

**MINUTES OF THE COWETA CITY COUNCIL REGULAR MEETING
JULY 7, 2025, 6:02 P.M.**

The agenda for this meeting was posted at least 24 hours prior to the start of this meeting at the entrance of City Hall, 310 S Broadway, Coweta, OK.

The members of the Coweta City Council met in regular session on Monday, July 7, 2025, at 6:02 p.m. in the Coweta City Hall, 310 S Broadway, Coweta, Oklahoma.

COUNCILMEMBERS PRESENT: Naomi Hogue, Joshua Wilburn, Lauren Givan, Caroline Martin, Jeremy Barnett.

COUNCILMEMBERS ABSENT: None.

I. CALL TO ORDER

The meeting was called to order by Mayor Hogue.

II. ROLL CALL

Roll call taken. Councilmembers were present as shown above.

III. GENERAL CITY COUNCIL COMMENTS

Mayor Hogue reminded everyone to stay weather aware and that school would be starting soon. She also stated that she hopes everyone had a great Fourth of July.

IV. CITY MANAGER REPORT

City Manager Julie Casteen updated Council members on current projects and upcoming work taking place throughout the city. The City Manager also announced the Division Street Bridge was back open and the Hydro Truck that was ordered last fiscal year arrived today. Mrs. Casteen spoke about the EPA Audit for the City that took place a few weeks ago and said she would update everyone on the findings as soon as possible.

No action taken by Council.

V. CONSENT

Motion by Naomi Hogue, second by Jeremy Barnett to approve the consent calendar items:

1. Approval of the minutes of the Coweta City Council regular meeting held on June 2, 2025.
2. Approval of the minutes of the Joint Special meeting held on June 2, 2025.
3. Approval of annual service agreement with Motorola for E911 Dispatch console maintenance, annual cost: \$15,790.16.

**MINUTES OF THE COWETA CITY COUNCIL REGULAR MEETING
JULY 7, 2025, 6:02 P.M.**

4. Approval of the annual payment to Utility Associates, Inc. for Body Camera System, annual cost: \$30,462.80.
5. Approval of the appointment of Jessica Morris to the Coweta Board of Adjustment.
6. Approval of the appointment of Donald Vieth to the Coweta Board of Adjustment.
7. Approval of the appointment of Joanna Jones to the Coweta Planning Commission.
8. Approval of the appointment of Kristi Rentie to the Coweta Planning Commission.
9. Approval of the appointment of Linda Dyer to the Coweta Planning Commission.

Aye: Naomi Hogue
Jeremy Barnett
Joshua Wilburn
Lauren Givan
Caroline Martin

VI. CONSIDER ITEMS REMOVED FROM CONSENT

No items removed.

VII. ADMINISTRATION

1. RESOLUTION 2025-21- BRIDGE REPLACEMENT OVER COWETA CREEK ON EAST 141ST STREET SOUTH

Julie Casteen led discussion and requested possible action related to the adoption of Resolution 2025-21, a Resolution of the City Council of the City of Coweta, Oklahoma; authorizing the City of Coweta to participate in the Oklahoma Department of Transportation bridge project for NPI 16391, project number BRO-273D(124)CB, State Job Piece Number 38749(04), and authorizing the City Manager to execute all documents related to the project.

Motion by Naomi Hogue, second by Lauren Givan to approve the adoption of Resolution 2025-21, a Resolution of the City Council of the City of Coweta, Oklahoma; authorizing the City of Coweta to participate in the Oklahoma Department of Transportation bridge project for NPI 16391, project number BRO-273D(124)CB, State Job Piece Number 38749(04), and authorizing the City Manager to execute all documents related to the project.

**MINUTES OF THE COWETA CITY COUNCIL REGULAR MEETING
JULY 7, 2025, 6:02 P.M.**

Aye: Naomi Hogue
Lauren Givan
Joshua Wilburn
Caroline Martin
Jeremy Barnett

**2. RESOLUTION 2025-22- BRIDGE REPLACEMENT OVER COWETA CREEK
ON WEST SYCAMORE STREET EAST OF BIXBY STREET**

Julie Casteen led discussion and requested possible action related to the adoption of Resolution 2025-22, a Resolution of the City Council of the City of Coweta, Oklahoma; authorizing the City of Coweta to participate in the Oklahoma Department of Transportation bridge project for NBI 22497, project number BRO-273D(123)CB, State Job Piece Number 38747(04), and authorizing the City Manager to execute all documents related to the project.

Motion by Naomi Hogue, second by Caroline Martin to approve the adoption of Resolution 2025-22, a Resolution of the City Council of the City of Coweta, Oklahoma; authorizing the City of Coweta to participate in the Oklahoma Department of Transportation bridge project for NBI 22497, project number BRO-273D(123)CB, State Job Piece Number 38747(04), and authorizing the City Manager to execute all documents related to the project.

Aye: Naomi Hogue
Caroline Martin
Joshua Wilburn
Lauren Givan
Jeremy Barnett

**3. RESOLUTION 2025-19- ACCEPTING INFRASTRUCTURE 273RD E AVE FOR
COWETA TRAILS II**

Community Development Director Carolyn Back led discussion and requested possible action related to the adoption of Resolution 2025-19, a Resolution of the City Council of the City of Coweta, Oklahoma; accepting as dedicated public improvements certain roads and related infrastructure as shown on the final plat for the Coweta Trails subdivision, located in Section 35, Township 18 North, Range 15 East, of the Indian Base and Meridian, Wagoner County, State of Oklahoma.

Motion by Naomi Hogue, second by Caroline Martin to approve the adoption of Resolution 2025-19, a Resolution of the City Council of the City of Coweta, Oklahoma; accepting as dedicated public improvements certain roads and related infrastructure as shown on the

**MINUTES OF THE COWETA CITY COUNCIL REGULAR MEETING
JULY 7, 2025, 6:02 P.M.**

final plat for the Coweta Trails subdivision, located in Section 35, Township 18 North, Range 15 East, of the Indian Base and Meridian, Wagoner County, State of Oklahoma.

Aye: Naomi Hogue
Caroline Martin
Joshua Wilburn
Lauren Givan
Jeremy Barnett

**4. ORDINANCE 903- AMENDING SECTION 2-2-1 PROVIDING FOR THREE
ALTERNATE PLANNING COMMISSION MEMBERS**

Carolyn Back led discussion and requested possible action related to the adoption of Ordinance No. 903, an Ordinance of the City of Coweta, Oklahoma; amending Coweta City Code, Title 2, "Boards and Commissions", Chapter 2-2, "Planning Commission", Section 2-2-1, "Commission Created; Membership; Terms of Office; Vacancies"; providing for three (3) alternate members of the Planning Commission participate in meetings during the temporary absence of regular members of the Commission and that absence prevents the presence of a three (3) member quorum; providing that any regular or alternate member of the Commission may be removed for inefficiency, neglect of duty, or malfeasance in office by the Mayor, after a public hearing before the Council; providing for severability; and declaring an emergency.

Motion by Naomi Hogue, second by Caroline Martin to approve the adoption of Ordinance No. 903, an Ordinance of the City of Coweta, Oklahoma; amending Coweta City Code, Title 2, "Boards and Commissions", Chapter 2-2, "Planning Commission", Section 2-2-1, "Commission Created; Membership; Terms of Office; Vacancies"; providing for three (3) alternate members of the Planning Commission participate in meetings during the temporary absence of regular members of the Commission and that absence prevents the presence of a three (3) member quorum; providing that any regular or alternate member of the Commission may be removed for inefficiency, neglect of duty, or malfeasance in office by the Mayor, after a public hearing before the Council; providing for severability; and declaring an emergency.

Aye: Naomi Hogue
Caroline Martin
Joshua Wilburn
Lauren Givan
Jeremy Barnett

Motion by Naomi Hogue, second by Caroline Martin to approve the declaration of an emergency regarding Ordinance 903, making it effective immediately upon passage and approval.

**MINUTES OF THE COWETA CITY COUNCIL REGULAR MEETING
JULY 7, 2025, 6:02 P.M.**

Aye: Naomi Hogue
Caroline Martin
Joshua Wilburn
Lauren Givan
Jeremy Barnett

**5. ORDINANCE 904- AMENDING SECTION 12-3B-1 PROVIDING FOR THREE
ALTERNATE BOARD OF ADJUSTMENT MEMBERS**

Carolyn Back led discussion and requested possible action related to adoption of Ordinance No. 904, an Ordinance of the City of Coweta, Oklahoma; amending Coweta City Code, Title 12, "Zoning", Chapter 12-3, "Administration and Enforcement", Article 12-3B, "Board of Adjustment; Appeals", Section 12-3-B1, "Board Established; Members; Appointment; Term", providing for three (3) alternate members of the Board of Adjustment to participate in meetings during the temporary absence of regular members of the Board and that absence prevents the presence of a three(3) member quorum; providing that any regular or alternate member of the Board may be removed for inefficiency, neglect of duty, or malfeasance in office by the Mayor, after a public hearing before the Council; providing for severability; and declaring an emergency.

Motion by Naomi Hogue, second by Jeremy Barnett to approve the adoption of Ordinance No. 904, an Ordinance of the City of Coweta, Oklahoma; amending Coweta City Code, Title 12, "Zoning", Chapter 12-3, "Administration and Enforcement", Article 12-3B, "Board of Adjustment; Appeals", Section 12-3-B1, "Board Established; Members; Appointment; Term", providing for three (3) alternate members of the Board of Adjustment to participate in meetings during the temporary absence of regular members of the Board and that absence prevents the presence of a three(3) member quorum; providing that any regular or alternate member of the Board may be removed for inefficiency, neglect of duty, or malfeasance in office by the Mayor, after a public hearing before the Council; providing for severability; and declaring an emergency.

Aye: Naomi Hogue
Jeremy Barnett
Joshua Wilburn
Lauren Givan
Caroline Martin

Motion by Naomi Hogue, second by Jeremy Barnett to approve the declaration of an emergency regarding Ordinance 904, making it effective immediately upon passage and approval.

Aye: Naomi Hogue
Jeremy Barnett
Joshua Wilburn

**MINUTES OF THE COWETA CITY COUNCIL REGULAR MEETING
JULY 7, 2025, 6:02 P.M.**

Lauren Givan
Caroline Martin

6. RESOLUTION 2025-20- ANNEXATION FOR E 101ST ST S AND S 273RD E AVE

Carolyn Back led discussion and requested possible action related to the adoption of Resolution 2025-20, a Resolution of the City Council of the City of Coweta, Oklahoma; initiating procedures for the annexation of territory into the city limits; generally describing the subject territory as land south of East 101st Street, north of East 106th Street, east of 264th East Avenue, west of 273rd East Avenue, and bordering State Highway 51 (the Muskogee Turnpike) to the southwest, all lying within the Northeast Quarter of Section 26, Township 18-North, Range 15-East of the Indian Base and Meridian; within Wagoner County, State of Oklahoma; more particularly identifying the subject property in the legal description and map attached as Exhibits” A-1” and “A.2”; setting a public hearing on the proposed annexation for Monday, August 4, 2025, at 6:00 p.m.; in Coweta City Hall; directing the City Manager to take certain actions on behalf of the City Council to comply with Oklahoma annexation laws; Title 11, Oklahoma Statutes, Section 21-101 et seq.; and thereafter authorizing the council to lawfully consider and act on the proposed annexation.

Motion by Naomi Hogue, second by Jeremy Barnett to approve the adoption of Resolution 2025-20, a Resolution of the City Council of the City of Coweta, Oklahoma; initiating procedures for the annexation of territory into the city limits; generally describing the subject territory as land south of East 101st Street, north of East 106th Street, east of 264th East Avenue, west of 273rd East Avenue, and bordering State Highway 51 (the Muskogee Turnpike) to the southwest, all lying within the Northeast Quarter of Section 26, Township 18-North, Range 15-East of the Indian Base and Meridian; within Wagoner County, State of Oklahoma; more particularly identifying the subject property in the legal description and map attached as Exhibits” A-1” and “A.2”; setting a public hearing on the proposed annexation for Monday, August 4, 2025, at 6:00 p.m.; in Coweta City Hall; directing the City Manager to take certain actions on behalf of the City Council to comply with Oklahoma annexation laws; Title 11, Oklahoma Statutes, Section 21-101 et seq.; and thereafter authorizing the council to lawfully consider and act on the proposed annexation.

Aye: Naomi Hogue
Jeremy Barnett
Joshua Wilburn
Lauren Givan
Caroline Martin

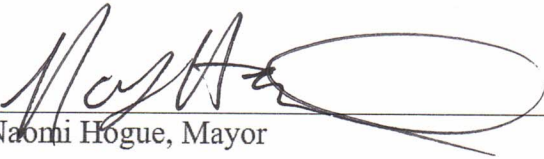
VIII. NEW BUSINESS

No new business.

**MINUTES OF THE COWETA CITY COUNCIL REGULAR MEETING
JULY 7, 2025, 6:02 P.M.**

IX. ADJOURNMENT

Mayor Hogue adjourned the meeting at 6:26 p.m.


Naomi Hogue, Mayor


Marcy Kilgore, City Clerk

