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**AGENDA - REGULAR MEETING
COWETA CITY COUNCIL
COWETA CITY HALL, 310 S. BROADWAY
MONDAY, AUGUST 4, 2025 6:00 PM**

MEETING PROCEDURE: Comments on all scheduled agenda items will be heard immediately following the presentation by staff or the petitioner. Please wait until you are recognized by the Mayor and keep your comments as brief as possible. Individuals addressing the City Council must identify themselves by name prior to making any comments. The City Council will consider, discuss, and may take action on, approve, adopt, amend, reject, deny, table, or not take action on any item listed on this agenda after comments from staff and the City Council have been heard.

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Naomi Hogue ____ Joshua Wilburn ____ Lauren Givan ____ Caroline Martin ____
Jeremy Barnett ____

IV. GENERAL CITY COUNCIL COMMENTS

(During the General City Council Comments section of the agenda, the City Council shall make no decision or take any action except as to request the City Manager to schedule the matter for Council discussion at a later date.)

V. CITY MANAGER REPORT

1. **NEW HIRES**

Shannon Schneider, 07/30/25 – E911 Communications Officer
Caleb Reava, 08/04/25 – Firefighter/EMT
Dornell Scarborough, 08/04/25 – Building Official

2. **UPDATE ON WASTEWATER TREATMENT PLANT PROJECT**

VI. CORRESPONDENCE

VII. PRESENTATIONS

1. **REQUEST BY RUSSELL FAITH TO ADDRESS CITY COUNCIL REGARDING STREET MAINTENANCE BETWEEN HIGHWAY 51 AND 107TH**

2. **REQUEST BY MICHAEL EIGHINGER TO ADDRESS CITY COUNCIL ABOUT THE POSSIBILITY OF ANNEXING SYCAMORE FARMS NEIGHBORHOOD LOCATED AT THE INTERSECTION OF 146TH STREET AND SOUTH 274TH E AVE AND 146TH STREET AND SOUTH 276TH INTO**

COWETA CITY LIMITS

3. HONORARY FIREFIGHTER AWARD PRESENTATION TO WILMA HOLMES

Brian Woodward, Fire Chief

4. BADGE PINNING OF COWETA FIRE MEMBERS FOR RECENT FIRE DEPARTMENT PROMOTIONS

Brian Woodward, Fire Chief

5. ABOVE AND BEYOND AWARD PRESENTATION TO RELIEF DRIVER BRAD SATTERFIELD

Brian Woodward, Fire Chief

6. PUBLIC SAFETY BUILDINGS UPDATE

Jenni Hammock with BKL will provide an update on the progress of the Police station and Fire Station designs.

Julie Casteen, City Manager

VIII. CONSENT

(All matters under the "Consent Calendar" are considered by the City Council to be routine and will be enacted by one motion. Any Councilmember may, however, remove an item from consent by request.)

1. MINUTES OF REGULAR MEETING

Approval of the minutes of the Coweta City Council Regular Meeting held on July 7, 2025. *Marcy Kilgore, City Clerk/Treasurer*

2. MINUTES OF THE TOWN HALL MEETING

Approval of the minutes of the City of Coweta Town Hall meeting held on June 26, 2025. *Marcy Kilgore, City Clerk/Treasurer*
Marcy Kilgore, City Clerk/Treasurer

3. ROAD CLOSURE- COWETA FALL FESTIVAL

Approval of a request from the Coweta Chamber of Commerce for the closure of Highway 72 and certain City streets for the events related to the Coweta Fall Festival from September 10th, 2025 to September 14th, 2025.

Julie Casteen, City Manager

4. APPOINTMENT OF JENNIFER CURTIS TO THE COWETA PLANNING COMMISSION AND BOARD OF ADJUSTMENT - ALTERNATE NO. 1

Confirmation of the Appointment of Jennifer Curtis, as alternate member number 1, to the Coweta Planning Commission and the Board of Adjustment by the Mayor of the City of Coweta, Oklahoma for an unexpired term that ends June 1, 2028.

Carolyn Back, Community Development Director

5. APPOINTMENT OF JOSEPH RENTIE TO THE COWETA PLANNING COMMISSION AND BOARD OF ADJUSTMENT - ALTERNATE NO. 2

Confirmation of the Appointment of Joseph Rentie, as alternate member number 2, to the Coweta Planning Commission and the Board of Adjustment by the Mayor of the City of Coweta, Oklahoma for an unexpired term that ends June 1, 2028.

6. RESOLUTION 2025-25 REGARDING BUDGET AMENDMENTS

Approval of the adoption of Resolution 2025-25, amending the annual appropriations for the budget of the City of Coweta, Oklahoma, for Fiscal Year Ending June 30, 2026; appropriating from Unencumbered Fund Balance \$39,785 for a vehicle, \$25,071 for a Power COT, and \$30,000 an Auto-Aid Agreement with the City of Broken Arrow.

McKay Hale, Assistant City Manager

IX. CONSIDER, DISCUSS AND TAKE ACTION ON ITEMS REMOVED FROM CONSENT

X. ADMINISTRATION

1. SELECTION OF VICE-MAYOR

Discuss and consider action on the selection of a Vice-Mayor for the City of Coweta per Title 1, Chapter 7A-2 of the Coweta City Code of Ordinances.

2. WARD 2 APPOINTMENT

Discuss and consider action on the appointment of a candidate to the Ward 2 Council Seat, including possible discussions with applicants.

Julie Casteen, City Manager

3. BID PROCESS FOR PUBLIC SAFETY BUILDINGS

Discuss and consider action to begin the public bid process for the Police Station and Fire Station.

Julie Casteen, City Manager

4. LEASE OF PUBLIC SAFETY FACILITIES

Discuss and consider action on a proposed lease of public safety facilities.

Julie Casteen, City Manager

5. PURCHASE OF A STRYKER POWER PRO XT COT FOR 2025 FOR \$25,871.26

Discuss and consider approval of the purchase of a Stryker Power Pro XT cot from Osage Ambulance for \$25,871.26.

Brian Woodward, Fire Chief

6. PUBLIC HEARING - ANNEXATION FOR E. 101ST STREET AND S. 273RD E. AVENUE - COWETA NORTH

Public hearing to receive public comment on the annexation of territory into the city limits; generally describing the subject territory as land south of E. 101st Street, north of the Lancaster Park Subdivision northern boundary, east of S. 264th E. Avenue, west of S. 273rd E. Avenue, all lying within the Northeast Quarter of Section 26, Township 18 North, Range 15 East of the Indian Base and Meridian, Wagoner County, State of Oklahoma; more particularly identifying the subject property in the legal description and map as attached; providing that the territory shall be subject to the jurisdiction, control, and ordinances of the City; directing certain required notifications; providing for severability; and declaring an emergency.

Carolyn Back, Community Development Director

7. ORDINANCE 905 - ANNEXATION FOR E. 101ST STREET AND S. 273RD E AVENUE - COWETA

NORTH

Discuss and consider action on the adoption of Ordinance 905, an Ordinance of the City Council of the City of Coweta, Oklahoma; initiating procedures for the annexation of territory into the city limits; generally describing the subject territory as land south of East 101st Street, north of East 106th Street, east of 264th East Avenue, west of 273rd East Avenue, and bordering State Highway 351 (the Muskogee Turnpike) to the southwest, all lying within the Northeast Quarter of Section 26, Township 18-North, Range 15-East of the Indian Base and Meridian, within Wagoner County, State of Oklahoma; more particularly identifying the subject property in the legal description and map attached as Exhibits "A.1" and "A.2"; providing that the territory shall be subject to the jurisdiction, control, and ordinances of the City; directing certain required notifications; providing for severability; and declaring an emergency.

Carolyn Back, Community Development Director

8. PUBLIC HEARING, REZONE CZ 25-04 / PUD-R 25-01, HUGHES PROPERTY

Public Hearing to receive public comment on a request to rezone with a Planned Unit Development on a property consisting of 160-acres, more or less, from Agriculture (AG) to Residential Single-Family (RS-3) located in Section 33, Township 18 North, Range 15 East of the Indian Base and Meridian, City of Coweta, Oklahoma, Wagoner County, State of Oklahoma.

Carolyn Back, Community Development Director

9. ORDINANCE 906 - REZONE CZ 25-04 / ORDINANCE 907 - PUD-R 25-01, HUGHES PROPERTY

Discuss and consider action on the proposed Ordinance 906, an ordinance of the City of Coweta, Oklahoma, rezoning a tract of land located in Section 33, Township 18 North, Range 15 East of the Indian Base and Meridian, City of Coweta, Oklahoma, from Agriculture (AG) classification to Residential Single-Family (RS-3) classification, and the proposed Ordinance 907, an ordinance of the City of Coweta, Oklahoma, creating a Planned Unit Development Overlay (PUD-R 25-04) for a tract of land located in the City of Coweta, Wagoner County, Oklahoma, as more particularly hereinafter described, amending the official zoning map of the City of Coweta, Oklahoma, providing for the repealer, severability, and declaring an emergency.

Carolyn Back, Community Development Director

10. RELEASE OF UTILITY EASEMENT - CREEKWOOD SUBDIVISION

Discuss and consider action on the Release of Utility Easement granted to the City of Coweta on August 19, 1987, for the purpose of permitting the City to construct, operate, and maintain utilities upon the described property. That easement is a 15-foot strip of land, 7.5 feet on either side of the centerline, as described in the attached Ordinance legal description. The property on which this easement is located is described as Lot 6, Block 1, of the Creekwood Subdivision.

Carolyn Back, Community Development Director

11. PURCHASE OF BUILDING OFFICIAL VEHICLE FROM JOHN VANCE FLEET SERVICES FOR \$39,785.00

Discuss and consider approval of the purchase of a 2025 Chevrolet Colorado pickup from John Vance Fleet Services at a cost of \$39,785.00, utilizing Oklahoma State Purchasing

contract SW035, to be funded from budget line item 12-5403.011 in the Capital Improvement Fund, and authorization for the City Manager to sign all documents pertaining to the purchase.

Carolyn Back, Community Development Director

12. RESOLUTION 2025-24 - CONSENT ANNEXATION FOR HOPPING PROPERTY

Discuss and consider action on the adoption of Resolution 2025-24, a resolution of the City Council of the City of Coweta, Oklahoma; acknowledging receipt of an application letter for annexation of applicant-owned property into the city limits by the consent of the applicant-owner; generally describing the subject property located in Wagoner County, State of Oklahoma; more particularly identifying the subject property in the legal description and map attached as Exhibit "A-1" and "A-2"; directing the City Manager to take certain actions on behalf of the City Council to comply with Oklahoma Annexation Statutes, Title 11, Oklahoma Statutes, Sections 21-101 et seq.; and thereafter authorizing the council to lawfully consider and act on the applicant's request.

Carolyn Back, Community Development Director

XI. NEW BUSINESS

(Business which was not foreseen prior to the posting of the agenda.)

XII. ADJOURNMENT

IF YOU REQUIRE A SPECIAL ACCOMMODATION PURSUANT TO THE AMERICANS WITH DISABILITIES ACT, PLEASE NOTIFY CITY HALL AT LEAST 24 HOURS BEFORE THE MEETING.