 0                                               | 0.00      |         |              |             |           | 7,500     |
| CONSULTING FEES                        | 0                                               | 0.00      |         |              |             |           | 20,000    |
| 40-5340.140 YOUTH SPORTS PROGRAMS      | 0                                               | 0         | 0       | 0            | 0           | 0         |           |
| 40-5354.140 PRENIVI HOTEL/MOTEL TAX    | 20,671                                          | 21,497    | 23,000  | 19,723       | 23,000      | 23,000    |           |
| 40-5357.140 SALES TAX REIMBURSEMENT 1  | 40,285                                          | 38,388    | 35,000  | 17,194       | 35,000      | 0         |           |
| 40-5359.140 SALES TAX REIMBURSEMENT 2  | 12,616                                          | 15,398    | 25,000  | 14,210       | 25,000      | 25,000    |           |
| 40-5360.140 SALES TAX REIMBURSEMENT 3  | 0                                               | 0         | 3,000   | 134          | 3,000       | 10,000    |           |
| TOTAL 300-OTHER CHARGES/SERVICE        | 121,057                                         | 115,880   | 182,400 | 86,474       | 179,300     | 110,300   |           |
|                                        |                                                 |           |         |              |             |           |           |
| <u>400-CAPITAL OUTLAY</u>              |                                                 |           |         |              |             |           |           |
| 40-5400.140 CAPITAL OUTLAY             | 0                                               | 0         | 0       | 0            | 0           | 0         |           |
| 40-5405.140 BUILDINGS & IMPROVMENTS    | 0                                               | 0         | 0       | 0            | 0           | 0         |           |
| 40-5411.140 INFRASTRUCTURE             | 0                                               | 0         | 0       | 0            | 0           | 0         |           |
| TOTAL 400-CAPITAL OUTLAY               | 0                                               | 0         | 0       | 0            | 0           | 0         |           |
|                                        |                                                 |           |         |              |             |           |           |
| <u>500-NON-OPERATING</u>               |                                                 |           |         |              |             |           |           |
| 40-5501.140 TRANSFER OUT: GF           | 0                                               | 0         | 0       | 0            | 0           | 0         |           |
| 40-5506.140 TRANSFER OUT: CAP IMP      | 0                                               | 0         | 0       | 0            | 0           | 0         |           |
| 40-5576.140 LOSS ON ASSET DISPOSAL     | 0                                               | 0         | 0       | 0            | 0           | 0         |           |
| 40-5577.140 DONATED CAPITAL            | 0                                               | 0         | 0       | 0            | 0           | 0         |           |
| TOTAL 500-NON-OPERATING                | 0                                               | 0         | 0       | 0            | 0           | 0         |           |

APPENDIX A - WORKSHEETS  
CITY OF COWETA  
PROPOSED BUDGET WORKSHEET  
AS OF: JUNE 30TH, 2025

40 -COWETA INDUSTRIAL DEVELOP  
CIDA

|                                    |              |              | 2024-2025 |              | 2025-2026   |           |           |
|------------------------------------|--------------|--------------|-----------|--------------|-------------|-----------|-----------|
|                                    | 2022-2023    | 2023-2024    | CURRENT   | YEAR-TO-DATE | REESTIMATED | REQUESTED | PROPOSED  |
| DEPARTMENTAL EXPENDITURES          | ACTUAL       | ACTUAL       | BUDGET    | ACTUAL       | ACTUAL      | BUDGET    | BUDGET    |
|                                    |              |              |           |              |             | DR        | WORKSPACE |
| <u>600-DEPRECIATION</u>            |              |              |           |              |             |           |           |
| 40-5600.140 DEPRECIATION EXPENSE   | <u>1,039</u> | <u>1,039</u> | <u>0</u>  | <u>0</u>     | <u>0</u>    | <u>0</u>  |           |
| TOTAL 600-DEPRECIATION             | 1,039        | 1,039        | 0         | 0            | 0           | 0         |           |
|                                    |              |              |           |              |             |           |           |
| TOTAL CIDA                         | 134,446      | 121,919      | 195,300   | 86,474       | 195,300     | 140,300   |           |
|                                    |              |              |           |              |             |           |           |
| TOTAL EXPENDITURES                 | 134,446      | 121,919      | 195,300   | 86,474       | 195,300     | 140,300   |           |
|                                    | =====        | =====        | =====     | =====        | =====       | =====     | =====     |
|                                    |              |              |           |              |             |           |           |
| REVENUE OVER/ (UNDER) EXPENDITURES | 190,182      | 53,137       | ( 8,100)  | 7,078        | ( 7,155)    | 3,900     |           |
|                                    | =====        | =====        | =====     | =====        | =====       | =====     | =====     |

APPENDIX A - WORKSHEETS

CITY OF COWETA

PROPOSED BUDGET WORKSHEET

AS OF: JUNE 30TH, 2025

95 -CREDIT CARD FEES

|                                    |                     |                     | (----- 2024-2025 -----) |                        | (----- 2025-2026 -----) |                     |                    |
|------------------------------------|---------------------|---------------------|-------------------------|------------------------|-------------------------|---------------------|--------------------|
| REVENUES                           | 2022-2023<br>ACTUAL | 2023-2024<br>ACTUAL | CURRENT<br>BUDGET       | YEAR-TO-DATE<br>ACTUAL | REESTIMATED<br>ACTUAL   | REQUESTED<br>BUDGET | PROPOSED<br>BUDGET |
|                                    |                     |                     |                         |                        |                         | DR                  | WORKSPACE          |
| 95-04.03.01 CREDIT CARD PAYMENTS   | 0                   | 0                   | 0                       | 0                      | 0                       | 0                   |                    |
| 95-04.03.02 TRANS IN: CR CARD FEES | 0                   | 0                   | 0                       | 0                      | 0                       | 0                   |                    |
| TOTAL REVENUES                     | 0                   | 0                   | 0                       | 0                      | 0                       | 0                   |                    |
|                                    | =====               | =====               | =====                   | =====                  | =====                   | =====               | =====              |
| REVENUE OVER/ (UNDER) EXPENDITURES | 0                   | 0                   | 0                       | 0                      | 0                       | 0                   |                    |
|                                    | =====               | =====               | =====                   | =====                  | =====                   | =====               | =====              |

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## CITY OF COWETA FY26 PROPOSED BUDGET

## APPENDIX B

CITY OF COWETA, OKLAHOMA  
NOTICE OF PUBLIC HEARING  
JUNE 2, 2025 - 6:00 P.M.  
310 SOUTH BROADWAY, COWETA, OKLAHOMA  
PROPOSED FY2025-2026 BUDGET

The City of Coweta, the Coweta Public Works Authority and the Coweta Industrial Development Authority will hold a joint public hearing on Monday, June 2, 2025 at 6:00 p.m. at 310 South Broadway, Coweta, Oklahoma for the purpose of allowing public input regarding the proposed budget for the fiscal year beginning July 1, 2025. All interested citizens of the City of Coweta are encouraged to attend this budget hearing.

The following is a preliminary summary of the proposed budget for Fiscal Year 2025-2026. The proposed budget is available for public inspection at Coweta City Hall, 310 South Broadway, during normal business hours.

| REVENUES                 | GOVERNMENTAL FUNDS |                     |               |              |                 |                     |             |                   | ENTERPRISE FUNDS              |                    |                        |                   |                                         | Total All Funds |
|--------------------------|--------------------|---------------------|---------------|--------------|-----------------|---------------------|-------------|-------------------|-------------------------------|--------------------|------------------------|-------------------|-----------------------------------------|-----------------|
|                          | General Fund       | Street & Alley Fund | Cemetery Fund | Library Fund | Rural Fire Fund | Self Insurance Fund | E-911 Fund  | Capital Imp. Fund | Coweta Public Works Authority |                    |                        |                   | Coweta Industrial Development Authority |                 |
|                          |                    |                     |               |              |                 |                     |             |                   | Utility Services              | Ambulance Services | Sewer Improvement Fund | 1% Sales Tax Fund |                                         |                 |
| Taxes                    | \$ 8,958,405       | \$ -                | \$ -          | \$ -         | \$ 205,000      | \$ -                | \$ -        | \$ 1,620,000      | \$ -                          | \$ -               | \$ -                   | \$ -              | \$ -                                    | \$ 10,783,405   |
| Licenses & Permits       | 148,000            | -                   | -             | -            | -               | -                   | -           | -                 | -                             | -                  | -                      | -                 | -                                       | 148,000         |
| Intergovernmental        | 230,000            | 92,000              | -             | -            | -               | -                   | 164,000     | -                 | -                             | -                  | -                      | -                 | -                                       | 486,000         |
| Charges for Services     | 97,072             | -                   | 105,000       | -            | 112,000         | -                   | -           | -                 | 5,121,000                     | 1,223,388          | -                      | -                 | -                                       | 6,658,460       |
| Fines & Forfeitures      | 228,000            | -                   | -             | -            | -               | -                   | -           | -                 | -                             | -                  | -                      | -                 | -                                       | 228,000         |
| Other Revenues           | 5,400              | -                   | -             | -            | -               | 5,000               | -           | 136,790           | 335,000                       | -                  | -                      | -                 | 1,500                                   | 483,690         |
| Investment Income        | 70,000             | 150                 | 250           | 20           | 50              | 1,600               | 100         | 54,434            | 17,000                        | 4,500              | -                      | 400,000           | 200                                     | 548,304         |
| Debt Proceeds            | -                  | -                   | -             | -            | -               | -                   | -           | -                 | -                             | -                  | -                      | -                 | -                                       | -               |
| Transfers In             | 5,701,554          | -                   | -             | -            | -               | -                   | -           | -                 | 7,602,446                     | 312,000            | -                      | 4,147,599         | 142,500                                 | 17,906,099      |
| Use of Fund Balance      | 3,644,046          | 58,410              | 19,125        | 13,671       | -               | 15,249              | 23,838      | 1,250,502         | 2,152,728                     | -                  | -                      | -                 | -                                       | 7,177,569       |
| Total Revenues           | \$ 19,082,477      | \$ 150,560          | \$ 124,375    | \$ 13,691    | \$ 317,050      | \$ 21,849           | \$ 187,938  | \$ 3,061,726      | \$ 15,228,174                 | \$ 1,539,888       | \$ -                   | \$ 4,547,599      | \$ 144,200                              | \$ 44,419,527   |
| REVENUES                 | GOVERNMENTAL FUNDS |                     |               |              |                 |                     |             |                   | ENTERPRISE FUNDS              |                    |                        |                   |                                         | Total All Funds |
|                          | General Fund       | Street & Alley Fund | Cemetery Fund | Library Fund | Rural Fire Fund | Self Insurance Fund | E-911 Fund  | Capital Imp. Fund | Coweta Public Works Authority |                    |                        |                   | Coweta Industrial Development Authority |                 |
|                          |                    |                     |               |              |                 |                     |             |                   | Utility Services              | Ambulance Services | Sewer Improvement Fund | 1% Sales Tax Fund |                                         |                 |
| City Council             | \$ 20,015          | \$ -                | \$ -          | \$ -         | \$ -            | \$ -                | \$ -        | \$ -              | \$ -                          | \$ -               | \$ -                   | \$ -              | \$ -                                    | \$ 20,015       |
| Administration           | 312,886            | -                   | -             | -            | -               | -                   | -           | -                 | -                             | -                  | -                      | -                 | -                                       | 312,886         |
| Finance                  | 196,730            | -                   | -             | -            | -               | -                   | -           | -                 | -                             | -                  | -                      | -                 | -                                       | 196,730         |
| City Attorney            | 75,000             | -                   | -             | -            | -               | -                   | -           | -                 | -                             | -                  | -                      | -                 | -                                       | 75,000          |
| Municipal Court          | 180,300            | -                   | -             | -            | -               | -                   | -           | -                 | -                             | -                  | -                      | -                 | -                                       | 180,300         |
| Police                   | 2,568,807          | -                   | -             | -            | -               | -                   | -           | -                 | -                             | -                  | -                      | -                 | -                                       | 2,568,807       |
| Neighborhood Services    | 205,153            | -                   | -             | -            | -               | -                   | -           | -                 | -                             | -                  | -                      | -                 | -                                       | 205,153         |
| Fire                     | 1,465,341          | -                   | -             | -            | 190,170         | -                   | -           | -                 | -                             | -                  | -                      | -                 | -                                       | 1,655,511       |
| Civil Defense            | 8,847              | -                   | -             | -            | -               | -                   | -           | -                 | -                             | -                  | -                      | -                 | -                                       | 8,847           |
| Community Development    | 720,154            | -                   | -             | -            | -               | -                   | -           | -                 | -                             | -                  | -                      | -                 | -                                       | 720,154         |
| Cemetery                 | 120,566            | -                   | 32,500        | -            | -               | -                   | -           | -                 | -                             | -                  | -                      | -                 | -                                       | 153,066         |
| Parks & Recreation       | 280,170            | -                   | -             | -            | -               | -                   | -           | -                 | -                             | -                  | -                      | -                 | -                                       | 280,170         |
| Streets                  | 490,514            | 150,560             | -             | -            | -               | -                   | -           | -                 | -                             | -                  | -                      | -                 | -                                       | 641,074         |
| Library                  | 331,250            | -                   | -             | 13,691       | -               | -                   | -           | -                 | -                             | -                  | -                      | -                 | -                                       | 344,941         |
| Non-Departmental         | 744,016            | -                   | -             | -            | -               | -                   | -           | -                 | 577,507                       | -                  | -                      | -                 | -                                       | 1,321,523       |
| Insurance programs       | -                  | -                   | -             | -            | -               | 21,849              | -           | -                 | -                             | -                  | -                      | -                 | -                                       | 21,849          |
| E-911 Operations         | -                  | -                   | -             | -            | -               | -                   | 187,938     | -                 | -                             | -                  | -                      | -                 | -                                       | 187,938         |
| Capital Improvements     | -                  | -                   | -             | -            | -               | -                   | -           | 680,788           | 1,242,767                     | -                  | 261,600                | 3,407,081         | -                                       | 5,592,236       |
| Water                    | -                  | -                   | -             | -            | -               | -                   | -           | -                 | 1,477,291                     | -                  | -                      | -                 | -                                       | 1,477,291       |
| Sewer                    | -                  | -                   | -             | -            | -               | -                   | -           | -                 | 542,730                       | -                  | -                      | -                 | -                                       | 542,730         |
| Solid Waste              | -                  | -                   | -             | -            | -               | -                   | -           | -                 | 1,240,000                     | -                  | -                      | -                 | -                                       | 1,240,000       |
| Administration           | -                  | -                   | -             | -            | -               | -                   | -           | -                 | 505,593                       | -                  | -                      | -                 | -                                       | 505,593         |
| Finance                  | -                  | -                   | -             | -            | -               | -                   | -           | -                 | 399,928                       | -                  | -                      | -                 | -                                       | 399,928         |
| Debt Service             | -                  | -                   | -             | -            | -               | -                   | -           | 107,171           | 2,131,155                     | -                  | -                      | 1,040,216         | -                                       | 3,278,542       |
| Ambulance Service        | -                  | -                   | -             | -            | -               | -                   | -           | -                 | -                             | 1,531,206          | -                      | -                 | -                                       | 1,531,206       |
| Economic Development     | -                  | -                   | -             | -            | -               | -                   | -           | -                 | -                             | -                  | -                      | -                 | 140,300                                 | 140,300         |
| Transfer to Fund Balance | -                  | -                   | -             | -            | 14,880          | -                   | -           | -                 | -                             | 8,682              | -                      | 100,302           | 3,900                                   | 127,764         |
| Transfers to Other Funds | 9,818,778          | -                   | 91,875        | -            | 112,000         | -                   | -           | 2,273,767         | 7,091,203                     | -                  | -                      | -                 | -                                       | 19,387,623      |
| Designated Reserves      | 1,543,950          | -                   | -             | -            | -               | -                   | -           | -                 | 20,000                        | -                  | -                      | -                 | -                                       | 1,563,950       |
| Total Expenditures       | \$ 19,082,477      | \$ 150,560          | \$ 124,375    | \$ 13,691    | \$ 317,050      | \$ 21,849           | \$ 187,938  | \$ 3,061,726      | \$ 15,228,174                 | \$ 1,539,888       | \$ 261,600             | \$ 4,547,599      | \$ 144,200                              | \$ 44,681,127   |
| Change in Fund Balance   | \$ (2,100,096)     | \$ (58,410)         | \$ (19,125)   | \$ (13,671)  | \$ 14,880       | \$ (15,249)         | \$ (23,838) | \$ (1,250,502)    | \$ (2,132,728)                | \$ 8,682           | \$ (261,600)           | \$ 100,302        | \$ 3,900                                | \$ (5,747,455)  |
| Beginning Fund Balance   | \$ 11,384,508      | \$ 75,429           | \$ 497,565    | \$ 40,049    | \$ 316,933      | \$ 84,717           | \$ 282,071  | \$ 1,358,236      | \$ 10,371,861                 | \$ 1,003,340       | \$ -                   | \$ 6,618,509      | \$ 429,433                              | \$ 32,462,652   |
| Ending Fund Balance      | \$ 9,284,412       | \$ 17,019           | \$ 478,440    | \$ 26,378    | \$ 331,813      | \$ 69,468           | \$ 258,233  | \$ 107,734        | \$ 8,239,133                  | \$ 1,012,022       | \$ (261,600)           | \$ 6,718,811      | \$ 433,333                              | \$ 26,715,197   |

Dated this 21st Day of May, 2025

/Marcy Kilgore/  
City Clerk/Treasurer  
City of Coweta

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**CITY OF COWETA, OKLAHOMA  
RESOLUTION 2025-12**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COWETA, OKLAHOMA; ADOPTING THE BUDGET FOR THE GENERAL FUND, THE STREET AND ALLEY FUND, THE CEMETERY FUND, THE LIBRARY FUND, THE RURAL FIRE FUND, THE SELF INSURANCE FUND, THE E-911 FUND, THE GRANT FUND, AND THE CAPITAL IMPROVEMENT FUND FOR THE FISCAL YEAR BEGINNING JULY 1, 2025 AND ENDING JUNE 30, 2026; AND PROVIDING FOR THE INVESTMENT OF THESE FUNDS.**

**WHEREAS**, the Municipal Budget Act, Title 11 O.S. §§ 17-201 – 17-301, (the “Act”) authorizes a municipality to prepare and approve an annual budget in accordance with the terms of the Act; and

**WHEREAS**, the Coweta City Council, as the governing body for the City of Coweta, has met all statutory requirements for publication of notice of the date, time and place of the required public hearing, together with the proposed budget summary, and a sufficient number of copies of the proposed budget for the fiscal year ending June 30, 2026 (FY26) have been made available for review or for distribution at Coweta City Hall; and

**WHEREAS**, the Coweta City Council has held a public hearing on the proposed FY26 budget no later than fifteen days prior to the beginning of the budget year, at which any person could present to the City Council comments, recommendations or information on any part of the proposed budget; and

**WHEREAS**, the proposed budget presents a complete financial plan for the City of Coweta and presents information necessary and proper to disclose the financial position and condition of the City and its revenues and expenditures, both past and anticipated; and

**WHEREAS**, the proposed expenditures do not exceed the estimated revenues and appropriated fund balance for any fund; and

**WHEREAS**, revenues are classified separately by source and expenditures are departmentalized within each fund; and

**WHEREAS**, the Coweta City Council has reviewed the proposed budget and is aware of the operations and projects planned for FY26; and

**WHEREAS**, the City of Coweta, Oklahoma has need throughout the fiscal year to amend its annual budget through supplemental appropriations, decreases in appropriations or appropriation transfers.

**NOW THEREFORE BE IT RESOLVED BY THE COWETA CITY COUNCIL THAT:**

**Section 1.** The Proposed Budget reviewed during the budget public hearing is by this Resolution approved and adopted for FY26 for the following funds and amounts:

**See the attached EXHIBIT A which is incorporated into this Resolution by reference.**

**Section 2.** The City Manager, or the City Manager’s designee, may transfer funds from one account or object category to another within the same department or from department to department within the same fund, as well as, may make interfund transfers as provided in the FY26 Proposed Budget; provided that no expenditure may be incurred or made by any officer or employee which exceeds the fund balance for any

fund, and further provided that no appropriation for debt service or other appropriation required by law or ordinance may be reduced below the minimums required.

**Section 3.** The Coweta City Council may amend this budget to make supplemental appropriations to any fund up to the amount of additional revenues which are available for current expenses for the fund due to:

- (1) Revenues received or to be received from sources not anticipated in the budget for FY26;
- (2) Revenues received or to be received from anticipated sources but in excess of the original FY26 budget estimates; or
- (3) Unexpended and unencumbered fund balances on hand at the end of the preceding fiscal year which had not been anticipated or appropriated in the budget.

**Section 4.** All supplemental appropriations, decreases in appropriations and interfund transfers must be approved by the Coweta City Council prior to implementation. Such proposed amendments shall be submitted to the City Council for action, on a properly completed Budget Amendment Form.

**Section 5.** The City Manager or the City Manager's designee is granted the authority to transfer ownership of any materials, equipment or infrastructure purchased by the City of Coweta, that is intended for use by the Coweta Public Works Authority or the Coweta Industrial Development Authority, to those named entities.

**Section 6.** No officer or employee of the City shall authorize, make or incur expenditures in excess of ninety percent (90%) of the appropriation for any fund of the budget as adopted or amended until revenues received, including the prior fiscal year's fund balance carried forward, totals an amount equal to at least ninety percent (90%) of the appropriation for the fund.

**Section 7.** The City Manager or the City Manager's designee is granted the authority and directed to invest and reinvest available funds on a continuing basis in United States Treasury Bills, savings accounts or certificates of deposit during the fiscal year ending June 30, 2026. Interest accrued from such investments shall be deposited in the General Fund, the Street and Alley Fund, the Rural Fire Fund, the Cemetery Fund, the Library Fund, the Grant Fund, the Self Insurance Fund, the E-911 Fund, and the Capital Improvements Fund, or the fund from which the investment was made. All investments shall be in accordance with the law.

**Section 8.** The City Council designates \$5,000,000 of the General Fund fund balance to be committed to capital improvements and to be maintained in the General Fund until such time that the City Council approves the expenditure of these funds on capital improvements.

**ADOPTED BY THE CITY COUNCIL OF THE CITY OF COWETA, OKLAHOMA, ON THIS THIS 2<sup>ND</sup> DAY OF JUNE 2025.**

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Naomi Hogue, Mayor

Approved as to form:

ATTEST:

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Patrick Boulden, City Attorney

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Marcy Kilgore, City Clerk

**EXHIBIT A**  
**CITY OF COWETA**  
**FY26 PROPOSED BUDGET**

| <b>GOVERNMENTAL FUNDS</b>         |                       |                                |                      |                     |                        |                            |                    |                          |                       |
|-----------------------------------|-----------------------|--------------------------------|----------------------|---------------------|------------------------|----------------------------|--------------------|--------------------------|-----------------------|
| <b>REVENUES</b>                   | <b>General Fund</b>   | <b>Street &amp; Alley Fund</b> | <b>Cemetery Fund</b> | <b>Library Fund</b> | <b>Rural Fire Fund</b> | <b>Self Insurance Fund</b> | <b>E-911 Fund</b>  | <b>Capital Imp. Fund</b> | <b>Total</b>          |
| Taxes                             | \$ 8,958,405          | \$ -                           | \$ -                 | \$ -                | \$ 205,000             | \$ -                       | \$ -               | \$ 1,620,000             | \$ 10,783,405         |
| Licenses & Permits                | 148,000               | -                              | -                    | -                   | -                      | -                          | -                  | -                        | 148,000               |
| Intergovernmental                 | 230,000               | 92,000                         | -                    | -                   | -                      | -                          | 164,000            | -                        | 486,000               |
| Charges for Services              | 97,072                | -                              | 105,000              | -                   | 112,000                | -                          | -                  | -                        | 314,072               |
| Fines & Forfeitures               | 228,000               | -                              | -                    | -                   | -                      | -                          | -                  | -                        | 228,000               |
| Other Revenues                    | 5,400                 | -                              | -                    | -                   | -                      | 5,000                      | -                  | 136,790                  | 147,190               |
| Investment Income                 | 70,000                | 150                            | 250                  | 20                  | 50                     | 1,600                      | 100                | 54,434                   | 126,604               |
| Debt Proceeds                     | -                     | -                              | -                    | -                   | -                      | -                          | -                  | -                        | -                     |
| Transfers In                      | 5,701,554             | -                              | -                    | -                   | -                      | -                          | -                  | -                        | 5,701,554             |
| Use of Fund Balance               | 3,644,046             | 58,410                         | 19,125               | 13,671              | -                      | 15,249                     | 23,838             | 1,250,502                | 5,024,841             |
| <b>Total Revenues</b>             | <b>\$ 19,082,477</b>  | <b>\$ 150,560</b>              | <b>\$ 124,375</b>    | <b>\$ 13,691</b>    | <b>\$ 317,050</b>      | <b>\$ 21,849</b>           | <b>\$ 187,938</b>  | <b>\$ 3,061,726</b>      | <b>\$ 22,959,666</b>  |
| <b>EXPENDITURES</b>               | <b>General Fund</b>   | <b>Street &amp; Alley Fund</b> | <b>Cemetery Fund</b> | <b>Library Fund</b> | <b>Rural Fire Fund</b> | <b>Self Insurance Fund</b> | <b>E-911 Fund</b>  | <b>Capital Imp. Fund</b> | <b>Total</b>          |
| City Council                      | \$ 20,015             | \$ -                           | \$ -                 | \$ -                | \$ -                   | \$ -                       | \$ -               | \$ -                     | \$ 20,015             |
| Administration                    | 312,886               | -                              | -                    | -                   | -                      | -                          | -                  | -                        | 312,886               |
| Finance                           | 196,730               | -                              | -                    | -                   | -                      | -                          | -                  | -                        | 196,730               |
| City Attorney                     | 75,000                | -                              | -                    | -                   | -                      | -                          | -                  | -                        | 75,000                |
| Municipal Court                   | 180,300               | -                              | -                    | -                   | -                      | -                          | -                  | -                        | 180,300               |
| Police                            | 2,568,807             | -                              | -                    | -                   | -                      | -                          | -                  | -                        | 2,568,807             |
| Animal Control                    | 205,153               | -                              | -                    | -                   | -                      | -                          | -                  | -                        | 205,153               |
| Fire                              | 1,465,341             | -                              | -                    | -                   | 190,170                | -                          | -                  | -                        | 1,655,511             |
| Civil Defense                     | 8,847                 | -                              | -                    | -                   | -                      | -                          | -                  | -                        | 8,847                 |
| Community Development             | 720,154               | -                              | -                    | -                   | -                      | -                          | -                  | -                        | 720,154               |
| Cemetery                          | 120,566               | -                              | 32,500               | -                   | -                      | -                          | -                  | -                        | 153,066               |
| Parks & Recreation                | 280,170               | -                              | -                    | -                   | -                      | -                          | -                  | -                        | 280,170               |
| Streets                           | 490,514               | 150,560                        | -                    | -                   | -                      | -                          | -                  | -                        | 641,074               |
| Library                           | 331,250               | -                              | -                    | 13,691              | -                      | -                          | -                  | -                        | 344,941               |
| Non-Departmental                  | 744,016               | -                              | -                    | -                   | -                      | -                          | -                  | -                        | 744,016               |
| Insurance programs                | -                     | -                              | -                    | -                   | -                      | 21,849                     | -                  | -                        | 21,849                |
| E-911 Operations                  | -                     | -                              | -                    | -                   | -                      | -                          | 187,938            | -                        | 187,938               |
| Capital Improvements              | -                     | -                              | -                    | -                   | -                      | -                          | -                  | 680,788                  | 680,788               |
| Debt Service                      | -                     | -                              | -                    | -                   | -                      | -                          | -                  | 107,171                  | 107,171               |
| Transfer to Fund Balance          | -                     | -                              | -                    | -                   | 14,880                 | -                          | -                  | -                        | 14,880                |
| Transfers Out                     | 9,818,778             | -                              | 91,875               | -                   | 112,000                | -                          | -                  | 2,273,767                | 12,296,420            |
| Transfer to Reserves              | 1,543,950             | -                              | -                    | -                   | -                      | -                          | -                  | -                        | 1,543,950             |
| <b>Total Expenditures</b>         | <b>\$ 19,082,477</b>  | <b>\$ 150,560</b>              | <b>\$ 124,375</b>    | <b>\$ 13,691</b>    | <b>\$ 317,050</b>      | <b>\$ 21,849</b>           | <b>\$ 187,938</b>  | <b>\$ 3,061,726</b>      | <b>\$ 22,959,666</b>  |
| <b>Net Change in Fund Balance</b> | <b>\$ (2,100,096)</b> | <b>\$ (58,410)</b>             | <b>\$ (19,125)</b>   | <b>\$ (13,671)</b>  | <b>\$ 14,880</b>       | <b>\$ (15,249)</b>         | <b>\$ (23,838)</b> | <b>\$ (1,250,502)</b>    | <b>\$ (3,466,011)</b> |
| <b>Beginning Fund Balance</b>     | <b>\$ 11,384,508</b>  | <b>\$ 75,429</b>               | <b>\$ 497,565</b>    | <b>\$ 40,049</b>    | <b>\$ 316,933</b>      | <b>\$ 84,717</b>           | <b>\$ 282,071</b>  | <b>\$ 1,358,236</b>      | <b>\$ 14,039,508</b>  |
| <b>Ending Fund Balance</b>        | <b>\$ 9,284,412</b>   | <b>\$ 17,019</b>               | <b>\$ 478,440</b>    | <b>\$ 26,378</b>    | <b>\$ 331,813</b>      | <b>\$ 69,468</b>           | <b>\$ 258,233</b>  | <b>\$ 107,734</b>        | <b>\$ 10,573,497</b>  |

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**RESOLUTION 2025-13**

**A RESOLUTION OF THE BOARD OF TRUSTEES OF THE COWETA PUBLIC WORKS AUTHORITY, COWETA, OKLAHOMA; ADOPTING THE BUDGET FOR THE COWETA PUBLIC WORKS AUTHORITY UTILITY SERVICES FUND, THE AMBULANCE SERVICE FUND, THE SEWER IMPROVEMENTS FUND, AND THE 1% SALES TAX FUND FOR THE FISCAL YEAR BEGINNING JULY 1, 2025 AND ENDING JUNE 30, 2026; AND PROVIDING FOR THE INVESTMENT OF THESE FUNDS.**

**WHEREAS**, the Coweta Public Works Authority is required to submit a budget to its beneficiary, the City of Coweta, pursuant to Title 60 O.S. § 176; and

**WHEREAS**, the Trust Manager has submitted the budget for the Coweta Public Works Authority for the fiscal year ending June 30, 2026 (FY26) to the City Council of the City of Coweta consistent with the statutory requirements; and

**WHEREAS**, the budget has been formally presented to the Coweta Public Works Authority Board of Trustees; and

**WHEREAS**, a public hearing on the proposed budget was duly held at the time and place as provided for in the notice of such public hearing and all interested persons were given opportunities to be heard on the proposed budget; and

**WHEREAS**, the proposed expenditures do not exceed the estimated revenues and appropriated fund balance for any fund; and

**WHEREAS**, revenues are classified separately by source and expenditures are departmentalized within each fund; and

**WHEREAS**, the Coweta Public Works Authority Board of Trustees has need throughout the fiscal year to amend its annual budget through supplemental appropriations, decreases in appropriations or appropriation transfers; and

**WHEREAS**, the Coweta Public Works Authority Board of Trustees have reviewed the proposed budget and are aware of the operations and projects planned for FY26.

**NOW THEREFORE BE IT RESOLVED BY THE TRUSTEES OF THE COWETA PUBLIC WORKS AUTHORITY THAT:**

**Section 1.** The Proposed Budget reviewed during the budget public hearing is by this Resolution approved and adopted for FY26 for the following funds and amounts:

**See the attached EXHIBIT A which is incorporated into this Resolution by reference.**

**Section 2.** The Trust Manager, or the Trust Manager's designee, may transfer funds from one account or object category to another within the same department or from department to department within the same fund, as well as, may make interfund transfers as provided in the FY26 Proposed Budget; provided that no expenditure may be incurred or made by any officer or employee which exceeds the fund balance for any fund, and further provided that no appropriation for debt service or other appropriation required by law or ordinance may be reduced below the minimums required.

**Section 3.** The Coweta Public Works Authority may amend this budget to make supplemental appropriations to any fund up to the amount of additional revenues which are available for current expenses for the fund due to:

- (1) Revenues received or to be received from sources not anticipated in the budget for FY26;
- (2) Revenues received or to be received from anticipated sources but in excess of the original FY26 budget estimates; or
- (3) Unexpended and unencumbered fund balances on hand at the end of the preceding fiscal year which had not been anticipated or appropriated in the budget.

**Section 4.** All supplemental appropriations, decreases in appropriations and interfund transfers must be approved by the Board of Trustees prior to implementation. Such proposed amendments shall be submitted to the Board of Trustees for action, on a properly completed Budget Amendment Form.

**Section 5.** The Trust Manager, or the Trust Manager's designee, is granted the authority to transfer ownership of any materials, equipment or infrastructure purchased by the Coweta Public Works Authority that is intended for use by the City of Coweta or the Coweta Industrial Development Authority to those named entities.

**Section 6.** The Trust Manager, or the Trust Manager's designee, is granted the authority and directed to invest and reinvest available funds on a continuing basis in United States Treasury Bills, savings accounts or certificates of deposit during the fiscal year ending June 30, 2026. Interest accrued from such investments shall be deposited in the Coweta Public Works Authority Utility Services Fund, the Ambulance Service Fund, the Sewer Improvements Fund, and the 1% Sales Tax Fund, or the fund from which the investment was made. All investments shall be in accordance with the law.

**ADOPTED BY THE BOARD OF TRUSTEES OF THE COWETA PUBLIC WORKS AUTHORITY  
ON THIS THIS 2<sup>ND</sup> DAY OF JUNE 2025.**

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Naomi Hogue, Chair

Approved as to form:

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Patrick Boulden, Trust Attorney

ATTEST:

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Marcie Kilgore, Secretary

## RESOLUTION 2025-13

## EXHIBIT A

COWETA PUBLIC WORKS AUTHORITY  
FY26 PROPOSED BUDGET

|                            | Coweta Public<br>Works Authority<br>Utility Services | Coweta Public<br>Works Authority<br>Ambulance<br>Service | Coweta Public<br>Works Authority<br>Sewer<br>Improvements | Coweta Public<br>Works Authority<br>1% Sales Tax<br>Fund | Total         |
|----------------------------|------------------------------------------------------|----------------------------------------------------------|-----------------------------------------------------------|----------------------------------------------------------|---------------|
| <b>REVENUES</b>            |                                                      |                                                          |                                                           |                                                          |               |
| Charges for Services       | \$ 5,121,000                                         | \$ 1,223,388                                             | \$ -                                                      | \$ -                                                     | \$ 6,344,388  |
| Intergovernmental          | -                                                    | -                                                        | -                                                         | -                                                        | -             |
| Other Revenues             | 335,000                                              | -                                                        | -                                                         | -                                                        | 335,000       |
| Investment Income          | 17,000                                               | 4,500                                                    | -                                                         | 400,000                                                  | 421,500       |
| Debt Proceeds              | -                                                    | -                                                        | -                                                         | -                                                        | -             |
| Transfers In               | 7,602,446                                            | 312,000                                                  | 1,481,524                                                 | 4,147,599                                                | 13,543,569    |
| Use of Fund Balance        | 2,152,728                                            | -                                                        | -                                                         | -                                                        | 2,152,728     |
| <b>Total Revenues</b>      | \$ 15,228,174                                        | \$ 1,539,888                                             | \$ 1,481,524                                              | \$ 4,547,599                                             | \$ 22,797,185 |
|                            |                                                      |                                                          |                                                           |                                                          |               |
| <b>EXPENDITURES</b>        |                                                      |                                                          |                                                           |                                                          |               |
| Water                      | \$ 1,477,291                                         | \$ -                                                     | \$ -                                                      | \$ -                                                     | \$ 1,477,291  |
| Sewer                      | 542,730                                              | -                                                        | -                                                         | -                                                        | 542,730       |
| Solid Waste                | 1,240,000                                            | -                                                        | -                                                         | -                                                        | 1,240,000     |
| Administration             | 505,593                                              | -                                                        | -                                                         | -                                                        | 505,593       |
| Finance                    | 399,928                                              | -                                                        | -                                                         | -                                                        | 399,928       |
| Non-Departmental           | 577,507                                              | -                                                        | -                                                         | -                                                        | 577,507       |
| Capital Improvements       | 1,242,767                                            | -                                                        | 261,600                                                   | 3,407,081                                                | 4,911,448     |
| Debt Service               | 2,131,155                                            | -                                                        | -                                                         | 1,040,216                                                | 3,171,371     |
| Ambulance Service          | -                                                    | 1,531,206                                                | -                                                         | -                                                        | 1,531,206     |
| Transfer to Fund Balance   | -                                                    | 8,682                                                    | -                                                         | 100,302                                                  | 108,984       |
| Transfers Out              | 7,091,203                                            | -                                                        | -                                                         | -                                                        | 7,091,203     |
| Transfer to Reserves       | 20,000                                               | -                                                        | -                                                         | -                                                        | 20,000        |
| <b>Total Expenditures</b>  | \$ 15,228,174                                        | \$ 1,539,888                                             | \$ 261,600                                                | \$ 4,547,599                                             | \$ 21,577,261 |
|                            |                                                      |                                                          |                                                           |                                                          |               |
| Net Change in Fund Balance | \$ (2,132,728)                                       | \$ 8,682                                                 | \$ 1,219,924                                              | \$ 100,302                                               | \$ (803,820)  |
|                            |                                                      |                                                          |                                                           |                                                          |               |
| Beginning Net Assets       | \$ 10,371,861                                        | \$ 1,003,340                                             | \$ (302,347)                                              | \$ 6,618,509                                             | \$ 17,691,363 |
|                            |                                                      |                                                          |                                                           |                                                          |               |
| <b>Ending Net Assets</b>   | \$ 8,239,133                                         | \$ 1,012,022                                             | \$ 917,577                                                | \$ 6,718,811                                             | \$ 16,887,543 |

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**RESOLUTION 2025-14**

**A RESOLUTION OF THE BOARD OF TRUSTEES OF THE COWETA INDUSTRIAL DEVELOPMENT AUTHORITY, COWETA, OKLAHOMA; ADOPTING THE BUDGET FOR THE FISCAL YEAR BEGINNING JULY 1, 2025 AND ENDING JUNE 30, 2026; AND PROVIDING FOR THE INVESTMENT OF THESE FUNDS.**

**WHEREAS**, the Coweta Industrial Development Authority is required to submit a budget to its beneficiary, the City of Coweta, pursuant to Title 60 O.S. § 176; and

**WHEREAS**, the Trust Manager has submitted the budget for the Coweta Industrial Development Authority for the fiscal year ending June 30, 2026 (FY26) to the City Council of the City of Coweta consistent with the statutory requirements; and

**WHEREAS**, the budget has been formally presented to the Coweta Industrial Development Authority Board of Trustees; and

**WHEREAS**, a public hearing on the proposed budget was duly held at the time and place as provided for in the notice of such public hearing and all interested persons were given opportunities to be heard on the proposed budget; and

**WHEREAS**, the proposed expenditures do not exceed the estimated revenues and appropriated fund balance for any fund; and

**WHEREAS**, revenues are classified separately by source and expenditures are departmentalized within each fund; and

**WHEREAS**, the Coweta Industrial Development Authority Board of Trustees has need throughout the fiscal year to amend its annual budget through supplemental appropriations, decreases in appropriations or appropriation transfers; and

**WHEREAS**, the Coweta Industrial Development Authority Board of Trustees have reviewed the proposed budget and are aware of the operations and projects planned for FY26.

**NOW THEREFORE BE IT RESOLVED BY THE TRUSTEES OF THE COWETA INDUSTRIAL DEVELOPMENT AUTHORITY THAT:**

**Section 1.** The Proposed Budget reviewed during the budget public hearing is by this Resolution approved and adopted for FY26 for the following amounts:

| <b>REVENUES</b>            |    |         |
|----------------------------|----|---------|
| Other Revenues             | \$ | 1,500   |
| Investment Income          |    | 200     |
| Transfers In               |    | 142,500 |
| <b>Total Revenues</b>      | \$ | 144,200 |
| <b>EXPENDITURES</b>        |    |         |
| Economic Development       | \$ | 140,300 |
| <b>Total Expenditures</b>  | \$ | 140,300 |
| Net Change in Fund Balance | \$ | 3,900   |
| Beginning Net Assets       | \$ | 429,433 |
| <b>Ending Net Assets</b>   | \$ | 433,333 |

**Section 2.** The Trust Manager, or the Trust Manager's designee, may transfer funds from one account or object category to another within the same department or from department to department within the same fund, as well as, may make interfund transfers as provided in the FY26 Proposed Budget; provided that no expenditure may be incurred or made by any officer or employee which exceeds the fund balance for any fund, and further provided that no appropriation for debt service or other appropriation required by law or ordinance may be reduced below the minimums required.

**Section 3.** The Coweta Industrial Development Authority may amend this budget to make supplemental appropriations to any fund up to the amount of additional revenues which are available for current expenses for the fund due to:

- (1) Revenues received or to be received from sources not anticipated in the budget for FY26;
- (2) Revenues received or to be received from anticipated sources but in excess of the original FY26 budget estimates; or
- (3) Unexpended and unencumbered fund balances on hand at the end of the preceding fiscal year which had not been anticipated or appropriated in the budget.

**Section 4.** All supplemental appropriations, decreases in appropriations and interfund transfers must be approved by the Board of Trustees prior to implementation. Such proposed amendments shall be submitted to the Board of Trustees for action, on a properly completed Budget Amendment Form.

**Section 5.** The Trust Manager, or the Trust Manager's designee is granted the authority to transfer ownership of any materials, equipment or infrastructure purchased by the Coweta Industrial Development Authority that is intended for use by the City of Coweta or the Coweta Public Works Authority to those named entities.

**Section 6.** The Trust Manager, or the Trust Manager's designee is granted the authority and directed to invest and reinvest available funds on a continuing basis in United States Treasury Bills, savings accounts or certificates of deposit during the fiscal year ending June 30, 2026. Interest accrued from such investments shall be deposited in the Coweta Industrial Development Authority Fund. All investments shall be in accordance with the law.

**ADOPTED BY THE BOARD OF TRUSTEES OF THE COWETA INDUSTRIAL DEVELOPMENT AUTHORITY ON THIS THIS 2<sup>ND</sup> DAY OF JUNE 2025.**

---

Naomi Hogue, Chair

Approved as to form:

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Patrick Boulden, Trust Attorney

ATTEST:

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Harold Chance, Secretary

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**310 S Broadway • Coweta, Oklahoma 74429**

**Phone (918) 486-2189**

**[www.cityofcoweta-ok.gov](http://www.cityofcoweta-ok.gov)**

**[www.facebook.com/CityofCoweta](https://www.facebook.com/CityofCoweta)**



P.O. BOX 850  
COWETA, OK 74429  
PH. (918) 486-2189  
FAX (918) 486-5366  
[www.cityofcoweta-ok.gov](http://www.cityofcoweta-ok.gov)

## Memorandum

To: Honorable Mayor and City Council

From: Julie Casteen, City Manager

Re: **JOINT RESOLUTION 2025-15 MASTER FEE SCHEDULE**

Date: June 2, 2025

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### BACKGROUND

The City maintains a Master Fee Schedule that provides a single source listing of fees, utility rates, court fines and other charges for services. The proposed changes to the Master Fee Schedule in the upcoming FY26 fiscal year include a 3% increase in Utility rates, as well as increases to Ambulance rates, and other minor adjustments. In addition, commercial solid waste fees have been adjusted to be more equitable to the overall rate structure between residential and commercial customers. This change in commercial rates is the second in a planned three-year adjustment that began last year.

### STAFF RECOMMENDATION

Staff recommends the adoption of Joint Resolution 2025-15.

### ATTACHMENTS

1. 250602-Joint Reso 2025-015 Master Fee Schedule Update
2. Exhibit A - FY26 Master Fee Schedule

## **RESOLUTION 2025-15**

### **A JOINT RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COWETA, OKLAHOMA, THE BOARD OF TRUSTEES OF THE COWETA PUBLIC WORKS AUTHORITY, AND THE BOARD OF TRUSTEES OF THE COWETA INDUSTRIAL DEVELOPMENT AUTHORITY; ESTABLISHING A MASTER FEE SCHEDULE CONFIRMING AND MODIFYING FEES, FINES AND RATES CHARGED BY THE CITY OF COWETA, THE COWETA PUBLIC WORKS AUTHORITY, AND THE COWETA INDUSTRIAL DEVELOPMENT AUTHORITY.**

**WHEREAS**, the Coweta City Council, the Board of Trustees of the Coweta Public Works Authority, and the Board of Trustees of the Coweta Industrial Development Authority as part of the budgeting process, have reviewed all fees charged by the City of Coweta, the Coweta Public Works Authority, and the Coweta Industrial Development Authority to ensure that appropriate fees and charges are in place; and

**WHEREAS**, in order to provide for sound financial planning for utility purposes, multi-year rates must be established, providing for minimal rate increases each year in order to avoid large, unexpected rate increases.

**NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COWETA, OKLAHOMA, THE BOARD OF TRUSTEES OF THE COWETA PUBLIC WORKS AUTHORITY, AND THE BOARD OF TRUSTEES OF THE COWETA INDUSTRIAL DEVELOPMENT AUTHORITY THAT:**

**Section 1:** The Master Fee Schedule attached to this resolution as Exhibit “A”, listing various fees, fines and rates, is established as the schedule of fees, fines or rates that shall be charged by the City of Coweta, Oklahoma upon the effective dates and for the specific services listed.

**Section 2:** A rolling utility rate plan has been established, with annual rate adjustments of 3% in each subsequent utility master fee schedule unless modified during the budgeting process.

**Section 3:** The City Manager of the City of Coweta is authorized to add any prior existing and unintentionally omitted fee, fine or rate to the attached Master Fee Schedule, until the next annual review, or to make temporary fee adjustments as special circumstances may warrant, ensuring that the City of Coweta will recover its expenses for services provided.

**ADOPTED BY THE CITY COUNCIL OF THE CITY OF COWETA, OKLAHOMA, THE BOARD OF TRUSTEES OF THE COWETA PUBLIC WORKS AUTHORITY, AND THE BOARD OF TRUSTEES OF THE COWETA INDUSTRIAL DEVELOPMENT AUTHORITY ON THIS THIS 2<sup>ND</sup> DAY OF JUNE 2025.**

---

Naomi Hogue  
As Mayor of the City of Coweta,

As Chair of the Board of Trustees of the  
Coweta Public Works Authority, and

As Chair of the Board of Trustees of the  
Coweta Industrial Development  
Authority

Approved as to form:

---

Patrick Boulden, Coweta City Attorney;  
Attorney for the Coweta Public Works  
Authority; and Attorney for the Coweta  
Industrial Development Authority

ATTEST:

---

Marcy Kilgore, Coweta City Clerk  
and Secretary for the Coweta Public Works Authority

ATTEST:

---

Harold Chance, Secretary for the  
Coweta Industrial Development Authority



# **Master Fee Schedule Fiscal Year 2026**

**Resolution 2025-15 "Exhibit A"**  
**Adopted 6/2/2025**

**City of Coweta, Oklahoma  
Coweta Public Works Authority  
Coweta Industrial Development Authority**



|                                       | PAGE  |
|---------------------------------------|-------|
| AMBULANCE FEES.....                   | 1     |
| ALCOHOL LICENSE FEES .....            | 15    |
| ANIMAL CONTROL FEES AND FINES .....   | 1     |
| BUILDING PERMIT FEES .....            | 1-3   |
| CEMETERY FEES .....                   | 3     |
| COPY, FAX AND SCANNING FEES.....      | 3     |
| COURT FINES AND FEES.....             | 4-11  |
| FIRE DEPARTMENT FEES .....            | 12    |
| FLOODPLAIN MANAGEMENT FEES .....      | 12    |
| INDUSTRIAL WASTE DISCHARGE FEES ..... | 12-13 |
| KIOSK SIGN RENTAL.....                | 13    |
| LIBRARY FEES .....                    | 13    |
| LICENSES AND PERMITS .....            | 14    |
| PLANNING AND ZONING .....             | 16-17 |
| SEPTIC WASTE DISPOSAL FEES .....      | 21    |
| SPECIAL EVENT FEES .....              | 14    |
| MISCELLANEOUS FEES .....              | 17    |
| TAP FEES .....                        | 20    |
| UTILITY FEES .....                    | 18-21 |

**CITY OF COWETA, OKLAHOMA  
FY26 MASTER FEE SCHEDULE**

**Effective 7/1/2025**

| <b>AMBULANCE FEES</b>                                                                   | <b>FEE AS OF 7/1/2024</b>                                                                                           | <b>NEW FEE 7/1/2025</b>                                                                                             |
|-----------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------|
| BLS Emergent 911                                                                        | \$1,275.00                                                                                                          | \$1,300.00                                                                                                          |
| BLS Non-Emergent 911                                                                    | \$1,025.00                                                                                                          | \$1,050.00                                                                                                          |
| ALS Level 1 Emergent 911                                                                | \$1,820.00                                                                                                          | \$1,875.00                                                                                                          |
| ALS Level 1 Non-Emergent 911                                                            | \$1,185.00                                                                                                          | \$1,215.00                                                                                                          |
| ALS Level 2 Emergent 911                                                                | \$2,000.00                                                                                                          | \$2,050.00                                                                                                          |
| Specialty Care Transports                                                               | \$2,000.00                                                                                                          | \$2,050.00                                                                                                          |
| Ambulance Stand-by Fee                                                                  | \$800.00 Per Hour Billed in 15 Minute Increments                                                                    | \$800.00 Per Hour Billed in 15 Minute Increments                                                                    |
| Mileage Fee for Ambulance Run                                                           | \$18.90 per mile                                                                                                    | \$18.90 per mile                                                                                                    |
| <b>ANIMAL CONTROL FEES/FINES</b>                                                        | <b>FEE AS OF 7/1/2024</b>                                                                                           | <b>NEW FEE 7/1/2025</b>                                                                                             |
| Dog/Cat License                                                                         | \$5.00 Annually                                                                                                     | \$5.00 Annually                                                                                                     |
| Impound Fee/Dog or Cat                                                                  | \$7.50 Per Day                                                                                                      | \$7.50 Per Day                                                                                                      |
| Impound Fee/Other Than Dog or Cat                                                       | Actual Expenses Incurred as Determined by City Manager                                                              | Actual Expenses Incurred as Determined by City Manager                                                              |
| Violation - First Offense                                                               | \$25.00 + Court costs                                                                                               | \$25.00 + Court costs                                                                                               |
| Violation - Second Offense                                                              | \$50.00 + Court Costs                                                                                               | \$50.00 + Court Costs                                                                                               |
| Violation - Third Offense                                                               | \$500.00 + Court Costs                                                                                              | \$500.00 + Court Costs                                                                                              |
| <b>BUILDING PERMIT FEES</b>                                                             | <b>FEE AS OF 7/1/2024</b>                                                                                           | <b>NEW FEE 7/1/2025</b>                                                                                             |
| New Residential & Multi-Family                                                          | \$250.00 Plan Check Fee +\$.22 Per Sq. Ft. + Park & Rec. Fee                                                        | \$250.00 Plan Check Fee +\$.22 Per Sq. Ft. + Park & Rec. Fee                                                        |
| New Commercial                                                                          | \$500.00 Plan Check Fee Plus 0.4% of Valuation < \$1 million Plus 0.2% of Valuation for Everything Over \$1 million | \$500.00 Plan Check Fee Plus 0.4% of Valuation < \$1 million Plus 0.2% of Valuation for Everything Over \$1 million |
| Revocable Permit (Private Improvements in the Public ROW)                               | \$100.00 Plan Check Fee + \$50.00 For Each Inspection                                                               | \$100.00 Plan Check Fee + \$50.00 For Each Inspection                                                               |
| Residential Remodel                                                                     | \$0.15 Per Sq. Ft. + \$50.00 For Each Inspection                                                                    | \$0.15 Per Sq. Ft. + \$50.00 For Each Inspection                                                                    |
| Commercial Remodel                                                                      | \$115.00 Plan Check Fee + \$50.00 For Each Inspection                                                               | \$115.00 Plan Check Fee + \$50.00 For Each Inspection                                                               |
| Accessory Buildings                                                                     | \$75.00 where no utilities or inspections are necessary                                                             | \$75.00 where no utilities or inspections are necessary                                                             |
| Electrical, Framing, Plumbing, Gas, Mechanical, Fire Alarm or Fire Sprinkler Inspection | \$50.00 Per Inspection + \$75.00 for each reinspection                                                              | \$50.00 Per Inspection + \$75.00 for each reinspection                                                              |

| <b>BUILDING PERMIT FEES</b>                                          | <b>FEE AS OF 7/1/2024</b>                                                                                                                                                                                             | <b>NEW FEE 7/1/2025</b>                                                                                                                                                                                               |
|----------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Driveway Permit                                                      | \$50.00 except lots platted after 7/1/22                                                                                                                                                                              | \$50.00 except lots platted after 7/1/22                                                                                                                                                                              |
| Specific Use Permits                                                 | \$100.00 + Advertising, Postage and Sign Fee                                                                                                                                                                          | \$100.00 + Advertising, Postage and Sign Fee                                                                                                                                                                          |
| Site Plan Review                                                     | \$100.00                                                                                                                                                                                                              | \$100.00                                                                                                                                                                                                              |
| Zoning Public Notice Sign Posting                                    | \$50.00                                                                                                                                                                                                               | \$50.00                                                                                                                                                                                                               |
| Occupancy Permit (Fire Marshal Inspection)                           | \$50.00 Per Inspection + \$75.00 for each reinspection                                                                                                                                                                | \$50.00 Per Inspection + \$75.00 for each reinspection                                                                                                                                                                |
| Driveway Permit                                                      | \$50.00 except lots platted after 7/1/22                                                                                                                                                                              | \$50.00 except lots platted after 7/1/22                                                                                                                                                                              |
| In-Ground Swimming Pool                                              | \$75.00 (Includes All Inspections)                                                                                                                                                                                    | \$75.00 (Includes All Inspections)                                                                                                                                                                                    |
| General Permit – all permits not listed above                        | \$50.00 (\$75.00 for each reinspection)                                                                                                                                                                               | \$50.00 (\$75.00 for each reinspection)                                                                                                                                                                               |
| Construction Work requiring Permit or Signs Completed Without Permit | Double Permit Fee Amount + Inspection Fee not performed                                                                                                                                                               | Double Permit Fee Amount + Inspection Fee not performed                                                                                                                                                               |
| Oklahoma Uniform Building Code Commission Fee                        | \$4.50 For Each Building, Plumbing, Electrical, Mechanical and Fire Suppression System Construction Permit with \$4.00 remitted to the Oklahoma Uniform Building Code Revolving Fund and 50¢ to the City General Fund | \$4.50 For Each Building, Plumbing, Electrical, Mechanical and Fire Suppression System Construction Permit with \$4.00 remitted to the Oklahoma Uniform Building Code Revolving Fund and 50¢ to the City General Fund |
| <b>Park and Recreation Fee:</b>                                      |                                                                                                                                                                                                                       |                                                                                                                                                                                                                       |
| Single-Family Dwelling                                               | \$ 50.00 + \$25.00 Per Bedroom                                                                                                                                                                                        | \$ 50.00 + \$25.00 Per Bedroom                                                                                                                                                                                        |
| Duplex Dwelling                                                      | \$150.00 + \$25.00 Per Bedroom                                                                                                                                                                                        | \$150.00 + \$25.00 Per Bedroom                                                                                                                                                                                        |
| Multi-Family Units                                                   | \$200.00 Per Dwelling Unit                                                                                                                                                                                            | \$200.00 Per Dwelling Unit                                                                                                                                                                                            |
| Mobile or Manufactured Homes                                         | \$200.00 Per Lot or Space                                                                                                                                                                                             | \$200.00 Per Lot or Space                                                                                                                                                                                             |
| Commercial Facility                                                  | \$ 0.01 Per Sq. Ft. of Building                                                                                                                                                                                       | \$ 0.01 Per Sq. Ft. of Building                                                                                                                                                                                       |
| New Mobile Home Permits                                              | \$100.00 (Includes All Inspections)                                                                                                                                                                                   | \$100.00 (Includes All Inspections)                                                                                                                                                                                   |
| Existing Mobile Home Inspection                                      | \$25.00 Per Inspection                                                                                                                                                                                                | \$25.00 Per Inspection                                                                                                                                                                                                |

**CITY OF COWETA, OKLAHOMA  
FY26 MASTER FEE SCHEDULE**

**Effective 7/1/2025**

| <b>MOVER'S/DEMO PERMIT FEES</b>                                | <b>FEE AS OF 7/1/2024</b>   | <b>NEW FEE 7/1/2025</b>     |
|----------------------------------------------------------------|-----------------------------|-----------------------------|
| Mover's Permit (Over-Sized Load)                               | \$25.00                     | \$25.00                     |
| Mover's Permit (building or structure)                         | \$100.00                    | \$100.00                    |
| Demolition of Building or Structure                            | \$50.00                     | \$50.00                     |
| <b>CEMETERY FEES</b>                                           | <b>FEE AS OF 7/1/2025</b>   | <b>NEW FEE 7/1/2025</b>     |
| Cemetery Lot (Utility Customer)                                | \$1,000.00                  | \$1,100.00                  |
| Cemetery Lot (Non-Utility Customer)                            | \$2,500.00                  | \$2,600.00                  |
| Opening & Closing (Weekday)                                    | \$600.00                    | \$600.00                    |
| Opening & Closing (Saturday and holidays)                      | \$1,000.00                  | \$1,200.00                  |
| Opening & Closing: Cremation                                   | \$300.00                    | \$300.00                    |
| Opening & Closing: Cremation (Saturday and holidays)           | \$600.00                    | \$600.00                    |
| Opening & Closing (after 4:00 pm)                              | Additional \$300.00         | Additional \$400.00         |
| Disinterment                                                   | \$600.00                    | \$600.00                    |
| Transfer fee                                                   | \$25.00                     | \$25.00                     |
| <b>COPY/FAX/SCANNING FEES</b>                                  | <b>FEE AS OF 7/1/2024</b>   | <b>NEW FEE 7/1/2025</b>     |
| Police Department Reports                                      | \$0.25 Per Page             | \$0.25 Per Page             |
| All Other Copies                                               | \$0.25 Per Page             | \$0.25 Per Page             |
| Documents in storage                                           | \$20.00 Per Hour Search Fee | \$20.00 Per Hour Search Fee |
| Large Documents (Requiring at Least Thirty Minutes Staff Time) | \$20.00 Per Hour            | \$20.00 Per Hour            |
| Scanning of Documents                                          | \$0.25 Per Page             | \$0.25 Per Page             |
| USB Flash Drive                                                | New                         | \$5.00                      |
| Fax Transmissions/Local Area                                   | \$1.00                      | \$1.00                      |
| Fax Transmissions/Long Distance                                | \$2.00                      | \$2.00                      |
| Faxes Received                                                 | \$0.50 Per Page             | \$0.50 Per Page             |

| <b>COURT FINES AND BONDS</b>                          | <b>FEE AS OF 7/1/2024</b> | <b>NEW FEE 7/1/2025</b> |
|-------------------------------------------------------|---------------------------|-------------------------|
| Allow Minor on Premises/ alcohol Sold for Consumption | \$270.00                  | \$270.00                |
| Allow Passenger to Ride Outside of Vehicle            | \$270.00                  | \$270.00                |
| Altered Drivers License                               | \$270.00                  | \$270.00                |
| Altered Tag                                           | \$270.00                  | \$270.00                |
| Animal not to be at Large - 1st Offense               | \$95.00                   | \$95.00                 |
| Animal not to be at Large - 2nd Offense               | \$120.00                  | \$120.00                |
| Animal not to be at Large - 3rd Offense or More       | \$570.00/Court Required   | \$570.00/Court Required |
| Animal Nuisance                                       | \$270.00                  | \$270.00                |
| Animal Protection Other Acts Prohibited               | \$270.00                  | \$270.00                |
| Assault & Battery                                     | \$570.00                  | \$570.00                |
| Begging/pan Handling                                  | \$270.00                  | \$270.00                |
| Building Permit or Sign Permit Required               | \$270.00                  | \$270.00                |
| Business Use of Streets Prohibited                    | \$270.00                  | \$270.00                |
| Careless Driving                                      | \$270.00                  | \$270.00                |
| Carrying Firearm under the Influence                  | \$570.00/Court Required   | \$570.00/Court Required |
| Certain Animals Not to Be Kept in City                | \$95.00                   | \$95.00                 |
| Child Restraint                                       | \$75.00                   | \$75.00                 |
| Conspiracy to Commit Larceny                          | \$270.00                  | \$270.00                |
| Consumption by Person under 21                        | \$270.00                  | \$270.00                |
| Contributing to Delinquency of Minor                  | \$270.00                  | \$270.00                |
| Creating a Public Nuisance                            | \$270.00                  | \$270.00                |
| Cross over Safety Zone at Stop Light                  | \$270.00                  | \$270.00                |
| Cruelty to Animal(s)                                  | \$270.00                  | \$270.00                |
| Curfew Violation                                      | \$95.00                   | \$95.00                 |
| Cutting Corner to Avoid Traffic Device                | \$130.00                  | \$130.00                |
| D.L. Endorsement Required                             | \$270.00                  | \$270.00                |
| Damage or Defacement of Traffic Control Device        | \$270.00                  | \$270.00                |
| Potentially Dangerous Dog                             | \$570.00/Court Required   | \$570.00/Court Required |
| Dangerous Dog                                         | \$570.00/Court Required   | \$570.00/Court Required |

| <b>COURT FINES AND BONDS</b>                                                     | <b>FEE AS OF 7/1/2024</b> | <b>NEW FEE 7/1/2025</b> |
|----------------------------------------------------------------------------------|---------------------------|-------------------------|
| Defective Vehicle/equipment                                                      | \$270.00                  | \$270.00                |
| Design Standards for off Street Parking where not code compliant                 | \$570.00                  | \$570.00                |
| Destruction of Property                                                          | \$270.00                  | \$270.00                |
| Disobey Order of Officer                                                         | \$270.00                  | \$270.00                |
| Disobeyed Stop Light                                                             | \$130.00                  | \$130.00                |
| Disobeyed Stop Sign                                                              | \$130.00                  | \$130.00                |
| Distribute Tobacco Products Within 300' of Playground or School (First Offense)  | \$170.00                  | \$170.00                |
| Distribute Tobacco Products Within 300' of Playground or School (Second Offense) | \$270.00                  | \$270.00                |
| Destruction of Evidence                                                          | \$570.00                  | \$570.00                |
| Disturbing the Peace                                                             | \$130.00/Court Required   | \$130.00/Court Required |
| Dog(s) or Cat(s) to be Vaccinated                                                | \$270.00                  | \$270.00                |
| Door-to-door Sales Prohibited                                                    | \$270.00                  | \$270.00                |
| Drivers View Obstructed                                                          | \$270.00                  | \$270.00                |
| Driving in Manner Not Proper                                                     | \$270.00                  | \$270.00                |
| Driving on Roadways with Lanes Marked for Traffic/driving on Shoulder            | \$270.00                  | \$270.00                |
| Driving under Suspension                                                         | \$570.00/Court Required   | \$570.00/Court Required |
| Driving Wrong Way on One Way Street                                              | \$270.00                  | \$270.00                |
| Duty Upon Striking Fixtures Upon a Roadway                                       | \$570.00/Court Required   | \$570.00/Court Required |
| Eluding an Officer                                                               | \$570.00/Court Required   | \$570.00/Court Required |
| Embezzlement                                                                     | \$270.00/Court Required   | \$270.00/Court Required |
| Embezzlement of Leased or Rented Property                                        | \$270.00/Court Required   | \$270.00/Court Required |
| Excessive Acceleration                                                           | \$130.00                  | \$130.00                |
| Expired Tag or No Tag                                                            | \$170.00                  | \$170.00                |
| Failure to Carry Bill of Sale                                                    | \$270.00                  | \$270.00                |
| Failure to Change Address on Driver's License                                    | \$270.00                  | \$270.00                |
| Failure to Dim Headlights                                                        | \$270.00                  | \$270.00                |
| Failure to Display Lighted Lamps                                                 | \$270.00                  | \$270.00                |

| <b>COURT FINES AND BONDS</b>                                                   | <b>FEE AS OF 7/1/2024</b> | <b>NEW FEE 7/1/2025</b> |
|--------------------------------------------------------------------------------|---------------------------|-------------------------|
| Failure to Exercise Due Care Drivers to Exercise Due Care                      | \$270.00                  | \$270.00                |
| Failure to Move to Non-Adjacent Lane When Passing Stationary Emergency Vehicle | \$270.00                  | \$270.00                |
| Failure to Obey Traffic Control Devices                                        | \$130.00                  | \$130.00                |
| Failure to Obtain Occupation License                                           | \$270.00                  | \$270.00                |
| Failure to Obtain Plumbing Permit                                              | \$270.00                  | \$270.00                |
| Failure to Obtain Mechanical Permit                                            | \$270.00                  | \$270.00                |
| Failure to Obtain All Trades Inspection                                        | \$270.00                  | \$270.00                |
| Failure to Secure Load                                                         | \$270.00                  | \$270.00                |
| Failure to Signal                                                              | \$130.00                  | \$130.00                |
| Failure to Stop at Railroad Crossing                                           | \$270.00                  | \$270.00                |
| Failure to Surrender Suspended D.L.                                            | \$270.00                  | \$270.00                |
| Failure to Use Seat Belt                                                       | \$20.00                   | \$20.00                 |
| Failure to Yield                                                               | \$170.00                  | \$170.00                |
| Failure to Yield to Emergency Vehicle                                          | \$170.00                  | \$170.00                |
| Failure to Yield to Funeral Procession                                         | \$170.00                  | \$170.00                |
| Failure to Yield to Railroad Crossing                                          | \$170.00                  | \$170.00                |
| Failure to Yield/school Zone Cross Walk                                        | \$570.00                  | \$570.00                |
| False Alarms                                                                   | \$270.00                  | \$270.00                |
| False Reports of Crime                                                         | \$570.00                  | \$570.00                |
| False Representation to an Officer                                             | \$570.00/Court Required   | \$570.00/Court Required |
| Following too Closely                                                          | \$170.00                  | \$170.00                |
| Forged Proof of Security Verification                                          | \$270.00                  | \$270.00                |
| Go Around Railroad Crossing Gate                                               | \$270.00                  | \$270.00                |
| Harmful Deception                                                              | \$570.00/Court Required   | \$570.00/Court Required |
| Headgear Required                                                              | \$270.00                  | \$270.00                |
| House Moving Permit Required                                                   | \$270.00                  | \$270.00                |
| Ignition Interlock Device                                                      | \$570.00/Court Required   | \$570.00/Court Required |
| Illegal Dumping                                                                | \$270.00                  | \$270.00                |
| Illegal Exhaust                                                                | \$270.00                  | \$270.00                |

| <b>COURT FINES AND BONDS</b>                | <b>FEE AS OF 7/1/2024</b> | <b>NEW FEE 7/1/2025</b> |
|---------------------------------------------|---------------------------|-------------------------|
| Illegal Parking                             | \$130.00                  | \$130.00                |
| Illegal Parking on Right of Way             | \$130.00                  | \$130.00                |
| Illegal U Turn to Park                      | \$130.00                  | \$130.00                |
| Impeding Flow of Traffic                    | \$130.00                  | \$130.00                |
| Improper Backing                            | \$130.00                  | \$130.00                |
| Improper Display of Lights                  | \$130.00                  | \$130.00                |
| Improper Display of Tag                     | \$130.00                  | \$130.00                |
| Improper Lane Use or Lane Change            | \$130.00                  | \$130.00                |
| Improper Tag/Blocked Tag                    | \$130.00                  | \$130.00                |
| Improper Turn                               | \$130.00                  | \$130.00                |
| Improper/unsafe U Turn                      | \$130.00                  | \$130.00                |
| Inattentive Driving                         | \$270.00                  | \$270.00                |
| Indecent Exposure                           | \$270.00                  | \$270.00                |
| Insulting Signs, Language, Literature       | \$270.00                  | \$270.00                |
| Interference with Emergency Telephone Calls | \$570.00/Court Required   | \$570.00/Court Required |
| Interfere with Officers Duties              | \$270.00                  | \$270.00                |
| Intimidation or Harassment                  | \$270.00                  | \$270.00                |
| Itinerant Vender License Required           | \$270.00                  | \$270.00                |
| Joyride                                     | \$270.00                  | \$270.00                |
| Larceny of Utilities                        | \$270.00/Court Required   | \$270.00/Court Required |
| Leaving Scene of Accident                   | \$270.00                  | \$270.00                |
| Left of Center                              | \$130.00                  | \$130.00                |
| Littering                                   | \$270.00                  | \$270.00                |
| Littering from Vehicle                      | \$270.00                  | \$270.00                |
| Loud Sound Amplification                    | \$270.00                  | \$270.00                |
| Loud Unnecessary Noise Prohibited           | \$270.00                  | \$270.00                |
| Maliciously Defacing Property of Another    | \$270.00                  | \$270.00                |
| Minor in Possession of Tobacco Product      | \$130.00                  | \$130.00                |
| Minor Possession of Beer/liquor             | \$170.00                  | \$170.00                |
| Molesting Auto                              | \$270.00                  | \$270.00                |



**CITY OF COWETA, OKLAHOMA  
FY26 MASTER FEE SCHEDULE**

**Effective 7/1/2025**

| <b>COURT FINES AND BONDS</b>                                         | <b>FEE AS OF 7/1/2024</b> | <b>NEW FEE 7/1/2025</b> |
|----------------------------------------------------------------------|---------------------------|-------------------------|
| Mufflers/no Muffler or Defective Muffler                             | \$270.00                  | \$270.00                |
| Negligent Parking                                                    | \$130.00                  | \$130.00                |
| No Drivers License                                                   | \$370.00                  | \$370.00                |
| No Insurance                                                         | \$320.00                  | \$320.00                |
| No More than 3 Dogs Permitted                                        | \$130.00                  | \$130.00                |
| Nuisance Dog                                                         | \$270.00                  | \$270.00                |
| Obscene, Threatening or Harassing Telephone Calls                    | \$270.00                  | \$270.00                |
| Obstructed View of Vehicle Tag                                       | \$130.00                  | \$130.00                |
| Obstruction                                                          | \$270.00                  | \$270.00                |
| Obstruction to Turning of Steering Control<br>Obstruction to Turning | \$270.00                  | \$270.00                |
| Obtaining Property by Trick or Deception                             | \$270.00                  | \$270.00                |
| Off Road Vehicle on Street                                           | \$270.00                  | \$270.00                |
| Offenses Not Listed                                                  | \$270.00                  | \$270.00                |
| Operate Vehicle Without License Decal                                | \$270.00                  | \$270.00                |
| Operate Vehicle in Park Not in Parking Lot                           | \$270.00                  | \$270.00                |
| Operating Vehicle W/o DL in Possession                               | \$270.00                  | \$270.00                |
| Operating a Motor Vehicle at a Speed Greater than Posted Limit       | \$270.00                  | \$270.00                |
| Operating W/o City License                                           | \$170.00                  | \$170.00                |
| Owner Duty to Restrain Domestic Animals                              | \$270.00                  | \$270.00                |
| Parking Handicap Zone                                                | \$130.00                  | \$130.00                |
| Parking on Railroad Right of Way                                     | \$270.00                  | \$270.00                |
| Parking Setbacks                                                     | \$570.00                  | \$570.00                |
| Parking too Close to Fire Hydrant                                    | \$270.00                  | \$270.00                |
| Passing in No Passing Zone                                           | \$270.00                  | \$270.00                |
| Passing on Right                                                     | \$270.00                  | \$270.00                |
| Passing School Bus While Loading or Unloading                        | \$570.00/Court Required   | \$570.00/Court Required |
| Pedestrian Fail to Use Provided Crosswalk                            | \$130.00                  | \$130.00                |
| Permit Juvenile to Violate Curfew                                    | \$130.00                  | \$130.00                |
| Permit Unlicensed Person to Drive                                    | \$270.00                  | \$270.00                |

| <b>COURT FINES AND BONDS</b>                                                  | <b>FEE AS OF 7/1/2024</b>                                              | <b>NEW FEE 7/1/2025</b>                                                |
|-------------------------------------------------------------------------------|------------------------------------------------------------------------|------------------------------------------------------------------------|
| Permitting Invitees under 21 to Consume Alcohol                               | \$270.00                                                               | \$270.00                                                               |
| Petit Larceny                                                                 | \$570.00/Court Required                                                | \$570.00/Court Required                                                |
| Planning or Threatening Violent Act                                           | \$570.00/Court Required                                                | \$570.00/Court Required                                                |
| Possession of Illegal Fireworks                                               | \$130.00                                                               | \$130.00                                                               |
| Possession of Marijuana                                                       | \$475.00/Court Required                                                | \$475.00/Court Required                                                |
| Possession of Marijuana Without Tax Stamp                                     | \$270.00/Court Required                                                | \$270.00/Court Required                                                |
| Possession of Paraphernalia                                                   | \$425.00/Court Required                                                | \$425.00/Court Required                                                |
| Possession of Pills Not in Proper Container                                   | \$570.00/Court Required                                                | \$570.00/Court Required                                                |
| Possession of Schedule VI CDS/Schedule III Possession of Schedule VI/III CDS. | \$575.00/Court Required                                                | \$575.00/Court Required                                                |
| Possession of Tobacco By Minor (First Offense)                                | \$170.00 or 22 Hours of Community Service, as Selected by the Offender | \$170.00 or 22 Hours of Community Service, as Selected by the Offender |
| Potentially Dangerous Dog                                                     | \$570.00/Court Required                                                | \$570.00/Court Required                                                |
| Prohibited Sale of Alcohol                                                    | \$170.00                                                               | \$170.00                                                               |
| Public Intoxication                                                           | \$170.00                                                               | \$170.00                                                               |
| Pump Piracy                                                                   | \$270.00                                                               | \$270.00                                                               |
| Reckless Driving                                                              | \$570.00/Court Required                                                | \$570.00/Court Required                                                |
| Reckless Conduct with a Firearm                                               | \$270.00/Court Required                                                | \$270.00/Court Required                                                |
| Resisting an Officer                                                          | \$570.00/Court Required                                                | \$570.00/Court Required                                                |
| Sale of Alcohol/Beer to Minor                                                 | \$130.00                                                               | \$130.00                                                               |
| School/Construction Zone 1-10 Over                                            | \$190.00                                                               | \$190.00                                                               |
| School/Construction Zone 11-16 Over                                           | \$240.00                                                               | \$240.00                                                               |
| School/Construction Zone 17-21 Over                                           | \$270.00                                                               | \$270.00                                                               |
| School/Construction Zone 22 Over                                              | \$270.00                                                               | \$270.00                                                               |
| Sell of Tobacco Product Except in Original Packaging                          | \$370.00                                                               | \$370.00                                                               |
| Sell or Furnish Tobacco Product to Minor (First Offense)                      | \$170.00                                                               | \$170.00                                                               |
| Sell or Furnish Tobacco Product to Minor (Second Offense)                     | \$321.00 (Within 2 Year Period)                                        | \$321.00 (Within 2 Year Period)                                        |

| <b>COURT FINES AND BONDS</b>                                      | <b>FEE AS OF 7/1/2024</b>                         | <b>NEW FEE 7/1/2025</b>                           |
|-------------------------------------------------------------------|---------------------------------------------------|---------------------------------------------------|
| Sell or Furnish Tobacco Product to Minor (Third Offense)          | \$310.00 (Within 2 Year Period of Second Offense) | \$310.00 (Within 2 Year Period of Second Offense) |
| Sell or Furnish Tobacco Product to Minor                          | \$170.00                                          | \$170.00                                          |
| Sell or Give Intoxicating Liquors to Minors                       | \$130.00                                          | \$130.00                                          |
| Shooting at Persons or Property                                   | \$570.00/Court Required                           | \$570.00/Court Required                           |
| Sign Classified as a Billboard                                    | \$280.00                                          | \$280.00                                          |
| Sign Not a Permitted Accessory Use in Agriculture Zoning District | \$280.00                                          | \$280.00                                          |
| Simple Assault                                                    | \$570.00/Court Required                           | \$570.00/Court Required                           |
| Speed Contest Prohibited                                          | \$570.00                                          | \$570.00                                          |
| Speeding 1-10 over Posted Speed Limit                             | \$130.00                                          | \$100.00                                          |
| Speeding from 11 to 16 over Posted Speed Limit                    | \$155.00                                          | \$155.00                                          |
| Speeding from 17 to 21 over Posted Speed Limit                    | \$201.00                                          | \$201.00                                          |
| Speeding 22 or More over the Speed Limit                          | \$270.00                                          | \$270.00                                          |
| Suppress/Conceal Evidence                                         | \$270.00/Court Required                           | \$270.00/Court Required                           |
| Tampering With/Or Damaging Public Utilities                       | \$570.00/Court Required                           | \$570.00/Court Required                           |
| Texting While Driving a Commercial Motor Vehicle                  | \$270.00                                          | \$270.00                                          |
| Texting While Driving a Non-Commercial Motor Vehicle              | \$270.00                                          | \$270.00                                          |
| Throwing Object at Moving Vehicle                                 | \$270.00                                          | \$270.00                                          |
| Too Fast for Conditions                                           | \$270.00                                          | \$270.00                                          |
| Transport Oversized Load W/o City Permit                          | \$570.00                                          | \$570.00                                          |
| Transport Manufactured Home W/o Permit                            | \$570.00                                          | \$570.00                                          |
| Transporting an Open Container                                    | \$420.00                                          | \$420.00                                          |
| Transporting Loaded Firearm                                       | \$320.00                                          | \$320.00                                          |
| Trespassing                                                       | \$270.00                                          | \$270.00                                          |
| Truck Driving Route Prohibited                                    | \$130.00                                          | \$130.00                                          |
| Unattended Children Left in Vehicles                              | \$270.00                                          | \$270.00                                          |
| Unattended Motor Vehicle                                          | \$130.00                                          | \$130.00                                          |

| <b>COURT FINES AND BONDS</b>                                              | <b>FEE AS OF 7/1/2024</b> | <b>NEW FEE 7/1/2025</b> |
|---------------------------------------------------------------------------|---------------------------|-------------------------|
| Unlawful Carry                                                            | \$270.00                  | \$270.00                |
| Unlawful Crossing of Fire Hose                                            | \$270.00                  | \$270.00                |
| Unlawful Discharge of Firearm in City                                     | \$270.00                  | \$270.00                |
| Unlawful Discharge of Fireworks                                           | \$130.00                  | \$130.00                |
| Unlawful Fighting                                                         | \$130.00                  | \$130.00                |
| Unlawful Nuisance                                                         | \$570.00                  | \$570.00                |
| Unlawful Parking of Commercial Vehicle or Trailer in Residential District | \$270.00                  | \$270.00                |
| Unlawful Play on Sidewalk, Street, Parking Lot                            | \$95.00                   | \$95.00                 |
| Unlawful Riding of a Vehicle Unlawful Riding                              | \$270.00                  | \$270.00                |
| Unlawful to Drive Around Construction Barricade                           | \$270.00                  | \$270.00                |
| Unlawful to Obstruct Sidewalks and Streets                                | \$270.00                  | \$270.00                |
| Unsafe Passing                                                            | \$270.00                  | \$270.00                |
| Using Hand-held Device While Driving a Commercial Motor Vehicle           | \$120.00                  | \$120.00                |
| Uttering a Forged Instrument                                              | \$270.00                  | \$270.00                |
| Vehicle Equipment Required                                                | \$270.00                  | \$270.00                |
| Violate Terms of Special Permit                                           | \$270.00                  | \$270.00                |
| Violation of D.L. Restriction                                             | \$270.00                  | \$270.00                |
| Violation of Hours of Sale/Low Point Beer                                 | \$270.00                  | \$270.00                |
| Violation of Open Burning Regulations                                     | \$270.00                  | \$270.00                |
| Violation of Restriction on Tinted Windshields                            | \$270.00                  | \$270.00                |
| Violation of Zoning Ordinance                                             | \$270.00                  | \$270.00                |
| Windshield, Goggles, or Face Shield Required                              | \$270.00                  | \$270.00                |
| Zoning Code Violation                                                     | \$270.00                  | \$270.00                |

| <b>FIRE DEPARTMENT FEES</b>                                   | <b>FEE AS OF 7/1/2024</b>      | <b>NEW FEE 7/1/2025</b>        |
|---------------------------------------------------------------|--------------------------------|--------------------------------|
| Commercial Burn Permit                                        | \$25.00                        | \$25.00                        |
| Non-Rural Fire Run                                            | \$700.00 Per Vehicle, Per Hour | \$700.00 Per Vehicle, Per Hour |
| Rural Fire Run (no membership)                                | \$750.00 Per Vehicle, Per Hour | \$750.00 Per Vehicle, Per Hour |
| <b>RURAL FIRE MEMBERSHIP DUES</b>                             |                                |                                |
| Rural Fire Membership Dues (Resolution No. 2012-19)           |                                |                                |
| Non-Commercial Land                                           | \$250.00 Per Year              | \$250.00 Per Year              |
| Commercial Land                                               | \$750.00 Per Year              | \$750.00 Per Year              |
| Service Fee for Those Who Pay on a Monthly Basis (Per Parcel) | \$1.67 Per Month               | \$1.67 Per Month/Structure     |
| <b>FLOODPLAIN MANAGEMENT</b>                                  | <b>FEE AS OF 7/1/2024</b>      | <b>NEW FEE 7/1/2025</b>        |
| Notice of Intent Fee                                          | \$25.00 (Maximum)              | \$25.00 (Maximum)              |
| Floodplain Development Permit Application Review              | \$100.00                       | \$100.00                       |
| Floodplain Development Permit Fee                             | \$25.00                        | \$25.00                        |
| Floodplain Inspection Fee (per inspection)                    | \$25.00                        | \$25.00                        |
| <b>INDUSTRIAL DISCHARGE PERMITS</b>                           | <b>FEE AS OF 7/1/2024</b>      | <b>NEW FEE 7/1/2025</b>        |
| <b>Discharging Industrial Waste</b>                           |                                |                                |
| Inside City Limits: Initial 1-Year Permit                     | \$500.00                       | \$500.00                       |
| Annual Renewal Fee                                            | \$250.00                       | \$250.00                       |
| Outside City Limits: Initial 1-Year Permit                    | \$750.00                       | \$750.00                       |
| Annual Renewal Fee                                            | \$375.00                       | \$375.00                       |
| <b>Industry Discharging Normal Domestic Waste</b>             |                                |                                |
| Inside City Limits: Initial 1-Year Permit                     | \$500.00                       | \$500.00                       |
| Annual Renewal Fee                                            | \$100.00                       | \$100.00                       |
| Outside City Limits: Initial 1-Year Permit                    | \$600.00                       | \$600.00                       |
| Annual Renewal Fee                                            | \$150.00                       | \$150.00                       |

| <b>INDUSTRIAL DISCHARGE PERMITS</b>              | <b>FEE AS OF 7/1/2024</b>                    | <b>NEW FEE 7/1/2025</b>                      |
|--------------------------------------------------|----------------------------------------------|----------------------------------------------|
| <b>Non-Residential Establishment Discharging</b> |                                              |                                              |
| Non-Classified Waste                             |                                              |                                              |
| Inside City Limits: Initial 1-Year Permit        | \$100.00                                     | \$100.00                                     |
| Annual Renewal Fee                               | \$50.00                                      | \$50.00                                      |
| Outside City Limits: Initial 1-Year Permit       | \$150.00                                     | \$150.00                                     |
| Annual Renewal Fee                               | \$75.00                                      | \$75.00                                      |
| <b>KIOSK SIGN RENTAL</b>                         | <b>FEE AS OF 7/1/2024</b>                    | <b>NEW FEE 7/1/2025</b>                      |
| Metal Panel (any size)                           | \$185.00 (one-time fee)                      | \$200.00 (one-time fee)                      |
| Graphics, small panel                            | \$85.00 (one-time fee per graphics change)   | \$100.00 (one-time fee per graphics change)  |
| Graphics, large panel                            | \$135.00 (one-time fee per graphics change)  | \$150.00 (one-time fee per graphics change)  |
| Installation                                     | \$120.00 (one-time fee per graphics change)  | \$150.00 (one-time fee per graphics change)  |
| Administrative Fee                               | \$100.00 (Annual Fee)                        | \$100.00 (Annual Fee)                        |
| <b>LIBRARY FEES</b>                              | <b>FEE AS OF 7/1/2024</b>                    | <b>NEW FEE 7/1/2025</b>                      |
| Library Fines (Books)                            | \$ .10 Per Day/Cumulative to \$2.00          | \$0.10 Per Day/Cumulative to \$2.00          |
| Library Fines (Videos/DVDs)                      | \$1.00 Per Day/Cumulative to \$5.00          | \$1.00 Per Day/Cumulative to \$5.00          |
| <b>LOST BOOKS</b>                                |                                              |                                              |
| Old Paperbacks                                   | Replacement Costs Plus \$5.00 Processing Fee | Replacement Costs Plus \$5.00 Processing Fee |
| New Paperbacks                                   | Replacement Costs Plus \$5.00 Processing Fee | Replacement Costs Plus \$5.00 Processing Fee |
| Old Hardbacks                                    | Replacement Costs Plus \$5.00 Processing Fee | Replacement Costs Plus \$5.00 Processing Fee |
| New Hardbacks                                    | Replacement Costs Plus \$5.00 Processing Fee | Replacement Costs Plus \$5.00 Processing Fee |

| <b>LICENSES AND PERMITS</b>                                                                                                        | <b>FEE AS OF 7/1/2024</b>                                                    | <b>NEW FEE 7/1/2025</b>                                                       |
|------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------|-------------------------------------------------------------------------------|
| Commercial Burn Permit                                                                                                             | \$25.00                                                                      | \$25.00                                                                       |
| Contractors License (Electrical, Plumbing or Mechanical)                                                                           | \$75.00 Per Year (each)                                                      | \$75.00 Per Year (each)                                                       |
| Fireworks Stand Permit                                                                                                             | \$100.00 Per Year +<br>\$20.00 Inspection Fee +<br>\$30.00 Re-Inspection Fee | \$100.00 Per Year + \$20.00<br>Inspection Fee + \$30.00 Re-<br>Inspection Fee |
| Fireworks Display Permit (non-commercial)                                                                                          | New                                                                          | \$25.00 Inspection Fee +<br>\$30.00 Re-Inspection Fee                         |
| Fireworks Display Permit (commercial)                                                                                              | New                                                                          | \$50.00 Inspection Fee +<br>\$75.00 Re-Inspection Fee                         |
| Itinerant Vendor License – Background check required except for mobile food vendors licensed by the Health Department              | \$50.00 + Costs for<br>Background Checks                                     | \$75.00 + \$25 per added<br>persons + \$43 cost of<br>Background Checks       |
| <b>SPECIAL EVENT PERMITS</b>                                                                                                       | <b>FEE AS OF 7/1/2024</b>                                                    | <b>NEW FEE 7/1/2025</b>                                                       |
| Special Event Application Fee                                                                                                      | New                                                                          | \$25.00                                                                       |
| Police/Security (per hour, 3 hour minimum)                                                                                         | New                                                                          | \$50.00                                                                       |
| Road Closure                                                                                                                       | New                                                                          | \$25.00                                                                       |
| Public Works Laborer (per hour, 3 hour minimum)                                                                                    | New                                                                          | \$25.00                                                                       |
| Water Connection (each, plus water fee per day)                                                                                    | New                                                                          | \$25.00                                                                       |
| Water Fee (each connection, per day)                                                                                               | New                                                                          | \$10.00                                                                       |
| Type II or Type III Barricades (Each – Per Day)                                                                                    | New                                                                          | \$1.50                                                                        |
| Reflective Cones (Each – Per Day)                                                                                                  | New                                                                          | \$0.50                                                                        |
| Delineator (Each – Per Day)                                                                                                        | New                                                                          | \$1.75                                                                        |
| Special Event Itinerant Vendor's License – Each event up to 5 days                                                                 | New                                                                          | 35.00                                                                         |
| Itinerant Vendor's License – One Year – Background check required except for mobile food vendors licensed by the Health Department | \$50.00 + Costs for<br>Background Checks                                     | \$75.00 + \$25 per added<br>persons + \$43 cost of<br>Background Checks       |

| <b>ALCOHOL LICENSES</b>                               | <b>FEE AS OF 7/1/2024</b> | <b>NEW FEE 7/1/2025</b> |
|-------------------------------------------------------|---------------------------|-------------------------|
| Brewer                                                | \$1,250.00                | \$1,250.00              |
| Small Brewer                                          | \$125.00                  | \$125.00                |
| Distiller                                             | \$3,125.00                | \$3,125.00              |
| Winemaker                                             | \$625.00                  | \$625.00                |
| Small Farm Winery                                     | \$75.00                   | \$75.00                 |
| Rectifier                                             | \$3,125.00                | \$3,125.00              |
| Wine, Beer and Spirits Wholesaler                     | \$3,000.00                | \$3,000.00              |
| Off Premises Retail Spirits (new)                     | \$1,005.00                | \$1,005.00              |
| Off Premises Retail Spirits (renewal)                 | \$1,005.00                | \$905.00                |
| Off Premises Retail Wine (new)                        | \$250.00                  | \$250.00                |
| Off Premises Retail Wine (renewal)                    | \$250.00                  | \$225.00                |
| Off Premises Retail Beer (new)                        | \$250.00                  | \$250.00                |
| Off Premises Retail Beer (renewal)                    | \$250.00                  | \$225.00                |
| On Premises Mixed Beverage (new)                      | \$1,005.00                | \$1,005.00              |
| On Premises Mixed Beverage (renewal)                  | \$1,005.00                | \$905.00                |
| On Premises Beer and Wine (new)                       | \$250.00                  | \$250.00                |
| On Premises Beer and Wine (renewal)                   | \$250.00                  | \$225.00                |
| Caterer                                               | \$1,005.00                | \$1,005.00              |
| Special Events (Per Day)                              | \$55.00                   | \$55.00                 |
| Hotel Beverage                                        | \$1,005.00                | \$1,005.00              |
| Game Room/Pool Hall: Application Fee                  | \$100.00                  | \$100.00                |
| Certificate of Compliance fee for new alcohol license | \$35.00                   | \$35.00                 |



**CITY OF COWETA, OKLAHOMA  
FY26 MASTER FEE SCHEDULE**

**Effective 7/1/2025**

| <b>PLANNING AND ZONING</b>           | <b>FEE AS OF 7/1/2024</b>                                 | <b>NEW FEE 7/1/2025</b>                                   |
|--------------------------------------|-----------------------------------------------------------|-----------------------------------------------------------|
| Annexations                          | New                                                       | \$500.00 + Certified Mail Fee, Advertising and Sign Fee   |
| Zoning: Low Intensity                | \$100.00 + Certified Mail Fee, Advertising and Sign Fee   | \$100.00 + Certified Mail Fee, Advertising and Sign Fee   |
| Zoning: Medium Intensity             | \$150.00 + Certified Mail Fee, Advertising and Sign Fee   | \$150.00 + Certified Mail Fee, Advertising and Sign Fee   |
| Zoning: High Intensity               | \$200.00 + Certified Mail Fee, Advertising and Sign Fee   | \$200.00 + Certified Mail Fee, Advertising and Sign Fee   |
| Zoning Waiver                        | \$50.00                                                   | \$50.00                                                   |
| Subdivision Regulation Waiver        | \$50.00                                                   | \$50.00                                                   |
| Lot Split                            | \$25.00                                                   | \$25.00                                                   |
| Closure of Easement/Right-of-way     | \$500 + Certified Mail Fee, and Advertising Fee           | \$500 + Certified Mail Fee, and Advertising Fee           |
| Vacation of Plat                     | \$500 + Certified Mail Fee, and Advertising and Sign Fee  | \$500 + Certified Mail Fee, and Advertising and Sign Fee  |
| Plat Fees: Preliminary Plat          | \$ 50.00 + \$1.00 Per Lot Over 10 Lots                    | \$ 50.00 + \$1.00 Per Lot Over 10 Lots                    |
| Plat Fees: Final Plat                | \$100.00 + \$1.00 Per Lot Over 10 Lots (No Maximum)       | \$100.00 + \$1.00 Per Lot Over 10 Lots (No Maximum)       |
| Plat Fees: Resubmittal of Final Plat | \$100.00                                                  | \$100.00                                                  |
| Planned Unit Development (PUD)       | \$250.00 + Cost of Publication, Mailing Fee and Sign Fee  | \$250.00 + Cost of Publication, Mailing Fee and Sign Fee  |
| Board of Adjustment Application      | \$125.00 + Cost of Certified Mail Fee and Advertising Fee | \$125.00 + Cost of Certified Mail Fee and Advertising Fee |
| Earth Change Permit: 0 - 4.99 Acres  | \$50.00                                                   | \$50.00                                                   |
| Earth Change Permit: 5 - 19.99 Acres | \$75.00                                                   | \$75.00                                                   |
| Earth Change Permit: 20 + Acres      | \$100.00                                                  | \$100.00                                                  |

| <b>PLANNING AND ZONING</b>                                        | <b>FEE AS OF 7/1/2024</b>                                                                                                                                                           | <b>NEW FEE 7/1/2025</b>                                                              |
|-------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------|
| Zoning or Flood Plain Letters                                     | \$20.00                                                                                                                                                                             | \$20.00                                                                              |
| Certified Mailing Fee                                             | Actual Mailing Cost for Each Property Owner Within a 300' Radius of Subject Property                                                                                                | Actual Mailing Cost for Each Property Owner Within a 300' Radius of Subject Property |
| Unlawful Signs in Public Right-of-Way                             | \$25.00 Per Sign Fine                                                                                                                                                               | \$25.00 Per Sign Fine                                                                |
| Non-Lighted Signs/Permanent Banners/A-Frame                       | \$50.00 (Includes All Inspections)                                                                                                                                                  | \$50.00 (Includes All Inspections)                                                   |
| Lighted Signs                                                     | \$100.00 (Includes All Inspections)                                                                                                                                                 | \$100.00 (Includes All Inspections)                                                  |
| Temporary Signs                                                   | \$25.00 (Includes All Inspections)                                                                                                                                                  | \$25.00 (Includes All Inspections)                                                   |
| <b>MICELLANEOUS FEES</b>                                          | <b>FEE AS OF 7/1/2024</b>                                                                                                                                                           | <b>NEW FEE 7/1/2025</b>                                                              |
| Public Nuisance Cleaning/ Mowing (by City)                        | \$50.00 Per Hour/Per Man + \$100.00 Administration Fee (Minimum)                                                                                                                    | \$50.00 Per Hour/Per Man + \$100.00 Administration Fee (Minimum)                     |
| Public Nuisance Cleaning/ Mowing (by Contractor)                  | Actual Costs + \$100.00 Administrative Fee + 15%                                                                                                                                    | Actual Costs + \$100.00 Administrative Fee + 15%                                     |
| Public Nuisance Demolition                                        | Actual Costs + \$100.00 Administrative Fee + 15%                                                                                                                                    | Actual Costs + \$100.00 Administrative Fee + 15%                                     |
| Fee for Release of Towed Public Nuisance Vehicle/Trailer/Etc.     | \$50.00 Per Vehicle/Trailer/Etc.                                                                                                                                                    | \$50.00 Per Vehicle/Trailer/Etc.                                                     |
| Special Assessment Letter                                         | \$20.00                                                                                                                                                                             | \$20.00                                                                              |
| Returned Check Fee                                                | \$25.00                                                                                                                                                                             | \$25.00                                                                              |
| Fingerprint Fee                                                   | \$25.00                                                                                                                                                                             | \$25.00                                                                              |
| Notary Service                                                    | \$2.00                                                                                                                                                                              | \$2.00                                                                               |
| Passport Processing Fee                                           | \$35.00                                                                                                                                                                             | \$35.00                                                                              |
| Passport Photos                                                   | \$15.00                                                                                                                                                                             | \$15.00                                                                              |
| IAFF and/or FOP Contract(s) Election Approval by Local Electorate | Cost(s) of Election + Funding of Cumulative Contract(s) Cost(s) to be Identified and Included on Monthly Utility Billing Statement with Amount to be Determined by the City Manager |                                                                                      |

| <b>UTILITY RATES AND FEES</b>                                         | <b>FEE AS OF 7/1/2024</b>                                            | <b>NEW FEE 7/1/2025</b>                                              |
|-----------------------------------------------------------------------|----------------------------------------------------------------------|----------------------------------------------------------------------|
| <b>Water Rates</b>                                                    | \$34.30 For First 1,000 Gallons                                      | \$35.33 For First 1,000 Gallons                                      |
|                                                                       | \$3.29 Per 1,000 Gallons (1,000 to 4,000)                            | \$3.39 Per 1,000 Gallons (1,000 to 4,000)                            |
|                                                                       | \$3.97 Per 1,000 Gallons (over 4,000)                                | \$4.09 Per 1,000 Gallons (over 4,000)                                |
| <b>Sewer Rates</b>                                                    | \$25.16 First 2,000 gallons                                          | \$26.91 First 2,000 gallons                                          |
|                                                                       | \$1.74 Per 1,000 Gallons (over 2,000)                                | \$1.79 Per 1,000 Gallons (over 2,000)                                |
| Sewer Rates (Flat Fee For Non-Water Customers)                        | \$31.14 Per Month                                                    | \$33.07 Per Month                                                    |
| Sewer Rates (Flat Fee For Non-CPWA Sewer Collection and/or Treatment) | \$42.24 Per Month                                                    | \$44.93 Per Month                                                    |
| Sewer Rates (Flat Fee For Non-City Residents)                         | \$60.33 Per Month                                                    | \$64.14 Per Month                                                    |
| Sewer Rates (Commercial, non-CPWA water)                              | \$31.13 For First 1,000 Gallons                                      | \$33.07 For First 1,000 Gallons                                      |
| Sewer Rates (Commercial, non-CPWA water)                              | \$1.74 Per 1,000 Gallons (over 1,000)                                | \$1.79 Per 1,000 Gallons (over 1,000)                                |
| Sewer Relief Valve (pop-off)                                          | \$40.00                                                              | \$40.00                                                              |
| <b>Garbage Rates</b>                                                  |                                                                      |                                                                      |
| Residential (Once-A-Week Collection)                                  | \$17.80 Per Month                                                    | \$18.33 Per Month, each additional cart \$15.00/month                |
| Backyard Service (Once-A-Week collection)                             | \$10.00 Per Month additional fee, each additional cart \$15.00/month | \$10.00 Per Month additional fee, each additional cart \$15.00/month |
| Additional Bags outside of cart                                       | \$3.00 for Each Bag                                                  | \$3.00 for Each Bag                                                  |
| General Business (polycart)                                           | Once/week - \$20.00 Per Month                                        | Once/week - \$20.75 Per Month                                        |
| General Business (polycart)                                           | Twice/week - \$36.75 Per Month                                       | Twice/week - \$38.59 Per Month                                       |
| Commercial (Light)                                                    | \$39.39 Per Month                                                    | \$41.36 Per Month                                                    |
| 2-Yard Dumpster                                                       | Once/week - \$65.00 Per Month                                        | Once/week - \$74.75 Per Month                                        |
| 2-Yard Dumpster                                                       | Twice/week - \$94.54 Per Month                                       | Twice/week - \$137.50 Per Month                                      |
| 3-Yard Dumpster                                                       | Once/week - \$80.00 Per Month                                        | Once/week - \$92.00 Per Month                                        |

# CITY OF COWETA, OKLAHOMA FY26 MASTER FEE SCHEDULE

Effective 7/1/2025

| UTILITY RATES AND FEES                                                         | FEE AS OF 7/1/2024                                                                                                            | NEW FEE 7/1/2025                                                                                                              |
|--------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------|
| 3-Yard Dumpster                                                                | Twice/week - \$119.31 Per Month                                                                                               | Twice/week - \$137.50 Per Month                                                                                               |
| 4-Yard Dumpster                                                                | Once/week - \$110.00 Per Month                                                                                                | Once/week - \$135.65 Per Month                                                                                                |
| 4-Yard Dumpster                                                                | Twice/week - \$170.00 Per Month                                                                                               | Twice/week - \$214.35 Per Month                                                                                               |
| 6-Yard Dumpster                                                                | Once/week - \$150.00 Per Month                                                                                                | Once/week - \$156.00 Per Month                                                                                                |
| 6-Yard Dumpster                                                                | Twice/week - \$195.04 Per Month                                                                                               | Twice/week - \$195.04 Per Month                                                                                               |
| Extra pick-up for Dumpsters                                                    | \$57.00 each additional pick-up above twice/week, per dumpster                                                                | \$60.00 each additional pick-up above twice/week, per dumpster                                                                |
| Solid waste tax                                                                | \$0.50 Per Month                                                                                                              | \$0.52 Per Month                                                                                                              |
| Bulk Trash (Residential)                                                       | \$97.00 per 8 cubic yards or priced by the bulky item at \$30.75 (Direct Pay to American Waste Control)                       | \$97.00 per 8 cubic yards or priced by the bulky item at \$30.75 (Direct Pay to American Waste Control)                       |
| <b>Ambulance – Run cost not covered by insurance is waived with membership</b> | \$6.75 Per Month                                                                                                              | \$6.95 Per Month                                                                                                              |
| Rate Adjustment Policy                                                         | Rates will be adjusted by 3% + \$1.00 for sewer debt each year on July 1 unless otherwise adjusted by the Coweta City Council | Rates will be adjusted by 3% + \$1.00 for sewer debt each year on July 1 unless otherwise adjusted by the Coweta City Council |
| Water and Garbage Deposit                                                      | \$100.00                                                                                                                      | \$100.00                                                                                                                      |
| Ambulance Deposit (in City Limits/on Rural Water with no other City Services)  | \$25.00                                                                                                                       | \$25.00                                                                                                                       |
| Utility Service Transfer Fee                                                   | \$25.00                                                                                                                       | \$25.00                                                                                                                       |
| After Hours Turn-On Fee                                                        | \$25.00                                                                                                                       | \$25.00                                                                                                                       |
| Default Payment Fee (If Not Paid by Cut-Off Date)                              | \$10.00                                                                                                                       | \$10.00                                                                                                                       |
| Disconnect Fee                                                                 | \$25.00                                                                                                                       | \$25.00                                                                                                                       |
| Pulled Meter Fee (Unpaid Bill)                                                 | \$25.00                                                                                                                       | \$25.00                                                                                                                       |
| Pulled Meter Fee (Tampering with a Meter)                                      | \$100.00                                                                                                                      | \$100.00                                                                                                                      |
| Sewer Disconnection Fee                                                        | \$250.00 + Permit and Fee + Inspection Fee                                                                                    | \$250.00 + Permit Fee + Inspection Fee                                                                                        |

| <b>UTILITY RATES AND FEES</b>                              | <b>FEE AS OF 7/1/2024</b>                                     | <b>NEW FEE 7/1/2025</b>                                       |
|------------------------------------------------------------|---------------------------------------------------------------|---------------------------------------------------------------|
| Sewer Pop-Off Valve Installation/Inspection                | \$40.00                                                       | \$40.00                                                       |
| Replacement of Water Meter Box and/or Lid                  | Cost of Materials + 15%                                       | Cost of Materials + 15%                                       |
| <b>Utility Account Re-Read Fee</b>                         |                                                               |                                                               |
| Utility re-read if reading was correct as initially read   | \$5.00 Charge to Customer's Account                           | \$5.00 Charge to Customer's Account                           |
| Utility re-read if reading was incorrect as initially read | \$10.00 Credit to Customer's Account                          | \$10.00 Credit to Customer's Account                          |
| <b>Obstructed Meter Charge</b>                             |                                                               |                                                               |
| First Offense                                              | \$25.00                                                       | \$25.00                                                       |
| Second Offense                                             | \$50.00                                                       | \$50.00                                                       |
| Third Offense                                              | Disconnection of Water Service                                | Disconnection of Water Service                                |
| <b>Water Tap Fee</b>                                       |                                                               |                                                               |
| Inside City Limits                                         | \$900.00 + \$300.00 Water Meter Fee                           | \$1,000.00 + \$300.00 Water Meter Fee                         |
| Outside City Limits                                        | \$2,600.00 + \$300.00 Water Meter Fee                         | \$2,700.00 + \$300.00 Water Meter Fee                         |
| Water Tap: Larger Than 3/4" Tap                            | Cost of Materials + 15%                                       | Cost of Materials + 15%                                       |
| <b>Sewer Tap Fee</b>                                       |                                                               |                                                               |
| Single Family Residential                                  | \$1,300.00 per connection                                     | \$1,350.00 per connection                                     |
| Multifamily Residential (individual service)               | \$1,300.00 per connection                                     | \$1,350.00 per connection                                     |
| Multifamily Residential (shared service)                   | \$1,300.00 per connection plus \$100.00 per unit              | \$1,350.00 per connection plus \$100.00 per unit              |
| Commercial/Industrial (6" or smaller tap)                  | \$1,300.00 per connection plus \$100.00 per unit              | \$1,350.00 per connection plus \$100.00 per unit              |
| Commercial/Industrial (Larger than 6" tap)                 | \$1,300.00 per connection plus \$150.00 per unit              | \$1,350.00 per connection plus \$150.00 per unit              |
| Unauthorized Bulk Water Usage                              | \$500.00 Minimum (if Actual Usage is Over, Water Rates Apply) | \$500.00 Minimum (if Actual Usage is Over, Water Rates Apply) |
| Penalty (If Utility Bill Not Paid by the Due Date)         | 10% of Entire Bill With a \$2.00 Minimum                      | 10% of Entire Bill With a \$2.00 Minimum                      |

| UTILITY RATES AND FEES                                                            | FEE AS OF 7/1/2024                                                                                                                                 | NEW FEE 7/1/2025                                                                                                                                   |
|-----------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Septic Waste Disposal – No Permits being Issued as of December, 2023</b>       |                                                                                                                                                    |                                                                                                                                                    |
| Initial 1-Year Permit                                                             | \$500.00                                                                                                                                           | \$500.00                                                                                                                                           |
| Annual Permit Renewal                                                             | \$100.00                                                                                                                                           | \$100.00                                                                                                                                           |
| Septic Dump Fee – billed in 500-gallon increments, 1,000 gal minimum per disposal | <del>\$70.00 per 1,000 gallons (Monday – Friday 8:30 am to 4:30 pm)</del> <b>\$140.00 per 1,000 gallons for after-hours dumps (emergency only)</b> | <del>\$70.00 per 1,000 gallons (Monday – Friday 8:30 am to 4:30 pm)</del> <b>\$140.00 per 1,000 gallons for after-hours dumps (emergency only)</b> |



P.O. BOX 850  
COWETA, OK 74429  
PH. (918) 486-2189  
FAX (918) 486-5366  
[www.cityofcoweta-ok.gov](http://www.cityofcoweta-ok.gov)

## Memorandum

To: Honorable Mayor and City Council  
From: Brian Woodward, Fire Chief  
Re: **CUSTOM CAB RESCUE TRUCK**  
Date: June 2, 2025

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### BACKGROUND

Coweta Fire Department has completed all the research & references to possibly purchase a Custom Rescue from Summit Fire Apparatus. Research revealed that the owner of Summit Fire Apparatus has resubmitted documents to honor the same price as the previous quote to build the same Custom Rescue Fire Truck. References were contacted with great results for Summit's build time and final product. Chief Woodward spoke directly to numerous Fire Chiefs with great reviews.

Coweta Fire has outgrown their previous Rescue (2008 model) due to limited storage and seat positions for crew members. This Rescue was sold to Haskell Fire in 2024 with the intention of assisting in funding this purchase.

Members from Administration & Local 3483 Apparatus Committee members met to design and build the Rescue Truck that is expected to protect the City of Coweta for 15–20 years. All members believe that this purchase would "raise the bar" for Firefighters to be able to safely respond & store all equipment needed for most emergencies within the Coweta Fire Department's Fire District.

Summit Fire Apparatus is currently on the State of Ohio Purchasing Agreement. If this purchase is supported, the purchase could be completed through this purchasing agreement.

### STAFF RECOMMENDATION

Staff recommends a motion to approve the purchase of the Custom Cab Rescue Fire Truck at a

cost of \$618,000, budgeted in account number 01-5403.009.

**ATTACHMENTS**

1. Contract for Rescue purchase
2. Coweta Spartan RESCUE PUMPER with Sidekick 5-24-25REV FINAL APPROVED SPEC SHEET
3. Reference sheet
4. Coweta FC94 Rescue Pumper PICTURE





**Fire Apparatus and Custom Fabricators**

11 SPERTI DR. • P.O. BOX 17128 • EDGEWOOD, KY 41017

Phone# 859-331-0360

Fax# 859-331-0399

## OHIO STATE TERM SCHEDULE (STS)

### A G R E E M E N T

THIS AGREEMENT is made and concluded on this \_\_\_\_ day of \_\_\_\_\_ 2025 by and between the City of Coweta, of Wagoner County, Oklahoma, herein referred to as "Coweta" and Summit Welding & Fabricating, Inc., 11 Sperti Drive, Edgewood, Kentucky, herein referred to as "Summit".

With Coweta having solicited for prices through the Ohio State Term Schedule (STS) for the construction of a Fire Pumper, prices having been received and considered and the price of Summit, Contract ID # 800909, having been accepted as best for the work to be performed.

NOW, THEREFORE, the parties hereto agree as follows:

1. For and in consideration of the sum of Six Hundred Eighteen Thousand Dollars, to be paid to Summit by Coweta, Summit agrees to construct a new Spartan Chassis Pumper in accordance with the plans and specifications (Exhibit "A"), the bid documents (Exhibit "B") any accepted bid alterations, attached hereto and made a part of the Agreement as if fully rewritten herein.
2. The aforesaid sum of \$618,00.00 shall be paid by Coweta to Summit as follows:
  - A. A payment of \$258,330.00 will be paid for the chassis upon its delivery to Summit.
  - B. The balance of \$359,670.00 and any accepted additions shall be paid in full upon completion and acceptance of the completed project.
  - C. Due to the current economic climate and recent events, material availability has been limited and sporadic causing extreme shifts in price and availability in our industry and beyond. This turmoil has been causing an untold number of delays and surcharges. With that said, we are being assessed material surcharges and hit with extreme delays on delivery on almost every product we procure that goes into the production of our apparatus. The surcharges are not only being applied proactively but can also be applied well into production and even as late as materials arrival. To the best of our ability, most of these recent surcharges have been forecast and absorbed in the proposed price, however at the frequency of occurrence of product surcharges during these extended build processes have been too difficult to absorb. In these rare cases, like cab and chassis manufacturers or

tank manufacturers with major material increases we have to apply them to any and all existing contracts as they are issued. If such a surcharge occurs, we will provide a letter explaining the surcharge often accompanied by a letter from the manufacturer adding the surcharge to explain the additional cost.

3. Summit shall furnish all labor, equipment, and materials to complete the work as set forth above in a workmanlike and timely fashion and shall comply with all laws pertaining to liens, for the contract above stated.
4. Summit agrees to abide by all (STS) guidelines in the performance of this contract.
5. The parties agree that time is of the essence in the completion of the work to be performed under the terms of this contract.
6. Any change, amendment or modification of the Agreement shall only be made by agreement of the parties hereto in writing executed by them.

IN WITNESS WHEREOF, the parties hereto have set their hands on the day and year first above written.

Signed in the  
Presence of:

City of Coweta

\_\_\_\_\_

By: \_\_\_\_\_  
Name  
Title

\_\_\_\_\_

By: \_\_\_\_\_  
Name  
Title

\_\_\_\_\_

By: \_\_\_\_\_  
Name  
Title

Signed in the  
Presence of:

Summit Welding & Fabricating, Inc.

\_\_\_\_\_

By: \_\_\_\_\_  
Joseph A. Messmer  
President



FIRE APPARATUS AND CUSTOM FABRICATORS

**SPECIFICATIONS**  
**ON A**  
**RESCUE PUMPER**  
**FOR THE**  
***COWETA FIRE DEPARTMENT***

## **BIDDING INFORMATION**

### **INFORMATION FOR CONTRACTORS**

Sealed bids are requested from reputable companies who construct fire apparatus vehicles. The contractor must have a facility that will house the apparatus in an enclosed building during the construction of the unit. All bids shall include all necessary labor, equipment and material for the fire apparatus and other equipment as outlined in the following specifications.

Bids will be addressed in accordance with the instructions provided above. The type of bid, the date and the bid opening time shall be stated on the front of the bid envelope.

It is the intent of these specifications to describe a Rescue-pumper unit in sufficient detail to enable to secure bids on comparable equipment. The equipment shall be new, unused, the manufacturers latest production and that which is furnished to fire department in general.

Only manufacturers, owned, operated including all holding and subsidiaries located within the continental United States with an accomplished background in Fire Apparatus building shall be considered. Satisfactory evidence of their ability to construct Fire Apparatus, and the apparatus specified shall be stated. The location of the factory where the apparatus is manufactured shall be identified. The manufacturer shall also state the number of years they have been building fire apparatus and similar vehicles. The factory location must be located within the continental United States. No Exceptions!

Contractors must construct the entire unit, less the chassis, but including the body within their own premises. The contractor must own the rights to the respective extrusions used in the construction of the body. Bodies manufactured by other body companies will not be acceptable and be cause for rejection of bid.

This is an engineer, design, construct and deliver type specification and is not the intention of this agency to write out vendors or manufacturers of similar or equal equipment of the types specified. It should be noted however, that this specification is written around specific needs of this department. With this intent to standardize certain components, therefore in numerous places we have named specific brands of components. This has been done to establish a certain standard of quality. Other brands will be accepted providing the vendor note in the bid that the particular brand meets or exceeds the quality of the actual brand that the specifications call for.

Submit only one (1) bid that meets or exceeds the minimum specifications herewith. No substitutes, stock units, or alternates will be permissible unless such units are requested later in the specifications. If this is done, then the bidder will be automatically disqualified.

This apparatus shall conform to the National Fire Protection Association (NFPA.) Pamphlet No.1901, 2016 edition.

The emergency vehicle, chassis, pump, module body, equipment, devices, and electronic equipment to be delivered under this contract shall be standard specification. The unit shall comply with all Federal Motor Vehicle Safety Standards (FMVSS), and Federal regulation applicable or specified for the year of manufacture. The chassis, components and optional items shall be represented in the manufacturers current technical data. Materials used in the construction shall be new and not less than the quality conforming to current engineering and manufacturing practices. Materials shall be free from defects and suitable for the services intended.

All bids must be signed. Failure to do so shall cause the bid to be "No-Responsive" and rejected.

The Fire Department reserves the right to reject any or all bids, and also the right to reject the bid or bidder who, in judgment of the buying authority is not in a position to perform the duties within the contract. The competency and responsibility of the bidder will be considered in making the award. These specifications, together with any other documents required herein, shall be included in the final contract. Each bidder shall also submit a copy of his proposed contract form.

It shall be the responsibility of the bidder to assure that their proposal arrives at the proper location by time and date indicated. Late proposals, telegrams, facsimile, or telephone bids will not be considered. Bids will not be considered from firms, individuals and or same owners of separate companies submitting more than one bid. If a vendor represents more than one fire apparatus manufacturer, they will only bid the top of the line apparatus that meets purchasers specifications.

Only prices that have been type written in numerals will be accepted by purchaser. Failure to submit a bid with type written numerals will be cause to reject the bid, deemed as irregular and disqualified from consideration.

THE PURCHASER WILL NOT ACCEPT ANY BIDS FROM WHICH DO NOT MEET THESE SPECIFICATIONS, AND WILL HAVE SOLE DISCRETION TO DEEM WHICH BID IS IN THE BEST INTEREST OF THE PURCHASER.

The fire apparatus and equipment to be furnished in meeting these specifications must be the product of an established and reputable fire apparatus manufacturer of twenty (20) years or more. A list of no less than five (5) delivered units (completed apparatus) which have been built by their company. This list shall include not only the companies latest produced units, but also some of its earliest units, to determine the manufacturers reliability, credibility, and its response to service (post delivery).

The general construction of the apparatus shall give due consideration to the nature and distribution of the load to be sustained and the general character of the service to which the apparatus is to be subjected when placed in service. The general design and construction shall be of the latest modern type, remaining fully modular for the ability of body transfer to another chassis, without cutting or welding.

Each bidder must submit a detailed proposal, which accurately specifies the construction method to be used in the apparatus. The purchaser will utilize this proposal to compare the unit proposed with their

specifications. To facilitate comparison, all bid proposal specifications shall be submitted in the same sequence as the advertised specification.

Any Bidder who fails to submit a set of construction specifications or photocopies and submits another's specifications as their own construction details will not be considered.

These specifications are based on design and performance criteria, which have been developed by the fire department as a result of extensive research and careful analysis. Subsequently these specifications reflect the only type of fire apparatus that is acceptable at this time. Therefore, major exceptions to the specifications will not be accepted.

Deviations from specifications, no matter how slight, shall be clearly explained on a separate cover sheet entitled "EXCEPTIONS TO SPECIFICATIONS". Exceptions and variations (any and all) to these specifications must be set forth on separate sheets, indicating or referencing the page number(s) to the purchaser's specifications. These exceptions must be submitted with bid. Bids deemed as taking total exception to these published specifications shall result in immediate rejection of the bid.

Proposals that are found to have deviations from the specifications without listing them on an "EXCEPTIONS TO THE SPECIFICATIONS" sheet will be rejected. NO EXCEPTIONS!

No prototype apparatus will be considered, and all design, operational, and material features must fully comply with the State, and Federal Motor Vehicle Safety Standards.

Each bid shall be in strict compliance with the purchaser's specifications and shall be accompanied by a detailed description of the work to be performed. Minor details of construction regarding design and material, where not otherwise specified, are to be left to the discretion of the bidder and will be their sole responsibility. Bidder shall acknowledge receipt of all addendum with bid. The detailed specification section of the specifications shall be adhered to completely. Then it is to be certified by an officer of the manufacturing company and not a sales representative. NO EXCEPTIONS!

Organizations or individuals submitting bids must directly represent the company that will be providing the labor and materials for the construction.

All work performed by the contractor shall be guaranteed by the successful bidder to be fabricated and assembled in a first-class workman like manor, and of good quality material.

Bid prices should not include tax. We shall certify tax exemption required.

The apparatus, plating, paint and all items furnished on the apparatus shall be guaranteed by the contractor for a period of one year from acceptance. It shall warrant against defective workmanship and materials at no cost to us. This covers all equipment except maintenance items such as tires, lamps, and filters.

Payment terms must be included with the proposal.

A contract will not be awarded until we have satisfied ourselves that the successful bidder is familiar with this class of equipment, meets the previously described criteria, has the necessary capital, facilities and tools to manufacture the same.

Information, which is incomplete, evasive or of general nature shall be considered as grounds for rejection of the bid.

In making the award of this contract, we shall consider both the prices offered and the qualifications of the bidder, all as indicated within the proposal.

We reserve the right to waive minor in formalities and reject any or all bids and/or to accept that proposal which in our opinion is deemed most advantageous from a standpoint of design, service and other special features and are not necessarily bound to accept the low bid.

Welding shall not be employed in the assembly of the apparatus in a manner that will prevent the removal of major component parts for service and/or repair. This includes, but is not limited to, individual body compartments, doors, pan braces, body subframe, body sides beavertails, etc.

To ensure full dealer support for the service after the sale, the selling dealer must be capable of providing factory service when required.

The successful bidder shall maintain an established service center and parts depot capable of satisfying the warranty service requirements and parts requirements of the vehicle being purchased. The successful bidder must have 24-hour in-house service capabilities to keep down time to a minimum.

The bidder must state location of its authorized service center. This service center must have a staff of factory-trained mechanics, well versed in all aspects of service for all major components of the apparatus. The service center must be within a reasonable distance of purchaser. The successful bidder will assume all costs of any services not within reasonable distance as determined by the fire chief. The successful bidder must also maintain a separate facility at the manufacturing site, in order to satisfy the need for possible major emergency service or repair / collision work.

All bidders responding to these specifications shall submit the proper Certificate of Insurance. The Certificate shall certify that the Manufacture of the vehicle bid has, in force, Product Liability Insurance of a minimum of five million dollars (\$5,000,000.).

The bidder, if the bidder's proposal is accepted by the purchasing party, they shall defend against any and all suits, assume all liability for the use of any patented process, advice, or article forming a part of any apparatus of any appliance furnished under contract.

The successful bidder will be responsible for conducting all road tests as specified by the NFPA. The successful bidder shall also conduct a pump test on the completed unit and supply proper documentation upon delivery of unit. Copies of all testing records shall be forwarded to the fire

department prior to the acceptance of the apparatus. The apparatus must pass all tests in order to be considered acceptable.

Upon acceptance, a factory-trained instructor shall instruct the fire department personnel on the operation and maintenance of the unit.

Two copies of a complete operation and maintenance manual, covering the completed apparatus as delivered, including, but not limited to the chassis, pump, wiring diagrams, lubrication charts, and firefighting equipment.

In the event that there are any questions concerning these specifications, the bidder is directed to contact, in writing.

NAME: \_\_\_\_\_

FIRE DEPARTMENT: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

FAX: \_\_\_\_\_

EMAIL: \_\_\_\_\_



## **APPROVAL DRAWINGS**

There shall be a complete set of drawings that are designed from the specifications and/or any change orders signed by the purchaser before construction begins. These drawings shall indicate the chassis make and model, location of lights, siren, horns, compartments and all major components of the unit. The signed drawings will become part of the contract documents.

## **DELIVERY**

The completed unit shall be delivered to the Fire Department at a destination determined by the fire department.

## **WARRANTIES**

### **LIMITED WARRANTY**

The body manufacturer shall warrant the new apparatus for a period of twelve (12) months or 12,000 miles (whichever occurs first) from the date of delivery to the original retail purchaser. The warranty will ensure that the vehicle will be free from defects in material and workmanship that may appear under normal use and service within the warranty period.

### **PAINT WARRANTY**

The body manufacturer shall warrant the new apparatus paint finish for a period of seven (7) years or 84,000 miles (whichever occurs first) from the date of delivery to the original retail purchaser. The warranty will ensure that the vehicle will be free from peeling, cracking, loss of gloss caused by cracking, and any paint failure caused by defective finishes as determined by the manufacturer under normal use and service within the warranty period.

### **ELECTRICAL WARRANTY**

The body manufacturer shall warrant the new apparatus electrical system for a period of ten (10) years or 100,000 miles (whichever occurs first) from the date of delivery to the original retail purchaser. The warranty will ensure that the vehicle will be free from defects in the electrical harness and connections under normal use and service within the warranty period.

### **BODY STRUCTURAL WARRANTY**

The body manufacturer shall warrant the new apparatus for structural integrity for a period of twenty (20) years from the date of delivery to the original retail purchaser. The warranty will ensure that the vehicle will be free from all structural defects of both material and workmanship that may appear under normal use and service within the warranty period.

A copy of the warranty shall be supplied with the bid.

## **CHASSIS**

### **MODEL**

The chassis shall be an FC-94 model. The cab and chassis shall include design considerations for multiple emergency vehicle applications, rapid transit and maneuverability. The chassis shall be manufactured for heavy duty service with the strength and capacity to support a fully laden apparatus, one hundred (100) percent of the time.

### **MODEL YEAR**

The chassis shall have a vehicle identification number that reflects a 2025 model year.

### **COUNTRY OF SERVICE**

The chassis shall be put in service in the country of United States of America (USA).

The chassis will meet applicable U.S.A. federal motor vehicle safety standards per CFR Title 49 Chapter V Part 571 as clarified in the incomplete vehicle book per CFR Title 49 Chapter V Part 568 Section 4 which accompanies each chassis. The chassis manufacturer is not responsible for compliance to state, regional, or local regulations. Dealers should identify those regulations and order any necessary optional equipment from the chassis manufacturer or their OEM needed to be in compliance with those regulations.

### **CAB AND CHASSIS LABELING LANGUAGE**

The cab and chassis shall include the applicable caution, warning, and safety notice labels with text to be written in English.

### **APPARATUS TYPE**

The apparatus shall be a pumper vehicle designed for emergency service use which shall be equipped with a permanently mounted fire pump which has a minimum rated capacity of 750 gallons per minute (3000 L/min). The apparatus shall include a water tank and hose body whose primary purpose is to combat structural and associated fires.

### **VEHICLE TYPE**

The chassis shall be manufactured for use as a straight truck type vehicle and designed for the installation of a permanently mounted apparatus behind the cab. The apparatus of the vehicle shall be supplied and installed by the apparatus manufacturer.

### **VEHICLE ANGLE OF APPROACH PACKAGE**

The angle of approach of the apparatus shall be a minimum of 8.00 degrees.

NFPA1901 Angle of Approach definition:

“To determine the angle of approach, place a thin steel strip against the front of the tires where they touch the ground or stretch a tight string from one front tire to the other at the front where they touch the ground. Determine the lowest point (component or equipment) on the vehicle forward of the front tire that would make the smallest angle of approach. Hang a plumb bob from the lowest point and mark the point on the ground where the point of the plumb bob touches. Measure the vertical distance from the ground to the point where the plumb bob was hung (distance  $V$ ). Measure the horizontal distance from the plumb bob point to the steel strip or string running from front tire to front tire (distance  $H$ ). Divide the vertical distance by the horizontal distance. The ratio of  $V/H$  is the tangent of the angle of approach. If the ratio is known, the angle of approach can be determined from a table of trigonometric functions of angles or from a math calculator. The standard requires a minimum angle of approach of 8.00 degrees: since the tangent of 8.00 degrees is 0.1405, if  $V$  divided by  $H$  is 0.1405 or larger, the angle of approach is 8.00 degrees or greater.”

## **AXLE CONFIGURATION**

The chassis shall feature a 4 x 2 axle configuration consisting of a single rear drive axle with a single front steer axle.

## **GROSS AXLE WEIGHT RATINGS FRONT**

The front gross axle weight rating (GAWR) of the chassis shall be 20,000 pounds.

This front gross axle weight rating shall be adequate to carry the weight of the completed apparatus including all equipment and personnel.

## **GROSS AXLE WEIGHT RATINGS REAR**

The rear gross axle weight rating (GAWR) of the chassis shall be 27,000 pounds.

This rear gross axle weight rating shall be adequate to carry the weight of the completed apparatus including all equipment and personnel.

## **PUMP PROVISION**

The chassis shall include provisions to mount a drive line pump in the middle of the chassis, behind the cab, more commonly known as the midship location. Chassis driveline pump provisions shall include an interlock feature for automatic setting of the park brake when the vehicle is shifted into pump mode while the transmission is in neutral and the transmission output speed translates to less than 1 mph. When the conditions are met the driver side parking brake valve shall activate. Once shifted to road

mode the condition for electric automatic brake engagement is no longer present and the driver's parking brake control valve shall function normally.

## **WATER & FOAM TANK CAPACITY**

The chassis shall include a carrying capacity of 500 gallons (2839 liters). The water and/or foam tank(s) shall be supplied and installed by the apparatus manufacturer.

## **CAB STYLE**

The cab shall be a custom, fully enclosed, MFD model with a 10.00 inch raised roof over the driver, officer, and crew area, designed and built specifically for use as an emergency response vehicle by a company specializing in cab and chassis design for all emergency response applications. The cab shall be designed for heavy-duty service utilizing superior strength and capacity for the application of protecting the occupants of the vehicle. This style of cab shall offer up to eight (8) seating positions.

The cab shall incorporate a fully enclosed design with side wall roof supports, allowing for a spacious cab area with no partition between the front and rear sections of the cab. To provide a superior finish by reducing welds that fatigue cab metal; the roof, the rear wall and side wall panels shall be assembled using a combination of welds and proven industrial adhesives designed specifically for aluminum fabrication for construction.

The cab shall be constructed using multiple aluminum extrusions in conjunction with aluminum plate, which shall provide proven strength and the truest, flattest body surfaces ensuring less expensive paint repairs if needed. All aluminum welding shall be completed to the American Welding Society and ANSI D1.2-96 requirements for structural welding of aluminum.

All interior and exterior seams shall be sealed for optimum noise reduction and to provide the most favorable efficiency for heating and cooling retention.

The cab shall be constructed of 5052-H32 corrosion resistant aluminum plate. The cab shall incorporate tongue and groove fitted 6061-T6 0.13 & 0.19 inch thick aluminum extrusions for extreme duty situations. A single formed, one (1) piece extrusion shall be used for the "A" pillar, adding strength and rigidity to the cab as well as additional roll-over protection. The cab side walls and lower roof skin shall be 0.13 inch thick; the rear wall and raised roof skins shall be 0.09 inch thick; the front cab structure shall be 0.19 inch thick.

The exterior width of the cab shall be 94.00 inches wide with a minimum interior width of 88.00 inches. The overall cab length shall be 131.10 inches with 54.00 inches from the centerline of the front of the axle to the back of the cab.

The cab interior shall be designed to afford the maximum usable interior space and attention to ergonomics with hip and legroom while seated which exceeds industry standards. The crew cab floor shall be flat across the entire walking area for ease of movement inside the cab.

The cab shall offer an interior height of 57.50 inches from the front floor to the headliner in the non-raised roof area and a rear floor to headliner height of 65.00 inches in the raised roof area, at a minimum. The cab shall offer an interior measurement at the floor level from the rear of the engine tunnel to the rear wall of the cab of 51.88 inches. All interior measurements shall include the area within the interior trimmed surfaces and not to any unfinished surface.

The cab shall include a driver and officer area with two (2) cab doors large enough for personnel in full firefighting gear. The front doors shall offer a clear opening of 40.25 inches wide X 53.50 inches high, from the cab floor to the top of the door opening. The cab shall also include a crew area with up to two (2) cab doors, also large enough for personnel in full firefighting gear. The rear doors shall offer a clear opening of 32.25 inches wide X 61.00 inches high, from the cab floor to the top of the door opening.

The cab shall incorporate a progressive two (2) step configuration from the ground to the cab floor at each door opening. The progressive steps are vertically staggered and extend the full width of each step well allowing personnel in full firefighting gear to enter and exit the cab easily and safely.

The first step for the driver and officer area shall measure approximately 11.50 inches deep X 31.13 inches wide. The intermediate step shall measure approximately 8.50 inches deep X 32.50 inches wide. The height from the first step to the intermediate step and the intermediate step to the cab floor shall not exceed 11.00 inches.

The first step for the crew area shall measure approximately 11.50 inches deep X 20.44 inches wide. The intermediate step shall measure approximately 10.25 inches deep X 22.75 inches wide. The height from the first step to the intermediate step and the intermediate step to the cab floor shall not exceed 12.80 inches.

## **CAB FRONT FASCIA**

The front cab fascia shall be constructed of 5052-H32 Marine Grade, 0.13 of an inch thick plate which shall be an integral part of the cab.

The cab fascia will encompass the entire front of the aluminum cab structure from the bottom of the windshield to the bottom of the cab and shall be the "Classic" design.

The front cab fascia shall include two (2) modules on each side accommodating a total of up to four (4) Hi/Low beam headlights and two (2) turn signal lights or up to four (4) warning lights. Two (2) chrome plated bezels shall be provided on each side around each set of two lamps.

## **FRONT GRILLE**

The front fascia shall include a 304 stainless steel front grille.

## **CAB UNDERCOAT**

There shall be a rubberized undercoating applied to the underside of the cab that provides abrasion protection, sound deadening and corrosion protection.

## **CAB SIDE DRIP RAIL**

There shall be a drip rail along the top radius of each cab side. The drip rails shall help prevent water from the cab roof running down the cab side.

## **CAB PAINT EXTERIOR**

The cab exterior shall be painted a single color per customers specified paint color following the RFG-SR-001 paint standards.

## **CAB PAINT PROCESS/MANUFACTURER**

The cab paint manufacturer shall be determined at a later date. The cab shall be painted prior to the installation of glass accessories and all other cab trim to ensure complete paint coverage and the maximum in corrosion protection of all metal surfaces.

All metal surfaces on the cab shall be mechanically etched by sanding disc to remove any surface oxidation or surface debris which may hinder the paint adhesion. Once all imperfections on the exterior surfaces are removed and sanded smooth, body fillers shall be applied to the cab on all surfaces that require a critically aesthetic finish and sanded smooth.

The entire cab shall then be coated with a high quality base primer that is designed to fill any minor surface defects, provide an adhesive bond between the primer and the paint and improve the color and gloss retention of the color. The finish to this procedure shall be sanding the cab to a smooth finish followed by sealing the seams with an automotive seam sealer. The minimum thickness of the primer coat after sanding shall be 2.50 mils with a maximum thickness of 5.00 mils.

The cab shall then be painted the specific color(s) designated by the customer with an acrylic urethane type system designed to retain color and resist acid rain and most atmospheric chemicals found on an emergency scene. The paint shall have a minimum thickness of 1.00 mils with a maximum of 4 mils, followed by a clear top coat with a minimum of 2.5 mils and a maximum of 3.5 mils. The entire cab shall then be baked to speed the curing process of the coatings.

## **CAB PAINT PRIMARY/LOWER COLOR**

The primary/lower paint color shall be:

## **CAB PAINT WARRANTY**

Purchaser shall receive a Paint and Finish (Exterior Clear coated) One (1) Year limited warranty in accordance with, and subject to, warranty certificate RFW0701. The warranty certificate is incorporated by reference into this proposal, and included with this proposal or available upon request.

#### **CAB PAINT INTERIOR**

The visible interior cab structure surfaces shall be painted with a multi-tone silver gray texture finish.

#### **CAB ENTRY DOORS**

The cab shall include four (4) entry doors, two (2) front doors and two (2) crew doors designed for ease of entering and egress when outfitted with an SCBA. The doors shall be constructed of extruded aluminum with a nominal thickness of 0.13 inch. The exterior skins shall be constructed of 0.13 inch aluminum plate.

The doors shall include a double rolled style automotive rubber seal around the perimeter of each door frame and door edge which ensures a weather tight fit.

All door hinges shall be hidden within flush mounted cab doors for a pleasing smooth appearance and perfect fit along each side of the cab. Each door hinge shall be piano style with a 0.38 inch pin and shall be constructed of stainless steel.

#### **CAB ENTRY DOOR TYPE**

All cab entry doors shall be barrier clear design resulting in exposed lower cab steps. The doors shall provide approximately 32.00 inches of clearance from the ground to the bottom of the door so cab doors may be opened un-hindered by most obstacles encountered, such as guard rails along interstate highways.

Entry doors shall include Pollak mechanical plunger style switches for electrical component activation.

#### **CAB INSULATION**

The cab ceiling and walls shall include a nonwoven polyester fiber insulation. The insulation shall act as a barrier absorbing noise as well as assisting in sustaining the desired climate within the cab interior.

#### **CAB STRUCTURAL WARRANTY**

Purchaser shall receive a Cab Structure (Aluminum) Five (5) Years limited warranty in accordance with, and subject to, warranty certificate RFW0601. The warranty certificate is incorporated by reference into this proposal, and included with this proposal or available upon request.

#### **CAB TEST INFORMATION**



The cab shall have successfully completed the preload side impact, static roof load application and frontal impact without encroachment to the occupant survival space when tested in accordance with Section 4 of SAE J2420 COE Frontal Strength Evaluation Dynamic Loading Heavy Trucks, Section 5 of SAE J2422 Cab Roof Strength Evaluation Quasi –Static Loading Heavy Trucks and ECE R29 Uniform Provisions Concerning the Approval of Vehicles with regard to the Protection of the Occupants of the Cab of a Commercial Vehicles Annex 3 Paragraph 5.

The above tests have been witnessed by and attested to by an independent third party. The test results were recorded using cameras, high speed imagers, accelerometers and strain gauges. Documentation of the testing shall be provided upon request.

### **ELECTRICAL SYSTEM**

The chassis shall include a single starting electrical system which shall include a 12 volt direct current multiplexing system, suppressed per SAE J551. The wiring shall be appropriate gauge cross link with 311 degree Fahrenheit insulation. All SAE wires in the chassis shall be color coded and shall include the circuit number and function where possible. The wiring shall be protected by 275 degree Fahrenheit minimum high temperature flame retardant loom. All nodes and sealed Deutsch connectors shall be waterproof.

### **LOAD MANAGEMENT SYSTEM**

The apparatus load management shall be performed by the included multiplex system. The multiplex system shall also feature the priority of sequences and shall shed electrical loads based on the priority list specifically programmed.

### **DATA RECORDING SYSTEM**

The chassis shall have a Weldon Vehicle Data Recorder (VDR) system installed. The system shall be designed to meet NFPA 1901 and shall be integrated with the Weldon Multiplex electrical system. The following information shall be recorded:

Vehicle Speed  
Acceleration  
Deceleration  
Engine Speed  
Engine Throttle Position  
ABS Event  
Seat Occupied Status  
Seat Belt Status  
Master Optical Warning Device Switch Position  
Time  
Date

Each portion of the data shall be recorded at the specified intervals and stored for the specified length of time to meet NFPA 1901 guidelines and shall be retrievable by connecting a laptop computer to the VDR system. The laptop connection shall be a panel mounted female type B USB connection point, remotely mounted in the left side foot well.

## **ACCESSORY POWER**

The electrical distribution panel shall include two (2) power studs. The studs shall be size #10 and each of the power studs shall be circuit protected with a fuse of the specified amperage. One (1) power stud shall be capable of carrying up to a 40 amp battery direct load. One (1) power stud shall be capable of carrying up to a 15 amp ignition switched load. The two (2) power studs shall share one (1) #10 ground stud. A 225 amp battery direct power and ground stud shall be provided and installed on the chassis near the left hand battery box for OEM body connections.

## **EXTERIOR ELECTRICAL TERMINAL COATING**

All terminals exposed to the elements will be sprayed with a high visibility protective rubberized coating to prevent corrosion.

## **ELECTRICAL SYSTEM WARRANTY**

Purchaser shall receive an Electrical System One (1) Year or 18,000 Miles limited warranty in accordance with, and subject to, warranty certificate RFW0201. The warranty certificate is incorporated by reference into this proposal, and included with this proposal or available upon request.

## **ENGINE**

The chassis engine shall be a Cummins L9 engine. The L9 engine shall be an in-line six (6) cylinder, four-cycle diesel-powered engine. The engine shall offer a rating of 380 horsepower at 2200 RPM and shall be governed at 2200 RPM. The torque rating shall feature 1150-foot pounds of torque at 1200 RPM with 543 cubic inches (8.9 liters) of displacement.

The L9 engine shall feature a VGT™ Turbocharger, a high-pressure common rail fuel system, fully integrated electronic controls with an electronic governor, and shall be EPA certified to meet the 2021-26 emissions standards using cooled exhaust gas recirculation and selective catalytic reduction technology.

The engine shall include an engine mounted combination full flow/by-pass oil filter with replaceable spin on cartridge for use with the engine lubrication system. The engine shall include Citgo brand Citgard 500, or equivalent SAE 15W40 CK-4 low ash engine oil which shall be utilized for proper engine lubrication.

A wiring harness shall be supplied ending at the back of the cab. The harness shall include a connector which shall allow an optional harness for the pump panel. The included circuits shall be provided for a tachometer, oil pressure, engine temperature, hand throttle, high idle and a PSG system. A circuit for J1939 data link shall also be provided at the back of the cab.

If an L9 engine is NOT available or cannot be provided for that specific quote or build slot at time of production, you will automatically be upgraded and charged for an X12 (or the X10 engine) with all costs associated with the upgrade being passed on to the end user. No exceptions.

If a pre-2027 emission engine is NOT available at the time of build (starting production on January 1, 2026) your order will automatically be upgraded and charged for either the 2027 engine compliant Cummins X-10 or X-15, with all associated costs being passed on to the end user. No exceptions.

### **CAB ENGINE TUNNEL**

The cab interior shall include an integrated engine tunnel constructed of 5052-H32 Marine Grade, 0.19 of an inch thick aluminum. The tunnel shall be a maximum of 41.50 inches wide X 25.50 inches high.

### **DIESEL PARTICULATE FILTER CONTROLS**

There shall be two (2) controls for the diesel particulate filter. One (1) control shall be for regeneration and one (1) control shall be for regeneration inhibit.

### **ENGINE PROGRAMMING HIGH IDLE SPEED**

The engine high idle control shall maintain the engine idle at approximately 1250 RPM when engaged.

### **ENGINE HIGH IDLE CONTROL**

The vehicle shall be equipped with an automatic high-idle speed control which shall be pre-set to operate the engine at a specified RPM to increase alternator output if the system voltage drops to 12.5 volts with multi-plex wired chassis and 12.8 volts using load manager with conventional wiring. This device shall automatically operate only when the engine is running, the transmission is in neutral, and with the parking brake set. The automatic high idle will stay engaged for a minimum of ten (10) minutes and until the system, voltage has reached 13.0 volts. Application of the service brake will override the automatic high idle and reset timer. The vehicle shall be equipped with a high-idle speed rocker switch. It shall be pre-set so when activated, it will operate the engine at the specified RPM to increase alternator output. This device shall operate only when the engine is running, the transmission is in neutral, and with the parking brake set. When automatically engaged the high idle shall disengage when the operator depresses the brake pedal, or the transmission is placed in gear, and shall be available to manually or automatically re-engage when the brake pedal is released, or when the transmission is placed in neutral. Switch shall not override automatic high idle between voltage parameters during timed cycle.

## **ENGINE PROGRAMMING ROAD SPEED GOVERNOR**

The engine shall include programming which will govern the top speed of the vehicle.

## **AUXILIARY ENGINE BRAKE**

A compression brake, for the six (6) cylinder engine shall be provided. A cutout relay shall be installed to disable the compression brake when in pump mode or when an ABS event occurs. The engine compression brake shall activate upon 0% accelerator when in operation mode and actuate the vehicle's brake lights.

The engine shall utilize a variable geometry turbo (VGT) as an integrated auxiliary engine brake to offer a variable rate of exhaust flow, which when activated in conjunction with the compression brake shall enhance the engine's compression braking capabilities.

## **AUXILIARY ENGINE BRAKE CONTROL**

An engine compression brake control device shall be included. The electronic control device shall monitor various conditions and shall activate the engine brake only if all of the following conditions are simultaneously detected:

A valid gear ratio is detected.

The driver has requested or enabled engine compression brake operation.

The throttle is at a minimum engine speed position.

The electronic controller is not presently attempting to execute an electronically controlled final drive gear shift.

The compression brake shall be controlled through an on/off switch and a low/medium/high selector switch.

## **ELECTRONIC ENGINE OIL LEVEL INDICATOR**

The engine oil shall be monitored electronically and shall send a signal to activate a warning in the instrument panel when levels fall below normal. The warning shall activate in a low oil situation upon turning on the master battery and ignition switches without the engine running.

## **FLUID FILLS**

The engine oil, coolant, transmission, and power steering fluid fills shall be located under the cab. The windshield washer fill shall be accessible through the front left side mid step.

## **ENGINE DRAIN PLUG**

The engine shall include an original equipment manufacturer installed oil drain plug.

## **ENGINE WARRANTY**

The Cummins engine shall be warranted for a period of five (5) years or 100,000 miles, whichever occurs first.

## **REMOTE THROTTLE HARNESS**

An apparatus interface wiring harness for the engine and transmission pump interlocks shall be supplied with the chassis. The harness shall include a connector for connection to a chassis pump panel harness supplied by the body builder and shall terminate in the left frame rail behind the cab for connection by the body builder. The harness shall include circuits deemed for a pump panel and shall contain circuits for a hand throttle, and a multiplexed gauge. Separate circuits shall also be included for a pump control switch, "Pump Engaged" and "OK to Pump" indicator lights, open compartment ground, start signal, park brake ground, ignition signal, master power, clean power, customer ignition, air horn solenoid switch, high idle switch and high idle indicator light. The harness shall contain interlocks that will prevent shifting to road or pump mode unless the transmission output speed translates to less than 1 mph and the transmission is in neutral. The shift to pump mode shall also require the park brake be set.

## **ENGINE PROGRAMMING REMOTE THROTTLE**

The engine ECM discreet wire remote throttle circuit will be turned on for use with a discreet wire based pump controller.

## **ENGINE PROGRAMMING IDLE SPEED**

The engine low idle speed will be programmed at 700 rpm.

## **ENGINE AIR INTAKE**

The engine air intake system shall include an ember separator. This ember separator shall be designed to protect the downstream air filter from embers using a combination of unique flat and crimped metal screens packaged in a heavy duty galvanized steel frame. This multilayered screen shall trap embers and allow them to burn out before passing through the pack.

The engine air intake system shall also include an air cleaner mounted above the radiator. This air cleaner shall utilize a replaceable dry type filter element designed to prevent dust and debris from being ingested into the engine. A service cover shall be provided on the housing, reducing the chance of contaminating the air intake system during air filter service.

The air intake system shall include a restriction indicator light in the warning light cluster on the instrument panel, which shall activate when the air cleaner element requires replacement.

## **ENGINE FAN DRIVE**

The engine cooling system fan shall incorporate a thermostatically controlled, Horton fully variable type fan drive with SmartClutch J-1939 CAN controller. The clutch fan shall override the thermostatic variable speed and function as full on automatically in pump mode.

The variable speed fan clutch only engages at the amount needed for proper cooling to facilitate improved vehicle performance, cab heating in cold climates, and fuel economy. The fan clutch design shall be fail-safe so that if the clutch drive fails the fan shall engage to prevent engine overheating due to the fan clutch failure. The fan speed shall include a J-1939 CAN clutch controller to receive signal from the engine control module to activate at variable rates of speed. Variable speeds shall be set through thermostatic and engine speed signals to run as efficiently and quietly as required to maintain temperature.

## **ENGINE COOLING SYSTEM**

There shall be a heavy-duty aluminum cooling system designed to meet the demands of the emergency response industry. The cooling system shall have the capacity to keep the engine properly cooled under all conditions of road and pumping operations. The cooling system shall be designed and tested to meet or exceed the requirements specified by the engine and transmission manufacturer and all EPA requirements. The complete cooling system shall be mounted to isolate the entire system from vibration or stress. The individual cores of the cooling system shall be mounted in a manner to allow expansion and contraction at various rates without inducing stress into the adjoining cores.

The cooling system shall be comprised of a charge air cooler to radiator serial flow package that provides the maximum cooling capacity for the specified engine as well as serviceability. The main components shall include a surge tank, a charge air cooler bolted to the front of the radiator, recirculation shields, a shroud, a fan, and required tubing.

The radiator shall be a down-flow design constructed with aluminum cores, plastic end tanks, and a steel frame. The radiator shall be equipped with a drain cock to drain the coolant for serviceability.

The cooling system shall include a one piece injected molded polymer fan with a three (3) piece fiberglass fan shroud.

The cooling system shall be equipped with a surge tank that is capable of removing entrained air from the system. The surge tank shall be equipped with a low coolant probe and rearward oriented sight glass to observe coolant in the system. A cold fill and observation line shall be included within the frame mounted translucent recovery bottle to monitor the level of the coolant. The surge tank shall have a dual seal cap that meets the engine manufacturer's pressure requirements and allows for expansion and recovery of coolant into a separate integral expansion chamber.

All radiator tubes shall be formed from aluminized steel tubing. Recirculation shields shall be installed where required to prevent heated air from reentering the cooling package and affecting performance.

The charge air cooler shall be a cross-flow design constructed completely of aluminum with cast tanks. All charge air cooler tubes shall be formed from aluminized steel tubing and installed with silicone hump hoses and stainless steel "constant torque" style clamps meeting the engine manufacturer's requirements.

The radiator and charge air cooler shall be removable through the bottom of the chassis.

## **ENGINE COOLING SYSTEM PROTECTION**

The engine cooling system shall include a recirculation shield designed to act as a light duty skid plate below the radiator to provide additional protection for the engine cooling system from light impacts, stones, and road debris.

## **ENGINE COOLANT**

The cooling package shall include Extended Life Coolant (ELC). The use of ELC provides longer intervals between coolant changes over standard coolants providing improved performance. The coolant shall contain a 50/50 mix of ethylene glycol and de-ionized water to keep the coolant from freezing to a temperature of -34 degrees Fahrenheit.

Proposals offering supplemental coolant additives (SCA) shall not be considered, as this is part of the extended life coolant makeup.

## **ELECTRONIC COOLANT LEVEL INDICATOR**

The instrument panel shall feature a low engine coolant indicator light which shall be located in the center of the instrument panel. An audible tone alarm shall also be provided to warn of a low coolant incident.

## **COOLANT HOSES**

The cooling systems hose shall be formed silicone hose and formed aluminized steel tubing and include stainless steel constant torque band clamps.

## **ENGINE COOLANT OVERFLOW BOTTLE**

A remote engine coolant overflow expansion bottle shall be provided in the case of over filling the coolant system. The overflow bottle shall capture the expansion fluid or overfill rather than allow the fluid to drain on the ground.

## **ENGINE PUMP HEAT EXCHANGER**

A single bundle type coolant to water heat exchanger shall be installed between the engine and the radiator. The heat exchanger shall be designed to prohibit water from the pump from coming in

contact with the engine coolant. This shall allow the use of water from the discharge side of the pump to assist in cooling the engine.

## **ENGINE EXHAUST SYSTEM**

The exhaust system shall include an end-in end-out horizontally mounted single module after treatment device, and downpipe from the charge air cooled turbo. The single module shall include four temperature sensors, diesel particulate filter (DPF), urea dosing module (UL2), and a selective catalytic reduction (SCR) catalyst to meet current EPA standards. The selective catalytic reduction catalyst utilizes a diesel exhaust fluid solution consisting of urea and purified water to convert NOx into nitrogen, water, and trace amounts of carbon dioxide. The solution shall be mixed and injected into the system through the DPF and SCR.

The system shall utilize 0.07 inch thick stainless steel exhaust tubing between the engine turbo and the DPF. Zero leak clamps seal all system joints between the turbo and DPF.

The single module after treatment through the end of the tailpipe shall be connected with zero leak clamps. The discharge shall terminate horizontally on the right side of the vehicle ahead of the rear tires.

The exhaust system after treatment module shall be mounted below the frame in the outboard position.

## **DIESEL EXHAUST FLUID TANK**

The exhaust system shall include a molded cross linked polyethylene tank for Diesel Exhaust Fluid (DEF). The tank shall have a capacity of six (6) usable gallons and shall be mounted on the left hand side of the chassis frame behind the batteries below the frame.

The DEF tank shall be designed with capacity for expansion in case of fluid freezing. Engine coolant, which shall be thermostatically controlled, shall be run through lines in the tank to help prevent the DEF from freezing and to provide a means of thawing the fluid if it should become frozen.

The tank fill tube shall be routed under the rear of the cab with the fill neck and splash guard accessible in the top rear step.

## **ENGINE EXHAUST ACCESSORIES**

An exhaust temperature mitigation device shall be shipped loose for installation by the body manufacturer on the vehicle. The temperature mitigation device shall lower the temperature of the exhaust by combining ambient air with the exhaust gasses at the exhaust outlet.

## **ENGINE EXHAUST WRAP**



The exhaust tubing between the engine turbo and the diesel particulate filter (DPF) shall be wrapped with a thermal cover in order to retain the necessary heat for DPF regeneration. The exhaust wrap shall also help protect surrounding components from radiant heat which can be transferred from the exhaust.

The exhaust flex joint shall not include the thermal exhaust wrap.

## **EMISSIONS SYSTEMS WARRANTY**

Purchaser shall receive a Regulated Emissions Systems Five (5) Years or 100,000 Miles limited warranty in accordance with, and subject to, warranty certificate RFW0140. The warranty certificate is incorporated by reference into this proposal, and included with this proposal or available upon request.

## **TRANSMISSION**

The drive train shall include an Allison model EVS 3000 torque converting, automatic transmission which shall include electronic controls. The transmission shall feature two (2) 10-bolt PTO pads located on the converter housing.

The transmission shall include two (2) internal oil filters which shall offer Allison formulated Castrol TranSynd™ synthetic transmission fluid which shall be utilized in the lubrication of the EVS transmission. An electronic oil level sensor shall be included with the readout located in the shift selector.

The transmission gear ratios shall be:

|     |                        |
|-----|------------------------|
| 1st | 3.49:1                 |
| 2nd | 1.86:1                 |
| 3rd | 1.41:1                 |
| 4th | 1.00:1                 |
| 5th | 0.75:1                 |
| 6th | 0.65:1 (if applicable) |
| Rev | 5.03:1                 |

## **TRANSMISSION MODE PROGRAMMING**

The transmission, upon start-up, will select five (5) speeds of operation. The sixth speed over drive shall be available with the activation of the mode button on the shifting pad.

## **TRANSMISSION FEATURE PROGRAMMING**

The Allison Gen V/VI-E transmission EVS group package number 127 shall contain the 198 vocational package in consideration of the duty of this apparatus as a pumper. This package shall incorporate an automatic neutral with selector override. This feature commands the transmission to neutral when the

park brake is applied, regardless of drive range requested on the shift selector. This requires re-selecting drive range to shift out of neutral for the override.

This package shall be coupled with the use of a split shaft PTO and incorporate pumping circuits. These circuits shall be used allowing the vehicle to operate in the fourth range lockup while operating the pump mode due to the 1 to 1 ratio through the transmission, therefore the output speed of the engine is the input speed to the pump. The pump output can be easily calculated by using this input speed and the drive ratio of the pump itself to rate the gallons of water the pump can provide.

A transmission interface connector shall be provided in the cab. This package shall contain the following input/output circuits to the transmission control module. The Gen V/VI-E transmission shall include prognostic diagnostic capabilities. These capabilities shall include the monitoring of the fluid life, filter change indication, and transmission clutch maintenance.

| Function ID | Description                       | Wire assignment |
|-------------|-----------------------------------|-----------------|
| Inputs      |                                   |                 |
| C           | PTO Request                       | 142             |
| J           | Fire Truck Pump Mode (4th Lockup) | 122 / 123       |
| Outputs     |                                   |                 |
| C           | Range Indicator                   | 145 (4th)       |
| G           | PTO Enable Output                 | 130             |
|             | Signal Return                     | 103             |

**TRANSMISSION SHIFT SELECTOR**

An Allison pressure sensitive range selector touch pad shall be provided and located to the right of the driver within clear view and easy reach. The shift selector shall have a graphical Vacuum Florescent Display (VFD) capable of displaying two lines of text. The shift selector shall provide mode indication and a prognostic indicator (wrench symbol) on the digital display. The prognostics monitor various operating parameters and shall alert you when a specific maintenance function is required.

**ELECTRONIC TRANSMISSION OIL LEVEL INDICATOR**

The transmission fluid shall be monitored electronically.

**TRANSMISSION PRE-SELECT WITH AUXILIARY BRAKE**

When the auxiliary brake is engaged, the transmission shall automatically shift to second gear to decrease the rate of speed assisting the secondary braking system and slowing the vehicle.

**TRANSMISSION COOLING SYSTEM**

The transmission shall include a water to oil cooler system located in the cooling loop between the radiator and the engine. The transmission cooling system shall meet all transmission manufacturer

requirements. The transmission cooling system shall feature continuous flow of engine bypass water to maintain uninterrupted transmission cooling.

#### **TRANSMISSION DRAIN PLUG**

The transmission shall include an original equipment manufacturer installed magnetic transmission fluid drain plug.

#### **TRANSMISSION WARRANTY**

The Allison EVS series transmission shall be warranted for a period of five (5) years with unlimited mileage. Parts and labor shall be included in the warranty.

#### **LH PTO**

A ten (10) bolt standard duty clutched drive PTO shall be provided by the chassis manufacturer and installed on the transmission. Installation shall include mounting of the PTO and wiring the unit with a control switch.

#### **LH PTO MODEL**

A ten (10) bolt Chelsea model 281-GSFJP-B8RK heavy duty transmission driven PTO shall be installed. The clutched shifted PTO is designed specifically for the Allison world transmission and provides an intermittent and continuous torque rating of 265 lb. ft.

#### **PTO LOCATION**

The transmission shall have two (2) power take off (PTO) mounting locations, one (1) in the 8:00 o'clock position and one (1) in the 4:00 o'clock position.

#### **LH PTO CONTROL**

The left hand power take off shall be controlled by the transmission. The power take off shall be activated by a locking on/off rocker switch which contains an integral light which shall illuminate upon a positive engagement of the power take off. This switch shall be located on dash.

Required operating conditions for enabling this function are:

Throttle position is low

Engine speed is within customer specified constant limits

Transmission output speed is within customer specified constant limits

Park brake set

#### **DRIVELINE**

All drivelines shall be heavy duty metal tube and equipped with MSI 1710 series universal joints. The shafts shall be dynamically balanced prior to installation to alleviate future vibration. In areas of the driveline where a slip shaft is required, the splined slip joint shall be coated with Glide Coat®. The drivelines shall include Meritor brand u-joints with thrust washers.

### **FUEL FILTER/WATER SEPARATOR**

The fuel system shall have a Fleetguard FS20121 fuel filter/water separator as a primary filter. The fuel filter shall have a drain valve.

A water in fuel sensor shall be provided and wired to an instrument panel lamp and audible alarm to indicate when water is present in the fuel/water separator.

A secondary fuel filter shall be included as approved by the engine manufacturer.

### **FUEL LINES**

The fuel system supply and return lines installed from the fuel tank to the engine shall be reinforced nylon tubing rated for diesel fuel. The fuel lines shall be brown in color and connected with brass fittings.

### **ELECTRIC FUEL PRIMER**

Integral to the engine assembly is an electric lift pump that serves the purpose of pre-filter fuel priming.

### **FUEL TANK**

The fuel tank shall have a capacity of fifty (50) gallons and shall measure 35.00 inches in width X 15.00 inches in height X 24.00 inches in length.

The baffled tank shall have a vent port to facilitate venting to the top of the fill neck for rapid filling without "blow-back" and a roll over ball check vent for temperature related fuel expansion and draw.

The tank is designed with dual draw tubes and sender flanges. The tank shall have 2.00 inch NPT fill ports for right or left hand fill. A 0.50 inch NPT drain plug shall be centered in the bottom of the tank.

The fuel tank shall be mounted below the frame, behind the rear axle. Two (2) three-piece strap hanger assemblies with "U" straps bolted midway on the fuel tank front and rear shall be utilized to allow the tank to be easily lowered and removed for service purposes. Rubber isolating pads shall be provided between the tank and the upper tank mounting brackets. Strap mounting studs through the rail, hidden behind the body shall not be acceptable.

### **FUEL TANK MATERIAL AND FINISH**

The fuel tank shall be constructed of 12 gauge aluminized steel. The exterior of the tank shall be powder coated black and then painted to match the frame components.

All powder coatings, primers and paint shall be compatible with all metals, pretreatments and primers used. The cross hatch adhesion test per ASTM D3359 Method B, results to be 5B minimum. The pencil hardness test per ASTM D3363 shall have a final post-curved pencil hardness of H-2H. The direct impact resistance test per ASTM D2794, results to be 5B minimum.

Any proposals offering painted fuel tanks with variations from the above process shall not be accepted. The film thickness of vendor supplied parts shall also be sufficient to meet the performance standards as stated above.

#### **FUEL TANK STRAP MATERIAL**

The fuel tank straps shall be constructed of ASTM A-36 steel. The fuel tank straps shall be powder coated black and then painted to match the frame components if possible.

#### **FUEL TANK FILL PORT**

The fuel tank fill ports shall be offset with the left fill port located in the rearward position and the right fill port located in the middle position on the fuel tank.

#### **FUEL TANK DRAIN PLUG**

A 0.5 inch NPT magnetic drain plug shall be centered in the bottom of the fuel tank.

#### **FRONT AXLE**

The front axle shall be a Meritor Easy Steer Non drive front axle, model number MFS-20. The axle shall include a 3.74 inch drop and a 71.00 inch king pin intersection (KPI). The axle shall include a conventional style hub with a standard knuckle.

#### **FRONT AXLE WARRANTY**

The front axle shall be warranted by Meritor for five (5) years with unlimited miles under the general service application. Details of the Meritor warranty are provided on the PDF document attached to this option.

#### **FRONT WHEEL BEARING LUBRICATION**

The front axle wheel bearings shall be lubricated with oil. The oil level can be visually checked via clear inspection windows in the front axle hubs.

## **FRONT SHOCK ABSORBERS**

Two (2) Bilstein inert, nitrogen gas filled shock absorbers shall be provided and installed as part of the front suspension system. The shocks shall be a monotubular design and fabricated using a special extrusion method, utilizing a single blank of steel without a welded seam, achieving an extremely tight peak-to-valley tolerance and maintains consistent wall thickness. The monotubular design shall provide superior strength while maximizing heat dissipation and shock life.

The ride afforded through the use of a gas shock is more consistent and shall not deteriorate with heat, the same way a conventional oil filled hydraulic shock would.

The Bilstein front shocks shall include a digressive working piston assembly allowing independent tuning of the compression and rebound damping forces to provide optimum ride and comfort without compromise. The working piston design shall feature fewer parts than most conventional twin tube and "road sensing" shock designs and shall contribute to the durability and long life of the Bilstein shock absorbers.

Proposals offering the use of conventional twin tube or "road sensing" designed shocks shall not be considered.

## **FRONT SUSPENSION**

The front suspension shall include a ten (10) leaf spring pack in which the longest leaf measures 54.00 inch long and 4.00 inches wide and shall include a military double wrapped front eye. Both spring eyes shall have a case hardened threaded bushing installed with lubrication counter bore and lubrication land off cross bore with grease fitting. The spring capacity shall be rated at 21,500 pounds.

## **STEERING COLUMN/ WHEEL**

The cab shall include a Douglas Autotech steering column which shall include a seven (7) position tilt, a 2.25 inch telescopic adjustment, and an 18.00 inch, two (2) spoke steering wheel located at the driver's position. The steering wheel shall be covered with black polyurethane foam padding.

The steering column shall contain a horn button, self-canceling turn signal switch, four-way hazard switch and headlamp dimmer switch.

## **ELECTRONIC POWER STEERING FLUID LEVEL INDICATOR**

The power steering fluid shall be monitored electronically and shall send a signal to activate an audible alarm and visual warning in the instrument panel when fluid level falls below normal.

## **POWER STEERING PUMP**

The hydraulic power steering pump shall be a TRW PS and shall be gear driven from the engine. The pump shall be a balanced, positive displacement, sliding vane type. The power steering system shall include an oil to air passive cooler.

#### **FRONT AXLE CRAMP ANGLE**

The chassis shall have a front axle cramp angle of 48-degrees to the left and 44-degrees to the right.

#### **POWER STEERING GEAR**

The power steering gear shall be a TRW model TAS 65 with an assist cylinder.

#### **CHASSIS ALIGNMENT**

The chassis frame rails shall be measured to insure the length is correct and cross checked to make sure they run parallel and are square to each other. The front and rear axles shall be laser aligned. The front tires and wheels shall be aligned and toe-in set on the front tires by the chassis manufacturer.

#### **REAR AXLE**

The rear axle shall be a Meritor model RS-25-160 single drive axle. The axle shall include precision forged, single reduction differential gearing, and shall have a fire service rated capacity of 27,000 pounds.

The axle shall be built of superior construction and quality components to provide the rugged dependability needed to stand up to the fire industry's demands. The axle shall include rectangular shaped, hot-formed housing with a standard wall thickness of 0.63 of an inch for extra strength and rigidity and a rigid differential case for high axle strength and reduced maintenance.

The axle shall have heavy-duty Hypoid gearing for longer life, greater strength and quieter operation. Industry-standard wheel ends for compatibility with both disc and drum brakes, and unitized oil seal technology to keep lubricant in and help prevent contaminant damage will be used.

#### **REAR AXLE WARRANTY**

The rear axle shall be warranted by Meritor for five (5) years with unlimited miles under the general service application. Details of the Meritor warranty are provided on the PDF document attached to this option.

#### **REAR AXLE DIFFERENTIAL LUBRICATION**

The rear axle differential shall be lubricated with oil.

#### **REAR WHEEL BEARING LUBRICATION**

The rear axle wheel bearings shall be lubricated with oil.

#### **VEHICLE TOP SPEED**

The top speed of the vehicle shall be approximately 65 MPH +/-2 MPH at governed engine RPM.

#### **REAR SUSPENSION**

The single rear axle shall feature a Reyco 79KB vari-rate, self-leveling captive slipper type conventional multi-leaf spring suspension, with 57.50 inch X 3.00 inch springs. One (1) adjustable and one (1) fixed torque rod shall be provided.

The rear suspension capacity shall be rated from 21,000 to 31,500 pounds.

#### **TIRE INTERMITTENT SERVICE RATING**

The chassis shall be rated using Intermittent Service ratings provided to the emergency vehicle market by the tire manufacturers as the basis for determining the maximum vehicle load and speed.

#### **FRONT TIRE**

The front tires shall be Michelin 315/80R-22.5 20PR "L" tubeless radial XZUS 2 regional tread.

The front tire stamped load capacity shall be 20,000 pounds per axle with a nominal speed rating of 65 miles per hour when properly inflated to 130 pounds per square inch.

The Michelin Intermittent Service Rating maximum load capacity shall be 21,400 pounds per axle with a maximum speed of 65 miles per hour when properly inflated to 130 pounds per square inch.

The Michelin Intermittent Service Rating maximum speed capacity shall be 20,000 pounds per axle with a speed rating of 75 miles per hour when properly inflated to 130 pounds per square inch.

The Michelin Intermittent Service Rating limits the operation of the emergency vehicle to no more than fifty (50) miles of continuous operation under maximum recommended payload, or without stopping for at least twenty (20) minutes. The emergency vehicle must reduce its speed to no more than 50 MPH after the first fifty (50) miles of travel.

#### **REAR TIRE**

The rear tires shall be Michelin 12R-22.5 16PR "H" tubeless radial XDN2 all-weather tread.

The rear tire stamped load capacity shall be 27,120 pounds per axle with a nominal speed rating of 75 miles per hour when properly inflated to 120 pounds per square inch.



The Michelin Intermittent Service Rating maximum load capacity shall be 29,020 pounds per axle with a maximum speed of 75 miles per hour when properly inflated to 120 pounds per square inch.

The Michelin Intermittent Service Rating maximum speed capacity shall match the nominal speed rating.

The Michelin Intermittent Service Rating limits the operation of the emergency vehicle to no more than fifty (50) miles of continuous operation under maximum recommended payload, or without stopping for at least twenty (20) minutes. The emergency vehicle must reduce its speed to no more than 50 MPH after the first fifty (50) miles of travel.

#### **REAR AXLE RATIO**

The rear axle ratio shall be 5.63:1.

#### **TIRE PRESSURE INDICATOR**

There shall be electronic chrome LED valve caps shipped loose for installation by the OEM which shall illuminate with a red LED when tire pressure drops 8psi provided. The valve caps are self-calibrating and set to the pressure of the tire upon installation.

#### **FRONT WHEEL**

The front wheels shall be Accuride hub piloted, 22.50 inch X 9.00 inch steel wheels. The hub piloted mounting system shall provide easy installation and shall include two-piece flange nuts.

#### **WHEEL PAINT**

The front steel wheels shall be pretreated in a zinc phosphate bath, coated with a cathode electro deposited white primer base coat (E-Coat). The E-Coat shall exceed 336 hours under industry standard ASTM salt spray testing.

The wheels shall then be finish painted the same as the primary/lower color of the cab by the chassis manufacturer.

#### **REAR WHEEL**

The rear wheels shall be Accuride hub piloted, heavy duty, 22.50 inch X 8.25 inch steel wheels. The hub piloted mounting system shall provide easy installation and shall include two-piece flange nuts.

#### **WHEEL PAINT**

The rear steel wheels shall be pretreated in a zinc phosphate bath, coated with a cathode electro deposited white primer base coat (E-Coat). The E-Coat shall exceed 336 hours under industry standard ASTM salt spray testing.

The wheels shall then be finish painted the same as the primary/lower color of the cab by the chassis manufacturer.

## **BRAKE SYSTEM**

A rapid build-up air brake system shall be provided. The air brakes shall include, at a minimum, a two (2) air tank, three (3) reservoir system with a total of 4152 cubic inch of air capacity. A floor mounted treadle valve shall be mounted inside the cab for graduated control of applying and releasing the brakes. An inversion valve shall be installed to provide a service brake application in the unlikely event of primary air supply loss. All air reservoirs provided on the chassis shall be labeled for identification.

The rear axle spring brakes shall automatically apply in any situation when the air pressure falls below 25 PSI and shall include a mechanical means for releasing the spring brakes when necessary. An audible alarm shall designate when the system air pressure is below 60 PSI.

A four (4) sensor, four (4) modulator anti-lock braking system (ABS) shall be installed on the front and rear axles in order to prevent the brakes from locking or skidding while braking during hard stops or on icy or wet surfaces. This in turn shall allow the driver to maintain steering control under heavy braking and in most instances, shorten the braking distance. The electronic monitoring system shall incorporate diagonal circuitry which shall monitor wheel speed during braking through a sensor and tone ring on each wheel. A dash mounted ABS lamp shall be provided to notify the driver of a system malfunction. The ABS system shall automatically disengage the auxiliary braking system device when required. The speedometer screen shall be capable of reporting all active defaults using PID/SID and FMI standards.

Additional safety shall be accommodated through Automatic Traction Control (ATC) which shall be installed on the single rear axle. The ATC system shall apply the ABS when the drive wheels lose traction. The system shall scale the electronic engine throttle back to prevent wheel spin while accelerating on ice or wet surfaces.

A momentary rocker style switch shall be provided and properly labeled "mud/snow". When the switch is pressed once, the system shall allow a momentary wheel slip to obtain traction under extreme mud and snow conditions. During this condition the ATC light and the light on the rocker switch shall blink continuously notifying the driver of activation. Pressing the switch again shall deactivate the mud/snow feature.

The Electronic Stability Control (ESC) unit is a functional extension of the electronic braking system. It is able to detect any skidding of the vehicle about its vertical axis as well as any rollover tendency. The control unit comprises an angular-speed sensor that measures the vehicle's motion about the vertical axis, caused, for instance, by cornering or by skidding on a slippery road surface. An acceleration

sensor measures the vehicle's lateral acceleration. The Controller Area Network (CAN) bus provides information on the steering angle. On the basis of lateral acceleration and steering angle, an integrated microcontroller calculates a theoretical angular speed for the stable vehicle condition.

## **FRONT BRAKES**

The front brakes shall be Meritor 16.50 inch x 6.00 inch S-cam drum type.

## **REAR BRAKES**

The rear brakes shall be Meritor 16.50 inch X 8.63 inch S-cam drum type. The brakes shall feature a cast iron shoe.

## **PARK BRAKE**

Upon application of the push-pull valve in the cab, the rear brakes will engage via mechanical spring force. This is accomplished by dual chamber rear brakes, satisfying the FMVSS parking brake requirements.

## **PARK BRAKE CONTROL**

A Meritor-Wabco manual hand control push-pull style valve shall operate the parking brake.

The parking brake actuation valve shall be mounted to the left side of the engine tunnel integrated into the transmission shift pod console within easy access of the driver.

## **FRONT BRAKE SLACK ADJUSTERS**

The front brakes shall include Meritor automatic slack adjusters installed on the chassis which features a simple, durable design offering reduced weight. The automatic slack adjusters shall feature a manual adjusting nut which cannot inadvertently be backed off and threaded grease fittings for easy serviceability.

## **REAR BRAKE SLACK ADJUSTERS**

The rear brakes shall include Meritor automatic slack adjusters installed on the axle which features a simple, durable design offering reduced weight. The automatic slack adjusters shall feature a manual adjusting nut which cannot inadvertently be backed off and threaded grease fittings for easy serviceability.

## **AIR DRYER**

The brake system shall include a Wabco System Saver 1200 air dryer with an integral 100 watt heater with a Metri-Pack sealed connector. The air dryer incorporates an internal turbo cutoff valve that

closes the path between the air compressor and air dryer purge valve during the compressor "unload" cycle. The turbo cutoff valve allows purging of moisture and contaminants without the loss of turbo boost pressure. The air dryer shall be located on the right hand frame rail forward of the front wheel behind the right hand cab step.

## **FRONT BRAKE CHAMBERS**

The front brakes shall be provided with MGM type 30 brake chambers.

## **REAR BRAKE CHAMBERS**

The rear axle shall include TSE 30/36 brake chambers which shall convert the energy of compressed air into mechanical force and motion. This shall actuate the brake camshaft, which in turn shall operate the foundational brake mechanism forcing the brake shoes against the brake drum. The TSE Type 36 brake chamber has a 36.00 square inch effective area.

## **AIR COMPRESSOR**

The air compressor provided for the engine shall be a Wabco<sup>®</sup> SS318 single cylinder pass-through drive type compressor which shall be capable of producing 18.7 CFM at 1200 engine RPMs. The air compressor shall feature a higher delivery efficiency translating to more air delivery per horsepower absorbed. The compressor shall include an aluminum cylinder head which shall improve cooling, reduce weight and decrease carbon formation. Superior piston and bore finishing technology shall reduce oil consumption and significantly increasing the system component life.

## **AIR GOVERNOR**

An air governor shall be provided to control the cut-in and cut-out pressures of the engine mounted air compressor. The governor shall be calibrated to meet FMVSS requirements. The air governor shall be located on the air dryer bracket.

## **MOISTURE EJECTORS**

Manual pet-cock type drain valves shall be installed on all reservoirs of the air supply system.

## **AIR SUPPLY LINES**

The air system on the chassis shall be plumbed with color coded reinforced nylon tubing air lines. The primary (rear) brake line shall be green, the secondary (front) brake line red, the parking brake line orange and the auxiliary (outlet) will be blue.

Push to connect type fittings shall be used on the nylon tubing. All drop hoses shall include fiber reinforced neoprene covered hoses.

## **WHEELBASE**

The chassis wheelbase shall be 176.00 inches.

## **REAR OVERHANG**

The chassis rear overhang shall be 61.50 inches.

## **FRAME**

The frame shall consist of double rails running parallel to each other with cross members forming a ladder style frame. The frame rails shall be formed in the shape of a "C" channel, with the outer rail measuring 10.25 inches high X 3.50 inches deep upper and lower flanges X 0.38 inches thick with an inner channel of 9.44 inches high X 3.13 inches deep and 0.38 inches thick. Each rail shall be constructed of 110,000 psi minimum yield high strength low alloy steel. Each double rail section shall be rated by a Resistance Bending Moment (RBM) minimum of 3,213,100 inch pounds and have a minimum section modulus of 29.21 cubic inches. The frame shall measure 35.00 inches in width.

Proposals calculating the frame strength using the "box method" shall not be considered.

Proposals including heat treated rails shall not be considered. Heat treating frame rails produces rails that are not uniform in their mechanical properties throughout the length of the rail. Rails made of high strength, low alloy steel are already at the required yield strength prior to forming the rail.

A minimum of seven (7) fully gusseted 0.25 inch thick cross members shall be installed. The inclusion of the body mounting, or bumper mounting shall not be considered as a cross member. The cross members shall be attached using zinc coated grade 8 fasteners. The bolt heads shall be flanged type, held in place by distorted thread flanged lock nuts. Each cross member shall be mounted to the frame rails utilizing a minimum of 0.25 inch thick gusset reinforcement plates at all corners balancing the area of force throughout the entire frame.

Any proposals not including additional reinforcement for each cross member shall not be considered.

All relief areas shall be cut in with a minimum 2.00 inch radius at intersection points with the edges ground to a smooth finish to prevent a stress concentration point.

## **FRAME PAINT**

The frame shall be powder coated black prior to any attachment of components.

All powder coatings, primers and paint shall be compatible with all metals, pretreatments and primers used. The cross hatch adhesion test per ASTM D3359 shall not have a fail of more than ten (10) squares. The pencil hardness test per ASTM D3363 shall have a final post-cured pencil hardness of H-

2H. The direct impact resistance test per ASTM D2794 shall have an impact resistance of 120.00 inches per pound at 2 mils.

Any proposals offering painted frame with variations from the above process shall not be accepted. The film thickness of vendor supplied parts shall also be sufficient to meet the performance standards as stated above.

#### **FRAME ASSEMBLY STRUCTURAL**

Purchaser shall receive a Frame Assembly Structural Five (5) Years limited warranty in accordance with, and subject to, warranty certificate RFW0301. The warranty certificate is incorporated by reference into this proposal, and included with this proposal or available upon request.

#### **FRAME RAIL CORROSION**

Purchaser shall receive a Frame Rail Corrosion (Powder Coat) Three (3) Years or 48,000 Miles limited warranty in accordance with, and subject to, warranty certificate RFW0311. The warranty certificate is incorporated by reference into this proposal, and included with this proposal or available upon request.

#### **FRAME COMPONENTS CORROSION**

Purchaser shall receive a Frame Components Corrosion (Powder Coat) One (1) Year or 18,000 Miles limited warranty in accordance with, and subject to, warranty certificate RFW0313. The warranty certificate is incorporated by reference into this proposal, and included with this proposal or available upon request.

#### **FRONT BUMPER**

A one piece, two (2) rib wrap-around style, polished stainless steel front bumper shall be provided. The material shall be 10 gauge 304 stainless steel, 12.00 inches high and 99.00 inches wide.

#### **FRONT BUMPER EXTENSION LENGTH**

The front bumper shall be extended approximately 24.00 inches ahead of the cab.

#### **FRONT BUMPER APRON**

The 24.00 inch extended front bumper shall include an apron constructed of 0.19 inch thick embossed aluminum tread plate.

The apron shall be installed between the bumper and the front face of the cab affixed using stainless steel bolts attaching the apron to the top bumper flange.

## **FRONT BUMPER DISCHARGE**

The chassis shall include frame mounted 2.00 inch diameter plumbed pipe intended for use as a discharge trash line. The discharge pipe shall be routed from the left hand front splay rail area behind the bumper to the area rear of the front axle, ahead of the battery box.

The discharge shall pipe shall be a, 2.00 inch stainless steel schedule 10 tube. The discharge shall include a Victaulic groove for connecting to the pump and discharge hose plumbing on each end of the tube.

The apparatus manufacturer shall plumb the discharge pipe to the pump and shall provide all valves as required.

## **FRONT BUMPER COMPARTMENT CENTER**

The front bumper shall include a compartment in the bumper apron located in the center between the frame rails which may be used as a hose well. The compartment shall be constructed of 0.13 inch 5052-H32 grade aluminum and shall include drain holes in the bottom corners to allow excess moisture to escape. The compartment shall be the full size of available space in the apron from the cab fascia to the bumper and 38.00 inches wide X 12.00 inches deep. The clear opening shall be 37.75 inches wide. The front edge of the compartment shall include a rolled edge and angled deflector to prevent hose and couplings from catching along the front edge of the compartment. The compartment shall also include a cover constructed of 0.19 inch thick bright embossed aluminum tread plate.

## **FRONT BUMPER COMPARTMENT COVER HARDWARE**

The front bumper compartment cover(s) shall include gas cylinder stays which shall hold the cover open. Each cover shall be held in the closed position via a D-ring style latch.

## **AIR HORN**

The front bumper shall include two (2) Hadley brand E-Tone air horns which shall measure 21.00 inches long with a 6.00 inch round flare. The air horns shall be trumpet style with a chrome finish on the exterior and a painted finish deep inside the trumpet.

## **AIR HORN LOCATION**

The air horns shall be recess mounted in the front bumper face, one (1) on the right side of the bumper in the inboard position relative to the right hand frame rail and one (1) on the left side of the bumper in the inboard position relative to the left hand frame rail.

## **AIR HORN RESERVOIR**

One (1) air reservoir, with a 1200 cubic inch capacity, shall be installed on the chassis to act as a supply tank for operating air horns. The reservoir shall be isolated with a 90 PSI pressure protection valve on the reservoir supply side to prevent depletion of the air to the air brake system.

### **FRONT BUMPER TOW HOOKS**

Two (2) heavy duty tow hooks, painted to match the frame components, shall be installed in the rearward position out of the approach angle area, bolted directly to the side of each chassis frame rail with grade 8 bolts.

### **CAB TILT SYSTEM**

The entire cab shall be capable of tilting approximately 45-degrees to allow for easy maintenance of the engine and transmission. The cab tilt pump assembly shall be located on the right side of the chassis above the battery box.

The electric-over-hydraulic lift system shall include an ignition interlock and red cab lock down indicator lamp on the tilt control which shall illuminate when holding the "Down" button to indicate safe road operation.

It shall be necessary to activate the master battery switch and set the parking brake in order to tilt the cab. As a third precaution the ignition switch must be turned off to complete the cab tilt interlock safety circuit.

Two (2) spring-loaded hydraulic hold down hooks located outboard of the frame shall be installed to hold the cab securely to the frame. Once the hold-down hooks are set in place, it shall take the application of pressure from the hydraulic cab tilt lift pump to release the hooks.

Two (2) cab tilt cylinders shall be provided with velocity fuses in each cylinder port. The cab tilt pivots shall be 1.90 inch ball and be anchored to frame brackets with 1.25 inch diameter studs.

A steel safety channel assembly, painted safety yellow shall be installed on the right side cab lift cylinder to prevent accidental cab lowering. The safety channel assembly shall fall over the lift cylinder when the cab is in the fully tilted position. A cable release system shall also be provided to retract the safety channel assembly from the lift cylinder to allow the lowering of the cab.

### **CAB TILT CONTROL RECEPTACLE**

The cab tilt control cable shall include a receptacle which shall be temporarily located on the right hand chassis rail rear of the cab to provide a place to plug in the cab tilt remote control pendant. The tilt pump shall include 8.00 feet of cable with a six (6) pin Deutsch receptacle with a cap.

The remote control pendant shall include 20.00 feet of cable with a mating Deutsch connector. The remote control pendant shall be shipped loose with the chassis.



## **CAB TILT LOCK DOWN INDICATOR**

The cab dash shall include a message located within the dual air pressure gauge which shall alert the driver when the cab is unlocked and ajar. The alert message shall cease to be displayed when the cab is in the fully lowered position and the hold down hooks are secured and locked to the cab mounts.

In addition to the alert message an audible alarm shall sound when the cab is unlocked and ajar with the parking brake released.

## **GLASS FRONT DOOR**

The front cab doors shall include a window which is 27.00 inches in width X 26.00 inches in height. These windows shall have the capability to roll down completely into the door housing. This shall be accomplished manually utilizing a crank style handle on the inside of the door. A reinforced window regulator assembly shall be provided for severe duty use.

There shall be an irregular shaped fixed window which shall measure 2.50 inches wide at the top, 8.00 inches wide at the bottom X 26.00 inches in height, more commonly known as “cozy glass” ahead of the front door roll down windows.

The windows shall be mounted within the frame of the front doors trimmed with a black anodized ring on the exterior.

## **GLASS TINT FRONT DOOR**

The windows located in the left and right front doors shall have a standard green automotive tint which shall allow seventy-five percent (75%) light transmittance.

## **GLASS REAR DOOR RH**

The rear right hand side door shall include a window which is 27.00 inches in width X 26.00 inches in height. This window shall roll up and down manually utilizing a crank style handle on the inside of the door. A reinforced window regulator assembly shall be provided for severe duty use.

## **GLASS TINT REAR DOOR RIGHT HAND**

The window located in the right hand side rear door shall include a standard green automotive tint which shall allow seventy-five percent (75%) light transmittance.

## **GLASS REAR DOOR LH**

The rear left hand side door shall include a window which is 27.00 inches in width X 26.00 inches in height. This window shall roll up and down manually utilizing a crank style handle on the inside of the door. A reinforced window regulator assembly shall be provided for severe duty use.

#### **GLASS TINT REAR DOOR LEFT HAND**

The window located in the left hand side rear door shall include a standard green automotive tint which shall allow seventy-five percent (75%) light transmittance.

#### **GLASS TINT SIDE MID RIGHT HAND**

The window located on the right hand side of the cab between the front and rear doors shall include a standard green automotive tint which shall allow seventy-five percent (75%) light transmittance.

#### **GLASS TINT SIDE MID LEFT HAND**

The window located on the left hand side of the cab between the front and rear doors shall include a standard green automotive tint which shall allow seventy-five percent (75%) light transmittance.

#### **CABIN AIR FILTRATION SYSTEM**

An Active Air Purification system will be installed in the cab. The system utilizes RGF's Photohydroionization® Cell (PHI-Cell®) technology which produces hydro-peroxides and hydroxide ions, reducing airborne mold, bacteria, viruses, and odors up to 99%.

The system shall include a stainless-steel housing approximately 7.50 inches high X 16.13 inches wide X 6.6 inches deep in a trapezoid shape and shall be located at the upper portion of the rear wall mounted in a horizontal orientation. The system shall be 12V DC and shall be active either when the ignition power is on, or when the shoreline is connected.

#### **CLIMATE CONTROL**

The cab shall include a 57,500 BTU @ 425 CFM front overhead heater/defroster which shall be provided and installed above the windshield between the sun visors.

The cab shall also include a combination heater air-conditioning unit mounted on the engine tunnel. This unit shall offer eight (8) adjustable louvers, four (4) forward facing and four (4) rearward facing, a temperature control valve and two (2) blowers offering three (3) speeds which shall be capable of circulating 550 cubic feet of air per minute. The unit shall be rated for 42,500 BTU/Hr of cooling and 36,000 BTU/Hr of heating.

All defrost/heating systems shall be plumbed with one (1) seasonal shut-off valve at the front corner on the right side of the cab.

The air conditioner lines shall be a mixture of custom bend zinc coated steel fittings and Aeroquip flexible hose with Aeroquip EZ clip fittings.

#### **CLIMATE CONTROL DRAIN**

The climate control system shall include a gravity drain for water management. The gravity drain shall remove condensation from the air conditioning system without additional mechanical assistance.

#### **CLIMATE CONTROL ACTIVATION**

The heating and defrosting controls shall be located on the front overhead climate control unit. There shall be additional heating and air conditioning controls located on the engine tunnel mounted climate control unit.

#### **A/C CONDENSER LOCATION**

A roof mounted A/C condenser shall be installed centered on the cab forward of the raised roof against the slope rise.

#### **A/C COMPRESSOR**

The air-conditioning compressor shall be a belt driven, engine mounted, open type compressor that shall be capable of producing a minimum of 32,000 BTU at 1500 engine RPMs. The compressor shall utilize R-134A refrigerant and PAG oil.

#### **UNDER CAB INSULATION**

The underside of the cab tunnel surrounding the engine shall be lined with multi-layer insulation, engineered for application inside diesel engine compartments.

The insulation shall act as a noise barrier, absorbing noise thus keeping the decibel level in the cab well within NFPA recommendations. As an additional benefit, the insulation shall assist in sustaining the desired temperature within the cab interior.

The engine tunnel insulation shall measure approximately 0.30 inch thick including a multi-layer foil faced glass cloth and polyester fiber layer. The foil surface acts as protection against heat, moisture and other contaminants. The insulation shall meet or exceed FMVSS 302 flammability test.

The insulation shall be cut precisely to fit each section and sealed for additional heat and sound deflection. The insulation shall be held in place by acrylic pressure sensitive adhesive.

#### **INTERIOR TRIM FLOOR**

The floor of the cab shall be covered with a multi-layer mat consisting of 0.25 inch thick sound absorbing closed cell foam with a 0.06 inch thick non-slip vinyl surface with a pebble grain finish. The covering shall be held in place by a pressure sensitive adhesive and an aluminum trim piece at each cab door opening. All exposed seams shall be sealed with silicone caulk matching the color of the floor mat to reduce the chance of moisture and debris retention.

## **INTERIOR TRIM**

The cab interior shall include trim on the front ceiling, rear crew ceiling, and the cab walls. It shall be easily removable to assist in maintenance. The trim shall be constructed of insulated vinyl over a hard board backing.

## **REAR WALL INTERIOR TRIM**

The rear wall of the cab shall be trimmed with vinyl.

## **HEADER TRIM**

The cab interior shall feature header trim over the driver and officer dash constructed of 5052-H32 Marine Grade, 0.13 inch thick aluminum.

## **TRIM CENTER DASH**

The main center dash area shall be constructed of 5052-H32 Marine Grade, 0.13 inch thick aluminum plate. There shall be four (4) holes located on the top of the dash near each outer edge of the electrical access cover for ventilation.

## **TRIM LH DASH**

The left hand dash shall be constructed of 5052-H32 Marine Grade, 0.13 inch thick aluminum plate for a perfect fit around the instrument panel. For increased occupant protection the extreme duty left hand dash utilizes patent pending break away technology to reduce rigidity in the event of a frontal crash. The left hand dash shall offer lower vertical surface area to the left and right of the steering column to accommodate control panels.

## **TRIM RH DASH**

The right hand dash shall be constructed of 5052-H32 Marine Grade, 0.13 of an inch thick aluminum plate and shall include a glove compartment with a hinged door and a Mobile Data Terminal (MDT) provision. The glove compartment size will measure 14.00 inches wide X 6.38 inches high X 5.88 inches deep. The MDT provision shall be provided above the glove compartment.

## **ENGINE TUNNEL TRIM**

The cab engine tunnel shall be covered with a multi-layer mat consisting of 0.25 inch closed cell foam with a 0.06 inch thick non-slip vinyl surface with a pebble grain finish. The mat shall be held in place by pressure sensitive adhesive. The engine tunnel mat shall be trimmed with anodized aluminum stair nosing trim for an aesthetically pleasing appearance.

#### **STEP TRIM**

Each cab entry door shall include a three step entry. The first step closest to the ground shall be constructed of polished 5052 H32 aluminum Grip Strut® grating with angled outer corners. The grating shall allow water and other debris to flow through rather than becoming trapped within the stepping surface. The lower step shall be mounted to a frame which is integral with the construction of the cab for rigidity and strength. The middle step shall be integral with the cab construction and shall be trimmed in 0.08 inch thick 3003-H22 embossed aluminum tread plate.

#### **UNDER CAB ACCESS DOOR**

The cab shall include an access door in the left crew step riser constructed of DA finish aluminum with a push and turn latch. The under cab access door shall provide access to the diesel exhaust fluid fill.

#### **INTERIOR DOOR TRIM**

The interior trim on the doors of the cab shall consist of an aluminum panel constructed of Marine Grade 5052-H32 0.13 of an inch thick aluminum plate. The door panels shall include a painted finish.

#### **CAB DOOR TRIM REFLECTIVE**

In accordance with the current standards of NFPA, the body builder shall provide 96.00 square inches of reflective material on the interior of each cab door.

#### **INTERIOR GRAB HANDLE "A" PILLAR**

There shall be two (2) rubber covered 11.00 inch grab handles installed inside the cab, one on each "A" post at the left and right door openings. The left handle shall be located 7.88 inches above the bottom of the door window opening and the right handle shall be located 2.88 inches above the bottom of the door window opening. The handles shall assist personnel in entering and exiting the cab.

#### **INTERIOR GRAB HANDLE FRONT DOOR**

Each front door shall include one (1) ergonomically contoured 9.00 inch cast aluminum handle mounted horizontally on the interior door panels. The handles shall feature a textured black powder coat finish to assist personnel entering and exiting the cab.

#### **INTERIOR GRAB HANDLE REAR DOOR**

A black powder coated cast aluminum assist handle shall be provided on the inside of each rear crew door. A 30.00 inch long handle shall extend horizontally the width of the window just above the window sill. The handle shall assist personnel in exiting and entering the cab.

#### **INTERIOR SOFT TRIM COLOR**

The cab interior soft trim surfaces shall be gray in color.

#### **INTERIOR TRIM SUNVISOR**

The header shall include two (2) sun visors, one each side forward of the driver and officer seating positions above the windshield. Each sun visor shall be constructed of Masonite and covered with padded vinyl trim.

#### **INTERIOR FLOOR MAT COLOR**

The cab interior floor mat shall be gray in color.

#### **CAB PAINT INTERIOR DOOR TRIM**

The inner door panel surfaces shall be painted with multi-tone silver gray texture finish.

#### **HEADER TRIM INTERIOR PAINT**

The metal surfaces in the header area shall be coated with multi-tone silver gray texture finish.

#### **TRIM CENTER DASH INTERIOR PAINT**

The entire center dash shall be coated with multi-tone silver gray texture finish. Any accessory pods attached to the dash shall also be painted this color.

#### **TRIM LH DASH INTERIOR PAINT**

The left hand dash shall be painted with a multi-tone silver gray texture finish.

#### **TRIM RIGHT HAND DASH INTERIOR PAINT**

The right hand dash shall be painted with multi-tone silver gray texture finish.

#### **DASH PANEL GROUP**

The main center dash area shall include three (3) removable panels located one (1) to the right of the driver position, one (1) in the center of the dash and one (1) to the left of the officer position. The center panel shall be within comfortable reach of both the driver and officer.

## **SWITCHES CENTER PANEL**

The center dash panel shall include twelve (12) rocker switch positions in a single row across the top of the panel.

A rocker switch with a blank legend installed directly above shall be provided for any position without a switch and legend designated by a specific option. The non-specified switches shall be two-position, black switches with a green indicator light. Each blank switch legend can be custom engraved by the body manufacturer. All switch legends shall have backlighting provided.

## **SWITCHES RIGHT PANEL**

The right dash panel shall include no rocker switches or legends.

## **SEAT BELT WARNING**

A Weldon seat belt warning system, integrated with the Vehicle Data Recorder system, shall be installed for each seat within the cab. The system shall activate a digital seat position indicator with a seat position legend and integrated audible alarm in the switch panel.

The warning system shall activate when any seat is occupied with a minimum of 60 pounds and the corresponding seat belt remains unfastened. The warning system shall also activate when any seat is occupied and the corresponding seat belt was fastened in an incorrect sequence. Once activated, the visual indicators and applicable audible alarm shall remain active until all occupied seats have the seat belts fastened.

## **SEAT MATERIAL**

The Bostrom Firefighter seats shall include a covering of extra high strength, wear resistant fabric made of durable low seam Durawear Plus™ ballistic polyester. A PVC coating shall be bonded to the back side of the material to help protect the seats from UV rays and from being saturated or contaminated by fluids. Durawear Plus™ meets or exceeds specification of the common trade name Imperial 1800. The material meets FMVSS 302 flammability requirements.

*If applicable, Theatre style seats located in the cab shall be high strength, wear resistant fabric made of durable ballistic polyester. A PVC coating shall be bonded to the back side of the material to help protect the seats from UV rays and from being saturated or contaminated by fluids. Common trade names for this material are Imperial 1200 and Durawear.*

## **SEAT COLOR**

All seats supplied with the chassis shall be gray in color. All seats shall include red seat belts.

## **SEAT BACK LOGO**

The seat back shall include the "Spartan" logo. The logo shall be centered on the standard headrest of the seat back and on the left side of a split headrest.

#### **SEAT DRIVER**

The driver's seat shall be an H.O. Bostrom 400 Series Sierra model seat with air suspension. The four-way seat shall feature a 3.00 inches vertical travel air suspension and manual fore and aft adjustment with 5.00 inches of travel. The suspension control shall be located on the seat below the left front corner of the bottom cushion. The seat shall also feature integral springs to isolate shock.

The seat shall feature an all belts to seat (ABTS) style of safety restraint. The ABTS feature shall include a three-point shoulder harness with the lap belt and automatic retractor as an integral part of the seat assembly. The buckle portion of the seat belt shall extend from the seat base towards the driver position within easy reach of the occupant.

This model of seat shall have successfully completed the static load tests set forth by FMVSS 207/210. This testing shall include a simultaneous forward load of 3000 pounds each on the lap and shoulder belts and twenty (20) times the weight through the center of gravity. This model of seat installed in the cab model, as specified, shall have successfully completed the dynamic sled testing using FMVSS 208 as a guide with the following accommodations. In order to reflect the larger size outfitted firefighters, the test dummy used shall be a 95th percentile hybrid III male weighing 225 pounds rather than the 50th percentile male dummy weighing 165 pounds as referenced in FMVSS 208.

The materials used in construction of the seat shall also have successfully completed testing with regard to the flammability of materials used in the occupant compartments of motor vehicles as outlined in FMVSS 302, of which dictates the allowable burning rate of materials in the occupant compartments of motor vehicles.

#### **SEAT BACK DRIVER**

The driver's seat shall include a standard seat back incorporating the all belts to seat feature (ABTS). The seat back shall feature a contoured head rest.

#### **SEAT MOUNTING DRIVER**

The driver's seat shall be installed in an ergonomic position in relation to the cab dash.

#### **SEAT OFFICER**

The officer's seat shall be a H.O. Bostrom 300 Series Firefighter series. The seat shall feature a tapered and padded seat, and cushion. The seat shall be a non-adjustable type seat.



The seat shall feature an all belts to seat (ABTS) style of safety restraint. The ABTS feature shall include a three-point shoulder harness with the lap belt and automatic retractor as an integral part of the seat assembly. The buckle portion of the seat belt shall extend from the seat base towards the driver position within easy reach of the occupant.

The minimum vertical dimension from the seat H-point to the ceiling for this belted seating position shall be 35.00 inches.

This model of seat shall have successfully completed the static load tests by FMVSS 207/210. This testing shall include a simultaneous forward load of 3000 pounds each on the lap and shoulder belts and twenty (20) times the weight through the center of gravity. This model of seat installed in the cab model, as specified, shall have successfully completed the dynamic sled testing using FMVSS 208 as a guide with the following accommodations. In order to reflect the larger size outfitted firefighters, the test dummy used shall be a 95th percentile hybrid III male weighing 225 pounds rather than the 50th percentile male dummy weighing 165 pounds as referenced in FMVSS 208. The model of seats shall also have successfully completed the flammability of materials used in the occupant compartments of motor vehicles as outlined in FMVSS 302, of which decides the burning rate of materials in the occupant compartments of motor vehicles.

#### **SEAT BACK OFFICER**

The officer's seat shall feature a SecureAll™ SCBA locking system which shall be one bracket model and store most U.S. and International SCBA brands and sizes while in transit or for storage within the seat back. The bracket shall be easily adjustable for all SCBA brands and cylinder diameters. All adjustment points shall utilize similar hardware and adjustments shall be made with one tool.

The bracket shall be adjustable to compensate for different cylinder lengths without the use of tools. The adjustment shall be made by raising a lever and moving the top clamp vertically.

The bracket system shall be free of straps and clamps that may interfere with auxiliary equipment on SCBA units. The center guide fork shall keep the SCBA tank in place for a safe and comfortable fit in the seat back cavity. The SCBA unit simply needs to be pushed against the pivot arm to engage the patented auto- locking system. Once the lock is engaged, the top clamp shall surround the top of the SCBA tank for a secure fit in all directions.

The SecureAll™ shall include a release handle which shall be integrated into the seat cushion for quick and easy release. This shall eliminate the need for straps or pull cords to interfere with other SCBA equipment.

The seat back shall include a removable padded cover which shall be provided over the SCBA cavity.

#### **SEAT MOUNTING OFFICER**

The officer's seat shall be installed in an ergonomic position in relation to the cab dash.

## **SEAT BELT ORIENTATION CREW**

The crew position seat belts shall follow the standard orientation which extends from the outboard shoulder extending to the inboard hip.

## **SEAT FORWARD FACING CENTER LOCATION**

The crew area shall include two (2) forward facing center crew seats with both located at the center of the rear wall.

## **SEAT CREW FORWARD FACING CENTER**

The crew area shall include a seat in the forward facing center position which shall be a H.O. Bostrom 300 Series Firefighter model seat. The seat shall feature a tapered and padded seat, and cushion. The seat and cushion shall be hinged and compact in design for additional room and shall remain in the stored position until occupied.

The seat shall feature an all belts to seat (ABTS) style of safety restraint. The ABTS feature shall include a three-point shoulder harness with the lap belt and automatic retractor as an integral part of the seat assembly. The buckle portion of the seat belt shall extend from the seat base towards the driver position within easy reach of the occupant.

The minimum vertical dimension from the seat H-point to the ceiling for each belted seating position shall be 35.00 inches.

This model of seat shall have successfully completed the static load tests by FMVSS 207/210. This testing shall include a simultaneous forward load of 3000 pounds each on the lap and shoulder belts and twenty (20) times the weight through the center of gravity. This model of seat installed in the cab model, as specified, shall have successfully completed the dynamic sled testing using FMVSS 208 as a guide with the following accommodations. In order to reflect the larger size outfitted firefighters, the test dummy used shall be a 95th percentile hybrid III male weighing 225 pounds rather than the 50th percentile male dummy weighing 165 pounds as referenced in FMVSS 208. The model of seats shall also have successfully completed the flammability of materials used in the occupant compartments of motor vehicles as outlined in FMVSS 302, of which decides the burning rate of materials in the occupant compartments of motor vehicles.

## **SEAT BACK FORWARD FACING CENTER**

The forward facing center seat shall feature a SecureAll™ self contained breathing apparatus (SCBA) locking system which shall be one bracket model and store most U.S. and International SCBA brands and sizes while in transit or for storage within the seat back. The bracket shall be easily adjustable for all SCBA brands and cylinder diameters. All adjustment points shall utilize similar hardware and adjustments shall be made with one tool.

The bracket shall be adjustable to compensate for different cylinder lengths without the use of tools. The adjustment shall be made by raising a lever and moving the top clamp vertically.

The bracket system shall be free of straps and clamps that may interfere with auxiliary equipment on SCBA units. The center guide fork shall keep the SCBA tank in place for a safe and comfortable fit in the seat back cavity. The SCBA unit simply needs to be pushed against the pivot arm to engage the patented auto- locking system. Once the lock is engaged, the top clamp shall surround the top of the SCBA tank for a secure fit in all directions.

The SecureAll™ shall include a release handle which shall be integrated into the seat cushion for quick and easy release. This shall eliminate the need for straps or pull cords to interfere with other SCBA equipment.

The seat back shall include a removable padded cover which shall be provided over the SCBA cavity.

#### **SEAT FRAME FORWARD FACING**

The forward facing seating position shall include two (2) channel type risers for each seat. The risers shall be constructed of 0.19 inch thick steel with 1.50 inch flanges. The risers shall be painted black.

#### **SEAT MOUNTING FORWARD FACING CENTER**

The forward facing center seats shall be installed facing the front of the cab.

#### **WINDSHIELD WIPER SYSTEM**

The cab shall include a triple arm linkage wiper system which shall clear the windshield of water, ice and debris. There shall be two (2) windshield wipers; each shall be affixed to a radial arm. The wiper motor shall be activated by an intermittent wiper control located within easy reach of the driver's position.

#### **ELECTRONIC WINDSHIELD FLUID LEVEL INDICATOR**

The windshield washer fluid level shall be monitored electronically. When the washer fluid level becomes low the yellow "Check Message Center" indicator light on the instrument panel shall illuminate and the message center in the dual air pressure gauge shall display a "Check Washer Fluid Level" message.

#### **CAB DOOR HARDWARE**

The cab entry doors shall be equipped with exterior pull handles, suitable for use while wearing firefighter gloves. The handles shall be made of a fiber reinforced plastic composite with a black matt finish.

The interior exit door handles shall be flush paddle type with a black finish, which are incorporated into the upper door panel.

All cab entry doors shall include locks which are keyed alike. The door locks shall be designed to prevent accidental lockout.

## **DOOR LOCKS**

Each cab entry door shall include a manually operated door lock. Each door lock may be actuated from the inside of the cab by means of a red knob located on the paddle handle of the respective door or by using a TriMark key from the exterior. The door locks are designed to prevent accidental lock out.

## **GRAB HANDLES**

The cab shall include one (1) 18.00 inch knurled, anti-slip, one-piece exterior assist handle behind each cab door. The grab handle shall be made of SAE 304 stainless steel and be 1.25 inch diameter to enable non-slip assistance with a gloved hand.

## **REARVIEW MIRRORS**

Retrac Aerodynamic West Coast style dual vision mirror heads model 613295 shall be provided and installed on each of the front cab doors.

The mirrors shall be mounted via 1.00 inch diameter tubular stainless steel arms to provide a rigid mounting to reduce mirror vibration.

The mirrors shall measure 8.00 inches wide X 19.00 inches high and shall include integral convex mirrors installed in the mirror head below the flat glass to provide a wider field of vision. The flat and convex mirrors shall be motorized with remote horizontal and vertical adjustment. The control switches shall be mounted within easy reach of the driver.

The mirrors shall be constructed of a vacuum formed chrome plated ABS plastic housing that is corrosion resistant and shall include the finest quality non-glare glass.

## **CAB FENDER**

Full width wheel well liners shall be installed on the extruded cab to limit road splash and enable easier cleaning. Fender shall consist of an inner liner 16.00 inches wide made of ABS composite and an outer fenderette 3.50 inches wide made of polished aluminum.

## **CAB EXTERIOR FRONT & SIDE EMBLEMS**

The cab shall include one (1) Spartan emblem installed on the front grille.

## **CAB EXTERIOR MODEL NAMEPLATE**

The cab shall include "FC-94" nameplates on the front driver and officer side doors.

## **IGNITION**

A master battery system with a keyless start ignition system shall be provided. There shall be a three-position rocker switch with off, battery, and ignition positions as well as a stainless-steel etched engine start push-button. The engine start button shall include an illuminated LED halo ring. Both switches shall be mounted to the left of the steering wheel on the dash.

The engine start switch shall only operate when the master battery and ignition switch is in the "ignition" position.

## **BATTERY**

The single start electrical system shall include three (3) Harris BCI 31 925 CCA batteries with a 210 minute reserve capacity and 4/0 welding type dual path starter cables per SAE J541.

## **BATTERY TRAY**

The batteries shall be installed on a steel battery tray located on the left side of the chassis, securely bolted to the frame rails. The battery tray shall be coated with the same material as the frame.

The battery tray shall include drain holes in the bottom for sufficient drainage of water. A durable, non-conducting, interlocking mat made by Dri-Dek shall be installed in the bottom of the tray to allow for air flow and help prevent moisture build up. The batteries shall be held in place by non-conducting phenolic resin hold down boards.

## **BATTERY BOX COVER**

The battery box shall include a steel cover which protects the top of the batteries on the left hand side of the vehicle. The cover shall include flush latches which shall keep the cover secure as well as a black powder coated handle for convenience when opening.

## **BATTERY CABLE**

The starting system shall include cables which shall be protected by 275 degree F. minimum high temperature flame retardant loom, sealed at the ends with heat shrink and sealant.

The battery terminals shall not be utilized for auxiliary connections. The only acceptable auxiliary connections shall be for the cross over link from the left bank to the right bank, power for jumper studs and starter cables. All other auxiliary connections will use remote studs mounted in the battery box

area. There shall be four (4) remote studs labeled as Common Power, Common Ground, Clean Power, and Clean Ground.

### **ALTERNATOR**

The charging system shall include a 270 amp Leece Neville 12 volt alternator. The alternator shall include a self-excited integral regulator.

### **STARTER MOTOR**

The single start electrical system shall include a Delco brand starter motor.

### **BATTERY CONDITIONER**

A Kussmaul Auto Charge Chief 4012 battery conditioner shall be supplied. The battery conditioner shall provide a 40 amp output for the chassis batteries and a 20 amp output circuit for accessory loads. The battery conditioner shall be mounted in the cab in the LH rear facing outer seating position and shall include a battery temperature sensor.

### **BATTERY CONDITIONER DISPLAY**

A Kussmaul battery conditioner display with a digital status center display shall be integrated into the electrical inlet.

### **ELECTRICAL INLET LOCATION**

An electrical inlet shall be installed on the left hand side of cab over the wheel well.

### **ELECTRICAL INLET**

A Kussmaul 20 amp super auto-eject electrical receptacle shall be supplied. It shall automatically eject the plug when the starter button is depressed.

A single item or an addition of multiple items must not exceed the rating of the electric inlet that it's connected to.

#### *Amp Draw Reference List:*

*Kussmaul 40 LPC Charger - 5 Amps*

*Kussmaul 40/20 Charger - 8.5 Amps*

*Kussmaul 80 LPC Charger - 13 Amps*

*Kussmaul EV-40 - 6.2 Amps*

*Blue Sea P12 7532 - 7.5 Amps*

*Iota DLS-45/IQ4 - 11 Amps*

*1000W Engine Heater - 8.33 Amps*

*1500W Engine Heater - 12.5 Amps*  
*120V Air Compressor - 4.2 Amps*  
*120V Dometic HVAC - 15 Amps*

#### **ELECTRICAL INLET CONNECTION**

The electrical inlet shall be connected to the battery conditioner.

#### **ELECTRICAL INLET COLOR**

The electrical inlet connection shall include a yellow cover.

#### **HEADLIGHTS**

The cab front shall include four (4) rectangular halogen headlamps with separate high and low beams mounted in bright chrome bezels.

#### **FRONT TURN SIGNALS**

The front fascia shall include two (2) Whelen model 600 4.00 inches X 6.00 inches programmable amber LED turn signals which shall be installed in an outboard position within the front fascia chrome bezel.

#### **HEADLIGHT LOCATION**

The headlights shall be located on the front fascia of the cab directly below the front warning lights.

#### **SIDE TURN/MARKER LIGHTS**

The sides of the cab shall include two (2) Tecniq S170 LED side marker lights which shall be provided just behind the front cab radius corners. The lights shall be amber with chrome bezels.

#### **MARKER AND ICC LIGHTS**

In accordance with FMVSS, there shall be five (5) Tecniq S170 LED cab marker lamps designating identification, center and clearance provided. These lights shall be installed on the face of the cab within full view of other vehicles from ground level. The lights shall be amber with chrome bezels.

#### **HEADLIGHT AND MARKER LIGHT ACTIVATION**

The headlights and marker lights shall be controlled through a rocker switch within easy reach of the driver. There shall be a dimmer switch within easy reach of the driver to adjust the brightness of the dash lights. The headlamps shall be equipped with the "Daytime Running" light feature, which shall

illuminate the headlights when the ignition switch is in the "On" position and the parking brake is released.

### **INTERIOR OVERHEAD LIGHTS**

The cab shall include a LED dome lamp located over each door. The lights shall include push switches on each lamp to activate both the clear and red portions of the light individually.

### **INTERIOR OVERHEAD LIGHTS ACTIVATION**

The clear portion of each lamp shall be activated by opening the respective door.

### **LIGHTBAR PROVISION**

There shall be a junction box located on the right hand side of the roof with electrical connections for a light bar. The light bar shall be provided and installed by the body manufacturer.

### **LIGHTBAR SWITCH**

The light bar shall be controlled by a rocker switch located on the switch panel. This switch shall be clearly labeled for identification.

### **GROUND LIGHTS**

Each door shall include a Tecniq T44 LED ground light mounted to the underside of the cab step below each door. The lights shall include a polycarbonate lens, a housing which is vibration welded and LEDs which shall be shock mounted for extended life.

### **GROUND LIGHTS**

The ground lighting shall be activated when the parking brake is set.

### **LOWER CAB STEP LIGHTS**

The middle step located at each door shall include a Tecniq T44 LED light which shall activate with the opening of the respective door. The lights shall include a polycarbonate lens, a housing which is vibration welded and LEDs which shall be shock mounted for extended life.

### **INTERMEDIATE STEP LIGHTS**

The intermediate step well area at the front doors shall include a TecNiq D06 LED light within a chrome housing. The front egress step lights shall provide visibility to the step well area for the first step exiting the vehicle. The Egress step lights shall activate with entry step lighting.



## **ENGINE COMPARTMENT LIGHT**

There shall be a LED NFPA compliant light mounted under the engine tunnel for area work lighting on the engine. The light shall activate automatically when the cab is tilted.

## **DO NOT MOVE APPARATUS LIGHT**

The front headliner of the cab shall include a flashing red TecNiq K50 LED light clearly labeled "Do Not Move Apparatus". In addition to the flashing red light, an audible alarm shall be included which shall sound while the light is activated.

The flashing red light shall be located centered left to right for greatest visibility.

The light and alarm shall be interlocked for activation when either a cab door is not firmly closed, or an apparatus compartment door is not closed, and the parking brake is released.

## **MASTER WARNING SWITCH**

A master switch shall be included in the main rocker switch panel. The switch shall be a rocker type, red in color and labeled "Master" for identification. The switch shall feature control over all devices wired through it. Any warning device switch left in the "ON" position shall automatically power up when the master switch is activated.

## **INBOARD FRONT WARNING LIGHTS**

The cab front fascia shall include two (2) TecNiq K60 series LED front warning lights in the left and right inboard positions. The lights shall feature multiple flash patterns including steady burn for solid colors and multiple flash patterns for split colors. The lights shall be mounted to the front fascia of the cab within a chrome bezel.

## **INBOARD FRONT WARNING LIGHTS COLOR**

The warning lights mounted on the cab front fascia in the inboard positions shall be red.

## **FRONT WARNING SWITCH**

The front warning lights shall be controlled via rocker switch on the panel. This switch shall be clearly labeled for identification.

## **STEERING WHEEL HORN BUTTON SELECTOR SWITCH**

A rocker switch shall be installed in the switch panel between the driver and officer to allow control of either the electric horn or the air horn from the steering wheel horn button.

## **AUDIBLE WARNING LH FOOT SWITCH**

A foot switch wired to actuate the air horn(s) shall be supplied for installation in the front section of the cab for driver actuation.

## **AIR HORN FOOT SWITCH LH**

The air horn foot switch shall be a Linemaster model 491-S.

## **AIR HORN FOOT SWITCH LH LOCATION**

The air horn foot switch shall be located on the left hand side accessible to the driver between the steering column and the door.

## **AIR HORN FOOT SWITCH LH POSITION**

The air horn foot switch shall be positioned inboard of any other foot switch, if applicable.

## **AUDIBLE WARNING LH FOOT SWITCH BRACKET**

A 30.00 degree angled foot switch bracket, wide enough to accommodate (2) foot switches, shall be installed outboard of the steering column for specified driver accessible foot switch activations.

## **BACK-UP ALARM**

An ECCO model 575 backup alarm shall be installed at the rear of the chassis with an output level of 107 dB. The alarm shall automatically activate when the transmission is placed in reverse.

## **INSTRUMENTATION**

An ergonomically designed instrument panel shall be provided. Each gauge shall be backlit with LED lamps. Stepper motor movements shall drive all gauges. The instrumentation system shall be multiplexed and shall receive ABS, engine, and transmission information over the J1939 data bus to reduce redundant sensors and wiring.

A twenty eight (28) icon lightbar message center with integral LCD odometer/trip odometer shall be included. The odometer shall display up to 999,999.9 miles. The trip odometer shall display 9,999.9 miles. The LCD message center screen shall be capable of custom configuration by the users for displaying certain vehicle status and diagnostic functions.

The instrument panel shall contain the following gauges:

One (1) three-movement gauge displaying vehicle speed, fuel level, and Diesel Exhaust Fluid (DEF) level. The primary scale on the speedometer shall read from 0 to 100 MPH, and the secondary scale on

the speedometer shall read from 0 to 160 KM/H. The scale on the fuel and DEF level gauges shall read from empty to full as a fraction of full tank capacity. Red indicator lights in the gauge and an audible alarm shall indicate low fuel or low DEF at 1/8<sup>th</sup> tank level.

One (1) three-movement gauge displaying engine RPM, and primary and secondary air system pressures shall be included. The scale on the tachometer shall read from 0 to 3000 RPM. The scale on the air pressure gauges shall read from 0 to 150 pounds per square inch (PSI) with a red line zone indicating critical levels of air pressure. Red indicator lights in the gauge and an audible alarm shall indicate low air pressure.

One (1) four-movement gauge displaying engine oil pressure, coolant temperature, voltmeter, and transmission temperature shall be included. The scale on the engine oil pressure gauge shall read from 0 to 100 pounds PSI with a red line zone indicating critical levels of oil pressure. A red indicator light in the gauge and audible alarm shall indicate low engine oil pressure. The scale on the coolant temperature gauge shall read from 100 to 250 degrees Fahrenheit (°F) with a red line zone indicating critical coolant temperatures. A red indicator light in the gauge and audible alarm shall indicate high coolant temperature. The scale on the voltmeter shall read from 9 to 18 volts with a red line zone indicating critical levels of battery voltage. A red indicator light in the gauge and an audible alarm shall indicate high or low system voltage. The low voltage alarm shall indicate when the system voltage has dropped below 11.8 volts for more than 120 seconds in accordance with the requirements of NFPA 1901. The scale on the transmission temperature gauge shall read from 100 to 300 degrees °F with a red line zone indicating critical temperatures. A red indicator light in the gauge and an audible alarm shall indicate a high transmission temperature.

The light bar portion of the message center shall include twenty-eight (28) LED backlit indicators. The lightbar shall be split with fourteen (14) indicators on each side of the LCD message screen. The lightbar shall contain the following indicators and produce the following audible alarms when supplied in conjunction with applicable configurations:

## **RED INDICATORS**

Stop Engine - indicates critical engine fault

Air Filter Restricted - indicates excessive engine air intake restriction

Park Brake - indicates parking brake is set

Seat Belt - indicates a seat is occupied and corresponding seat belt remains unfastened

Low Coolant - indicates critically low engine coolant

Cab Tilt Lock - indicates the cab tilt system locks are not engaged.

## **AMBER INDICATORS**

Malfunction Indicator Lamp (MIL) - indicates an engine emission control system fault

Check Engine - indicates engine fault

Check Transmission - indicates transmission fault

Anti-Lock Brake System (ABS) - indicates anti-lock brake system fault  
High exhaust system temperature – indicates elevated exhaust temperatures  
Water in Fuel - indicates presence of water in fuel filter  
Wait to Start - indicates active engine air preheat cycle  
Windshield Washer Fluid – indicates washer fluid is low  
DPF restriction - indicates a restriction of the diesel particulate filter  
Regen Inhibit-indicates regeneration of the DPF has been inhibited by the operator  
Range Inhibit - indicates a transmission operation is prevented and requested shift request may not occur.  
SRS - indicates a problem in the supplemental restraint system  
Check Message - indicates a vehicle status or diagnostic message on the LCD display requiring attention.

### **GREEN INDICATORS**

Left and Right turn signal indicators  
ATC - indicates low wheel traction for automatic traction control equipped vehicles, also indicates mud/snow mode is active for ATC system  
High Idle - indicates engine high idle is active.  
Cruise Control - indicates cruise control is enabled  
OK to Pump - indicates the pump is engaged and conditions have been met for pump operations  
Pump Engaged - indicates the pump transmission is currently in pump gear  
Auxiliary Brake - indicates secondary braking device is active

### **BLUE INDICATORS**

High Beam indicator

### **AUDIBLE ALARMS**

Air Filter Restriction  
Cab Tilt Lock  
Check Engine  
Check Transmission  
Open Door/Compartment  
High Coolant Temperature  
High or Low System Voltage  
High Transmission Temperature  
Low Air Pressure  
Low Coolant Level  
Low DEF Level  
Low Engine Oil Pressure  
Low Fuel  
Seatbelt Indicator  
Stop Engine  
Water in Fuel

Extended Left/Right Turn Signal On  
ABS System Fault

### **BACKLIGHTING COLOR**

The instrumentation gauges and the switch panel legends shall be backlit using red LED backlighting.

### **FIRE EXTINGUISHER**

A 2.50 pound D.O.T approved fire extinguisher with BC rating shall be shipped loose with the cab.

### **DOOR KEYS**

The cab and chassis shall include a total of four (4) door keys for the manual door locks.

### **WARRANTY**

Purchaser shall receive a Custom Chassis One (1) Year or 18,000 Miles limited warranty in accordance with, and subject to, warranty certificate RFW0101. The warranty certificate is incorporated by reference into this proposal, and included with this proposal or available upon request.

### **CHASSIS OPERATION MANUAL**

There shall be two (2) digital copies of the chassis operation manual provided with the chassis. The digital data shall include a parts list specific to the chassis model.

### **ENGINE AND TRANSMISSION OPERATION MANUALS**

The following manuals specific to the engine and transmission models ordered will be included with the chassis in the ship loose items:

- (1) Hard copy of the Engine Operation and Maintenance manual with digital copy
- (1) Digital copy of the Transmission Operator's manual
- (1) Digital copy of the Engine Owner's manual

### **CAB/CHASSIS AS BUILT WIRING DIAGRAMS**

The cab and chassis shall include two (2) digital copies of wiring schematics and option wiring diagrams.

## **CHASSIS UPFITTING**

### **BROWLIGHT(S)**

There shall be three (3) high intensity, LED forward facing browlights. One (1) mounted on the right side and mounted at a 45-degree angle, one (1) mounted on the left side and mounted at a 45-degree angle and one (1) centered above the windshield.

Lights shall be controlled through a switch located in a practical location in the cab.

### **FRONT BUMPER EXTENSION (SPARTAN)**

The front bumper shall be extended 24" for installation of a front bumper discharge and hose storage well between the frame rails.

### **WINCH MOUNTING**

On the front of the apparatus (chassis), there shall be a 2 inch square receiver hitch installed below the bumper of the unit. It shall be adequately supported to facilitate the use of a electric winch. The receiver location shall be centered under the bumper.

At the hitch location, a matching electrical connector for the winch shall be installed along with a dust/weather cover to protect the truck connection.

### **WINCH MOUNTING**

On the rear of the apparatus (chassis), there shall be a 2 inch square receiver hitch installed below the rear step of the unit. It shall be adequately supported to facilitate the use of a electric winch. The receiver location shall be centered under the rear step.

At the hitch location, a matching electrical connector for the winch shall be installed along with a dust/weather cover to protect the truck connection.

### **WINCH MOUNTING**

On both body sides of the apparatus, there shall be a 2 inch square receiver hitch installed aft the rear wheels. They shall be adequately supported to facilitate the use of a electric winch.

At each hitch location, a matching electrical connector for the winch shall be installed along with a dust/weather cover to protect the truck connection.

Side mounting locations will be rated at a significantly reduced capacity to meet safety requirements.

## **TIRE PRESSURE MONITORING SYSTEM**

A tire pressure monitoring system shall be provided on the chassis. It shall monitor the tire pressure and provide a visual notification of low air pressure.

## **REAR BUMPER SUPPORT**

A formed structural steel bumper support assembly reinforced with heavy wall steel tube shall be installed on the rear chassis frame to provide both a durable carrier for the rear tailboard but the foundation for securing the tow eyes and receiver hitch.

## **REAR TOW EYES**

Through the rear body panel there shall be tow eye assemblies attached to frame rails of chassis to support. Mounted at rear center of apparatus it must be capable to withstand the requirements of towing (not lifting) the apparatus without damage.

## **STRAIGHT FRAME RAIL**

The chassis frame rails shall remain straight and clear rails.

## **EXHAUST SYSTEM**

The factory exhaust shall be kept.

## **REAR MUD FLAPS**

There shall be a set of rear anti-spray black mud flaps shall be installed in the rear wheel well.

## **STAINLESS STEEL WHEEL TRIM**

A RealWheels wheel trim package consisting of stainless steel lug nut covers and axle hubs caps for a set of four (4) wheels shall be installed for the front and rear.

## **FLUID IDENTIFICATION PLATE**

A permanently engraved plate shall be installed in the cab specifying the quantity and type of fluids used in the apparatus.

## **FUEL TYPE PLATE**

A permanently engraved plate shall be installed on or near the fuel fill to designate the chassis fuel type.

## **SEATING LABEL**

There shall be a label located in the cab or in view of the driver, stating maximum seating capacity.

#### **VEHICLE HEIGHT LABEL**

There shall be a label located in the cab or in view of the driver, stating the overall height of the vehicle.

#### **SEAT BELT WARNING LABEL**

There shall be a label located at all seating areas, warning personnel that death or serious injury could result from not wearing seat belts while the vehicle is in motion.

#### **HELMET WARNING LABEL**

A label shall be provided in the cab made visible to everyone in the cab "warning" that "Helmets are not to be worn in cab and safely secured".

#### **RIDING ON STEP WARNING LABEL**

There shall be a label located at all exterior stepping surfaces, stating "Warning: Death or serious injury may result from riding on any stepping surface when the vehicle is in motion.

#### **CRASH HAZARD WARNING LABEL**

-IF REQUIRED- A label shall be provided in the cab visible to the operator "warning" that "CRASH HAZARD" and " This vehicle is equipped with Electronic Stability Control (ESC) and ESC does not eliminate the need to drive safely, failure to comply could result in injury or death."

#### **CAB MOUNTING LABEL**

There shall be a warning label provided and installed in the cab warning of the importance of securing all items located in the cab.

#### **HAZARD WARNING LABEL**

There shall be a label located at all exterior stepping surfaces, stating "WARNING: FALL HAZARD" and "NEVER RIDE ON THE VEHICLE WHILE IT IS IN MOTION" and "FALL FROM MOVING VEHICLE MAY INJURE OR KILL"

#### **TIRE REQUIREMENTS LABEL**

There shall be a label furnished warning of the requirement of fire-service grade tires. Label shall be installed where the driver can see it when entering the cab.

#### **HOSE RESTRAINT SAFETY LABEL**

-IF REQUIRED- A label warning of the need to properly secure the hose shall be provided and installed at each hose storage location.



### **HOT EXHAUST WARNING LABEL**

A label shall be provided near the exhaust outlet "WARNING", "EXHAUST GETS EXTREMELY HOT WITHOUT WARNING" and "HOT METAL AND GASES MAY BURN SKIN AND/OR IGNITE FIRES"

### **PUMP TRAINING WARNING LABEL**

-IF REQUIRED- There shall be a warning label installed on the pump operators panel expressing the need of training before operating the pump.

### **RECEIVER / ANCHOR WARNING LABEL**

IF REQUIRED- There shall be a safety label stating the maximum straight line pull rating installed at each receiver/anchor location (if equipped).

### **CLIMBING METHOD LABEL**

A warning label that cautions the safe method of climbing onto the apparatus. Labels shall be visible to all locations entering the cab and all specified climbing locations in and around the body.

### **ULTRA HIGH-PRESSURE DISCHARGE LABEL**

-IF REQUIRED- A safety sign which warns of the hazards of ultra-high pressure, shall be located in a visible location adjacent to any discharge outlet.

### **EMS STORAGE**

Provisions shall be in the rear cab of the unit to securely stow medical supplies.

### **OVERALL HEIGHT/LENGTH/WEIGHT LABEL**

There shall be a label located in the cab or in view of the driver, stating the overall height, length and GVWR of the vehicle.

Label shall read:

"AT THE TIME OF MANUFACTURING, THIS VEHICLE WAS:

XX ft YY in. HIGH

XX ft YY in. LONG

ZZZZZ Lbs. GVWR

CHANGE IN HEIGHT SINCE THE APPARATUS WAS MANUFACTURED SHALL BE NOTED ON THIS LABEL BY THE FIRE DEPARTMENT."

## **APPARATUS BODY CONSTRUCTION**

The following specifications outlined herein shall be considered and interpreted as the minimum approved requirements developed for an apparatus designed and engaged in fire and emergency response and operations. Exceptions to these specifications shall be permitted only where there has not been an established requirement set forth in these specifications. Taking exception to those established areas will be grounds for immediate rejection by the purchaser. Exception where bidders deviate from these specifications shall include a submission of an exception and a thorough explanation of why the exception was taken and what is being substituted in its place. The purchaser reserves the right to further inquire to any exception and may request more detailed information or data from bidder.

Construction material shall be aluminum (body and subframe), fully welded, with no rivets. All body parts are to be welded for unitized construction to give maximum strength throughout the body. The use of adhesive as a structural fastening system is not acceptable. The overall body construction and shelf support shall be welded, **NO RIVETS SHALL BE USED**. No exceptions to this method of body construction will be accepted.

All welds whether seen or not shall be of good craftsmanship, pleasing appearance. All welding required in the assembly of the apparatus shall **NOT** prevent the ready removal of any component part from the chassis to facilitate service or repair. Welds, which are visible, shall be either ground smooth, cleaned or power wire brushed. All steel welding shall follow American Welding Society D1.1-2004 recommendations for structural steel welding. All aluminum welding shall follow American Welding Society and ANSI D1.2-2003 requirements for structural welding of aluminum. All sheet metal welding shall follow American Welding Society B2.1-2000 requirements for structural welding of sheet metal. All welding shall be overseen by an American Welding Society (AWS) certified welder. Certification shall be available upon request. No exceptions to this method of body construction will be accepted.

Because of the high thermal conductivity of various material and alloys, the use of laser, plasma or flame cut machines **WILL NOT BE ACCEPTED**. These machines create a Heat Affected Zone (HAZ), which is a hardening of the material around each machined or cut edge. This leads to change in the molecular composition of the material. In addition, these machines generate poisonous fumes, recasting, or warping of the material. Material shall be machined using waterjet cutting technology, which promotes a cleaner, greener, and safer alternative in machining. Waterjet machining maintains strength of the material, no discoloring, provides a cleaner cut surface, which reduces body work and promotes better weldability. Waterjet machining reduces energy use, and its waste materials are inert. No exceptions to this method of body construction will be accepted.

The entire body is to be modular in design and shall be fully capable of being removed and remounted on another chassis. The body shall be engineered to provide maximum storage, while maintaining maximum structural rigidity, and long-term integrity. The apparatus body structure shall be warranted for twenty (20) years.

The main body support crossmembers shall consist of aluminum 2" x 4 "tubular" extrusions with a web thickness of .250. The front compartment crossmember shall consist of a 4" aluminum "tubular extrusion" with a web thickness of .250. These crossmembers shall extend the width of the body to support the compartment framing.

The body corner and intermediate Mid-post compartment dividers shall be heavy formed wall .160 5052 aluminum welded as an integral part of the body. Each post shall be "multi-disciplined". Serving as a structural load bearing member, slotted to provide an internal seat from which header and compartment partitions can be secured, while also serving as a sturdy location to secure roll up door track.

The forward bulkhead outer wall shall be overlaid with .125 aluminum tread-brite; mechanically fastened to the corner post and header, 3004-H14 alloys.

All header walls and partitions dividing the compartments shall be of 5052-H32/H34 corrosion resistant aluminum in a double wall construction. This method will not only provide extra body strength, it serves several other unique functions. The partition walls are "multi-disciplined". They provide structural integrity that single wall construction cannot, plus provide a raceway for all wires required for door switches and compartment lighting, while also providing refuge for compartment lighting, receptacle boxes, etc....

The body sides shall be .190" aluminum sheet walls. The header walls, and partitions forming and dividing the compartments, plus the compartment floors shall be of a .160" aluminum of 5052-H34 alloy construction.

Roof or headrail sidewall panels shall be one piece. The roof rails shall be of .160" aluminum of 5052-H32/H34 alloys and shall be a continuous formed sheet to "square up" the top of the body to enhance looks and provide a flat mounting surface for lights. The roof rails shall extend up from the integral drip channel at the front, rear and sides. Rails shall be formed over to create a flange around the top to give rigidity to the sidewalls and secure seat for the welded roof.

The roof sheet shall be of .125" aluminum tread-brite welded around perimeter, 3004-H14 alloys. The roof shall support a two hundred fifty (250) pound person at any location without damage to the roof.

The body mounting system shall feature cross members at the front panel and at each end of the wheelbox for bolting directly to the steel frame, which straddles the frame rails using a series of U bolts (6 Minimum). Mounting should be isolated from the steel frame by other synthetic material.

There shall be minimal clearance between cab body and box. Consideration shall be given for the presence of pushup flood lights and any other equipment placed between the cab and body.

On all items that are bolted or fastened onto a painted surface there will be isolation strips installed between mating surfaces. This is to prevent problems associated with dissimilar metals and cutting the painted surface by sharp edge of installed items

This body channel support, shall be isolated with a .125" UHMW polyethylene type 819. The isolator shall lay the full length of both sides of frame rails.

All dissimilar metals shall have a barrier material between them to prevent electrolysis.

On all items that are bolted or fastened onto a painted surface there will be isolation strips installed between mating surfaces. This is to prevent problems associated with dissimilar metals and cutting the painted surface by sharp edge of installed items.

The entire rescue module will be undercoated.

## **CORROSION PROTECTION**

The body and all of its components shall be comprehensively protected against corrosion and oxidation by contact between dissimilar metals. In an effort to provide the up most protection the use of gaskets, especially formulated compound and other corrosion resistant barriers shall be utilized wherever it is deemed necessary. The specially formulated compound shall be applied to all fasteners, accent plates and mounted accessories installed on the body in a fashion that will create a barrier between metals, seal out moisture and prevent paint blistering from electrolysis.

Nylon washers shall be used as spacers on fasteners to prevent contact with painted surfaces where applicable.

## **TAILBOARD**

The rear tail board shall be constructed from impact resistant unitized steel, trimmed out in aluminum tread-brite and securely mounted to the unit's super structure. It shall be a minimum of 8" deep and approximately 20" from ground to the tail board. As specified in NFPA 1901 current edition sections 15.7.-15.8 the tail board shall be designed to sustain a minimum static load of 500lbs without deformation and shall have a NFPA slip resistant aluminum treadplate stepping surface.

It shall adequately support the stepping and standing of a firefighter in full turn out gear but not be used to transport firefighters.

#### **RUBRAILS**

Rub rails shall be constructed from aluminum 2" extrusion and mounted to the body using stainless steel fasteners. Rub rails shall be completely removable for replacement. Use of proprietary extrusions as rub rails will not be accepted!

#### **WHEEL WELL LINER / FENDERETTES**

There shall be full radius wheel liners installed. They shall extend from the springs to the outside of the body.

The rear wheel wells will have a polished stainless steel fenderette installed on them. A rubber welting will be provided between the body and fenderette to seal the seam and restrict moisture.

## **DIMENSIONS**

The overall body width shall be 96" and overall body-only height of 110".

Body Length: 205" (17 feet)

Body Height: 86"

Body Width: 96"

Cab to Axle: 122"

Compartment dimensions of this rescue vehicle are as follows:

Driver Side #1: 48" wide x 68" high x Transverse upper / 25.95" deep lower

Driver Side #2: 28" wide x 68" high x Full Height 25.95" deep

Driver Side #3: 60" wide x 39" high x Full Height 25.95 deep

Driver Side #4: 48" wide x 68" high x Transverse upper / 25.95" deep upper

Passenger Side #1: 48" wide x 68" high x Transverse upper / 25.95" deep lower

Passenger Side #2: 28" wide x 68" high x Full Height Transverse

Passenger Side #3: 60" wide x 39" high x 25.95 deep

Passenger Side #4: 48" wide x 68" high x Transverse upper / 25.95" deep upper

Rear Compartment 36" wide x 20" high x 36" deep

## **DOORS**

The compartment doors shall be of the type that roll up on themselves. The door shall have an adjustable tubular type counter balance which assures easy lifting and lowering of the compartment doors while eliminating the risk of accidental closing.

Doors shall be front roll up style to maximize upper compartment storage.

Guide channels shall be one-piece aluminum extrusions, which have no obstructions to bind the doors. Tracks shall have a replaceable side seal that shall inhibit water and dust from intruding into the compartments.

Guide channels on either side of door shall be provided with UV resistance rubber side seals with locking to provide maximum resistance to water ingress on either side of door.

Door slats shall have 1.3 inch face height and be of double walled extruded aluminum, 0.31 deep and 0.038 nominal wall thickness, and with a concave rear surface. Slat shall have interlocking joint knuckle to prevent intrusion or tampering by sharp objects.

Door slat joints shall include dual durometer extruded synthetic spacer seal to provide maximum water resistance to door face and the smoothest possible operation. Slat shall be aligned by interlocking end caps made of engineering plastic that shall prevent slats from wandering and binding in guide channels.

Bodies without integral drip rail construction each door shall feature an overhead drip rail with UV resistant top seal shall be provided to span top of door opening, seal shall be of single point contact wiper type or optional non-contact 2 piece design, per customer request.

Latch system to be either an extruded aluminum (C-2000 type) or optional ¾" dia. stainless steel handlebar, extending the full width of the door and operable by one hand.

Latch bar shall include anti slip feature in the form of ribbing on the underside of the extruded handle version, and a knurled section of the ¾" dia. bar on the stainless handlebar version.

Handlebar type latch shall have a hand clearance of 1.25 inches for use with heavy gloved hands.

A 2 in. wide shelf shall be provided to provide greatest possible gripping and leverage surface when lifting or lowering door. Shelf shall have anti slip ribbing to aid in closing the door.

Handlebar assembly shall have UV resistant rubber compression seal along bottom to provide maximum water resistance at bottom of door.

Door curtain shall have a clip and strap system connecting the curtain to the spring assist roller tube for maximum ease of installation / service.

Spring assist roller tube shall be 4 in. dia. aluminum tubing and internally lubricated, pre tensioned torsion spring, and shall assist in lifting the door, and retaining it in the open position.

Door curtain guide channels on both sides of door shall be of extruded aluminum with both side attaching and front cosmetic flanges incorporated into design.

Doors shall be available in brush finish.

Door Style: Hansen rollup doors



## **BODY UPFIT**

### **FULL WIDTH ADJUSTABLE SHELF**

Shelf dimensions shall vary to accommodate the specified compartment for which it is to be mounted.

The heights of the dual direction shelves shall be easily adjustable by using P-1000 aluminum unistrut, welded permanently to the side bay walls, along with appropriate fasteners. The unistrut is to be continuous from the top to the bottom portion of the compartment.

Each shelf shall be capable of supporting a minimum weight of three hundred fifty (350) pounds, distributed.

Shelves are to be of 3/16" smooth aluminum with press formed flanges of 2" on all four sides with stiffeners added to the inside flange. The shelves shall have D.A. sanded finish.

### **ADJUSTABLE SHELF**

Shelf dimensions shall vary to accommodate the specified compartment for which it is to be mounted.

The heights of all shelves shall be easily adjustable by using P-1000 aluminum unistrut, welded permanently to the side bay walls, along with appropriate fasteners. The unistrut is to be continuous from the top to the bottom portion of the compartment.

Each shelf shall be capable of supporting a minimum weight of three hundred fifty (350) pounds.

All shelves are to be of 3/16" smooth aluminum with press formed flanges of 2" on all four sides and have D.A. sanded finish.

Shelf dimensions shall vary to accommodate the specified compartment for which it is to be mounted.

### **ADJUSTABLE SLIDEOUT TRAY**

The heights of all trays shall be easily adjustable by using P-1000 aluminum unistrut, welded permanently to the side bay walls, along with appropriate fasteners. The unistrut is to be continuous from the top to the bottom portion of the compartment.

Each tray shall be capable of supporting a minimum weight of three hundred and fifty (350) pounds, even when fully extended.

All trays are to be of 3/16" smooth aluminum with press formed flanges of 2" on all four sides.

All slide trays shall be on roller mechanisms which will allow them to extend beyond compartment by ninety percent (90%) of their overall length. An automatic latching system shall be provided to hold the slide trays in their fully retracted and extended positions. The latching system shall be deactivated or

unlatched, by simply pulling or pushing the slide tray with approximately 20 lbs. of force. No other latches shall be required to operate the slides, NO EXCEPTIONS.

Tray dimensions shall vary to accommodate the specified compartment for which it is to be mounted.

#### **HEAVY DUTY SLIDE TRAY (SLIDE MASTER)**

All heavy-duty slide trays are to be of 3/16" smooth aluminum with press formed flanges of 2" on all four sides. Tray slides shall use heavy steel rail construction, and stainless-steel ball bearings.

Each tray shall extend outward of the compartment 70 percent of the tray length and shall be able to support up to a 1000 lbs. of distributed weight. Trays shall be securely mounted in the compartment using a press formed bracket mounted directly to the unistrut.

Tray dimensions shall vary to accommodate the specified compartment for which it is to be mounted.

#### **DUAL DIRECTION SLIDE TRAY**

There shall be full compartment length slide out trays mounted in specified transverse compartments. Slide tray shall be accessible from either side of the apparatus.

Tray shall be constructed of 3/16" smooth aluminum with press formed flanges of 2" on all four sides. Tray dimensions shall vary to accommodate the specified compartment for which it is to be mounted.

Tray slides shall use heavy steel rail construction, and stainless-steel ball bearings. Each tray shall extend outward of the compartment 70 percent of the tray length and shall be able to support up to a 1000 lbs. of distributed weight. Tray shall extend outward of the compartment 70 percent of the tray length in either direction with multi-positional lock on both sides. Tray shall be able to support up to a 1000 Lbs of distributed weight.

#### **DUAL DIRECTION DUTY SLIDE TRAY TIE DOWN PROVISIONS**

Each heavy-duty slide tray shall have multiple ¾" (HOLES) tie down provisions integrated into the slide tray sides.

#### **ARTICULATING SLIDE TRAY**

The articulating tray shall provide easier access to the upper portion of the compartments by allowing the tray to roll outside the compartment and tilt the front of the tray forward and downward to a preset distance providing better visibility and access to the tray's contents.

They shall be capable of supporting a minimum weight of two hundred and fifty (250) pounds, even when fully extended.

The tray will be of 3/16" smooth aluminum with press formed flanges of 2" on all four sides. It shall be mounted on roller mechanisms which will allow them to extend out approximately half its length and shall tilt down approximately 30 degrees.

Tray dimensions shall vary to accommodate the specified compartment for which it is to be mounted.

#### **STOKES / BACKBOARD STORAGE**

A transverse storage compartment for horizontal storage of stokes basket stretcher and backboards shall be constructed along the ceiling of a specified L1/R1 compartment. The compartment shall extend transversely across the ceiling, extending into the opposite compartment. The items shall be accessible from either side of the vehicle by access of two swinging aluminum tread plate doors attached by full-length stainless-steel piano hinges. Doors shall be equipped with quick release latches for access.

#### **TOOL CHEST**

A 6-drawer tool chest shall be supplied and installed in the lower L2 body compartment.

#### **ROOF ACCESS STEPS**

On the rear of the unit shall be a series of 4 or 5 steps to allow access to the roof fill tower. Steps shall be Cast Product steps Sp2006B with LED light

#### **GRAB HANDLE**

Located on the roof of the apparatus shall be one 16" Hansen STKT Safetyklite Clear anodized aluminum back lit rail. The clear back lighting shall also serve as lighting when ascending or descending to and from the roof.

#### **SLIDEOUT TOOL BOARD**

All slide out tool boards shall have the capability of lateral adjustments by using P-1000 aluminum unistrut, welded permanently to the top and bottom of the compartment, along with appropriate fasteners.

The tool boards shall be capable of supporting a minimum weight of three hundred and fifty (350) pounds, even when fully extended.

All tool boards are to be of 3/16" smooth aluminum with a formed full length handle on front and rear of the board. The board shall be mounted on ball bearing type slides which shall allow the board to roll out with the capability of locking the board in or out.

Board dimensions shall vary to accommodate the specified compartment for which it is to be mounted.

#### **TOOL MOUNTS**

There shall be up to eight (8) Pac Tool Mounts installed on the apparatus.

Tool mounts shall be located on the rear walls of the following body compartments:

- L2
- L3
- L4
- R2
- R3
- R4

#### **FLOOR DRY HOPPER**

There shall be a smooth aluminum hopper incorporated into the rear wheel well. It shall be constructed from smooth aluminum and mounted on slide tracks to allow the hopper to slide out to allow for the quick and easy deployment. The floor of the hopper shall slope to a single outlet approximately 3" in diameter.

The 3 inch discharge in the bottom of the hopper floor shall allow a steady flow of floor dry to pass through a manually operated valve. This valve shall be abrasion resistant and designed for handling solids.

## **COMPARTMENTATION**

### **L1 COMPARTMENT (FIRST COMPARTMENT BEHIND CAB, ROADSIDE)**

This compartment shall contain the following:

Hale Side Kick 1250GPM PTO pump module

Transverse area above frame rail shall be extended out over the pump module to the roll up door and extended out to the door on the curbside giving a full transverse floor.

One (1) transverse Stokes basket / long storage compartment mounted to the ceiling and extending across the transverse into the R1 compartment with access from either side of apparatus.

One (1) transverse compartment divider that extends from transverse floor to the bottom of stokes basket storage.

Four (4) extruded aluminum tracks mounted for adjustable shelving in the forward transverse area.

One (1) adjustable transverse slide tray

Two (2) 1,75" crosslay hosebed shall be installed in the aft portion of the transverse compartment above the pump.

### **L2 COMPARTMENT (ROADSIDE COMPARTMENT AHEAD OF REAR WHEELS)**

This compartment shall contain the following:

Four (4) extruded aluminum tracks mounted for adjustable shelving.

Two (2) adjustable Shelves

500 Gallon Tank Extending from L3/R3 Transverse area

One (1) Toolchest

### **L3 COMPARTMENT (ROADSIDE COMPARTMENT OVER THE REAR WHEELS)**

This compartment shall contain the following:

Four (4) extruded aluminum tracks mounted for adjustable shelving.

500 Gallon Tank in the transverse area with tank extending into L2/R2 Transverse area

One (1) 24" deep articulating heavy duty slide tray.

#### **L4 COMPARTMENT (ROADSIDE COMPARTMENT BEHIND REAR WHEELS)**

This compartment shall contain the following:

Four (4) extruded aluminum tracks mounted for adjustable shelving.

Two (2) Adjustable slide out trays, mounted in the upper portion of the compartment

Transverse area above frame rail shall be extended out over frame towards the door opening and extended out to the door on the curbside giving a full transverse floor.

Two (2) Transverse mounted dual direction slide trays

#### **R1 COMPARTMENT (FIRST COMPARTMENT BEHIND CAB, CURBSIDE)**

This compartment shall contain the following:

Four (4) extruded aluminum tracks mounted for adjustable shelving.

Transverse area above frame rail shall be extended out to the roll up door on the curbside giving a full transverse floor.

One (1) transverse Stokes basket / long storage compartment mounted to the ceiling and extending across the transverse into the L1 compartment with access from either side of apparatus.

One (1) transverse compartment divider that extends from transverse floor to the bottom of stokes basket storage.

Four (4) extruded aluminum tracks mounted for adjustable shelving in the forward transverse area.

One (1) adjustable transverse shelf

Two (2) 1,75" crosslay hosebed shall be installed in the aft portion of the transverse compartment above the pump.

#### **R2 COMPARTMENT (CURBSIDE COMPARTMENT AHEAD OF REAR WHEELS)**

This compartment shall contain the following:

Four (4) extruded aluminum tracks mounted for adjustable shelving.

Two (2) Adjustable Shelves

500 Gallon Tank Extending from L3/R3 Transverse area

#### **R3 COMPARTMENT (CURBSIDE COMPARTMENT ABOVE REAR WHEELS)**

This compartment shall contain the following:

Four (4) extruded aluminum tracks mounted for adjustable shelving.

500 Gallon Tank in the transverse area with tank extending into L2/R2 Transverse area

One (1) 24" deep articulating heavy duty slide tray.

Two (2) vertical slide out toolboards

#### **R4 COMPARTMENT (CURBSIDE COMPARTMENT BEHIND REAR WHEELS)**

Four (4) extruded aluminum tracks mounted for adjustable shelving.

Two (2) Adjustable slide out trays, mounted in the upper portion of the compartment

Transverse area above frame rail shall be extended out over frame towards the door opening and extended out to the door on the curbside giving a full transverse floor.

Two (2) Transverse mounted dual direction slide trays

#### **REAR COMPARTMENT (SWING DOOR COMPARTMENT)**

Open!

### **PUMP 1250 GPM MID MOUNT SIDE KICK**

The pump shall be Hale single stage and of a size and design to mount on the chassis within the frame rails of commercial and custom truck chassis, and have the capacity of 1250 gallons per minute (U.S. GPM), NFPA 1901 rated performance.

The entire pump shall be cast, manufactured and tested at the pump manufacturer's factory.

The pump shall be driven by a power takeoff (PTO) mounted on the truck transmission. The engine shall provide sufficient horsepower and RPM to enable pump to meet and exceed its rated performance.

The entire pump, both suction and discharge passages, shall be hydrostatically tested to a pressure of 500 PSI (34.5 BAR). The pump shall be fully tested at the pump manufacturer's factory to the performance spots as outlined by the latest NFPA Standard 1902. Pump shall be free from objectionable pulsation and vibration.

The pump body and related parts shall be of fine grain alloy cast iron, with a minimum tensile strength of 30,000 PSI (2069 BAR). All moving parts in contact with water shall be of high quality bronze or stainless steel. Pump utilizing castings made of lower tensile strength cast iron not acceptable.

Pump body shall be vertically split, on a single plane, for easy removal of impeller assembly, including clearance rings.

Pump shaft to be rigidly supported by two bearings for minimum deflection. The bearings shall be heavy-duty, deep groove ball bearings in the gearbox and they shall be splash lubricated.

The pump shaft shall have only one mechanical seal. The mechanical seal shall be spring loaded, maintenance free and self-adjusting. (No exceptions.)

Pump impeller shall be hard, fine grain bronze of the mixed flow design; accurately machined, hand-ground and individually balanced. The vanes of the impeller intake eye shall be hand-ground and polished to a sharp edge, and be of sufficient size and design to provide ample reserve capacity utilizing minimum horsepower.

Impeller clearance rings shall be bronze, easily renewable without replacing impellers or pump volute body.

The pump shaft shall be electric furnace heat-treated corrosion resistant steel with a positive impeller lock. Pump shaft must be sealed with double lip oil seal to keep road dirt and water out of gearbox.



## **GEARBOX**

The gearbox shall be cast, manufactured and tested at the pump manufacturer's factory.

Pump gearbox shall be of sufficient size to withstand the torque of the engine in pump operating conditions. The gearbox shall be designed of ample capacity for lubrication reserve and to maintain the proper operating temperature.

The gearbox drive shaft shall be of heat-treated chromium steel and shall withstand the torque of the engine in pump operating conditions.

All gears shall be of highest quality electric furnace chrome nickel steel. Bores shall be ground to size and teeth integrated, crown-shaved and hardened, to give an extremely accurate gear for long life, smooth, quiet running and higher load carrying capability. An accurately cut spur design shall be provided. (No exceptions.)

The pump ratio shall be selected by the apparatus manufacturer to give maximum performance with the engine, transmission and power take-off selected.

The priming pump shall be a positive displacement vane type, electrically driven and conform to standards outlined in NFPA Standard 1901. One priming control shall both open the priming valve and start the priming motor. The primer shall be environmentally safe and self-lubricating.

## **PLUMBING**

Discharges and suction intakes not incorporated into the pump shall be plumbed from the pump using stainless steel manifolds where applicable. High-pressure hose, rated for the fire industry along with stainless steel connections shall be utilized where necessary.

Victaulic or rubber couplings shall be used where necessary to allow flexing of plumbing, which will prevent damage or loosening of piping.

Pump and plumbing shall meet the standards of the latest NFPA requirements.

## **AUXILIARY ENGINE COOLER**

An auxiliary cooler or heat exchanger shall be installed in the engine compartment between the engine and the chassis radiator. The cooler shall permit the use of water from the pump for cooling of water circulating through the engine cooling system. This cooling shall be done without mixing engine and pump water.

## **PUMP MODULE**

Due to trying to keep the overall size of the vehicle to a minimum, the size of the pump, and pump house panels must be of important consideration. The entire pump and pump module must be located in front of the body compartments and cannot exceed 48" in overall width.

The pump module shall be a self-supported structure mounted independently from the body and chassis cab. The design shall allow normal frame deflection without imposing stress on the pump module structure of side running boards. The pump module shall be a welded framework utilizing structural components properly braced to withstand the rigors of chassis frame flex. The pump module shall be bolted to the frame rails at four points.

## **PUMP PANELS**

The pump house side panel shall be constructed from stainless steel panel

The side operated controls for pump system will be accessible at the side mounted operators panel.

The upper portion of the operators panel will be formed to extend upward and have stainless steel hood returning forward, thus forming an illumination hood for panel lights. Under this hood there will be two (2) lights with switch located on the pump panel.

## **CONTROLS**

The side mount valve controls will be T handle type. The valve control levers will extend through the side panels and be supplied with a twist lock device. The valve control levers will utilize direct linkage and will be uniformly grouped with each respective gauge.

All controls, discharge and suction gauges are to be identified at the gauge and discharge and suction points as well as open-closed positions with identification plates of color background and natural letters.

Pump discharge and suction inlets will extend through stainless steel panels at each side of the apparatus. The 3/4 drain valves for each of the 2-1/2 or larger side discharges will be supplied.

## **INSTRUMENT PANEL**

The instrument panel must contain the following gauges and equipment. These are to be located according to N.F.P.A. 1901 applicable codes.

A -30-0-600 PSI 3-1/2 master suction and pressure gauge will be supplied along with 2-1/2 compound pressure gauge for each discharge 1-1/2 or larger unless otherwise specified. The specified pressure gauge will be located directly be of the liquid silicone filled type. Water pressures and suction gauges

will be filled with liquid silicone solution to assure visual reading to within 1% accuracy and function accurately in sub-zero temperatures.

This liquid silicone gauges eliminates the need of snubber valves.

The throttle and pump in gear indicator will also be installed in the center of the pump operator's panel.

#### **FIRE PUMP PRIMER SYSTEM – AIR OPERATED**

A Trident air operated, 12-volt primer system shall be installed. The primer body assembly shall be of all brass construction, compact and super quiet (less than 70dBA) with a single barrel design. The system shall include one pump panel rocker switch with push to prime placard, a wiring harness, a discharge pressure sensor, and a separate primer with electric over air solenoid attached.

The primer shall be powered with air from the chassis air-brake system and shall not require any belts or lubricant reservoir. The system shall meet all requirements and applicable sections of NFPA standards. The unit shall require 10 cfm air supply and shall be environmentally safe.

#### **PRESSURE GOVERNOR**

Class 1 Total Pressure Governor (TPG) Plus pressure governor and monitoring display kit shall be installed. The kit shall include a control panel, intake pressure sensor, discharge pressure sensor, audible alarm buzzer, and cables. The control panel case shall be waterproof and have dimensions not to exceed 4 3/4" high by 9 3/4" wide by 2 3/4" deep. The panel shall have LEDs to indicate PSI mode, RPM mode, OK TO PUMP, and IDLE RPM.

The following continuous displays shall be provided:

- Pump discharge; shown with four daylight bright LED digits more than 1/2" high
- Pump Intake; shown with four daylight bright LED digits more than 1/2" high
- PSI/RPM setting; shown on an LED bar graph display
- Engine RPM; shown with four daylight bright LED digits more than 1/2" high, updated in 10 RPM increments
- Oil pressure; shown on an LED bar graph display
- Engine coolant temperature; shown on an LED bar graph display
- Battery voltage; shown on an LED bar graph display.

Inputs to the control panel from the pump discharge and intake pressure sensors shall be electrical. The discharge pressure display shall show pressures from 0 to 600 psi. The intake pressure display shall show pressures from -30 in. Hg to 600 psi.

There shall be two control modes, pressure and RPM. No discharge pressure or engine RPM variation shall occur when switching between pressure and RPM modes. When the pump engaged interlock, signal is recognized an OK TO PUMP LED will light to indicate throttle ready and the governor shall be in pressure mode with the engine RPM set to idle. In pressure mode the governor shall automatically regulate the discharge pressure at the level set by the operator. In RPM mode the governor shall maintain the engine RPM at the level set by the operator except in the event of a discharge pressure increase. The governor shall limit a discharge pressure increase in RPM mode to a maximum of 30 psi.

The program features shall be accessed via push buttons located on the front of the control panel. The program shall support manual control of pump discharge pressure and RPM settings, field programmable presets, and diagnostic capabilities. Safety features shall include recognition of no water conditions with an automatic programmed response and a push button to return the engine to idle.

The pressure governor, monitoring and master pressure display shall be programmed to interface with a specific engine.

## **GAUGE PANEL**

There shall be a 3-1/2" Class one gauge supplied for the master intake and discharge.

A Class One 2-1/2 compound pressure gauge shall be supplied for each discharge 1-1/2 or larger unless otherwise specified. The specified pressure gauge will be located directly be of the liquid silicone filled type. Water pressures and suction gauges will be filled with liquid silicone solution to assure visual reading to with 1% accuracy and function accurately in sub-zero temperatures.

This liquid silicone gauges eliminates the need of snubber valves.

The engine oil pressure, engine water temperature, tachometer, audible and visual warning devices shall be performed by an all in one instrument panel.

The Governor shall feature an "All In One" instrument panel / module shall eliminate the use of multiple gauges, alarms and warnings to simplify the pump operator's panel. The unit provides a large display for the engine RPM, battery voltage, and display engine oil pressure and coolant temperature. Plus provides visual and external audible warning such as, horn or a bell to identify any monitored failure. Unit also, accumulates and displays engine hours, pump operating hours and incident times.

The pump in gear indicator will also be installed in the center of the pump operator's panel.

The following instruments and controls will be supplied at the operator's panel:

One (1) -30 x 600 PSI chrome 3 -1/2 main pressure gauge.

One (1) -30 x 600 PSI chrome 3 -1/2 main suction gauge

One (1) 0 x 600 PSI chrome 2-1/2 individual pressure gauges for each 1-1/2 or larger discharge.

One (1) Class One TPG

One (1) Class One Tank lighted level water gauge.

One (1) engine cooler control.

One (1) tank fill control.

One (1) pump to tank control.

Pump cooling controls.

Pump discharge controls.

Primer control

U.L. test plug panel.

Hour Meter

## **LABELS**

Each control and gauge will be clearly marked by a color-coded nameplate, permanently affixed to the operator's panel.

All discharge and suction gauges are to be identified at the gauge and discharge and suction points as well as open-closed positions with identification plates of black background and natural letters.

## **VALVES**

The valves shall be Hale brand quarter turn.

## **TANK TO PUMP**

The tank to pump valve shall be a 3" inline, installed between the water tank and the pump. Controls for the valve shall be provided on the operators control panel.

## **TANK FILL**

One (1) 1.5" inline valve shall be supplied off the discharge side of pump and be plumbed into the front head of the tank using high-pressure hose.

#### **LEFT SIDE DISCHARGES**

The two (2) 2.5" quarter turn discharge valve(s) shall be provided behind the left side pump panel. Control for discharge valve shall be provided on operators pump panel. The discharge(s) shall terminate with a 30-degree elbow with male NST threads and have a high polished chrome cap with chain. Each discharge is to be equipped with a .750" push/pull drain valve. Drains shall discharge below the running board. The discharge is to have a 2.5" Class 1, SubZII compound gauge.

#### **LEFT REAR DISCHARGE**

One (1) 2-½" discharge with a quarter turn valve shall be plumbed to the left side rear of the apparatus. The valve shall be a quarter turn ball type and fixed pivot design to allow easy operation at all pump pressures. The 2-½" valve outlet terminates with 2-½" grooved connection. The valve shall be controlled with a chrome-plated push/pull locking "T" handle mounted on the pump panel. There shall be a Class 1 2 ½" pressure gauge mounted on the panel near the control to indicate pressure. The discharge shall also come equipped with a quarter-turn ¾" drain valve. The discharge shall be foam capable. The discharge must be capable of flowing 500 GPM or greater.

#### **CROSSLAYS**

There shall be a divided double crosslay hosebed capable of holding 200 feet of 1.75" hose in each section installed above the pump found transversely in the L1/R1 compartment. The hose beds shall be constructed of perforated aluminum flooring for maintenance free service. The hosebed dividers shall be fixed to meet the width requirements of hose stored in each hose bed.

The 1.75" crosslays shall be equipped with 2" swivels, 2" plumbing, and high pressure reinforced hose. Controls for the crosslay shall be provided at the operator's panel. A 2.5" Class 1, Sub ZII gauge shall be supplied for each crosslay.

#### **2-1/2" DRIVE (LEFT) SIDE PONY SUCTION**

One (1) 2-1/2" auxiliary suction shall be constructed using a 2-1/2" Hale quarter turn ball valve. The hose connection end of the valve shall include a chrome female swivel with NST threads. This auxiliary suction shall be located on the lower forward section of the Driver (Left) side pump panel. The valve shall be locally controlled with the control handle adjacent to the valve.

#### **HOSE REEL**

There shall be an electric rewind booster hose reel installed on the apparatus. The booster reel shall have the capability of holding 100' of 1" booster hose.

Booster reel shall be installed in the rear compartment of the apparatus.

Rear compartment of the apparatus shall be equipped with a hinged style door.

## **BOOSTER TANK**

The tank shall have a capacity of 500 U.S. gallons and shall be constructed of polypropylene material. This material shall be a non-corrosive stress relieved thermoplastic and UV stabilized for maximum protection. Tank shell thickness may vary depending on the application and may range from ½ to 1" as required. Internal baffles are generally 3/8" in thickness.

## **DESIGN**

Each tank is designed to the customer's specification and/or drawing submittal. An approval drawing is sent to the customer prior to commencing manufacturing. Upon receipt of the signed approval drawing, the tank is scheduled for production.

## **CONSTRUCTION**

The booster and/or foam tank shall be of a specific configuration and is so designed to be completely independent of the body and compartments. Joints and seams shall be fused using nitrogen gas as required and tested for maximum strength and integrity. The tank construction shall include a sealant to be installed between the plastic components prior to being fusion welded. This sealing method will provide a liquid barrier offering leak protection in the event of a weld compromise. The top of the booster tank is fitted with removable lifting assembly designed to facilitate tank removal. The transverse and longitudinal swash partitions shall be manufactured of a minimum of 3/8" polypropylene. All partitions shall be equipped with vent and air holes to permit movement of air and water between compartments. The partitions shall be designed to provide maximum water flow. All swash partitions interlock with one another and are completely fused to each other as well as to the walls of the tank. All partitions and spacing shall comply with NFPA 1901. The walls shall be welded to the floor of the tank providing maximum strength as part of the tank's unique Full Floor Design. Tolerances in design allow for a maximum variation of 1/8" on all dimensions.

## **WATER FILL TOWER AND COVER**

The tank shall have a combination vent and manual fill tower. The fill tower shall be constructed of 1/2" polypropylene and shall be a minimum dimension of 8" x 8" outer perimeter. The fill tower shall be blue in color indicating that it is a water-only fill tower. The tower shall be located in the left front corner of the tank unless otherwise specified by the tank manufacturer to the purchaser. The tower shall have a 1/4" thick removable polypropylene screen and a polypropylene hinged cover. The capacity of the tank shall be engraved on the top of the fill tower lid. Inside the fill tower there shall be a combination vent/overflow pipe. The vent overflow shall be a minimum of schedule 40 polypropylene pipe with a minimum I.D. of 4" that is designed to run through the tank, and shall be piped to discharge water behind the rear wheels as required in NFPA 1901 so as to not interfere with rear tire traction.



The tank cover shall be constructed of 1/2" thick polypropylene and UV stabilized, to incorporate a multi-piece locking design, which allows for individual removal and inspection if necessary. The tank cover(s) shall be flush or recessed 3/8" from the top of the tank and shall be fused to the tank walls and longitudinal partitions for maximum integrity. Each one of the covers shall have hold downs consisting of 2" minimum polypropylene dowels spaced a maximum of 40" apart. These dowels shall extend through the covers and will assist in keeping the covers rigid under fast filling conditions. A minimum of two lifting dowels shall accommodate the necessary lifting hardware.

## **SUMP**

There shall be one (1) sump standard per tank. The sump shall be constructed of a minimum of 1/2" polypropylene and be located in the left front quarter of the tank, unless specified otherwise. On all tanks that require a front suction, a

3" schedule 40 polypropylene pipe shall be installed that will incorporate a dip tube from the front of the tank to the sump location. The sump shall have a minimum 3" N.P.T. threaded outlet on the bottom for a drain plug per NFPA. This shall be used as a combination clean-out and drain. All tanks shall have an anti-swirl plate located approximately 3" above the inside floor.

## **OUTLETS**

There will be two (2) standard tank outlets: one for the tank-to-pump suction line, which shall be sized to provide adequate water flow to the pump; and, one for tank fill line, which shall be sized according to the NFPA minimum size chart for booster tanks. All tank fill couplings shall be backed with flow deflectors to break up the stream of water entering the tank, and be capable of withstanding sustained fill rates of up to 1000 G.P.M. The addition of rear suction fittings, nurse valve fittings, dump valve fittings, and through-the-tank sleeves to accommodate rear discharge piping must be specified. All auxiliary outlets and inlets must meet all NFPA guidelines in effect at the time of manufacture.

## **MOUNTING**

The tank shall rest on the body cross members in conjunction with such additional cross members, spaced at a distance that would not allow for more than 530 square inches of unsupported area under the tank floor. In cases where overall height of the tank exceeds 40 inches, cross member spacing must be decreased to allow for not more than 400 square inches of unsupported area.

The tank must be isolated from the cross members through the use of hard rubber strips with a minimum thickness and width dimension of 1/4" x 1" and a Shore A Hardness of approximately 60 durometer. The rubber must be installed so it will not become dislodged during normal operation of the vehicle.

Additionally, the tank must be supported around the entire bottom outside perimeter and captured both in the front and rear as well as side to side to prevent tank from shifting during vehicle operation. A picture frame type cradle mount with a minimum of 2" x 2" x 1/4" mild steel, stainless steel, or aluminum angle shall be provided or the use of corner angles having a minimum dimension of 4" x 4" x 1/4" by 6" high are permitted for the purpose of capturing the tank.

Although the tank is designed on a free floating suspension principle, it is required that the tank have adequate vertical hold down restraints to minimize movement during vehicle operation. If proper retention has not been incorporated into the apparatus hose floor structure, an optional mounting restraint system shall be located on top of the tank, half way between the front and the rear on each side of the tank. These stops can be constructed of steel, stainless steel or aluminum angle having minimum dimensions of 3" x 3" x 1/4" and shall be approximately 6" to 12" long.

These brackets must incorporate rubber isolating pads with a minimum thickness of 1/4" inch and a hardness of 60 durometer affixed on the underside of the angle. The angle should then be bolted to the body side walls of the vehicle while extending down to rest on the top outside edge of the upper side wall of the tank. Hose beds floors must be so designed that the floor slat supports extend full width from side wall to side wall and are not permitted to drop off the edge of the tank or in any way come in contact with the individual covers where a puncture could occur. Tank top must be capable of supporting loads up to 200 lbs per sq. foot when evenly distributed. Other equipment such as generators, portable pumps, etc. must not be mounted directly to the tank top unless provisions have been designed into the Poly-Tank® III for that purpose. The tank shall be completely removable without disturbing or dismantling the apparatus structure.

## **TANK MOUNTS**

There shall be an adequate number of tank mounts installed to properly secure the tank.

## **CAPACITY CERTIFICATION**

All water and foam tanks shall be tested and certified as to capacity on a calibrated and certified tilting scale. Each tank shall be weighed empty and full to provide precise fluid capacity. Each tank is delivered with a Certificate of Capacity delineating the weight empty and full and the resultant capacity based on weight. Engineering estimates for capacity calculations shall not be permitted for capacity certification.

## **CENTER OF GRAVITY**

A center of gravity calculation shall be determined for each tank and provided as requested in order to provide the apparatus manufacturer with the necessary data to design and certify the apparatus with respect to the NFPA requirements regarding rollover stability. This information may be used by the apparatus manufacturer to assist in the calculation of the apparatus's ability to meet the tilt table static rollover threshold or calculated Center of Gravity requirements per NFPA. A center of gravity and weight calculation for both empty and full conditions shall be required with each tank.

#### **WARRANTY**

For normal fire department applications, the tank shall have a limited Lifetime warranty that provides warranty service for the life of the fire apparatus in which the tank is installed. Warranties are transferable if the apparatus ownership changes by requesting the transfer from. In applications where the tank will be subject to severe conditions, the tank may have a warranty unique to the application that is clearly defined for each such application.

#### **WATER LEVEL INDICATOR**

A water level gauge shall be provided, to monitor the tank water levels. System shall utilize indicators that shall provide the operator with designations of 100% through 0%. Unit self-calibrates to any size/shape tank regardless of dimensions and uses pressure sensor, no tank probe to size & maintain. As an added safety feature the operator is alerted when the liquid level is low or nearly empty. Indicator shall be installed on the pump panel.

## **12 VOLT WIRING**

### **GENERAL REQUIREMENTS:**

All electrical work shall be performed by persons familiar with emergency vehicle systems.

All the emergency electrical equipment shall be served by circuits separate and distinct from the vehicle chassis circuits.

The 12-Volt DC electrical system shall be controlled by an industry proven electrical system.

Clearance and marker lights shall be installed to comply with the NFPA and all Federal standards for highway vehicles. Lights are grommet mounted shock resistant sealed marker lamps series / or sealed LED series marker lamps.

Reflectors shall be installed on the apparatus in compliance with the Federal Motor Vehicle Safety Standards and NFPA 1901.

### **WIRING REQUIREMENTS:**

The complete 12-volt wiring system and electrical appliances shall meet NFPA 1901 minimum standards as well as standard automotive practices throughout its installation in the apparatus. The system shall comply with all the appropriate SAE recommended practices such as J1939 and/or J1708.

All required DC power conducting wiring shall be of GXL stranded copper wire of adequate gauge for the function served so as to ensure voltage drop of less than one volt at the appliance under full amperage load.

Body wiring shall be color and function coded, grease, oil and moisture resistant, routed in protective loom through protected locations, neatly and securely fastened, and all apertures properly grommeted for passing wiring. Solderless insulated connectors shall be provided where required. Primary wiring harnesses shall be bench assembled. Where crimp connections are necessary, the connections shall be made using approved connectors with heat shrink insulators. Any wiring routed within proximity of any exhaust components or other high temperature components shall be given special consideration and shielded for best protection.

Any required signal conductors shall be shielded twisted pairs rated by the system manufacturer to carry the multiplex command signals from the switch panel to the control modules.

### **ELECTRICAL MANAGEMENT SYSTEM:**

The system installed shall be easily re-programmable and reconfigurable. Most factory authorized service centers or technicians will have on hand all required diagnostic hardware and software required for maintenance of the installed system.

### **EMI/RFI PROTECTION**

The electrical system proposed shall include means to control undesired electromagnetic and radio frequency emissions. State of the art electrical system design and components will be used to insure radiated and conducted EMI (electromagnetic interference) and RFI (radio frequency interference) emissions are suppressed at their source.

The unit proposed will have the ability to operate in the electromagnetic environment typically found in fire ground operations. The contractor will be able to demonstrate the EMI and RFI testing has been done and meets SAE J551 requirements. Harness and cable routing be given careful attention to minimize the potential for conducting and radiated EMI/RFI susceptibility.

### **CONTROLS & FUNCTIONS**

A switch panel controlling electrical devices and equipment installed on the chassis and body shall be located in the cab within easy access to the driver or centrally located convenient to the driver and/or officer positions. The panel shall include switches arranged in the most convenient and practical manner that is possible.

### **12V DC VOLTAGE OUTPUT TESTING & DOCUMENTATION**

The low voltage system of the completed apparatus shall be tested and certified by the manufacturer prior to delivery. A copy of the testing and successful completion will be provided to the purchaser with the in the Owners Manual. Any failures to these tests will require corrective actions to be taken and re-tested before delivery.

### **RESERVE CAPACITY TEST:**

The engine shall be started and run until all engine and engine compartment temperatures are stabilized and the battery system is fully charged. The engine shall be shut off and the minimum continuous electrical load shall be activated for ten (10) minutes. All electrical loads shall be shut down. The battery system shall then be capable of restarting the engine.

### **ALTERNATOR PERFORMANCE TEST AT IDLE:**

Minimum continuous electrical load shall be activated while the unit is at idle speed. The engine and engine compartment temperatures are stabilized. The battery system shall be tested to detect the presence of battery discharge current. The detection of battery discharge current shall be considered a test failure.

#### **ALTERNATOR PERFORMANCE TEST AT FULL LOAD:**

The total continuous electrical load shall be activated with the engine running up to the manufacturer's governed speed. The test duration shall be a minimum of two (2) hours. Activation of the load management system shall be permitted during the test. If, however, an alarm sounded by excessive battery discharge, as detected by the system, or a voltage of less than 11.7 volts DC for a 12-volt nominal system for more than 120 seconds, it shall be considered a test failure.

#### **LOW VOLTAGE ALARM TEST:**

The engine shall be shut off and the total continuous electrical load shall be activated and continue to be applied until the excessive battery discharge alarm is activated. The battery voltage measured at the battery terminals with the load still applied must be above 11.7 volts or the test shall be considered a failure and corrective actions employed.

#### **DOCUMENTATION:**

At the time of delivery an Amp Draw Report Section 13-15 will be completed and provided to the purchaser with the Owner's Manual. Documentation shall include:

1. Copy of electrical system performance test complying with NFPA 1901,
2. Written load analysis with the following information:
  - a. Nameplate rating of the alternator
  - b. The alternator rating under the conditions specified NFPA 1901, section 13.3.2.
  - c. The minimum continuous load of each component specified per NFPA 1901 section 13.3.2
  - d. Additional electrical loads that, when added to the minimum continuous electrical load, determine the total electrical load.
  - e. Each individual intermittent electrical load

#### **BATTERY DISCONNECT SWITCH (SPARTAN SUPPLIED)**

A solenoid operated battery disconnect switch shall be installed on the chassis to disconnect the body electric from the chassis batteries. Switch shall be engaged by the use of ignition switch. When the ignition switch is switched to off position, the solenoid shall separate the body and equipment from the batteries.

#### **BATTERY LIGHT (SPARTAN SUPPLIED)**

A green "battery on" pilot light that is visible from the driver's position shall be provided.

## **STOP / TAIL / TURN / BACKUP LIGHTS**

New TecNiq FMSSS / NFPA compliant stop, tail, and back-up lights shall be installed in a chrome quad housing. The type used shall be 4"x 6" rectangular LED lights, consisting of the following:

Two (2) K60-STR0-1 Red LED Stop/ Taillights.

Two (2) K60-AAT0-1 Amber LED Arrow Turn lights

Two (2) K60-WBU0-1 Clear Back-Up lights

## **CLEARANCE / MARKER LIGHTS (L.E.D)**

The apparatus body shall be equipped with TecNiq brand L.E.D marker lights. Lights shall be of the proper color and in accordance with the Federal Motor Vehicle Safety Standards (FMVSS).

## **LICENSE BRACKET**

A license bracket shall be provided at the rear of the unit with required lighting.

## **BACKUP ALARM (SPARTAN SUPPLIED)**

An Ecco brand backup alarm shall be installed and shall be activated when the unit is placed in reverse gear.

## **COMPARTMENT LIGHTS**

The body compartments shall be equipped with TecNiq E44 low voltage, light emitting diode (LED) strip style lighting. Each light strip shall be consisting of a series of LEDs per 1.5" in cased in a durable and thin resistant translucent shield to protect the diodes from inadvertent contact or collision which may result in damage. The lights shall be mounted vertically in each compartment where they will not interfere with adjustment or accessibility of any shelving or equipment.

Each light shall be sized accordingly to illuminate the compartment adequately.

There shall be two (2) light strips per compartment.

## **COMPARTMENT OPEN LIGHT**

A large red light shall be mounted in the cab visible from the driver's and officer's seat.

Each compartment door shall be equipped with a door open indicator switch. When contact is broken at these switches, it shall activate the compartment open light in the cab.

## **ENGINE COMPARTMENT LIGHT (SPARTAN SUPPLIED)**

There shall be one (1) LED light installed in the engine compartment to illuminate the engine area. There shall be a switch located adjacent to or on the light.

#### **GROUND AREA LIGHTING**

There shall be four (4) high intensity LED water resistant lights mounted under the unit to provide proper ground area illumination in areas designed for the personnel to climb onto or descend from the apparatus cab.

#### **GROUND AREA LIGHTING**

There shall be six (6) high intensity water resistant LED lights mounted under the unit to provide proper ground area illumination for the personnel. Two (2) shall be located on each side of the body, one located under the forward compartment and one mounted under the rear compartment, one under the rear tailboard and one located under the front bumper extension.

#### **BATTERY CONDITIONER**

There shall be a Kussmaul Auto Charge Super kit installed on the chassis. It shall consist of an Auto Charge1000 120 volt AC battery conditioner with a Super Auto Eject, and remote bar graph.

The battery conditioner (charger) system shall be wired to the chassis batteries and will recharge them to required levels. Conditioner shall provide a full 15 amps of output as well as supplying up to 3 amps for loads connected directly to the battery such as radio memory, etc. System shall be connected through a 110 volt shoreline inlet or receptacle located on the cab. A 10 element LED charge indicator shall be mounted on the driver's side of the cab near the shoreline inlet.

The shoreline inlet shall be a Kussmaul Super Auto-Eject input connector with a weather proof, sealed box and cover. Auto Eject is designed to connect a 120 volt AC source to the vehicle. Unit shall automatically disconnect 120 volt AC power source by ejecting plug from the receptacle when vehicle-starting system has been energized. Super eject shall be installed on the driver's side in a location to be determined by the fire department.

#### **INVERTER**

There shall be a 3000-watt power inverter installed on the unit. Power inverter shall only be operational when the ignition is on. Precise mounting location to be determined.



## **EMERGENCY WARNING SYSTEMS**

### **LIGHT BAR**

A Whelen model FN60QLED 60" L.E.D. light bar shall be installed on the cab roof of the unit.

### **LOWER ZONE WARNING LIGHTS**

There shall be a total of six (6) TecNiq K60 LED surface mount lights mounted on the unit. There shall be three (3) red K60 L.E.D lights with chrome flange mounted on each side in the lower half of the unit.

There shall be two (2) TecNiq LED K60 (Red) L.E.D surface mount lights mounted on the rear of the unit. The lights shall be surface mounted by use of the chrome flange on the rear lower half of the unit (Zone A lower). No Exceptions!

There shall be two (2) TecNiq LED K60 (Red) L.E.D surface mount lights mounted on the rear of the unit. The lights shall be surface mounted by use of the chrome flange on the rear lower half of the unit (Zone C lower). No Exceptions!

Flash pattern shall be determined by the fire department.

### **UPPER ZONE WARNING LIGHTS**

There shall be a total of four (4) TecNiq K90 series L.E.D. lights mounted on the unit in upper zones B&D. Two (2) red K90 series L.E.D. lights shall be mounted on each side in the upper half of the unit. One shall be mounted toward the front and one toward the rear of the apparatus.

There shall be a total of two (2) K90 series RED L.E.D. lights mounted on the unit in upper zone C. There shall be one (1) red K90 series L.E.D. lights mounted on each side of the rear of the apparatus.

### **WARNING LIGHTING - MODES OF OPERATION**

There shall be two modes of operation, calling for the right-of-way and blocking the right-of-way. When the master optical; warning system switch is closed, and the parking brake is released or the automatic transmission is not in park, the warning devices signaling the call for right-of-way shall be energized. When the master optical warning system switch is closed, and the parking brake is on or the automatic transmission is in park, the warning devices signaling the blockage of the right-of-way shall be energized.

### **DIRECTIONAL LIGHT BAR**

There shall be an LED directional light bar installed on the upper rear (centered) of the unit

### **MECHANICAL SIREN**

There shall be one (1) Federal model Q2B siren installed. The Q2B shall mounted per fire department request and activated by Linemaster brand Model 491-S floor switches. The floor switches shall be located one on each side of the driving compartment. There shall be a "Siren Brake" switch included on the cab switch panel.

#### **ELECTRONIC SIREN**

There shall be one (1) Whelen model WS-295 electronic with noise canceling microphone shall be installed in the cab area.

#### **SPEAKER**

There shall be one (1) compact Cast Product SH2015 flush mount speaker with 100 watt driver and a polished finish will be supplied. It will be recessed in the front chassis bumper in a specified location.

#### **SCENE LIGHTS**

The unit shall be equipped with eight (8) TecNiq K90 series LED scene lights. Scene lights shall be surface mounted lights and located one (1) mounted on each side of the cab above drivers and officers door. There shall be two (2) on the right side of the body, two (2) on the left side of the body and two (2) on the rear of the apparatus.

#### **SCENE LIGHTS ACTIVATED IN REVERSE**

The rear scene lights shall be activated when the unit is placed in reverse. This mode is in addition to the switches provided in the cab and/or at the lights.

#### **TELESCOPING SCENE LIGHTS**

There shall be two (2) high intensity LED scene lights mounted on telescoping poles installed on the rear of the apparatus, one (1) each side.

## **PAINT PREPARATION, PAINT AND STRIPING**

The body exterior shall have no mounted components prior to painting to assure full coverage of metal treatments. Trim, cover plates, and external equipment being painted job color will be removed and painted separately from the body. All compartment doors (if applicable) will be painted separately to assure proper paint coverage on body, door jambs and door edges.

All painted surfaces shall follow the following procedure to insure a lasting finish.

Metal surfaces shall be sanded to remove all burrs and imperfections in aluminum, before etching other surface contaminants and treatment. The entire unit shall be power washed and dried off. All surfaces shall be air blown dry completely.

A PPG wax & grease solvent shall be used to clean and prep the aluminum surfaces to be painted. The surfaces shall then be rinsed with freshwater and air blown dry. This step removes wax, grease and thus leaving a bright, clean and conditioned surface.

A self-etching, aluminum primer shall be applied next. The self-etching primer shall fill all of the minor imperfections, scratches, etc. in the metal. This step produces a corrosion resisting conversion coating that fends off oxidation and other surface contaminates leaving a surface that gives excellent paint adhesion.

A sandable primer shall be sprayed on the metal, that seals the surface for the polyurethane paint. A minimum coating thickness of 2 mil shall be applied. Primer is then sanded smooth leaving the best surface for topcoat.

The apparatus body shall then be painted with a minimum of two (2) coats of PPG Delta high solids DUHS paint to insure paint depth. Color finish shall be force dried at 120 degree Fahrenheit. Color coat shall then be spray coated with a minimum of two (2) coats of Delta urethane clear finish.

The finish shall be buffed out to a high luster finish, while removing any dust, or imperfections.

These steps are followed as recommended by the paint manufacturer to provide a lasting and high-quality gloss finish. All paint products shall be provided by the same.

manufacture as the topcoat finish.

The body shall be painted to match the (PAINT COLOR & CODE) provided by the fire department.

## **STRIPE**

There shall be a USDOT approved 3M conspicuity reflective stripe located on the body rub rails.

## **ALTERNATING "CHEVRON" STYLE STRIPE (FULL COVERAGE)**

The rear of the apparatus, including the rear roll up door shall be overlaid with alternating red and (amber / green) reflective 6" stripes. Stripes to be configured to resemble in a "Chevron" style lay out where the stripes come in from the sides at an upward 45-degree angle converging in the center to provide an upward point.

#### **CAB DOOR TRIM REFLECTIVE**

The completed apparatus shall be equipped with reflective material on the interior of each cab door in accordance with the current standards of NFPA.

## **LOOSE EQUIPMENT**

### **WHEEL CHOCK**

There shall be two (2) Zico model SAC-44-wheel chocks with a horizontal hanging bracket shall be mounted in front of the left rear wheels.

### **DELIVERY KIT**

There shall be one (1) travel kit shipped with the unit. The kit shall include a set of three reflective triangles, a 2 lb. ABC fire extinguisher and a flashlight.

### **WIRING SCHEMATICS**

A complete set of detailed electrical wiring schematics shall be provided with the completed unit. The schematic shall clearly label and describe all electrical circuits for an accurate reference.

### **SERVICE MANUAL AND PARTS LIST**

A service manual shall be provided with the completed unit. Manual shall include equipment and component information as well as warranty and service information.

**Alexandria Fire Department**

7951 Alexandria Pike

Alexandria, KY 41001

*No Contact*

Office: 859-635-5991

Chief: Timothy M. Ford

**Clinton Warren Joint Fire District**

82 Spring Hill Rd,

Clarksville, OH 45113

Phone (937) 289-3427

*Great reference, purchased 7 Fire Trucks with no issues*

Chief Andrew Wysong

**Montgomery Fire Department**

10150 Montgomery Rd.

Montgomery, OH 45242

(513) 985-1633

*Great reference*

Chief Ben Shapiro

**Urbana Fire Department**

55 Washington St,

Urbana, IN 46990

*No Contact*

**Phone:** (260) 774-3648

Chief Frank Driscoll

**Roanoke Fire Department**

126 High St,

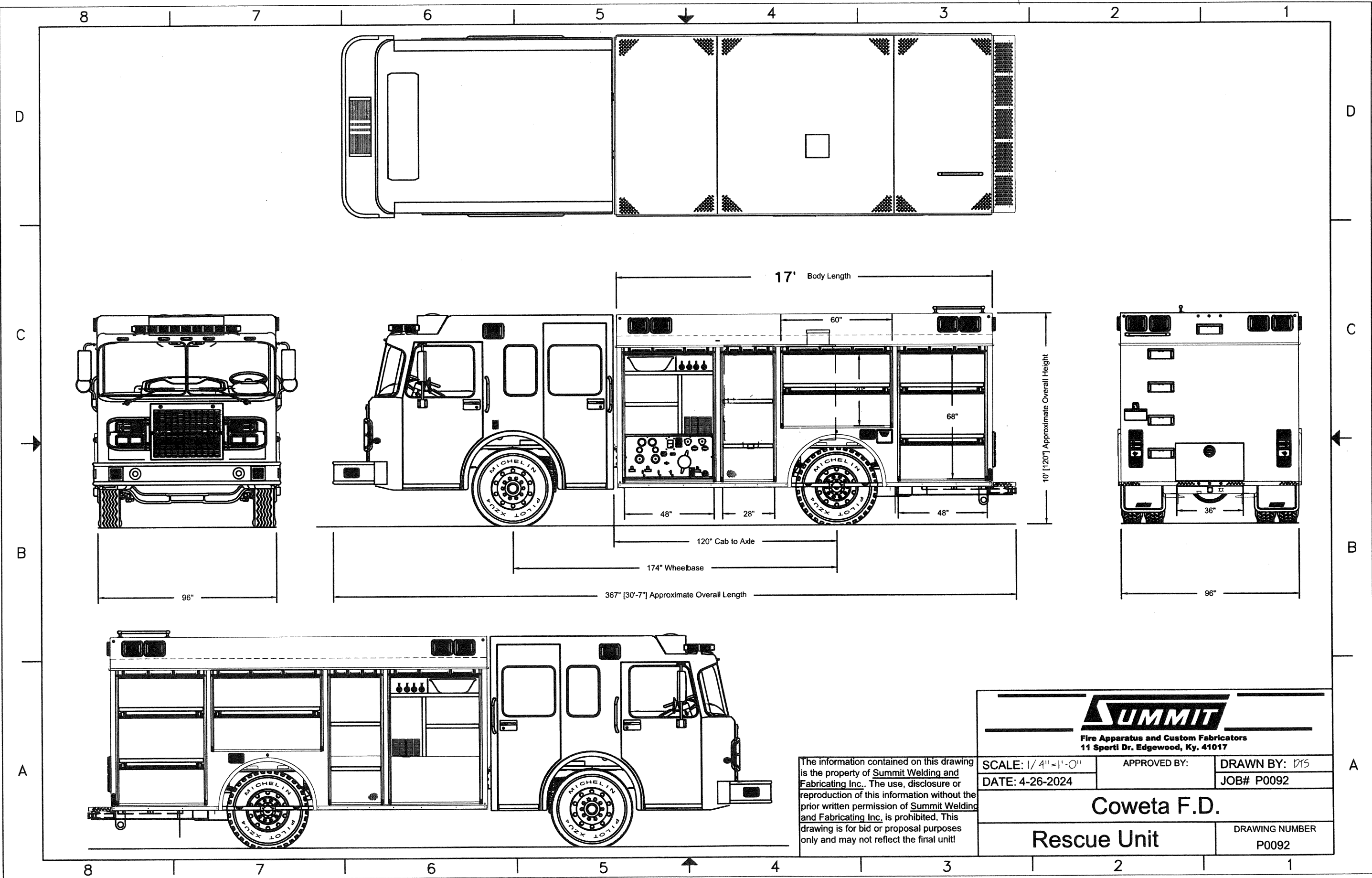
Roanoke, IN 46783

Phone: (260) 672-2352

*Great reference. purchased multiple trucks from summit*

Chief Brandon Taylor (260) 615-4493

*Robin Woodall*



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|                                                                                             |              |                         |
|---------------------------------------------------------------------------------------------|--------------|-------------------------|
| <b>SUMMIT</b><br>Fire Apparatus and Custom Fabricators<br>11 Sperti Dr. Edgewood, Ky. 41017 |              |                         |
| SCALE: 1/4" = 1'-0"                                                                         | APPROVED BY: | DRAWN BY: DTS           |
| DATE: 4-26-2024                                                                             |              | JOB# P0092              |
| Coweta F.D.                                                                                 |              |                         |
| Rescue Unit                                                                                 |              | DRAWING NUMBER<br>P0092 |



P.O. BOX 850  
COWETA, OK 74429  
PH. (918) 486-2189  
FAX (918) 486-5366  
[www.cityofcoweta-ok.gov](http://www.cityofcoweta-ok.gov)

## Memorandum

To: Honorable Mayor and City Council

From: Julie Casteen, City Manager

Re: **RESOLUTION 2025-11 OHIO STATE COOPERATIVE PURCHASING PROGRAM**

Date: June 2, 2025

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### BACKGROUND

Cooperative purchasing for local governments is authorized by 61 O.S. §139, allowing local governments to leverage volume purchasing for goods and services based upon the competitive bidding processes used by other governments or purchasing cooperatives. The Ohio State Department of Administrative Services offers a Cooperative Purchasing Program that allows members to purchase specialty vehicles such as fire trucks through their program.

To join the program, the City Council must pass a resolution approving enrollment in the coop.

### STAFF RECOMMENDATION

Staff recommends the approval of Resolution 2025-11.

### ATTACHMENTS

1. 250602-Ohio Cooperative Purchasing Program Reso 2025-11
2. Ohio Cooperative Purchasing Program Enrollment Form



**CITY OF COWETA, OKLAHOMA  
RESOLUTION 2025-11**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COWETA,  
OKLAHOMA; AUTHORIZING THE CITY OF COWETA TO  
PARTICIPATE IN THE STATE OF OHIO'S COOPERATIVE  
PURCHASING PROGRAM.**

**WHEREAS**, Ohio's Cooperative Purchasing Act. (AM. Sub. H.B. No. 100), as signed into law on December 4, 1985; and

**WHEREAS**, Effective March 6, 1986, Ohio's Cooperative Purchasing Act provides the opportunity for counties, townships, municipal corporations, regional transit authorities, regional airport authorities or port authorities and school districts, conservancy districts, township park districts and park districts and other authorities, to participate in contracts distributed by the state of Ohio, Department of Administrative Services, Office of Cooperative Purchasing for the purchase of supplies, services, equipment and certain materials; and

**WHEREAS**, the City has the desire to participate in Ohio's Cooperative Purchasing Program.

**NOW THEREFORE BE IT RESOLVED BY THE COWETA CITY COUNCIL THAT:**

**Section 1.** That the City Manager hereby requests authority in the name of the City of Coweta, Oklahoma to participate in state contracts which the Ohio Department of Administrative Services, Office of State Purchasing has entered into and the Office of Cooperative Purchasing has distributed for the purchase of supplies, services, equipment and certain other materials pursuant to Revised Code Section 125.04.

**Section 2.** That the City Manager is hereby authorized to agree in the name of the City of Coweta, Oklahoma to be bound by all contract terms and conditions as the Department of Administrative Services, Office of Cooperative Purchasing prescribes. Such terms and conditions may include a reasonable annual membership fee to cover the administrative costs which the Department of Administrative Services incurs as a result of the City of Coweta's participation in the contract. Further, that the City Manager does hereby agree to be bound by all such terms and conditions and to not cause or assist in any way the misuse of such contracts or make contract disclosures to non-members of the Coop for the purpose of avoiding the requirements established by ORC 125.04.

**Section 3.** That the City Manager is hereby authorized to agree in the name of the City of Coweta, Oklahoma to directly pay the vendor, under each such state contract in which it participates for items it receives pursuant to the contract, and the City Manager does hereby agree to directly pay the vendor.

**PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF COWETA,  
OKLAHOMA, ON THIS 2<sup>nd</sup> DAY OF JUNE 2025.**

\_\_\_\_\_  
Naomi Hogue, Mayor

Approved as to form:

\_\_\_\_\_  
Patrick Boulden, Interim City Attorney

ATTEST:

\_\_\_\_\_  
Marcy Kilgore, City Clerk



**COOPERATIVE PURCHASING PROGRAM  
ENROLLMENT FORM**

(Please type or print clearly.)

Name of Political Subdivision City of Coweta

Contact Person Julie Casteen Title City Manager

Street Address 310 S Broadway P. O. Box 850

City/Village/Township Coweta, OK County Wagoner Zip Code 74429

Phone 918-279-7216 Fax 918-486-5366 Email jcasteen@cityofcoweta-ok.gov

Please email completed enrollment form and resolution to:

**DAS Office of  
Procurement Services**  
**c/o Cooperative Purchasing Program**  
[das.statepurchasing@das.ohio.gov](mailto:das.statepurchasing@das.ohio.gov)

**State of Ohio Department of Administrative Services**  
**4200 Surface  
Road**  
**COLUMBUS, OH 43228**



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## Memorandum

To: Honorable Mayor and City Council

From: Julie Casteen, City Manager

Re: **RESOLUTION 2025-16 TSET LEGACY GRANT APPLICATION WITH FUNDING MATCH**

Date: June 2, 2025

---

### BACKGROUND

The TSET Board of Directors has launched a landmark funding opportunity, the TSET Legacy Grant program, designed to support time-limited, large-scale initiatives that advance the agency's mission of improving health and reducing risk factors linked to cancer and cardiovascular disease.

Staff have identified several enhancement projects for Roland Park, aimed at expanding opportunities for physical activity for citizens of all ages. Planned improvements include renovating the tennis courts, upgrading the basketball courts and baseball field, converting a tennis court into a pickleball court, constructing a bike pump track, adding a splash pad and restroom, and extending the walking trail, with exercise equipment to be added alongside the trail.

If awarded, the grant will provide at least \$3 million in funding for these improvements. To strengthen the application's success, a local match of \$500,000 is suggested, sourced from the 1% Sales Tax Fund.

### STAFF RECOMMENDATION

Staff recommends the adoption of Resolution 2025-16, which authorizes the grant submission and commits \$500,000 in matching funds to support the initiative.

### ATTACHMENTS

1. 250602-TSET Grant Application Reso 2025-16



**CITY OF COWETA, OKLAHOMA  
RESOLUTION 2025-16**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COWETA,  
OKLAHOMA; AUTHORIZING AN APPLICATION FOR THE TSET  
LEGACY GRANT PROGRAM AND COMMITTING MATCHING FUNDS.**

**WHEREAS**, The Oklahoma Tobacco Endowment Trust provides funding for initiatives that will improve or maintain the health of our citizens through its TSET Legacy Grant program; and;

**WHEREAS**, the City desires to make improvements to its parks and recreation facilities to encourage outdoor activities that may lead to increased community engagement and healthier lifestyles for children as well as adults; and;

**WHEREAS**, the grant, if awarded, will provide at least \$3,000,000 in funding; and;

**WHEREAS**, the City proposes to provide funding of \$500,000 as a local match.

**NOW THEREFORE BE IT RESOLVED BY THE COWETA CITY COUNCIL THAT:**

**Section 1.** That the City Manager or her designee is hereby authorized to submit an application and related documents necessary to file and process a TSET Legacy Grant application on behalf of the City of Coweta.

**Section 2.** That City of Coweta agrees to provide matching funds of \$500,000, budgeted in the 1% Sales Tax Fund.

**PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF COWETA,  
OKLAHOMA, ON THIS 2<sup>nd</sup> DAY OF JUNE 2025.**

\_\_\_\_\_  
Naomi Hogue, Mayor

Approved as to form:

\_\_\_\_\_  
Patrick Boulden, Interim City Attorney

ATTEST:

\_\_\_\_\_  
Marcy Kilgore, City Clerk



# Our Mission and Core Values

“Our mission is to provide essential services, foster economic growth, and inspire civic participation in a safe, healthy community through transparent and accountable leadership.”

– City of Coweta, Oklahoma

## Core S.P.I.R.I.T Values:

**Safety and Well-Being** - We prioritize secure, vibrant communities by ensuring robust emergency services, accessible health-promoting infrastructure, and equitable access to resources that support physical and mental well-being for all.

**Pride** - We foster pride in our vibrant community by actively engaging residents, businesses, and municipal, county, state, and tribal governments in collaborative decision-making and innovative initiatives to address challenges and create a thriving future.

**Integrity** - We uphold trust, ethics, and consistency in all actions and decisions, ensuring responsible stewardship of resources for sustainable prosperity.

**Respect** - We commit to promoting professionalism and fairness while attending to the needs of our community through dedicated service.

**Identity** - We celebrate and preserve local traditions, history, and cultural pride while embracing modern challenges. We advance sustainable economic growth by supporting local businesses, investing in infrastructure, and promoting job creation for a vibrant, thriving community.

**Transparency** - We champion open, honest governance by ensuring clear communication and accessible information about policies, decisions, and public spending.



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## Memorandum

To: Honorable Mayor and City Council

From: Julie Casteen, City Manager

Re: **ORDINANCE 902 - RESTRICTIONS ON TOBACCO AND VAPOR PRODUCTS**

Date: June 2, 2025

---

### BACKGROUND

The Coweta City Council passed Ordinance 801 in 2018, making it unlawful to use tobacco products or vapor products in City buildings or on City property, including public parks.

The City is actively pursuing a TSET grant and is updating the original ordinance to strengthen our chances of securing the award.

Here is a summary of the major changes to the ordinance:

- **Expanded Definitions:** Terms like "**Indoor area**," "**Outdoor area**," "**Recreational area**," "**Tobacco product**," and "**Vapor product**" are more precisely defined to clarify prohibited locations and product types.
- **Strengthened Prohibitions:**
  - The use of tobacco and vapor products is **explicitly prohibited** in all city-owned indoor areas, outdoor areas, and recreational spaces.
  - Added provisions reinforcing that such usage constitutes a **public nuisance** and expanding the enforcement responsibilities.
- **Youth Access Prevention Measures:**
  - A new section prohibits selling, furnishing, or distributing tobacco, nicotine, or vapor products to **anyone under 21**.
  - Retailers must demand **proof of age** and post clear warning signs.



- Additional **penalties** are outlined for selling tobacco products outside of **sealed packages** or distributing samples near youth-focused areas.

- **Regulations on Retail Sales & Vending Machines:**

- Tobacco and vapor products must be **placed behind counters** to prevent self-service in stores accessible to minors.
- Vending machine sales are **restricted to adult-only areas**.

Overall, the changes strengthen regulations, improve enforcement, and enhance protections for public health, particularly regarding youth access and the use of tobacco and vapor products on City property. A marked-up version of the proposed ordinance is included for your review of the changes.

#### **STAFF RECOMMENDATION**

Staff recommends the adoption of Ordinance 901.

#### **ATTACHMENTS**

1. Changes to Chapter 5-5 Restriction on Tobacco and Vapor Products MARKUP
2. Ordinance 902 - Chapter 5-5 Restriction on Tobacco and Vapor Products Final

**CITY OF COWETA, OKLAHOMA**

**ORDINANCE NUMBER \_\_\_\_\_**

AN ORDINANCE OF THE CITY OF COWETA, OKLAHOMA; AMENDING COWETA CITY CODE, TITLE 5, “HEALTH, SANITATION AND ENVIRONMENT”, CHAPTER 5-5. “USE OF TOBACCO AND VAPOR PRODUCTS”; RE-TITLING THIS CHAPTER AS “RESTRICTIONS ON TOBACCO AND VAPOR PRODUCTS”; CREATING A NEW ARTICLE 5-5A, TITLED “TOBACCO AND VAPOR PRODUCT USE ON CITY PROPERTY PROHIBITED”; AMENDING RENUMBERED SECTIONS 5-5A-1 THROUGH 5-5A-6, PROVIDING FOR THE PROHIBITION OF USING TOBACCO AND VAPOR PRODUCTS ON CITY PROPERTY; ADDING A NEW SECTION 5-5A-7, TITLED “CONSTRUCTION, INTERPRETATION, AND SEVERABILITY OF CHAPTER 5-5”; SPECIALLY REPEALING TITLE 7, “OFFENSES AND CRIMES”, CHAPTER 7-7, “MINORS”, ARTICLE 7-7B, “TOBACCO AND VAPOR PRODUCTS TO MINORS”; ENACTING A NEW TITLE 5, “HEALTH, SANITATION AND ENVIRONMENT”, CHAPTER 5-5, “RESTRICTIONS ON TOBACCO AND VAPOR PRODUCTS”, ARTICLE 5-5B, “PREVENTION OF YOUTH ACCESS TO TOBACCO AND VAPOR PRODUCTS”, SECTIONS 5-5B-1 THROUGH 5-5B-9; PROVIDING FOR SEVERABILITY; AND DECLARING AN EMERGENCY.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF COWETA, OKLAHOMA:

*Section 1. That Coweta City Code Title 5, Chapter 5-5, “Use of Tobacco and Vapor Products”, be and the same is now amended and retitled as:*

“RESTRICTIONS ON TOBACCO AND VAPOR PRODUCTS”.

*Section 2. That Coweta City Code Title 5, Chapter 5-5, “Restrictions on Tobacco and Vapor Products”, be and the same is now amended by the creation of a new “Article 5-5A titled”*

“TOBACCO AND VAPOR PRODUCT USE ON CITY PROPERTY PROHIBITED”

*and including the existing Sections 5-5-1 through 5-5-6 within the new Article 5-5A, renumbered as Sections 5-5A-1 through 5-5A-6; and Chapter 5-5 is further amended by the creation of a new Article 5-5B titled:*

“PREVENTION OF YOUTH ACCESS TO TOBACCO AND VAPOR PRODUCTS”

*including the new Section 5-5B-1 through 5-5B-9, enacted by this ordinance.*

*Section 3. That Coweta City Code Title 5, “Health, Sanitation and Environment”, Chapter 5-5, “Restrictions on Tobacco and Vapor Products”, Article 5-5A, “Tobacco and Vapor Product Use*

on City Property Prohibited”, Sections 5-5A-1 through 5-5A-6, be and the same are now amended to read as follows:

### “5-5A-1 Intent

The intent of ~~this Sections 5-5A-1 through 5-5A-7 of this~~ chapter is ~~to ensure that all buildings and other properties, including indoor areas, outdoor areas and recreational areas, as herein defined, shall be entirely free of the use of all forms of tobacco products and vapor products, as herein defined, to provide for the public health, safety, and welfare by discouraging the inherently dangerous behavior of smoking or using tobacco and vapor products around non-users, especially children, and more particularly by prohibiting the smoking and use of such products on all property of the City of Coweta, including but not limited to its indoor, outdoor and recreational areas, and its vehicles and equipment.~~

### 5-5A-2 Definitions

The following words, terms and phrases, when used in this chapter, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

*Indoor area* means any ~~indoor~~ enclosed area that is owned, leased, managed, controlled, or operated by the City that is used or visited by employees or the public, at all times, regardless of whether work is being performed. The term ‘indoor area’ shall include, but not be limited to, work areas, employee lounges, restrooms, conference rooms, classrooms, employee cafeterias, hallways, any other spaces used or visited by employees or the public, and all space between a floor and ceiling that is predominantly or totally enclosed by walls or windows, regardless of whether the doors, doorways, ~~open or closed~~ windows, stairways, or the like are open or closed. ~~The provisions of this definition shall apply to such indoor areas at any given time, whether or not work is being performed.~~

~~Other municipal~~ Municipal property means any real or personal property owned, leased, managed, controlled or operated by the City, including but not limited to all City buildings, indoor areas, outdoor areas, recreational areas, vehicles, equipment, and other property of the City including vehicles and equipment, not otherwise herein defined.

*Outdoor area* means any ~~covered~~ area, ~~partially covered area or area open to the sky that is not an indoor area that is on and is~~ property owned, leased, managed, controlled, or operated by the City.

Smoking or to smoke means the carrying by any person of any tobacco product emitting a visible suspension of carbon or other particles in air, including but not limited to any lighted cigar, cigarette, pipe, e-cigarettes, vapor products, or other lighted devices.

*Recreational area* means any area that is owned, leased, managed, controlled, or operated by the City, which is open to the general public for recreational purposes, regardless of any fee or age requirement. The term "recreational area" includes, but is not limited to, parks, picnic areas, playgrounds, sports fields, walking paths, hiking trails, bike paths, riding trails, swimming pools, roller skating and ice skating rinks, public memorials, and skateboard parks.

*Tobacco product* means any product that contains or is derived from the tobacco plant that is dried or processed to create cigarettes, cigars, and pipes, as well as smokeless tobacco like dip, chew, or snuff which contains nicotine and is intended for human consumption, excluding any drugs or devices approved for cessation by the United States Food and Drug Administration. As used ~~herein in this chapter~~, the term ‘tobacco product’ ~~shall~~ includes e-cigarettes and vapor products, with or without nicotine.

*Vapor product* means a noncombustible product, which may or may not contain nicotine, ~~that which~~ employs a mechanical heating element, battery, electronic circuit, or other mechanism, regardless of shape or size, ~~that which~~ can be used to produce a vapor in a solution or other form. The term ‘vapor products’ shall include any vapor cartridge or other container, with or without nicotine or other form, ~~that which~~ is intended to be used with an electronic cigarette, electronic cigar, electronic cigarillo, electronic pipe, or a similar product or device.

### 5-5A-3 Use Prohibited

- A. ~~The~~ It shall be unlawful and an offense for any person to smoke or otherwise use of a any tobacco product or vapor product by any person in within or upon any indoor area, outdoor area, recreational area, or other municipal property, as herein defined, of the City and any such conduct is by this subsection declared to be a public nuisance.
- B. ~~It is shall be~~ unlawful and shall constitute an offense for any person to smoke or otherwise use a tobacco product or vapor product in any indoor area, outdoor area, recreational area, or other municipal property, as herein defined public place, whether indoors or outdoors, in an indoor workplace, in any vehicle providing public transportation, at a meeting of a public body, in a nursing facility, or in a child care facility, subject to requirements and conditions prescribed in Oklahoma Smoking in Public Places and Indoor Workplaces Act, title 63 Oklahoma Statutes, Sections 1-1521 et seq.
- C. It shall be unlawful and an offense for any person or entity to knowingly, by act or omission, permit the smoking or use of tobacco or vapor products by another in an area within or on property owned, leased, managed, controlled, or operated by them, if such smoking or use is prohibited by law.
- B.D. Nothing in this chapter shall prohibit any person or entity from prohibiting the smoking or use of tobacco products or vapor products on property owned, leased, managed, controlled, or operated by them, even if the smoking or use of tobacco or vapor products is not prohibited by law.

### 5-5A-4 Signs Posted

- A. The City Manager or the City Manager’s designee(s) shall be responsible for posting a sign or decal, at least four inches by two inches (4"×2") in size, at each entrance of any indoor area owned, leased, managed, controlled, or operated by the City indicating clearly stating

that the smoking or use of tobacco ~~products~~ and vapor products is prohibited or that a tobacco-free environment is provided within.

~~B.~~ The City Manager or the City Manager's designee(s) shall be responsible for posting at the entrances to all outdoor areas owned, leased, managed, controlled, or operated by the City, weather-resistant signage signs, ~~with a minimum surface area of 200 square inches at least fifteen inches by fifteen inches (15"×15") in size, with lettering at least one inch (1") in heights,~~ which indicates, ~~in lettering of at least one inch high,~~ that the smoking or use of tobacco ~~products~~ and vapor products is prohibited or that a tobacco-free environment is provided beyond the posted sign.

~~C.~~ The posting of signs or decals shall be the responsibility of the department head responsible for said property.

### 5-5A-5 Responsibility Of City Employees

Any employee of the City ~~shall request any person observed observing a violation of~~ this chapter shall inform the violator that their conduct is a violation of City ordinances and request that they to refrain from discontinue such violation conduct; provided that it shall be the responsibility of any peace officer or code enforcement official to enforce the provisions of this chapter.

### 5-5A-6 Violation; Penalties

Any person ~~who violates~~ violating any provision of this chapter ~~is shall, upon conviction, be guilty of an offense and, upon conviction thereof, shall be punishable as provided by and in accordance with state statutes and CCC 1-4-1. In addition thereto, such person may be enjoined from continuing such violations by a fine not exceeding one hundred dollars (\$100.00), excluding costs, fees, and assessments. In addition, the possession of any lighted cigar, cigarette, pipe, e-cigarettes, vapor product, or other lighted devices shall constitute a public nuisance."~~

*Section 4. That a new Coweta City Code Title 5, "Health, Sanitation and Environment", Chapter 5-5, "Restrictions on Tobacco and Vapor Products", Article 5-5A, "Tobacco and Vapor Product Use on City Property Prohibited", Section 5-5-7, titled "Construction, Interpretation, and Severability of Chapter 5-5" be and the same is now enacted to read as follows:*

### "5-5A-7 Construction, Interpretation, and Severability of Article 5-5A

It is the intent of the City of Coweta, by amendment to and enactment of this chapter, to supplement applicable state and federal law, without any duplication, conflict, or contradiction to such laws and its provisions shall be construed and interpreted consistent with this intent. Moreover, the provisions of this chapter shall be severable and the invalidity of any provision of the chapter shall not affect other provisions of it, whenever they can be given effect without the invalid provision."

*Section 5. That Title 7, "Offenses and Crimes", Chapter 7-7, "Minors", Article 7-7B, "Tobacco and Vapor Products to Minors" be and the same is now specially repealed.*

*Section 6. That a new Coweta City Code Title 5, "Health, Sanitation and Environment", Chapter 5-5, "Restrictions on Tobacco and Vapor Products", Article 5-5B, "Prevention of Youth Access to Tobacco and Vapor Products", Sections 5-5B-1 through 5-5B-9 be and the same are now enacted to read as follows:*

**"5-5B-1. Definitions**

For the purposes of Sections 5-5B-1 through 5-5B-9 of this Article, the following terms or phrases shall have the following meanings:

*Nicotine product* means any product that contains nicotine extracted or isolated from plants, vegetables, fruit, herbs, weeds, genetically modified organic matter, or that is synthetic in origin and is intended for human consumption; provided this term shall not include products approved by the United States Food and Drug Administration for smoking cessation.

*Person* means any individual, firm, fiduciary, partnership, corporation, trust or association, however formed.

*Proof of age* means a driver's license, license for identification only or other generally accepted means of identification that describes the individual as twenty-one (21) years of age or older and contains a photograph or other likeness of the individual and appears on its face to be valid.

*Sample* means a tobacco product, nicotine product or vapor product distributed to members of the public at no cost for the purpose of promoting the product.

*Tobacco product* means any product that contains tobacco and is intended for human consumption.

*Transaction scan* means the process by which a seller checks, by means of a transaction scan device, the validity of a driver's license or other government-issued photo identification.

*Transaction scan device* means any commercial device or combination of devices used at a point of sale or entry that is capable of deciphering in an electronically readable format the information encoded on the magnetic strip or bar code of a driver's license or other government-issued photo identification.

*Vapor product* shall mean noncombustible products, that may or may not contain nicotine, that employ a mechanical heating element, battery, electronic circuit, or other mechanism, regardless of shape or size, that can be used to produce a vapor in a solution or other form. 'Vapor products' shall include any vapor cartridge or other container with or without nicotine or other form that is intended to be used with an electronic cigarette, electronic cigar, electronic cigarillo, electronic pipe, or similar product or device and any vapor cartridge or other container of a solution, that may or may not contain nicotine, that is intended to be used with or in an electronic cigarette, electronic cigar, electronic cigarillo, or electronic device. 'Vapor products' do not include any products regulated by the United States Food and Drug Administration under Chapter V of the Food, Drug, and Cosmetic Act.

## **5-5B-2 Furnishing or Sale of Tobacco, Nicotine, or Vapor Products to Minors**

- A. It shall be unlawful and an offense for any person to sell, give or furnish in any manner any tobacco product, nicotine product or vapor product to another person who is under twenty-one (21) years of age or to purchase in any manner a tobacco product, nicotine product or vapor product on behalf of any such person. It shall not be unlawful for an employee under twenty-one (21) years of age to handle tobacco products when required in the performance of employee duties.
- B. Any person engaged in the sale or distribution of tobacco products, nicotine products or vapor products shall demand proof of age from a prospective purchaser or recipient if an ordinary person would conclude on the basis of appearance that the prospective purchaser may be under twenty-one (21) years of age.

If an individual engaged in the sale or distribution of tobacco products, nicotine products or vapor products has demanded and was shown proof of age from a prospective purchaser or recipient who is not under twenty-one (21) years of age, the failure to subsequently require proof of age shall not constitute a violation of Subsection B of this section.

- C. Penalty. Any person violating the provisions of Subsections A or B of this section shall be guilty of an offense and, upon conviction, shall be punished by a fine of:
  - 1. Not more than One Hundred Dollars (\$100.00), excluding costs, fees, and assessments, for the first offense;
  - 2. Not more than Two Hundred Dollars (\$200.00), excluding costs, fees, and assessments, for the second offense within a two (2) year period following the first offense;
  - 3. Not more than Three Hundred Dollars (\$300.00), excluding costs, fees, and assessments for a third or subsequent offense within a two (2) year period following the first offense. In addition to any other penalty, the store's license to sell tobacco products or nicotine products or the store's sales tax permit for a store that is predominantly engaged in the sale of vapor products in which the sale of other products is merely incidental may be suspended for a period not exceeding thirty (30) days, or
  - 4. Not more than Three Hundred Dollars (\$300.00), excluding costs, fees, and assessments for a fourth or subsequent offense within a two-year period following the first offense. In addition to any other penalty, the store's license to sell tobacco products or nicotine products or the store's sales tax permit for a store that is predominantly engaged in the sale of vapor products in which the sale of other products is merely incidental may be suspended for a period not exceeding sixty (60) days.
- D. **Record to be sent to the Alcoholic Beverage Laws Enforcement Commission (ABLE).** Upon conviction for violating the provisions of Subsections A or B of this section, a report of the conviction shall be forwarded by the Municipal Court Clerk of the City of

Coweta to the Alcoholic Beverage Laws Enforcement (ABLE) Commission for possible suspension of the store's license to sell tobacco products or nicotine products or the store's sales tax permit for a store that is predominantly engaged in the sale of vapor products in which the sale of other products is merely incidental at the location where the offense occurred for the period of time prescribed by the ABLE Commission.

- E. **Defenses.** Proof that the defendant demanded, was shown and reasonably relied upon proof of age shall be a defense to prosecution under Subsections A or B of this section. A person cited for violation of this section shall be deemed to have reasonably relied upon proof of age, and such person shall not be found guilty of such violation, if such person proves that:
1. The individual who purchased or received the tobacco product, nicotine product or vapor product presented a driver's license or other government-issued photo identification purporting to establish that such individual was twenty-one (21) years of age or older; or
  2. The person cited for the violation confirmed the validity of the driver's license or other government-issued photo identification presented by such individual by performing a transaction scan by means of a transaction scan device.
  3. Provided, that these defenses shall not relieve from liability any person cited for a violation of this section if such person failed to exercise reasonable diligence to determine whether the physical description and picture appearing on the driver's license or other government-issued photo identification was that of the individual who presented it. The availability of the defense described in this subsection does not affect the availability of any other defense under any other provision of law.

### **5-5B-3 Distribution of Tobacco Product, Nicotine Product or Vapor Product Samples**

- A. It shall be unlawful and an offense for any person to distribute tobacco, nicotine products, vapor products or product samples to any person under twenty-one (21) years of age.
- B. No person shall distribute tobacco products, nicotine products, vapor products or product samples in or on any public street, sidewalk or park that is within three hundred (300) feet of any playground, school or other facility when the facility is being used primarily by persons under twenty-one (21) years of age.
- C. **Penalty.** Any person violating the provisions of Subsections A or B of this section shall be guilty of an offense and, upon conviction, shall be punished by a fine of:
1. Not more than One Hundred Dollars (\$100.00), excluding costs, fees, and assessments, for the first offense;
  2. Not more than Two Hundred Dollars (\$200.00), excluding costs, fees, and assessments, for the second offense; and



3. Not more than Three Hundred Dollars (\$300.00), excluding costs, fees, and assessments, for a third or subsequent offense.

#### **5-5B-4 Sale of Tobacco Products Except in Original, Sealed Package**

- A. It is unlawful and an offense for any person to sell cigarettes except in the original, sealed package in which they were placed by the manufacturer.
- B. Any person violating the provisions of Subsection A of this section shall be guilty of an offense and, upon conviction, shall be punished by a fine of not more than Two Hundred Dollars (\$200.00), excluding costs, fees, and assessments, for each offense.

#### **5-5B-5 Signs in Retail Establishments Required.**

- A. Every person who sells or displays tobacco products, nicotine products or vapor products at retail shall post conspicuously and keep so posted at the place of business a sign, as specified by the Alcoholic Beverage Laws Enforcement (ABLE) Commission, stating the following: 'IT'S THE LAW. WE DO NOT SELL TOBACCO PRODUCTS, NICOTINE PRODUCTS OR VAPOR PRODUCTS TO PERSONS UNDER 21 YEARS OF AGE.' The sign shall also provide the toll-free number operated by the Alcoholic Beverage Laws Enforcement (ABLE) Commission for the purpose of reporting violations of the Prevention of Youth Access to Tobacco Act.
- B. Any person violating the provisions of Subsections A of this section shall be guilty of an offense and, upon conviction, shall be punished by a fine of not more than Fifty Dollars (\$50.00), excluding costs, fees, and assessments, for each day a violation occurs. Each day a violation is continuing shall constitute a separate offense. The notice required by Subsection A of this section shall be the only notice required to be posted or maintained in any store that sells tobacco products at retail.

#### **5-5B-6 Notice to Retail Employees**

- A. Every person engaged in the business of selling tobacco products, nicotine products or vapor products at retail shall notify each individual employed by that person as a retail sales clerk that state law:
  1. Prohibits the sale or distribution of tobacco products, nicotine products or vapor products to any person under twenty-one (21) years of age and the purchase or receipt of tobacco products by any person under twenty-one (21) years of age; and
  2. Requires that proof of age be demanded from a prospective purchaser or recipient if an ordinary person would conclude on the basis of appearance that the prospective purchaser or recipient may be under twenty-one (21) years of age.

- B. This notice shall be provided before the individual commences work as a retail sales clerk. The individual shall signify that he or she has received the notice required by this section by signing a form stating as follows:

"I understand that state law prohibits the sale or distribution of tobacco products, nicotine products or vapor products to persons under twenty-one (21) years of age and out-of-package sales, and requires proof of age of purchaser or recipient if an ordinary person would conclude on the basis of appearance that the prospective purchaser or recipient may be under twenty-one (21) years of age. I promise, as a condition of my employment, to obey the law. I understand that violations by me may be punishable by fines, suspension, or non-issuance of my driver's license. In addition, I understand that violations by me may subject the store owner to fines or license suspension.

#### **5-5B-7 Vending Machines Sales Restricted.**

- A. It shall be unlawful for any person to sell tobacco products, nicotine products or vapor products through a vending machine unless the vending machine is located:
1. In areas of factories, businesses, offices or other places that are not open to the public; or
  2. In places that are open to the public, but to which persons under twenty-one (21) years of age are not admitted.
- B. Any person violating the provisions of Subsection A of this section shall be guilty of an offense and, upon conviction, shall be punished by a fine of not more than Two Hundred Dollars (\$200.00), excluding costs, fees, and assessments, for each offense.

#### **5-5B-8 Display or Sale of Tobacco, Nicotine, or Vapor Products**

- A. It is unlawful for any person or retail store to display or offer for sale tobacco products, nicotine products or vapor products in any manner that allows public access to the tobacco product without assistance from the person displaying the tobacco products, nicotine products or vapor products or an employee or the owner of the store. The provisions of this subsection shall not apply to retail stores which do not admit into the store persons under twenty-one (21) years of age.
- B. Any person violating the provisions of Subsection A of this section shall be guilty of an offense and, upon conviction, shall be punished by a fine of not more than Two Hundred Dollars (\$200.00), excluding costs, fees, and assessments, for each offense.

#### **5-5B-9 Restrictions on Manner of Enforcement**

- A. Any conviction for violation of Sections 5-5B-2 through 5-5b-9 of this chapter and any compliance checks conducted by the City pursuant to Subsection B of this section shall be reported in writing to the Alcoholic Beverage Laws Enforcement (ABLE) Commission

within thirty (30) days of the conviction or compliance check. Such reports shall be compiled in the manner prescribed by the ABLE Commission.

- B. Persons under twenty-one (21) years of age may be enlisted by the City to assist in enforcement of Sections 5-5B-2 through 5-5b-9 of this chapter; provided, such persons may be used to test compliance only if written parental consent has been provided and the testing is conducted under the direct supervision of the Alcoholic Beverage Laws Enforcement (ABLE) Commission or conducted by another law enforcement agency if such agency has given written notice to the ABLE Commission in the manner prescribed by the ABLE Commission. The City may conduct, pursuant to rules of the ABLE Commission, compliance checks without prior notification to the ABLE Commission and shall be exempt from the written notice requirement of this subsection. This subsection shall not apply to the use of persons under twenty-one (21) years of age to test compliance if the compliance test is being conducted by or on behalf of a retailer of cigarettes, as defined in Title 68 Oklahoma Statutes, Section 301, at any location the retailer of cigarettes is authorized to sell cigarettes.
- C. For the purpose of determining second or subsequent violations, both the offenses penalized by the ABLE Commission as administrative fines and the offenses penalized by municipalities and towns and reported to the ABLE Commission, shall be considered together in such determination.”

*Section 7. SEVERABILITY CLAUSE. If any section, sentence, clause or phrase of this ordinance or any part of it is for any reason found to be invalid by a court of competent jurisdiction, such decision shall not affect the validity of the remainder of this ordinance or any part of it.*

*Section 8. EMERGENCY CLAUSE. That an emergency is now declared to exist for the preservation of the public peace, health, and safety, necessitating more precise protections for citizens and the general public from the harmful effects of using tobacco and vapor products. For this reason, this ordinance shall take effect immediately from and after its passage and approval.*

*ADOPTED by the Coweta City Council with the Emergency Clause voted upon and approved separately, on this 2<sup>nd</sup> day of June 2025.*

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Naomi Hogue, Mayor

ATTEST:

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Marcy Kilgore, City Clerk

APPROVED:

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Patrick T. Boulden, City Attorney



**CITY OF COWETA, OKLAHOMA**

**ORDINANCE NUMBER 902**

AN ORDINANCE OF THE CITY OF COWETA, OKLAHOMA; AMENDING COWETA CITY CODE, TITLE 5, "HEALTH, SANITATION AND ENVIRONMENT", CHAPTER 5-5. "USE OF TOBACCO AND VAPOR PRODUCTS"; RE-TITLING THIS CHAPTER AS "RESTRICTIONS ON TOBACCO AND VAPOR PRODUCTS"; CREATING A NEW ARTICLE 5-5A, TITLED "TOBACCO AND VAPOR PRODUCT USE ON CITY PROPERTY PROHIBITED"; AMENDING RENUMBERED SECTIONS 5-5A-1 THROUGH 5-5A-6, PROVIDING FOR THE PROHIBITION OF USING TOBACCO AND VAPOR PRODUCTS ON CITY PROPERTY; ADDING A NEW SECTION 5-5A-7, TITLED "CONSTRUCTION, INTERPRETATION, AND SEVERABILITY OF CHAPTER 5-5"; SPECIALLY REPEALING TITLE 7, "OFFENSES AND CRIMES", CHAPTER 7-7, "MINORS", ARTICLE 7-7B, "TOBACCO AND VAPOR PRODUCTS TO MINORS"; ENACTING A NEW TITLE 5, "HEALTH, SANITATION AND ENVIRONMENT", CHAPTER 5-5, "RESTRICTIONS ON TOBACCO AND VAPOR PRODUCTS", ARTICLE 5-5B, "PREVENTION OF YOUTH ACCESS TO TOBACCO AND VAPOR PRODUCTS", SECTIONS 5-5B-1 THROUGH 5-5B-9; PROVIDING FOR SEVERABILITY; AND DECLARING AN EMERGENCY.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF COWETA, OKLAHOMA:

*Section 1. That Coweta City Code Title 5, Chapter 5-5, "Use of Tobacco and Vapor Products", be and the same is now amended and retitled as:*

"RESTRICTIONS ON TOBACCO AND VAPOR PRODUCTS".

*Section 2. That Coweta City Code Title 5, Chapter 5-5, "Restrictions on Tobacco and Vapor Products", be and the same is now amended by the creation of a new "Article 5-5A titled"*

"TOBACCO AND VAPOR PRODUCT USE ON CITY PROPERTY PROHIBITED"

*and including the existing Sections 5-5-1 through 5-5-6 within the new Article 5-5A, renumbered as Sections 5-5A-1 through 5-5A-6; and Chapter 5-5 is further amended by the creation of a new Article 5-5B titled:*

"PREVENTION OF YOUTH ACCESS TO TOBACCO AND VAPOR PRODUCTS"

*including the new Section 5-5B-1 through 5-5B-9, enacted by this ordinance.*

*Section 3. That Coweta City Code Title 5, "Health, Sanitation and Environment", Chapter 5-5, "Restrictions on Tobacco and Vapor Products", Article 5-5A, "Tobacco and Vapor Product*

*Use on City Property Prohibited”, Sections 5-5A-1 through 5-5A-6, be and the same are now amended to read as follows:*

### **“5-5A-1 Intent**

The intent of Sections 5-5A-1 through 5-5A-7 of this chapter is to provide for the public health, safety, and welfare by discouraging the inherently dangerous behavior of smoking or using tobacco and vapor products around non-users, especially children, and more particularly by prohibiting the smoking and use of such products on all property of the City of Coweta, including but not limited to its indoor, outdoor and recreational areas, and its vehicles and equipment.

### **5-5A-2 Definitions**

The following words, terms and phrases, when used in this chapter, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

*Indoor area* means any enclosed area that is owned, leased, managed, controlled, or operated by the City that is used or visited by employees or the public, at all times, regardless of whether work is being performed. The term ‘indoor area’ shall include, but not be limited to, work areas, employee lounges, restrooms, conference rooms, classrooms, employee cafeterias, hallways, any other spaces used or visited by employees or the public, and all space between a floor and ceiling that is predominantly or totally enclosed by walls or windows, regardless of whether the doors, doorways, windows, stairways, or the like are open or closed.

*Municipal property* means any real or personal property owned, leased, managed, controlled or operated by the City, including but not limited to all City buildings, indoor areas, outdoor areas, recreational areas, vehicles, equipment, and other property of the City.

*Outdoor area* means any area that is not an indoor area and is property owned, leased, managed, controlled, or operated by the City.

*Smoking* or to *smoke* means the carrying by any person of any tobacco product emitting a visible suspension of carbon or other particles in air, including but not limited to any lighted cigar, cigarette, pipe, e-cigarettes, vapor products, or other lighted devices.

*Recreational area* means any area that is owned, leased, managed, controlled, or operated by the City, which is open to the general public for recreational purposes, regardless of any fee or age requirement. The term "recreational area" includes, but is not limited to, parks, picnic areas, playgrounds, sports fields, walking paths, hiking trails, bike paths, riding trails, swimming pools, roller skating and ice skating rinks, public memorials, and skateboard parks.

*Tobacco product* means any product that contains or is derived from the tobacco plant that is dried or processed to create cigarettes, cigars, and pipes, as well as smokeless tobacco like dip, chew, or snuff which contains nicotine and is intended for human consumption, excluding any drug or device approved for cessation by the United States Food and Drug Administration. As used in this

chapter, the term ‘tobacco product’ includes e-cigarettes and vapor products, with or without nicotine.

*Vapor product* means a noncombustible product, which may or may not contain nicotine, which employs a mechanical heating element, battery, electronic circuit, or other mechanism, regardless of shape or size, which can be used to produce a vapor in a solution or other form. The term ‘vapor product’ shall include any vapor cartridge or other container, with or without nicotine or other form, which is intended to be used with an electronic cigarette, electronic cigar, electronic cigarillo, electronic pipe, or a similar product or device.

### **5-5A-3 Use Prohibited**

- A. It shall be unlawful and an offense for any person to smoke or otherwise use any tobacco or vapor product within or upon any indoor area, outdoor area, recreational area, or other municipal property of the City and any such conduct is by this subsection declared to be a public nuisance.
- B. It shall be unlawful and an offense for any person to smoke or otherwise use a tobacco product or vapor product in any public place, whether indoors or outdoors, in an indoor workplace, in any vehicle providing public transportation, at a meeting of a public body, in a nursing facility, or in a child care facility, subject to requirements and conditions prescribed in Oklahoma Smoking in Public Places and Indoor Workplaces Act, title 63 Oklahoma Statutes, Sections 1-1521 *et seq.*
- C. It shall be unlawful and an offense for any person or entity to knowingly, by act or omission, permit the smoking or use of tobacco or vapor products by another in an area within or on property owned, leased, managed, controlled, or operated by them, if such smoking or use is prohibited by law.
- D. Nothing in this chapter shall prohibit any person or entity from prohibiting the smoking or use of tobacco products or vapor products on property owned, leased, managed, controlled, or operated by them, even if the smoking or use of tobacco or vapor products is not prohibited by law.

### **5-5A-4 Signs Posted**

- A. The City Manager or the City Manager’s designee(s) shall be responsible for posting a sign or decal, at least four inches by two inches (4"×2") in size, at each entrance of any indoor area owned, leased, managed, controlled, or operated by the City clearly stating that the smoking or use of tobacco and vapor products is prohibited or that a tobacco-free environment is provided within.

The City Manager or the City Manager’s designee(s) shall be responsible for posting at the entrances to all outdoor areas owned, leased, managed, controlled, or operated by the City. weather-resistant signs, at least fifteen inches by fifteen inches (15"×15") in size, with lettering at least one inch (1") in height, which indicates that the smoking or use of tobacco

and vapor products is prohibited or that a tobacco-free environment is provided beyond the posted sign.

#### **5-5A-5 Responsibility Of City Employees**

Any employee of the City observing a violation of this chapter shall inform the violator that their conduct is a violation of City ordinances and request that they discontinue such conduct; provided that it shall be the responsibility of any peace officer or code enforcement official to enforce the provisions of this chapter.

#### **5-5A-6 Violation; Penalties**

Any person violating any provision of this chapter shall, upon conviction, be guilty of an offense, punishable by a fine not exceeding one hundred dollars (\$100.00), excluding costs, fees, and assessments. In addition, the possession of any lighted cigar, cigarette, pipe, e-cigarettes, vapor product, or other lighted devices shall constitute a public nuisance.”

*Section 4. That a new Coweta City Code Title 5, “Health, Sanitation and Environment”, Chapter 5-5, “Restrictions on Tobacco and Vapor Products”, Article 5-5A, “Tobacco and Vapor Product Use on City Property Prohibited”, Section 5-5-7, titled “Construction, Interpretation, and Severability of Chapter 5-5” be and the same is now enacted to read as follows:*

#### **“5-5A-7 Construction, Interpretation, and Severability of Article 5-5A**

It is the intent of the City of Coweta, by amendment to and enactment of this chapter, to supplement applicable state and federal law, without any duplication, conflict, or contradiction to such laws and its provisions shall be construed and interpreted consistent with this intent. Moreover, the provisions of this chapter shall be severable and the invalidity of any provision of the chapter shall not affect other provisions of it, whenever they can be given effect without the invalid provision.”

*Section 5. That Title 7, “Offenses and Crimes”, Chapter 7-7, “Minors”, Article 7-7B, “Tobacco and Vapor Products to Minors” be and the same is now specially repealed.*

*Section 6. That a new Coweta City Code Title 5, “Health, Sanitation and Environment”, Chapter 5-5, “Restrictions on Tobacco and Vapor Products”, Article 5-5B, “Prevention of Youth Access to Tobacco and Vapor Products”, Sections 5-5B-1 through 5-5B-9 be and the same are now enacted to read as follows:*

#### **“5-5B-1. Definitions**

For the purposes of Sections 5-5B-1 through 5-5B-9 of this Article, the following terms or phrases shall have the following meanings:

*Nicotine product* means any product that contains nicotine extracted or isolated from plants, vegetables, fruit, herbs, weeds, genetically modified organic matter, or that is synthetic in origin



and is intended for human consumption; provided this term shall not include products approved by the United States Food and Drug Administration for smoking cessation.

*Person* means any individual, firm, fiduciary, partnership, corporation, trust or association, however formed.

*Proof of age* means a driver's license, license for identification only or other generally accepted means of identification that describes the individual as twenty-one (21) years of age or older and contains a photograph or other likeness of the individual and appears on its face to be valid.

*Sample* means a tobacco product, nicotine product or vapor product distributed to members of the public at no cost for the purpose of promoting the product.

*Tobacco product* means any product that contains tobacco and is intended for human consumption.

*Transaction scan* means the process by which a seller checks, by means of a transaction scan device, the validity of a driver's license or other government-issued photo identification.

*Transaction scan device* means any commercial device or combination of devices used at a point of sale or entry that is capable of deciphering in an electronically readable format the information encoded on the magnetic strip or bar code of a driver's license or other government-issued photo identification.

*Vapor product* shall mean noncombustible products, that may or may not contain nicotine, that employ a mechanical heating element, battery, electronic circuit, or other mechanism, regardless of shape or size, that can be used to produce a vapor in a solution or other form. 'Vapor products' shall include any vapor cartridge or other container with or without nicotine or other form that is intended to be used with an electronic cigarette, electronic cigar, electronic cigarillo, electronic pipe, or similar product or device and any vapor cartridge or other container of a solution, that may or may not contain nicotine, that is intended to be used with or in an electronic cigarette, electronic cigar, electronic cigarillo, or electronic device. 'Vapor products' do not include any products regulated by the United States Food and Drug Administration under Chapter V of the Food, Drug, and Cosmetic Act.

#### **5-5B-2 Furnishing or Sale of Tobacco, Nicotine, or Vapor Products to Minors**

- A. It shall be unlawful and an offense for any person to sell, give or furnish in any manner any tobacco product, nicotine product or vapor product to another person who is under twenty-one (21) years of age or to purchase in any manner a tobacco product, nicotine product or vapor product on behalf of any such person. It shall not be unlawful for an employee under twenty-one (21) years of age to handle tobacco products when required in the performance of employee duties.
- B. Any person engaged in the sale or distribution of tobacco products, nicotine products or vapor products shall demand proof of age from a prospective purchaser or recipient if an

ordinary person would conclude on the basis of appearance that the prospective purchaser may be under twenty-one (21) years of age.

If an individual engaged in the sale or distribution of tobacco products, nicotine products or vapor products has demanded and was shown proof of age from a prospective purchaser or recipient who is not under twenty-one (21) years of age, the failure to subsequently require proof of age shall not constitute a violation of Subsection B of this section.

C. **Penalty.** Any person violating the provisions of Subsections A or B of this section shall be guilty of an offense and, upon conviction, shall be punished by a fine of:

1. Not more than One Hundred Dollars (\$100.00), excluding costs, fees, and assessments, for the first offense;
2. Not more than Two Hundred Dollars (\$200.00), excluding costs, fees, and assessments, for the second offense within a two (2) year period following the first offense;
3. Not more than Three Hundred Dollars (\$300.00), excluding costs, fees, and assessments for a third or subsequent offense within a two (2) year period following the first offense. In addition to any other penalty, the store's license to sell tobacco products or nicotine products or the store's sales tax permit for a store that is predominantly engaged in the sale of vapor products in which the sale of other products is merely incidental may be suspended for a period not exceeding thirty (30) days, or
4. Not more than Three Hundred Dollars (\$300.00), excluding costs, fees, and assessments for a fourth or subsequent offense within a two-year period following the first offense. In addition to any other penalty, the store's license to sell tobacco products or nicotine products or the store's sales tax permit for a store that is predominantly engaged in the sale of vapor products in which the sale of other products is merely incidental may be suspended for a period not exceeding sixty (60) days.

D. **Record to be sent to the Alcoholic Beverage Laws Enforcement Commission (ABLE).** Upon conviction for violating the provisions of Subsections A or B of this section, a report of the conviction shall be forwarded by the Municipal Court Clerk of the City of Coweta to the Alcoholic Beverage Laws Enforcement (ABLE) Commission for possible suspension of the store's license to sell tobacco products or nicotine products or the store's sales tax permit for a store that is predominantly engaged in the sale of vapor products in which the sale of other products is merely incidental at the location where the offense occurred for the period of time prescribed by the ABLE Commission.

E. **Defenses.** Proof that the defendant demanded, was shown and reasonably relied upon proof of age shall be a defense to prosecution under Subsections A or B of this section. A person cited for violation of this section shall be deemed to have reasonably relied upon proof of age, and such person shall not be found guilty of such violation, if such person proves that:

1. The individual who purchased or received the tobacco product, nicotine product or vapor product presented a driver's license or other government-issued photo identification purporting to establish that such individual was twenty-one (21) years of age or older; or
2. The person cited for the violation confirmed the validity of the driver's license or other government-issued photo identification presented by such individual by performing a transaction scan by means of a transaction scan device.
3. Provided, that these defenses shall not relieve from liability any person cited for a violation of this section if such person failed to exercise reasonable diligence to determine whether the physical description and picture appearing on the driver's license or other government-issued photo identification was that of the individual who presented it. The availability of the defense described in this subsection does not affect the availability of any other defense under any other provision of law.

#### **5-5B-3 Distribution of Tobacco Product, Nicotine Product or Vapor Product Samples**

- A. It shall be unlawful and an offense for any person to distribute tobacco, nicotine products, vapor products or product samples to any person under twenty-one (21) years of age.
- B. No person shall distribute tobacco products, nicotine products, vapor products or product samples in or on any public street, sidewalk or park that is within three hundred (300) feet of any playground, school or other facility when the facility is being used primarily by persons under twenty-one (21) years of age.
- C. **Penalty.** Any person violating the provisions of Subsections A or B of this section shall be guilty of an offense and, upon conviction, shall be punished by a fine of:
  1. Not more than One Hundred Dollars (\$100.00), excluding costs, fees, and assessments, for the first offense;
  2. Not more than Two Hundred Dollars (\$200.00), excluding costs, fees, and assessments, for the second offense; and
  3. Not more than Three Hundred Dollars (\$300.00), excluding costs, fees, and assessments, for a third or subsequent offense.

#### **5-5B-4 Sale of Tobacco Products Except in Original, Sealed Package**

- A. It is unlawful and an offense for any person to sell cigarettes except in the original, sealed package in which they were placed by the manufacturer.
- B. Any person violating the provisions of Subsection A of this section shall be guilty of an offense and, upon conviction, shall be punished by a fine of not more than Two Hundred Dollars (\$200.00), excluding costs, fees, and assessments, for each offense.

### **5-5B-5 Signs in Retail Establishments Required.**

- A. Every person who sells or displays tobacco products, nicotine products or vapor products at retail shall post conspicuously and keep so posted at the place of business a sign, as specified by the Alcoholic Beverage Laws Enforcement (ABLE) Commission, stating the following: 'IT'S THE LAW. WE DO NOT SELL TOBACCO PRODUCTS, NICOTINE PRODUCTS OR VAPOR PRODUCTS TO PERSONS UNDER 21 YEARS OF AGE.' The sign shall also provide the toll-free number operated by the Alcoholic Beverage Laws Enforcement (ABLE) Commission for the purpose of reporting violations of the Prevention of Youth Access to Tobacco Act.
- B. Any person violating the provisions of Subsections A of this section shall be guilty of an offense and, upon conviction, shall be punished by a fine of not more than Fifty Dollars (\$50.00), excluding costs, fees, and assessments, for each day a violation occurs. Each day a violation is continuing shall constitute a separate offense. The notice required by Subsection A of this section shall be the only notice required to be posted or maintained in any store that sells tobacco products at retail.

### **5-5B-6 Notice to Retail Employees**

- A. Every person engaged in the business of selling tobacco products, nicotine products or vapor products at retail shall notify each individual employed by that person as a retail sales clerk that state law:
  - 1. Prohibits the sale or distribution of tobacco products, nicotine products or vapor products to any person under twenty-one (21) years of age and the purchase or receipt of tobacco products by any person under twenty-one (21) years of age; and
  - 2. Requires that proof of age be demanded from a prospective purchaser or recipient if an ordinary person would conclude on the basis of appearance that the prospective purchaser or recipient may be under twenty-one (21) years of age.
- B. This notice shall be provided before the individual commences work as a retail sales clerk. The individual shall signify that he or she has received the notice required by this section by signing a form stating as follows:

"I understand that state law prohibits the sale or distribution of tobacco products, nicotine products or vapor products to persons under twenty-one (21) years of age and out-of-package sales, and requires proof of age of purchaser or recipient if an ordinary person would conclude on the basis of appearance that the prospective purchaser or recipient may be under twenty-one (21) years of age. I promise, as a condition of my employment, to obey the law. I understand that violations by me may be punishable by fines, suspension, or non-issuance of my driver's license. In addition, I understand that violations by me may subject the store owner to fines or license suspension.

#### **5-5B-7 Vending Machines Sales Restricted.**

- A. It shall be unlawful for any person to sell tobacco products, nicotine products or vapor products through a vending machine unless the vending machine is located:
  - 1. In areas of factories, businesses, offices or other places that are not open to the public; or
  - 2. In places that are open to the public, but to which persons under twenty-one (21) years of age are not admitted.
- B. Any person violating the provisions of Subsection A of this section shall be guilty of an offense and, upon conviction, shall be punished by a fine of not more than Two Hundred Dollars (\$200.00), excluding costs, fees, and assessments, for each offense.

#### **5-5B-8 Display or Sale of Tobacco, Nicotine, or Vapor Products**

- A. It is unlawful for any person or retail store to display or offer for sale tobacco products, nicotine products or vapor products in any manner that allows public access to the tobacco product without assistance from the person displaying the tobacco products, nicotine products or vapor products or an employee or the owner of the store. The provisions of this subsection shall not apply to retail stores which do not admit into the store persons under twenty-one (21) years of age.
- B. Any person violating the provisions of Subsection A of this section shall be guilty of an offense and, upon conviction, shall be punished by a fine of not more than Two Hundred Dollars (\$200.00), excluding costs, fees, and assessments, for each offense.

#### **5-5B-9 Restrictions on Manner of Enforcement**

- A. Any conviction for violation of Sections 5-5B-2 through 5-5b-9 of this chapter and any compliance checks conducted by the City pursuant to Subsection B of this section shall be reported in writing to the Alcoholic Beverage Laws Enforcement (ABLE) Commission within thirty (30) days of the conviction or compliance check. Such reports shall be compiled in the manner prescribed by the ABLE Commission.
- B. Persons under twenty-one (21) years of age may be enlisted by the City to assist in enforcement of Sections 5-5B-2 through 5-5b-9 of this chapter; provided, such persons may be used to test compliance only if written parental consent has been provided and the testing is conducted under the direct supervision of the Alcoholic Beverage Laws Enforcement (ABLE) Commission or conducted by another law enforcement agency if such agency has given written notice to the ABLE Commission in the manner prescribed by the ABLE Commission. The City may conduct, pursuant to rules of the ABLE Commission, compliance checks without prior notification to the ABLE Commission and shall be exempt from the written notice requirement of this subsection. This subsection shall not apply to the use of persons under twenty-one (21) years of age to test compliance

if the compliance test is being conducted by or on behalf of a retailer of cigarettes, as defined in Title 68 Oklahoma Statutes, Section 301, at any location the retailer of cigarettes is authorized to sell cigarettes.

- C. For the purpose of determining second or subsequent violations, both the offenses penalized by the ABLE Commission as administrative fines and the offenses penalized by municipalities and towns and reported to the ABLE Commission, shall be considered together in such determination.”

*Section 7. SEVERABILITY CLAUSE. If any section, sentence, clause or phrase of this ordinance or any part of it is for any reason found to be invalid by a court of competent jurisdiction, such decision shall not affect the validity of the remainder of this ordinance or any part of it.*

*Section 8. EMERGENCY CLAUSE. That an emergency is now declared to exist for the preservation of the public peace, health, and safety, necessitating more precise protections for citizens and the general public from the harmful effects of using tobacco and vapor products. For this reason, this ordinance shall take effect immediately from and after its passage and approval.*

*ADOPTED by the Coweta City Council with the Emergency Clause voted upon and approved separately, on this 2<sup>nd</sup> day of June 2025.*

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Naomi Hogue, Mayor

ATTEST:

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Marcy Kilgore, City Clerk

APPROVED:

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Patrick T. Boulden, City Attorney



P.O. BOX 850  
COWETA, OK 74429  
PH. (918) 486-2189  
FAX (918) 486-5366  
[www.cityofcoweta-ok.gov](http://www.cityofcoweta-ok.gov)

## Memorandum

To: Honorable Mayor and City Council

From: McKay Hale, Assistant City Manager

Re: **FY25 AUDIT PROPOSAL**

Date: June 2, 2025

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### BACKGROUND

Title 11, Section 17-105 of the Oklahoma State Statutes requires a full and complete annual audit of the City's financial statements to be conducted by an independent auditor. The objective of the audit is for the auditor to express an opinion on whether the City's financial statements are fairly presented and whether they conform to generally accepted accounting principles and standards. During the audit, the auditor will examine items such as customer accounts, revenues received, cash disbursements, check reconciliations, debt reconciliations, pledged collateral, general ledger entries, and capital asset inventory.

Elfrink and Associates, our auditors since 2019, notified us last month of the retirement of the members of the firm. Staff have conducted a search for a new auditor and interviewed several firms. Attached for your review is a proposal from Hinkle & Company, PC to conduct the annual Financial and Compliance Audit for the Fiscal Year Ending June 30, 2025. The fee for the audit service is \$29,000, plus an additional \$5,500 for a Single Audit. A Single Audit will be required since we expended over \$750,000 in federal funding during fiscal year 2025, mostly on public safety facilities. The cost of the audit is split between the City and the Public Works Authority.

### STAFF RECOMMENDATION

Staff recommends a motion to accept the proposal from Hinkle & Company, PC to provide auditing services for the fiscal year ending June 30, 2025, in the amount of \$34,500, with half being paid by the Coweta Public Works Authority, and authorization for the Mayor and City Manager to accept and sign all documents related to the engagement.

### ATTACHMENTS

## 1. Hinkle & Company Proposal



**City of Coweta, Oklahoma**  
**Proposal for Audit Services**  
**Year Ended June 30, 2025**

**Hinkle & Company, PC**

5028 E. 101<sup>st</sup> Street  
Tulsa, OK 74137  
(918) 492-3388  
[www.hinklecpas.com](http://www.hinklecpas.com)

**Kirk Vanderslice**  
Audit Partner  
[kirk@hinklecpas.com](mailto:kirk@hinklecpas.com)

**May 19, 2025**



# Table of Contents

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**Introduction Letter: Why Hinkle & Company, P.C. ....1**

**Understanding of Work to be Performed .....3**

**Audit Approach .....9**

**Engagement Team.....13**

**Firm Acknowledges.....17**

**Exhibits.....18**

**Summary .....18**



May 19, 2025

City of Coweta  
PO Box 850  
Coweta, OK 74429-0850

Re: City of Coweta – RFP

We are pleased to respond to the City of Coweta (The City). Request for Proposal for External Audit Services for the fiscal year ending June 30, 2025, with the option to provide audit services for the subsequent two years, as outlined in the Request for Proposal. We believe Hinkle & Company, PC, is the best qualified Firm to perform the City's professional auditing services since we focus and specialize in providing governmental audit services throughout Oklahoma.

We strive to be helpful to our clients throughout the audit process. That means we offer comments and suggestions throughout the engagement where the City can improve their procedures. We work within your staff's daily work to not overwhelm them. Our workpapers are electronic and we set up a secure portal that allows you to upload Prepared by Client (PBC) files as you complete them. Typically, we can complete approximately 80% of the audit remotely. This will lessen the burden on you and your staff.

Hinkle & Company, PC is a regional Public Accounting Firm with offices located in Tulsa, Oklahoma and in Englewood, Colorado. Both offices specialize in audits of local governmental industry, we can provide efficient services and timely notification of technical issues. Our audit team includes partners, managers and professional staff that are experienced, competent, dependable, flexible, and easy to work with. Our team is sensitive to the fact that during the audit process, the City's daily operations must continue with as little interruption as possible.

Hinkle & Company, PC strives to provide services to our clients to meet their goals and exceed their expectations. Ultimately, the key to our success is our people and their willing commitment to partner with our clients to help them succeed. As a regional and local Firm, the City will receive the same personal service as if we were your next-door neighbor. You will find this presentation has a simple purpose – to share the values and qualifications of our Firm and to reinforce the values and benefits our Firm can provide to the City leadership teams.

We have outlined in detail our approach to your audit, along with the anticipated time in each segment. We believe there are four (4) hallmarks that make us stand out:

- More experienced professionals on site during the audit.
- A commitment to clear and timely communication throughout the entire audit process.
- Professionalism – we will treat your staff with the respect they deserve.
- A high-quality audit and lower costs than the national firms.

We fully understand the work to be performed as described in the Request for Proposal and have included our specific approach to providing financial auditing services in our proposal. We are available and committed to meeting the time requirements and deadlines as outlined in the Request for Proposal.

This proposal and presented fees represent a firm and irrevocable offer for 90 days after submittal deadline date and the periods covered as described in Request for Proposal. We commit to performing the work within the time frames as outlined by the City.

The representative for Hinkle & Company, PC, is Kirk Vanderslice. He is authorized to submit this proposal as well as sign a contract with the City of Coweta. Kirk can be reached by telephone at (918) 492-3388 and by email at [Kirk@HinkleCPAs.com](mailto:Kirk@HinkleCPAs.com).

Thank you for considering Hinkle & Company, PC as the external auditors for the City of Coweta. Please let us know if we can provide further information or answer any questions.

Yours truly,  
**Hinkle & Company, PC**



Kirk Vanderslice, CPA, Partner



## Part I: Introduction & Scope of Work

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Hinkle & Company, PC submits this proposal to perform the following audits for City of Coweta (the City) for the fiscal year June 30, 2025, and for the year then ended and for each of the two (2) following fiscal years.

Hinkle & Company, PC will perform a general-purpose financial audit in accordance with GAAP.

Hinkle & Company, PC will perform other services including, but not limited to, financial audits for the City.

Hinkle & Company, PC represents that it has read and agrees to the general information and provisions as it relates to the services being proposed.

## Part II: Terms and Conditions

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Hinkle & Company, PC represents that it has read and agrees to the terms and conditions of this RFP as it relates to the services being proposed. Hinkle & Company, PC also represents that the proposal submitted from us will remain in effect for a period of ninety (90) days after the closing date.

### **Commitment to Governmental Auditing**

Hinkle & Company, PC is committed to Governmental Auditing. We provide services to more Oklahoma Colleges and Universities, Government Authorities, and Cities than most other CPA firms.

### **Involvement/Contact with Oversight Agencies**

Hinkle & Company, PC has a rich history of involvement with GASB and FASB representatives, Office of Inspector General (OIG), Internal Revenue Service, Department of Education review teams in Dallas, Chicago & Seattle, on behalf of clients. We are active members of the AICPA - GAQC and participate in regular webinars which provide updates on standards by GASB & Uniform Guidance.

## Part II: Terms and Conditions (Continued)

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### **Independence of Principals & Training Opportunities**

Hinkle & Company, PC acknowledges there are no known conflicts of interest and affirms it is independent of the City of Coweta. We will also provide your staff with regular updates on professional standards through our other sources as changes occur. We will provide your accounting department with access to our CCH accounting research database.

### **Peer Review**

Our most recent peer review report is an unqualified report and is attached hereto as Exhibit 2. We have also had Quality Control Reviews (QCRs) by the U.S. Department of Education (ED) Office of Inspector General (OIG), also referred to as ED-OIG, covering both for-profit post-secondary schools subject to the SFA Audit Guide and non-profit college and universities subject to OMB Circular A-133. Both QCRs found no reporting or performance issues. Every quality review Hinkle & Company, PC has been associated with has reflected only the highest standard of audit excellence.

### **CPE Requirements**

Each of our CPAs obtains on average 50 - 60 hours of annual continuing professional education. This is up to 50% more than Oklahoma state law requires. Included in those hours are the required hours of Government Auditing Standards education required by Uniform Guidance. Finally, our entire audit supervisory team has attended a continuing professional education program taught by the U.S. Department of Education specifically for CPAs auditing federal student financial aid programs under the student financial aid Audit Guide and the Uniform Guidance.

### **Cost Accounting**

Hinkle & Company, PC has experience and knowledge of the Cost Accounting Standards and Disclosure Statements through the services we have provided to our clients. This is evidenced by the services we have provided to Oklahoma colleges and universities with assistance in the preparation of their indirect cost percentage.

## Part II: Terms and Conditions (Continued)

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### **Breadth of Knowledge – Uniform Guidance**

Hinkle & Company, PC possess a wide range of knowledge and experience in Uniform Guidance compliance audits, should the City have the need in the future years. Personnel assigned to the engagement have met or exceeded the CPE requirements for Uniform Guidance audits and have been an in-charge on similar City engagements.

### **Investigative Actions**

Hinkle & Company, PC does not have any investigations or actions against our firm or against any individual employed by our firm by any law enforcement or regulatory agency in the past 10 years.

### **Proposed Fee**

Hinkle & Company, PC fees proposed for the audit are disclosed in Exhibit 3.

### **Completion of Audits**

Hinkle & Company, PC acknowledges that it will complete the audit pursuant to the timelines as it relates to the audit of this RFP.

### **Equal Employment Opportunity Requirement**

Hinkle & Company, PC complies with Equal Employment Opportunity requirements as stipulated in Executive Order 11246 and Executive Order 11375 and all subsequent amendments thereto and superseding orders.

### **Compliance with Taxes, Licenses and Permits**

Hinkle & Company, PC acknowledges that it will comply with all laws, regulations on taxes, licenses and permits as it relates to the RFP.

### **Client References**

Hinkle & Company, PC provides our client references and is located at Exhibit 1.

## Part III: Objectives and Requirements – General Purpose Financial Audits

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### Objectives

This section is our understanding and response to the objective and requirements set forth in the request for proposal. We list our understanding of your needs and our commitment to meeting those needs. We have also provided information relevant to this RFP, about Hinkle & Company, PC and specifically addressing why we are the best qualified firm to be selected as the external auditor to satisfy the City's objectives; because of the general-purpose financial audit.

- To determine that management assertions regarding economic actions and events embodied in the financial statements are verifiable, properly classified and disclosed.
- To determine the extent to which management assertions conform to established criteria, standards, rules, regulations, and statutes of the State of Oklahoma.
- To communicate to the City the auditor's conclusions, called an auditor's report or opinion, as to the fairness with which the City's financial statements present Net Positions as of June 30 and the Revenues, Expenses, and Changes in Net Positions and the Statement of Cash Flows for the years then ended in conformity with generally accepted accounting principles (GAAP).
- To communicate to the City the auditor's conclusions, called a management letter, regarding any existing weaknesses in accounting, fiscal procedures, or internal control, and any other matters that may come to their attention, together with any recommendations for corrections or improvements.

Hinkle & Company, PC understands that Appropriate Institutional Officials will prepare a draft of the financial statements for the City of Coweta, including footnotes and other appropriate supporting documentation, in accordance with GAAP as of June 30 and for the year then ended for each of the fiscal years covered by this proposal.

Hinkle & Company, PC will provide, at least three weeks prior to the beginning of the interim and year-end audit field work, to the Vice President for Business Affairs their requirements and schedule an entry interview. Hinkle & Company, PC understands that the City will make available all required facilities and staff as possible or feasible to assist with the audit engagement as appropriate and necessary so long as the independence and integrity of the auditing firm is in no way compromised. Hinkle & Company, PC will provide the estimated number of field hours anticipated with this proposal and will furnish the actual number of field hours at the completion of the audit.



## **Part III: Objectives and Requirements – General Purpose Financial Audits (Continued)**

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### **Requirements**

Hinkle & Company, PC shall perform the financial audits in accordance with generally accepted auditing standards (GAAS) as of June 30 and for the years then ended for the City. We shall determine whether the financial statements of the City present fairly the Net Position as of June 30 and the Revenues, Expenses, and Changes in Net Positions and Cash Flows for the years then ended in conformity with generally accepted accounting principles (GAAP). The financial audits shall include all accounts of the City.

Our auditor's report or opinion will address the fairness with which the City's financial statements present fairly its Net Position as of June 30 and the Revenues, Expenses, and Changes in Position and Cash Flows for the year then ended in conformity with generally accepted accounting principles (GAAP). Additionally, our auditor's report or opinion will indicate that supplemental information, if any, is included as a part of the basic financial statements, and that it is fairly stated in all material respects in relation to the basic financial statements.

The audited financial statements will consist of net position as of June 30 and the related statements of revenue and expenses, and changes in net position and the statements of cash flows (direct method) for the year then ended, and other statements as may be required for conformity with GAAP. For financial reporting purposes, the City is considered a special-purpose government engaged only in business-type activities as defined in GASB 34/35. Our audit report will include the MD&A and note the City is required to include/provide the Management Discussion and Analysis.

Hinkle & Company, PC will provide a management letter identifying any existing weaknesses in accounting, fiscal procedures, or internal control, and any other matters that may come to our attention, together with any recommendations for corrections or improvements.

Hinkle & Company, PC will provide the requested number of copies of the audit report and management letter as well as an electronic version, in PDF format, of the audited financial statements.

Hinkle & Company, PC will meet weekly with appropriate institutional management and the Vice President for Business Affairs or his designee to review the status of the audits.

## **Part III: Objectives and Requirements – General Purpose Financial Audits (Continued)**

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At the conclusion of the audit fieldwork, we will conduct an exit interview that will be scheduled with the Vice President for Business Affairs and related parties to assure that all parties to the audit are aware of any findings prior to the printing of reports.

At the conclusion of the audit, we will meet with the Audit Committee of the City Council, the City's Mayor, and chosen administrative representatives to review the audit reports, the management letters or other comments or suggestions, and any other findings. We will also report findings of material weaknesses, qualifications of the auditor's reports, defalcations, or report lack of such findings, and we shall communicate them in writing to the City, the State Auditor and Inspector, and the Office of State Finance. These written communications shall include any responses or other comments, which the Mayor has included.

To enhance the effectiveness of the City's accounting staff, Hinkle & Company, PC shall also; 1) provide current information on prevailing industry practices through mailings of technical material and other publications as appropriate; 2) invite members of the accounting staff to participate in the firm's professional development seminars, and 3) provide any other assistance that would further train and develop the institutional accounting staff.

Hinkle & Company, PC will provide separate fees for additional optional services to address any areas of special emphasis as defined by the City. We understand the terms and conditions of this requested service and our fees shall be included in the attached fee schedule.

## **Part III: Objectives and Requirements – General Purpose Financial Audits (Continued)**

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Hinkle & Company, PC will retain all workpapers and reports for a period of three (3) years from the date of the auditors' report, unless notified otherwise in writing by the City. The work papers shall be made available upon request to the City following completion of the audit.

### **Specific Engagement Approach**

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#### **Electronic Audit Environment**

Hinkle & Company, PC uses the most advanced audit technology available. This includes a fully electronic audit environment. We use CCH ProSystemfx Engagement software for our trial balance/financial statement reporting as well as our file structure functions. We use the Knowledge Coach software for our audit programs and documenting our audit plan. Both software programs are supported by Wolters Kluwer, and CCH. In the near future we will be incorporating the TeamMate Data Analytics software which will take our auditing approach to the next level.

We will structure our audit process such that we will provide you with a list of schedules and documents that we would like to have during the audit. We then provide encrypted access to Axxess Portal and permit you to deposit schedules and support documentation as you prepare them.

We will perform basic procedures in our office, including the selection of samples and individual transactions to audit. This provides you with many opportunities to accumulate the supporting documentation before we arrive in your offices. This increases audit efficiency and decreases the interruptions in your workload.

## Specific Engagement Approach (Continued)

### Pre-Engagement Planning

We plan to start our audit by first meeting with each of the City's personnel in June to discuss any concerns management may have for which we would tailor our audit procedures. At this meeting, we plan to accomplish the following:

- Finalize the calendar with respect to the timing of fieldwork, to best fit your staff and their schedules.
- Discuss the various sources of City information we will utilize during the audit, including schedules that the City staff prepare in their normal duties as well as any additional schedules and details that could easily be prepared to assist in our audit process. This information may include:
  - Copies of the City's organizational chart, chart of accounts, various account reconciliations, roll-forward schedules, and any other information available to support account balances.
  - Bond and certification of participation documentation and schedules.
  - Pension plan documentation and reports.
  - Access to original source documents, such as invoices, cash receipts, sales tax reports/filings and bank statements.

We expect to provide the City with a detailed list of all schedules and other items that the City staff will prepare for our use during the audit, commonly referred to as information prepared by clients (PBCs).

- Discuss other information we will gather during the audit process such as our understanding of the accounting systems and processes.
- Discuss both the implementation of new accounting pronouncements that will be effective during the year under audit, as well as how the City is progressing through the actual implementation.
- Discuss any changes in personnel, operations, or policy matters that might affect the financial reporting or audit process. Items that might arise in this meeting include new bond issues during the year, construction in progress, changes in software, changes to federal award programs and similar topics.
- Discuss the City's federal awards, if any, for the current year and whether any significant changes have occurred from the prior year to determine major federal awards that will be subject to testing during the audit. We will invite the City's input as to whether management has any concerns regarding specific federal awards, (i.e., CARES ACT) and adjust our testing to include your input in our determination of which Type A and Type B awards will be tested as major programs, if any.

## Specific Engagement Approach (Continued)

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### Pre-Engagement Planning (Continued)

Kirk Vanderslice will conduct the Pre-Engagement Planning meeting. At the conclusion of these meetings, the City will know the specific dates for interim and final fieldwork, the dates we will conduct an exit conference for both our interim and final fieldwork, the date we expect to provide a financial statement draft and the date we anticipate to issue our opinions, as well as the audit schedules City staff will be expected to produce.

### Engagement Planning

During our engagement planning segment of the audit, we will obtain year end trial balances and the PBCs as agreed upon during the Pre-Engagement Planning meeting. We would like to receive as much of this information electronically as possible. We work in an electronic audit environment where all our audit workpapers and audit programs are electronic and digitally stored. We will build our audit file with the trial balance and audit schedules obtained from the City during this time.

We will then make our audit selections in as many audit areas as possible and accumulate questions regarding the schedules provided to us. We will communicate these selections and questions electronically before our final fieldwork begins so that you can adequately plan for our final fieldwork.

Engagement planning will be conducted in our offices, and we expect this process to occur during early August, or as soon as trial balances and audit schedules are available to us.

At the conclusion of this segment, you will know the testing samples we intend to examine so staff can pull the appropriate documentation. The City will also know the major questions we have regarding audit schedules and fluctuation analysis so that you can research the answers. We will also communicate to you any additional information we will need to complete our audit procedures.

### Final Fieldwork

During final fieldwork, we will examine supporting documentation on the testing items we selected in the previous segment and obtain answers to our questions. We will address any further audit items that may arise during this segment, so that when final fieldwork ends, our audit procedures are finished, and our audit file will be complete.

## Specific Engagement Approach (Continued)

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### **Final Fieldwork** (Continued)

The Firm's management team will conduct their review of audit documentation in the City's offices during final fieldwork, so that any issues that arise can be easily communicated and quickly resolved. One of the most common complaints we hear from new clients is the gap in time between final fieldwork and final audit review and the resulting communication issues and surprises by the client. We strive to increase communication during fieldwork and eliminate surprises by completing our primary workpaper review during final fieldwork.

Because our primary workpaper review is completed during final fieldwork, we will be able to prepare draft financial statements at the conclusion of the final fieldwork. Also, during this time, we will have an exit conference with City management that will include a discussion of our audit process, the results of our audit work and summaries of any management comments (including significant deficiencies, material weaknesses, or issues of non-compliance for federal awards).

### **GASB Pronouncements**

We will assist you in the implementation of any new GASB pronouncements. As previously mentioned, the Firm intends to be an additional resource for the City and its accounting personnel.

### **Audit Presentation**

We will attend meetings requested by the City to present the final Audit Reports to the Audit Committee and/or the City Council. We will meet as needed with any of the City staff prior to the City Council meeting to outline our presentation. You will know exactly what we intend to present to the City Council prior to the actual presentation.



## Engagement Team

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We have selected an audit team that we believe will be effective and efficient for the audit. The detailed assignment of our staffing plan is below. We have included summarized biographies of significant Firm members later in this proposal.

### **Jim Hinkle – Managing Partner**

Jim is our Managing Partner and will oversee the engagement to ensure you receive the highest level of service from both a quality and personalized service perspective. Jim has over 35 years of experience working with governmental entities under GASB accounting standards.

### **Kirk Vanderslice – Audit Partner**

Kirk is our Tulsa practice Audit Partner. Mr. Vanderslice has been deeply involved in several audits of Colleges and Universities, including the Regional University System of Oklahoma and Oklahoma A & M schools, INCOG, and other governmental entities. Kirk has over 20 years of experience working with governmental entities under GASB accounting standards. He will be responsible for the audit engagement.

### **Ron Johnson – Audit Senior**

Ron has been with Hinkle & Company, PC since 2018. During this tenure, Ron has worked on audits of governmental entities including City of Claremore, INCOG, and Town of Slick. Ron has attended specific government training at this year's OSCP's Governmental Conference to keep up to date with governmental standards for many years.

## Engagement Team (Continued)

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**James D. Hinkle, CPA/ABV, CVA, CMAP, MAFF, CFF**  
**Managing Partner**

(T) (918) 492-3388  
(F) (918) 492-4443

[jim@hinklecpas.com](mailto:jim@hinklecpas.com)



**Engagement Responsibility:** Jim will be the Engagement Partner and have responsibility for communication with management and the primary reviewer of all audit work.

**Education:** B.S. Accounting and Business Administration, Kansas University, Lawrence, Kansas.

**Current Responsibilities:** Managing Partner in the public accounting Firm of Hinkle & Company, PC.

**Other Related Training/Education:** Certified Public Accountant in the States of Oklahoma, Colorado, California, Arkansas, Kansas, and Missouri. Member of the American Institute of CPAs and the Oklahoma Society of CPAs and the Colorado Society of CPAs.

**Professional Experience:** Jim has over 35 years of experience with national public accounting firms and Hinkle & Company, PC.

Jim spent 13 years with Baird, Kurtz & Dobson in Kansas City and Tulsa. During this time, he was one of two members who taught Single Audits in internal CPE classes. For two years, Jim left public accounting and managed a \$20 million sales organization who was a previous BKD client.

In 1997, Mr. Hinkle began Hinkle & Company, PC and built a full-service CPA Firm that provides audits, income tax and bookkeeping services to clients throughout the Midwest. Hinkle & Company, PC is a regional Firm with offices in Tulsa, Oklahoma and Englewood, Colorado.



## Engagement Team (Continued)

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### **Kirk Vanderslice, CPA** **Partner and Accounting and Audit Director**

(T) (918) 492-3388  
(F) (918) 492-4443

[kirk@hinklecpas.com](mailto:kirk@hinklecpas.com)



Kirk joined Hinkle & Company, PC in September 2017 as Partner and Accounting & Audit Director of the Tulsa office. He brings to your organization:

- A wide range and in-depth experience in supervising and performing non-profit, commercial, governmental, and service organizations audits, reviews, and compilations.
- A member of the American Institute of Certified Public Accountants and Oklahoma Society of Certified Public Accountants.
- Up to date experience with Government Auditing Standards and the Uniform Guidance.
- Experience with staying apprised and up to date on new accounting standards from the FASB.

After spending 18 years working with another local CPA firm, Kirk is proud to have joined Hinkle & Company, PC. Kirk is a local Tulsan, graduating from Jenks High School. He received his Accounting degree from the University of Kansas. Kirk is active in the community and currently serves as the Treasurer of Fab Lab Tulsa.

## Engagement Team (Continued)

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**Ron Johnson**  
**Audit In-Charge**

[ron@hinklecpas.com](mailto:ron@hinklecpas.com)

(T) (918) 492-3388

(F) (918) 492-4443



Ron graduated from Northeastern State University in 1999 with a BA in Marketing. He then completed his MBA from Southern Nazarene University in 2007. He has over 10 years' experience in accounting performing audits for multiple industries.

Ron is the in-charge auditor for many of our non-profits and governmental entities including municipalities and universities. He has completed several single-audits and adheres to Yellow Book CPE requirements. Ron worked in hospitality and customer service-oriented employment before becoming an auditor and strives to have a good, working relationship with our clients.

Ron is married and has two daughters, Ryan, and RayLynn. In his spare time, Ron enjoys spending time with his family, going to the gym, and spending time in the water, whether it be at a lake, beach, or pool.

## Firm Acknowledgements

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Hinkle & Company, PC assures they are an Equal Opportunity Employer, a provider of services and/or assistance and in compliance with the 1964 Civil Rights Act, Title IX of Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, as amended and Executive Orders 11246 and 11375.

Hinkle & Company, PC assures compliance with the American with Disabilities Act of 1990 and all amendments and requirements imposed by the regulations issued pursuant to this act.

Jim Hinkle assures he and all CPAs assigned to this engagement are licensed CPAs within the State of Oklahoma and are allowed to conduct governmental audits.

Hinkle & Company, PC acknowledges there are no known conflicts of interest and affirms it is independent of the City.

Hinkle & Company, PC shall conduct the annual audits in accordance with Auditing Standards Generally Accepted in the United States of America; Government Auditing Standards for financial audits as set forth by the Comptroller General of the United States.

Hinkle & Company, PC certifies that it does not, and will not, during the performance of the contract, employ illegal alien workers or otherwise violate the provisions of the Federal Immigration Reform and Control Act of 1986.

Hinkle & Company, PC certifies and agrees that no gratuities, kickbacks, or contingency fees were paid in connection with this contract, nor were any fees, commissions, gifts, or other considerations made contingent upon the award of this contract.

Hinkle & Company, PC agrees and warrants that services performed in response to this invitation shall conform to the standards declared by the U.S. City of Labor under the Occupational Safety and Health Act of 1970 (OSHA).

## Fees

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### Fee Information

Our fees, as shown in Exhibit 3, are based upon receiving a high level of assistance from each of the City's Accounting staff. This includes, but is not limited to, closing of the general ledger, including the posting of all closing entries, working trial balance, preparation of various schedules supporting the footnotes, supporting documentation and preparation of the initial draft of the financial statements. The fees are inclusive of all out-of-pocket costs, including travel, related travel expenses, copies, and postage.

## Fees (Continued)

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Upon retention of the Firm's services for the 2025 year-end audit, there will be no upfront fees for building files or gaining an understanding of each of the City's internal controls; we view this engagement as an on-going investment for building a future relationship with the City.

If any changes in audit requirements occur during the term of our engagement that requires additional time and procedures, we will notify the City prior to the beginning of that audit year. We will provide the City with an estimate of the effect of those changes on the agreed upon fee.

## Exhibits Summary

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Attached are the following exhibits and required attachments which are considered an integral part of this proposal.

|           |                    |
|-----------|--------------------|
| Exhibit 1 | Client References  |
| Exhibit 2 | Peer Review Report |
| Exhibit 3 | Fee Schedule       |

## Summary

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We would like to thank you for the opportunity to consider Hinkle & Company, PC to provide financial auditing services to the City of Coweta and to allow us to share details about our company. We are confident our successful history in the completion of audits of governmental agencies and Colleges and Universities, has demonstrated that we possess the qualifications, competence, and capacity to satisfy the requirements for the City's audit, on time and on budget. If you have any questions, we invite you to please contact us. We are elated about submitting this proposal and we are asking for the opportunity to provide you with professional audit and compliance services. Thank you!

## Exhibit 1 – Client References

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| <u>Organization Name/Audit type</u>                                                    | <u>Contact</u>                                                                           | <u>Telephone</u> |
|----------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------|------------------|
| <b>Indian Nations Council of Governments (INCOG)</b>                                   | <b>Mr. Rich Brierre</b><br>Executive Director<br>rbrierre@incog.org                      | (918) 584-7526   |
| <b>City of Claremore</b>                                                               | <b>Mr. John Feary</b><br>City Manager<br>citymanager@claremore.com                       | (918) 341-1325   |
| <b>City of Glenpool</b>                                                                | <b>Mr. David Tillotson</b><br>City Manager<br>DTillotson@cityofglenpool.com              | (918) 322-5409   |
| <b>Tulsa County Criminal Justice Authority &amp; Tulsa County Industrial Authority</b> | <b>Mrs. Jenn Wynn Pottorf</b><br>Financial Services Director<br>jpottorf@tulsacounty.org | (918) 596-5208   |
| <b>Tulsa Health Department</b>                                                         | <b>Mrs. Jumao Wang</b><br>Chief Financial Officer<br>jwang@tulsa-health.org              | (918) 595-4275   |

# Exhibit 2



Finley & Cook, PLLC

405-878-7300

Finley-Cook.com

1421 East 45th Street  
Shawnee, OK 74804

## **Report on the Firm's System of Quality Control**

To the Partners of Hinkle & Company, PC and  
the Peer Review Committee of the Oklahoma Society of CPAs

We have reviewed the system of quality control for the accounting and auditing practice of Hinkle & Company, PC (the "firm") in effect for the year ended September 30, 2022. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants ("Standards").

A summary of the nature, objectives, scope, limitations of, and the procedures performed in a System Review as described in the Standards may be found at [www.aicpa.org/prsummary](http://www.aicpa.org/prsummary). The summary also includes an explanation of how engagements identified as not performed or reported on in conformity with applicable professional standards, if any, are evaluated by a peer reviewer to determine a peer review rating.

## **Firm's Responsibility**

The firm is responsible for designing a system of quality control and complying with it to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. The firm is also responsible for evaluating actions to promptly remediate engagements deemed as not performed or reported on in conformity with the requirements of applicable professional standards, when appropriate, and for remediating weaknesses in its system of quality control, if any.

## **Peer Reviewer's Responsibility**

Our responsibility is to express an opinion on the design of and compliance with the firm's system of quality control based on our review.

## **Required Selections and Considerations**

Engagements selected for review included engagements performed under *Government Auditing Standards*, including compliance audits under the Single Audit Act.

As a part of our peer review, we considered reviews by regulatory entities as communicated by the firm, if applicable, in determining the nature and extent of our procedures.

To the Partners of Hinkle & Company, PC and  
the Peer Review Committee of the Oklahoma Society of CPAs  
Page -2-

### **Opinion**

In our opinion, the system of quality control for the accounting and auditing practice of Hinkle & Company, PC in effect for the year ended September 30, 2022, has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of *pass*, *pass with deficiency(ies)*, or *fail*. Hinkle & Company, PC has received a peer review rating of *pass*.

A handwritten signature in black ink that reads "Finley & Cook, PLLC". The signature is written in a cursive, flowing style.

Shawnee, Oklahoma  
August 30, 2023

## Exhibit 3 - Fee Schedule

---

### 5 Year Fee Estimate Schedule

| <u>Year</u> | <u>Financial<br/>Audit</u> | <u>Single Audit,<br/>If Applicable *</u> |
|-------------|----------------------------|------------------------------------------|
| 2025        | \$ 29,000                  | \$ 5,500                                 |
| 2026        | \$ 29,000                  | \$ 5,500                                 |
| 2027        | \$ 30,000                  | \$ 6,500                                 |

\* - Estimate of single audit based on one major program. If additional major programs required, an additional \$4,500 2per major program will be estimated.







P.O. BOX 850  
COWETA, OK 74429  
PH. (918) 486-2189  
FAX (918) 486-5366  
[www.cityofcoweta-ok.gov](http://www.cityofcoweta-ok.gov)

## Memorandum

To: Honorable Mayor and City Council

From: Edgar Barroso, Public Works Director

Re: **PURCHASE OF STORMWATER PIPE FOR REPAIRS AT ROLAND PARK**

Date: June 2, 2025

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### BACKGROUND

Recent storms have wreaked havoc on several areas of the city, including parts of the stormwater system near Roland Park.

Quotes were obtained to repair the damage, with the lowest bid totaling \$17,830.80 for the pipe needed to complete the repair.

A photo of the damage leading from the County Village subdivision to Roland Park is shown below:

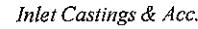
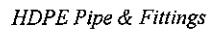
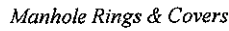


**STAFF RECOMMENDATION**

Staff recommends approval of the purchase 360 linear feet of 36# HDPE pipe for stormwater repairs.

**ATTACHMENTS**

1. HDPE Pipe Quotes



**D P Supply Co.**  
*Drainage Specialists*

Bid Opening Date: 5/5/2025

[illegible]

## Customer Agreement

Company



1801 S 49TH WEST AVE  
TULSA, OK 74107-2201

PHONE (918) 203-0183  
FAX (918) 203-0190

|                                                       |
|-------------------------------------------------------|
| <b>Quoted To Customer</b>                             |
| CITY OF COWETA<br>PO BOX 850<br>COWETA, OK 74429-0850 |
| Phone (918) 486-8073<br>Fax                           |

|                 |
|-----------------|
| <b>Job Name</b> |
| drain pipe      |

|                        |             |             |
|------------------------|-------------|-------------|
| <b>Quote No.</b>       | <b>Date</b> | <b>Page</b> |
| 0003524                | 5/06/25     | 1           |
| <b>Expiration Date</b> |             | 6/04/25     |
| <b>Revised Date</b>    |             | 5/05/25     |
| <b>Bid Due Date</b>    |             | 5/05/25     |

|                                                           |
|-----------------------------------------------------------|
| <b>Quoted By</b>                                          |
| Nicole Gorbet<br>nrgorbet@winsupply.com<br>(918) 203-0216 |

| Customer | Payment Terms        | Quoted To     | Salesperson      | FOB |
|----------|----------------------|---------------|------------------|-----|
| 001281   | COD-CASH/CREDIT CARD | Nicole Gorbet | MICHAEL MCILVAIN | S   |

| Line | Qty. | Description                                      | Unit Price | UOM | Extended Price |
|------|------|--------------------------------------------------|------------|-----|----------------|
| 1.0  | 360  | 30X20' SOLID N-12 ST/IB ULTRA<br>0674N30850020IB | 35.7500    | EA  | 12870.00       |
| 2.0  | 360  | 36X20' SOLID N-12 ST/IB ULTRA<br>0674N36850020IB | 49.9900    | FT  | 17996.40       |

|                    |                        |           |
|--------------------|------------------------|-----------|
| <b>Tax Area Id</b> | <b>Net Sales</b>       | 30,866.40 |
| 371430000          | <b>Freight</b>         | .00       |
|                    | <b>Tax</b>             | .00       |
|                    | <b>Quotation Total</b> | 30,866.40 |



## Sales Order Confirmation

3

Remit To:  
Core & Main LP  
PO Box 28330  
Saint Louis, MO 63146  
USA

Order # SO1000004748  
Order Date 5/5/2025  
Branch # 1343 Owasso OK  
Branch Phone 918-586-7100  
Terms NET 30 DAYS  
Total Amount 45,378.00

Account # C00213497  
COWETA, CITY OF

Mode of Delivery: CNMPickUp  
To: 30151 E. HIGHWAY 51  
COWETA, OK 74429  
USA

| Item Description                                               | Quantity | Unit Price | UM | Extended         |
|----------------------------------------------------------------|----------|------------|----|------------------|
| 10017278 36" x 20' Solid Dual Wall HDPE HP Storm Drainage Pipe | 360      | 66.67      | FT | 24,001.20        |
| 10016916 30" x 20' Solid Dual Wall HDPE HP Storm Drainage Pipe | 360      | 59.38      | FT | 21,376.80        |
| <b>Subtotal</b>                                                |          |            |    | <b>45,378.00</b> |

| Subtotal  | Freight | Handling | Restocking | Delivery | Tax  | Total     |
|-----------|---------|----------|------------|----------|------|-----------|
| 45,378.00 | 0.00    | 0.00     | 0.00       | 0.00     | 0.00 | 45,378.00 |

This transaction is governed by and subject to Core and Main's standard terms and conditions, which are incorporated by reference and accepted.  
To review these terms and conditions, please visit: <https://tandc.coreandmain.com>



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COWETA, OK 74429  
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FAX (918) 486-5366  
[www.cityofcoweta-ok.gov](http://www.cityofcoweta-ok.gov)

## Memorandum

To: Honorable Mayor and City Council

From: Edgar Barroso, Public Works Director

Re: **EMERGENCY STREET REPAIRS ON 289TH EAST AVENUE SOUTH OF HICKORY STREET**

Date: June 2, 2025

---

### BACKGROUND

Recent storms have washed away a creek crossing on 289th East Avenue south of Hickory Street. The metal culvert had deteriorated, and soil that had been improperly used to backfill the area washed away, causing the road material to fail.

Three repair quotes were received, with the lowest quote from McGuire Brothers Construction, Inc. at \$45,600. Public Works staff will perform some of the labor, but a contractor is needed to remove the old culvert pipe, place the new pipe, and lay new asphalt.

Below are photos of the damage after Public Works staff removed much of the material to save repair costs:





### **STAFF RECOMMENDATION**

Staff recommends motion to award a bid to McGuire Brothers, Inc. for emergency street repairs on 289th East Avenue at a cost of \$45,600.

### **ATTACHMENTS**

1. McGuire Brothers Quote
2. Dusty Yochum Companies Quote
3. Yocham Trucking Quote

By \_\_\_\_\_

Accepted By \_\_\_\_\_

| ITEM | DESCRIPTION                                                                                                                                                                                                                                                                                                                 | QUANTITY | BID PROPOSAL |                      |                  |
|------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|--------------|----------------------|------------------|
|      |                                                                                                                                                                                                                                                                                                                             |          | UNIT         | UNIT PRICE (dollars) | AMOUNT (dollars) |
|      | COWETA EMERGENCY CULVERT AND ROAD REPAIR                                                                                                                                                                                                                                                                                    |          |              |                      |                  |
|      |                                                                                                                                                                                                                                                                                                                             |          |              |                      | \$ -             |
| 1    | MOBILIZATION                                                                                                                                                                                                                                                                                                                | 1        | LS           | \$ 8,000.00          | \$ 8,000.00      |
| 2    | REMOVAL OF EXISTING PIPE AND CONCRETE STRUCTURE                                                                                                                                                                                                                                                                             | 1        | LS           | \$ 18,000.00         | \$ 18,000.00     |
|      |                                                                                                                                                                                                                                                                                                                             |          |              |                      | \$ -             |
| 3    | INSTALL 84" CGMP PROVIDED BY OWNER                                                                                                                                                                                                                                                                                          | 40       | LF           | \$ 300.00            | \$ 12,000.00     |
| 4    | ASPHALT REPLACEMENT                                                                                                                                                                                                                                                                                                         | 80       | SY           | \$ 95.00             | \$ 7,600.00      |
|      |                                                                                                                                                                                                                                                                                                                             |          |              |                      |                  |
|      | TOTAL                                                                                                                                                                                                                                                                                                                       |          |              |                      | \$ 45,600.00     |
|      |                                                                                                                                                                                                                                                                                                                             |          |              |                      | \$ -             |
|      | NOTES: REMOVAL ITEM INCLUDES REMOVING EXISTING CULVERT PIPE AND PARTIALLY REMOVING SOME OF THE EXISTING CONCRETE STRUCTURE. IF ALL OF THE EXISTING STRUCTURE NEEDS TO BE REMOVE THE PRICE WILL NEED TO BE RE-ADJUSTED. INSTALLATION OF THE CULVERT PIPE INCLUDES LABOR, EQUIPMENT AND AGG BASE BACKFILL COMPACTED IN PLACE. |          |              |                      | \$ -             |
|      |                                                                                                                                                                                                                                                                                                                             |          |              |                      | \$ -             |
|      |                                                                                                                                                                                                                                                                                                                             |          |              |                      | \$ -             |
|      |                                                                                                                                                                                                                                                                                                                             |          |              |                      | \$ -             |
|      |                                                                                                                                                                                                                                                                                                                             |          |              |                      | \$ -             |
|      |                                                                                                                                                                                                                                                                                                                             |          |              |                      | \$ -             |
|      |                                                                                                                                                                                                                                                                                                                             |          |              |                      | \$ -             |
|      |                                                                                                                                                                                                                                                                                                                             |          |              |                      | \$ -             |
|      |                                                                                                                                                                                                                                                                                                                             |          |              |                      | \$ -             |





102 N Broadway – PO Box 715

Coweta, OK 74429

405.203.8621 jeff@yocham.net

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**Project: 84" CULVERT REPLACEMENT ON DIVISION ST.**

**From: Jeff Kirk**

**Date: 5/30/25**

### **BUDGET PROPOSAL**

THIS BUDGET IS VALID FOR 30 DAYS. THIS IS BASED ON THE CITY OF COWETA SUPPLYING ALL PIPE. NO DETAILS OR PLANS WERE PROVIDED FOR THIS PROJECT.

#### **SCOPE OF WORK:**

- **MOBILIZE EQUIPMENT**
- **ESTIMATED 2 TOTAL DAYS WITH 336 EXCAVATOR, OPERATOR AND LABORER**
- **REMOVE REMAINING CONCRETE, ASPHALT, DIRT AND CULVERT NEEDED TO INSTALL A NEW CULVERT, HEADWALLS AND PAVING (APPROXIMATELY 1 FULL DAY WITH HAUL OFF TRUCK)**
- **INSTALL NEW 84" CULVERT AND BACKFILL WITH APPROXIMATELY 300 TONS OF 57 STONE**
- **DAM UP CREEK AND INSTALL TEMPORARY DRAINAGE WITH APPROXIMATELY 60' OF 48" PIPE THROUGH NEW 84" CMP**
- **INSTALL CONCRETE HEADWALLS ON BOTH SIDES OF THE 84" CULVERT**
- **INSTALL 6" OF CONCRETE ON PAVING AREA UP TO 40'X20'**
- **INSTALL 6" OF ASPHALT ON PAVING AREA UP TO 40'X20'**

**TOTAL BUDGET COST: \$111,450.00**

- **336 EXCAVATOR COST: \$475.00 HR**
- **MOBILIZATION OF EXCAVATOR: \$5000.00**
- **57 STONE IMPORT: \$31.00 PER TON DELIVERED**
- **RIP RAP IMPORT: \$58 A TON DELIVERED**

EXCLUSIONS: PERMITS, BONDS, STAKING, ENGINEERING, LAYOUT FOR OTHERS, TESTING, TRAFFIC CONTROL, WATER AND OR SEWER LINES, BACKFILL FOR HEADWALLS, DEMO OUTSIDE OF AREA NEEDED TO INSTALL NEW CULVERT, RIP-RAP IMPORT, DIRT IMPORT, ROCK EXCAVATION, ANY UNSUITABLE SOILS ENCOUNTERED BELOW SUBGRADE, SEED, SOD, DEWATERING, ANY AND ALL PIPE, UNFORSEEN WASH OUTS UNDER EXISTING PIPE MATERIAL IMPORT, IMPORT OF MATERIAL AND OR LABOR ASSOCIATED WITH WASHOUTS DURING CONSTRUCTION, OR ANY OTHER ITEM NOT LISTED IN THE SCOPE OF WORK.

**Sincerely, Jeff Kirk**

**Yocham Companies, LLC**

YOCHAM TRUCKING, INC  
PO BOX 745 COWETA, OK 74429  
OFFICE: 918.486.4136

Date: 5/30/2025

RE: Jesus Morales

City of Coweta

918-487-0331

[Jmorales@cityofcoweta-ok.gov](mailto:Jmorales@cityofcoweta-ok.gov)

Coweta, OK

Yocham Trucking, Inc. is pleased to submit a bid to you on the above referenced project. A scope of work has been provided for your review.

SCOPE OF WORK:

Replacement of 84" Tinhorn @ 151<sup>st</sup> and Division

- Excavate and remove existing pipe
- Prep the area for new pipe
- Install a headwall approx. 30' wide and 8' ft tall on each side of pipe
- Pour a new toe footing at each end of the pipe
- Install 6" of concrete on top of pipe (under the road)
- Install 6" of asphalt to cap of the area of the road
- Pipe will be furnished by City of Coweta

TOTAL BASE BID.....\$86,500.00

Exclusions: PERMITS, BONDS, STAKING, ENGINEERING, LAYOUT FOR OTHERS, TESTING, WATER AND/OR SEWER LINES, HEADWALLS, UTILITY DEMO, IMPORT OF TOPSOIL, ROCK EXCAVATION, ANY UNSUITABLE SOILS ENCOUNTERED BELOW SUBGRADE, SEED OR SOD, FUEL TANKS, OR ANY OTHER ITEM NOT LISTED IN THE SCOPE OF WORK.

Sincerely, Jackey Yocham





P.O. BOX 850  
COWETA, OK 74429  
PH. (918) 486-2189  
FAX (918) 486-5366  
[www.cityofcoweta-ok.gov](http://www.cityofcoweta-ok.gov)

## Memorandum

To: Honorable Mayor and City Council

From: Carolyn Back, Community Development Director

Re: **WSB STORMWATER CONTRACT APPROVAL**

Date: June 2, 2025

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### BACKGROUND

WSB is a highly qualified infrastructure, engineering and consulting firm that recently acquired the local firm Meshek & Associates, which specializes in hydrology and assisting jurisdictions in managing their MS4 (Municipal Separate Stormwater Sewer System). The City of Coweta is required to abide by the ODEQ and EPA regulations for the stormwater discharge oversight of all construction projects within the City of Coweta municipal limits. Hiring WSB to update and oversee our Stormwater Management Plan (SWMP), perform required stormwater testing, maintain and track required reporting statistics and data, track our SWMP requirements, and prepare the required Annual Reports will assist to keep us in good standing with State and Federal Agencies.

### STAFF RECOMMENDATION

Staff recommends the approval of the professional services agreement with WSB LLC in the amount of \$41,000 for stormwater services consulting, and direction to the City Manager to execute all necessary documents.

### ATTACHMENTS

1. 24COC01 WSB PSA

## **PROFESSIONAL SERVICES AGREEMENT**

This Agreement ("Agreement") is made as of April 15, 2025 (Effective Date), by and between City of Coweta, Coweta, Oklahoma, herein referred to as ("Client") and WSB LLC, 701 Xenia Avenue South, Suite 300, Minneapolis, Minnesota 55416, herein referred to as ("Consultant") to provide professional services ("Services") by Consultant in connection with the following project: MS4 Assistance located in Coweta, Oklahoma (City, State)] ("Project").

### **ARTICLE 1 - SCOPE AND DESCRIPTION OF SERVICES ("SCOPE OF SERVICES")**

Please see the attached Scope of Services and Compensation ("Exhibit A").

### **ARTICLE 2 - PERIOD OF SERVICE**

The Services described under Scope of Services shall be completed expeditiously and professionally so as to maintain the agreed upon schedule. The schedule may be modified by the parties by agreement or as a result of an excusable delay caused by Force Majeure, a Client Delay, Change in Law or unforeseen conditions at the Project site.

### **ARTICLE 3 - COMPENSATION**

Unless otherwise stated in the Scope of Services, Consultant shall perform the work on a time and materials basis and invoice for its work monthly. If not stated in Exhibit A, fees will be according to Consultant's current fee schedule. Fee schedules are valid for the calendar year in which they are issued. Each invoice shall include details for the time and reimbursable expenses incurred the previous month. Reimbursable expenses shall include but are not limited to, travel and lodging, mileage, print and plotting charges, shipping charges, messenger delivery charges, plus all taxes (including sales taxes), fees, including but not limited to permit, application, testing, and recording fees, imposts, or stamps required by State, Federal, Municipal, or other government agencies in the providing of Services.

Client agrees to pay all invoices within thirty (30) days of receiving same. Any invoice not paid within thirty (30) days of the original invoice date shall bear interest at the lower of 1.5% per month or the highest rate permitted by applicable law on the unpaid balance.

If Client fails to pay any amount by the applicable due date, Consultant shall have the right to suspend work and withhold Instruments of Service (as defined below) until payment in full, including interest, is received. Consultant shall have no liability whatsoever to Client for any costs or damages that result from such suspension or withholding of Instruments of Service, and Consultant shall be entitled to reimbursement of all costs incurred while work is suspended. If Consultant resumes services after payment by Client, the time schedule and fees for remaining Services shall be equitably adjusted.

If Client fails to pay any amount by the applicable due date, Consultant shall have the right to commence collection efforts, and all collection costs incurred by Consultant shall become immediately due and payable to Consultant as such collection costs are incurred. Collection costs include, but are not limited to, legal fees, collection agency fees, court costs, and reasonable staff costs for Consultant's staff time spent in efforts to collect the overdue balance.

Client's failure to pay Consultant in accordance with this Agreement shall constitute a material breach of this Agreement and shall be cause for Consultant to suspend performance or terminate this Agreement.

If the Services are suspended by Client for more than thirty (30) calendar days, consecutive or aggregate, Consultant shall be compensated for Services performed prior to such suspension. When the Services are resumed, Consultant shall be compensated for time and expenses incurred in the interruption and resumption of Services. Consultant's fees for the remaining Services and the time schedules shall be equitably adjusted.

### **ARTICLE 4 – ADDITIONAL SERVICES**

In the event of any changes in the Scope of Services, Client Delay, changed or unforeseen conditions, Change in Law or event of Force Majeure, Client agrees to issue an Amendment for Additional Services ("AAS") to equitably adjust Consultant's fees and the time of performance. If Consultant is caused to increase its Scope of Services and Client does not issue an AAS that is acceptable to Consultant, compensation for the expanded Scope of Services shall be on an hourly basis according to Consultant's then-current standard rate schedule ("Rate Schedule"), plus reimbursable expenses.

A "Client Delay" shall include a delay caused by the Client failing to make timely decisions, a delay in the delivery of Client ordered equipment or supplies, or a delay by a Client-hired contractor or consultant not timely completing work upon which Consultant's work is dependent. "Force Majeure" is defined below in Article 13. A "Change in Law" is a change in the applicable laws or regulations applicable to the Project when the change occurs after the date of this Agreement.

### **ARTICLE 5 - CLIENT'S RESPONSIBILITIES**

Client agrees to provide to Consultant in a timely manner all available information, requirements, and limitations relevant to Consultant's performance of its Scope of Services, including, but not limited to, objectives, schedule, constraints and criteria, space requirements, flexibility, expandability, special equipment, systems, and site requirements. Client furnished information shall also include data (and professional interpretations thereof) prepared by or services performed by others, including where applicable, but not limited to, previous reports, core borings, sub-surface explorations, hydrographic and hydrogeologic surveys, laboratory tests and inspection of samples, materials and equipment; appropriate professional interpretations of the foregoing data; environmental assessment and impact statements; property, boundary, easement, right-of-way, topographic and utility surveys; property description; zoning, deed and other

land use restrictions; and other special data. Consultant may rely on the accuracy of the Client's supplied information and use such information in the development of Consultant's Scope of Services. The accuracy of the Client's information is the Client's responsibility. Client shall update any information it provides if Client becomes aware of any changes in circumstances. Consultant shall endeavor to verify the information provided and shall promptly notify the Client if the Consultant discovers that any information or services furnished by the Client is in error or is inadequate for its purpose. Client shall also notify the Consultant whenever the Client observes or otherwise becomes aware of any defect in construction or design.

Client shall furnish right-of-way entry and continuous unimpaired access to the Project site for Consultant to perform its Scope of Services. Client shall also require all Utilities with facilities in the Client's right of way to locate and mark said utilities upon request, relocate and/or protect said utilities as determined necessary to accommodate work, submit a schedule of the necessary relocation/protection activities to the Client for review and comply with agreed upon schedule.

Where appropriate, Client shall endeavor to identify, remove and/or encapsulate asbestos products or materials or pollutants located in the project area prior to accomplishment by the Consultant of any work.

Client shall render decisions in a timely manner pertaining to documents submitted by Consultant to avoid unreasonable delay in the orderly and sequential progress of the Services, including acting promptly to approve all pay requests or requests for information by Consultant. Client shall furnish the services of other consultants when such services are requested by Consultant and are reasonably required by the scope of the Project.

Client shall designate a Client Representative with authority to transmit and receive instructions and information, interpret and define the Client's policies with respect to services rendered by the Consultant, and authority to make decisions as required for Consultant to complete services.

Client shall provide such legal, accounting and insurance counseling services as may be required and bear all costs incidental to compliance with the requirements of this article.

#### ARTICLE 6 - INDEMNIFICATION

To the fullest extent permitted by law, subject to the limitations set forth below in this Agreement, Client and Consultant shall indemnify and hold harmless the other and its respective directors, officers, employees, and representatives from and against all legal liability for claims, losses, damages, and expenses to the extent such claims, losses, damages, or expenses are legally determined to be caused by the indemnitor's negligent acts, errors, or omissions. Neither party shall have a duty to defend the other party and no duty to defend is created by this Agreement.

#### ARTICLE 7 - LIABILITY LIMITATION

Client and Consultant have evaluated the parties' relative risks and benefits associated with this Project, including Consultant's fee relative to the risks assumed, and agree to allocate certain of the associated risks. To the fullest extent permitted by law, the total aggregate liability of Consultant (and its employees and sub-consultants) to Client for all injuries, damages, claims, losses, or expenses (including attorney fees and expert fees) arising out of Consultant's services or this Agreement is limited to the greater of Consultant's project fee or \$50,000, and Client agrees to hold Consultant harmless for any liability more than such amount. This limitation shall apply regardless of available insurance coverage, cause(s), or the theories of liability, including, but not limited to, breach of contract, negligence, contribution, indemnity, or other remedies.

#### ARTICLE 8 - STANDARD OF CARE

Consultant will perform the Services in a manner consistent with the level of care and skill ordinarily exercised by members of Consultant's profession currently practicing under similar conditions in the same locale. EXCEPT AS SPECIFICALLY STATED HEREIN, CONSULTANT MAKES NO WARRANTIES OR GUARANTEES, EXPRESS OR IMPLIED, RELATING TO CONSULTANT'S SERVICES, AND CONSULTANT DISCLAIMS ANY IMPLIED WARRANTIES OR WARRANTIES IMPOSED BY LAW, INCLUDING, BUT NOT LIMITED TO, WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE.

#### ARTICLE 9 - CONSEQUENTIAL DAMAGES

NEITHER PARTY SHALL BE LIABLE TO THE OTHER FOR LOSS OF PROFITS OR REVENUE; LOSS OF USE OR OPPORTUNITY; LOSS OF GOOD WILL; COST OF SUBSTITUTE FACILITIES, GOODS, OR SERVICES; COST OF CAPITAL; OR FOR ANY SPECIAL, CONSEQUENTIAL, INDIRECT, PUNITIVE, OR EXEMPLARY DAMAGES.

#### ARTICLE 10 - DISPUTE RESOLUTION

If a claim or dispute arises out of or relates to Consultant's Services or this Agreement, the parties shall attempt in good faith to settle such claim or dispute through direct discussions.

Any claim or dispute arising out of or related to Consultant's Services or this Agreement (except for collection procedures employed by Consultant and those waived or barred as provided elsewhere in this Agreement) that is not resolved by direct discussions shall be submitted to mediation as a condition precedent to the institution of legal or equitable proceedings by either party. Either party may file a request for mediation. Mediation shall be pursuant to the Construction Industry Mediation Rules of the American Arbitration Association. The Mediator shall be selected by the parties within fifteen (15) days of the request for mediation. Mediation shall proceed in advance of

legal or equitable proceedings, which shall be stayed pending the conclusion of mediation for a period of sixty (60) days from the date of filing, unless stayed for a longer period by agreement of the parties or by court order. The parties shall share the mediator's fee and any filing fees equally. The mediation shall be held in the Tulsa, Oklahoma Metropolitan area.

#### ARTICLE 11 - TERMINATION

Either party may terminate this Agreement for convenience and without cause upon twenty-one (21) calendar days written notice.

Either party may terminate this Agreement for cause upon ten (10) calendar days written notice for one or more of the following reasons:

1. The other party's material breach of this Agreement;
2. Assignment of this Agreement without the written consent of the other party;
3. Suspension of the Project or Consultant's Services for more than thirty (30) calendar days, consecutive or aggregate; or
4. Material changes in the conditions under which this Agreement was executed, the Scope of Services, the nature of the Project, or the failure of the parties to reach an agreement on compensation and/or scheduling adjustments necessitated by such changes.

In the event of termination of this Agreement by either party, regardless of the reason for termination, Client shall, within fifteen (15) days of termination, pay Consultant in full for all services rendered and costs incurred by Consultant up to the date of termination. Additionally, and notwithstanding any language in this Agreement to the contrary, within sixty (60) days of termination, Client shall reimburse Consultant for all expenses incurred by Consultant in connection with the orderly termination of this Agreement, including, but not limited to, demobilization, reassignment of personnel, associated overhead costs, and all other expenses resulting from the termination.

#### ARTICLE 12 - INSURANCE

Consultant shall carry the following insurance:

|                        |                                                     |
|------------------------|-----------------------------------------------------|
| Workers Compensation   | Statutory                                           |
| Employers Liability    | \$1,000,000                                         |
| General Liability      | \$1,000,000 Each Occurrence/ \$1,000,000 Aggregate  |
| Automobile Liability   | \$1,000,000 Combined Single Limit                   |
| Professional Liability | \$3,000,000 Per Claim/ \$3,000,000 Annual Aggregate |

General Liability shall name the Client as an additional insured. The insurer agrees to give thirty (30) days written notice in the event of cancellation by the insurer.

#### ARTICLE 13 - MISCELLANEOUS

##### A. WORK PRODUCT / DOCUMENT OWNERSHIP

Except as otherwise provided in Exhibit B (if applicable), the following shall apply to the ownership of documents and work product:

Unless Client requests otherwise, Consultant will provide its documents and materials both in a hard copy and in an electronic format. Because electronic documents may be modified intentionally or inadvertently, Client agrees that Consultant will not be liable for any losses or damages resulting from any change in an electronic document after Consultant transmits it to Client. All documents, including reports, drawings, calculations, specifications, CADD materials, computers software or hardware or other work product prepared by Consultant pursuant to this Agreement are Consultant's Instruments of Services for use solely with respect to this Project and, unless otherwise provided, Consultant shall be deemed the owner of these Instruments of Service and shall retain all common law, statutory and other reserved rights, including copyright. If Client has paid Consultant in full for its Services, Client shall be permitted to retain copies, including reproducible copies, of Consultant's Instruments of Service for Client's information, reference and use in connection with the Project. Consultant's Instruments of Service shall not be used by the Client or others on other projects, for additions for this Project or for completion of this Project by others, except with Consultant's agreement in writing and with appropriate compensation to Consultant. In consideration of Client's use of Consultant's Instruments of Service, Client shall, to the fullest extent permitted by law, indemnify and hold harmless Consultant, its directors, officers, agents, and employees from all claims arising out of the reuse or misuse of such Instruments of Service. Under no circumstances shall transfer of the Consultant's Instruments of Service be deemed a sale by the Consultant, and the Consultant makes no warranties, either express or implied, of merchantability and fitness for any particular purpose.

Copies of documents that may be relied upon by Client are limited to the printed copies (also known as hard copies) that are signed or sealed by Consultant. Files in electronic format furnished to Client are only for convenience of Client. Any conclusion or information obtained or derived from such electronic files will be at the user's sole risk. Consultant makes no representations as to long term compatibility, usability or readability of electronic files.

##### B. HAZARDOUS MATERIALS

Client represents to Consultant that no hazardous materials exist at the Project site. If there are hazardous materials at the Project site, Client must inform Consultant of the type, quantity, and location of such hazardous materials. If hazardous materials are

discovered at the Project site then Consultant will notify Client and, to the extent required by law, notify the appropriate governmental authority. If Consultant or any other entity encounters hazardous materials at the Project site then Consultant may without any liability to Client or any other entity suspend services until such time as Client retains the appropriate entities to identify and (as appropriate) abate, remediate, or remove the hazardous material. Client agrees that Consultant has been retained to perform professional services and shall not be required to become an arranger, operator, generator, or transporter of hazardous material (as defined by law). Client hereby agrees to indemnify and hold harmless Consultant for all claims losses and damages arising out of the existence of hazardous materials on the Project site.

C. UNDERGROUND UTILITY AND STRUCTURE CLEARANCE

Where requested by Client, Consultant will perform customary research to assist Client in locating and identifying subterranean structures or utilities. However, Consultant may reasonably rely on information from the Client and information provided by local utilities related to structures or utilities and will not be liable for damages incurred where Consultant has complied with the standard of care and acted in reliance on that information. The Client agrees to waive all claims and causes of action against the Consultant for claims by Client or its contractors relating to the identification, removal, relocation, or restoration of utilities, or damages to underground improvements resulting from subsurface penetration locations established by the Consultant.

D. THIRD-PARTY RELIANCE

All Services provided by Consultant are for Client's and Consultant's sole benefit and exclusive use with no third-party beneficiaries intended. Reliance upon the Services and any work product is limited to Client and is not intended to benefit any third party.

E. CONSTRUCTION SERVICES

If requested by Client in the Scope of Services or AAS, Consultant shall visit the project during construction to become familiar with the progress and quality of the contractors' work and to determine if the work is proceeding, in general, in accordance with plans, specifications or other contract documents prepared by Consultant for the Client. The Client has not retained the Consultant to make detailed inspections or to provide exhaustive or continuous project review and observation services. Consultant does not guarantee the performance of, and shall have no responsibility for, the acts, errors or omissions of any contractor, subcontractor, supplier or any other entity furnishing materials or performing any work on the project.

Client acknowledges Consultant will not direct, supervise or control the work of contractors or their subcontractors, nor shall Consultant have authority over or responsibility for the contractors' means, methods, or procedures of construction. Consultant's services do not include review or evaluation of the Client's, contractor's or subcontractor's safety measures, or job site safety. Job site safety shall be the sole responsibility of the contractor who is performing the work.

For Client-observed projects, the Consultant shall be entitled to rely upon and accept representations of the Client's observer. If the Client desires more extensive project observation or full-time project representation, the Client shall request such services be provided by the Consultant as an additional service. Consultant and Client shall then enter into an AAS detailing the terms and conditions of the requested project observation.

F. SUBMITTALS AND PAY APPLICATIONS

If the Scope of Services includes the Consultant reviewing and certifying the amounts due the contractor, the Consultant's certification for payment shall constitute a representation to the Client, that to the best of the Consultant's knowledge, information and belief, the contractor's work has progressed to the point indicated and that the quality of the work is in general accordance with the documents issued by the Consultant. The issuance of a certificate for payment shall not be a representation that the Consultant has (1) made exhaustive or continuous on-site inspections to check the quality or quantity of the work, (2) reviewed construction means, methods, techniques, sequences or procedures, (3) reviewed copies of requisitions received from subcontractors and material suppliers and other data requested by the Client to substantiate the contractor's right to payment, or (4) ascertained how or for what purpose the contractor has used money previously paid on account of the contract sum. Contractor shall remain exclusively responsible for its work.

If the Scope of Services includes Consultant's review and approval of submittals from the contractor, such review shall be for the limited purpose of checking for conformance with the information given and the design concept. The review of submittals is not intended to determine the accuracy of all components, the accuracy of the quantities or dimensions, or the safety procedures, means or methods to be used in construction, and those responsibilities remain exclusively with the Client's contractor.

G. JOB SITE SAFETY

Neither the Services of Consultant, nor the presence of Consultant at the construction/Project site, shall relieve Client, general contractor(s), or subcontractor(s) of any of their responsibilities or duties to perform the work in strict accordance with the contract documents and to comply with all health and safety precautions required by any regulatory agency. Consultant does not have authority or responsibility to control any construction contractor or its employees in connection with their work or any health or safety programs or procedures. Client agrees that contractors and subcontractors are solely responsible for job site safety and warrants that this intent shall be carried out in Client's contracts with contractors. Client also agrees that Client and its contractor(s), jointly and severally and to the fullest extent permitted by law, shall indemnify and hold harmless Consultant and its employees against any liability related to health, injury, or job site safety.



H. OPINIONS OF PROBABLE COST

Opinions, if any, of probable cost, construction cost, financial evaluations, feasibility studies, economic analyses of alternate solutions and utilitarian considerations of operations and maintenance costs provided for are made or to be made on the basis of the Consultant's experience and qualifications and represent the Consultant's best judgment as an experienced and qualified professional design firm. The parties acknowledge, however, that the Consultant does not have control over the cost of labor, material, equipment or services furnished by others or over market conditions or contractor's methods of determining their prices, and any evaluation of any facility to be constructed or acquired, or work to be performed must, of necessity, be viewed as simply preliminary. Accordingly, the Consultant and Client agree that that proposals, bids or actual costs may vary from opinions, evaluations or studies submitted by the Consultant and that Consultant assumes no responsibility for the accuracy of opinions of probable construction costs and Client expressly waives any claims related to the accuracy of opinions of probable construction costs. If Client wishes greater assurance as to probable construction cost, Client shall employ an independent cost estimator as part of its Project responsibilities.

I. FORCE MAJEURE

To the extent any time for performance applies, the affected party shall not be responsible for any delays due to federal, state or municipal actions or regulations, acts of foreign governments, strikes or other labor shortages, equipment or material delays or shortages, delays in issuing applicable permits, acts or omissions of the other party, inclement weather, pandemic, acts of the public enemy, fires, floods, riots, embargos, other acts of God, government shutdown, unforeseen site conditions or any other events or causes beyond the control of Consultant.

J. HEADINGS

The headings used in this Agreement are for convenience only and shall in no way define, limit, or describe the scope or intent of this Agreement or any part hereof.

K. ASSIGNMENT

Client may not assign this Agreement without the written consent of Consultant.

L. ENTIRE AGREEMENT

This Agreement represents and contains the entire agreement and understanding between the parties with respect to the subject matter of this Agreement and supersedes all prior oral and written agreements and understandings.

M. GOVERNING LAW

The Agreement shall be construed, interpreted, and enforced in accordance with the laws of the state in which the Project is located.

N. MODIFICATIONS

This Agreement may be modified only by a written instrument executed by both parties.

O. WAIVER

No delay or failure by either party to exercise any right or remedy under this Agreement, and no partial or single exercise of a right or remedy, will waive that or any other right or remedy.

P. SEVERABILITY

Any invalidity or unenforceability of all or part of a provision of this Agreement shall be severable and shall not affect the validity or enforceability of the remaining part of that provision or other provisions.

Q. EXECUTION

This Agreement may be executed in one or more counterparts, each of which shall be deemed to be an original and together which shall constitute one and the same agreement. Signatures on this Agreement that are transmitted by fax, email or other electronic means shall be valid and binding.

R. NO PERSONAL LIABILITY

It is intended by the parties to this Agreement that Consultant's services shall not subject Consultant's employees, officers or directors to any personal legal exposure for the risks associated with this Agreement. Therefore, and notwithstanding anything to the contrary contained herein, the Client agrees that as the Client's sole and exclusive remedy for any claim, demand or suit shall be directed and/or asserted only against Consultant, and not against any of Consultant's individual employees, officers or directors.

IN WITNESS WHEREOF, the parties hereto have made and executed the Agreement as of the day and year first above written.

**City of Coweta**

**WSB LLC**

By: \_\_\_\_\_

By: Brandon Claborn

Name: \_\_\_\_\_

Name: Brandon Claborn, PE, CFM

Title: \_\_\_\_\_

Title: Vice President, Environmental

## Exhibit A

### 1. Scope of Services

#### 1.1. SWMP FINALIZATION AND 2025 TASKS

- 1.1.1. SWMP Review and Update
  - 1.1.1.1. Review SWMP against current OKR04 permit requirements and update as needed.
- 1.1.2. Previous Annual Report Submittal
  - 1.1.2.1. Compile information and create Annual Report to include the 2022-2023 and 2023-2024 reporting period (single report)
- 1.1.3. Outfall Inspections
  - 1.1.3.1. Create outfall inspection dashboard (GIS)
  - 1.1.3.2. Identify all outfalls and conduct inspections of all outfalls
- 1.1.4. Employee Training
  - 1.1.4.1. Provide up to 2 City employee trainings
- 1.1.5. City Council Presentation
  - 1.1.5.1. Present status of the program to City Council during regular meeting
- 1.1.6. Public Education and Outreach
  - 1.1.6.1. Provide material to use for public education and outreach
  - 1.1.6.2. Attend one public education/outreach event
    - 1.1.6.2.1. Distribute public education material at the event
- 1.1.7. Post-Construction Ordinance
  - 1.1.7.1. Provide reference materials for a Post-Construction ordinance according to the OKR04 permit requirements

#### 1.2. 2025 ANNUAL REPORT

- 1.2.1. Create an Annual Report for the 2024-2025 reporting period
  - 1.2.1.1. To be submitted to ODEQ by City

#### 1.3. CONSTRUCTION SITE INSPECTIONS

- 1.3.1. OPTION 1: Conduct all site inspections
  - 1.3.1.1. WSB staff will conduct construction site inspections in accordance with OKR04 permit requirements

#### 1.4. TMDL

- 1.4.1. Write QAPP (if applicable)
  - 1.4.1.1. QAPP will likely not be required for this TMDL based on current ODEQ guidance. However, WSB can assist with writing and submitting the QAPP to ODEQ if desired or required
- 1.4.2. Write Baseline Pollutant Monitoring Plan for Arkansas River TMDL
- 1.4.3. Collect samples (2025)
  - 1.4.3.1. WSB will collect samples for the TMDL for the 2025 reporting period and deliver samples to a chosen laboratory for testing
  - 1.4.3.2. City will be responsible for testing costs

### 2. Compensation

Compensation for the scope of services will be rendered on an hourly basis not to exceed the amount of \$41,000 as detailed below.

|                                        |                 |
|----------------------------------------|-----------------|
| SWMP Finalization and 2025 Tasks ..... | \$25,000        |
| 2025 Annual Report.....                | \$2,000         |
| Construction Site Inspections          |                 |
| Option 1: Conduct Inspections.....     | \$6,500         |
| QAPP and TMDL Tasks.....               | \$7,500         |
| .....                                  |                 |
| <b>TOTAL.....</b>                      | <b>\$41,000</b> |

### 3. Exclusions

3.1. The following items are excluded from this Agreement; however, Consultant can provide these services for additional compensation by an Amendment for Additional Services (AAS).

- 3.1.1. Lab fees for TMDL samples
- 3.1.2. TMDL sampling supplies

3.2. The following items are excluded from the Agreement and are the responsibility of the Client.

- 3.2.1. ODEQ permitting fees

**2025 WSB Rate Schedule**

| <b>BILLING RATE/HOUR</b>                                    |                             |
|-------------------------------------------------------------|-----------------------------|
| <b>ASSOCIATE   SR ASSOCIATE</b>                             | \$195-\$281                 |
| <b>PRINCIPAL   SR PRINCIPAL</b>                             | \$218-\$281                 |
| <b>ASST PROJECT MANAGER   SR PROJECT MANAGER</b>            | \$95-\$251                  |
| <b>GRADUATE ENGINEER   SR PROJECT ENGINEER</b>              | \$115-\$251                 |
| <b>ENGINEERING TECHNICIAN   ENGINEERING SPECIALIST</b>      | \$76-\$189                  |
| <b>GIS SPECIALIST   SR GIS SPECIALIST</b>                   | \$86-\$188                  |
| <b>LANDSCAPE ARCHITECT   SR LANDSCAPE ARCHITECT</b>         | \$86-\$182                  |
| <b>ENVIRONMENTAL SCIENTIST   SR ENVIRONMENTAL SCIENTIST</b> | \$77-\$180                  |
| <b>PLANNER   SR PLANNER</b>                                 | \$89-\$188                  |
| <b>CONSTRUCTION OBSERVER</b>                                | \$117-\$152                 |
| <b>OFFICE TECHNICIAN</b>                                    | \$67-\$147                  |
| <b>SURVEY OFFICE TECHNICIAN</b>                             | \$136-\$169                 |
| <b>DRONE PILOT</b>                                          | \$197                       |
| <b>ONE-PERSON SURVEY CREW</b>                               | \$197                       |
| <b>TWO-PERSON SURVEY CREW</b>                               | \$250                       |
|                                                             |                             |
| <b>Allowance for Travel</b>                                 |                             |
| <b>MILEAGE</b>                                              | Billed at Current IRS Rate  |
| <b>PER DIEM</b>                                             | Billed at Current IRS Rate  |
| <b>PER DIEM</b>                                             | Billed at Current GSA Rate  |
| <b>Miscellaneous Outside Expenses and Fees</b>              |                             |
| <b>REPRODUCTION COSTS</b>                                   | Passthrough at Cost         |
| <b>OUTSIDE DIRECT PROJECT EXPENSES</b>                      | Passthrough at Cost         |
| <b>SUBCONSULTANT SERVICES</b>                               | Cost plus 5% management fee |
|                                                             |                             |



P.O. BOX 850  
COWETA, OK 74429  
PH. (918) 486-2189  
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## Memorandum

To: Honorable Mayor and City Council

From: Carolyn Back, Community Development Director

Re: **ORDINANCE 898 - BOWMAN DENTAL PARTIAL ALLEY CLOSURE**

Date: June 2, 2025

---

### BACKGROUND

Brady Ghaniabadi, Civil Engineer for Enhanced Dental, has requested the closure of a portion of a 20-foot-wide alley in New Coweta City. The parcels included in this request are odd-shaped due to the curve of Highway 51 and the original 25-foot-wide lots from the original town platting. The current zoning is General Commercial (CG), and these small lots are not conducive to typical commercial development, unless combined with other lots that sometimes, as in this instance, have alleys that were platted but never utilized.

#### Legal Description:

New Coweta City, Lots Eight (8), Nine (9), Ten (10), Eleven (11), Twelve (12), Thirteen (13), and Fourteen (14), Block Thirty-Four (34) laying south of South State Highway 51, New Coweta, in Section 18, Township 17 North, Range 16 East of the Indian Base and Meridian, City of Coweta, Wagoner County, Oklahoma, being more particularly described in the attached, Ordinance 898 for Bowman Dental Partial Alley Closure.

To comply with notice requirements, the City held a no-meet Technical Advisory Committee (TAC) meeting to give notice to all utility companies which may have a vested interest in the area. All utility purveyors were contacted and staff confirmed with them no utilities were in the alley and none of the purveyors were in opposition to the partial closing of the alley. PSO advised the customer would need to work with them to establish a new point-of-service for the new facility.

The Coweta Planning Commission held a public hearing at the April 21, 2025 meeting. There were no comments from the public and the Commission made a recommendation for approval to the City Council. This closure, when approved, shall not thereafter be changed without the approval of the City Council, by ordinance, after review and recommendation by the Planning

Commission. The applicant will still need to file for a permanent Alley Vacation and go before the District Court to permanently close the alley.

#### **STAFF RECOMMENDATION**

Staff recommends the adoption of Ordinance 898.

#### **ATTACHMENTS**

1. Location Map
2. Zoning Map
3. Aerial View Map
4. Ordinance 898 with Exhibit A - Closing an Alleyway

# PARTIAL ALLEY CLOSURE



SUBJECT PROPERTY

GUTHRIE

STATE HIGHWAY 51

16E17N18

FAIRLAND

CHESTNUT

EUFAULA

GUTHRIE

# PARTIAL ALLEY CLOSURE



SUBJECT PROPERTY

FAIRLAND

STATE HIGHWAY 51

CG

CHESTNUT

16E17N18

EUFAULA

GUTHRIE

GUTHRIE

RS-2

AG

RS-3

**Legend**

**ZONE\_TYPE**

|      |                                |
|------|--------------------------------|
| AG   | AG – AGRICULTURE DISTRICT      |
| CG   | CG – GENERAL COMMERCIAL        |
| RS-2 | RS-2 RESIDENTIAL SINGLE FAMILY |
| RS-3 | RS-3 RESIDENTIAL SINGLE FAMILY |



# PARTIAL ALLEY CLOSURE



SUBJECT PROPERTY

STATE HIGHWAY 51

FAIRLAND

GUTHRIE

CHESTNUT

GUTHRIE

EUFAULA

16E17N18

## **CITY OF COWETA, OKLAHOMA**

### **ORDINANCE NUMBER 898**

AN ORDINANCE OF THE CITY OF COWETA, OKLAHOMA; CLOSING A PORTION OF A PUBLIC ALLEYWAY LOCATED SOUTH OF LOTS 8 THROUGH 12, BLOCK 34, WITHIN THE "NEW COWETA CITY" SUBDIVISION OF THE CITY OF COWETA AND EXTENDING WEST FROM STATE HIGHWAY 51 TO NORTH FAIRLANE AVENUE, ALL AS MORE PARTICULARLY DESCRIBED IN THIS ORDINANCE AND DEPICTED ON THE ATTACHED EXHIBIT "A"; PROVIDING FOR SEVERABILITY; AND DECLARING AN EMERGENCY.

WHEREAS, an application has been submitted requesting the closure of a portion of a certain public alleyway of the City of Coweta, Oklahoma; and

WHEREAS, pursuant to Title 11, Oklahoma Statutes, Section 42-110, the City of Coweta has provided written notice of this proposed closing at least thirty (30) days prior to passage of this ordinance to holders of a franchise, or others determined to have a special right or privilege; and

WHEREAS, the request is reasonable, and it is in the best interest of all parties concerned that this portion of the alleyway be closed; and

WHEREAS, the City Council of the City of Coweta, Oklahoma, finds that the closing of this alleyway will not adversely affect the health, safety, or general welfare of the public and the same is necessary and expedient.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF COWETA, OKLAHOMA THAT:

*Section 1. A portion of a certain public alleyway located within the City of Coweta, insofar as it covers the following described property:*

A PORTION OF LAND LOCATED IN THE NORTHWEST QUARTER (NW/4) OF SECTION EIGHTEEN (18), TOWNSHIP SEVENTEEN (17) NORTH, RANGE SIXTEEN (16) EAST OF THE INDIAN MERIDIAN, IN COWETA, WAGONER COUNTY, OKLAHOMA, AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT THE NORTHWEST CORNER OF LOT 15 IN BLOCK 34 OF NEW COWETA CITY; THENCE NORTH 01°26'24" WEST ALONG THE WEST LINE OF SAID LOT 15 A DISTANCE OF 20.00 FEET TO THE SOUTHWEST CORNER OF LOT 14 IN BLOCK 34; THENCE NORTH 88°32'31" EAST A DISTANCE OF 172.84 FEET TO A TANGENT CURVE TO THE LEFT; THENCE ALONG THE SAID CURVE TO THE LEFT HAVING A RADIUS OF 2,341.83 FEET WITH A CHORD BEARING OF SOUTH 60°13'31" EAST AND A CHORD DISTANCE OF 21.44 FEET AND A ARC DISTANCE OF 21.44 FEET; THENCE SOUTH 88°32'31" WEST A DISTANCE OF

141.56 FEET; THENCE SOUTH 01°36'24" EAST A DISTANCE OF 10.00 FEET TO THE NORTHEAST CORNER OF LOT 16 IN BLOCK 34; THENCE ALONG THE NORTH LINE OF SAID LOTS 15 & 16 SOUTH 88°51'11" WEST A DISTANCE OF 50.00 FEET TO THE POINT OF BEGINNING; CONTAINING 2,382 SQ. FT. OR 0.05 ACRES, MORE OR LESS,

be and the same is now closed.

*Section 2. The City of Coweta retains the absolute right to reopen the closed portion of this alleyway without expense to the City of Coweta.*

*Section 3. The closing of this portion of the alleyway shall not affect the right to maintain, repair, reconstruct, operate, or remove utility, public service corporation or transmission company facilities existing within the closed alleyway, nor shall such closing affect private ways existing by operation of law.*

*Section 4. SEVERABILITY CLAUSE. If any section, sentence, clause, or phrase of this ordinance or any part of it is for any reason found to be invalid by a court of competent jurisdiction, such decision shall not affect the validity of the remainder of this ordinance or any part of it.*

*Section 5. EMERGENCY CLAUSE. An emergency is now declared to exist for the preservation of the public peace, health, and safety and, more particularly, to restore property rights of owners whose properties abut the closed alleyway. Because of this emergency this ordinance shall take effect immediately from and after its passage and approval.*

ADOPTED by the Coweta City Council with the Emergency Clause voted upon and approved separately, on this \_\_\_\_ day of \_\_\_\_\_ 2025.

\_\_\_\_\_  
Naomi Hogue, Mayor

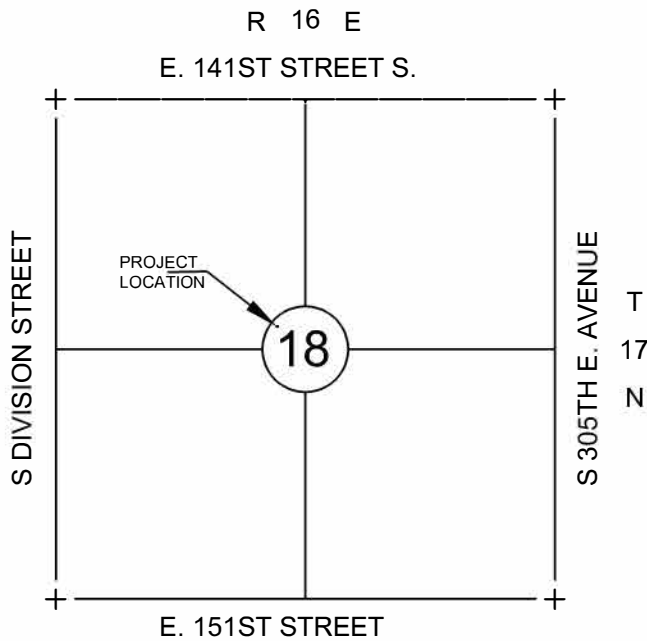
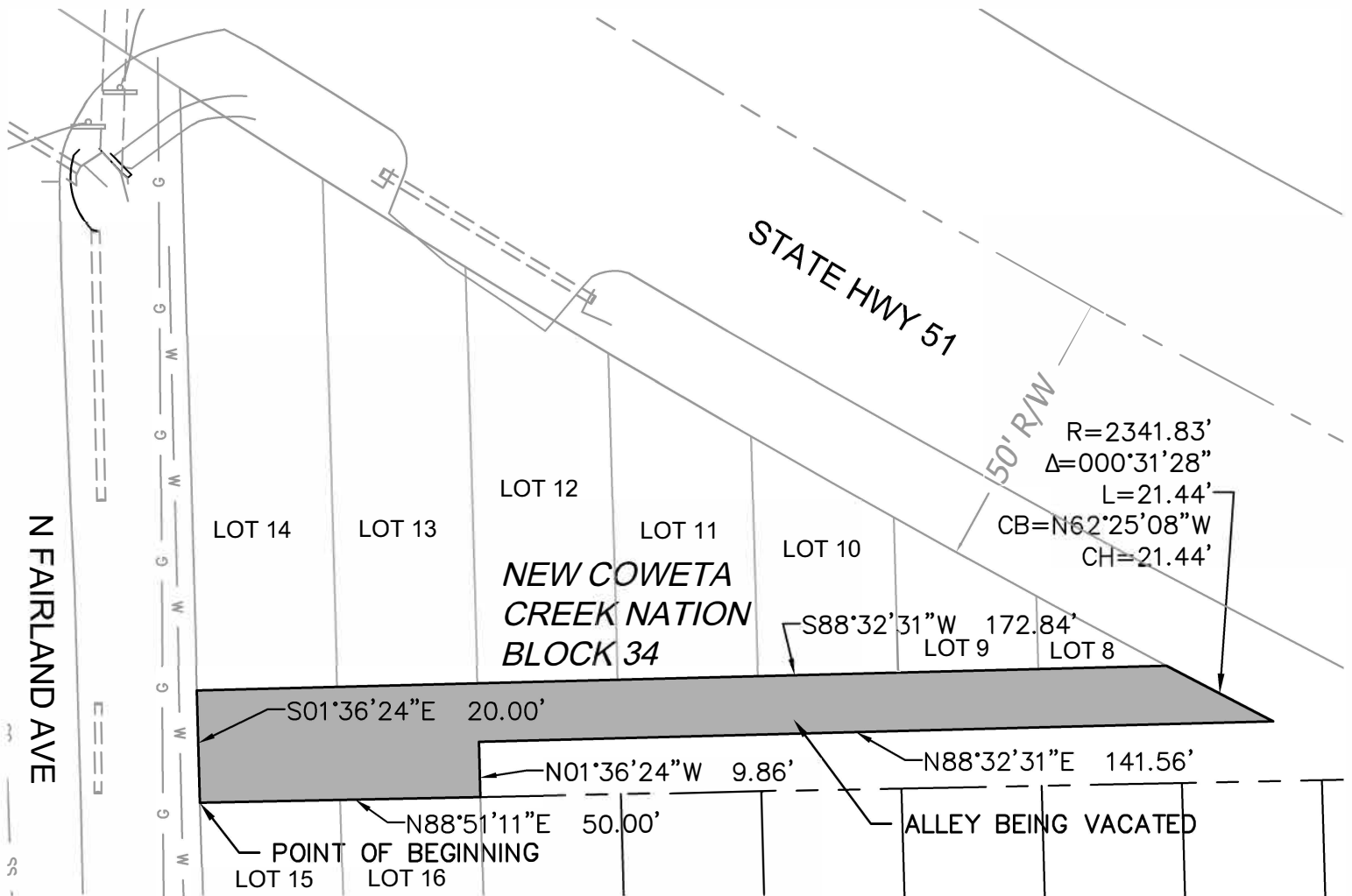
ATTEST:

\_\_\_\_\_  
Marcy Kilgore, City Clerk

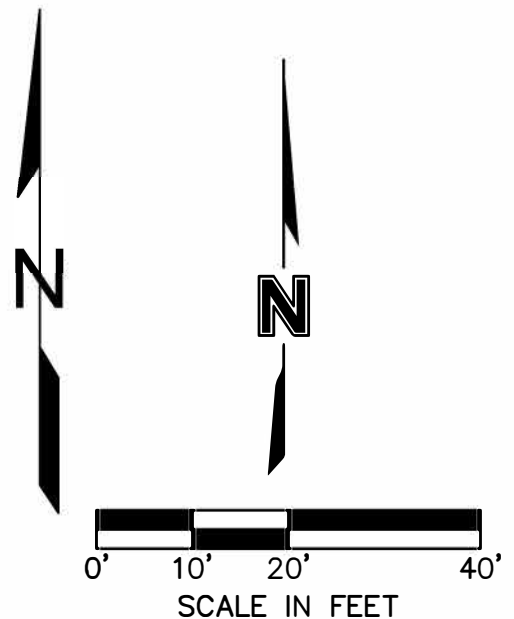
APPROVED:

\_\_\_\_\_  
Patrick T. Boulden, City Attorney





**LOCATION MAP**  
 SCALE: 1" = 2000'



**ORDINANCE NUMBER 898  
 EXHIBIT A**



P.O. BOX 850  
COWETA, OK 74429  
PH. (918) 486-2189  
FAX (918) 486-5366  
[www.cityofcoweta-ok.gov](http://www.cityofcoweta-ok.gov)

## Memorandum

To: Honorable Mayor and City Council

From: Carolyn Back, Community Development Director

Re: **BOWMAN OF COWETA - FINAL PLAT**

Date: June 2, 2025

---

### BACKGROUND

The applicant, Bowman Investment Properties, LLC, is represented by Brady Ghaniabadi, Civil Engineer, for the Bowman of Coweta Final Plat, a subdivision of approximately 0.442 acres with One Lot, One Block. This Final Plat is for a Commercial Dental Office.

Location: Section Eighteen (18), Township Seventeen (17) North, Range Sixteen (16) East, of the Indian Base and Meridian, Wagoner County, State of Oklahoma.

Zoning: General Commercial (CG)

Legal Description: Lots Eight (8), Nine (9), Ten (10), Eleven (11), Twelve (12), Thirteen (13), Fourteen (14), Fifteen (15), and Sixteen (16), Block Thirty-Four (34), New Coweta.

#### Utilities/Site Area:

Water: City of Coweta

Sewer: City of Coweta

Gas: ONG

Electric: AEP/PSO

Phone/Internet: Kinetic/Windstream

Phone/Internet: Cox Communications

A Technical Advisory Committee (TAC) meeting was held on April 10, 2025; no objections were received.

A public hearing was held on April 21, 2025 by the Coweta Planning Commission; no public comments were received. The Planning Commission made a recommendation to the City Council to approve the Bowman of Coweta Final Plat.

Upon review of the Final Plat, the Fire Department required the installation of a fire hydrant to be connected to the 6-inch waterline situated on the north side of Chestnut. The fire hydrant location is in the southwest corner of the subject property. Please see attached: Sheet 7.0 - Utility Plan for fire hydrant location.

Due to the nature of this infill project and the requirement of the Fire department at the Final Plat phase, there are no new water lines, sanitary sewer lines, storm water conveyance, or streets to be constructed and dedicated to the City. The fire hydrant installation will require inspection and future infrastructure acceptance, once installed.

Therefore, the Certificate of Occupancy for the Dental Office will not be granted until the new fire hydrant is inspected, approved, and accepted by the City Council.

#### Pertinent Code

Title 13- Subdivisions

Chapter 13-4-4 Final Plat:

D. City Council action. The City Council shall act upon the final plat for approval and for acceptance of public ways and service and utility easements and land dedicated to public use. Approval of the final plat shall in no way be construed as acceptance of the public works improvements. The disapproval of any plat or plan by the City Council shall be deemed a refusal of the proposed dedication shown thereon.

13-4-4 Final Plat:

H. Approval and recording of plats required. No plat or other land subdivision instrument shall be filed in the office of the County Clerk until it shall have been given final plat approval by the Planning Commission and City Council as required. The approved final plat shall remain with the City Planning Office until the completion of, acceptance or approval by, the City Council on all improvements or all security requirements have been submitted and approved. After acceptance, the plat will be released for filing/recording by the subdivider. The subdivider shall return a copy of the recorded plat with copies as defined herein. All final plats shall be filed within one year of the approval of the City Council, and no lots shall be sold from any plat until recorded. Failure to record the plat within one year of the date of the City Council approval shall void all approvals thereto.

#### **STAFF RECOMMENDATION**

Staff recommends approval of the Bowman of Cowta Final Plat

#### **ATTACHMENTS**

1. Location Map
2. Aerial View Map
3. Zoning Map

4. Sheet 7.0 - Utility Plan
5. BOWMAN TO COWETA FINAL PLAT-Rev 051525

# BOWMAN TO COWETA FINAL PLAT



SUBJECT PROPERTY

16E17N18

FAIRLAND

STATE HIGHWAY 51

CHESTNUT

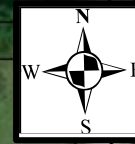
EUFULA

GUTHRIE

GUTHRIE



# BOWMAN TO COWETA FINAL PLAT



SUBJECT PROPERTY

STATE HIGHWAY 51

FAIRLAND

16E17N18

CHESTNUT

EUFAULA

GUTHRIE

# BOWMAN TO COWETA FINAL PLAT



SUBJECT PROPERTY

GUTHRIE

RS-2

STATE HIGHWAY 51

16E17N18

FAIRLAND

CG

CHESTNUT

**Legend**

**ZONE\_TYPE**

- AG – AGRICULTURE DISTRICT
- CG – GENERAL COMMERCIAL
- RS-2 RESIDENTIAL SINGLE FAMILY
- RS-3 RESIDENTIAL SINGLE FAMILY

EUFAULA

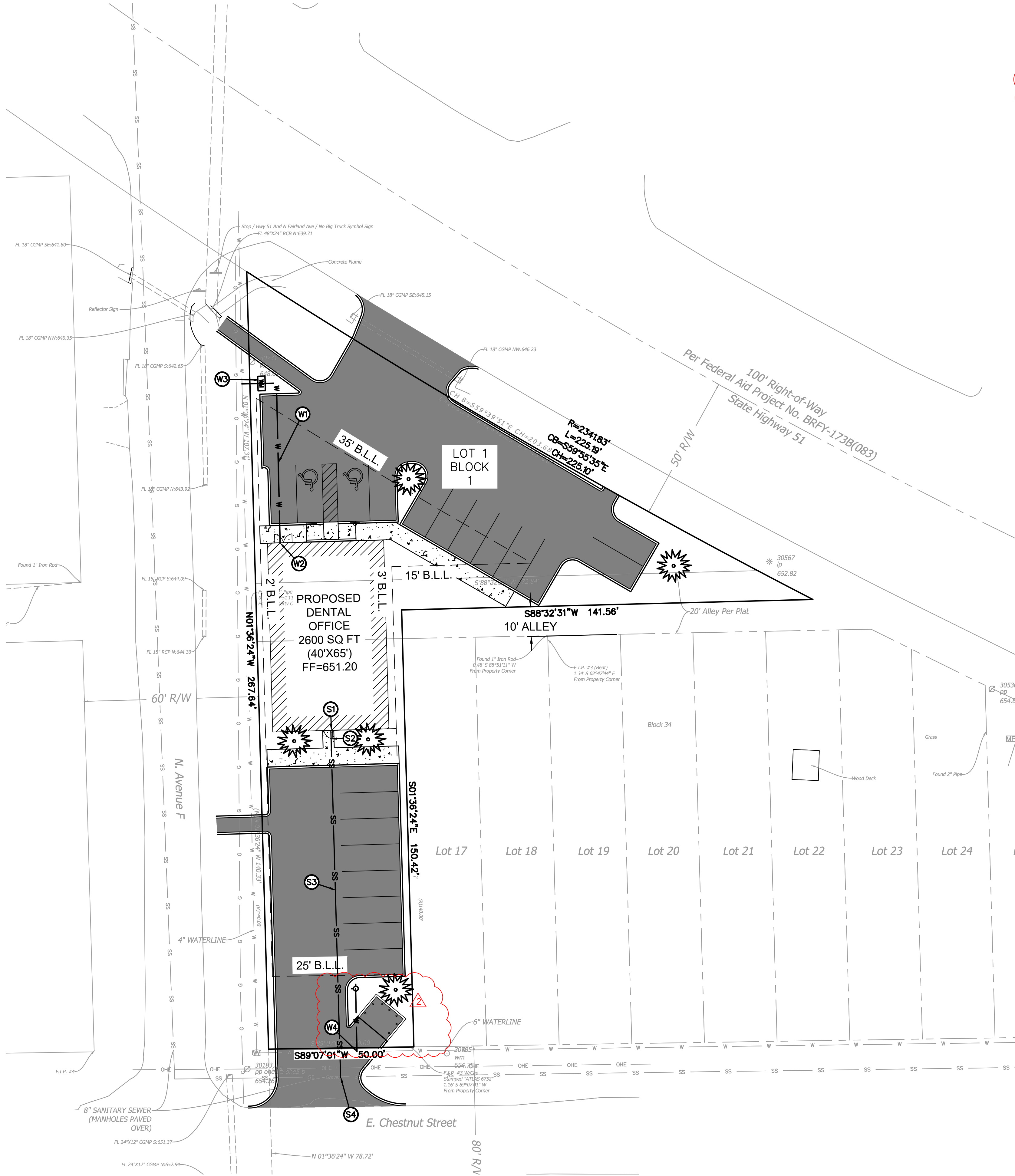
GUTHRIE

AG

RS-3



DWG: C:\Users\brady\OneDrive\Desktop\30\_Coweta Ok Dentist\Design\AutoCAD\Final Plans\Sheets\C\_UTL\_COWETA.dwg  
DATE: May 18, 2025 1:24pm  
XREFS: CIVIL3D-242220 N Ave F and Hwy 51\_Coweta, OK\_ATAplus C\_IBLK\_COWETA C\_PBASE\_COWETA  
USER: brady C\_PBASE\_COWETA



### WATER

- W1 PROPOSED 85 L.F. OF 1" PRIVATE WATER LINE.
- W2 BUILDING CONNECTION REF. ARCH PLANS
- W3 PROPOSED 3" WATER METER.
- W4 6"x6" TAPPING SLEEVE, 6" TAPPING VALVE & BOX, 22 LF OF 6" WATER LINE, FIRE HYDRANT (STANDARD STEAMER CAP 4-4.5" AND 2-2.5" DISCHARGES) AND RISER (IF NEEDED)

### SANITARY SEWER:

- S1 SANITARY SEWER LOCATION AT BUILDING CONNECTION. FL=647.20
- S2 INSTALL 4" SANITARY SEWER CLEANOUT. HEAVY DUTY CLEANOUT REQUIRED WHEN IN PAVEMENT.
- S3 INSTALL 118 L.F. 6" PVC PRIVATE SANITARY SEWER LINE @ 1.00% MIN.
- S4 CONNECT TO EXISTING SANITARY SEWER CLEANOUT APPROXIMATE FL=646.02. PRIOR IS TO CONSTRUCTION CONTRACTOR TO INSPECT CLEANOUT AND FIELD VERIFY FLOWLINE AND DIRECTION OF FLOW. NOTIFY ENGINEER OF ANY DISCREPANCIES.

### UTILITY NOTES:

- CONTRACTOR SHALL FIELD VERIFY ALL EXISTING UTILITIES AT PROPOSED POINTS OF CONNECTION AND CONFIRM EXACT LOCATIONS/SIZES/MATERIALS OF ALL UTILITY SERVICE LINE HOOKUPS TO THE BUILDING (PER MEP PLANS) PRIOR TO UTILITIES CONSTRUCTION.
- THE CONTRACTOR SHALL BE RESPONSIBLE FOR ARRANGING ONSITE MEETINGS WITH THE CITY, GOVERNING AGENCIES, AND UTILITY OWNERS PRIOR TO THE START OF ANY CONSTRUCTION OR INSTALLATION OF UTILITIES.
- THE CONTRACTOR SHALL CONSTRUCT ALL WATER AND SANITARY SEWER SERVICE LINES, AND CONNECTIONS IN ACCORDANCE WITH THE APPLICABLE STANDARDS AND SPECIFICATIONS OF THE CITY OR LOCAL UTILITY PROVIDER.
- THE CONTRACTOR IS RESPONSIBLE FOR COORDINATING UTILITY SERVICE CONNECTIONS WITH THE APPROPRIATE UTILITY COMPANY/OWNER, AND TO OBTAIN ALL PERMITS AND PAY ALL FEES AS REQUIRED FOR SERVICE CONNECTIONS TO UTILITY MAINS.
- ALL SANITARY AND WATER SERVICE CONSTRUCTION TO BE DONE UNDER A PLUMBER'S PERMIT, AND SHALL COMPLY WITH ALL APPLICABLE BUILDING CODES AND CITY OF COWETA STANDARD SPECIFICATIONS.
- CONTRACTOR TO FIELD VERIFY SANITARY SERVICE SIZE AND ELEVATION. IF CONTRACTOR IS UNABLE TO OBTAIN SLOPE MINIMUM FOR SANITARY, THE ENGINEER SHALL BE NOTIFIED IMMEDIATELY. CONTRACTOR SHALL NOT EXCEED 10% SLOPE OR LESS THAN 1% UNLESS PER PLAN OR APPROVED BY JURISDICTIONAL ENGINEER.
- UTILITY TRENCHES AND STRUCTURE EXCAVATIONS ARE TO BE SLOPED OR BRACED AND SHEETED AS NECESSARY FOR THE SAFETY OF THE WORKMEN AND THE PROTECTION OF OTHER UTILITIES IN COMPLIANCE WITH ALL APPLICABLE LOCAL, STATE AND FEDERAL REQUIREMENTS.
- UNLESS OTHERWISE NOTED, CONTRACTOR SHALL PROVIDE TRENCHING FOR ALL UTILITY SERVICE LINES.
- CONTRACTOR TO SET AND ADJUST ALL PROPOSED UTILITY STRUCTURES, CLEANOUTS, VALVES, METER PITS, ETC. TO FINISH GRADE. EXISTING ITEMS AFFECTED BY THE WORK SHALL BE ADJUSTED AS REQUIRED TO MATCH FINISH GRADE.
- PRIOR TO INSTALLATION OF WATER SERVICE, CONTRACTOR TO COORDINATE WITH CITY OF COWETA.
- THE MINIMUM DEPTH FOR ALL WATER PIPE SHALL BE FORTY EIGHT (48) INCHES AS MEASURED FROM TOP OF PIPE TO FINISH GRADE.
- THE CONTRACTOR SHALL VERIFY ALL VERTICAL AND HORIZONTAL CROSSINGS OF ALL PROPOSED AND EXISTING UTILITIES PRIOR TO INSTALLATION OF UTILITIES. CONTACT THE ENGINEER WITH ANY CONFLICTS.
- ALL PIPE BEDDING SHALL MEET CITY OF COWETA STANDARDS.
- ALL SANITARY SERVICE PIPE, AND FITTINGS SHALL BE PVC SDR 35 OR APPROVED EQUAL.
- ALL PROPOSED UTILITIES SHALL BE UNDERGROUND.

### -CAUTION-

THE LOCATION OF UNDERGROUND UTILITIES DEPICTED ON THESE DRAWINGS ARE BASED ON VISUAL SURFACE EVIDENCE AND/OR AS-BUILT DRAWINGS PROVIDED BY OTHERS AND, THEREFORE, MAY NOT REPRESENT ALL UTILITIES PRESENT OR THEIR ACTUAL LOCATIONS. IT IS THE CONTRACTORS RESPONSIBILITY FOR COORDINATING WITH INDIVIDUAL UTILITY OWNERS TO ASCERTAIN THE EXACT LOCATION OF EXISTING UTILITIES AT SPECIFIC POINTS OF CONNECTION AND FOR NOTIFYING THE CALL OKIE ONE CALL SYSTEM AT 811 OR 1-800-522-6543 PRIOR TO ANY EXCAVATION ON SITE.

CUT Land Development LLC  
OK CA #9155 EXP. 06/30/26



| REV. NO. | DATE       | REVISIONS DESCRIPTION |             |
|----------|------------|-----------------------|-------------|
|          |            | REVISION #1           | REVISION #2 |
| 1        | 05.12.2025 |                       |             |
| 2        | 05.16.2025 |                       |             |

| UTILITY PLAN             |  | 2025 |  |
|--------------------------|--|------|--|
| CIVIL CONSTRUCTION PLANS |  | 2025 |  |
| ENHANCE DENTAL           |  | 2025 |  |
| COWETA, OKLAHOMA         |  | 2025 |  |

drawn by: \_\_\_\_\_  
checked by: \_\_\_\_\_  
approved by: \_\_\_\_\_  
QA/QC by: \_\_\_\_\_  
project no.: \_\_\_\_\_  
drawing no.: \_\_\_\_\_  
date: 05.16.2025

SHEET  
C7.0







P.O. BOX 850  
COWETA, OK 74429  
PH. (918) 486-2189  
FAX (918) 486-5366  
[www.cityofcoweta-ok.gov](http://www.cityofcoweta-ok.gov)

## Memorandum

To: Honorable Mayor and City Council

From: Carolyn Back, Community Development Director

Re: **ORDINANCE 899 - VILLA HOMES PARTIAL 7.5 FT DRAINAGE EASEMENT CLOSURE**

Date: June 2, 2025

---

### BACKGROUND

Patrick Delehanty with Villa Homes, LLC has requested the closure of a two (2) ft-wide x thirty-six (36) ft-long portion of a 7.5-ft-wide drainage easement, for a house located at 28051 E. 109th Street South, due to fully constructed single-family home partial encroachment, in Wynstone Phase 3, Lot 10, Block 6, in Section Twenty-Five (25), Township Eighteen (18) North, Range Fifteen (15) East of the Indian Base and Meridian, City of Coweta, Wagoner County, State of Oklahoma, being more particularly described as follows:

Commencing at the Southwest Corner of said Lot 10 Thence N 88°43'07" E along the South line of said Lot 10 a distance of 7.5 feet to the East line of a 7.5' D/E as shown on Recorded Plat; Thence N 01°37'31" W along said 7.5' D/E a distance of 35 feet to the Point of Beginning; Thence S 88°43'07" W a distance of 2 feet; Thence N 01°37'31" W a distance of 36 feet; Thence N 88°43'07" E a distance of 2 feet to a point to the said 7.5' D/E; Thence S 01°37'31" E a distance of 36 feet to the Point of Beginning.

To comply with notice requirements, the City was required to hold a Technical Advisory Committee (TAC) meeting to give notice to all utility companies which may have a vested interest in the area. An agenda and notice were sent to the TAC members on April 14, 2025 via email. This satisfies state statute, as the notice is more than 30 days prior to the passage of an ordinance for closure.

No utility companies responded with any objection to the closure of two (2) ft-wide x thirty-six (36) ft-long portion of the 7.5-ft-wide drainage easement. City of Coweta Public Works Director has reviewed and has no objections.

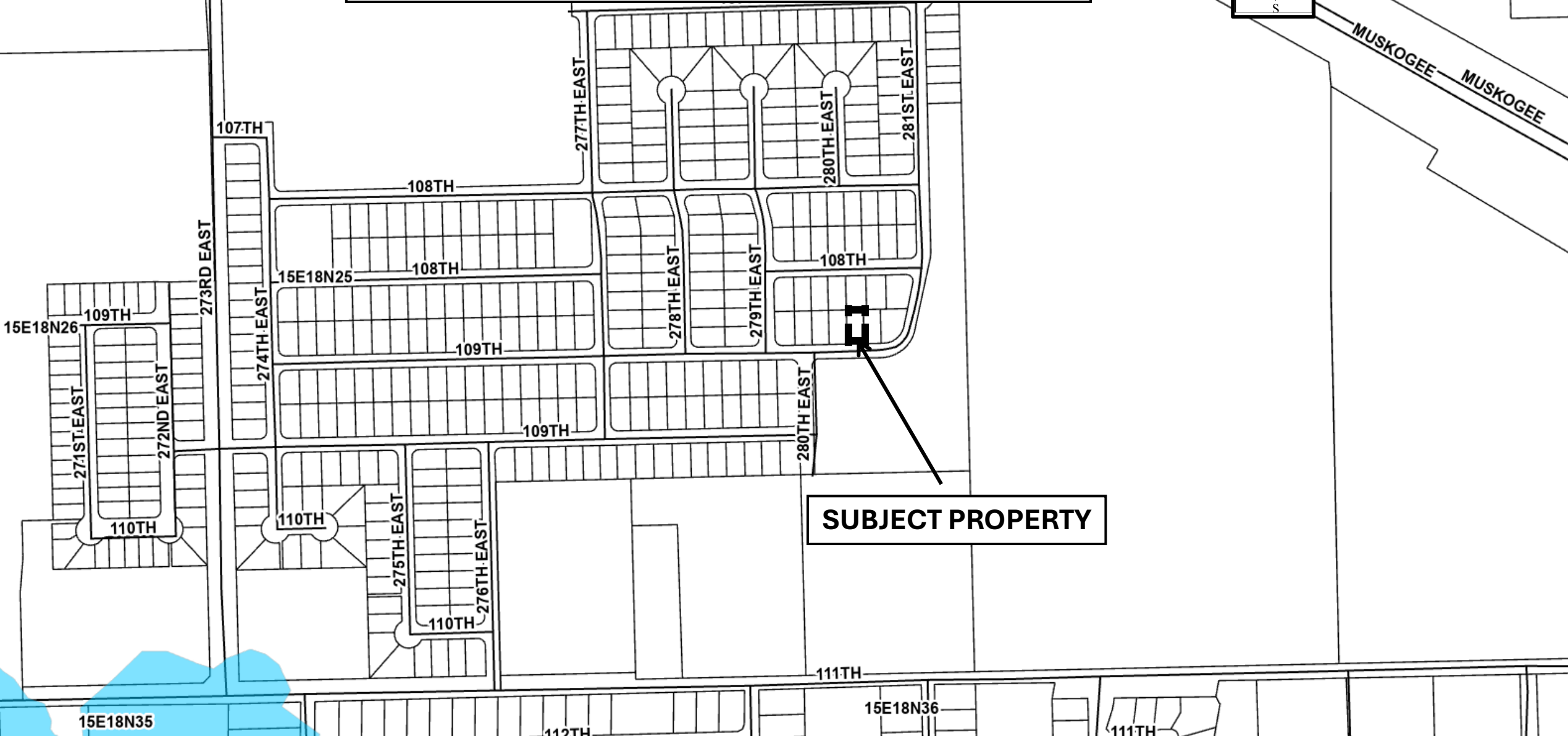
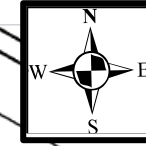
**STAFF RECOMMENDATION**

Staff recommends the adoption of Ordinance 899.

**ATTACHMENTS**

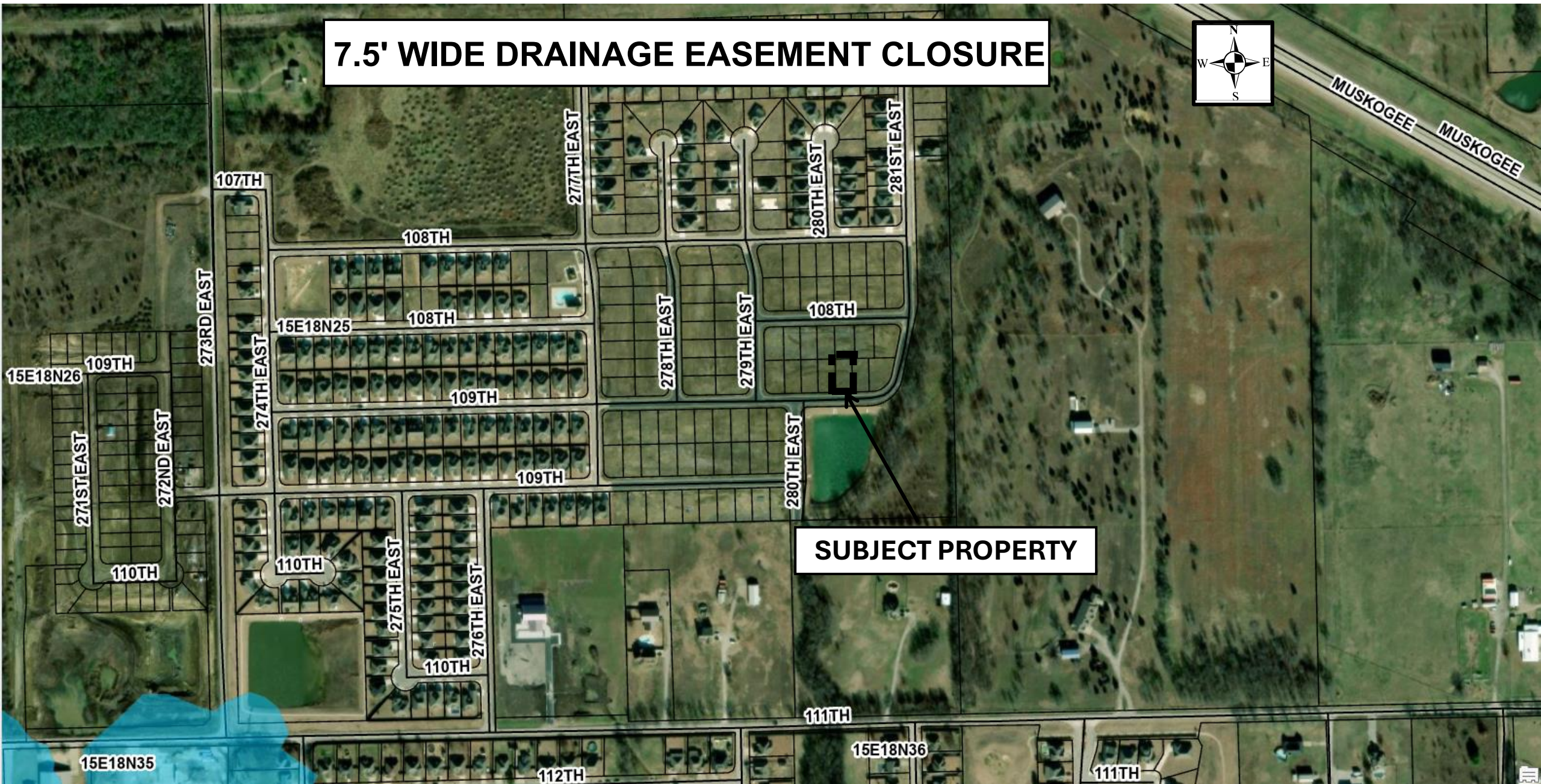
1. Location Map
2. Aerial View Map
3. Ordinance 899 Closing a Portion of a 7.5 Drainage Easement with Exhibit A

# 7.5' WIDE DRAINAGE EASEMENT CLOSURE





# 7.5' WIDE DRAINAGE EASEMENT CLOSURE





## CITY OF COWETA, OKLAHOMA

### ORDINANCE NUMBER 899

AN ORDINANCE OF THE CITY OF COWETA, OKLAHOMA; CLOSING A TWO FOOT (2') PORTION OF A SEVEN AND ONE-HALF FOOT (7.5') FOOT WIDE DRAINAGE EASEMENT LOCATED ALONG THE WEST LOT LINE OF LOT 10, BLOCK 6, WYNSTONE-PHASE 3 SUBDIVISION OF THE CITY OF COWETA, THAT LOT HAVING A STREET ADDRESS OF 28051 EAST 109TH STREET, ALL AS MORE PARTICULARLY DESCRIBED IN THIS ORDINANCE AND DEPICTED ON THE ATTACHED EXHIBIT "A"; PROVIDING FOR SEVERABILITY; AND DECLARING AN EMERGENCY.

WHEREAS, an application has been submitted requesting the closure of a portion of a certain public drainage easement of the City of Coweta, Oklahoma; and

WHEREAS, pursuant to Title 11, Oklahoma Statutes, Section 42-110, the City of Coweta has provided written notice of this proposed closing at least thirty (30) days prior to passage of this ordinance to holders of a franchise, or others determined to have a special right or privilege; and

WHEREAS, the request is reasonable, and it is in the best interest of all parties concerned that this portion of the drainage easement be closed; and

WHEREAS, the City Council of the City of Coweta, Oklahoma, finds that the closing of this portion of the drainage easement will not adversely affect the health, safety, or general welfare of the public and the same is necessary and expedient.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF COWETA, OKLAHOMA THAT:

*Section 1. A portion of a certain public drainage easement on property located within the City of Coweta with a street address of 28051 East 109<sup>th</sup> Street, insofar as it covers the following described property:*

A PORTION OF LOT 10, BLOCK 6, WYNSTONE-PHASE 3, A SUBDIVISION IN THE CITY OF COWETA, BEING A SUBDIVISION OF A PART OF THE SW/4 OF SECTION 25, TOWNSHIP 18 NORTH, RANGE 15 EAST OF THE INDIAN BASE AND MERIDIAN, WAGONER COUNTY, STATE OF OKLAHOMA, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS, TO-WIT:

COMMENCING AT THE SOUTHWEST CORNER OF SAID LOT 10 THENCE N 88°43'07" E ALONG THE SOUTH LINE OF SAID LOT 10 A DISTANCE OF 7.5 FEET TO THE EAST LINE OF A 7.5' DRAINAGE EASEMENT AS SHOWN ON RECORDED PLAT; THENCE N 01°37'31" W ALONG SAID 7.5' DRAINAGE EASEMENT A DISTANCE OF 35 FEET TO THE POINT OF BEGINNING; THENCE S 88°43'07" W A DISTANCE OF 2 FEET; THENCE N 01°37'31" W A DISTANCE OF 36 FEET; THENCE

N 88° 43'07" E A DISTANCE OF 2 FEET TO A POINT TO THE SAID 7.5' DRAINAGE EASEMENT; THENCE S 01°37'31" E A DISTANCE OF 36 FEET TO THE POINT OF BEGINNING,

be and the same is now closed.

*Section 2. The City of Coweta retains the absolute right to reopen the closed portion of this public drainage easement without expense to the City of Coweta.*

*Section 3. The closing of this portion of the public drainage easement shall not affect the right to maintain, repair, reconstruct, operate, or remove utility, public service corporation, or transmission company facilities existing within the closed portion of this drainage easement, nor shall such closing affect private ways existing by operation of law.*

*Section 4. SEVERABILITY CLAUSE. If any section, sentence, clause, or phrase of this ordinance or any part of it is for any reason found to be invalid by a court of competent jurisdiction, such decision shall not affect the validity of the remainder of this ordinance or any part of it.*

*Section 5. EMERGENCY CLAUSE. An emergency is now declared to exist for the preservation of the public peace, health, and safety and, more particularly, to assist in removing an encroachment upon the public's drainage easement. Because of this emergency this ordinance shall take effect immediately from and after its passage and approval.*

ADOPTED by the Coweta City Council with the Emergency Clause voted upon and approved separately, on this 2<sup>nd</sup> day of June 2025.

---

Naomi Hogue, Mayor

ATTEST:

---

Marcy Kilgore, City Clerk

APPROVED:

---

Patrick T. Boulden, City Attorney



AMERICAN EAGLE  
LAND SURVEYING, LLC

2023 West 111th Street Jenks, OK. 74037  
OFFICE (918)640-4162 FAX (918)894-5248  
darrellbible@gmail.com

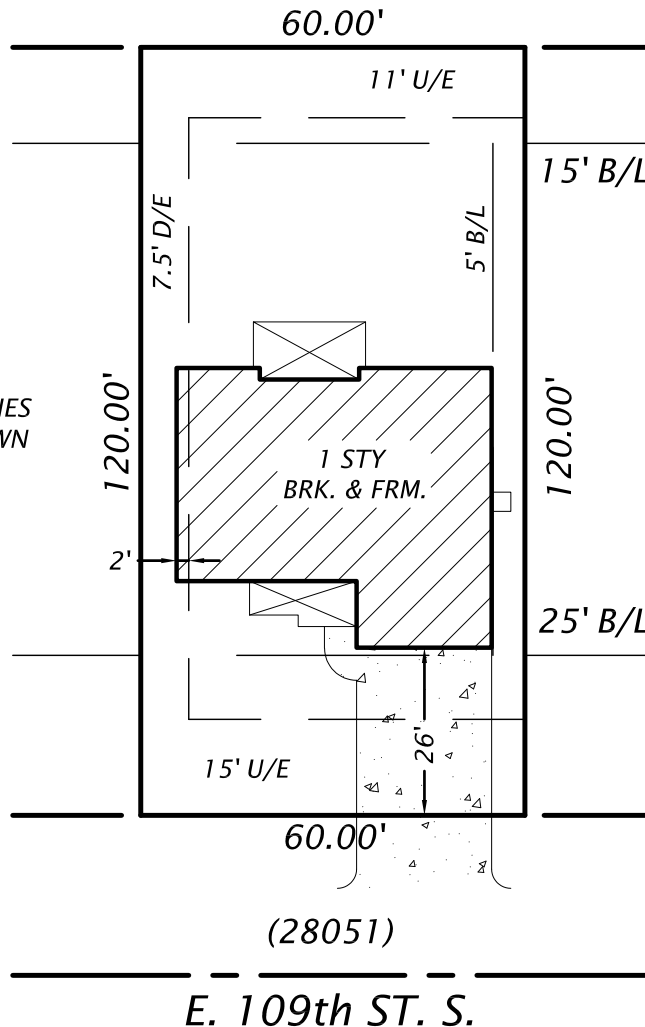
Order No. 2503035  
Client: Aspen Closing and Title  
Borrower: Janetha June Fleetwood  
File Number: 10946  
Lender: Associated Mortgage Corporation ISAOA, ATIMA

Legal Description

Lot 10, Block 6, WYNSTONE-PHASE 3,  
a subdivision in the City of Coweta, being a subdivision of a part  
of the SW1/4 of Section 25, Township 18 North, Range 15 East of  
the Indian Base and Meridian, Wagoner County, State of Oklahoma.

SCALE  
1" = 30'

NOTE: DWELLING ENCROACHES  
INTO 7.5' D/E 2' +/- AS SHOWN



SEE ATTACHMENT FOR EASEMENT INFORMATION

SUBJECT PROPERTY LIES WITHIN FLOOD ZONE "UNSHADED X" AN AREA OF MINIMAL  
FLOOD HAZARD AS SHOWN ON FIRM MAP#40143C0352M, DATED 5/2/19.

Property address: 28051 East 1091h Street South, Coweta, Oklahoma

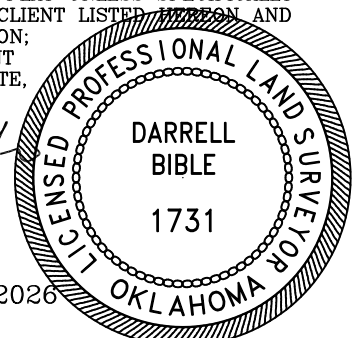
SURVEYORS STATEMENT

I DARRELL BIBLE PROFESSIONAL LAND SURVEYOR DO HEREBY STATE THAT IN MY PROFESSIONAL OPINION, THE ABOVE  
INSPECTION PLAT SHOWS THE DWELLING AS LOCATED ON THE PREMISES DESCRIBED, THAT IT IS ENTIRELY WITHIN THE  
DESCRIBED TRACT BOUNDARIES AND THERE ARE NO ENCROACHMENTS THEREON BY VISIBLE PERMANENT IMPROVEMENTS,  
EXCEPT AS INDICATED, FENCING NOT SHOWN: THAT THE ABOVE INSPECTION PLAT SHOWS ALL RECORDED PLAT EASEMENTS  
AND OTHER SUCH EASEMENTS WHICH HAVE BEEN DISCLOSED BY A CURRENT TITLE OPINION OR BY COMMITMENT FOR TITLE  
INSURANCE AND COPIES THEREOF PROVIDED TO US; THAT THIS INSPECTION PLAT WAS PREPARED FOR IDENTIFICATION ONLY  
FOR THE MORTGAGEE AND IS NOT A LAND OR BOUNDARY LINE SURVEY. THAT NO PROPERTY CORNERS WERE SET, AND IS NOT  
TO BE USED OR RELIED UPON, FOR THE ESTABLISHMENT OF FENCE, BUILDING, OR OTHER IMPROVEMENTS. THAT UNDERGROUND  
UTILITIES WERE NOT FIELD LOCATED AND THEREFORE ARE NOT SHOWN ON THIS INSPECTION PLAT UNLESS SPECIFICALLY  
REQUESTED BY THE CLIENT; THAT THIS INSPECTION PLAT WAS PREPARED SOLELY FOR THE CLIENT LISTED HEREON AND  
MAY NOT BE USED FOR ANY SUBSEQUENT LOAN CLOSING, REFINANCE, OR OTHER TRANSACTION;  
AND THAT NO RESPONSIBILITY OR LIABILITIES ASSUMED HEREIN OR HEREBY TO THE PRESENT  
OR FUTURE LAND OWNER OR OCCUPANT. BURIED SERVICE CABLE LOCATIONS ARE APPROXIMATE,  
CALL OKIE BEFORE DIGGING 1-(800)-522-6543

LEGEND

B/L=Building Line  
U/E=Utility Esmt.  
R/W=Right of Way  
D/E=Drainage Esmt.  
B/E=Buried Tele. & Elec. Cable Esmt.

Darrell Bible  
Darrell Bible  
OKLAHOMA REGISTERED  
LAND SURVEYOR NO. 1731  
CA #6588 EXPIRES 6/30/2026  
Final: 3/20/2025



ORDINANCE NO.  
899 EXHIBIT "A"



P.O. BOX 850  
COWETA, OK 74429  
PH. (918) 486-2189  
FAX (918) 486-5366  
[www.cityofcoweta-ok.gov](http://www.cityofcoweta-ok.gov)

## Memorandum

To: Honorable Mayor and City Council

From: Carolyn Back, Community Development Director

Re: **ORDINANCE 901 - AMENDMENT OF SECTIONS 13-7-4 AND 13-7-8 - SUBDIVISION REGULATIONS**

Date: June 2, 2025

---

### BACKGROUND

When the Subdivision Regulations were initially written and adopted by the Coweta City Council, the contractor's maintenance bond was set at 100 percent of the overall construction cost. In recent years, this requirement was lowered to 50 percent. The bond amount is now being restored to its initial rate of 100 percent of the overall construction cost.

### STAFF RECOMMENDATION

Staff recommends the adoption of Ordinance 901.

### ATTACHMENTS

1. Ordinance 901 13-7-4 and 13-7-8 Subdivider Bonds

## CITY OF COWETA, OKLAHOMA

### ORDINANCE NUMBER 901

AN ORDINANCE OF THE CITY OF COWETA, OKLAHOMA; AMENDING COWETA CITY CODE TITLE 13, "SUBDIVISIONS", CHAPTER 13-7 "REQUIRED IMPROVEMENTS AND IMPROVEMENT STANDARDS"; AMENDING SECTION 13-7-4, TITLED "CONTRACTOR BOND AND INSURANCE"; RE-NAMING SECTION 13-7-4 TO "SUBDIVIDER'S PERFORMANCE BOND OR ESCROW ACCOUNT" AND CLARIFYING THE PURPOSES OF SUCH BONDS AND ACCOUNTS; AMENDING SECTION 13-7-8, TITLED "MAINTENANCE BOND"; RE-NAMING SECTION 13-7-8 TO "SUBDIVIDER'S MAINTENANCE BOND"; INCREASING THE AMOUNT OF MAINTENANCE BONDS TO 100 PERCENT OF THE COST OF CONSTRUCTION FOR CERTAIN IMPROVEMENTS AND CLARIFYING THE PURPOSE OF MAINTENANCE BONDS; PROVIDING FOR THE PROTECTION OF EXISTING RIGHTS AND REMEDIES; PROVIDING FOR SEVERABILITY; AND DECLARING AN EMERGENCY.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF COWETA, OKLAHOMA, THAT:

*Section 1. Coweta City Code Title 13, "Subdivisions", Chapter 13-7 "Required Improvements and Improvement Standards", Section 13-7-4, titled "Contractor Bond and Insurance" be and the same is now amended to read as follows:*

#### **"13-7-4 Subdivider's Performance Bond or Escrow Account**

The subdivider shall guarantee to complete all improvements required by this title and other ordinances in a manner satisfactory to the City Engineer. To secure this surety, the subdivider shall provide one of the following guarantees to ensure the proper and prompt completion of the required improvements:

- A. *Commercial surety performance and payment bond.* The subdivider shall obtain a security bond from a surety bonding company authorized to do business in the state. The bond shall be filed with the City Clerk and shall be payable to the City. The amount of the bond shall be 100 percent of the entire cost of completing all required improvements, as estimated by the subdivider and approved by the City Engineer. The duration of the bond shall be until such time as the improvements are accepted by the City in accordance with CCC 13-7-2.
- B. *Cash escrow account.* The subdivider shall deposit cash, or other instrument readily convertible into cash at face value, either with the City or in escrow with a bank. The use of any instrument other than cash, and in the case of an escrow account, the bank with which the funds are to be deposited, shall be subject to the approval of the City Council. The amount of the deposit shall be 100 percent of the entire cost of completing all required improvements, as estimated by the subdivider and

approved by the City Engineer. If a bank escrow account is used, the subdivider shall file with the City Clerk an agreement between the financial bank and subdivider guaranteeing the following:

1. That the funds of the escrow account shall be held in trust until released by the City Council when the obligation is complete and may not be used or pledged by the subdivider as security in any other matter during that period; and
2. That in the case of a failure, as determined by the City Council, on the part of the subdivider to complete all required improvements, the bank shall immediately make the funds in the account available to the City for use in the completion of those improvements.”

*Section 2. Coweta City Code Title 13, “Subdivisions”, Chapter 13-7 “Required Improvements and Improvement Standards”, Section 13-7-8, titled “Maintenance Bond” be and the same is now amended to read as follows:*

#### **“13-7-8 Subdivider's Maintenance Bond**

Regardless of the guarantee chosen by the subdivider to secure the contract to make the subdivision improvements pursuant to CCC 13-7-4, prior to acceptance of those improvements by the City Council, the subdivider shall obtain a maintenance bond from a surety bonding company authorized to do business in the state to protect the City of Coweta against defective workmanship and materials in the completion of all required improvements or public improvements. The bond shall be filed with the City Clerk and shall be payable to the City. The amount of the bond shall be equal to 100 percent of the entire cost of construction for required improvements or public improvements, as defined in CCC 13-2-2, which shall be dedicated to the public. The duration of the maintenance bond shall be two years from the date of acceptance of all improvements by the City Council.”

*Section 3. PROTECTION OF EXISTING RIGHTS AND REMEDIES. That nothing in this ordinance shall be construed to affect any suit or proceeding pending in any court, or any rights acquired, or liability incurred, or any cause or causes of action acquired or existing under any pre-existing act or ordinance amended here; nor shall this ordinance require any changes in work which has been lawfully authorized prior to the adoption of this ordinance, so long as such work is actually commenced within sixty (60) days after the adoption of this ordinance.*

*Section 4. SEVERABILITY CLAUSE. If any section, sentence, clause or phrase of this ordinance or any part of it is for any reason found to be invalid by a court of competent jurisdiction, such decision shall not affect the validity of the remainder of this ordinance or any part of it.*

*Section 5. EMERGENCY CLAUSE. That an emergency is now declared to exist for the preservation of the public peace, health, and safety and, more particularly, to expedite the protection of citizens and the general public when public improvements are constructed by private*

*subdividers. Because of this emergency this ordinance shall take effect immediately from and after its passage and approval.*

ADOPTED by the Coweta City Council with the Emergency Clause voted upon and approved separately, on this \_\_\_\_ day of \_\_\_\_\_ 2025.

\_\_\_\_\_  
Naomi Hogue, Mayor

ATTEST:

\_\_\_\_\_  
Marcy Kilgore, City Clerk

APPROVED:

\_\_\_\_\_  
Patrick T. Boulden, City Attorney



P.O. BOX 850  
COWETA, OK 74429  
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[www.cityofcoweta-ok.gov](http://www.cityofcoweta-ok.gov)

## Memorandum

To: Honorable Mayor and City Council

From: Carolyn Back, Community Development Director

Re: **PUBLIC HEARING ANNEXATION**

Date: June 2, 2025

---

### BACKGROUND

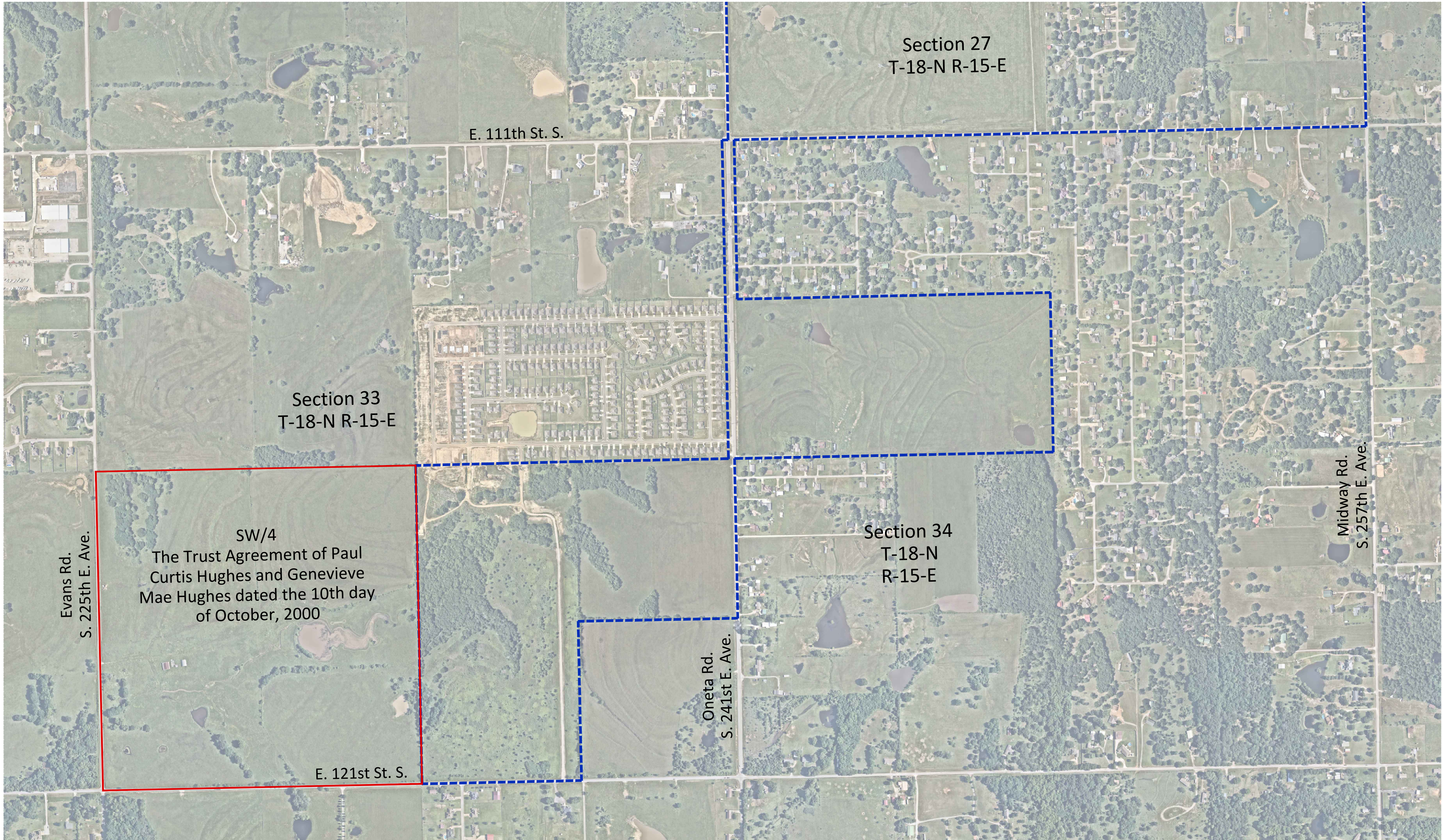
The proposed annexation of approximately 160-acres of undeveloped land located at the northeast corner of East 121<sup>st</sup> Street South and South 225<sup>th</sup> East Avenue. The subject property is currently zoned Agriculture (AG) in unincorporated Wagoner County. The applicant was before the City Council on May 5, 2025, with a resolution to move forward with this annexation. The applicant's consent annexation application is now requesting approval from the Coweta City Council. The proposed use is for single-family residential with RS-3 zoning with a Planned Unit Development (PUD). The conceptual development plan is for a maximum of 780 single-family lots, with varying widths ranging from 40 to 50 feet. The conceptual plan depicts preserved green space, walking trails, detention ponds, one tree for each new single-family lot, and a landscaped entry. If the annexation is approved, the next step for the applicant will be the rezoning and PUD public process.

### STAFF RECOMMENDATION

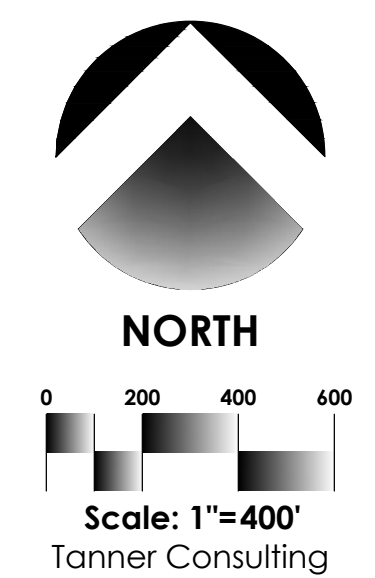
### ATTACHMENTS

1. Annexation Exhibit





- EXISTING CITY OF COWETA CITY LIMITS
- PROPOSED ANNEXATION AREA



*This document is preliminary in nature and is not a final, signed and sealed document.*

**Tanner Consulting LLC**  
CIVIL ENGINEERING | LAND SURVEYING  
LANDSCAPE ARCHITECTURE | PLANNING  
5323 SOUTH LEWIS AVENUE  
TULSA, OKLAHOMA 74105-6539  
OFFICE: 918.745.9929





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## Memorandum

To: Honorable Mayor and City Council

From: Carolyn Back, Community Development Director

Re: **ORDINANCE 900 - ANNEXATION 160-ACRES NORTHEAST CORNER OF 121ST ST S AND 225TH E AVE**

Date: June 2, 2025

---

### BACKGROUND

The proposed annexation of approximately 160-acres of undeveloped land located at the northeast corner of East 121st Street South and South 225th East Avenue. The subject property is currently zoned Agriculture (AG) in unincorporated Wagoner County. The applicant was before the City Council on May 5, 2025, with a resolution to move forward with this annexation. The applicant's consent annexation application is now requesting approval from the Coweta City Council. The proposed use is for single-family residential with RS-3 zoning with a Planned Unit Development (PUD). The conceptual development plan is for a maximum of 780 single-family lots, with varying widths ranging from 40 to 50 feet. The conceptual plan depicts preserved green space, walking trails, detention ponds, one tree for each new single-family lot, and a landscaped entry. If the annexation is approved, the next step for the applicant will be the rezoning and PUD public process.

### STAFF RECOMMENDATION

Staff recommends the adoption of Ordinance 900.

### ATTACHMENTS

1. 20250602 Hughes Annexation Ordinance No 900 with Exhibit A

## CITY OF COWETA, OKLAHOMA

### ORDINANCE NO. 900

AN ORDINANCE OF THE CITY OF COWETA, OKLAHOMA; ANNEXING TERRITORY DESCRIBED AS ALL OF THE SOUTHWEST QUARTER (SW/4) OF SECTION THIRTY-THREE (33), TOWNSHIP EIGHTEEN (18) NORTH, RANGE FIFTEEN (15) EAST OF THE INDIAN BASE AND MERIDIAN, WAGONER COUNTY, INTO THE CORPORATE LIMITS OF THE CITY OF COWETA, OKLAHOMA; DESCRIBING THE ANNEXED TERRITORY BY LEGAL DESCRIPTION IN THIS ORDINANCE, AND BY A MAP WHICH IS ATTACHED AS EXHIBIT "A"; PROVIDING THAT THE TERRITORY SHALL BE SUBJECT TO THE JURISDICTION, CONTROL, AND ORDINANCES OF THE CITY; DIRECTING CERTAIN REQUIRED NOTIFICATIONS; PROVIDING FOR SEVERABILITY; AND DECLARING AN EMERGENCY.

**Whereas**, the City of Coweta received an application for the consent annexation of properties owned by Leslee M. "Missy" Lasater, as Trustee of The Trust Agreement of Paul Curtis Hughes and Genevieve Mae Hughes, dated the 10<sup>th</sup> day of October, 2000, (the applicant-owner) of 160 acres of real property located in and being all of the Southwest Quarter (SW/4) of Section Thirty-Three (33), Township Eighteen (18) North, Range Fifteen (15) East, Wagoner County, State of Oklahoma; and

**Whereas**, the applicant-owner's property is generally described as 160 acres encompassing the area within one-half mile east of 225<sup>th</sup> East Avenue and one-half mile north of East 121st Street in Wagoner County; as more particularly depicted in the map attached as Exhibit "A"; and

**Whereas**, Title 11 Oklahoma Statutes, Subsection 21-103.A authorizes the City Council to annex any territory adjacent or contiguous to the City with the written consent of the owners of at least a majority of the acres to be annexed, subject to notice and a public hearing on the proposed annexation, as provided in Title 11 Oklahoma Statutes, Subsection 21-103.B; and

**Whereas**, the applicant-owner is the owner of a 100% majority of the acres to be annexed as required in Title 11 Oklahoma Statutes, Subsection 21-103.A; and

**Whereas**, in accord with Title 11 Oklahoma Statutes, Subsection 21-103.B, before the City Council conducted a hearing on this requested annexation it caused to be published and mailed a notice describing the boundaries of the territory requested to be annexed and stating that on Monday, June 2, 2025, at 6:00 p.m., in Coweta City Hall, 310 South Broadway, Coweta, OK 74429 the City Council would conduct a public hearing on the question of annexing the territory; and

**Whereas**, the described notice to all owners of property to be annexed, to all owners of property abutting any public right-of-way that forms the boundary of the territory proposed to be annexed, and to the Sales and Use Tax Division of the Oklahoma Tax Commission was mailed by first-class mail, on Wednesday, May 14, 2025, in accordance with Title 11 Oklahoma Statutes, Subsection 21-103.B; and

**Whereas**, the described notice was published in a legal newspaper of general circulation in the territory sought to be annexed on Wednesday, May 14, 2025, which was within fourteen (14) days following the date the City Council direct the notice to be published and the Council’s hearing this annexation on June 2, 2025 was no earlier than fourteen (14) days nor more than thirty (30) days following the publication and mailing of the required notice; and

**Whereas**, the territory requested to be annexed is within the previously annexed fence line of the City of Coweta, which was established with the expectation that lands within that fence line would be annexed into the Coweta city limits; and

**Whereas**, the existing city limits of the City of Coweta, Oklahoma, abuts, adjoins and is contiguous to the 160 acres requested to be annexed, and the applicant-owner has expressed a desire that inhabitants of the annexed territory join with the Coweta community, contribute to its economic development, and enjoy the municipal services it can provide; and

**Whereas**, it is the desire of the Mayor and City Council to annex the above-described territory and extend the boundaries of the City of Coweta to include this territory within its corporate limits.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF COWETA, OKLAHOMA, THAT:

**Section 1.** Upon the conclusion of the Coweta City Council’s public hearing on the question of annexation of the described territory held on Monday, June 2, 2025, at 6:00 p.m., in Coweta City Hall, 310 South Broadway, Coweta, OK 74429, the following territory which is adjacent to, abutting and contiguous to the present corporate limits of the City of Coweta, shall be, and is now annexed into the corporate limits of the City of Coweta, Oklahoma:

#### **Legal Description of the Territory Annexed**

The Southwest Quarter (SW/4) of Section Thirty-Three (33), Township Eighteen (18) North, Range Fifteen (15) East, Wagoner County, State of Oklahoma, said tract containing 160 acres, more or less.

**Section 2.** The annexation of the above-described land is represented by the map attached as Exhibit “A”, which is incorporated by reference and made a part of this ordinance and any discrepancies between the map and the legal description shall be controlled by the legal description.

**Section 3.** In accord with Coweta City Code Section 12-4-4, the territory annexed by this ordinance shall be assigned and zoned as an Agriculture (AG) zoning district, which corresponds to that which existed prior to its annexation.

**Section 4.** The Coweta City Council Ward Plan Map established by Ordinance No. 863, effective November 7, 2022, as amended by Ordinance No. 891, effective December 2, 2024, is now amended to include the territory annexed by this ordinance as within City Council Ward 4.

**Section 5.** The Mayor shall file or cause to be filed and recorded a duly certified copy of this ordinance, together with an accurate map of the annexed territory, in the office of the Wagoner County Clerk and with the Ad Valorem Division of the Oklahoma Tax Commission. The record in the office of the County Clerk shall be conclusive evidence of this annexation. (Title 11 Oklahoma Statutes, Section 21-112.)

**Section 6.** All laws and ordinances of the City of Coweta shall be and the same are now declared to be in effect within the territory annexed by this ordinance.

**Section 7. Severability Clause.** That if any part or parts of this ordinance are deemed unconstitutional, invalid, or ineffective for any reason, the remaining portions shall not be affected and shall remain in full force and effect.

**Section 8. Emergency Clause.** That for the immediate preservation of the peace, health and safety of the City of Coweta, Oklahoma, its inhabitants, and more particularly to immediately provide municipal services to the territory annexed, an emergency is now declared to exist and for this reason this ordinance shall become operative and go into effect immediately upon its passage and approval.

PASSED AND APPROVED by the Coweta City Council on this 2<sup>nd</sup> day of June 2025.

---

Naomi Hogue, Mayor

Attest:

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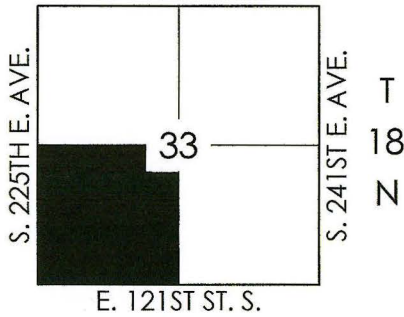
Marcy Kilgore, City Clerk

Approved:

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Patrick T. Boulden, City Attorney

R 15 E  
E. 111TH ST. S.



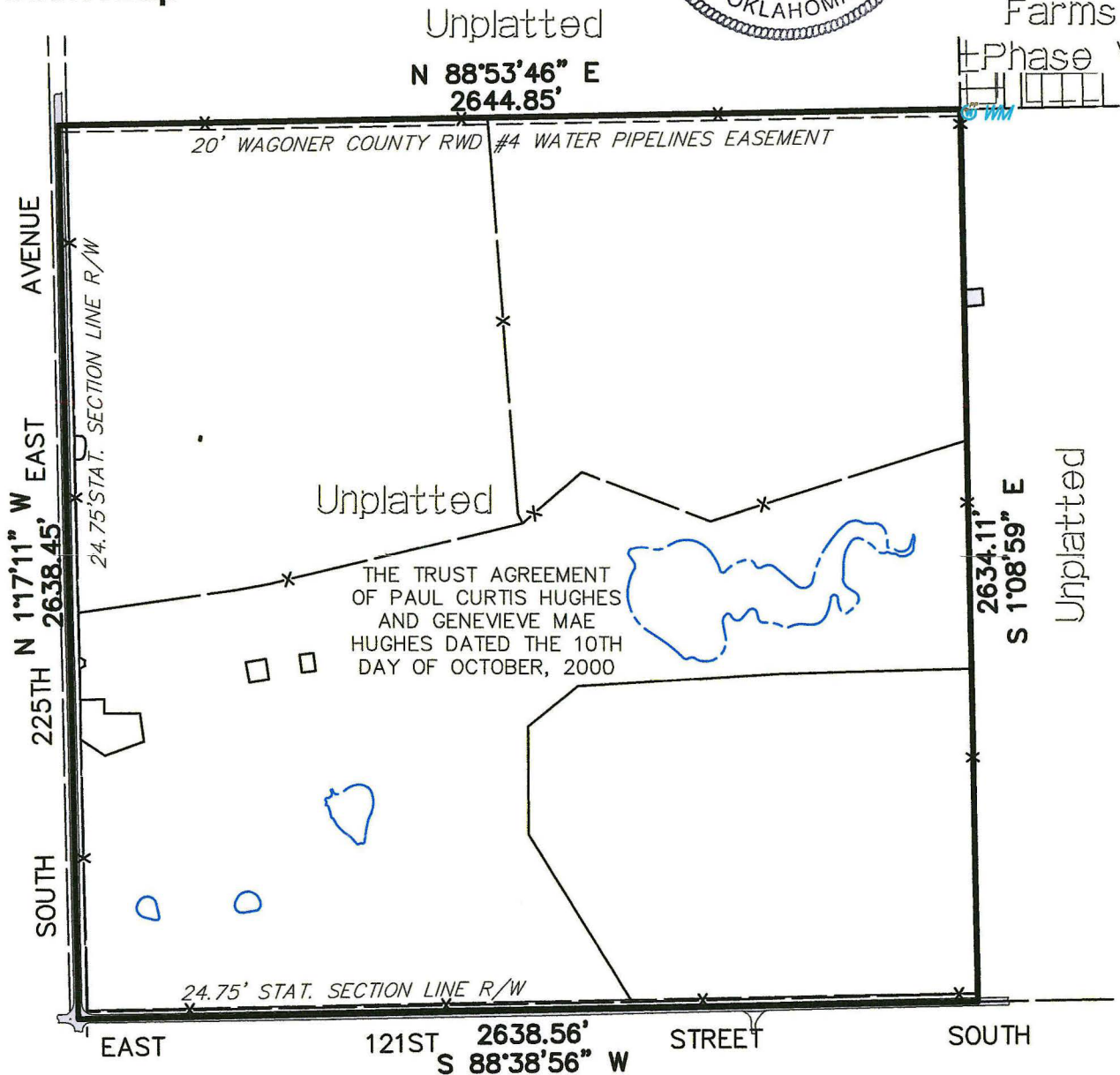
**Location Map**

# 121ST ST. S. & 225TH E. AVE. Survey Property Description Exhibit



Oneta  
Farms

Phase V



**LEGEND**

RWD RURAL WATER DISTRICT  
STAT. STATUTORY

**ANNEXATION ORDINANCE NO. 900  
EXHIBIT "A"**

**Tanner Consulting LLC**  
5323 SOUTH LEWIS AVENUE, TULSA OKLAHOMA 74105-6539 | 918.745.9929



P.O. BOX 850  
COWETA, OK 74429  
PH. (918) 486-2189  
FAX (918) 486-5366  
[www.cityofcoweta-ok.gov](http://www.cityofcoweta-ok.gov)

## Memorandum

To:

From: Julie Casteen, City Manager

Re: **WARD 3 APPOINTMENT**

Date: June 2, 2025

---

### BACKGROUND

The term for Harold "Shorty" Chance for Ward 3 Councilmember expires on June 15, 2025. If the City Council does not appoint someone to fill the seat by June 15, the vacancy must be filled by calling a special election. The next available date for a special election of municipal officers is September 9, 2025.

Two candidates have applied for the position: Jennifer Curtis and Joshua Wilburn (see attached applications). Other candidates may considered that were not received by the time the agenda was posted.

### STAFF RECOMMENDATION

Staff recommends consideration of the appointment of a person to fill the Ward 3 Councilmember position.

### ATTACHMENTS

1. 250509- Jennifer Curtis- City Council
2. 250515- Joshua Wilburn- City Council

**From:** [noreply@civicplus.com](mailto:noreply@civicplus.com)  
**To:** [kyle@crossroads-team.com](mailto:kyle@crossroads-team.com); [Julie Casteen](#); [City Clerk](#)  
**Subject:** Online Form Submittal: Application for Appointment to a City Board or Commission  
**Date:** Friday, May 9, 2025 3:05:43 PM

---

**[EXTERNAL EMAIL]** DO NOT CLICK links or attachments unless you recognize the sender and know the content is safe.

## Application for Appointment to a City Board or Commission

|                                                                 |                                                                |
|-----------------------------------------------------------------|----------------------------------------------------------------|
| Last Name                                                       | Curtis                                                         |
| First Name                                                      | Jennifer                                                       |
| Middle Initial                                                  | <i>Field not completed.</i>                                    |
| Suffix                                                          | <i>Field not completed.</i>                                    |
| Street Address                                                  | 28977 East 154th Street South                                  |
| Apartment/Unit #                                                | <i>Field not completed.</i>                                    |
| City                                                            | COWETA                                                         |
| State                                                           | OK                                                             |
| Zip Code                                                        | 74429-4114                                                     |
| Phone Number                                                    | 9187047895                                                     |
| Email                                                           | <a href="mailto:jncurtis22@yahoo.com">jncurtis22@yahoo.com</a> |
| Preferred method of contact                                     | Phone                                                          |
| On what Board or Commission are you most interested in serving? | City Council (only available to fill an unexpired term)        |
| Do you reside inside the city limits?                           | Yes                                                            |
| Which Council Ward do you live in?                              | Ward 3                                                         |
| Qualifications: (list                                           | I am a member of the City of Coweta Planning Committee.        |



educational background or experience that would assist you in carrying out the duties of this appointment)

Reasons for Serving: (state briefly the contributions you can make to this appointment and your reasons for wanting to serve on the Board or Commission)

since being on the planning commission, I am excited to see the items coming across to send to approval. I want to be a part of that. I love seeing our town grow and I would like to be a part of that.

If desired, you may upload a resume.

*Field not completed.*

Have you ever been convicted of a felony, or entered a guilty or no contest plea thereto?

No

If yes, please give details of the conviction(s) and explain

*Field not completed.*

Do you anticipate any conflicts of interest on issues which may be decided by the Board or Commission on which you are interested in serving.

none that I can think of

Do you currently hold any offices under the laws of the State of Oklahoma? Such offices would include but not be limited to working for a municipality, county, or state.

No

Do you understand that

Yes

attendance and active support is required for each appointee?

---

Signature

Jennifer Curtis

---

Date

5/9/2025

---

Applications will be kept on file for 90 days.

This information will become a Public Record.

---

Email not displaying correctly? [View it in your browser.](#)

**From:** [noreply@civicplus.com](mailto:noreply@civicplus.com)  
**To:** [kyle@crossroads-team.com](mailto:kyle@crossroads-team.com); Julie Casteen; City Clerk  
**Subject:** Online Form Submittal: Application for Appointment to a City Board or Commission  
**Date:** Thursday, May 15, 2025 7:21:40 AM

---

**[EXTERNAL EMAIL]** DO NOT CLICK links or attachments unless you recognize the sender and know the content is safe.

## Application for Appointment to a City Board or Commission

|                                                                 |                                                                                                                                      |
|-----------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------|
| Last Name                                                       | Wilburn                                                                                                                              |
| First Name                                                      | Joshua                                                                                                                               |
| Middle Initial                                                  | M                                                                                                                                    |
| Suffix                                                          | <i>Field not completed.</i>                                                                                                          |
| Street Address                                                  | 16025 S 269th E Ave                                                                                                                  |
| Apartment/Unit #                                                | <i>Field not completed.</i>                                                                                                          |
| City                                                            | Coweta                                                                                                                               |
| State                                                           | Okllahoma                                                                                                                            |
| Zip Code                                                        | 74429                                                                                                                                |
| Phone Number                                                    | 8283203491                                                                                                                           |
| Email                                                           | <a href="mailto:jmw8203@gmail.com">jmw8203@gmail.com</a>                                                                             |
| Preferred method of contact                                     | Phone                                                                                                                                |
| On what Board or Commission are you most interested in serving? | City Council (only available to fill an unexpired term)                                                                              |
| Do you reside inside the city limits?                           | Yes                                                                                                                                  |
| Which Council Ward do you live in?                              | Ward 3                                                                                                                               |
| Qualifications: (list                                           | I have an associates in business and numerous IT certifications. In the world of IT we make critical, high impact decisions daily. I |

educational background or experience that would assist you in carrying out the duties of this appointment)

feel this would translate well when having to make difficult decisions regarding the town.

Reasons for Serving: (state briefly the contributions you can make to this appointment and your reasons for wanting to serve on the Board or Commission)

My father has been on the city council and even mayor for roughly 20 years in neighboring Haskell. I' have witnessed his journey and the impact he has had on the town. Community is important to my family and I and I would love the opportunity to serve our community.

If desired, you may upload a resume.

*Field not completed.*

Have you ever been convicted of a felony, or entered a guilty or no contest plea thereto?

No

If yes, please give details of the conviction(s) and explain

Na

Do you anticipate any conflicts of interest on issues which may be decided by the Board or Commission on which you are interested in serving.

No

Do you currently hold any offices under the laws of the State of Oklahoma? Such offices would include but not be limited to working for a municipality, county, or state.

No

Do you understand that

Yes

attendance and active support is required for each appointee?

---

Signature

Joshua M Wilburn

---

Date

5/15/2025

---

Applications will be kept on file for 90 days.

This information will become a Public Record.

---

Email not displaying correctly? [View it in your browser.](#)