



P.O. BOX 850
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PH. (918) 486-2189
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www.cityofcoweta-ok.gov

**AGENDA - SPECIAL MEETING
COWETA PUBLIC WORKS AUTHORITY
COWETA CITY HALL, 310 S. BROADWAY
MONDAY, AUGUST 25, 2025 6:45 PM**

MEETING PROCEDURE: Comments on all scheduled agenda items will be heard immediately following the presentation by staff or the petitioner. Please wait until you are recognized by the Chair and keep your comments as brief as possible. Individuals addressing the Trustees must identify themselves by name prior to making any comments. The Trust Authority will consider, discuss, and may take action on, approve, adopt, amend, reject, deny, table, or not take action on any item listed on this agenda after comments from staff and the Trust Authority have been heard.

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Naomi Hogue ____ Jeremy Barnett ____ Lauren Givan ____ Joshua Wilburn ____

IV. ADMINISTRATION

1. **PURCHASE OF MONITORING EQUIPMENT FOR THE COWETA WATER SYSTEM FROM EFI MID-AMERICA, INC. IN THE AMOUNT OF \$32,942.00.**

Edgar Barroso, Public Works Director

2. **RESOLUTION 2025-27 REGARDING BUDGET AMENDMENTS**

Approval of the adoption of Resolution 2025-27, a resolution of the Trustees of the Coweta Public Works Authority; adopting amendments to the annual appropriations for the budget of the Coweta Public Works Authority, Coweta, Oklahoma for fiscal year ending June 30, 2026; appropriating \$32,942.00 from unencumbered fund balance for the purchase of monitoring equipment for the Coweta System.

V. ADJOURNMENT

IF YOU REQUIRE A SPECIAL ACCOMMODATION PURSUANT TO THE AMERICANS WITH DISABILITIES ACT, PLEASE NOTIFY CITY HALL AT LEAST 24 HOURS BEFORE THE MEETING.



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Memorandum

To: Honorable PWA Chairman and Trustees

From: Edgar Barroso, Public Works Director

Re: **PURCHASE OF MONITORING EQUIPMENT FOR THE COWETA WATER SYSTEM FROM EFI MID-AMERICA, INC. IN THE AMOUNT OF \$32,942.00.**

Date: August 25, 2025

BACKGROUND

On Wednesday, August 27, we'll open bids for the Skyview Water Tower. The bid award will be considered on September 9, with construction set to kick off around October 1, 2025.

In the meantime, Public Works has been repairing and upgrading the Coweta Tiger tower on SH-51 to serve as our interim main storage facility. That tower hasn't been fully utilized for years. EFI Mid-America has quoted \$32,942.00 to furnish and install all necessary parts for controlling the VFD on the high-service pumps to distribute water to the Coweta Tiger tower. The parts have an approximate 4-week lead time. EFI is our main source for equipment and repairs of this type at the WTP, and due to the critical timing of the project, we are requesting to waive the competitive bidding process that we typically follow for purchases over \$25,000.00.

This equipment is crucial to the Skyview project timeline to guarantee seamless water storage capacity.

STAFF RECOMMENDATION

Discuss and consider approval of the purchase of monitoring equipment from EFI Mid-America, Inc. for the Coweta Water System for \$32,942.00, to be funded from budget line item 04-5404.033, and authorization for the Trust Manager to sign all documents pertaining to the purchase.

ATTACHMENTS

1. Estimate_1431_from_EFI_MidAmerica_Inc
2. PLC Install- Quote
3. 25825-Request to waive competitive bidding

ESTIMATE

EFI Mid-America Inc.
2025 Zumbuhl Rd PM 145
Saint Charles, MO 63303

accounting@efimidam.com
+3393481

Bill to

City of Coweta
PO Box 850
Coweta, OK 74429
United States

Ship to

City of Coweta
310 S Broadway
Coweta, OK 74429
United States

Estimate details

EFI #: Non EFI

Estimate no.: 1431
Estimate date: 08/13/2025
Expiration date: 09/15/2025

#	Date	Product or service	Description	Qty	Rate	Amount
1.	08/13/2025	Parts	All Parts and labor to install a Compact Logix and 12" Screen. While the tank is out of service. This PLC will temporarily control the high service pump's VFD on a discharge target setpoint . After the tank returns to service, the controls will be switched back to the original controls. The PLC and display will remain in the panel and are owners' property. Additionally, EFI will include a cellular modem for remote monitoring up to one year. The modem will be removed after the tank is back in service. This will be included at no cost to the owner.	1	\$32,942.00	\$32,942.00

Total **\$32,942.00**

Note to customer

Prices are Valid for 30 days unless otherwise specified.
EFI Mid-America is the local authorized aftermarket parts and service center for Engineered Fluid, Inc. products.

Please call if you need any further assistance.
Thank you,
Dan Vandello
618-339-3481

Expiry date 09/15/2025

Accepted date

Accepted by



QUOTATION FORM

THIS FORM IS TO BE COMPLETED FOR ALL PURCHASES BETWEEN \$2,500 and \$24,999.00
(PURCHASES \$25,000 AND ABOVE REQUIRE COMPETITIVE BIDDING)

DATE: 8/21/25

Person Completing the Request: JON BATES Description of Goods or Services:
INSTALL A COMPACT LOGIX AND 12" SCREEN . THIS PLC WILL CONTROL THE HIGH SERVICE PUMPS VFD WHILE THE WATER TANK IS OUT OF SERVICE. A MODEM IS ALSO PROVIDED WITH ONE YEAR OF REMOTE MONITORING

CHECK ONE OF THE FOUR BOXES BELOW:

1. This purchase is being made through a purchasing cooperative agreement.

Coop name: _____

2. This purchase is being made through a State of Oklahoma Contract

OK Contract Number: _____

3. This purchase is being designated as "sole source" (must attach documentation for review)

4. This purchase requires three quotations (Email or Fax preferred) – provide information below

Vendor #1 Name: EFI MID-AMERICA INC

Vendor Billing Address: 2025 ZUMBEHL RD PM 145 SAINT CHARLES,MO 63303

Vendor Phone: 618-339-3481

Quoted Price with freight or other fees: \$32,942.00

Vendor #2 Name: _____

Vendor Billing Address: _____

Vendor Phone: _____

Quoted Price with freight or other fees: _____

Vendor #3 Name: _____

Vendor Billing Address: _____

Vendor Phone: _____

Quoted Price with freight or other fees: _____

Jon Bates 8/21/25
Signature Date

ATTACH ALL DOCUMENTATION WITH THIS FORM TO YOUR PURCHASE ORDER REQUEST; IF YOU ARE UNABLE TO OBTAIN THREE QUOTES, COMPLETE REVERSE SIDE DOCUMENTING ATTEMPTS MADE



Memo

To: Julie Casteen, Honorable Mayor Naomi Hogue
From: Edgar Barroso, Public Works Director
cc: City of Coweta Council Members
Date: 8/21/2025
Re: Request to waive competitive bidding

Dear Julie,

I would like to request a Special Council Meeting regarding the possibility of waiving competitive bidding for services provided by EFI Mid-America Inc.

The services provided are for all parts and labor to install a screen at Tiger Tank. While the Skyview tank is out of service. This PLC will temporarily control the high service pumps. After the Skyview tank returns to service, the controls will be switched back to the original controls. PLC and display will remain in the panel for future use at the Tiger Tank. Additionally, EFI will include a cellular modem for remote monitoring.

Currently I have deemed this an emergency since Skyview Tank Rehab open bids starts next week; and will be awarded the first week of September. Currently the lead time is 4 weeks on parts needed to get the PLC. We would like to have all parts in by the time the tank is put out of service to avoid water loss.

Thank you for your time and careful consideration.

Sincerely,

Edgar Barroso



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Memorandum

To: Honorable PWA Chairman and Trustees

From:

Re: **RESOLUTION 2025-27 REGARDING BUDGET AMENDMENTS**

Date: August 25, 2025

BACKGROUND

Public Works has been repairing and upgrading the Coweta Tiger tower on SH-51 to serve as our interim main storage facility during the Skyview Water Tower project. EFI Mid-America has quoted \$32,942.00 to furnish and install all necessary parts for controlling the VFD on the high-service pumps to control water distribution to the Coweta Tiger tower. This project was not included in the FY26 budget and requires a supplemental appropriation.

STAFF RECOMMENDATION

Staff recommends the adoption of Resolution 2025-27.

ATTACHMENTS

1. 250825-Supplementals Reso 2025-27-PWA

**COWETA PUBLIC WORKS AUTHORITY, COWETA, OKLAHOMA
RESOLUTION 2025-27**

A RESOLUTION OF THE TRUSTEES OF THE COWETA PUBLIC WORKS AUTHORITY; ADOPTING AMENDMENTS TO THE ANNUAL APPROPRIATIONS FOR THE BUDGET OF THE COWETA PUBLIC WORKS AUTHORITY FOR COWETA, OKLAHOMA, FOR FISCAL YEAR ENDING JUNE 30, 2026; APPROPRIATING \$32,942.00 FROM UNENCUMBERED FUND BALANCE FOR THE PURCHASE OF MONITORING EQUIPMENT FOR THE COWETA WATER SYSTEM.

WHEREAS, the Coweta Public Works Authority has expenses for which the budget for fiscal year 2025-2026 exceeds available resources; and

WHEREAS, the Coweta Public Works Authority has elected to comply with the Municipal Budget Act (11 O.S. §17-201-§17-216) through the adoption of Resolution 1989-03 on May 1, 1989; and

WHEREAS, The Municipal Budget Act allows for budget amendments pursuant to 11 O.S. §17-215(B); and

WHEREAS, the Coweta Public Works Authority desires to make supplemental appropriations for expenditures not appropriated in the budget.

NOW THEREFORE BE IT RESOLVED BY THE TRUSTEES FOR THE COWETA PUBLIC WORKS AUTHORITY FOR COWETA, OKLAHOMA, THAT THE FOLLOWING SUPPLEMENTAL APPROPRIATIONS BE MADE:

<u>ACCOUNT #</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>REASON FOR EXPENDITURE</u>	<u>FUNDING SOURCE</u>	<u>FUND BALANCE AMOUNT</u>
04-5404.033	Machinery & Equip.	\$32,942	Equipment for Water System	Fund Balance	\$32,942
Total Utility Services Fund		<u>\$32,942</u>			<u>\$32,942</u>

ADOPTED BY THE BOARD OF TRUSTEES OF THE COWETA PUBLIC WORKS AUTHORITY ON THIS 25th DAY OF AUGUST 2025.

Naomi Hogue, Chairman

Approved as to form:

Patrick Boulden, Trust Attorney

ATTEST:

Marcy Kilgore, Trust Secretary