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**AGENDA - REGULAR MEETING
COWETA CITY COUNCIL
COWETA CITY HALL, 310 S. BROADWAY
MONDAY, JULY 7, 2025 6:00 PM**

MEETING PROCEDURE: Comments on all scheduled agenda items will be heard immediately following the presentation by staff or the petitioner. Please wait until you are recognized by the Mayor and keep your comments as brief as possible. Individuals addressing the City Council must identify themselves by name prior to making any comments. The City Council will consider, discuss, and may take action on, approve, adopt, amend, reject, deny, table, or not take action on any item listed on this agenda after comments from staff and the City Council have been heard.

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Naomi Hogue ____ Joshua Wilburn ____ Lauren Givan ____ Caroline Martin ____
Jeremy Barnett ____

IV. GENERAL CITY COUNCIL COMMENTS

(During the General City Council Comments section of the agenda, the City Council shall make no decision or take any action except as to request the City Manager to schedule the matter for Council discussion at a later date.)

V. CITY MANAGER REPORT

1. NEW HIRES

Dalton Tolliver, 06/04/25 – Streets Equipment Operator
Keith Waag, 06/09/25 – GIS Technician
Christopher Rogan, 06/11/25 – Communications Officer
Zane Hedrick, 06/12/25 – Water Plant Operator
Tyler Bell, 06/23/25 – Seasonal Parks Maintenance
Jeffrey Lawmaster, 06/30/25 – Code Enforcement Officer
Tyler Stockton, 07/01/25 – Parks Maintenance
Perry Scroggins, 07/02/2025 – Streets Maintenance
Xander Williamson-Loudermilk, 07/03/25 – Water Plant Operator

VI. CONSENT

(All matters under the “Consent Calendar” are considered by the City Council to be routine and will be enacted by one motion. Any Councilmember may, however, remove an item from consent by request.)

1. MINUTES OF REGULAR MEETING

Approval of the minutes of the Coweta City Council Regular meeting held on June 2, 2025.
(Marcy Kilgore, City Clerk/Treasurer)

2. **MINUTES OF THE JOINT SPECIAL MEETING**

Approval of the minutes of the Joint Special meeting held on June 2, 2025. *(Marcy Kilgore, City Clerk/Treasurer)*

3. **ANNUAL MOTOROLA SERVICE AGREEMENT**

Approval of an annual service agreement with Motorola for E911 Dispatch console maintenance. Annual cost: \$15,790.16.

Mike Bell, Police Chief

4. **ANNUAL PAYMENT TO UTILITY ASSOCIATES, INC. FOR BODY CAMERA SYSTEM**

Approval of the annual payment to Utility Associates, Inc. for Body Camera System. Annual cost: \$30,462.80.

Mike Bell, Police Chief

5. **COWETA BOARD OF ADJUSTMENT - APPOINTMENT OF JESSICA MORRIS**

Approval of the appointment of Jessica Morris to the Coweta Board of Adjustment.

Carolyn Back, Community Development Director

6. **COWETA BOARD OF ADJUSTMENT - APPOINTMENT OF DONALD VIETH**

Approval of the appointment of Donald Vieth to the Coweta Board of Adjustment.

Carolyn Back, Community Development Director

7. **COWETA PLANNING COMMISSION - APPOINTMENT OF JOANNA JONES**

Approval of the appointment of Joanna Jones to the Coweta Planning Commission.

Carolyn Back, Community Development Director

8. **COWETA PLANNING COMMISSION - APPOINTMENT OF KRISTI RENTIE**

Approval of the appointment of Kristi Rentie to the Coweta Planning Commission.

Carolyn Back, Community Development Director

9. **COWETA PLANNING COMMISSION - APPOINTMENT OF LINDA DYER**

Approval of the appointment of Linda Dyer to the Coweta Planning Commission.

Carolyn Back, Community Development Director

VII. CONSIDER, DISCUSS AND TAKE ACTION ON ITEMS REMOVED FROM CONSENT

VIII. ADMINISTRATION

1. **RESOLUTION 2025-21 - BRIDGE REPLACEMENT OVER COWETA CREEK ON EAST 141ST STREET SOUTH**

Discuss and consider action on the adoption of Resolution 2025-21, a Resolution of the City Council of the City of Coweta, Oklahoma; authorizing the City of Coweta to participate in the Oklahoma Department of Transportation bridge project for NPI 16391, project number BRO-273D(124)CB, State Job Piece Number 38749(04), and authorizing the City Manager to execute all documents related to the project.

Julie Casteen, City Manager

2. **RESOLUTION 2025-22 - BRIDGE REPLACEMENT OVER COWETA CREEK ON WEST SYCAMORE STREET EAST OF BIXBY STREET**

Discuss and consider action on the adoption of Resolution 2025-22, a Resolution of the City Council of the City of Coweta, Oklahoma; authorizing the City of Coweta to participate in the Oklahoma Department of Transportation bridge project for NBI 22497, project number BRO-273D(123)CB, State Job Piece Number 38747(04), and authorizing the City Manager to execute all documents related to the project.

Julie Casteen, City Manager

3. **RESOLUTION 2025-19 - ACCEPTING INFRASTRUCTURE 273RD E AVE FOR COWETA TRAILS II**

Discuss and consider action on the adoption of Resolution 2025-19, a Resolution of the City Council of the City of Coweta, Oklahoma; accepting as dedicated public improvements certain roads and related infrastructure as shown on the final plat for the Coweta Trails subdivision, located in Section 35, Township 18 North, Range 15 East, of the Indian Base and Meridian, Wagoner County, State of Oklahoma.

Carolyn Back, Community Development Director

4. **ORDINANCE 903 - AMENDING SECTION 2-2-1 PROVIDING FOR THREE ALTERNATE PLANNING COMMISSION MEMBERS**

Discuss and consider action related to proposed ordinance No. 903, an ordinance of the City of Coweta, Oklahoma; amending Coweta City Code, Title 2, "Boards and Commissions", Chapter 2-2, "Planning Commission", Section 2-2-1, "Commission Created; Membership; Terms of Office; Vacancies"; providing for three (3) alternate members of the Planning Commission to participate in meetings during the temporary absence of regular members of the Commission and that absence prevents the presence of a three (3) member quorum; providing that any regular or alternate member of the Commission may be removed for inefficiency, neglect of duty, or malfeasance in office by the Mayor, after a public hearing before the Council; providing for severability; and declaring an emergency.

Carolyn Back, Community Development Director

5. **ORDINANCE 904 - AMENDING SECTION 12-3B-1 PROVIDING FOR THREE ALTERNATE BOARD OF ADJUSTMENT MEMBERS**

Discuss and consider action related to proposed ordinance No. 904, an ordinance of the City of Coweta, Oklahoma; amending Coweta City Code, Title 12, "Zoning", Chapter 12-3, "Administration and Enforcement", Article 12-3B, "Board of Adjustment; Appeals", Section 12-3-B1, "Board Established; Members; Appointment; Term"; providing for three (3) alternate members of the Board of Adjustment to participate in meetings during the temporary absence of regular members of the Board and that absence prevents the presence of a three (3) member quorum; providing that any regular or alternate member of the Board may be removed for inefficiency, neglect of duty, or malfeasance in office by the Mayor, after a public hearing before the Council; providing for severability; and declaring an emergency.

Carolyn Back, Community Development Director

6. **RESOLUTION 2025-20 - ANNEXATION FOR E 101ST ST S AND S 273RD E AVE**

Discuss and consider action on the adoption of Resolution 2025-20, a Resolution of the City Council of the City of Coweta, Oklahoma; initiating procedures for the annexation of

territory into the city limits; generally describing the subject territory as land south of East 101st Street, north of East 106th Street, east of 264th East Avenue, west of 273rd East Avenue, and bordering State Highway 351 (the Muskogee Turnpike) to the southwest, all lying within the Northeast Quarter of Section 26, Township 18-North, Range 15-East of the Indian Base and Meridian, within Wagoner County, State of Oklahoma; more particularly identifying the subject property in the legal description and map attached as Exhibits "A.1" and "A.2"; setting a public hearing on the proposed annexation for Monday, August 4, 2025, at 6:00 P.M., in Coweta City Hall; directing the City Manager to take certain actions on behalf of the City Council to comply with Oklahoma annexation laws, Title 11, Oklahoma Statutes, Sections 21-101 et seq.; and thereafter authorizing the council to lawfully consider and act on the proposed annexation.

Carolyn Back, Community Development Director

IX. NEW BUSINESS

(Business which was not foreseen prior to the posting of the agenda.)

X. ADJOURNMENT

IF YOU REQUIRE A SPECIAL ACCOMMODATION PURSUANT TO THE AMERICANS WITH DISABILITIES ACT, PLEASE NOTIFY CITY HALL AT LEAST 24 HOURS BEFORE THE MEETING.