P.O. BOX 850
COWETA, OK 74429
PH. (918) 486-2189
FAX (918) 486-5366
www.cityofcoweta-ok.gov

AGENDA - REGULAR MEETING

COWETA CITY COUNCIL
COWETA CITY HALL, 310 S. BROADWAY
MONDAY, JANUARY 5, 2026 6:00 PM

MEETING PROCEDURE: Comments on all scheduled agenda items will be heard immediately following the presentation by staff or the petitioner. Please wait until you are recognized by the Mayor and keep your comments as brief as possible. Individuals addressing the City Council must identify themselves by name prior to making any comments. The City Council will consider, discuss, and may take action on, approve, adopt, amend, reject, deny, table, or not take action on any item listed on this agenda after comments from staff and the City Council have been heard.

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL
Naomi Hogue ____ Jeremy Barnett____ Daniel Beatie ____ Joshua Wilburn ____
Donald Vieth ____

IV. GENERAL CITY COUNCIL COMMENTS
(During the General City Council Comments section of the agenda, the City Council shall make no decision or take any action except as to request the City Manager to schedule the matter for Council discussion at a later date.)

V. CITY MANAGER REPORT

1. **NEW HIRES**
Jose Sanchez Garcia, 12/17/2025 – Parks Maintenance Worker
Jacquelyn Hedge, 12/17/2025 – Communications Officer

2. **PROJECT UPDATES**
• **Project Atlas (Data Center):**
The Planning Commission public hearing will take place on January 19th, 2026, and the City Council public hearing is scheduled for February 2, 2026. Both of these meetings will be held at ICTC.

• **Fiscal Year 2025 Financial Audit:**
McKay Hale, Assistant City Manager, is diligently working on the FY2025 Financial Report. Due to the retirement of our previous auditors, the City has a new auditing firm this year, and this has caused a slight delay in the release of the audit. We hope to have the final report completed in the next 4-6 weeks.

• **Economic Development:**
City staff recently met with several local business owners to discuss opportunities to strengthen our economic development efforts. The Mayor and Vice Mayor also held a follow-up meeting to hear additional concerns and suggestions. While the City continues to support business recruitment efforts through the firm contracted by Wagoner County, I feel a more focused approach is needed to assist small businesses and improve business retention. Staff is planning additional meetings to bring together stakeholders interested in contributing ideas and participating in a coordinated effort to build a stronger local business base. If you are interested in joining a committee, please reach out to me.

• **Public Safety Building Groundbreaking Ceremonies:**
With the bids for the Police and Fire Stations scheduled for award, we are making plans for two separate groundbreaking events to be held in the next few weeks.

• **Budget Process for Fiscal Year 2026-2027:**
Planning for next year's budget will begin in the next couple of weeks. Please let me know if you have items or capital projects that you would like to see considered in the upcoming budget. Donald Vieth has proposed a dog park and disc golf course, which was designed a few years ago by a graduate student from OU to be completed at Cottonwood Park. I'm excited to move this project forward and hope to secure sufficient funding to begin building new facilities on the vacant flood properties that were purchased through FEMA grants several years ago.

• **City Manager Association of Oklahoma Conference:**
I will be out of the office January 21-23 attending the CMAO conference in Enid.

VI. CORRESPONDENCE

1. **LETTER FROM FORMER CITY ATTORNEY DAVID WEATHERFORD REGARDING NON DISCLOSURE AGREEMENTS**

VII. PRESENTATIONS

1. **REQUEST BY RUSSELL FAITH TO ADDRESS CITY COUNCIL ABOUT A NOISE AND NUISANCE COMPLAINT AGAINST THE CONCRETE PLANT ON S 257TH E AVE- REQUESTING ACTION TO BE TAKEN TO LIMIT THE TIME THE PLANT CAN RUN**

2. **REQUEST BY DOUGLAS KIRKLEY TO DISCUSS THE 121ST STREET BRIDGE PROJECT**

VIII. CONSENT

(All matters under the “Consent Calendar” are considered by the City Council to be routine and will be enacted by one motion. Any Councilmember may, however, remove an item from consent by request.)

1. **MINUTES OF REGULAR MEETING**
Approval of the minutes of the Coweta City Council Regular Meeting held on December 1, 2025. *Marcy Kilgore, City Clerk/Treasurer*

2. **ONEVOICE LEGISLATIVE AGENDA, RESOLUTION 2026-01**
   Approval of Resolution 2026-01 Supporting the 2026 OneVoice regional legislative agenda; urging state and federal legislators to consider issues identified in the OneVoice Agenda.
   Julie Casteen, City Manager

3. **APPOINTMENT OF TIM AHLSTROM TO THE COWETA PLANNING COMMISSION AND BOARD OF ADJUSTMENT**
   Confirmation of the Appointment of Tim Ahlstrom to the Coweta Planning Commission and the Board of Adjustment by the Mayor of the City of Coweta, Oklahoma for an unexpired term that ends June 1, 2027.
   Jessica Zwirtz, Community Development Director

4. **APPOINTMENT OF JENNIFER CURTIS TO THE COWETA PLANNING COMMISSION AND BOARD OF ADJUSTMENT**
   Confirmation of the Appointment of Jennifer Curtis to the Coweta Planning Commission and the Board of Adjustment by the Mayor of the City of Coweta, Oklahoma for an unexpired term that ends June 1, 2026.
   Jessica Zwirtz, Community Development Director

5. **APPOINTMENT OF KATHY FOSTER TO SERVE AS ALTERNATE #1 TO THE COWETA PLANNING COMMISSION AND BOARD OF ADJUSTMENT**
   Confirmation of the Appointment of Kathy Foster to serve as Alternate #1 on the Coweta Planning Commission and the Board of Adjustment by the Mayor of the City of Coweta, Oklahoma for an unexpired term that ends June 1, 2028.
   Jessica Zwirtz, Community Development Director

6. **ACKNOWLEDGE RECEIPT OF OKLAHOMA DEPARTMENT OF ENVIRONMENTAL QUALITY PERMITS**
   Acknowledge receipt of the following construction permits issued by the Oklahoma Department of Environmental Quality:

   1. Permit No. SL000073250823 issued on December 12, 2025, for the construction of 4,713 linear feet of eight-inch (8') PVC gravity sanitary sewer line and all appurtenances to serve The Woods Phase VI Blocks 32-35, Facility No. S-20410.
   2. Permit No. SL000073250840 issued on December 12, 2025, for the construction of 3,487 linear feet of eight-inch (8') PVC gravity sanitary sewer line and all appurtenances to serve Lancaster Park - Phase II, Facility No. S-20410.
   3. General Permit No. OKLAA250022/OPDES Permit No. OK0045845 issued on December 16, 2025 for the one-time land application of residuals removed from the Water Treatment Plant reservoir, Facility No. W-21506.
   4. Permit No. SL000073250754 issued on December 23, 2025 for the construction of one (1) 100 GPM lift station rehabilitation and all appurtenances to serve the Lift Station Rehabilitation at East 141st Street South and South 267th East Avenue, Facility No. S-20410.

   Julie Casteen, City Manager

7. **RESOLUTION 2026-03 REGARDING BUDGET AMENDMENTS FOR THE LIBRARY FUND**
   Discuss and consider the approval of Resolution 2025-03, a Resolution of the City Council of the City of Coweta, adopting amendments to the annual appropriations for the budget of the City of Coweta, Oklahoma, for Fiscal Year ending June 30, 2026; appropriating $14,940 in the Library Fund from State Aid received from the Oklahoma Department of Libraries for Books and Program Supplies.
   Julie Casteen, City Manager

IX. CONSIDER, DISCUSS AND TAKE ACTION ON ITEMS REMOVED FROM CONSENT

X. ADMINISTRATION

1. **REQUEST BY S. ALLEN PRATHER TO ADDRESS THE CITY COUNCIL ABOUT THE NUMEROUS REASONS THE EMPLOYMENT OF JULIE CASTEEN WITH THE CITY OF COWETA SHOULD BE IMMEDIATELY TERMINATED**

2. **AGREEMENT WITH THE CENTER FOR ECONOMIC DEVELOPMENT LAW**
   Discuss and consider approval of a Letter of Engagement with the Center for Economic Development Law for legal assistance in drafting a Development Agreement related to the Tax Increment District (TID) for Project Atlas.
   Julie Casteen, City Manager

3. **RESOLUTION 2025-45 REGARDING BUDGET AMENDMENTS (TABLED FROM DECEMBER 1, 2025 CITY COUNCIL MEETING)**
   Discuss and consider the approval of Resolution 2025-45, a Resolution of the City Council of the City of Coweta, adopting amendments to the annual appropriations for the budget of the City of Coweta, Oklahoma, for Fiscal Year Ending June 30, 2026; appropriating $50,000 in the General Fund from unencumbered fund balance for legal services to be provided by the Center for Economic Development Law.
   Julie Casteen, City Manager

4. **ORDINANCE 912 - CONCEALED CARRY AUTHORIZATION FOR ELECTED OFFICIALS AND MUNICIPAL JUDGES**
   Discuss and consider action on the adoption of an ordinance of the City of Coweta, Oklahoma amending Coweta City Code Title 7, “Offenses and Crimes”, Chapter 7-9, “Weapons Control”, by adding a new Section 7-2-5, titled “Concealed Carry Authorizations”; authorizing City elected officials and municipal judges to carry a concealed firearm in certain circumstances and locations; providing for severability; and declaring an emergency.
   Julie Casteen, City Manager

5. **RESOLUTION 2026-02 ACCEPTING 273RD EAST AVENUE ROADWAY IMPROVEMENTS**
   Discuss and consider action on the adoption of Resolution 2026-02, a Resolution of the City Council of the City of Coweta, Oklahoma accepting roadway improvements to South 273rd East Avenue as public property, located within the Roland Coweta Tract, Section 35, Township 18 North, Range 15 East, of the Indian Base and Meridian, Wagoner County, State of Oklahoma.
   Jessica Zwirtz, Community Development Director

XI. NEW BUSINESS

(Business which was not foreseen prior to the posting of the agenda.)

XII. ADJOURNMENT

IF YOU REQUIRE A SPECIAL ACCOMMODATION PURSUANT TO THE AMERICANS WITH DISABILITIES ACT, PLEASE NOTIFY CITY HALL AT LEAST 24 HOURS BEFORE THE MEETING.

DAVID L. WEATHERFORD
ATTORNEY AT LAW
1141 East 37th Street
Tulsa, OK 74105
Phone: (918) 743-8355 Fax: (918) 743-7478
davidweatherford@sbcglobal.net

December 31, 2025

Mr. Patrick T. Boulden
Interim Coweta City Attorney
patickbouldenlaw@gmail.com

Re: Non Disclosure Agreements

Pat:

I understand questions about been raised about the "legality" and/or "history" of the City of Coweta entering into non-disclosure or confidentiality agreements. As City Attorney for Coweta from 1988 until 2017, I am not aware of any controversy surrounding similar past agreements and have been surprised that there is public objection or criticism, as they would have been considered routine and necessary for a number of reasons.

First, Oklahoma law recognizes the need and legality of cities maintaining certain information as confidential. The Open Meeting Act, at 25 O.S. 307 (C)11 allows confidential executive sessions to discuss economic development projects, by providing:

> C. Notwithstanding the provisions of subsection B of this section, the following public bodies may hold executive sessions:
>
> > 11. All nonprofit foundations, boards, bureaus, commissions, agencies, trusteeships, authorities, councils, committees, public trusts, task forces or study groups supported in whole or part by public funds or entrusted with the expenditure of public funds for purposes of conferring on matters pertaining to economic development including the transfer of property, financing, or the creation of a proposal to entice a business to remain or to locate within their jurisdiction **if public disclosure of the matter discussed would interfere with the development of products or services or if public disclosure would violate the confidentiality of the business**;

Additionally, the Oklahoma Open Records Act 51 O.S. 24A.10 recognizes that some information provided by private business to public entities can be kept confidential under certain circumstances, by providing:

> B. If disclosure would give an unfair advantage to competitors or bidders, a public body may keep confidential records relating to:

1. Bid specifications for competitive bidding prior to publication by the public body;

2. Contents of sealed bids prior to the opening of bids by a public body;

3. Computer programs or software but not data thereon;

4. Appraisals relating to the sale or acquisition of real estate by a public body prior to award of a contract; or

5. **The prospective location of a private business or industry prior to public disclosure of such prospect except for records otherwise open to inspection such as applications for permits or licenses**.

The purpose of both of these provisions is to encourage the business community to be more open and transparent with the governmental body as development options are considered. There were multiple economic development projects during my time in Coweta in which a prospective developer would have insisted that their discussions or inquiries should be kept confidential, most often because they did not want competitors to know which property they were considering buying or where they were considering locating a new business. Although I don't have copies of specific agreements, most projects in Coweta (from the Wal-Mart project in 2004-2006 to multiple other restaurant and commercial developments), were worked on for months or years prior to any public disclosure, all at the requests of the developer or builder. From the City staff's prospective, they are necessary and essential in order to get more information so the elected officials can make an informed decision at a future date.

Based on the above and my experience in Coweta, it is clear to me that:

1. NDA's and confidentiality for economic development projects are not only legal but are also common and necessary in order for the city staff to get the information needed to evaluate any proposed project.

2. NDA's are legal and also almost always contain a provision that provides for compliance with the Oklahoma Open Records Act, and even if they don't are still subject to the act.

3. A refusal by the City to maintain confidentiality or to sign NDA's would result in more economic development projects going to other cities (there are several books written by Rickey Hayes dealing with municipal economic development in which he outlines the need for confidentiality; Coweta contracted with Mr. Hayes at one

4. point for economic development assistance, and would have also followed his advice concerning economic development issues).

Let me know if you have any questions that would help clarify the above.

Sincerely,

David L. Weatherford

CITY OF Coweta AGENDA REQUEST FORM

POST OFFICE BOX 850 • COWETA, OKLAHOMA 74429 • PH (918) 486-2189 • FAX (918) 486-5366 www.cityofcoweta-ok.gov

Date of Request: 12/5/25 Meeting Date: JAN 5 26

Name of Requestor: RUSSELL FAIR

CITY CLERK'S OFFICE RECEIVED
DEC 05 2025
CITY OF COWETA CITY CLERK
WAGONER COUNTY
STATE OF OKLAHOMA

Name of Business, if applicable

Agenda Item Request For: (Please check one)

[X] Action Item Request [ ] Discussion [ ] Report

[ ] Other (specify) ~~REQ~~ NUISANCE NOISE

Items must be clear and specific to allow for proper notice to the public. Items pertaining to the employment of any city employee, except for the City Manager, will not be considered. The language of the submitted topic will be reviewed and revised to guarantee agreement with the Oklahoma Open Meeting Act. Items must regard issues affecting the City of Coweta and refrain from political, commercial or similar subjects. Only one item per agenda is allowed.

Dec. 2nd until after 11pm concrete plant was still running

in Nov. same issue 4am + 4:30 am

Code 5-3-3 Noisy conditions
5-3-4 Nuisance Prohibited

wants a time limit Plant can run during normal business hours 8-5 for majority of businesses.

Any documentation related to the agenda request must be submitted with the Agenda Request form. Please provide the City Clerk with one original of any documents pertaining to the agenda item requested. Agenda Request forms and associated documents may be emailed to cityclerk@cityofcoweta-ok.gov, mailed to the address at the top of the form, or hand-delivered to the City Clerk at 310 S. Broadway in Coweta, OK. Agenda Request forms and all documentation must be received by the City Clerk by noon on the Wednesday prior to the meeting. Distribution of handouts at the meeting is not allowed.

Signature

12/5/25
Date

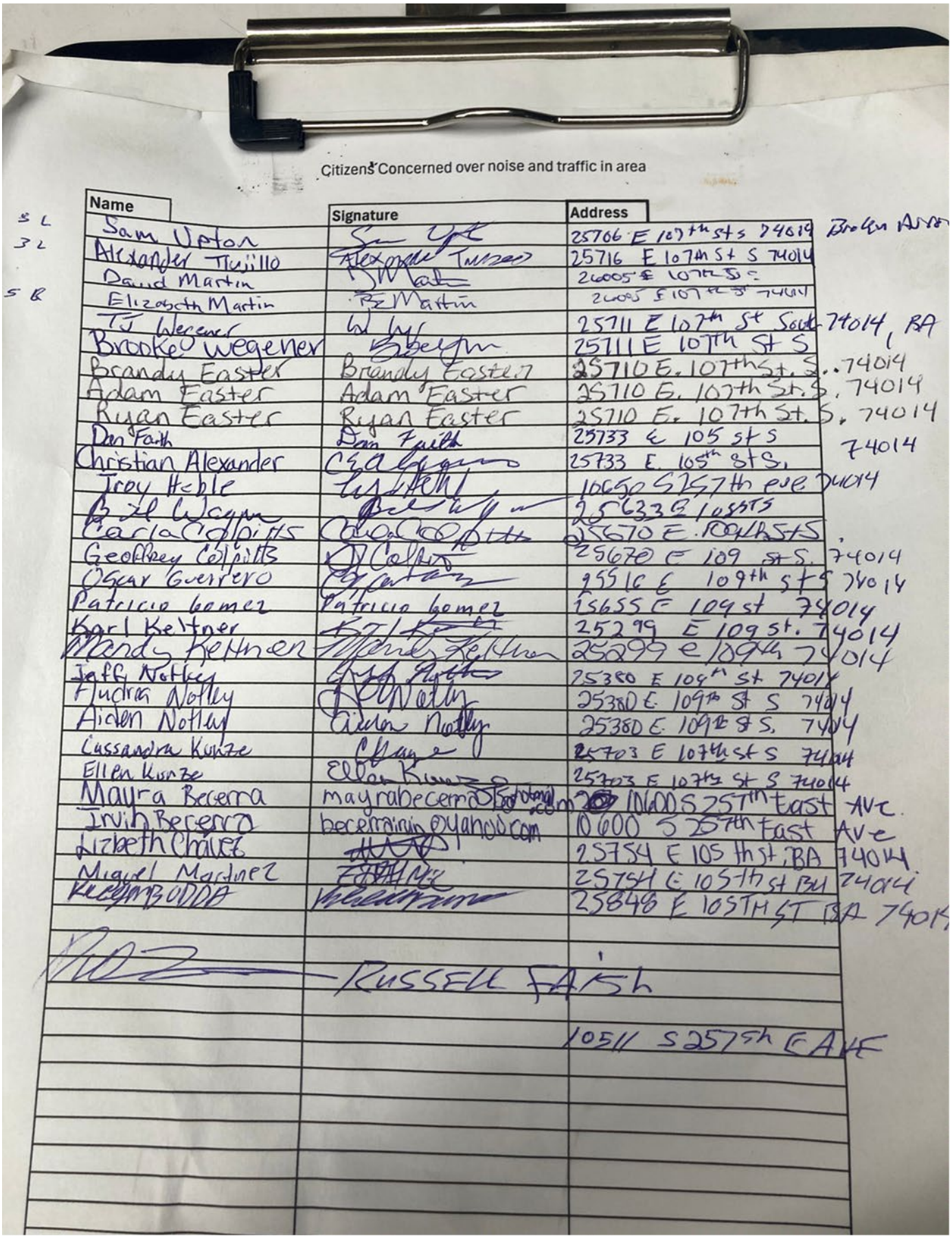
10511 S 257th E Ave
Physical Address

byfaith60682@yahoo.
Email address

Coweta, OK 74429
City, State, Zip Code

918-237-60682
Telephone Number

Revised 8/5/2024



Citizens Concerned over noise and traffic in area

Name	Signature	Address
Sam Upton		25706 E 107th St S 74014
Alexander Trujillo		25716 E 107th St S 74014
David Martin		24005 E 107th S
Elizabeth Martin		24005 E 107th St 74014
TJ Wegener		25711 E 107th St South 74014, BA
Brooke Wegener		25711 E 107th St S
Brandy Easter		25710 E. 107th St. S. 74014
Adam Easter		25710 E. 107th St. S. 74014
Ryan Easter		25710 E. 107th St. S. 74014
Dan Faith		25733 E 105 St S 74014
Christian Alexander		25733 E. 105th St S.
Troy Heble		10650 S 257th ave 74014
[illegible]		25633 E 105 St S
Carla Colpitts		25670 E. 109th St S
Geoffrey Colpitts		25670 E 109 St S. 74014
Oscar Guerrero		25516 E 109th St S 74014
Patricia Gomez		25655 E 109 St 74014
Karl Keltner		25299 E 109 St. 74014
Mandy Keltner		25299 E 109th 74014
Jeff Notley		25380 E 109th St. 74014
Audra Notley		25380 E. 109th St S 74014
Aiden Notley		25380 E. 109th St S. 74014
Cassandra Kunze		25703 E 107th St S 74014
Ellen Kunze		25703 E 107th St S 74014
Mayra Becerra	mayrabecerra	10600 S 257th East Ave.
Irvin Becerra	becerrairvin	10600 S 257th East Ave
Lizbeth Chavez		25754 E 105 th St BA 74014
Miguel Martinez		25754 E 105th St BA 74014
[illegible]		25848 E 105TH ST BA 74014
	RUSSELL FAISH	10511 S 257th E AVE

5-3-4 Nuisances Prohibited

It is unlawful for any person, including, but not limited to, any owner, lessee, or other person, to create or maintain a nuisance within the City, or to permit a nuisance to remain on premises under his control within the City.

(Code 2012, § 8-412)

From: noreply@civicplus.com
To: City Clerk; Julie Casteen
Subject: Online Form Submittal: Agenda Request Form
Date: Monday, December 29, 2025 11:26:49 AM

[EXTERNAL EMAIL] DO NOT CLICK links or attachments unless you recognize the sender and know the content is safe.

Agenda Request Form

Date of Request	12/29/2025
Meeting Date	1/5/2026
Agenda Item Request for (Please check one)	Discussion or Presentation, Report
Other Request Type	Name of the Project Manager
Describe the Agenda Item	Update of 121st Street Bride Project: Latest Report from Company acquiring rights of way; Design of Crossing; Whether Bids have been received; Who is overseeing the project (to give specific updates to the public); Whether Condemnation proceedings are being finalized.
Upload any documents to be included in the Agenda packet. Distribution of handouts at the meeting is not allowed.	*Field not completed.*
First Name of Requestor	Douglas
Last Name of Requestor	Kirkley
Business Name (if applicable)	*Field not completed.*
Email Address	douglaskirkley1962@gmail.com
Physical Address	12043 S 278th E Ave
City	Coweta

State	OK-USA
Zip Code	Coweta
Phone Number	9186915638
Fax Number	*Field not completed.*

Email not displaying correctly? View it in your browser.

MINUTES OF THE COWETA CITY COUNCIL REGULAR MEETING
DECEMBER 1, 2025, 6:00 P.M.

The agenda for this meeting was posted at least 24 hours prior to the start of this meeting at the entrance of City Hall, 310 S Broadway, Coweta, OK.

The members of the Coweta City Council met in regular session on Monday, December 1, 2025, at 6:00 p.m. in the Coweta City Hall, 310 S Broadway, Coweta, Oklahoma.

COUNCILMEMBERS PRESENT: Naomi Hogue, Jeremy Barnett, Joshua Wilburn, Donald Vieth

COUNCILMEMBERS ABSENT: None.

I. CALL TO ORDER

The meeting was called to order by Mayor Hogue.

II. PLEDGE OF ALLEGIANCE GIVEN

III. ROLL CALL

Roll call taken. Councilmembers were present as shown above.

IV. GENERAL CITY COUNCIL COMMENTS

Mayor Hogue warned the audience to stay warm, it's snowing, and to please stay safe.

V. CITY MANAGER REPORT

1. NEW HIRES

Sonny Bevard, 11/10/2025- Water Plant Operator

Branden Townsend, 11/20/2025- Parks Maintenance Worker

The City Manager welcomed new hires, Sonny Bevard, Water Plant Operator and Branden Townsend, Parks Maintenance Worker.

2. PROJECT UPDATES

- **Project Atlas (Data Center):** The developer has requested to delay the process by an additional month, with the Planning Commission Public Hearing to take place on January 19th, 2026, and the City Council Public Hearing scheduled for February 2, 2026 at 6:00pm at ICTC.
- **Police Station and Fire Station No. 1:** The bidding period has been extended to allow for numerous questions to be addressed. Bids will be reviewed for reward in January, with groundbreaking ceremonies planned shortly thereafter.

- **121st Street Bridge:** Progress on this project is currently delayed due to ongoing negotiations with property owners regarding the additional right-of-way needed for widening. The City is working towards a resolution and hopes to avoid condemnation proceedings.
- **Left turn light at 141st Street South and SH-51:** Public Works Director Edgar Barrosso and his team coordinated the installation of a dedicated left turn signal at this busy intersection near QuikTrip and Roy's Chicken. The new signal enhances safety and reduces congestion, offering much-needed relief for drivers previously forced to navigate impatient oncoming traffic.
- **257th East Avenue Reconstruction:** Construction is expected to begin this week. The project has a 180-day completion window, though early completion is anticipated. The roadway has been engineered to accommodate concrete truck traffic, providing much-needed relief for nearby homeowners.
- **Coweta Casino Hotel Project:** City staff and community leaders toured the interior of the casino last week. The opening is anticipated in early March, and excitement is building for the positive impact this new facility will bring.
- **QUARTERLY FINANCIAL REPORT FY26 Q-**1

  Julie Casteen outlined the quarterly financial report for the first quarter of FY26.

No action taken by Council.

VI. CORRESPONDENCE

1. LETTER FROM PAM MORGAN IN RECOGNITION OF CHERYL SHIELDNIGHT

Julie Casteen read aloud a letter that was received from Pam Morgan recognizing Cheryl Shieldnight for going above and beyond when setting up accounts for customers and landlords.

VII. PRESENTATIONS

1. REQUEST BY DARREN BLANCHARD TO ADDRESS CITY COUNCIL ABOUT EXTERNALITIES RELATED TO PROJECT ATLAS

Darren Blanchard communicated concerns about property rights, easements, industrialization of rural America, national security threats and utility rate increases. Mentions of a petition with seven hundred online signatures were also made during the presentation.

VIII. CONSENT

Motion by Naomi Hogue, second by Jeremy Barnett to approve the consent calendar items:

1. Approval of the minutes of the Coweta City Council regular meeting held on November 3, 2025.

2. Acknowledgement of receipt of Permit No. SL000073250894 issued by the Oklahoma Department of Environmental Quality on November 18, 2025, for the construction of a sanitary sewer line in Spradlin Estates III, Facility No. S-20410, and acknowledgment of receipt of Permit No. SX000073250893 by the Oklahoma Department of Environmental Quality on November 18, 2025, to receive, transport and/or treat flow form Spradlin Estates III.

3. Approval of the Eastern Oklahoma Development District Invoice for administrative services in the amount of $1650.00, related to Community Development Block Grant (CDBG) No. 19508, to be paid with funds from the Oklahoma Department of Commerce.

Aye: Naomi Hogue
Jeremy Barnett
Joshua Wilburn
Donald Vieth

IX. CONSIDER ITEMS REMOVED FROM CONSENT

No items removed.

X. ADMINISTRATION

1. PURCHASE SEVEN (7) KEYSECURE 6 APPARATUS KEY VAULTS, AND SIX (6) ELECTRONIC KEYS FOR THE FIRE DEPARTMENT FROM KNOX COMPANY IN THE AMOUNT OF $10,954.78

Fire Chief Brian Woodward led discussion and requested possible action related to the purchase of seven (7) Keysecure 6 apparatus key vaults and six (6) electronic keys for the fire department from Knox Company in the amount of $10,954.78, funded in the Capital Improvement Fund, account 12-5404.009.

Motion by Naomi Hogue, second by Jeremy Barentt to approve the purchase of seven (7) Keysecure 6 apparatus key vaults and six (6) electronic keys for the fire department from Knox Company in the amount of $10,954.78, funded in the Capital Improvement Fund, account 12-5404.009.

Aye: Naomi Hogue
Jeremy Barnett
Joshua Wilburn
Donald Vieth

2. RESOLUTION 2025-44 ACCEPTING A 10-FOOT SANITARY SEWER LINE EASEMENT

Community Development Director Jessica Zwirtz led discussion and requested possible action related to the adoption of Resolution 2025-44, a resolution accepting a 10-foot sanitary sewer line easement from Loren Payne and Melody Payne, located on property within Section 13, Township 17 North, Range 15 East, of the Indian Base and Meridian, at or near 607 South Old Main St, in Wagoner County, State of Oklahoma.

Motion by Naomi Hogue, second by Jeremy Barnett to approve the adoption of Resolution 2025-44, a resolution accepting a 10-foot sanitary sewer line easement from Loren Payne and Melody Payne, located on property within Section 13, Township 17 North, Range 15 East, of the Indian Base and Meridian, at or near 607 South Old Mian St, in wagoner County, State of Oklahoma.

Aye: Naomi Hogue
Jeremy Barnett
Joshua Wilburn
Donald Vieth

3. MEMORANDUM OF UNDERSTANDING WITH THE MUSCOGEE (CREEK) NATION CONCERNING ROADS TO BE ADDED TO THE NATIONAL TRIBAL TRANSPORTATION FACILITY INVENTORY

Julie Casteen led discussion and requested possible action related to the approval of a proposed Memorandum of Understanding (MOU) between the City of Coweta and the Muscogee (Creek) Nation concerning roads that the Muscogee (Creek) Nation proposes to add to the National Tribal Transportation Facility Inventory.

Motion by Naomi Hogue, second by Jeremy Barnett to approve a proposed Memorandum of Understanding (MOU) between the City of Coweta and the Muscogee (Creek) Nation concerning roads that the Muscogee (Creek) Nation proposes to add to the National Tribal Transportation Facility Inventory.

Aye: Naomi Hogue
Jeremy Barnett
Joshua Wilburn
Donald Vieth

4. RESOLUTION 2025-40- BANK SIGNATORIES

Julie Casteen led discussion and requested possible action related to the adoption of Resolution 2025-40, a resolution of the City Council of the City of Coweta, Oklahoma approving Naomi Hogue, Mayor; Julie Casteen, City Manager; McKay Hale, Assistant City Manager; and Marcy Kilgore, City Clerk, as authorized signatories on certain accounts held by First National Bank of Coweta, RCB Bank of Coweta, and BancFirst.

Motion by Naomi Hogue, second by Jeremy Barnett to approve the adoption of Resolution 2025-40, a resolution of the City Council of the City of Coweta, Oklahoma approving Naomi Hogue, Mayor; Julie Casteen, City Manager; McKay Hale, Assistant City Manager; and Marcy Kilgore, City Clerk, as authorized signatories on certain accounts held by First National Bank of Coweta, RCB Bank of Coweta, and BancFirst.

Aye: Naomi Hogue
Jeremy Barnett
Joshua Wilburn
Donald Vieth

5. RESOLUTION 2025-43 REGARDING BUDGET AMENDMENTS

Julie Casteen led discussion and requested possible action related to adoption of Resolution 2025-43, a resolution of the City Council of the City of Coweta, adopting amendments to the annual appropriations for the budget of the City of Coweta, Oklahoma, for fiscal year ending June 30, 2026; appropriating in the General Fund $12,400 from unencumbered fund balance, $12,600 in miscellaneous revenue, and $100,000 in building permits for a total of $125,000 to fund salaries and benefits in the general fund.

Motion by Naomi Hogue, second by Jeremy Barnett to approve the adoption of Resolution 2025-43, a resolution of the City Council of the City of Coweta, adopting amendments to the annual appropriations for the budget of the City of Coweta, Oklahoma, for fiscal year ending June 30, 2026; appropriating in the General Fund $12,400 from unencumbered fund balance, $12,600 in miscellaneous revenue, and $100,000 in building permits for a total of $125,000 to fund salaries and benefits in the general fund.

Aye: Naomi Hogue
Jeremy Barnett
Joshua Wilburn
Donald Vieth

6. RESOLUTION 2025-45 REGARDING BUDGET AMENDMENTS

Discuss and consider approval of Resolution 2025-45, a resolution of the City Council of the City of Coweta, adopting amendments to the annual appropriations for the budget of the City of Coweta, Oklahoma, for fiscal year ending June 30, 2025; appropriating $50,000 in the General Fund from unencumbered fund balance for legal services to be provided by the Center of Economic Development.

This item was tabled for the next City Council meeting to be held on January 5, 2026.

7. WARD 4 APPOINTMENT

Julie Casteen led discussion and requested possible action related to the appointment of a candidate to the Ward 4 Council seat; including possible discussions with applicants; including Xiomara Gray, Daniel Beatie, Ashley Lowery-Radebaugh, Christopher Thomas, and other applicants whose applications were not received by the time this agenda was posted.

City Council members listened to applicants explain why they would like to be appointed to the Ward 4 Council seat.

Applicant Christopher Thomas was not in attendance.

Motion by Jeremy Barnett, second by Naomi Hogue selecting Daniel Beatie as the appointee to the Ward 4 seat vacancy.

Aye: Jeremy Barnett
Naomi Hogue
Joshua Wilburn
Donald Vieth

XI. NEW BUSINESS

No new business.

XII. ADJOURNMENT

Mayor Hogue adjourned the meeting at 6:57 p.m.

_____ _____

Naomi Hogue, Mayor Marcy Kilgore, City Clerk

P.O. BOX 850
COWETA, OK 74429
PH. (918) 486-2189
FAX (918) 486-5366
www.cityofcoweta-ok.gov

Memorandum

To: Honorable Mayor and City Council

From: Julie Casteen, City Manager
Re: **ONEVOICE LEGISLATIVE AGENDA, RESOLUTION 2026-01**
Date: January 5, 2026

BACKGROUND

The 61st Oklahoma Legislative session convenes on February 2, 2026, with lawmakers expected to consider legislation on a wide range of issues with a direct impact on municipal government.

Some of the topics affecting local governments include:

1. The creation of a dedicated funding stream for economic development
2. Strengthen accessible and workforce housing
3. Support critically needed transportation funding
4. Protect existing sources of municipal funding

STAFF RECOMMENDATION

Staff recommends passing Resolution 2026-01 and authorizing the City Manager to communicate Coweta's support of the OneVoice Legislative Agenda.

ATTACHMENTS

1. Reso 2026-01-OneVoice Regional Legislative Agenda

CITY OF COWETA, OKLAHOMA
RESOLUTION 2026-01

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COWETA, OKLAHOMA; SUPPORTING THE 2026 ONEVOICE REGIONAL LEGISLATIVE AGENDA; URGING STATE AND FEDERAL LEGISLATORS TO CONSIDER THE ISSUES IDENTIFIED IN THE ONEVOICE AGENDA.

WHEREAS, OneVoice is a regional advocacy effort led by the Tulsa Regional Chamber, representing hundreds of businesses and more than 75 chambers of commerce, municipalities, counties, and economic development organizations; and

WHEREAS, OneVoice identifies and prioritizes key issues to be shared with state legislators, United States Senators and members of the United States House of Representatives via the Regional OneVoice Legislative Agenda, announced before the legislative session begins each year; and

WHEREAS, the 2026 Regional OneVoice Legislative Agenda is incorporated into this resolution, as attached Exhibit A.

NOW THERFORE BE IT RESOLVED BY THE COWETA CITY COUNCIL THAT:

Section 1. The City of Coweta supports the 2026 OneVoice Regional Legislative Agenda as presented in Exhibit A.

Section 2. The City of Coweta urges Oklahoma's state legislators, United States Senators and members of the United States House of Representatives to give careful consideration to the important issues listed in the 2026 OneVoice Regional Legislative Agenda as presented in Exhibit A.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF COWETA, OKLAHOMA, ON THIS 5th DAY OF JANUARY 2026.

_____
Naomi Hogue, Mayor

Approved as to form:

_____
Patrick Boulden, City Attorney

ATTEST:

_____
Marcy Kilgore, City Clerk

oneVoice
regional business advocacy

2026 Regional Legislative Agenda

STATE PRIORITIES

ENSURING A PROSPEROUS ECONOMY

Create a Dedicated Funding Stream for Economic Development: The OneVoice Regional Legislative Coalition recommends the establishment of a permanent, dedicated funding source for economic development in Oklahoma. Currently, the state lacks a consistent funding mechanism for incentives, while nearly all of our competitor states maintain dedicated resources to recruit and retain jobs and capital investment. At the same time, the planned reduction of Oklahoma's state income tax threatens to eliminate our most effective incentive tool, the Quality Jobs program over the coming years. To remain competitive, Oklahoma must secure a stable funding stream for economic development that does not rely on project-by-project approvals or annual legislative intervention. Potential revenue sources include sports betting, settlement funds such as PFAS or other emerging opportunities, as well as other innovative streams. By creating a reliable and forward-looking mechanism, Oklahoma can strengthen its ability to attract investment, grow jobs and ensure long-term economic vitality.

Strengthen Accessible and Workforce Housing: The OneVoice Regional Legislative Coalition supports efforts to expand accessible and workforce housing as a critical economic and workforce development strategy. Rising housing costs have outpaced wages at a ratio of 5 to 1, leaving many essential workers (teachers, health care providers, first responders and service industry professionals) unable to comfortably afford available housing. This weakens labor markets, increases turnover and disrupts student learning, with unstable housing contributing to chronic absenteeism and lower graduation rates. To address these challenges, we urge lawmakers to revisit the rulemaking of the $215 million Oklahoma Housing Stability Fund to ensure the program can be used alongside Low-Income Housing Tax Credits, streamline applications, eliminate unnecessary costs and restructure the urban/rural split to make the program more equitable. Targeted investment in financially accessible housing will strengthen Oklahoma's workforce, attract new employers and improve educational outcomes, while ensuring all Oklahomans have access to safe, stable, attainable housing.

Increase the Oklahoma Department of Tourism's Promotional Fund: The OneVoice Regional Legislative Coalition urges lawmakers to increase the Oklahoma Department of Tourism's Promotional Fund. Tourism is Oklahoma's third-largest industry, generating $12.3 billion in economic impact, supporting 108,000 jobs and contributing $875 million in tax revenue in 2023. To build on this success – especially as we approach the 2026 centennial of Route 66 – the OneVoice Regional Legislative Coalition supports increased funding for the Oklahoma Tourism and Recreation Department. Surrounding states invest more aggressively to attract visitors and Oklahoma must compete. With our unmatched stretch of Route 66, stunning state parks, world-class museums and cultural institutions, rich Native American heritage and thriving communities, greater investment will ensure we can promote, maintain and expand the assets that make Oklahoma a premier destination for national and international travelers.

Continue to Foster Healthy Partnership Between the 38 Federally Recognized Tribes and the State of Oklahoma: The OneVoice Regional Legislative Coalition supports continued efforts to foster and strengthen healthy partnerships between the 38 federally recognized tribes and the State of Oklahoma. These government-to-government relationships are essential to advancing shared goals of economic growth, public health, education and cultural preservation. By encouraging collaboration and mutual respect, Oklahoma can capitalize on its largest competitive advantage, ensuring more effective policy outcomes that benefit tribal citizens, the broader population and the state as a whole.

Support Oklahoma's Film and Music Industries: The OneVoice Regional Legislative Coalition supports protecting and expanding Oklahoma's film and music incentive programs to drive jobs, investment and cultural vibrancy. With the film sector generating more than $200 million in direct impact in 2024, we urge raising the film incentive rebate cap to $80 million and pursuing targeted incentives for local music venues and artists. Defending existing programs while expanding funding will keep Oklahoma competitive with neighboring states, attract productions, grow a skilled workforce and strengthen the state's creative economy.

Expand Supports for Working Families: The OneVoice Regional Legislative Coalition recognizes that too often parents and caregivers leave or remain out of the workforce because essential family supports are not available or accessible. To address this challenge, the coalition supports state policies and funding that remove barriers, expand accessibility and invest in the future workforce, our children. This includes expanding access to affordable, quality dependent care, including before and after school and summer programs, so parents can maintain financial stability, well-being and employment. Further, we support expanding access to no-cost or low-cost meals and transportation assistance to eliminate financial disincentives for families earning below the poverty line or just above benefit thresholds. In addition, providing access to health and mental health supports will improve attendance, productivity and family stability. Advancing these policies will increase labor force participation, reduce turnover and strengthen both local and state economies.

BUILD INFRASTRUCTURE CRITICAL TO BUSINESS

Continue and Increase Investment in Site Readiness: The OneVoice Regional Legislative Coalition urges the Oklahoma Legislature to continue and expand funding for site readiness. Companies looking to expand or relocate often move quickly and without shovel-ready sites, Oklahoma risks losing investment to better-prepared states. Site readiness funding helps communities ensure land is equipped with infrastructure, utilities and certifications, making Oklahoma more competitive in the national marketplace. These investments pay off through new capital investment, quality job creation and long-term tax revenue. By strengthening site readiness programs, the Legislature can position Oklahoma for sustained growth and secure opportunities for the next generation of workers.

Support Critically Needed Transportation Funding: The OneVoice Regional Legislative Coalition supports full funding of the Oklahoma Department of Transportation's Eight-Year Plan to return our streets and highways to a state of good repair. We further support investment in studies, planning and highway improvements necessary to upgrade the US-412 corridor between I-35, Tulsa and Northwest Arkansas to Federal Interstate standards. We support increased state appropriations to ODOT to ensure the effective and efficient construction, maintenance and improvement of all transportation facilities under its responsibility. We oppose the diversion of resources from the State Transportation Fund to other uses and support equitable distribution of state funding to ODOT Districts to keep Oklahoma's transportation network strong for citizens, businesses and industry.

Ensure Adequate Funding for Municipalities: The OneVoice Regional Legislative Coalition urges the legislature to protect existing sources of municipal funding, as Oklahoma is one of the few states that relies primarily on sales tax collections to fund municipal operations. To ensure that essential services such as public safety, public works and other municipal functions are supported at sustainable levels, we encourage the legislature to explore more stable and diversified revenue streams. In addition, we support the continued appropriation of one-time funds to assist with critical economic development projects, such as recent investments in levee improvements and the Tulsa Airman Center.

Implement Policies to Expedite Deployment of Critical Energy Infrastructure: The OneVoice Regional Legislative Coalition supports strengthening and promoting Oklahoma's energy network. We urge the state to implement policies that accelerate the deployment of critical infrastructure- particularly transmission lines and pipelines. This includes streamlining permitting, supporting timely construction of approved projects and investing in long term maintenance and modernization. To ensure reliability while new projects are underway, we recommend interim solutions such as grid-enhancing technologies that increase electricity flow and reduce congestion costs. Additionally, we support enhanced protections for critical infrastructure against unauthorized low-altitude aerial activity. These measures will help safeguard infrastructure, maintain operational integrity and ensure

public safety. By prioritizing these actions, Oklahoma can reinforce its energy leadership, meet rising demand and drive sustained economic growth across the state.

EDUCATED AND HEALTHY WORKFORCE

Address Mental Health and Homelessness Funding Modifications: The OneVoice Regional Legislative Coalition supports investing in mental health, addiction treatment and homelessness wrap-around services by increasing Medicaid reimbursements for both outpatient and inpatient care. Improved reimbursements will sustain providers, expand access and help Oklahoma remain on par with surrounding states. Because Oklahomans are facing mental health crises at record rates and families are experiencing rising housing instability, the future of our workforce and communities is at risk. Solutions should include expanding inpatient and adolescent detox capacity, strengthening the behavioral health workforce, ensuring school-based support, enforcing mental health parity, fostering public-private partnerships and requiring managed care organizations to address social determinants of health, including housing security. By addressing mental health, addiction and homelessness together, Oklahoma can reduce strain on emergency services, provide stability for families and build healthier communities within Oklahoma.

Increase Appropriations to the Trauma Care Assistance Revolving Fund: The OneVoice Regional Legislative Coalition supports increased state appropriations to the Trauma Care Assistance Revolving Fund to offset uncompensated care losses for hospitals, ambulance services and physicians in Oklahoma's trauma care system. Oklahoma has historically lagged the nation in per capita Level I Trauma Centers. With Ascension St. John and Saint Francis Health System both achieving this designation, the demand on the trauma fund has grown. Oklahoma's overall injury mortality rate is 29% higher than the national average, underscoring the urgent need to expand trauma care capacity and ensure sufficient funding for these lifesaving services.

Create a Sustainable Future for Workforce Development and Higher Education in Oklahoma: The OneVoice Regional Legislation Coalition asks state leaders to prioritize collaboration across pre-k-12 and post-secondary entities including, but not restricted to CareerTech, higher education and industry-recognized training programs in order to maximize our resources in securing quality and sustainable career pathways. Empower higher education to create a comprehensive vision for developing Oklahoma's 21st century workforce. The coalition further encourages the Oklahoma Legislature to work with OSHRE to define "credential of value"; review the State Regents systemwide strategic plan, Blueprint 2030; incentivize engagement of employers through work-based learning, experiential and/or applied learning; support research, development and innovation at higher education

institutions: and provide adequate resources for our higher education institutions, career tech and the Oklahoma Workforce Commission that meet the demands of Oklahoma's evolving workforce to ensure success for all students and adult learners.

Support Strategic Investments in Public Education: The OneVoice Regional Legislative Coalition recognizes the vital role public education plays in building a strong workforce and driving economic growth. While recent investments to support teachers and students are appreciated, Oklahoma must do more to address teacher shortages, close achievement gaps and maintain high-quality facilities for student learning. We support sustained increases in per pupil funding and competitive teacher pay to strengthen the educator pipeline, along with expanded access to early childhood education, afterschool enrichment and innovative career pathways. We also support aligning curriculum and assessments with high-demand industries and fostering stronger partnerships among schools, employers and higher education to prepare students for success. These strategic investments will improve outcomes, close opportunity gaps and ensure a skilled workforce that strengthens Oklahoma's ability to compete regionally and nationally.

Expand Health Care Workforce Opportunities: The OneVoice Regional Legislative Coalition supports a well-trained and accessible healthcare workforce, which is crucial to the success of Tulsa area businesses and the local economy. A healthy and well-supported workforce boosts productivity, reduces costs associated with absenteeism and burnout, fosters innovation and ensures our community's overall health and well-being. Strengthening the pipeline of the state's healthcare workforce requires utilizing state and federal resources to address health care workforce shortages to meet the needs of an aging and diverse population. The OneVoice Regional Legislative Coalition supports the expansion of health care residency opportunities and positions statewide through: prioritizing expanded funding for the Health Care Workforce Training Commission; providing opportunities across the continuum for health care loan repayment as an incentive for workers; and supporting full funding and implementation of the behavioral health workforce development fund to increase psychiatric residencies, master's-level licensure cohorts and training pipeline development.

FEDERAL PRIORITIES

ENSURING A PROSPEROUS ECONOMY

Renew the American Indian Lands Tax Credit: The OneVoice Regional Legislative Coalition encourages the renewal of the Federal American Indian Lands Tax Credit that applies retroactively and is renewed for a multi-year period into the future. The American Indian Lands Tax Credit is a key economic development tool for Oklahoma, allowing employment tax credits when employing tribal members or their spouses and the accelerated depreciation of investments made on former reservation land. Oklahoma has the largest percentage of American Indian population in the country and more than two-thirds of the state qualifies for this incentive. Extending the credit and ensuring its benefits are retroactive to its expiration, is critical in fostering continued business expansion of employment and investment in Oklahoma.

Expand Availability of Quality, Affordable Childcare: The OneVoice Regional Legislative Coalition supports the expansion of high quality and affordable childcare resources. The rising cost and scarce availability of quality childcare represents a significant constraint on Oklahoma's workforce and is a direct barrier to workforce participation. The childcare crisis is costing the Oklahoma economy an estimated $1.2 billion annually in lost earnings, productivity and turnover. The OneVoice Legislative Coalition urges the federal government to support state programs that invest in families, such as Scholars for Excellence in Child Care, to aid in the state's expansion of childcare. The Coalition also supports increased subsidies through Federal programs such as the Child Care Development Fund to ensure workforce families can access affordable, reliable care.

Support downtown revitalization efforts to help address housing shortage: The OneVoice Regional Legislative Coalition supports legislative efforts such as the bipartisan Revitalizing Downtowns and Main Streets Act, which would help communities convert unused office space into affordable housing and mixed-use projects. Modeled after the successful Historic Tax Credit, the proposal creates a Qualified Office Conversion Tax Credit equal to 20 percent of qualified expenses for repurposing obsolete commercial buildings. To qualify, at least 20 percent of a project's units must be reserved for households earning no more than 80 percent of Area Median Income or meet local affordability requirements. This tool would help address Oklahoma's housing shortages by bringing new units online quickly, while also preventing further decay and spurring reinvestment in downtowns and main streets. It could immediately advance more than ten projects in Downtown Tulsa, with significant impact across the region and state.

Increase Accessible and Workforce Housing Supply: The OneVoice Regional Legislative Coalition supports federal action to expand accessible and workforce housing as a critical economic and workforce development strategy. Rising housing costs have outpaced wages at a ratio of five to one, leaving many essential workers such as teachers, health care

providers, first responders and service industry professionals unable to comfortably afford available housing. This weakens labor markets, increases turnover and disrupts student learning, with unstable housing contributing to chronic absenteeism and lower graduation rates. To address these challenges, we support expanded HUD and EDA funding, more flexible housing tax credits, incentives for adaptive reuse and zoning reform and financing programs that lower costs for workforce housing development.

BUILD INFRASTRUCTURE CRITICAL TO BUSINESS

Preserve and Expand Federal Historic Tax Credits: The OneVoice Regional Legislative Coalition supports expanding Federal Historic Tax Credits through initiatives like the Historic Tax Credit Growth and Opportunity Act. For over 30 years, these credits have encouraged private investment to preserve historic buildings and revitalize city cores. We support increasing the rehabilitation tax credit and modifying eligibility rules by lowering the rehabilitation threshold from 100% to 50% of project expenses, eliminating the basis adjustment requirement while increasing the credit to 30% for certain small projects and extending the credit to include historic school buildings still in use through the School Infrastructure Modernization Act. These measures will strengthen preservation efforts, stimulate investment and maintain the historic character of communities nationwide.

Support Timely Implementation of Improvements to US-412 to Bring the Corridor up to Interstate Standards: The OneVoice Regional Legislative Coalition supports upgrading the US-412 corridor to interstate standards and implementing its federal designation as future Interstate 42 from I-35 in Oklahoma to I-49 in northwest Arkansas. We call on ODOT and our congressional delegation to actively pursue funding initiatives and opportunities to complete this project quickly, as it will improve safety, enhance travel time reliability, strengthen connections between the Tulsa Metropolitan Area and northwest Arkansas and elevate the region's visibility and economic development potential at the national level.

Accelerate Permitting of Energy and Infrastructure Projects: The OneVoice Regional Legislative Coalition strongly supports efforts to accelerate federal permitting for projects necessary to achieve domestic energy independence and complete infrastructure projects. Legislative and Administrative efforts should focus on ensuring concurrent and timely permitting for all federally required approvals and encourage coordination and communication with state permitting. These projects would create a boom in the U.S. domestic economy, support job creation, strengthen our trade balance and increase product security and price stability on a global scale.

Pursue Congressionally Directed Spending Requests: The OneVoice Regional Legislative Coalition urges Congress and our congressional delegation to prioritize securing appropriations and federal grants for Northeast Oklahoma. To ensure that funding opportunities remain in our region, we must proactively and aggressively pursue all avenues of federal funding. These investments are critical to advancing economic development,

strengthening infrastructure and enhancing the overall quality of life for the communities we serve.

Support the Tulsa Space Test Center: The OneVoice Regional Legislative Coalition supports full federal engagement in the Tulsa Space Test Center, a critical facility advancing American leadership in space and strengthening our economy. Space is now both an operational warfighting domain and a fast-growing commercial sphere. To remain competitive and leverage new markets, spacecraft must move effectively in orbit, requiring next-generation propulsion systems. Developing these systems demands testing capacity the United States currently lacks. Oklahoma, Tulsa and private industry are investing in the Tulsa Space Test Center to help close this gap, providing infrastructure for commercial firms, research institutions and government agencies to bring new propulsion technologies to market. We ask the Oklahoma Congressional Delegation to support federal funding that enhances the Center's capabilities. Strengthening this facility will position Tulsa as a premier destination for propulsion testing, drive economic growth, create high-quality jobs and secure American preeminence in space.

Pursue all Funding to Address Infrastructure Needs and Support Federal Reauthorization of Surface Transportation: The OneVoice Regional Legislative Coalition supports pursuing all available federal funding opportunities, including competitive grants such as INFRA, MEGA, BUILD, the Bridge Investment Program and congressional directed funding, to implement critical regional transportation projects in partnership with ODOT and local and tribal governments. Priority projects include expressway-to-expressway interchanges with I 44, US 169 and SH 51; grade-separated interchanges and bridges on US 412 to meet interstate standards and secure I 42 designation; a new arterial bridge across the Navigation Channel at 71st Street to improve access to the Port of Inola Industrial Park; and a new south Tulsa bridge over the Arkansas River, along with other high-priority regional projects. We further support timely reauthorization of federal surface transportation programs with increased reliance on predictable formula grants for flexibility and streamlined competitive grants that reduce cost and administrative burden.

EDUCATED AND HEALTHY WORKFORCE

Support the Permanent Extension of the ACA's Current Premium Tax Credits: The OneVoice Regional Legislative Coalition supports the permanent extension of the Affordable Care Act's (ACA) current premium tax credits. Today, more than 300,000 Oklahomans receive critical tax credits to make quality, comprehensive health insurance coverage more affordable. These are hard-working Americans, such as small business owners, farmers, hourly workers, early retirees, entrepreneurs, etc., who purchase health insurance coverage on their own because they do not have access to large employer-sponsored coverage. By some estimates, more than 100,000 Oklahomans, both individuals and small business owners, will see their insurance premiums rise by almost 40% if credits lapse, driving up

Oklahoma's already high uninsured rate. The impact is far-reaching and will negatively affect Oklahoma's workforce. Nationally, more than 5 million people could become uninsured if Congress does not extend these tax credits. As the uninsured rate rises, hospitals and providers are faced with growing uncompensated care, impacting their ability to serve their communities and maintain the existing healthcare workforce.

Increase Funding for Hospitals and Healthcare Entities: The OneVoice Regional Legislative Coalition encourages federal lawmakers to engage local hospital leadership in solutions that address modifications to Medicaid made by the One Big Beautiful Bill Act. Tulsa region hospitals will see a loss of $36 million in state fiscal year (SFY) 2029 with a cumulative impact of $1.64 billion over the next ten years. Due to additional modifications made by the OBBBA, the Tulsa community is expected to see an increase in the uninsured population, further straining hospital resources to provide comprehensive care.

Protect and Strengthen Healthcare Workforce: The OneVoice Regional Legislative Coalition encourages a strong and healthy pipeline for the healthcare workforce. Healthcare across the country is facing historic workforce shortages. As Oklahoma expands our own education and training programs, enhance violence prevention efforts and address other clinician concerns, we urge Congress to support policies that replenish and strengthen the healthcare workforce, including increasing the number of Graduate Medical Education slots, expanding and improving loan repayment programs for nursing students and helping nursing schools recruit and retain qualified faculty and preceptors. Congress should also pass the SAVE Act which aims to protect healthcare workers from violence by enhancing penalties for people who assault them and providing hospitals with additional security and training resources.

Modernize Federal Immigration Policy to Attract and Retain Global Talent: The OneVoice Regional Legislative Coalition supports comprehensive federal immigration reform to strengthen America's competitiveness and meet workforce needs. Employers across all industries depend on access to international talent to fill critical skill gaps and drive innovation. Congress should modernize visa programs like H-1B, H-2B and F-1, streamline processing and ensure fair, efficient and affordable access for employers of all sizes. The Coalition also supports legislation such as the Dream Act to provide a pathway to legal status for undocumented youth educated in U.S. schools, helping grow a skilled, future-ready workforce.

Reform Federal Financial Aid: The OneVoice Regional Legislative Coalition supports reforming federal financial aid to align with today's workforce needs. Recent legislation will reduce access to federal aid dollars for students pursuing higher education, including for students pursuing graduate and professional degrees like health care. Restoring this access is essential to addressing workforce shortages and maintaining Oklahoma's talent pipeline.

We support simplifying student loans by eliminating interest and replacing it with a one-time, non-compounding origination fee, paired with income-based repayment plans. Federal aid eligibility should also expand to include short-term, industry-driven training programs and loan forgiveness should prioritize graduates in high-demand fields. These reforms will improve affordability, strengthen career readiness and ensure all students have opportunities to access the education and training needed to meet Oklahoma's workforce demands.

P.O. BOX 850
COWETA, OK 74429
PH. (918) 486-2189
FAX (918) 486-5366
www.cityofcoweta-ok.gov

Memorandum

To: Honorable Mayor and City Council

From: Jessica Zwirtz, Community Development Director

Re: **APPOINTMENT OF TIM AHLSTROM TO THE COWETA PLANNING COMMISSION AND BOARD OF ADJUSTMENT**

Date: January 5, 2026

BACKGROUND

The City of Coweta Planning Commission/Board of Adjustment has a vacancy following the resignation of Donald Vieth after his appointment to the Coweta City Council. Mayor Houge has recommended Tim Ahlstrom, a qualified Coweta resident, to fill the unexpired term, which ends on June 1, 2027. Each position on the Commission is reappointed on a rolling three-year term beginning June 1. The current Commissioners and terms are:

Members	**Term Expiration**
Jessica Morris	6/1/2026
Joanna Jones	6/1/2027
Linda Dyer	6/1/2028
Vacant	6/1/2026
Vacant	6/1/2027
Alternate #1	6/1/2028
Alternate #2 (Joseph Rentie)	6/1/2028

Tim Ahlstrom previously served on the City of Coweta Planning Commission from 2022 to 2024. His position as Board member for the Planning Commission and Board of Adjustment would expire 06/01/2027.

STAFF RECOMMENDATION

Staff recommends approval of the Mayor's appointment of Tim Ahlstrom to serve on the Planning Commission and Board of Adjustment, with the appointment expiring on 06/01/2027.

ATTACHMENTS

None

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Memorandum

To: Honorable Mayor and City Council

From: Jessica Zwirtz, Community Development Director

Re: **APPOINTMENT OF JENNIFER CURTIS TO THE COWETA PLANNING COMMISSION AND BOARD OF ADJUSTMENT**

Date: January 5, 2026

BACKGROUND

The City of Coweta Planning Commission/Board of Adjustment currently has a vacancy due to the resignation of Kristi Rentie in August. Mayor Houge has recommended Jennifer Curtis, a qualified Coweta resident, to fill this unexpired term, which runs through June 1, 2026. Each position on the Commission is reappointed on a rolling three-year term beginning June 1. The current Commissioners and terms are:

Members	Term Expiration
Jessica Morris	6/1/2026
Joanna Jones	6/1/2027
Linda Dyer	6/1/2028
Vacant	6/1/2026
Vacant	6/1/2027
Alternate #1	6/1/2028
Alternate #2 (Joseph Rentie)	6/1/2028

Jennifer Curtis has served on the City of Coweta Planning Commission since June 1, 2024. She was most recently appointed as Alternate #1 for the Planning Commission and Board of Adjustment. Her new position as Board member for the Planning Commission and Board of Adjustment would expire 06/01/2026.

STAFF RECOMMENDATION

Staff recommends approval of the Mayor's appointment of Jennifer Curtis to serve on the

Planning Commission and Board of Adjustment, with the appointment expiring on 06/01/2026.

ATTACHMENTS
None

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Memorandum

To: Honorable Mayor and City Council

From: Jessica Zwirtz, Community Development Director

Re: **APPOINTMENT OF KATHY FOSTER TO SERVE AS ALTERNATE #1 TO THE COWETA PLANNING COMMISSION AND BOARD OF ADJUSTMENT**

Date: January 5, 2026

BACKGROUND

The City of Coweta Planning Commission/Board of Adjustment has a potential vacancy if Jennifer Curtis is appointed to the City of Coweta Planning Commission/Board of Adjustment. Mayor Houge has recommended Kathy Foster, a qualified Coweta resident, to fill the unexpired term, which ends on June 1, 2028. Each position on the Commission/Board is reappointed on a rolling three-year term beginning June 1. The current Commissioners/Board Members and terms are:

Members	**Term Expiration**
Jessica Morris	6/1/2026
Joanna Jones	6/1/2027
Linda Dyer	6/1/2028
Vacant	6/1/2026
Vacant	6/1/2027
Alternate #1	6/1/2028
Alternate #2 (Joseph Rentie)	6/1/2028

This position as an Alternate Board member for the Planning Commission and Board of Adjustment would expire 06/01/2028.

STAFF RECOMMENDATION

Staff recommends approval of the Mayor's appointment of Kathy Foster to serve as Alternate #1 on the Planning Commission and Board of Adjustment, with the appointment expiring on

06/01/2028.

ATTACHMENTS

None

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Memorandum

To: Honorable Mayor and City Council

From: Julie Casteen, City Manager

Re: **ACKNOWLEDGE RECEIPT OF OKLAHOMA DEPARTMENT OF ENVIRONMENTAL QUALITY PERMITS**

Date: January 5, 2026

BACKGROUND

The City Manager received notice from the Oklahoma Department of Environmental Quality of permits issued related to the construction of sanitary sewer lines in The Woods Phase VI and Lancaster Park Phase II subdivisions. In addition, permits were issued to the City of Coweta for the application of residuals to be removed from the Water Treatment Plant reservoir as part of the dredging project, and for the reconstruction of a lift station on 141st Street South at 267th East Avenue.

STAFF RECOMMENDATION

Staff recommends acceptance of the permits into the permanent record.

ATTACHMENTS

1. 251212-DEQ Permit SL000073250823 - The Woods VI
2. 251212-DEQ Permit No SL000073250840 Lancaster Park II
3. 251216-DEQ General Permit No. OKLAA25022 WTP Alum Residuals
4. 141-267th LS-Permit No. SL000073250754 141st Street and 267th LS

Robert Singletary
Executive Director

OKLAHOMA Environmental Quality

Kevin Stitt
Governor

December 12, 2025

RECEIVED
DEC 15 2025

Julie Casteen, City Manager
City of Coweta
P.O. Box 850
Coweta, Oklahoma 74429

Re: Permit No. SL000073250823
The Woods
Facility No. S-20410

Dear Ms. Casteen:

Enclosed is Permit No. SL000073250823 for the construction of 4,713 linear feet of eight (8) inch sanitary sewer line, and all appurtenances to serve the The Woods, Wagoner County, Oklahoma.

The project authorized by this permit should be constructed in accordance with the plans approved by the Department of Environmental Quality ("DEQ") on December 12, 2025. Any deviations from the approved plans and specifications affecting capacity, flow, or operation of units must be approved, in writing, by DEQ before changes are made.

Receipt of this permit should be noted in the minutes of the next regular meeting of the City of Coweta, after which it should be made a matter of permanent record.

Approved plans and specifications are available upon request.

Respectfully,

Dominic Cantore

Dominic Cantore, E.I.
Construction Permit Section
Water Quality Division

Enclosure

10) That the recipient of the permit is responsible for the continued operation and maintenance of these facilities in accordance with rules and regulations adopted by the Environmental Quality Board, and that DEQ will be notified in writing of any sale or transfer of ownership of these facilities.

11) The issuance of this permit does not relieve the responsible parties of any obligations or liabilities which the permittee may be under pursuant to prior enforcement action taken by DEQ.

12) That the permittee is required to inform the developer/builder that a DEQ Storm Water Construction Permit is required for a construction site that will disturb one (1) acre or more in accordance with OPDES, 27A O.S. 2-6-201 *et. seq.* For information or a copy of the GENERAL PERMIT (OKR10) FOR STORM WATER DISCHARGES FROM CONSTRUCTION ACTIVITIES, Notice of Intent (NOI) form, Notice of Termination (NOT) form, or guidance on preparation of a Pollution Prevention Plan, contact the Storm Water Unit of the Water Quality Division at P.O. Box 1677, Oklahoma City, OK 73101-1677 or by phone at (405) 702-8100.

13) That all manholes shall be constructed in accordance with the standards established in OAC 252:656-5-3.

14) That when it is impossible to obtain proper horizontal and vertical separation as stipulated in OAC 252:656-5-4(c)(1) and OAC 252:656-5-4(c)(2), respectively, the sewer shall be designed and constructed equal to water pipe, and shall be pressure tested using the ASTM air test procedure with no detectable leakage prior to backfilling, in accordance with OAC 252:656-5-4(c)(3).

Failure to appeal the conditions of this permit in writing within 30 days from the date of issue will constitute acceptance of the permit and all conditions and provisions.

Travis Herrian, P.E., Engineering Manager
Construction Permit Section
Water Quality Division

PERMIT No. SL000073250823
FACILITY No. S-20410

PERMIT TO CONSTRUCT

December 12, 2025

Pursuant to O.S. 27A 2-6-304, the City of Coweta is hereby granted this Tier I Permit to construct 4,713 linear feet of eight (8) inch sanitary sewer line, and all appurtenances to serve the The Woods, located in SE 1/4 of section 36, T-18-N, R-15-E, Wagoner County, Oklahoma, in accordance with the plans approved December 12, 2025.

By acceptance of this permit, the permittee agrees to operate and maintain the facilities in accordance with the Oklahoma Administrative Code ("OAC") 252:606 rules and to comply with Title 59, Section 1101-1116 O.S. and the rules and regulations adopted thereunder regarding the requirements for certified operators.

This permit is issued subject to the following provisions and conditions.

1) That the recipient of the permit is responsible for ensuring that the project receives supervision and inspection by competent and qualified personnel.

2) That construction of all phases of the project will be started within one year of the date of approval or the phases not under construction will be resubmitted for approval as a new project.

3) That no significant information necessary for a proper evaluation of the project has been omitted and no invalid information has been presented in applying for the permit.

4) That wherever water and sewer lines are constructed with spacing of 10 feet or less, sanitary protection will be provided in accordance with OAC 252:656-5-4(c)(3).

5) That tests will be conducted as necessary to ensure that the construction of the sewer lines will prevent excessive infiltration and that the leakage will not exceed 10 gallons per inch of pipe diameter per mile per day.

6) That the Oklahoma Department of Environmental Quality ("DEQ") shall be kept informed of occurrences which may affect the eventual performance of the works or that will unduly delay the progress of the project.

7) That the permittee will take steps to assure that the connection of house services to the sewers is done in such a manner that the functioning of the sewers will not be impaired and that earth and ground water will be excluded from the sewers when the connection is completed.

8) That any deviations from approved plans or specifications affecting capacity, flow, or operation of units must be approved by DEQ before any such deviations are made in the construction of this project.

9) That any notations or changes recorded on the official set of plans and specifications in DEQ files shall be part of the plans as approved.

Robert Singletary
Executive Director

OKLAHOMA Environmental Quality

Kevin Stitt
Governor

December 12, 2025

RECEIVED
DEC 15 2025

Julie Casteen, City Manager
City of Coweta
P.O. Box 850
Coweta, Oklahoma 74429

Re: Permit No. SL000073250840
Lancaster Park - Phase II
Facility No. S-20410

Dear Ms. Casteen:

Enclosed is Permit No. SL000073250840 for the construction of 3,487 linear feet of eight (8) inch PVC sanitary sewer line, and all appurtenances to serve Lancaster Park - Phase II, Wagoner County, Oklahoma.

The project authorized by this permit should be constructed in accordance with the plans approved by the Department of Environmental Quality ("DEQ") on December 12, 2025. Any deviations from the approved plans and specifications affecting capacity, flow, or operation of units must be approved, in writing, by DEQ before changes are made.

Receipt of this permit should be noted in the minutes of the next regular meeting of the City of Coweta, after which it should be made a matter of permanent record.

Approved plans and specifications are available upon request.

Respectfully,

Dominic Cantore, E.I.
Construction Permit Section
Water Quality Division

Enclosure

PERMIT No. SL000073250840
FACILITY No. S-20410

PERMIT TO CONSTRUCT

December 12, 2025

Pursuant to O.S. 27A 2-6-304, the City of Coweta is hereby granted this Tier I Permit to construct 3,487 linear feet of eight (8) inch PVC sanitary sewer line, and all appurtenances to serve th Lancaster Park - Phase II, located in SE 1/4 of section 26, T-18-N, R-15-E, Wagoner County, Oklahoma, in accordance with the plans approved December 12, 2025.

By acceptance of this permit, the permittee agrees to operate and maintain the facilities in accordance with the Oklahoma Administrative Code ("OAC") 252:606 rules and to comply with Title 59, Section 1101-1116 O.S. and the rules and regulations adopted thereunder regarding the requirements for certified operators.

This permit is issued subject to the following provisions and conditions.

1) That the recipient of the permit is responsible for ensuring that the project receives supervision and inspection by competent and qualified personnel.

2) That construction of all phases of the project will be started within one year of the date of approval or the phases not under construction will be resubmitted for approval as a new project.

3) That no significant information necessary for a proper evaluation of the project has been omitted and no invalid information has been presented in applying for the permit.

4) That wherever water and sewer lines are constructed with spacing of 10 feet or less, sanitary protection will be provided in accordance with OAC 252:656-5-4(c)(3).

5) That tests will be conducted as necessary to ensure that the construction of the sewer lines will prevent excessive infiltration and that the leakage will not exceed 10 gallons per inch of pipe diameter per mile per day.

6) That the Oklahoma Department of Environmental Quality ("DEQ") shall be kept informed of occurrences which may affect the eventual performance of the works or that will unduly delay the progress of the project.

7) That the permittee will take steps to assure that the connection of house services to the sewers is done in such a manner that the functioning of the sewers will not be impaired and that earth and ground water will be excluded from the sewers when the connection is completed.

8) That any deviations from approved plans or specifications affecting capacity, flow, or operation of units must be approved by DEQ before any such deviations are made in the construction of this project.

9) That any notations or changes recorded on the official set of plans and specifications in DEQ files shall be part of the plans as approved.

10) That the recipient of the permit is responsible for the continued operation and maintenance of these facilities in accordance with rules and regulations adopted by the Environmental Quality Board, and that DEQ will be notified in writing of any sale or transfer of ownership of these facilities.

11) The issuance of this permit does not relieve the responsible parties of any obligations or liabilities which the permittee may be under pursuant to prior enforcement action taken by DEQ.

12) That the permittee is required to inform the developer/builder that a DEQ Storm Water Construction Permit is required for a construction site that will disturb one (1) acre or more in accordance with OPDES, 27A O.S. 2-6-201 *et. seq.* For information or a copy of the GENERAL PERMIT (OKR10) FOR STORM WATER DISCHARGES FROM CONSTRUCTION ACTIVITIES, Notice of Intent (NOI) form, Notice of Termination (NOT) form, or guidance on preparation of a Pollution Prevention Plan, contact the Storm Water Unit of the Water Quality Division at P.O. Box 1677, Oklahoma City, OK 73101-1677 or by phone at (405) 702-8100.

13) That all manholes shall be constructed in accordance with the standards established in OAC 252:656-5-3.

14) That when it is impossible to obtain proper horizontal and vertical separation as stipulated in OAC 252:656-5-4(c)(1) and OAC 252:656-5-4(c)(2), respectively, the sewer shall be designed and constructed equal to water pipe, and shall be pressure tested using the ASTM air test procedure with no detectable leakage prior to backfilling, in accordance with OAC 252:656-5-4(c)(3).

Failure to appeal the conditions of this permit in writing within 30 days from the date of issue will constitute acceptance of the permit and all conditions and provisions.

Travis Herrian, P.E., Engineering Manager
Construction Permit Section
Water Quality Division

December 16, 2025

RECEIVED
DEC 18 2025

Naomi Hogue, Chairman
Coweta Public Works Authority
P.O. Box 850
Coweta, OK 74429

Re: General Permit No. OKLAA250022 - Approved
One-Time Land Application of Residuals
Coweta Public Works Authority Water Treatment Plant
Facility No. W-21506
OPDES Permit No. OK0045845

Dear Ms. Hogue,

The Oklahoma Department of Environmental Quality (DEQ), Water Quality Division (WQD) is enclosing the Authorization to operate in compliance with General Permit No. OKLAA2500022, for the land application of alum residuals from the Coweta Public Works Authority (Authority) Water Treatment Plant (WTP). The residuals will be removed from the WTP reservoir via floating dredge and trucked to a land application site. Some residuals may be directly pumped from the basin to neighboring fields for application. Residuals trucked offsite will be loaded into pull tanks for land application. The pull tanks will be equipped with toolbars used to subsurface inject/surface apply the biosolids to incorporate into the soil. The Authority's application for this authorization was submitted to DEQ on November 17, 2025.

This Authorization is approved for the land application of residuals to the following site in accordance with requirements of Oklahoma Administrative Code 252:606, as adopted and promulgated pursuant to the Environmental Code, 27A Oklahoma Statute:

Site 1: 329.21 acres located within the SW¼, NE¼ of Section 11, Township 17 South, Range 16 East of the Indian Meridian Wagoner County, Oklahoma

Site 2: 232.87 acres located within the NW¼, SE¼ of Section 12, Township 17 South, Range 16 East of the Indian Meridian Wagoner County, Oklahoma

Site 3: 17.94 acres located within the SE¼, SE¼ of Section 12, Township 17 South, Range 16 East of the Indian Meridian Wagoner County, Oklahoma

Site 4: 6.44 acres located within the NE¼, SE¼ of Section 11, Township 17 South, Range 16 East of the Indian Meridian Wagoner County, Oklahoma

The residuals operation authorized by this document should be maintained in accordance with the approved Residuals Management Plan (RMP) and the DEQ General Permit. DEQ must approve any deviation from the approved RMP or this Authorization in writing before changes can be made.

I am returning a copy of the signed Authorization for your records. Please feel free to contact me at 405-702-8125 if you have any questions or concerns.
Sincerely,

Emily Snodgrass, District Representative
Municipal Wastewater Enforcement Section
Water Quality Division
Oklahoma Department of Environmental Quality

Enclosure: As stated

ES/MM/lv CG/IS/SG

Cc: Edgar Barroso, WTP Operator, City of Coweta
Aaron Gruenewald, Managing Director, Hodges Farms and Dredging
Deanna Hibbard, Environmental Specialist, ECLS, Tulsa DEQ Office
Robin Stratton, ECLS, Regional Manager, DEQ

OKLAHOMA DEPARTMENT OF ENVIRONMENTAL QUALITY
AUTHORIZATION FOR ONE TIME LAND APPLICATION OF ALUM RESIDUALS
UNDER GENERAL PERMIT NO. GP-OK65A
AUTHORIZATION NO. OKLAA250022

In compliance with Oklahoma Statute, 27A § 2-14-305 as amended, and the Rules of the Oklahoma Department of Environmental Quality (DEQ) promulgated thereunder, and in reliance on the certified statement and representation heretofore made in its application:

City of Coweta
310 South Broadway
Coweta, Oklahoma 74429
Facility No. W-21506

Is hereby authorized for a one-time land application of biosolids from the City of Coweta Wastewater Treatment Facility's lagoon cell #1 to the following sites:

Site 1: 329.21 acres located within the SW¼, NE¼ of Section 11, Township 17 South, Range 16 East of the Indian Meridian Wagoner County, Oklahoma

Site 2: 232.87 acres located within the NW¼, SE¼ of Section 12, Township 17 South, Range 16 East of the Indian Meridian Wagoner County, Oklahoma

Site 3: 17.94 acres located within the SE¼, SE¼ of Section 12, Township 17 South, Range 16 East of the Indian Meridian Wagoner County, Oklahoma

Site 4: 6.44 acres located within the NE¼, SE¼ of Section 11, Township 17 South, Range 16 East of the Indian Meridian Wagoner County, Oklahoma

whose site-specific and land application site conditions conform to and are in accordance with residuals characteristics, monitoring requirements and other conditions set forth in Part I of this Authorization.

Issuance of this Authorization in no way or in any respect affects the permittee's civil or criminal responsibilities regarding beneficial reuse of residuals, except with respect to the permittee's legal responsibility under the Environmental Code and Rules promulgated by the Board of Environmental Quality to obtain this permit.

This Authorization is non-transferable and is granted summarily by and at the discretion of the Executive Director in accordance with applicable DEQ Rules and provisions of the above-referenced Permit.

This is to certify that the proposed beneficial reuse of residuals set forth in this Authorization meets the requirements of the DEQ Rules, provided the permittee does not exceed the loading rates and/or metal concentrations set forth in this Authorization.

This Authorization shall become effective on December 16, 2025, and shall expire on midnight December, 16 2030 (five years).

Myles Mungle, P.E., Engineering Manager
Municipal Wastewater Enforcement Section
Water Quality Division
Oklahoma Department of Environmental Quality

PART I
SPECIAL AND STANDARD CONDITIONS

SECTION A. SPECIAL CONDITIONS

1. There shall be no runoff or discharge of residuals or water containing residuals from the land application site.
2. The commingling of residuals with any other type of residuals or wastewater for land application under this authorization is not allowed.
3. Special conditions and/or modification for specific land application sites will be included in the Authorization as necessary to protect the waters of the State.
4. When storage of residuals is necessary, prior to land application, the residuals must be stored in a manner to prevent pollution to the waters of the State.
5. The permittee is hereby given notice that this Authorization is in all respects subject to compliance with any and all applicable and relevant terms, conditions, provisions and requirements and any and all amendments of the laws of the State of Oklahoma and the Board of Environmental Quality's Rules. The absence of any express reference within this Authorization to any particular statutory requirement, rule(s) or standard(s) shall in no respect be deemed or construed to exempt or preclude the application of such requirement, rule(s) and standard(s) to this Authorization or the permittee. By approval, grant and issuance of this authorization, permittee acknowledges receipt of true, correct, and current copies of the Board of Environmental Quality's rules (as amended) provided, however, that permittee further acknowledges that any and all amendments thereto shall become part of this Authorization.

SECTION B. STANDARDS CONDITIONS

1. Duty to reapply: If the permittee wishes to continue an activity regulated by the Authorization after the expiration date of said Authorization, the permittee must reapply for and obtain a new Authorization. The application shall be submitted at least ninety (90) days before the expiration date of the Authorization. The Department may grant permission to submit an application out of time but not later than the authorization date.
2. Duty to provide information: The permittee shall furnish to the Department, within reasonable time, any information which the department may request to determine whether cause exists for modifying or revoking the Authorization, or to determine compliance with the Authorization.
3. Facilities operation: The permittee shall at all times maintain in good working order and operate as efficiently as possible all facilities and equipment used by the permittee to achieve compliance with the terms and conditions of the Authorization.
4. Right to entry: The permittee shall, at reasonable times, allow any representative of the Department, upon presentation of credentials to a responsible person:
   a. To enter upon the permittee's premises where residuals are being land applied or where any records are required to be kept under the terms and conditions of the permit,
   b. have access to and copy any records required to be kept under the terms and conditions of this Authorization; to inspect any equipment utilized in the land application of residuals; to take photographs; and to sample the residuals being land applied or to sample the soil at the land application site; and
   c. to enter upon the permittee's premises to examine and inspect any facilities and equipment covered under the terms of the permit.
5. Monitoring and Reporting: All monitoring and reporting shall be in accordance with Part I, Section A of the Authorization.
6. Noncompliance Notification: If, for any reason, the permittee does not comply with or is unable to comply with any term or condition of the permit, the permittee shall provide the Department with the following information, in writing, within ten (10) days of becoming aware of such condition:
   a. Description of the noncompliance and the cause; and

b. the period of noncompliance, including exact dates and times; or, if not corrected the anticipated time the noncompliance is expected to continue, and steps being taken to reduce, eliminate and prevent recurrence of the noncompliance.

7. Storm water runoff: All property utilized for land application must be maintained to prevent the discharge of storm water runoff.

Robert Singletary
Executive Director

OKLAHOMA Environmental Quality

Kevin Stitt
Governor

December 23, 2025

Julie Casteen, City Manager
City of Coweta
P.O. Box 850
Coweta, Oklahoma 74429

Re: Permit No. SL000073250754
Lift Station Rehabilitation, E 141st St S and S 267th E Ave
Facility No. S-20410

Dear Ms. Casteen:

Enclosed is Permit No. SL000073250754 for the construction of one (1) 100 GPM lift station rehabilitation and all appurtenances to serve the Lift Station Rehabilitation, E 141st St S and S 267th E Ave, Wagoner County, Oklahoma.

The project authorized by this permit should be constructed in accordance with the plans approved by the Department of Environmental Quality ("DEQ") on December 23, 2025. Any deviations from the approved plans and specifications affecting capacity, flow, or operation of units must be approved, in writing, by DEQ before changes are made.

Receipt of this permit should be noted in the minutes of the next regular meeting of the City of Coweta, after which it should be made a matter of permanent record.

Approved plans and specifications are available upon request.

Respectfully,

Dominic Cantore

Dominic Cantore, E.I.
Construction Permit Section
Water Quality Division

Enclosure

PERMIT No. SL000073250754
FACILITY No. S-20410

PERMIT TO CONSTRUCT

December 23, 2025

Pursuant to O.S. 27A 2-6-304, the City of Coweta is hereby granted this Tier I Permit to construct one (1) 100 GPM lift station rehabilitation and all appurtenances to serve the Lift Station Rehabilitation, E 141st St S and S 267th E Ave, located in NW 1/4 and NE 1/4 of section 14, T-17-N, R-15-E, Wagoner County, Oklahoma, in accordance with the plans approved December 23, 2025.

By acceptance of this permit, the permittee agrees to operate and maintain the facilities in accordance with the Oklahoma Administrative Code ("OAC") 252:606 rules and to comply with Title 59, Section 1101-1116 O.S. and the rules and regulations adopted thereunder regarding the requirements for certified operators.

This permit is issued subject to the following provisions and conditions.

1) That the recipient of the permit is responsible for ensuring that the project receives supervision and inspection by competent and qualified personnel.

2) That construction of all phases of the project will be started within one year of the date of approval or the phases not under construction will be resubmitted for approval as a new project.

3) That no significant information necessary for a proper evaluation of the project has been omitted and no invalid information has been presented in applying for the permit.

4) That wherever water and sewer lines are constructed with spacing of 10 feet or less, sanitary protection will be provided in accordance with OAC 252:656-5-4(c)(3).

5) That tests will be conducted as necessary to ensure that the construction of the sewer lines will prevent excessive infiltration and that the leakage will not exceed 10 gallons per inch of pipe diameter per mile per day.

6) That the Oklahoma Department of Environmental Quality ("DEQ") shall be kept informed of occurrences which may affect the eventual performance of the works or that will unduly delay the progress of the project.

7) That the permittee will take steps to assure that the connection of house services to the sewers is done in such a manner that the functioning of the sewers will not be impaired and that earth and ground water will be excluded from the sewers when the connection is completed.

8) That any deviations from approved plans or specifications affecting capacity, flow, or operation of units must be approved by DEQ before any such deviations are made in the construction of this project.

9) That any notations or changes recorded on the official set of plans and specifications in DEQ files shall be part of the plans as approved.

10) That the recipient of the permit is responsible for the continued operation and maintenance of these facilities in accordance with rules and regulations adopted by the Environmental Quality Board, and that DEQ will be notified in writing of any sale or transfer of ownership of these facilities.

11) The issuance of this permit does not relieve the responsible parties of any obligations or liabilities which the permittee may be under pursuant to prior enforcement action taken by DEQ.

12) That the permittee is required to inform the developer/builder that a DEQ Storm Water Construction Permit is required for a construction site that will disturb one (1) acre or more in accordance with OPDES, 27A O.S. 2-6-201 *et. seq.* For information or a copy of the GENERAL PERMIT (OKR10) FOR STORM WATER DISCHARGES FROM CONSTRUCTION ACTIVITIES, Notice of Intent (NOI) form, Notice of Termination (NOT) form, or guidance on preparation of a Pollution Prevention Plan, contact the Storm Water Unit of the Water Quality Division at P.O. Box 1677, Oklahoma City, OK 73101-1677 or by phone at (405) 702-8100.

13) That all manholes shall be constructed in accordance with the standards established in OAC 252:656-5-3.

14) That when it is impossible to obtain proper horizontal and vertical separation as stipulated in OAC 252:656-5-4(c)(1) and OAC 252:656-5-4(c)(2), respectively, the sewer shall be designed and constructed equal to water pipe, and shall be pressure tested using the ASTM air test procedure with no detectable leakage prior to backfilling, in accordance with OAC 252:656-5-4(c)(3).

Failure to appeal the conditions of this permit in writing within 30 days from the date of issue will constitute acceptance of the permit and all conditions and provisions.

Travis Herrian, P.E., Engineering Manager
Construction Permit Section
Water Quality Division

CITY OF COWETA

LIFT STATION REHAB

STATE OF OKLAHOMA
Department of Environmental Quality
APPROVED
December 23, 2025
Water Quality Division
Construction Permitting Section

LOCATED IN

SEC. 14, T-17-N, R-15-E

WAGONER COUNTY, OKLAHOMA

INDEX OF SHEETS

1.	TITLE SHEET
2.	LOCATION MAP, PAY QUANTITIES AND GENERAL NOTES
3.	KEY MAP
4.	SITE PLAN
5.	LIFT STATION DETAILS
6.	ELECTRICAL SITE PLAN
7.	ELECTRICAL DETAILS

WDB ENGINEERING P.L.L.C.

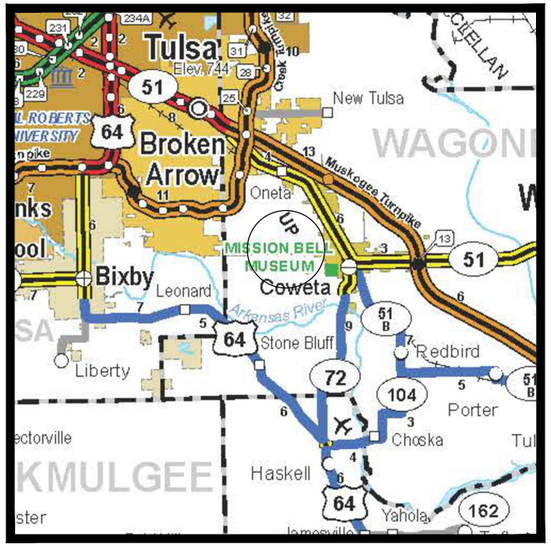
6330 S.E. 74th STREET
OKLAHOMA CITY, OK 73135
405-741-7090
FAX 405-741-7094

RECOMMENDED:
WDB ENGINEERING P.L.L.C.
CERTIFICATE OF AUTHORIZATION #3987
EXPIRES 6-30-27

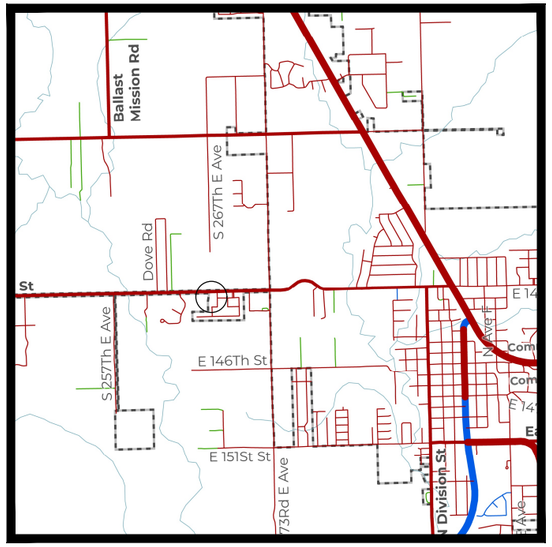
REGISTERED PROFESSIONAL ENGINEER
DAVID BRUCE WYATT
15398
OKLAHOMA

DAVID BRUCE WYATT
REG. NO. 15398 DATE: 9/4/25

Permit Number: SL000073250754-R
Date Received: November 17 2025



VICINITY



PROJECT LOCATION

PROJECT IS LOCATED IN
SEC. 14, T-17-N, R-15-E
WAGONER COUNTY, OKLAHOMA

SUMMARY OF ESTIMATED QUANTITIES – BASE BID				
ITEM NO.	DESCRIPTION	UNIT	QUANTITIY	AS BUILT
1	LIFT STATION (COMPLETE)	L.S.	1	
2	7.25'X7.25' VALVE VAULT (COMPLETE)	L.S.	1	
3	ELECTRICAL (COMPLETE)	L.S.	1	
4	25KW GENERATOR & PAD	L.S.	1	
5	REMOVE STOCKADE FENCE	L.F.	22	
6	INSTALL STOCKADE FENCE	L.F.	28	
7	PIPE LEAKAGE TESTING	L.S.	1	
8	PIPE DEFLECTION TESTING	L.S.	1	

SUMMARY OF ESTIMATED QUANTITIES – ALTERNATE DEDUCT				
ITEM NO.	DESCRIPTION	UNIT	QUANTITIY	AS BUILT
9	25KW GENERATOR TO 25KW MOBILE GENERATOR	L.S.	1	
10	AUTOMATIC TRANSFER SWITCH TO MANUAL TRANSFER SWITCH	L.S.	1	

PAY QUANTITY NOTES:

1. THE CONTRACTOR SHALL VERIFY ALL ESTIMATED QUANTITIES W/ ITEMS SHOWN IN THE PLAN SHEETS.
2. BID PROPOSALS SHALL INCLUDE THE COST OF MATERIALS AND LABOR FOR EACH PAY ITEM.
3. BID SHALL INCLUDE TEMPORARY BYPASS PUMPING REQUIRED TO ACCOMPLISH PROJECT CONSTRUCTION.

GENERAL CONSTRUCTION NOTES

1. ALL WORK NOT CLASSIFIED AS A CONTRACT "PAY ITEM", SHALL BE CONSIDERED INCIDENTAL AND THE COST THEREOF AND INCLUDED IN ITEMS CLASSIFIED FOR PAYMENT.
2. BEFORE ANY SIDEWALK OR DRIVE IS CUT, THE RESIDENT ON PROPERTY AFFECTED SHALL BE NOTIFIED BY THE CONTRACTOR. NO DRIVE OR SIDEWALK SHALL BE LEFT UNCOVERED OVERNIGHT.
3. THE CLEAN-UP OF RIGHT-OF-WAY SHALL NOT BE DELAYED UNTIL FINAL ESTIMATE. THE CLEAN-UP WORK ON SECTIONS OF COMPLETED LINE SHALL BE BROUGHT UP TO DATE AT LEAST EVERY 10 WORKING DAYS. IF CLEAN UP GETS BEHIND TIME, PRODUCTION SHALL BE SUSPENDED TO GIVE MORE MEN AND EQUIPMENT ATTENTION TO CLEAN UP UNTIL IT IS DONE. ALL RUBBISH AND DISCARDED MATERIALS SHALL BE REMOVED FROM THE SITE AND ADJACENT WILL NOT BE CONSIDERED AS HAVING BEEN DISPOSED.
4. THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE SAFETY OF ALL UTILITIES EITHER PUBLIC OR PRIVATE. THE LOCATION OF EXISTING UTILITIES SHOWN ON THE PLANS ARE APPROXIMATE. THE CONTRACTOR SHALL BE RESPONSIBLE FOR CONTACTING THE APPROPRIATE OWNER TO DETERMINE THEIR EXACT LOCATION BEFORE CONSTRUCTION BEGINS.
5. THE CONTRACTOR SHALL NOTIFY THE OWNER AND ALL PARTIES AFFECTED BEFORE ANY WATER LINE OR SEWER LINE IS TAKEN OUT OF SERVICE.
6. ALL CONCRETE SHALL HAVE 3000 PSI COMPRESSIVE STRENGTH AT 28 DAYS.
7. THE CONTRACTOR SHALL VERIFY THE DEPTH OF THE EXISTING UTILITIES AND/OR WATER LINES BEFORE STARTING ANY EXCAVATION BEGINS.
8. THE LOCATION OF OTHER UTILITIES AS SHOWN ON THESE PLANS ARE APPROXIMATE. THE CONTRACTOR SHALL BE RESPONSIBLE FOR DAMAGE OF ALL UTILITIES WHETHER SHOWN ON THESE PLANS OR NOT. CALL 1-800-840-5032 48 HOURS PRIOR TO ANY EXCAVATION.
9. FILL MATERIAL AND SAND BACKFILL SHALL BE COMPACTED IN LIFTS NOT TO EXCEED 12" TO 95% STANDARD PROCTOR DENSITY.
10. ALL CONSTRUCTION SHALL BE IN ACCORDANCE WITH ALL APPLICABLE STATE, FEDERAL AND LOCAL REGULATIONS.
11. ANY CONSTRUCTION PROCEDURES NOT COVERED IN PLANS AND SPECIFICATIONS, WILL BE EXECUTED IN ACCORDANCE WITH PROPER CONSTRUCTION TECHNIQUES AND SHALL BE APPROVED BY THE ENGINEER.
12. THE OKLAHOMA DEPARTMENT OF TRANSPORTATION STANDARD SPECIFICATIONS, LATEST EDITION, SHALL APPLY TO THIS PROJECT.
13. IF DITCHES SUBSIDE LATER, THE CONTRACTOR SHALL REFILL DITCHES AS SOON AS WEATHER PERMITS, AND SHALL NOT LET DITCHES WITH SUBSIDENCE EXIST DURING CONSTRUCTION OR THEREAFTER.
14. ALL AREAS DISTURBED DURING CONSTRUCTION SHALL BE FINISHED TO A SMOOTH UNIFORM SURFACE PERMITTING DRAINAGE AND SLOPED IN SUCH CONDITION THAT ALL AREAS MAY BE MOWED WITH ROTARY TYPE MOWING EQUIPMENT.
15. CONTRACTOR SHALL BE RESPONSIBLE FOR ALL FENCES DISTURBED DURING CONSTRUCTION.
16. SHOP DRAWINGS FOR ALL MATERIALS INCLUDING VALVES, PIPE, FITTINGS, ETC. USED ON THIS PROJECT SHALL BE SUBMITTED TO THE ENGINEER FOR APPROVAL BEFORE CONSTRUCTION BEGINS.
17. ALL PIPE SHALL BE INSTALLED IN ACCORDANCE WITH THE SPECIFICATIONS. SAND BEDDING AND BACKFILL IN AREAS SUBJECT TO VEHICULAR TRAFFIC IS CLASSIFIED AS A PAY ITEM.
18. TOPSOIL SHALL BE PLACED ON ALL DISTURBED AREAS NOT COVERED BY OTHER SURFACING. TOPSOIL SHALL BE AN ACCEPTABLE LOAMY SOIL AND SHALL BE USED ONLY AS DIRECTED BY THE ENGINEER.
19. BERMUDA SPRIGS SHALL BE PLACED ON ALL DISTURBED AREAS NOT COVERED BY OTHER MATERIAL ONLY AS DIRECTED BY THE ENGINEER.
20. BEFORE ANY SIDEWALK OR DRIVE IS CUT, THE RESIDENT ON PROPERTY AFFECTED SHALL BE NOTIFIED BY THE CONTRACTOR. NO DRIVE OR SIDEWALK SHALL BE LEFT UNCOVERED OVERNIGHT.
21. THE CONTRACTOR WILL BE ALLOWED TO SHIFT THE ALIGNMENT OF ANY LINE UP TO TW0 (2) FEET BY DEFLECTION AT JOINTS WITH APPROVAL OF THE INSPECTOR, HOWEVER, ANY FITTINGS REQUIRED MUST BE APPROVED BY THE ENGINEER.
22. SANITARY SEWER PIPE LEAKAGE TESTS SHALL BE PERFORMED BY CONTRACTOR IN ACCORDANCE WITH THE OKLAHOMA STATE DEPARTMENT OF ENVIRONMENTAL QUALITY STANDARDS OAC 252:656-5-5(b).
23. SANITARY SEWER DEFLECTION TESTS SHALL BE PERFORMED BY CONTRACTOR IN ACCORDANCE WITH THE OKLAHOMA STATE DEPARTMENT OF ENVIRONMENTAL QUALITY STANDARDS OAC 252:656-5-5(a).
24. THE CONTRACTOR SHALL VERIFY THE DEPTH OF THE EXISTING UTILITIES AND/OR SEWER LINES BEFORE STARTING TRENCH EXCAVATION TO ELIMINATE THE NEED FOR FITTINGS AND ADJUST THE GRADES IF NECESSARY.
25. THE LOCATION OF OTHER UTILITIES AS SHOWN ON THESE PLANS ARE APPROXIMATE. THE CONTRACTOR SHALL BE RESPONSIBLE FOR DAMAGE OF ALL UTILITIES WHETHER SHOWN ON THESE PLANS OR NOT. CALL 1-800-522-6543 48 HOURS PRIOR TO ANY EXCAVATION.
26. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING THE NPDES PERMIT FOR STORM WATER DISCHARGES FROM CONSTRUCTION SITES AS WELL AS ALL MATERIALS REQUIRED TO BE IN COMPLIANCE WITH SAID PERMIT. MATERIALS INCLUDE BALE BARRIERS, SILT FENCE, AND BERMUDA SPRIGGING AND ARE INCLUDED IN LUMP SUM OF EROSION CONTROL IN PAY QUANTITIES.

WDB ENGINEERING PLLC
6330 S.E. 74TH STREET
OKC, OK 73135 PH: 405-741-7090
CERTIFICATE OF AUTHORIZATION: #3987 EXP: 6-30-2027

LIFT STATION REHAB

DATE: 11/13/25 | APPROVED BY: WDB ENGINEERING | DRAWN BY: AE

PAY QUANTITIES & NOTES

WDB ENGINEERING PLLC | SHEET NUMBER 2

PLOTTED: Thursday, November 13, 2025 05:52PM

PLOTTED: Thursday, November 13, 2025 05:52PM

WDB ENGINEERING PLLC
6330 S.E. 74TH STREET
OKC, OK 73135 PH: 405-741-7090
CERTIFICATE OF AUTHORIZATION: #3987 EXP: 6-30-2027

LIFT STATION REHAB

DATE: 11/13/25	APPROVED BY WDB ENGINEERING	DRAWN BY AE

KEY MAP

WDB ENGINEERING PLLC | SHEET NUMBER 3

E 141ST ST S

CONSTR. 28 LF OF STOCKADE FENCE

REMOVE 22 LF OF STOCKADE FENCE

CONSTR. 7'X7' VALVE VAULT

INSTALL 1 TON JIB CRANE AND PAD

EQUIPMENT RACK SEE SHEET 6

REMOVE EXISTING SUCTION PUMP SKID, INSTALL 3' RISER ON 6' DIAMETER WET WELL, INSTALL TWO (2) NEW 15 HP SUBMERSIBLE PUMPS.

EX LIFT STATION LID
ELEV = 680.62
BOTTOM SUMP
ELEV = 668.80

GENERATOR & PAD SEE SHEET 6

EX. 4" FM

PRES. R/W

EX FM

UE

OHP

EX LS

684 685 683 682 681 680 686 687 688 689 690 691

5 0 5

PLOTTED: Thursday, November 13, 2025 05:52PM

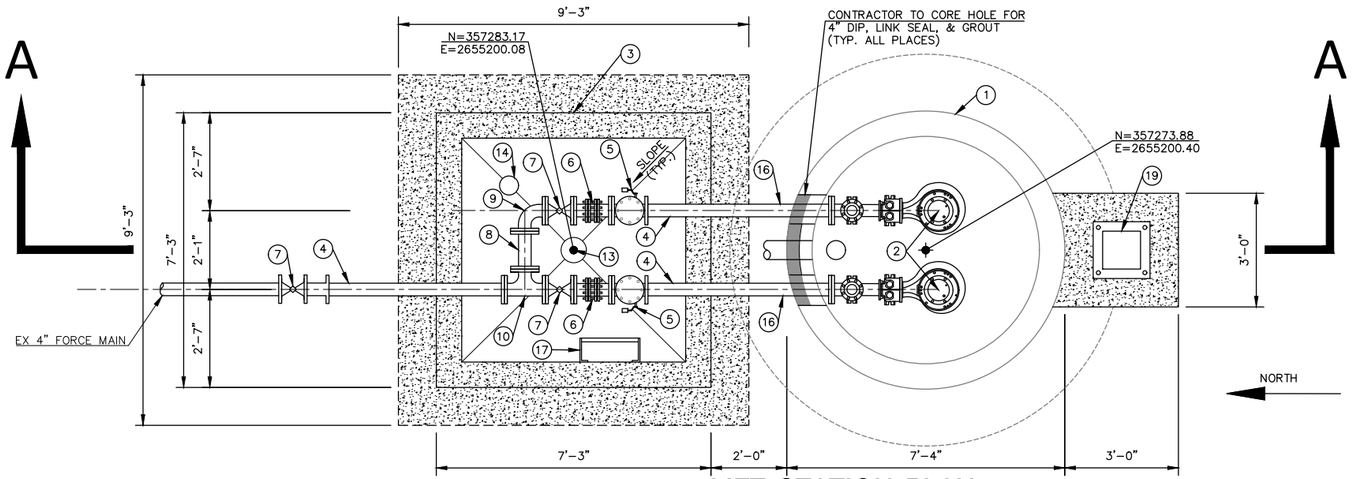
WDB ENGINEERING PLLC
6330 S.E. 74TH STREET
OKC, OK 73135 PH: 405-741-7090
CERTIFICATE OF AUTHORIZATION: #3987 EXP: 6-30-2027

LIFT STATION REHAB

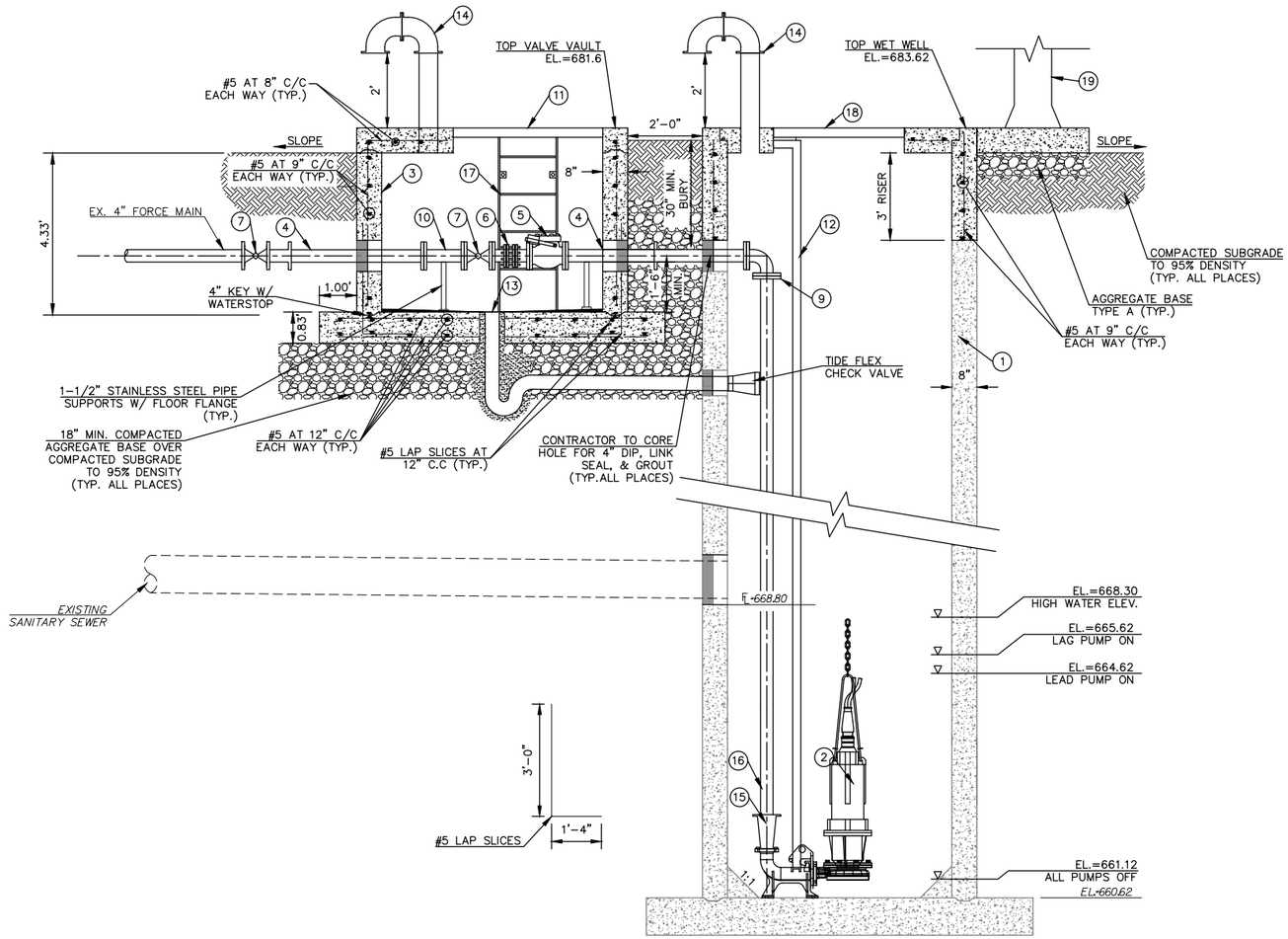
DATE: 11/13/25 | APPROVED BY: WDB ENGINEERING | DRAWN BY: AE

SITE PLAN

WDB ENGINEERING PLLC | SHEET NUMBER 4



LIFT STATION PLAN



SECTION A-A

KEYED NOTES:

1. 6' I.D. WET WELL TO REMAIN
2. SUBMERSIBLE PUMP (TYP.)
3. CONCRETE VALVE VAULT
4. 4" WALL PIPE (FLG X MJ)
5. 4" CHECK VALVE
6. 4" DISMANTLING JOINT (RJ)
7. 4" PLUG VALVE
8. 4" SPOOL
9. 4"X 90° BEND (FLG)
10. 4"X4" TEE (FLG)
11. ALUMINUM ACCESS DOOR SERIES SR2 HINGE OPPOSITE WITH SAFETY GRATING AS MANUFACTURED BY HALLIDAY PRODUCTS OR APPROVED EQUAL
12. 2" STAINLESS STEEL GUIDES
13. 4" DIP DRAIN AND P-TRAP W/ 4" TIDE FLEX CHECK VALVE SERIES TF-2 AT 2% MINIMUM SLOPE
14. 2" VENT PIPE INSIDE W/ STAINLESS STEEL INSECT SCREEN
15. 4"X2" REDUCER (FLG)
16. 4" DIP PIPE
17. 18" WIDE ALUMINUM ACCESS LADDER WITH SAFETY EXTENSION AND NON-SKID RUNGS AT 12" O.C., TO BE ANCHORED TO VAULT AND HATCH COVER
18. ALUMINUM ACCESS DOOR SERIES SR2 HINGE OPPOSITE WITH SAFETY GRATING AS MANUFACTURED BY HALLIDAY PRODUCTS OR APPROVED EQUAL
19. 1 TON JIB CRANE (SHOWN OUT OF PLACE)

PUMP NOTES:

1. SUBMERSIBLE PUMPS SHALL BE VAUGHAN 15 HP, 240V, THREE PHASE 100 GPM AT 105' TDH
2. PUMP SHALL BE IN ACCORDANCE WITH OAC 252:656-7-1(b)(3) AND SHALL BE CAPABLE OF PASSING A 3-INCH SPHERE.

NOTES:

1. CONTRACTOR SHALL VERIFY HATCH ACCESS DOOR DIMENSIONS WITH SELECTED EQUIPMENT PRIOR TO CONSTRUCTION. CONCRETE OPENING DIMENSIONS SHALL BE VERIFIED WITH SELECTED PUMP MANUFACTURER BEFORE CONSTRUCTION.
2. CONTRACTOR SHALL VERIFY THAT SELECTED PUMPS CAN BE INSTALLED AND REMOVED THROUGH CONCRETE OPENING AT WET WELL PRIOR TO CONSTRUCTION.
3. ALL HARDWARE INSIDE THE WET WELL SHALL BE 316 STAINLESS STEEL INCLUDING PUMP GUIDE RAILS, BOLTS, LIFTING CHAINS, ETC. UNLESS OTHERWISE NOTED.
4. PIPE FITTINGS AND VALVES OUTSIDE OF STRUCTURES SHALL BE MECHANICAL JOINT TYPE WITH RESTRAINT.
5. PIPE FITTINGS AND VALVES INSIDE WET WELL AND VALVE VAULT SHALL BE FLANGED TYPE.
6. ALL WET WELL AND VALVE VAULT PIPE/CONDUIT PENETRATIONS SHALL BE WATERTIGHT USING LINKSEAL AND GROUT
7. WATER STOPS SHALL BE USED AT ALL CONSTRUCTION JOINTS AND SHALL BE RATED AT 1.5 TIMES THE POTENTIAL HEAD AT EACH JOINT.
8. ALL ASSOCIATED ELECTRICAL WORK SHALL BE IN ACCORDANCE WITH NEC, INCLUDING ARTICLE 500 HAZARDOUS LOCATIONS AND CLEARANCES.

2 1 0 2

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LIFT STATION REHAB

DATE: 11/13/25	APPROVED BY WDB ENGINEERING	DRAWN BY AE

LIFT STATION DETAIL

WDB ENGINEERING PLLC | SHEET NUMBER 5

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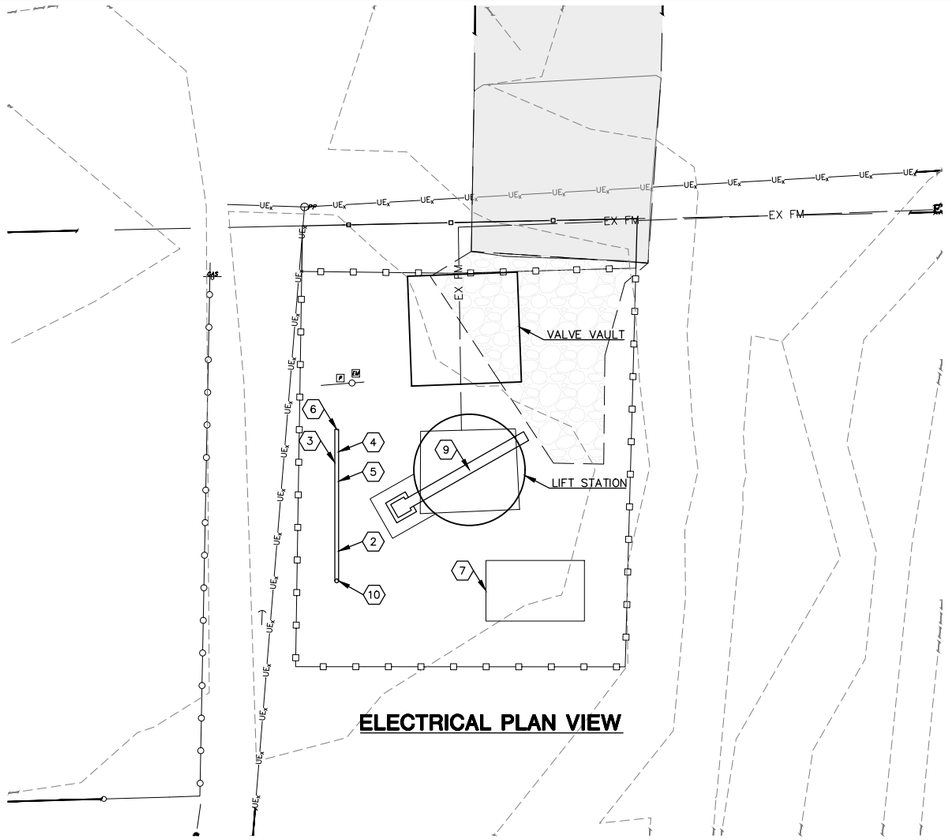
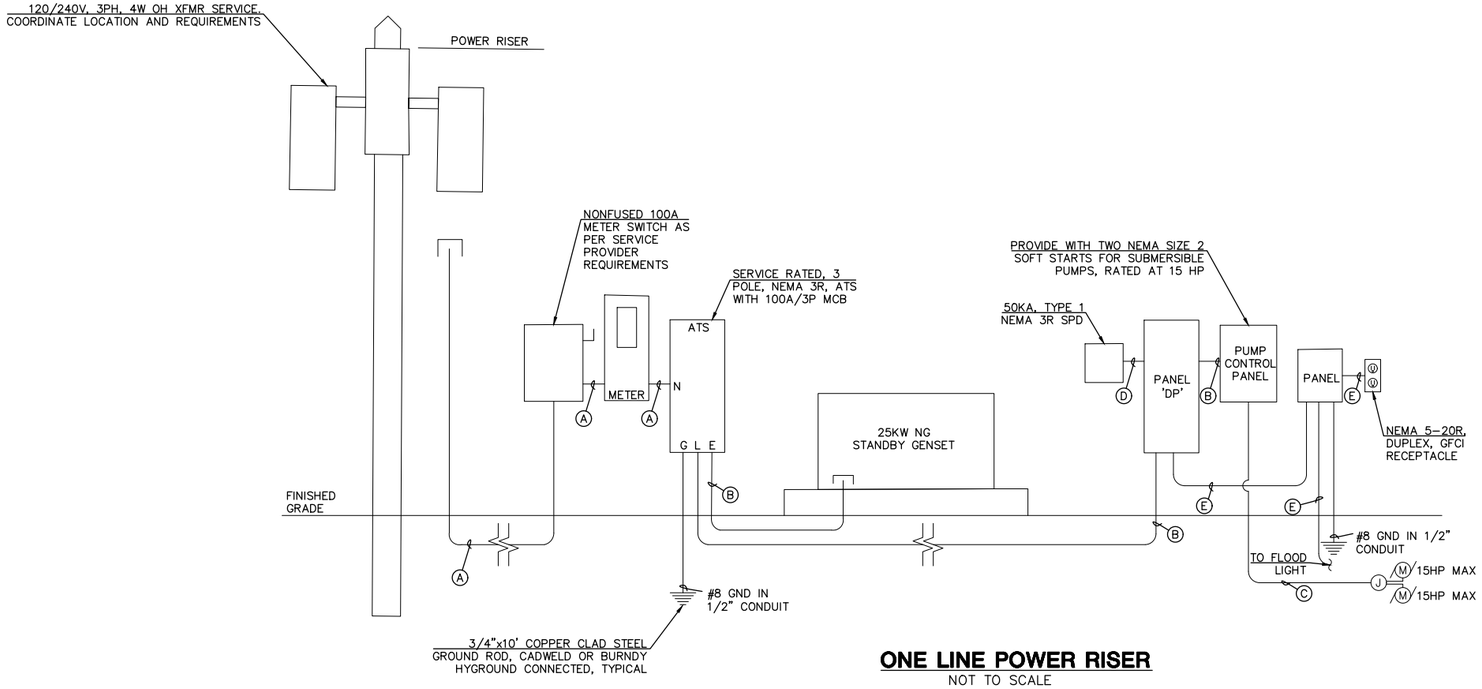


ELECTRICAL PLAN VIEW

ELECTRICAL SITE PLAN KEYED NOTES:

1. NEW OVERHEAD 120/240V, 3–PHASE, 4–WIRE SERVICE LATERAL. ALL DIRECT UTILITY COSTS TO BE PAID BY CITY AND NOT INCLUDED IN BID. INSTALL NEW ELECTRIC SERVICE WITH RISER, METER, AND METER DISCONNECT SWITCH AS REQUIRED.
2. NEW SERVICE RATED, 3 POLE, NEMA 3R AUTOMATIC TRANSFER SWITCH, 100 AMP, 120/240–VOLT, 3–PHASE, 4–WIRE, SAME MFGR AS APPROVED GENSET.
3. NEW 120/240V PANEL BOARD "DP".
4. NEW TELEMETRY ELECTRIC CONTROL AND SCADA PANEL, SEE DETAILS.
5. NEW PUMP CONTROL PANEL AS SPECIFIED, INSTALL PER DETAILS..
6. NEW EQUIPMENT RACK. RACK SHALL CONTAIN NEW DISCONNECTS, METER, SPD, ATS, RECEPTACLE, 120/240V PANEL BOARD, POWER ZONE, TELEMETRY PANEL, AND PUMP CONTROLS, SEE DETAILS ON SHEET 7.
7. GENERAC #RG025 25KW GENSET, 120/240–VOLT, 3–PHASE, 4–WIRE, NATURAL GAS, WITH WEATHERPROOF ENCLOSURE AND CRITICAL SILENCER MOUNTED ON NEW CONCRETE PAD PER DETAILS.
8. PROVIDE NATURAL GAS SERVICE LINE AND METER WITH TRACER WIRE UNDERGROUND TO GENERATOR AS REQUIRED, INCLUDING DIRT LEG AND CUT OFF VALVE AT GENSET, COORDINATE WITH UTILITY.
9. TWO (2) NEW 15 HP, 240V, THREE PHASE SUBMERSIBLE PUMPS AND WP J–BOXES, SEE CIVIL DRAWINGS.
10. 150W LED POLE MOUNTED FLOODLIGHT, CONFIRM POLE HEIGHT WITH OWNER. NOMINAL 15'.

5 0 5



ONE LINE POWER RISER
NOT TO SCALE

NOTES:
1. ALL CONDUCTORS SHALL BE COPPER. ALL CONDUITS ABOVE GRADE SHALL BE GALVANIZED RIGID STEEL OR IMC. SCH 40 PVC CONDUIT MAY BE USED BELOW GRADE.
2. CONTRACTOR SHALL PROVIDE EQUIPMENT RACKS FOR ALL EQUIPMENT AS DETAILED ON DRAWINGS AND APPROVED BY ENGINEER.
3. GENSET AND ATS SHALL BE BY A COMMON MANUFACTURER AND WARRANTIED TOGETHER.
4. IN EMERGENCY OPERATION, ONLY ONE PUMP SHALL START AT A TIME. CONTRACTOR TO PROVIDE A MEANS FOR AUTOMATIC AND MANUAL START UP AND LOAD TRANSFER.

FEEDER SCHEDULE:

(A) 3 #6, #6 N, IN 1.25" CONDUIT

(B) 3 #6, #6 N, AND #6 GROUND IN 1.25" CONDUIT

(C) 3 #6 AND #6 GROUND, IN 3/4" CONDUIT (PER SUBMERSIBLE MOTOR MANUFACTURER)

(D) 3 #8 AND #8 GROUND IN 1" CONDUIT

(E) 2 #10 AND #10 N IN 1/2" CONDUIT

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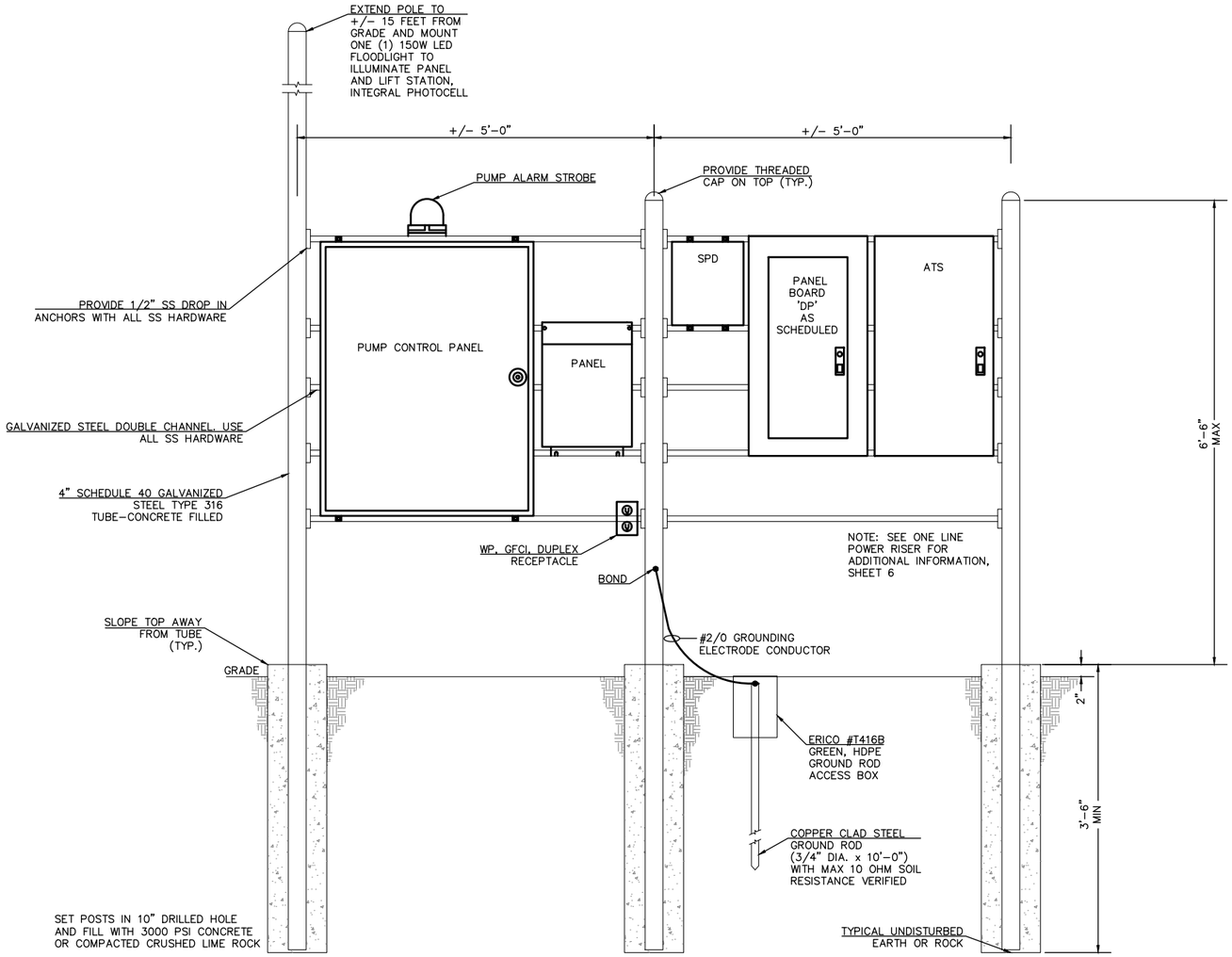
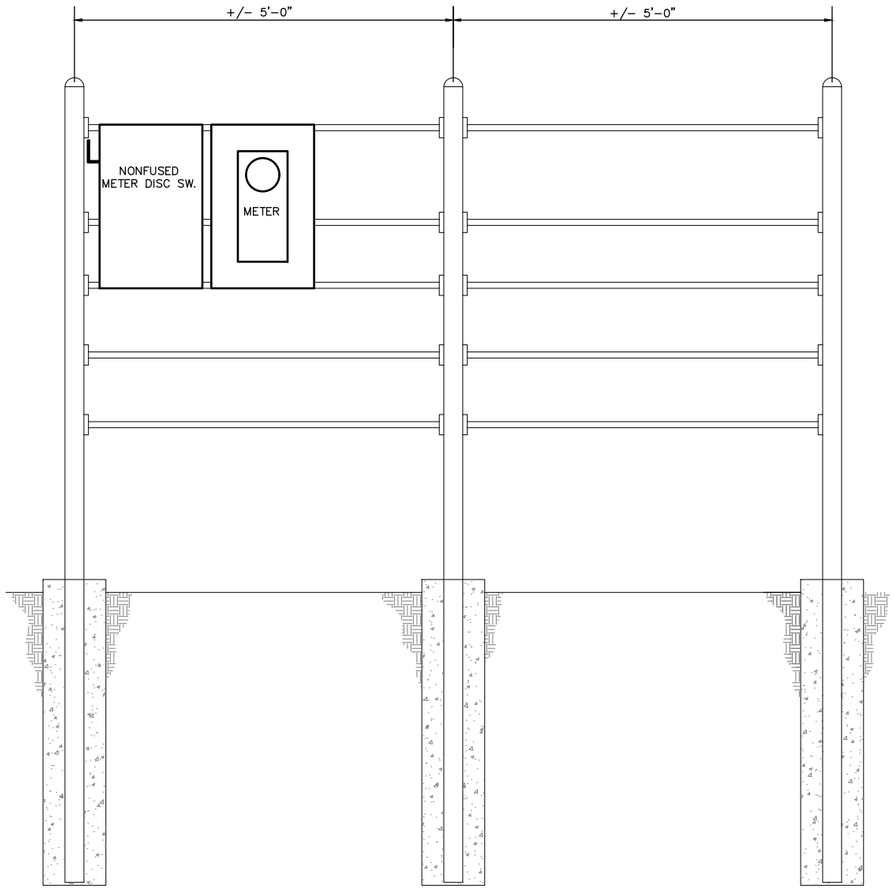
ELECTRICAL SITE PLAN

WDB ENGINEERING PLLC | SHEET NUMBER 6

PLOTTED: Thursday, November 13, 2025 05:52PM



DETAIL 1 - FRONT
ELECTRICAL EQUIPMENT SUPPORT STRUCTURE
NOT TO SCALE



DETAIL 2 - BACK
ELECTRICAL EQUIPMENT SUPPORT STRUCTURE
NOT TO SCALE

NOTES:
1. ALL EQUIPMENT ON THIS RACK SHALL BE NEMA 3R AND ALL WIRING SHALL BE NEMA 3 SEALED. USE HOT DIPPED GALVANIZED SPRAY. ALL CUTS, AND EXPOSING THREADS TOUCHED UP WITH COLD GALVANIZING SPRAY. ALL CONDUIT SUPPORTING HARDWARE SHALL BE STAINLESS STEEL. DO NOT USE ANY PLATED HARDWARE. MAXIMUM RACK WIDTH IS 10' PROVIDE MINIMUM THREE LENGTHS OF STRUT BETWEEN POSTS, MORE IF NECESSARY FOR MOUNTING. LAYOUT EQUIPMENT SO THERE IS A MINIMUM OF 4" BETWEEN EACH. SUBMIT SCALED SHOP DRAWINGS FOR APPROVAL BY ENGINEER.

WDB ENGINEERING PLLC
6330 S.E. 74TH STREET
OKC, OK 73135 PH: 405-741-7090
CERTIFICATE OF AUTHORIZATION: #3987 EXP: 6-30-2027

LIFT STATION REHAB

DATE: 11/13/25	APPROVED BY: WDB ENGINEERING	DRAWN BY: AE

ELECTRICAL DETAILS

WDB ENGINEERING PLLC | SHEET NUMBER 7

PLOTTED: Thursday, November 13, 2025 05:52PM

P.O. BOX 850
COWETA, OK 74429
PH. (918) 486-2189
FAX (918) 486-5366
www.cityofcoweta-ok.gov

Memorandum

To: Honorable Mayor and City Council

From: Julie Casteen, City Manager

Re: **RESOLUTION 2026-03 REGARDING BUDGET AMENDMENTS FOR THE LIBRARY FUND**

Date: January 5, 2026

BACKGROUND

The City has received state aid from the Oklahoma Department of Libraries that was not appropriated in the original budget for FY2025-2026. Julia Stephens, Library Director, requests that the funds be appropriated for books and program supplies.

STAFF RECOMMENDATION

Staff recommends the adoption of Resolution 2026-03.

ATTACHMENTS

1. 260105-Supplementals Reso 2026-03-Library Fund
2. FY26 Library State Aid

CITY OF COWETA, OKLAHOMA

RESOLUTION 2026-03

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COWETA, ADOPTING AMENDMENTS TO THE ANNUAL APPROPRIATIONS FOR THE BUDGET OF THE CITY OF COWETA, OKLAHOMA, FOR FISCAL YEAR ENDING JUNE 30, 2026; APPROPRIATING $14,940 IN THE LIBRARY FUND FROM STATE AID RECEIVED FROM THE OKLAHOMA DEPARTMENT OF LIBRARIES FOR BOOKS AND PROGRAM SUPPLIES.

WHEREAS, the City of Coweta has need for unexpected expenditures that were not appropriated in the adopted budget for fiscal year 2025-2026; and

WHEREAS, the City of Coweta, Oklahoma is required to make supplemental appropriations for revenue sources and expenditures not appropriated in the budget; and

WHEREAS, The Municipal Budget Act allows for budget amendments pursuant to 11 O.S. §17-215(B).

NOW THERFORE BE IT RESOLVED by the City Council of the City of Coweta that the following supplemental appropriations be made in the Library Fund:

ACCOUNT NUMBER	DESCRIPTION	AMOUNT	REASON FOR EXPENDITURE	FUNDING SOURCE	FUND BALANCE AMOUNT
05-5218-080	Library Books	$10,940	Library Books	Library State	$10,940
05-5226.080	Program Supplies	4,000	Program Supplies	Aid	4,000
	Total Library Fund	$14,940			$14,940

This Resolution is approved in an open meeting by the City Council of the City of Coweta on this 5th day of January 2026.

_____
Naomi Hogue, Mayor

Approved as to form:

_____
Patrick Boulden, City Attorney

ATTEST:

_____
Marcy Kilgore, City Clerk

AGREEMENT

For

2025 State Aid Recipients

WHEREAS, the State of Oklahoma and the Oklahoma Department of Libraries wish to improve library service in the State.

THEREFORE, in consideration of the mutual covenants contained herein and as set forth in the Oklahoma Administrative Code Title 405, Chapter 25;

The Department will distribute funds as per approved formula. State aid funds are dependent on the Oklahoma Department of Libraries having sufficient funds to pay awards. In case of revenue failures, payments to libraries will be reduced uniformly.

All funds shall be administered according to 11 O.S. § 17-207 (2011), which states, "Any monies received or expended by a municipality must be accounted for by fund and account."

In accepting state aid funds, the undersigned representative of a public library or system agrees that said library or system meets the standards as adopted by the Oklahoma Department of Libraries Board on April 1, 1999, amended in 2017, 2019 and 2022. Said library or system agrees to adhere to the adopted standards and to notify the Department if such standards cannot be maintained. Said library or system agrees to apply state aid funds for the improvement of public library services. All funds will be expended or obligated on or before July 31, 2026.

Coweta Public Library

Julie Casteen — Authorized Representative

Julia Stephens — Library Director

Julie Casteen, City Manager — Print Name and Title

Dec. 17, 2025 — Date

12/18/2025 — Date

OMES FORM 3
(Revised 12/2012)

STATE OF OKLAHOMA
Notarized Claim Voucher And Disbursements of Payroll Withholdings

AGENCY BUSINESS UNIT	43000

FOR AGENCY USE: MOE 196 A
PO: 4309003603
VID: 56471 Location: 3

OBJECT ACCOUNT	AMOUNT	OBJECT ACCOUNT	AMOUNT
555110	$ 14,940.00		

TOTAL AMOUNT $ 14,940.00

OMES-AUDITED BY:

CLAIM OF:
City of Coweta
Coweta Public Library

Address: PO Box 850
Coweta OK 74429

FOR
$14,940.00
AGAINST

Agency, Bd.,
Comm., Dept.: OK Dept of Libraries

ASSIGNMENT

I hereby assign this claim to

and authorize the State Treasurer to issue a warrant in payment to said assignee.

Claimant Signature

Date

DATE	ITEM	QUANTITY	ARTICLE	UNIT PRICE	AMOUNT CLAIMED	OBJECT ACCOUNT
12/17/2025			State Aid Grant for SFY25 reporting year (100% of grant) Budget Ref.: 26 Department: 2000001 CFDA:		$ 14,940.00	555110

Notary Public State of Oklahoma
Amanda Forum
My Commission # 25000618
Expires 1/17/2029

THIS SECTION IS NOT REQUIRED FOR WITHHOLDING PAYMENTS- EXCEPT FOR WITHHOLDING REFUNDS

TOTAL AMOUNT APPROVED $14,940.00

The undersigned contractor, vendor, individual, or duly sworn agent, of lawful age, upon oath says that this claim is true and correct. Affiant further states that the work, services, or materials as shown by this claim have been completed or supplied in accordance with the plans, specifications, orders, requests, and all other terms of the contract. Affiant also states that any refunds represented by this payment are due. (NOTE: Claimant signature only for payroll withholding refunds)

Claimant

State of Oklahoma County of Wagoner

Subscribed and sworn before me on December 18, 2025

My Commission expires 1/17/2029

Notary Public (or Clerk or Judge)

Department Supervisor's Approval Signature
(If required)

Date

Agency, Bd.,
or Div. Use

P.O. BOX 850
COWETA, OK 74429
PH. (918) 486-2189
FAX (918) 486-5366
www.cityofcoweta-ok.gov

Presentation

To: Honorable Mayor and City Council

Re: **REQUEST BY S. ALLEN PRATHER TO ADDRESS THE CITY COUNCIL ABOUT THE NUMEROUS REASONS THE EMPLOYMENT OF JULIE CASTEEN WITH THE CITY OF COWETA SHOULD BE IMMEDIATELY TERMINATED**

Date: January 5, 2026

INFORMATION

Project Atlas - City of Coweta Website

ATTACHMENTS

1. 251201-S. Allen Prather- City Manager- Julie Casteen- Employment
2. Maps
3. 250303-Casteen CM Contract
4. PSA - Hopping
5. PSA - CIDA

AGENDA REQUEST FORM

POST OFFICE BOX 850 • COWETA, OKLAHOMA 74429 • PH (918) 486-2189 • FAX (918) 486-5366 www.cityofcoweta-ok.gov

Date of Request: 01 DEC '25 Meeting Date: 05 JAN '25

Name of Requestor: S. ALLEN PRATHER

Name of Business, if applicable N/A

CITY CLERK'S OFFICE
RECEIVED
DEC 01 2025
CITY OF COWETA CITY CLERK
WAGONER COUNTY
STATE OF OKLAHOMA

Agenda Item Request For: (Please check one)

☒ Action Item Request ☒ Discussion ☐ Report

☐ Other (specify) _____

Items must be clear and specific to allow for proper notice to the public. Items pertaining to the employment of any city employee, except for the City Manager, will not be considered. The language of the submitted topic will be reviewed and revised to guarantee agreement with the Oklahoma Open Meeting Act. Items must regard issues affecting the City of Coweta and refrain from political, commercial or similar subjects. Only one item per agenda is allowed.

APPLICANT OF THIS REQUEST INTENDS TO MENTION, TALK ABOUT, AND EXPLAIN THE NUMEROUS REASONS EMPLOYMENT OF JULIE CASTEEN WITH CITY OF COWETA SHOULD BE IMMEDIATELY TERMINATED.

Any documentation related to the agenda request must be submitted with the Agenda Request form. Please provide the City Clerk with one original of any documents pertaining to the agenda item requested. Agenda Request forms and associated documents may be emailed to cityclerk@cityofcoweta-ok.gov, mailed to the address at the top of the form, or hand-delivered to the City Clerk at 310 S. Broadway in Coweta, OK. Agenda Request forms and all documentation must be received by the City Clerk by noon on the Wednesday prior to the meeting. Distribution of handouts at the meeting is not allowed.

S. Allen Prather
Signature

01 DEC '25
Date

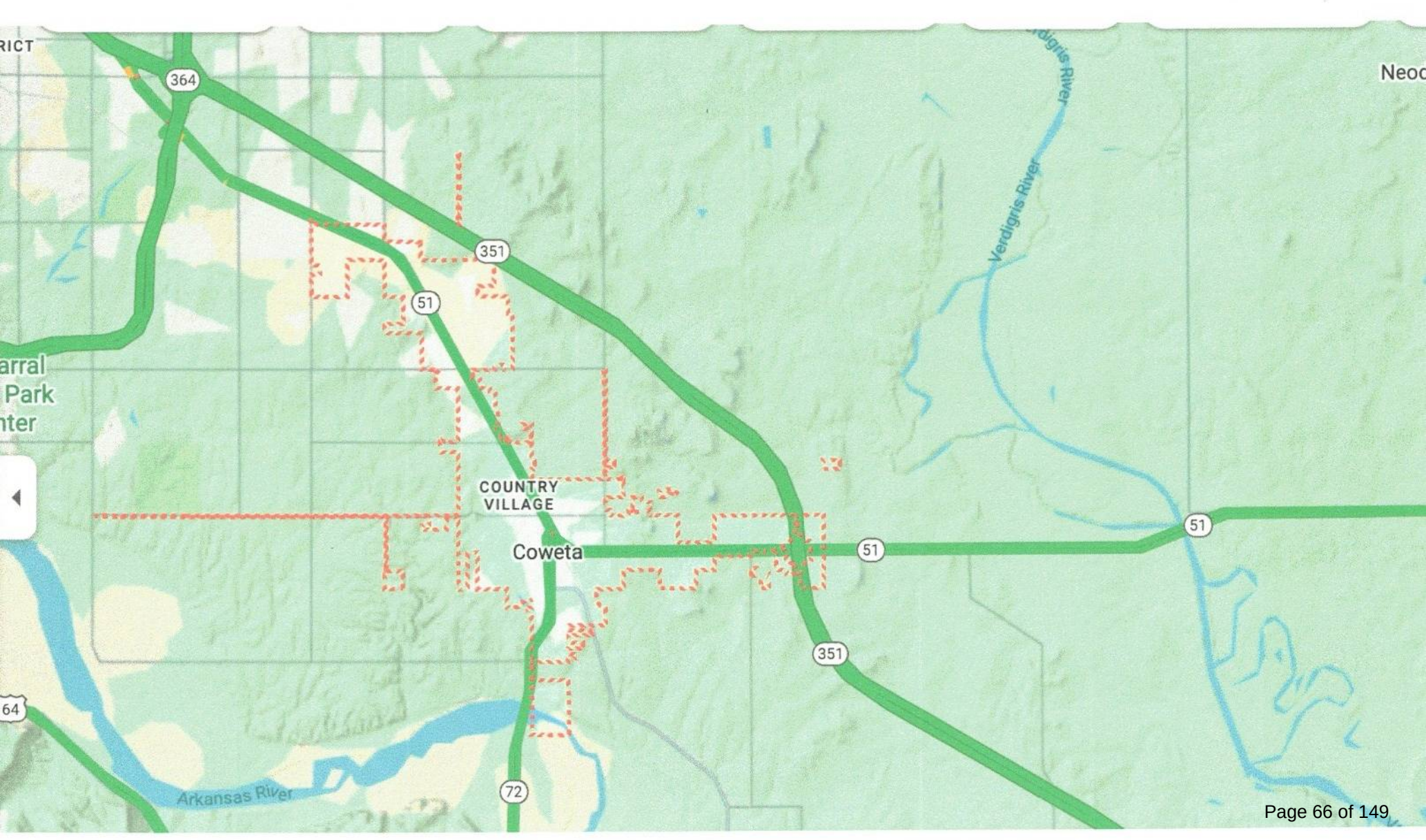
16406 S. HWY 72
Physical Address

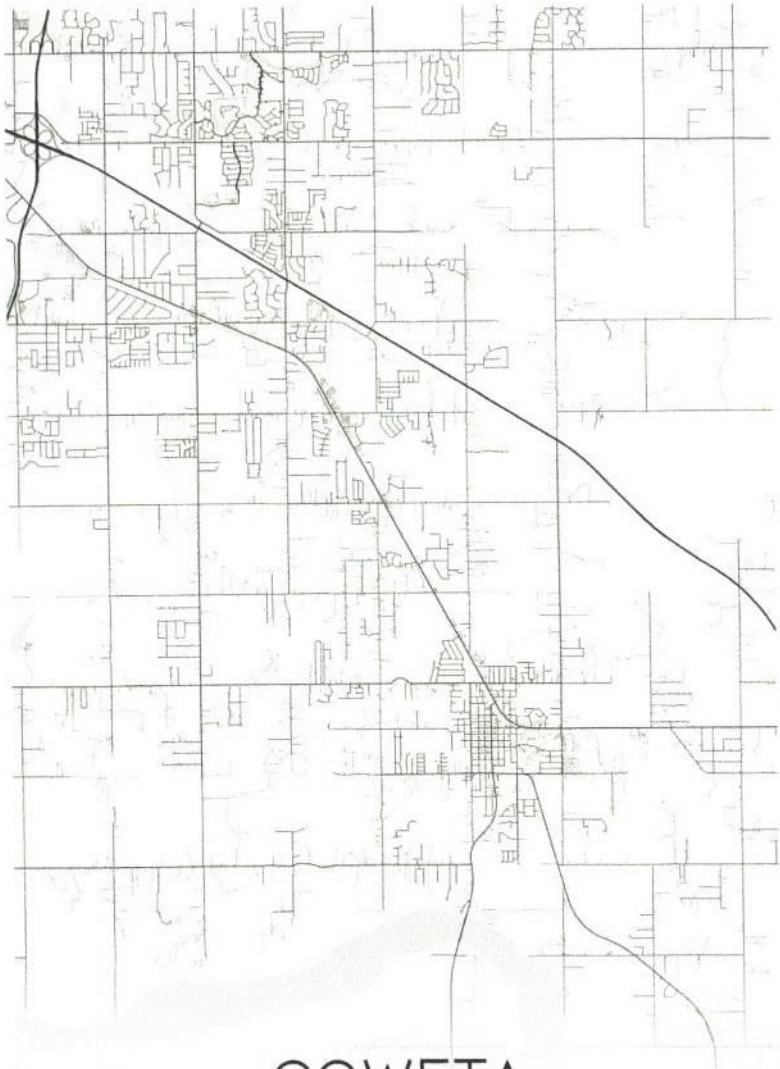
JACKIPRATHER@CHEROKEE.NET
Email address

COWETA, OK 74429
City, State, Zip Code

918-770-5090
Telephone Number

Revised 8/5/2024


364
351
51
COUNTRY
VILLAGE
Coweta
51
51
351
64
72
Arkansas River
Verdigris River
Verdigris River



COWETA

OKLAHOMA | UNITED STATES

35.9736° N / -95.6698° E

2025 AMENDED EMPLOYMENT AGREEMENT

THIS AGREEMENT is made and entered on this 3rd day of March 2025, by and between the **City of Coweta, Oklahoma**, a municipal corporation, the **Coweta Public Works Authority**, a public trust (CPWA), and the **Coweta Industrial Development Authority**, a public trust (CIDA), hereinafter collectively called "Employer", and **Julie Casteen**, hereinafter called "Employee".

WHEREAS, it is the desire of the Employer to:

1. Secure and retain the services of Employee and to provide inducement for Employee to remain in such employment;

2. To make possible full work productivity by assuring Employee's morale and peace of mind with respect to future security; and

3. To provide a just means for terminating Employee's services, if deemed necessary by Employer.

WHEREAS, Employee desires to secure employment as City Manager of the City of Coweta, Oklahoma, and as Trust Manager of both public trusts referenced above (CPWA and CIDA).

NOW THEREFORE, in consideration of the mutual covenants herein contained, the parties agree as follows:

SECTION 1: DUTIES

The City of Coweta, Oklahoma, CPWA and CIDA (the "Trusts" sometimes hereinafter) hereby agree to employ Julie Casteen as City Manager of said City, and as Manager of said Trusts, to perform the functions and duties specified in the Code of Ordinances and applicable Oklahoma State Statutes and to perform other legally permissible and proper duties and functions as the City Council and Boards of Trustees of the Trusts shall from time-to-time delegate, direct, and assign. The employment provided for in this Agreement shall be the Employee's sole employment. Recognizing that certain outside consulting or teaching opportunities provide indirect benefits to the Employer and the community, the Employee may accept limited teaching, consulting or other compensated opportunities as long as such activities do not interfere with or cause a conflict of interest with Employee's responsibilities and such activities are approved by Employer in advance.

SECTION 2: TERM

1. This Agreement shall remain in effect until **June 30th, 2027**, at which time a new Agreement, for a two (2) year term, with the same terms and conditions, shall be included on the agendas of the City Council and Trusts for routine approval at least ninety (90) days prior to June 30th, 2026. The failure to obtain routine approval of a new Agreement, for the following two (2) year term, shall constitute a non-renewal and Employee, at Employee's sole discretion, may elect to treat the non-renewal as a termination which will activate the severance benefits portion of this Agreement, benefitting Employee.

2. The Employer agrees that at all times that this Agreement is in effect, there will be sufficient funds budgeted and appropriated to pay all salary and benefits Employee may be entitled to receive should this contract be fully performed, either by continued employment or termination. By approval of this agreement, City staff is authorized to make any and all necessary budget allocations or amendments during the term of this Agreement without need for further approval by Employer.

3. Should Employer fail to appropriate funds in an amount sufficient to satisfy its financial obligations hereunder, said failure shall operate as a termination, activating the severance provisions in this Agreement, benefitting Employee.

SECTION 3: BASE SALARY, HEALTH INSURANCE AND OTHER BENEFITS

1. The Employer agrees to pay Employee, for employee's services rendered pursuant hereto, an annual base salary of **ONE HUNDRED FORTY THOUSAND DOLLARS ($140,00.00)** for the effective term of this Agreement, except as adjusted by Employer, and for each year thereafter except as modified as provided herein. Said annual base salary shall be paid on a bi-weekly basis, in accordance with the regular payroll schedule of Employer. The Employer agrees that Employee's salary shall be reviewed on an annual basis, with an appropriate salary adjustment provided, as approved by the Employer, based upon the Employee's performance, if sufficient funds are available to adjust Employee's salary.

2. Employer agrees to enroll Employee in the Oklahoma Municipal Retirement Fund (OkMRF) Customized Manager Option retirement plan ("CMO Plan") and make all the appropriate employer contributions on Employee's compensation at the rate of the highest matching contribution made for any other employee of the Employer, on the Employee's behalf and for her sole benefit.

3. The Employer agrees to provide for comprehensive medical/health, vision, and dental insurance benefits for the Employee and her dependents equal to that which is

provided to all other non-collective bargaining unit employees of the Employer at no cost to the Employee.

4. The Employer shall pay the amount of premium due for term life insurance in the amount of $50,000.00. The Employee shall have the right to name the beneficiary of the life insurance policy.

5. The Employer agrees to pay Employee the sum of SEVEN HUNDRED FIFTY DOLLARS (750.00) monthly as a vehicle allowance, payable each month in the first pay period of each month in accordance with the regular payroll schedule of Employer. Employer agrees to pay all applicable standard payroll taxes and other payroll deductions normally incurred by both the employer and the employee for such auto allowance. Car allowance will not be paid during any severance period. If Employee is required to travel outside a thirty (30) mile radius of the municipal limits of the City of Coweta, Oklahoma, in furtherance of her job duties, and utilizing her personal vehicle, the Employee shall be compensated, in the form of a mileage reimbursement, at the maximum rate which is allowed by the Internal Revenue Service for mileage deductions on Federal income tax returns. Employer and employee acknowledge that even though a vehicle allowance is paid pursuant to this contract, Employee is authorized to drive any City or Trust vehicle or equipment, for business related activity, since the intent of this provision is to authorize such usage while recognizing that there will be times in which public safety, emergencies, or other work-related reasons justify the use of a City or Trust vehicle. Further, the payment of a vehicle allowance is not intended to preclude the use of a City or Trust vehicle in any instance, but instead is to compensate for personal use of the Employee's vehicle for many work-related activities.

6. Employee shall accrue vacation, sick leave, and paid time off ('PTO') in accordance with other non-collective bargaining unit employees of the Employer plus and addition five (5) workdays pursuant to the personnel and benefit policies of Employer.

7. Employee is entitled to carry over all unused vacation leave, to a maximum accrual of 240 hours, except in the event that the Employee's employment is terminated, either voluntarily or involuntarily, the Employee shall be compensated for all accrued vacation leave. Employee shall be required to use at least one week of annual vacation leave each calendar year or forfeit that amount without compensation.

8. It is expected that the Employee will typically work during normal City Hall office hours. However, it is recognized that the Employee must devote a great deal of time outside those normal office hours on business for the Employer. Accordingly, and to that end, Employee may establish her own work schedule, subject to reasonable direction by Employer. Employee is not eligible for overtime or paid compensatory hours and must utilize sick leave, PTO or vacation leave when absent from the office for more than four contiguous hours during established business hours for non-City related business.

9. The Employer shall provide Employee with the use of a laptop computer, necessary software and applications, and a ONE HUNDRED DOLLAR ($100.00) monthly allowance to cover the cost of a cell phone required for the Employee to perform the job and to maintain communication with the City Council and City staff.

10. Employee is automatically entitled to any other standard benefits available to noncollective bargaining unit employees of the Employer as may now exist or be made available during the term of this Agreement. In addition, Employee may receive longevity pay and educational incentive pay, if sufficient funds are appropriated for such payments to all eligible employees.

SECTION 4: PROFESSIONAL DEVELOPMENT, DUES AND EXPENSES

1. During regular full-time employment, the Employer agrees to budget and pay the professional dues for the Employee's or City's membership in the International City/County Management Association, the Oklahoma Municipal League, and the City Management Association of Oklahoma. Employer further agrees to pay the professional dues for the Employee's membership in other municipal-related organizations in which the Employer deems Employee's membership to be in the Employer's interest.

2. The Employer agrees to budget and to pay the actual and necessary travel and subsistence expenses of Employee for professional and official travel meetings and occasions adequate to continue the professional development of Employee and to adequately pursue necessary official and other functions for the Employer. These functions may include, but are not limited to, the annual conference of the Oklahoma Municipal League, International City/County Management Association, and City Management Association of Oklahoma, National League of Cities, and other governmental groups of which Employee or City is a member.

3. Employer encourages Employee to be actively involved in community activities, to attend civic functions, and belong to established civic organizations. In furtherance of that objective, the Employer agrees to budget and pay for membership and association dues associated with participation in said community and civic organizations.

4. Employer agrees to pay for tuition, registration fees, and travel and subsistence expenses of Employee for short courses, institutes, and seminars related to City and Trust management that are necessary for the Employee's professional development and for the good of the Employer.

5. The Employer agrees to reimburse all reasonable and necessary business-related expenses incurred by Employee.

Payment of the expenses set forth in this Section 4 is subject to annual appropriations and applicable Employer expense policies. City staff is authorized to disburse such moneys upon receipt of duly executed expense or petty cash vouchers, receipts, statements or personal affidavits, submitted in accordance with the Employer's policies relating thereto.

SECTION 5: ACCESS TO CITY FACILITIES, PROGRAMS AND EVENTS FOR ASSESSMENT PURPOSES

The Employer recognizes it is in the public interest to encourage Employee to regularly use City facilities and participate in City programs and events in order to be able to assess their quality, and for that purpose, authorizes Employee access to said City facilities, programs and events at no expense to Employee.

SECTION 6: PERFORMANCE GOALS

The Employer and Employee agree, at least once annually, that they shall meet and discuss the performance of the Employee and goals and objectives for the City and the Trusts.

SECTION 7: TERMINATION

1. Nothing in this Agreement shall prevent, limit or otherwise interfere with the right of the Employer to terminate the services of Employee at any time, for any reason or no reason, subject only to the provisions of the Code of Ordinances and as set forth in this Agreement. However, in recognition of the need for the City to maintain stability in the operations of government, and in recognition of the professional responsibilities placed upon the City/Trust Manager, and in consideration of creating the best possible working environment for the organization, the parties agree that the following procedure should be established concerning those situations that could arise in which termination of employment is to be considered. The parties agree that prior to the initiation of any termination proceeding:

a. Any Councilmember (for purposes of this Section 7, "Councilmember" shall include the office as a Trustee of the CPWA and CIDA) who desires to include an agenda item to discuss the termination of Employee shall, fourteen days prior to doing so, advise the Employee of the basis for termination, in writing, and provide Employee not less than twenty (20) business days to provide a written response.

b. If the written response does not resolve the dispute to the satisfaction of the Councilmember, the Mayor (or Vice-Mayor if the Mayor is requesting termination of Employee), Employee and Councilmember shall meet to attempt to resolve the dispute.

c. If upon meeting, the dispute is not resolved, the possible termination of Employee may be included on a City Council agenda.

d. These procedures shall not apply to any allegation of criminal conduct and shall not apply to any other review of performance in which Employer desires to evaluate, review, or discuss the job performance of the Employee.

e. Employer agrees that to ensure adequate opportunity for the Employee to establish a good working relationship with newly elected officials, the Employee shall not be terminated without cause within One Hundred Twenty (120) days of the swearing in of any newly elected or appointed official or officials.

2. The failure of the parties to agree to a new agreement shall constitute a termination of this Agreement and shall, at the option of the Employee, constitute a termination of employment without cause, allowing those benefits, including severance pay, applicable to termination without cause to be paid to Employee.

3. Pursuant to Oklahoma law, the Employer reserves the right to terminate Employee at any time, for any reason or for no specific reason. Employer agrees that, in the event Employee is terminated, severance pay shall be allowed Employee pursuant to this Agreement, unless Employee is terminated for just cause, with "just cause" being defined as the conviction of a felony, an act of corruption or a crime involving moral turpitude. The parties further agree that just cause shall not include any matter which concerns a discretionary management decision or action by Employee, in good faith, while performing her duties as City Manager or Trust Manager. In the event that Employee is terminated as City Manager, such termination shall include termination as Trust Manager of CPWA and CIDA. If terminated for "just cause", Employee shall not be entitled to severance pay and benefits set forth below in Section 8.

4. Nothing in this Agreement shall prevent, limit or otherwise interfere with the right of the Employee to resign, at any time, from her position with the Employer. In the event Employee voluntarily resigns employee's position as City Manager during the term of this Agreement, then Employee shall give Employer thirty days' notice in advance, unless the parties otherwise agree. It is further agreed that Employee is not entitled to the severance pay and benefits in SECTION 8 below if Employee voluntarily resigns her position as City Manager, such voluntary resignation shall include the retirement of Employee. A resignation as City Manager will be deemed to include resignation as Manager of the Trusts.

SECTION 8: SEVERANCE PAY

1. In the event of termination of Employee's employment by Employer without just cause (as defined below), severance pay shall be allowed Employee, pursuant to the policy set forth below. Severance pay shall be paid as follows:

a. Severance pay shall be paid in an amount equal to six (6) months' salary, (one-half of Employee's annual salary) based on the Employee's current salary rate at the time of termination, said severance to begin immediately after the last day worked. All severance payments shall be reduced by any earnings, wages or salary of Employee during the severance period.

b. Severance pay shall include those standard benefits, including all accumulated leave accrued at the time of termination; said benefits, including all insurance coverages to continue for the entire severance period, except for sick leave, vacation leave, and any other leave or paid time off, which shall not accrue during the severance period. In the event that equivalent benefits, including, but not limited to, medical/health insurance, vision, dental and life insurance benefits (or any of them) are available from an employer of Employee during the period of severance, then Employer may terminate the insurance coverages of Employee and Employee's dependents, upon notice to Employee, effective as of the date of coverage at a new employer. Employee shall notify Employer in advance of the date that equivalent benefits are available.

c. Severance pay shall be paid in bi-weekly installments in accordance with the regular payroll schedule of Employer, commencing with the next regular payday of Employer.

d. Employee shall not be entitled to payment for any benefits or expenses that are related to the purpose of Employee's duties as City/Trust Manager, such as vehicle allowance, cell phone stipend, etc., during the severance period.

2. In the event the Employer, at any time during the employment term, reduces the salary or other financial benefits of Employee in a greater percentage than an applicable across-the-board reduction for all other employees, or in the event the Employer refuses, following written notice, to comply with any other provisions benefiting Employee herein, or the Employee resigns or retires following a suggestion by the Employer, sitting as a

body and passed and approved by motion in a scheduled regular or special meeting of the City Council that employee resign or retire, respectively, then in that event, Employee may, at Employee's sole option, be deemed to be terminated within the meaning and context of the severance pay provision contained in this Agreement.

SECTION 9: RESPONSIBILITIES AFTER TERMINATION

The parties agree that following termination of Employee's employment, certain responsibilities to Employer may continue to exist, such as, assistance with transition to a new administration, completion of work in progress and pending litigation. The parties agree that during the period of time for which severance benefits are being paid, Employee shall assist with such pending matters to such extent as needed and requested by City, not to exceed twenty (20) hours per month at mutually agreeable times, without additional compensation and with reimbursement of actual, necessary expenses. The parties further agree that if additional services are needed during a time period in which no severance pay is being paid, Employee shall be compensated at either employee's last base salary (calculated hourly) during employment with Employer, or Employee's base salary existing at the time services are requested (calculated and paid hourly), at Employee's sole option, with reimbursement of actual, necessary expenses.

SECTION 10: INDEMNIFICATION AND SAVINGS CLAUSE

1. To the fullest extent, as allowed by Oklahoma law, Employer shall defend, save harmless and indemnify Employee against any tort, professional liability claim or demand or other legal action, whether groundless or otherwise, arising out of an alleged act or omission occurring in the performance of Employee's duties. Employer will compromise and settle any such claim or suit and pay the amount of any settlement or judgment rendered thereon.

2. If any provision, or any portion thereof, contained in this Employment Agreement is held unconstitutional, invalid or unenforceable, the remainder of this Employment Agreement, or portion thereof, shall be deemed severable, shall not be affected and shall remain in full force and effect.

3. This Agreement shall be governed by the laws of the State of Oklahoma. The venue for any dispute arising out of this Agreement shall be the District Court of Wagoner County, Oklahoma, the situs of Employer.

IN WITNESS WHEREOF, the City of Coweta, Oklahoma, and/or the Trusts have appropriated funds to satisfy the terms and conditions of this Agreement, the City Council and Boards of Trustees of the Trusts approve such Agreement and authorizes the Mayor

of the City and Coweta and Chair of the Trusts to execute said Agreement and attested to by the City Clerk, and the Employee has signed and executed this Agreement, which becomes effective commencing the 3rd day of March, 2025.

APPROVED BY EMPLOYER:

CITY OF COWETA, OKLAHOMA
COWETA PUBLIC WORKS AUTHORITY
COWETA INDUSTRIAL DEVELOPMENT AUTHORITY

By: _____ Date: 3/5/2025
Naomi Hogue, Mayor and Chair

ATTEST:

_____ (SEAL)
Marcy Kilgore, City Clerk

ATTEST: (SEAL)

_____
CPWA Secretary

(SEAL)

ATTEST:

_____
CIDA Secretary

Approved as to form:

_____
Patrick T. Boulden, City/Trust Attorney

APPROVED BY EMPLOYEE:

Julie Casteen

Julie Casteen

Date: 3/5/2025

ACKNOWLEDGMENT

STATE OF OKLAHOMA)
) ss:
COUNTY OF WAGONER)

The above and foregoing instrument was acknowledged before me on this 5th day of March, 2025, by Julie Casteen.

Amanda Forum

Notary Public

Notary Public State of Oklahoma
Amanda Forum
My Commission # 25000618
Expires 1/17/2029

2025-3789 B: 3055 P: 0175
03/25/2025 12:40:29 PM Pgs: 4
Fee: $24.00
Lori Hendricks, County Clerk
Wagoner County - State of Oklahoma

This instrument prepared by,
and after recording, return to:

Stuart A. Graiwer, Esq.
Gibson, Dunn & Crutcher LLP
2029 Century Park East, Suite 4000
Los Angeles, California 90067
Attention: Stuart A. Graiwer, Esq.

MEMORANDUM OF PURCHASE AND SALE AGREEMENT

THIS MEMORANDUM OF PURCHASE AND SALE AGREEMENT ("**Memorandum**") is entered into as of March 25th, 2025, by and between WESLEY ELWOOD HOPPING, JR., WESLEY ELWOOD HOPPING III and KELLY JOE HOPPING, as Co-Trustees of THE WESLEY ELWOOD HOPPING REVOCABLE FAMILY TRUST, u/t/a dated February 28, 2000 ("**Seller**"), having an address at 1202 SE 15th Street, Wagoner, Oklahoma 74467, and QUARTZ MOUNTAIN PROPERTIES, LLC, a Delaware limited liability company, registered to do business in Oklahoma ("**Buyer**"), having an address of 300 N. LaSalle Street, Suite 1500, Chicago, Illinois 60654, who hereby agree as follows:

1. Buyer and Seller have entered into that certain Purchase and Sale Agreement, dated as of January 18, 2025 (the "**PSA**"), for the sale and purchase of certain real property located in the County of Wagoner, State of Oklahoma, as more fully described in **Exhibit A** attached hereto and incorporated herein by this reference (the "**Real Property**"), together with certain Improvements and personal property thereon, if any, and with respect thereto, all as more particularly described in, and pursuant to the terms of, the PSA.

2. This Memorandum shall be recorded among land records of Wagoner County, Oklahoma (the "**Land Records**") and is intended to provide record and constructive notice of the PSA to all persons and entities. This Memorandum does not describe or refer to all of the terms or conditions contained in the PSA, nor is this Memorandum intended to modify, amend or vary any of the terms or conditions set forth in the PSA. Nothing set forth herein shall be deemed to enlarge, detract from, or otherwise affect the rights, privileges, duties and obligations of Seller and Buyer under the PSA. This Memorandum has been prepared solely for the purpose of recordation and in no way modifies any provision of the PSA. In the event any provision of this Memorandum is inconsistent with any provision of the PSA, the PSA shall prevail.

3. This Memorandum shall expire and terminate on the first to occur of (i) the date upon which Buyer acquires fee ownership of the Real Property, (ii) the date on which the PSA is terminated pursuant to the terms of the PSA, or (iii) the date on which a release of this Memorandum executed by Buyer and Seller is recorded among the Land Records.

GF #403719

UNOFFICIAL

2025-3789 B: 3055 P: 0176
03/25/2025 12:40:29 PM Pgs: 4
Fee: $24.00
Lori Hendricks, County Clerk
Wagoner County - State of Oklahoma

4. This Memorandum may be signed in counterparts, each of which shall be deemed to be an original.

IN WITNESS WHEREOF, Buyer and Seller have executed this Memorandum as of the date first above written.

SELLER:

Wesley Elwood Hopping Jr.
By: Wesley Elwood Hopping, Jr., Co-Trustee

Kelly Joe Hopping
By: Kelly Joe Hopping, Co-Trustee

Wesley Elwood Hopping III
By: Wesley Elwood Hopping, III Co-Trustee

STATE OF OKLAHOMA §
§
COUNTY OF WAGONER §

The foregoing instrument was acknowledged before me on March 7, 2025, by Wesley Elwood Hopping, Jr., Kelly Joe Hopping and Wesley Elwood Hopping, III, as Co-Trustee of The Wesley Elwood Hopping Revocable Family Trust, u/t/a dated February 28, 2000.

Patricia Roberts
Notary Public - State of Oklahoma

PATRICIA ROBERTS
NOTARY PUBLIC - STATE OF OKLAHOMA
MY COMMISSION EXPIRES JUN. 03, 2028
COMMISSION # 00008323

UNOFFICIAL

2025-3789 B: 3055 P: 0177
03/25/2025 12:40:29 PM Pgs: 4
Fee: $24.00
Lori Hendricks, County Clerk
Wagoner County - State of Oklahoma

BUYER:

QUARTZ MOUNTAIN PROPERTIES, LLC, a Delaware limited liability company

By: _____
Name: Matthew Weisberg
Title: Vice President and Authorized Signatory

STATE OF ILLINOIS §
§
COUNTY OF COOK §

The foregoing instrument was acknowledged before me on March 12 2025, by Matthew Weisberg, the Vice President and Authorized Signatory of QUARTZ MOUNTAIN PROPERTIES, LLC, a Delaware limited liability company, on behalf of such entity.

_____
Notary Public - State of Illinois

OFFICIAL SEAL
COURTNEY J BRIGGS
Notary Public, State of Illinois
Commission No. 823502
My Commission Expires
July 21, 2027

UNOFFICIAL

2025-3789 B: 3055 P: 0178
03/25/2025 12:40:29 PM Pgs: 4
Fee: $24.00
Lori Hendricks, County Clerk
Wagoner County - State of Oklahoma

EXHIBIT A

LEGAL DESCRIPTION OF THE PROPERTY

TRACT A:

The Northeast Quarter of the Northwest Quarter (NE/4 NW/4) and Government Lot One (1) of Section Thirty (30), Township 17 North, Range 16 East of the Indian Base and Meridian, Wagoner County, State of Oklahoma, according to the U.S. Government Survey thereof, LESS AND EXCEPT a tract of land located in the SW corner of Government Lot 1, more particularly described as follows, to-wit: Commencing at a Point of Beginning where the Easterly right-of-way of State Highway 72 intersects the South Boundary line of Government Lot 1, Thence Northerly along the Easterly right-of-way line of State Highway 72 for a distance of 365 feet, on a radius left of 5804.578 feet to the South Water Edge at normal flow of Coweta Creek, Thence along the Southwest water edge at normal flow of Coweta Creek to the point of intersection with the South Boundary line of Government Lot 1, Thence in a Westerly direction for a distance of 480 feet to the Point of Beginning.

AND

TRACT B:

The Northeast Quarter (NE/4) of Section Thirty (30), Township 17 North, Range 16 East of the Indian Base and Meridian, Wagoner County, State of Oklahoma, according to the U.S. Government Survey thereof, LESS AND EXCEPT the road.

UNOFFICIAL

2024-17525 B: 3030 P: 0370
12/13/2024 02:38:53 PM Pgs: 4
Fee: $24.00
Lori Hendricks, County Clerk
Wagoner County - State of Oklahoma

This instrument prepared by,
and after recording, return to:

Stuart A. Graiwer, Esq.
Gibson, Dunn & Crutcher LLP
2029 Century Park East, Suite 4000
Los Angeles, California 90067
Attention: Stuart A. Graiwer, Esq.

404780

MEMORANDUM OF PURCHASE AND SALE AGREEMENT

THIS MEMORANDUM OF PURCHASE AND SALE AGREEMENT (this "**Memorandum**") is entered into as of December 13, 2024, by and between the Coweta Industrial Development Authority an Oklahoma public trust created pursuant to Title 60 Oklahoma Statutes, Sections 176 *et seq.* ("**Seller**"), having an address of 310 South Broadway, Post Office Box 850, Coweta, Oklahoma 74429, and QUARTZ MOUNTAIN PROPERTIES, LLC, a Delaware limited liability company, or its successors or assigns ("**Buyer**"), having an address of 300 N. LaSalle Street, Suite 1500, Chicago, Illinois 60654, who hereby agree as follows:

1. Buyer and Seller have entered into that certain Purchase and Sale Agreement, dated as of October 7, 2024 (the "**PSA**"), for the sale and purchase of certain real property located in the County of Wagoner, State of Oklahoma, as more fully described in **Exhibit A** attached hereto and incorporated herein by this reference (the "**Real Property**"), together with certain Improvements and personal property thereon, if any, and with respect thereto, all as more particularly described in, and pursuant to the terms of, the PSA.

2. This Memorandum shall be recorded among land records of Wagoner County, Oklahoma (the "**Land Records**") and is intended to provide record and constructive notice of the PSA to all persons and entities. This Memorandum does not describe or refer to all of the terms or conditions contained in the PSA, nor is this Memorandum intended to modify, amend or vary any of the terms or conditions set forth in the PSA. Nothing set forth herein shall be deemed to enlarge, detract from, or otherwise affect the rights, privileges, duties and obligations of Seller and Buyer under the PSA. This Memorandum has been prepared solely for the purpose of recordation and in no way modifies any provision of the PSA. In the event any provision of this Memorandum is inconsistent with any provision of the PSA, the PSA shall prevail.

3. This Memorandum shall expire and terminate on the first to occur of (i) the date upon which Buyer acquires fee ownership of the Property, (ii) the date on which the PSA is terminated pursuant to the terms of the PSA, or (iii) the date on which a release of this Memorandum executed by Buyer and Seller is recorded among the Land Records.

4. This Memorandum may be signed in counterparts, each of which shall be deemed to be an original.

[Signatures Follow on Next Page]

UNOFFICIAL

2024-17525 B: 3030 P: 0371
12/13/2024 02:38:53 PM Pgs: 4
Fee: $24.00
Lori Hendricks, County Clerk
Wagoner County - State of Oklahoma

IN WITNESS WHEREOF, Buyer and Seller have executed this Memorandum as of the date first above written.

SELLER:

COWETA INDUSTRIAL DEVELOPMENT AUTHORITY
an Oklahoma public trust created pursuant to Title 60 Oklahoma Statutes, Sections 176 *et seq*.

By: Julie Casteen
Name: Julie Casteen
Title: Trust Manager of the Coweta Industrial Development Authority

STATE OF OKLAHOMA §
§
COUNTY OF WAGONER §

The foregoing instrument was acknowledged before me on 7th day of October, 2024, by Julie Casteen, the Trust Manager of the Coweta Industrial Development Authority, an Oklahoma public trust created pursuant to Title 60 Oklahoma Statutes, Sections 176 *et seq*, having the City of Coweta, Oklahoma as its Beneficiary.

Marcy Kilgore
Notary Public - State of Oklahoma

MARCY KILGORE
NOTARY PUBLIC
WAGONER COUNTY
STATE OF OKLAHOMA
COMMISSION NO. 13003005
EXPIRES 05-28-2025

[***REMAINDER OF PAGE LEFT INTENTIONALLY BLANK; SIGNATURE PAGES CONTINUE ON NEXT PAGE***]

UNOFFICIAL

2024-17525 B: 3030 P: 0372
12/13/2024 02:38:53 PM Pgs: 4
Fee: $24.00
Lori Hendricks, County Clerk
Wagoner County - State of Oklahoma

BUYER:

QUARTZ MOUNTAIN PROPERTIES, LLC, a Delaware limited liability company

By:_____
Name: Matthew Weisberg
Title: Vice President

STATE OF ILLINOIS §
§
COUNTY OF COOK §

The foregoing instrument was acknowledged before me on November 25, 2024, by Matthew Weisberg, the Vice President of QUARTZ MOUNTAIN PROPERTIES, LLC, a Delaware limited liability company, on behalf of such entity.

_____
Notary Public - State of Illinois

OFFICIAL SEAL
COURTNEY J BRIGGS
Notary Public, State of Illinois
Commission No. 823502
My Commission Expires
July 21, 2027

UNOFFICIAL

2024-17525 B: 3030 P: 0373
12/13/2024 02:38:53 PM Pgs: 4
Fee: $24.00
Lori Hendricks, County Clerk
Wagoner County - State of Oklahoma

EXHIBIT A

LEGAL DESCRIPTION OF THE PROPERTY

Approximately 40.05 acres of real property located at East 164th Street (Parcel# 730017809) except an undivided one-half interest in and to the oil, gas and other minerals, situated in the City of Coweta, County of Wagoner, State of Oklahoma, to-wit:

The Southeast Quarter of the Northwest Quarter (SE/4 NW/4) of Section 30, Township 17 North, Range 16 East of the Indian Meridian, Wagoner County, State of Oklahoma.

UNOFFICIAL

P.O. BOX 850
COWETA, OK 74429
PH. (918) 486-2189
FAX (918) 486-5366
www.cityofcoweta-ok.gov

Memorandum

To: Honorable Mayor and City Council

From: Julie Casteen, City Manager
Re: **AGREEMENT WITH THE CENTER FOR ECONOMIC DEVELOPMENT LAW**
Date: January 5, 2026

BACKGROUND

Project Atlas is a proposed data center development that represents a significant economic opportunity for the City of Coweta. If Project Atlas is approved, the City will initiate the creation of a Tax Increment District (TID) as a financing mechanism to support the project.

The complexity of TID financing and the associated development agreement requires specialized legal expertise. The Center for Economic Development Law (CEDL), based in Oklahoma City, is recognized statewide for its experience in municipal economic development, tax increment financing, and public-private partnership agreements.

The development agreement will outline responsibilities for infrastructure improvements, financing terms, and performance obligations tied to the TID. CEDL will provide legal guidance on structuring the Development Agreement to ensure compliance with Oklahoma statutes governing Tax Increment Financing while protecting the City's financial and legal interests in negotiations.

STAFF RECOMMENDATION

Staff recommends approval.

ATTACHMENTS

1. Coweta CEDL Engagement Letter (E 11-20-25)
2. CEDL Firm Brochure

CENTER FOR ECONOMIC DEVELOPMENT LAW

James Dan Batchelor
Emily K. Pomeroy
Lisa M. Harden
Jeff Sabin

301 North Harvey, Suite 200
Oklahoma City, OK 73102
www.econlaw.com
405 232 4606

November 20, 2025

Julie Casteen
City Manager
City of Coweta
310 S. Broadway
PO Box 850
Coweta, OK 74429

Via email only: jcasteen@cityofcoweta-ok.gov

Re: Professional Service Agreement for Legal Services, Advice and Consultation to the City of Coweta ("City")

Dear Ms. Casteen:

For your consideration, we are pleased to provide this proposed agreement for professional services for the engagement of our firm, the Center for Economic Development Law ("Firm"), which would become effective upon approval by the City through its appropriately authorized agents, pursuant to which the Firm agrees to provide legal services, consultation, and advice to the City. We appreciate the opportunity to be of service to the City, and we provide this letter to confirm our understandings regarding our engagement.

1. **Scope of Engagement.** The Firm will provide the City with legal advice, consultation, and representation on a continuing basis, as may be requested by you, on behalf of the City, to assist with Project Atlas and such economic development and community development matters that may be requested by or on behalf of the City from time to time ("Engagement"). During the course of the Engagement, we will, of course, work closely with you, your staff members, City agents, and any other representatives that you might designate. All services will be provided subject to the direction and coordination of your office. Upon request, supplemental detailed written scopes of work for specific matters may be negotiated and incorporated into this Engagement.

2. **Personnel.** Jeff Sabin will be primarily responsible for the Engagement and will be available for such consultation and assistance as the City might request. In order to provide quality legal services in an efficient and economical manner, other team members from our Firm might be utilized as needed from time to time.

3. **Conflicts.** Our conflicts review has revealed several engagements in which some existing client matters may be adverse or adjacent to the City, including the Firm's representation of the Tulsa Authority for Economic Opportunity, the Tulsa Airports Improvements Trust, City of Tulsa-Rogers County Port Authority, the Indian Nation Council of Governments, and several other

municipalities within the Tulsa metropolitan area. While we do not see any current representation nor anticipate accepting future representation adverse to the City's interests, due to the complex nature of our Firm's practice, unforeseen conflicts might arise. If such an actual conflict does arise, we reserve the right to request that you and such other client waive potential conflicts of interest in writing and let us implement appropriate screening or other procedures to ensure that none of the services provided in connection any matters pursuant to this Engagement present any adverse representation situations.

4. **Compensation and Billing.** The Firm's legal fees are computed on the basis of the time expended by the Firm's personnel. The applicable hourly rates, as well as any agreed discounts or billing accommodations, are set forth in the attached Schedule of Professional Fees, which shall remain in effect through December 31, 2026, after which the Firm's rates may be adjusted with 30 days' advance written notice. Invoices for services rendered will be submitted on a monthly basis indicating the date and description of the work, the professional performing the work, and an itemization of any out-of-pocket reimbursable expenses. Payment of invoices is due within thirty (30) days of receipt. We will provide such additional supporting documentation as may be requested. Total billing for the Engagement shall not exceed $50,000 without your advanced written approval.

5. **Termination.** Either the City or the Firm may terminate the Engagement at any time and for any reason by giving written notice of termination to the other party. In the event of termination, the City agrees to pay any outstanding fees and expenses incurred to the date of termination and our Firm agrees to cooperate in all ways reasonably requested in the transfer of pending matters to successor legal counsel. All files generated by our Firm are the property of the Firm; however, on payment of the Firm's outstanding fees and expenses and the expenses of reproduction, copies of our files relating to the Engagement will be delivered as the City might request.

6. **Records and File Retention.** It is the Firm's current policy not to retain hard copies of any documents or files relating to a matter other than for certain original documents such as wills, trusts and specific closing documents. Upon the City's written request, we will return records previously provided by the City and other documents relating to the Engagement; otherwise, they will be scanned and maintained electronically while the hard copies will be destroyed upon scanning and/or conclusion of the matter. The City may wish to maintain its own files for reference or make a written request to us for your file at the conclusion of a matter.

7. **No Guarantee of Success.** It is impossible to provide any promise or guarantee about the outcome of a matter that may arise during the Engagement. Nothing in this engagement letter or any statements by our staff or our attorneys constitutes a promise or guarantee. Any comments about the outcome of this matter are expressions of opinion only.

8. **Entire Agreement**. This engagement letter, the attached schedule, and any potential future written supplemental scopes of work that may be incorporated into this Engagement contain the entire agreement between the City and our Firm.

We will be pleased to address any questions or comments you might have concerning the Engagement. We look forward to working with the City.

By our signature below, we agree to this Engagement. If the City approves, please indicate the City's acceptance in the space provided and return a copy to our office.

Very truly yours,

CENTER FOR ECONOMIC DEVELOPMENT LAW

Jeff Sabin
for the Firm

ACCEPTED this _____ day of _____, 2025.

CITY OF COWETA, OKLAHOMA

By: _____
Name: _____
Title: _____

CENTER FOR ECONOMIC DEVELOPMENT LAW
SCHEDULE OF PROFESSIONAL FEES

ATTORNEYS:

Dan Batchelor	$350.00
Emily K. Pomeroy	$350.00
Lisa M. Harden	$350.00
Jeff Sabin	$350.00

OTHER LEGAL AND DEVELOPMENT PROFESSIONALS:

Senior Legal Assistant	$ 100.00
Law Clerk/Legal Intern	$ 95.00
Legal Assistant	$ 55.00
Administrative Assistant	$ 55.00

Reimbursement of actual and reasonable expenses.

CENTER FOR ECONOMIC DEVELOPMENT LAW

301 NORTH HARVEY, SUITE 100
OKLAHOMA CITY, OKLAHOMA 73102-3421
PHONE (405) 232-4606 FAX (405) 232-5010
www.econlaw.com

The Center for Economic Development Law represents cities, towns, counties, public trusts, and other local public entities in Oklahoma on a range of development activities. The firm also represents non-profit organizations and development entities in structuring public-private partnerships to facilitate development, operation, or management of special projects, places, and activities.

The firm offers extensive legal services in the creation of legal and financial strategies for economic and community development projects. Specializing in the representation of government entities, the firm has developed a depth of knowledge and understanding of the legal, political, and policy frameworks that shape development in Oklahoma. The firm has served as development counsel to over forty Oklahoma municipalities and is widely recognized as the state leader in innovative, reliable public strategies and structures for public and private development.

Much of the firm's work involves the creation of tax increment financing (TIF) districts through the preparation of project plans, assistance with public hearings, determination of district boundaries, and negotiation of budgets, revenue sharing, and development agreements. The firm has extensive experience representing public clients in master planning activities, public contracting, and interlocal agreements, creating development authorities, public trusts, and other public entities, and has expertise in general municipal law, real estate transactions, environmental issues, land use and zoning, and a variety of litigation, including eminent domain and taxpayer claims.

The attorneys at the Center for Economic Development Law have devoted their careers to working on public-sector legal issues and on projects involving coordination among public entities, as well as between the public and private sectors. The legal team is augmented by full-time legal assistants and support staff.

CENTER FOR ECONOMIC DEVELOPMENT LAW
ATTORNEY BIOGRAPHIES

DAN BATCHELOR brings fifty years of experience to the creation of legal and financial strategies that enable communities to execute development projects, especially those involving both the private and public sectors.

As general counsel of the Oklahoma City Urban Renewal Authority since 1966, Dan has provided legal guidance for more than $5 billion in the development and expansion of downtown Oklahoma City and the Oklahoma Health Center. He has been instrumental in developing legal and financial strategies for development of the Presbyterian Health Foundation Research Park (now the OU Research Park).

His expertise has enabled him to assist communities throughout Oklahoma in creating financing strategies for economic development projects of all types and sizes. Dan was a primary architect of the tax increment financing provisions of Oklahoma's 1992 Local Development Act. He has served as development counsel for the Oklahoma City Downtown/MAPS Economic Development Project; the Oklahoma Health Center Economic Development Project; the Devon Energy Project; the University North Park Project; the Dell Business Center Project; the Durant-Cardinal Economic Development Project; and the Oklahoma Regional Innovation District Project. Earlier, he worked on redevelopment projects for the central business districts of Green Bay and Stevens Point, Wisconsin.

His education and related credits include: a BS degree with honors, Southeastern Oklahoma State University, 1958; University of Oklahoma College of Law, 1961; President of the American Law Student Association (designated Outstanding Officer for the years 1956-61); Board of Editors, Oklahoma Law Review; Order of the Coif; Outstanding Graduating Law Student of 196l; named Law Graduate of the Year 1961 by the Phi Delta Phi International Legal Fraternity; and member of Oklahoma's national moot court team which won first place in the region and second place in the nation in both 1959 and 1960.

Dan currently serves as a Director of FNB Financial Services, Inc., the holding company for The First Texoma National Bank in Durant and Sherman, Texas; and board member of A Chance to Change Foundation, a private, non-profit service organization.

LESLIE V. BATCHELOR is president of the firm and manages a wide variety of development, financing, and public law matters. She is nationally recognized for her expertise in public-private partnerships, tax increment financing techniques, and other redevelopment strategies. Representative projects include the restoration and reopening of the historic Skirvin Hotel, creation of the Dell Business Center on a former brownfield along the Oklahoma River, formulation of Oklahoma City's Core to Shore Urban Renewal Plan, creation of the Tulsa International Airport Economic Development Project Plan, and the Tulsa Downtown Area Economic Development Project Plan.

Leslie serves as the City Attorney for the City of The Village, Associate General Counsel to the Oklahoma City Urban Renewal Authority, as General Counsel to the Oklahoma City Housing Authority, and as development counsel to several local municipalities and authorities. Leslie is also an experienced litigator, representing public entities in claims arising from financing and development activities, and litigating claims involving land use and eminent domain.

Prior to founding the Center for Economic Development Law with her father, Dan Batchelor, Leslie served in the United States Department of Justice as Deputy Associate Attorney General, Counsel to Attorney General Janet Reno, and Counselor to the Assistant Attorney General for the Civil Division.

Before joining the Justice Department, Leslie was an associate at McAfee & Taft, where she concentrated on civil litigation. She served as a law clerk to the Honorable William J. Holloway, Jr., of the United States Court of Appeals for the Tenth Circuit. Leslie received her undergraduate degree magna cum laude from Brown University and her Master's and law degrees from the University of Virginia, where she was an instructor in philosophy and a teaching assistant in legal research and writing.

Born and raised in Oklahoma City, Leslie is a long-time community volunteer and has served in leadership roles in a number of professional and community organizations, including Chair of the Urban Land Institute Oklahoma, and president of Historical Preservation, Inc., the Oklahoma County Bar Foundation, Oklahoma City Housing Services Redevelopment Corporation (Positively Paseo!), Wilson Arts, Inc., and the Ralph Ellison Foundation. She also serves on the Board of Directors for NBC Oklahoma, on the Executive Board of i2E, and the Board of Visitors for the Honors College at the University of Oklahoma. She is married to Scott E. Williams, a federal prosecutor, and is the mother of twin girls.

EMILY K. POMEROY is a partner in the firm and serves as development counsel to cities and other public entities across the state of Oklahoma, assisting them in the strategic, procedural, and financing aspects of their redevelopment endeavors. Her transactional practice focuses on the adoption and implementation of public-private redevelopment projects. Her litigation practice consists of representing public entities with the power of eminent domain in land acquisition for urban renewal projects and defending clients when issues arise from redevelopment projects.

As legal counsel to the Oklahoma City Urban Renewal Authority, Emily assisted in the real estate transactions and financing authorizations for the development of the Devon Energy World Headquarters, including the establishment of a tax increment financing district, which funded the Project 180 infrastructure improvements in downtown Oklahoma City. Emily led the effort to establish the Midwest City Urban Renewal Authority and served as legal counsel to the City of Midwest City in their efforts to redevelop and revitalize the City's original downtown area. Emily also served as development counsel to the City of Norman for Norman's development of Norman University North Park, a project that includes a large retail center, public park, and property dedicated to attracting companies creating quality employment opportunities.

Emily joined the firm in 2003 after receiving her Juris Doctorate from the University of Oklahoma College of Law. She received her undergraduate degree from Bucknell University in Lewisburg, Pennsylvania. She serves as a board member for the Plaza District Association, Historical Preservation, Inc., and Wilson Arts, Inc., and is a member of the Oklahoma County Bar Association, the Urban Land Institute, and Phi Beta Kappa of Oklahoma City, for which she formerly served as President of the Board. Emily was born in Oklahoma City and attended Casady School. She and her husband live in a historic neighborhood near downtown with their twins.

LISA M. HARDEN is a partner in the firm as a real estate and business transaction attorney who has extensive experience in a broad range of business, real estate, commercial, and development transactions. Lisa provides legal services and representation to public and private entities in all aspects of real estate, construction, and development projects, as well as in organizational, operational, contractual, and strategic matters.

Lisa works with local municipalities, instrumentalities, and public trusts in economic development projects. Representative clients include the Oklahoma City Urban Renewal Authority, the Oklahoma City Redevelopment Authority, the City of The Village, The Village Public Works Authority, the City of Edmond, the Edmond Economic Development Authority, the City of Lawton, the Lawton Economic Development Authority, the City of Stillwater, and the Stillwater Economic Development Authority.

Prior to joining the firm as a partner in 2012, Lisa spent 7 years of her career as General Counsel to the owner and developer of a local 600-acre master planned community of golf, residential, and commercial activity, where she provided legal advice and representation on all business, development, organizational, operational, contractual, financial, and employment matters. Before 2005, Lisa was an associate at another local law firm where her transactional work included representation of clients in all phases of commercial real estate and business transactions.

Lisa earned her Juris Doctorate, cum laude, from the Oklahoma City University School of Law, and her degree of Bachelor of Arts in Letters from the University of Oklahoma. Lisa is a member of the Oklahoma Bar Association and the Oklahoma County Bar Association. She has served for many years as a volunteer on the Board of Admissions for the Oklahoma School of Science and Mathematics, has been a volunteer for Oklahoma Lawyers for Children, and has previously served on the Board of Trustees for Ballet Oklahoma.

JEFF SABIN is a partner in the firm and advises clients on zoning and land use, community development program compliance, municipal law, and general real estate and economic development issues. He works with public and private sector clients to guide projects through community and governmental approval processes, and assists clients in assessing the impacts of redevelopment projects and proposals.

Jeff has significant experience interpreting municipal land use regulations and guiding clients through community development planning efforts. Relevant experience includes the drafting and adoption of numerous development-related ordinances, including general land use codes and focused overlay and form-based zoning districts. Recent projects include helping the City of Oklahoma City meet new statutory requirements for assessing the economic impacts of its recent amendments to the Downtown/MAPS Economic Development Project Plan and adoption of the Core to Shore Economic Development Project Plan. Jeff also serves as the Assistant City Attorney for The City of The Village.

Prior to joining the firm as a law clerk in 2012, Jeff worked as a city planner in the Austin, Texas metropolitan area. Jeff received his Juris Doctorate from Oklahoma City University School of Law, and his bachelor's degree from the University of Oklahoma. While in law school, Jeff was a Dean's Scholar, received the Excellence in Real Property Law Award from the Oklahoma City Real Property Lawyers Association, and the Technical Editing Award from the Oklahoma City University Law Review. Jeff is a member of the Oklahoma Bar Association, American Bar Association, the American Planning Association, the Congress for the New Urbanism, and the Urban Land Institute.

P.O. BOX 850
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Memorandum

To: Honorable Mayor and City Council

From: Julie Casteen, City Manager

Re: **RESOLUTION 2025-45 REGARDING BUDGET AMENDMENTS (TABLED FROM DECEMBER 1, 2025 CITY COUNCIL MEETING)**

Date: January 5, 2026

BACKGROUND

The City is currently negotiating with a developer on the creation of a potential Tax Increment District, a process that requires specialized legal expertise not anticipated in the Fiscal Year 2026 budget. To address this need, a proposed budget amendment allocates $50,000 to Legal Services within the City Attorney's Department, funded through the use of the unrestricted Fund Balance.

STAFF RECOMMENDATION

Staff recommends the adoption of Resolution 2025-45.

ATTACHMENTS

1. 260105-Supplementals Reso 2025-45-Legal Services

CITY OF COWETA, OKLAHOMA

RESOLUTION 2025-45

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COWETA, ADOPTING AMENDMENTS TO THE ANNUAL APPROPRIATIONS FOR THE BUDGET OF THE CITY OF COWETA, OKLAHOMA, FOR FISCAL YEAR ENDING JUNE 30, 2026; APPROPRIATING $50,000 IN THE GENERAL FUND FROM UNENCUMBERED FUND BALANCE FOR LEGAL SERVICES.

WHEREAS, the City of Coweta has need for unexpected expenditures that were not appropriated in the adopted budget for fiscal year 2025-2026; and

WHEREAS, the City of Coweta, Oklahoma is required to make supplemental appropriations for revenue sources and expenditures not appropriated in the budget; and

WHEREAS, The Municipal Budget Act allows for budget amendments pursuant to 11 O.S. §17-215(B).

NOW THERFORE BE IT RESOLVED by the City Council of the City of Coweta that the following supplemental appropriations be made in the General Fund:

ACCOUNT NUMBER	DESCRIPTION	AMOUNT	REASON FOR EXPENDITURE	FUNDING SOURCE	FUND BALANCE AMOUNT
01-5319-005	Legal Services	$50,000	Legal services related to Tax Increment District	Unencumbered Fund Balance	$50,000
	Total General Fund	$50,000			$50,000

This Resolution is approved in an open meeting by the City Council of the City of Coweta on this 5th day of January 2026.

_____
Naomi Hogue, Mayor

Approved as to form:

_____
Patrick Boulden, City Attorney

ATTEST:

_____
Marcy Kilgore, City Clerk

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Memorandum

To: Honorable Mayor and City Council

From: Julie Casteen, City Manager

Re: **ORDINANCE 912 - CONCEALED CARRY AUTHORIZATION FOR ELECTED OFFICIALS AND MUNICIPAL JUDGES**

Date: January 5, 2026

BACKGROUND

During last year's legislative session, House Bill 1095, titled the "Municipal Carry Act" was adopted and approved by Governor Stitt, effective November 1, 2025. This Act was sponsored by State Senator Christi Gillespie from Broken Arrow and State Representative Derrick Hildebrant, of Catoosa to bring parity between municipal and county governments by allowing city councils to authorize certain elected officials and judges to carry concealed firearms in municipal buildings within their jurisdiction. Prior to this enactment, 21 O.S. Section 1277 authorized county elected officials to carry a concealed firearm while acting in the performance of their duties within their county courthouse, but there was no similar provision authorizing municipal elected officials to do the same.

Under the Municipal Carry Act city councils may now authorize their elected officials and municipal judges to carry a concealed firearm when acting in the performance of their official duties within municipal buildings that are within their jurisdiction.

This ordinance authorizes any elected official of the City who possesses a valid handgun license issued pursuant to the Oklahoma Self-Defense Act, to carry a concealed handgun for the purpose of self-defense when acting in the performance of their official duties within municipal buildings that are owned or leased by the City of Coweta, within the Coweta city limits. It also authorizes Coweta's municipal judges who possess a valid handgun license to carry a concealed firearm while in the performance of their official duties in their courtroom and court is in session. (Similar ordinances have already been adopted by the cities of Broken Arrow and Miami.)