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AGENDA - REGULAR MEETING
COWETA INDUSTRIAL DEVELOPMENT AUTHORITY
COWETA CITY HALL, 310 S. BROADWAY
MONDAY, MARCH 2, 2026 6:00 PM

MEETING PROCEDURE: Comments on all scheduled agenda items will be heard immediately following the presentation by staff or the petitioner. Please wait until you are recognized by the Chair and keep your comments as brief as possible. Individuals addressing the Trustees must identify themselves by name prior to making any comments. The Trust Authority will consider, discuss, and may take action on, approve, adopt, amend, reject, deny, table, or not take action on any item listed on this agenda after comments from staff and the Trust Authority have been heard.

I. CALL TO ORDER

II. ROLL CALL

Naomi Hogue ____ Jeremy Barnett ____ Daniel Beatie ____ Joshua Wilburn ____
Donald Vieth ____

III. CONSENT

(All matters under the "Consent Calendar" are considered by the Trustees to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from consent by request.)

1. **MINUTES OF SPECIAL MEETING**

Approval of the minutes of the Coweta Industrial Development Authority Special Meeting held on February 2, 2026. *Marcy Kilgore, City Clerk/Treasurer*

IV. CONSIDER, DISCUSS AND TAKE ACTION ON ITEMS REMOVED FROM CONSENT

V. ADMINISTRATION

1. **2026 COWETA PATRIOTIC FESTIVAL - APPROVAL OF LOCATION AND FESTIVAL EXPENSES UP TO \$30,000 TO BE PAID FROM ACCOUNT 40-5222-140 AND 40-5325.140.**

Discuss and consider approval of the 2026 Patriotic Festival date and location, and authorization for the Trust Manager to approve contracts related to the festival within the budget of \$30,000.

Julie A. Casteen, Trust Manager

2. **TRUST MANAGER EMPLOYMENT AGREEMENT**

Discuss and consider action to approve the Amended and Restated Trust Manager Employment Agreement.

VI. NEW BUSINESS

(Business which was not foreseen prior to the posting of the agenda.)

VII. ADJOURNMENT

*If you wish to speak during this meeting, please sign in before the meeting begins using the sign-up sheet located on the table near the podium. Speakers may address only those items listed on the posted agenda. All cell phones and electronic devices must be turned **off** or **set to silent** for the duration of the meeting.*

If you are a person with a disability and require an accommodation to participate, please contact the City Clerk at 918-486-2189 no later than 9:00 a.m. at least two business days prior to the meeting so arrangements can be made.

**MINUTES OF THE COWETA INDUSTRIAL DEVELOPMENT AUTHORITY
SPECIAL MEETING
FEBRUARY 2, 2026, 7:11 P.M.**

The agenda for this meeting was posted at least 24 hours prior to the start of this meeting at the entrance of City Hall, 310 S Broadway, Coweta, OK.

The Trustees of the Coweta Industrial Development Authority met in special session on Monday, February 2, 2026, at 7:11 p.m. following the meeting of the Coweta Public Works Authority at the Coweta City Hall, 310 S Broadway, Coweta, Oklahoma.

TRUSTEES PRESENT: Naomi Hogue, Jeremy Barnett, Daniel Beatie, Joshua Wilburn, Donald Vieth

TRUSTEES ABSENT: None.

I. CALL TO ORDER

The meeting was called to order by Chairman Hogue.

II. ROLL CALL

Roll call taken. Trustees were present as shown above.

III. CONSENT

Motion by Naomi Hogue, second by Jeremy Barnett to approve the consent calendar items:

1. Minutes of the Coweta Industrial Development Authority Special meeting held on January 6, 2026.

Aye: Naomi Hogue
Jeremy Barnett
Daniel Beatie
Joshua Wilburn
Donald Vieth

IV. CONSIDER ITEMS REMOVED FROM CONSENT

No items removed.

V. ADMINISTRATION

1. **AGREEMENT WITH TANNER CONSULTING, LLC TO PROVIDE SURVEY, CIVIL, AND LANDSCAPE DESIGN SERVICES FOR THE COWETA FOOD TRUCK PARK IN THE AMOUNT OF \$51,900, TO BE PAID FROM ACCOUNT 40-5410.140, AND AUTHORIZE THE TRUST MANAGER TO EXECUTE ALL DOCUMENTS RELATED TO THE AGREEMENT.**

**MINUTES OF THE COWETA INDUSTRIAL DEVELOPMENT AUTHORITY
SPECIAL MEETING
FEBRUARY 2, 2026, 7:11 P.M.**

Trust Manager Julie Casteen led discussion and requested possible action related to the approval of an agreement with Tanner Consulting, LLC to provide design and bidding services in the amount of \$51,900 for the Coweta Food Truck Park, to be paid from account 40-5410.140, and authorize the Trust Manager to execute all documents related to the agreement.

Motion by Naomi Hogue, second by Jeremy Barnett to approve an agreement with Tanner Consulting, LLC to provide design and bidding services in the amount of \$51,900 for the Coweta Food Truck Park, to be paid from account 40-5410.140, and authorize the Trust Manager to execute all documents related to the agreement.

Aye: Naomi Hogue
Jeremy Barnett
Daniel Beatie
Joshua Wilburn
Donald Vieth

VI. ADJOURNMENT

Chairman Hogue adjourned the meeting at 7:15 p.m.

Naomi Hogue, Chairman

Jeremy Barnett, Trust Secretary



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Memorandum

To: Honorable CIDA Chairman and Trustees

From: Julie A. Casteen, Trust Manager

Re: **2026 COWETA PATRIOTIC FESTIVAL - APPROVAL OF LOCATION AND FESTIVAL EXPENSES UP TO \$30,000 TO BE PAID FROM ACCOUNT 40-5222-140 AND 40-5325.140.**

Date: March 2, 2026

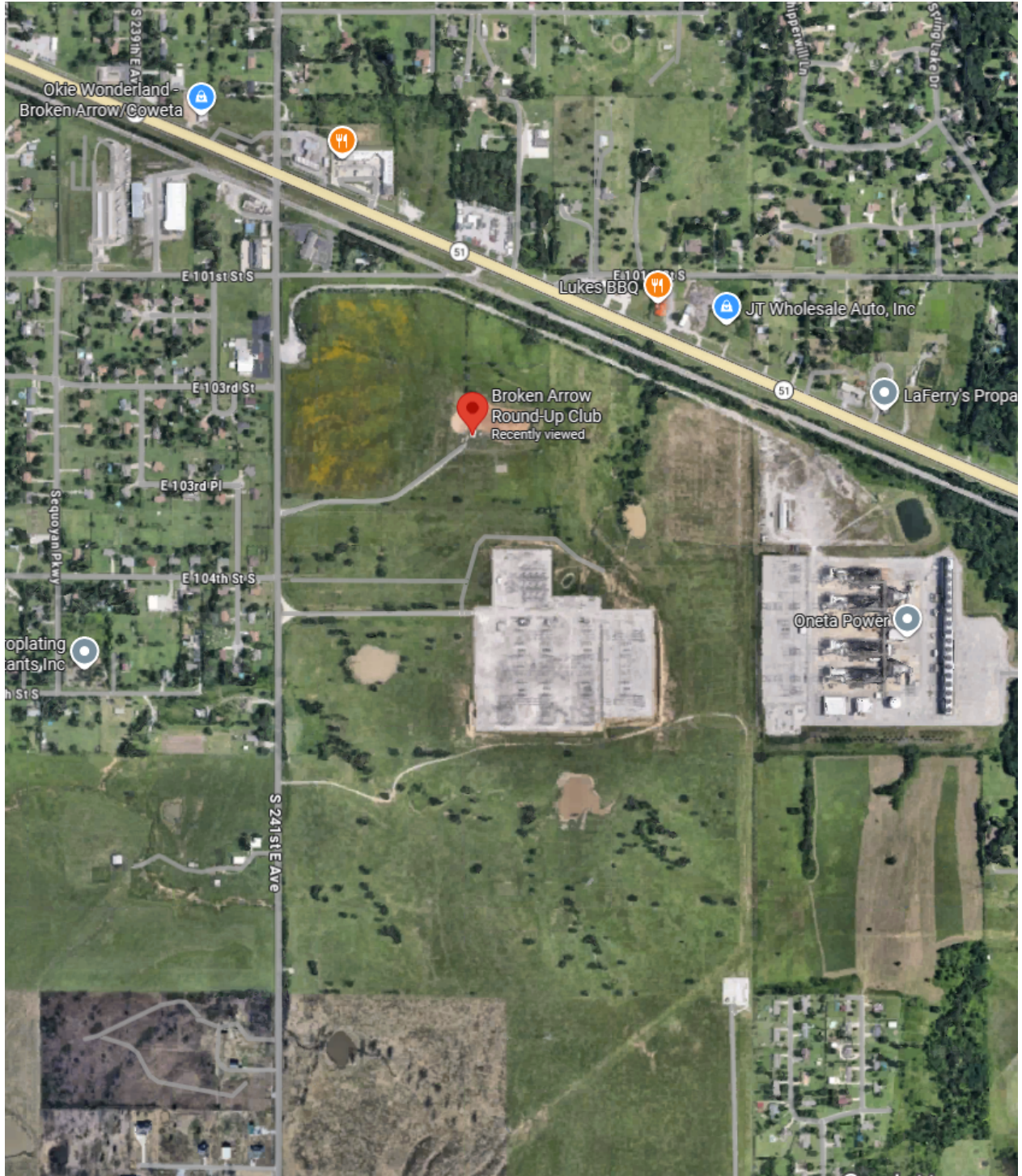
BACKGROUND

The Patriotic Festival, a long-standing Coweta tradition, has not been held since 2023 due to new construction at the Junior High, which created conflicts for safely hosting the fireworks display. In the interim, the City has supported Haskell's Lakefest celebration. While this partnership has been valuable, our goal has remained to bring the festival back to Coweta.

After an extensive search for a suitable location, we have secured support from the Broken Arrow Round-Up Club to host the event at their arena on Oneta Road.

Festival costs are budgeted at approximately \$30,000, in addition to required public safety services.

The Broken Arrow Round-Up Club Board initially approved the date of July 3, but it is now being requested for June 27, the date we typically have held the festival in the past.



STAFF RECOMMENDATION

Staff recommends approval of the 2026 Patriotic Festival to be held at the Broken Arrow Round-Up Club on Saturday, June 27, 2026, or other appropriate date, at an approximate cost of \$30,000, budgeted in Special Events Supplies, account 40-5222-140, and Contracted Services,

account 40-5325.140, and authorization for the Trust manager to sign any contracts related to the 2026 Patriotic Festival within the budgeted amount of \$30,000.

ATTACHMENTS

None