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**AGENDA - REGULAR MEETING
COWETA PUBLIC WORKS AUTHORITY
COWETA CITY HALL, 310 S. BROADWAY
MONDAY, OCTOBER 6, 2025 6:00 PM**

MEETING PROCEDURE: Comments on all scheduled agenda items will be heard immediately following the presentation by staff or the petitioner. Please wait until you are recognized by the Chair and keep your comments as brief as possible. Individuals addressing the Trustees must identify themselves by name prior to making any comments. The Trust Authority will consider, discuss, and may take action on, approve, adopt, amend, reject, deny, table, or not take action on any item listed on this agenda after comments from staff and the Trust Authority have been heard.

I. CALL TO ORDER

II. ROLL CALL

Naomi Hogue ____ Jeremy Barnett ____ Lauren Givan ____ Joshua Wilburn ____
Donald Vieth ____

III. CONSENT

(All matters under the “Consent Calendar” are considered by the Trustees to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from consent by request.)

1. MINUTES OF REGULAR MEETING

Approval of the minutes of the Coweta Public Works Authority Meeting held on September 8, 2025. *Marcy Kilgore, City Clerk/Treasurer*

2. RESOLUTION 2025-33 REGARDING BUDGET AMENDMENTS

Discuss and consider possible action on the adoption of Resolution 2025-33, a resolution of the Trustees of the Coweta Public Works Authority; adopting amendments to the annual appropriations for the budget of the Coweta Public Works Authority, Coweta, Oklahoma for fiscal year ending June 30, 2026; appropriating \$10,637,060.06 from fund balances previously reserved for various purchase orders and projects that remain open from the prior fiscal year to be paid in the fiscal year ending June 30, 2026.
Julie A. Casteen, Trust Manager

IV. CONSIDER, DISCUSS AND TAKE ACTION ON ITEMS REMOVED FROM CONSENT

V. NEW BUSINESS

(Business which was not foreseen prior to the posting of the agenda.)

VI. ADJOURNMENT

IF YOU REQUIRE A SPECIAL ACCOMMODATION PURSUANT TO THE AMERICANS WITH DISABILITIES ACT,
PLEASE NOTIFY CITY HALL AT LEAST 24 HOURS BEFORE THE MEETING.

**MINUTES OF THE COWETA PUBLIC WORKS AUTHORITY REGULAR MEETING
SEPTEMBER 8, 2025, 6:40 P.M.**

The agenda for this meeting was posted at least 24 hours prior to the start of this meeting at the entrance of City Hall, 310 S Broadway, Coweta, OK.

The Trustees of the Coweta Public Works Authority met in regular session on Monday, September 8, 2025, at 6:40 p.m. following the meeting of the Coweta City Council at the Coweta City Hall, 310 S Broadway, Coweta, Oklahoma.

TRUSTEES PRESENT: Naomi Hogue, Jeremy Barnett, Lauren Givan, Joshua Wilburn, Donald Vieth

TRUSTEES ABSENT: None.

I. CALL TO ORDER

The meeting was called to order by Chairman Hogue.

II. ROLL CALL

Roll call taken. Trustees were present as shown above.

III. CONSENT

Motion by Naomi Hogue, second by Jeremy Barnett to approve the consent calendar items:

1. Approval of the minutes of the Coweta Public Works Authority regular meeting held on August 4, 2025.
2. Approval of the minutes of the Coweta Public Works Authority special meeting held on August 25, 2025.
3. Affirmation of the actions taken by the Coweta City Council pertaining to the approval of the City of Coweta 2026 meeting schedules and 2026 holiday calendar.

Aye: Naomi Hogue
Jeremy Barnett
Lauren Givan
Joshua Wilburn
Donald Vieth

IV. CONSIDER ITEMS REMOVED FROM CONSENT

No items removed.

V. ADMINISTRATION

1. **BID AWARD- WATER TREATMENT PLANT GENERATOR PROJECT TO NATIVE ENERGY SOURCE, LLC IN THE AMOUNT OF \$374,758.00**

**MINUTES OF THE COWETA PUBLIC WORKS AUTHORITY REGULAR MEETING
SEPTEMBER 8, 2025, 6:40 P.M.**

Trust Manager Julie Casteen led discussion and requested possible action related to the award of bid to Native Energy Source, LLC, the lowest responsible bidder, in the amount of \$374,758.00 for the Water Treatment Plant Generator project budgeted in the Public Works Authority Fund, account 04-5404.033, and direction to the Trust Manager to execute all necessary documents related to the project.

Motion by Naomi Hogue, second by Jeremy Barnett to approve the award of bid to Native Energy Source, LLC, the lowest responsible bidder, in the amount of \$374,758.00 for the Water Treatment Plant Generator project budgeted in the Public Works Authority Fund, account 04-5404.033, and direction to the Trust Manager to execute all necessary documents related to the project.

Aye: Naomi Hogue
Jeremy Barnett
Lauren Givan
Joshua Wilburn
Donald Vieth

2. BID AWARD- REMOVAL AND DISPOSAL OF MUNICIPAL WTP LAGOON SLUDGE PROJECT TO HODGES FARMS & DREDGING, LLC IN THE AMOUNT OF \$1,362,414.00.

Julie Casteen led discussion and requested possible action related to the award of bid to Hodges Farms and Dredging, LLC, the lowest responsible bidder, in the amount of \$1,362,414.00 for the Removal and Disposal of Municipal WTP Lagoon Sludge project and direction to the Trust Manager to execute all necessary documents for the project.

Motion by Naomi Hogue, second by Jeremy Barnett to approve the award of bid to Hodges Farms and Dredging, LLC, the lowest responsible bidder, in the amount of \$1,362,414.00 for the Removal and Disposal of Municipal WTP Lagoon Sludge project and direction to the Trust Manager to execute all necessary documents for the project.

Aye: Naomi Hogue
Jeremy Barnett
Lauren Givan
Joshua Wilburn
Donald Vieth

3. RESOLUTION 2025-30 REGARDING BUDGET AMENDMENTS

Julie Casteen led discussion and requested possible action related to the adoption of Resolution 2025-30, a resolution of the Trustees of the Coweta Public Works Authority; adopting amendments to the annual appropriations for the budget of the Coweta Public

**MINUTES OF THE COWETA PUBLIC WORKS AUTHORITY REGULAR MEETING
SEPTEMBER 8, 2025, 6:40 P.M.**

Works Authority, Coweta, Oklahoma for the fiscal year ending June 30, 2026; appropriating from unencumbered fund balance \$1,362,414.00 for maintenance to the pre-treatment reservoir at the Water Treatment Plant.

Motion by Naomi Hogue, second by Jeremy Barnett to approve the adoption of Resolution 2025-30, a resolution of the Trustees of the Coweta Public Works Authority; adopting amendments to the annual appropriations for the budget of the Coweta Public Works Authority, Coweta, Oklahoma for the fiscal year ending June 30, 2026; appropriating from unencumbered fund balance \$1,362,414.00 for maintenance to the pre-treatment reservoir at the Water Treatment Plant.

Aye: Naomi Hogue
Jeremy Barnett
Lauren Givan
Joshua Wilburn
Donald Vieth

VI. NEW BUSINESS

(Business which was not foreseen prior to the posting of the agenda.)

No new business.

VII. ADJOURNMENT

Chairman Hogue adjourned the meeting at 6:48 p.m.

Naomi Hogue, Chairman

Marcy Kilgore, Trust Secretary



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Memorandum

To: Honorable PWA Chairman and Trustees

From: Julie A. Casteen, Trust Manager

Re: **RESOLUTION 2025-33 REGARDING BUDGET AMENDMENTS**

Date: October 6, 2025

BACKGROUND

The Coweta Public Works Authority has projects that were encumbered in Fiscal Year 2024-2025 that were not completed by June 30, 2025. The PWA's policy is to roll the unexpended appropriations forward to the following fiscal year.

STAFF RECOMMENDATION

Staff recommends the adoption of Resolution 2025-33.

ATTACHMENTS

1. 251006-Supplementals Reso 2025-33-PWA

**COWETA PUBLIC WORKS AUTHORITY, COWETA, OKLAHOMA
RESOLUTION 2025-33**

A RESOLUTION OF THE TRUSTEES OF THE COWETA PUBLIC WORKS AUTHORITY; ADOPTING AMENDMENTS TO THE ANNUAL APPROPRIATIONS FOR THE BUDGET OF THE COWETA PUBLIC WORKS AUTHORITY FOR COWETA, OKLAHOMA, FOR FISCAL YEAR ENDING JUNE 30, 2026; APPROPRIATING \$10,637,060.06 FROM FUND BALANCES PREVIOUSLY RESERVED FOR VARIOUS PURCHASE ORDERS AND PROJECTS THAT REMAIN OPEN FROM THE PRIOR FISCAL YEAR TO BE PAID IN THE FISCAL YEAR ENDING JUNE 30, 2026.

WHEREAS, the Coweta Public Works Authority has elected to follow the purchasing policies approved and adopted by the Coweta City Council; and

WHEREAS, 62 O.S. Section 310.5 provides that all fund balances reserved for unencumbered appropriations for the prior fiscal year on hand at the close of day September 30, may be appropriated by supplemental appropriation for the current fiscal year.

NOW THEREFORE BE IT RESOLVED BY THE TRUSTEES FOR THE COWETA PUBLIC WORKS AUTHORITY FOR COWETA, OKLAHOMA, THAT THE FOLLOWING SUPPLEMENTAL APPROPRIATIONS BE MADE:

See the attached EXHIBIT A which is incorporated into this Resolution by reference.

ADOPTED BY THE BOARD OF TRUSTEES OF THE COWETA PUBLIC WORKS AUTHORITY ON THIS 6th DAY OF OCTOBER 2025.

Naomi Hogue, Chairman

Approved as to form:

Patrick Boulden, Trust Attorney

ATTEST:

Marcy Kilgore, Trust Secretary

RESOLUTION 2025-33

EXHIBIT A

COWETA PUBLIC WORKS AUTHORITY

FUND	ACCOUNT #	DESCRIPTION	AMOUNT	REASON FOR EXPENDITURE	FUNDING SOURCE	FUNDING AMOUNT	PURCHASE ORDER
Utility Services	04-5309.033	Maintenance - Facilities	3,700.00	Pump and SCADA Repairs	Fund Balance	\$ 3,700.00	25-1609, 25-2259
	04-5325.033	Contracted Services	10,335.48	Equipment Repairs, Water	Fund Balance	\$ 10,335.48	25-1025, 25-2378
	04-5404.033	Machinery & Equip	14,638.00	River Pump Controls	Fund Balance	\$ 14,638.00	25-1715
	04-5404.034	Machinery & Equip	33,010.00	Cable Reel for CCTV	Fund Balance	\$ 33,010.00	
	04-5370.034	DEQ Penalty	15,000.00	NOV Penalty	Fund Balance	\$ 15,000.00	24-1139
	04-5307.037	Utilities	155.60	Sewer fees	Fund Balance	\$ 155.60	25-0030
	Ambulance Services	08-5305.060	Travel & Training	7,750	Paramedic Training	Fund Balance	\$ 7,750.00
08-5325.060		Contracted Services	1,785	Ventilator Repair	Fund Balance	\$ 1,785.00	25-0815
Total PWA Fund			\$ 86,374.08			\$ 86,374.08	
Sewer Improvements	35-5411.034	Infrastructure	\$ 9,511,492	Sewer Plant Improvements	OWRB Loan Proceeds	\$ 9,511,492.03	25-2380
	35-5425.034	Contracted Services	212,963	Engineering Services	OWRB Loan Proceeds	\$ 212,963.24	25-0521
	35-5425.034	Contracted Services	155,198	Engineering Services	OWRB Loan Proceeds	\$ 155,197.64	25-0522
	Total Sewer Improvements Fund			\$ 9,879,653			\$ 9,879,652.91
1% Sales Tax Fund	36-5405.007	Buildings & Improvements	\$ 172,496.85	Police Station	Fund Balance	\$ 172,496.85	25-0692, 25-1594
	36-5405.009	Buildings & Improvements	\$ 294,334.22	Fire Station	Fund Balance	\$ 294,334.22	25-0693, 25-1217 25-1593
	36-5411.015	Infrastructure	\$ 189,202.00	Engineering/ Drainage Impr	Fund Balance	\$ 189,202.00	25-1067, 25-1139 25-1140, 25-2271 25-2286
	36-5325.033	Contracted Services	\$ 15,000.00	Water/Swer Model	Fund Balance	\$ 15,000.00	25-0251
Total 1% Sales Tax Fund			\$ 671,033.07			\$ 671,033.07	
TOTAL PUBLIC WORKS AUTHORITY			\$10,637,060.06			\$10,637,060.06	