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**AGENDA - REGULAR MEETING
COWETA CITY COUNCIL
COWETA CITY HALL, 310 S. BROADWAY
MONDAY, MARCH 2, 2026 6:00 PM**

MEETING PROCEDURE: Comments on all scheduled agenda items will be heard immediately following the presentation by staff or the petitioner. Please wait until you are recognized by the Mayor and keep your comments as brief as possible. Individuals addressing the City Council must identify themselves by name prior to making any comments. The City Council will consider, discuss, and may take action on, approve, adopt, amend, reject, deny, table, or not take action on any item listed on this agenda after comments from staff and the City Council have been heard.

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Naomi Hogue ____ Jeremy Barnett ____ Daniel Beatie ____ Joshua Wilburn ____
Donald Vieth ____

IV. GENERAL CITY COUNCIL COMMENTS

(During the General City Council Comments section of the agenda, the City Council shall make no decision or take any action except as to request the City Manager to schedule the matter for Council discussion at a later date.)

V. CITY MANAGER REPORT

1. **NEW HIRES**

- Dustin Grimm, 02/04/2026 – Streets Maintenance Worker
- Erika Lainson, 02/17/2026 – Animal Control Officer
- Calissa French, 02/17/2026 – Utility Billing Clerk
- William Elliott, 02/23/2026 – Police Officer Trainee
- Christopher McHenry, 03/02/2026 – Communications Manager

2. **PROJECT UPDATES**

- **Police Station**
The building pad is complete, and footings for the building are ready to be poured.

- **Fire Station No. 1**
Trees and foundation from the original buildings are being removed from the site, and equipment is being moved from the Police Station site to begin dirt work.

- **121st Street Bridge:**

Voluntary agreements have been secured with the property owners for the right-of-way acquisitions needed to advance the widening project. Work is already underway to demolish the old structure; the next phase involves relocating utilities that are in the newly acquired right-of-way. Once the relocation schedule has been finalized, the project will then proceed to bidding and construction.

- **257th East Avenue (Midway Road):**

Multiple water leaks from the Rural Water District 4 system have temporarily stopped construction. Work will continue after repairs are complete and the contractor can re-mobilize.

- **Water Treatment Plant Dredging Project:**

This project to dredge the pre-treatment reservoir and remove trees and heavy vegetation from the perimeter is well ahead of schedule. Work is expected to be completed in May or June.

- **Skyview Water Tower Project:**

Sandblasting is complete. The piping work is underway, and the tower is being prepped for painting to begin soon.

- **Wastewater Plant Improvement :**

Work is behind schedule; the contractor is working on a plan for a revised completion date for us to submit to ODEQ. Any ODEQ fines resulting from the delay will be offset by daily penalties to the contractor.

3. **QUARTERLY FINANCIAL REPORT FY26 Q-2**

VI. CORRESPONDENCE

1. **LETTER FROM OHFA - NOTICE OF APPLICATION FOR AFFORDABLE HOUSING TAX CREDIT DEVELOPMENT**

VII. PRESENTATIONS

1. **REQUEST FROM ALLEN PRATHER TO ADDRESS COUNCIL FOR ACCOUNTABILITY REGARDING MISMANAGEMENT OF PERSONAL INFORMATION BY THE CITY OF COWETA, THE TRANSFER OF PERSONAL INFORMATION TO THIRD PARTIES, MALICIOUS INTENT BY THE CITY MANAGER WITH REGARD TO HANDLING PERSONAL INFORMATION, IMPROPRIETIES OF THE CITY MANAGER REGARDING THE DATA CENTER AND THE TRANSPARENCY OF THE CITY OF COWETA.**
2. **REQUEST FROM DARREN BLANCHARD TO ADDRESS COUNCIL AND GIVE A REVIEW OF INTERNAL RECORDS FOR PROJECT ATLAS VIA VISUAL SLIDES.**

VIII. CONSENT

(All matters under the "Consent Calendar" are considered by the City Council to be routine and will be enacted by one motion. Any Councilmember may, however, remove an item from consent by request.)

1. **MINUTES OF REGULAR MEETING**

Approval of the minutes of the Coweta City Council Regular Meeting held on February 2, 2026. *Marcy Kilgore, City Clerk/Treasurer*

2. **SURPLUS PROPERTY**

Approval of Declaration of Surplus on the following items and authorizing the City Manager to dispose of them accordingly:

1. Audio Equipment from City Council Chambers

Julie Casteen, City Manager

3. **AUTHORIZED REPRESENTATIVES CERTIFICATE LISTING PERSONS AUTHORIZED TO EXECUTE REQUISITIONS FOR ARPA GRANT FUNDS FROM THE OKLAHOMA WATER RESOURCES BOARD**

Approval of an Authorized Representatives Certificate listing Naomi Hogue, Mayor, and Marcy Kilgore, City Clerk as authorized to execute requisitions for ARPA grant funds from the Oklahoma Water Resources Board.

Julie Casteen, City Manager

IX. CONSIDER, DISCUSS AND TAKE ACTION ON ITEMS REMOVED FROM CONSENT

X. ADMINISTRATION

1. **FY2026-2027 BUDGET CALENDAR AND BUDGET PROCESS**

Discuss the FY2026-2027 Budget process and consider approval of the FY2026-2027 Budget Calendar for the City of Coweta.

Julie Casteen, City Manager

2. **WSB STORMWATER SERVICES CONTRACT IN THE AMOUNT OF \$49,000 TO BE PAID FROM THE STREETS DEPARTMENT, ACCOUNT 01-5325.015**

Discuss and consider approval to enter into a professional services agreement with WSB LLC for \$49,000 related to Stormwater Management services to be paid from account 01-5325.015.

Edgar Barroso, Public Works Director

3. **RESOLUTION 2026-05 REGARDING BUDGET AMENDMENTS**

Discuss and consider the approval of Resolution 2026-05, a Resolution of the City Council of the City of Coweta, adopting amendments to the annual appropriations for the budget of the City of Coweta, Oklahoma, for Fiscal Year Ending June 30, 2026; appropriating \$50,000 in the General Fund from unencumbered fund balance for stormwater consulting services and other miscellaneous stormwater expenditures.

Julie Casteen, City Manager

XI. EXECUTIVE SESSION

1. **EXECUTIVE SESSION**

Consider a motion and vote to enter Executive Session to discuss the employment of the City Manager, Julie Casteen, and specifically to permit the City Council to conduct the annual evaluation as provided for in the City Manager's Employment Agreement and take

appropriate action in open session regarding her employment and contract as allowed for under 25 O.S. § 307(B)(1).

2. **END EXECUTIVE SESSION**

Exit the Executive Session to discuss and possibly take action to approve the amended and restated City Manager Employment Agreement.

XII. NEW BUSINESS

(Business which was not foreseen prior to the posting of the agenda.)

XIII. ADJOURNMENT

*If you wish to speak during this meeting, please sign in before the meeting begins using the sign-up sheet located on the table near the podium. Speakers may address only those items listed on the posted agenda. All cell phones and pagers must be turned **off** or **set to silent** for the duration of the meeting.*

If you are a person with a disability and require an accommodation to participate, please contact the City Clerk at 918-486-2189 no later than 9:00 a.m. at least two business days prior to the meeting so arrangements can be made.

FY2026 Q2

FINANCIAL

REPORT



QUARTERLY FINANCIAL REPORT AS OF DECEMBER 31, 2025

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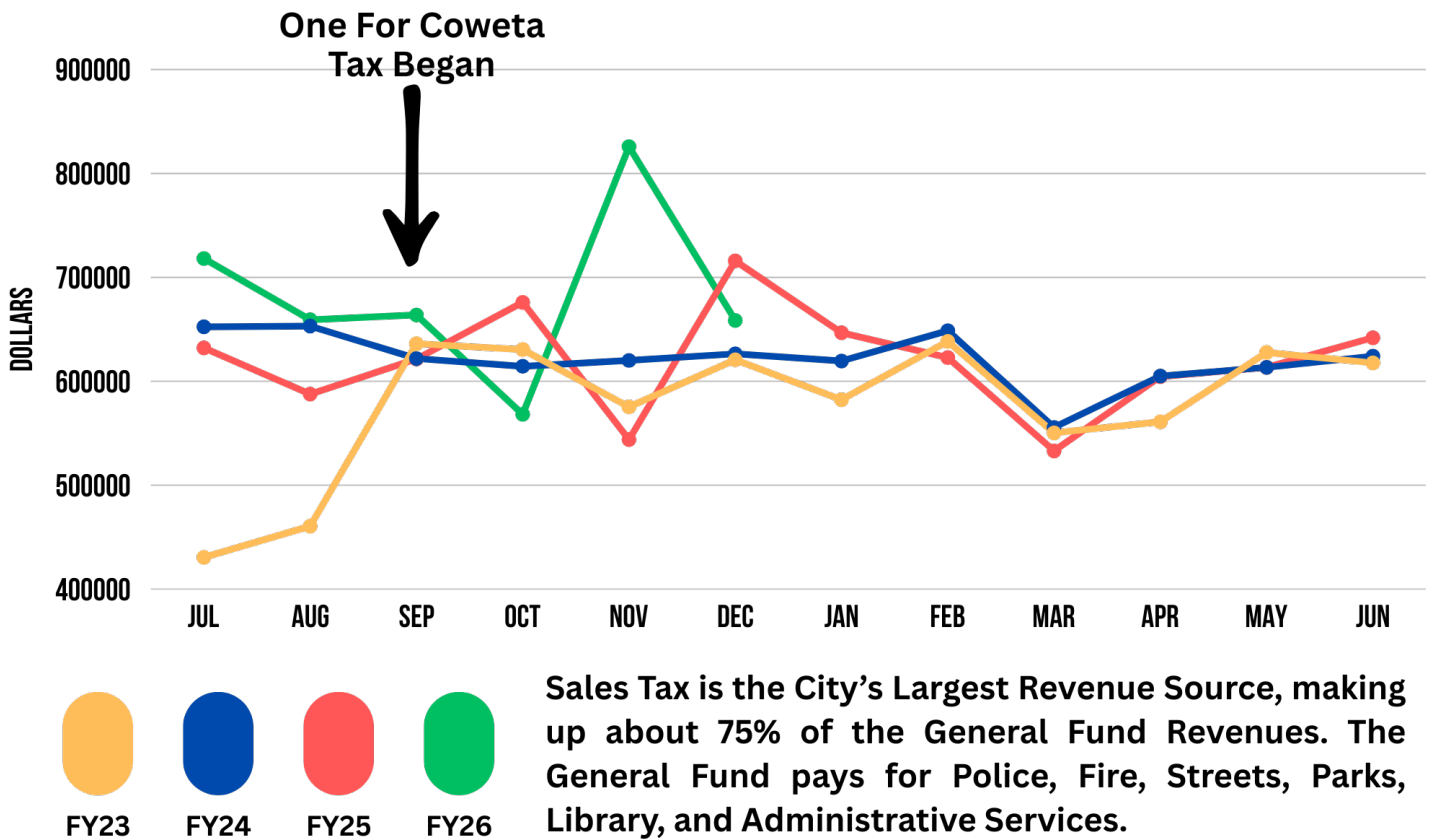
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HISTORICAL SALES TAX COLLECTIONS

Fiscal Year 2023
thru
Fiscal Year 2026

SALES TAX HISTORY



Sales tax revenue for fiscal year 2026 to-date was 8.1% above prior fiscal year and 8.4% above budget.

* Amounts are not yet audited



QUARTERLY SALES TAX COMPARISON TO SURROUNDING ENTITIES

ENTITY	July through December		Variance over Prior Year	Tax Rate	Est. Population**	Dollars Spent Per Capita***
	FY26*	FY25*				
Bixby	\$ 9,875,098	\$ 10,265,557	-3.8%	4.1%	31,728	\$ 7,685
Broken Arrow	37,429,217	37,500,122	-0.2%	3.6%	122,756	8,589
Catoosa	4,530,465	4,263,049	6.3%	3.3%	7,497	18,594
Collinsville	2,080,554	1,800,884	15.5%	4.8%	9,757	4,442
Coweta	4,093,860	3,777,073	8.4%	4.0%	11,093	9,226
Glenpool	6,847,612	7,069,663	-3.1%	5.1%	14,567	9,217
Jenks	7,472,033	6,240,466	19.7%	3.6%	27,869	7,552
Owasso	23,583,439	23,198,842	1.7%	4.1%	42,821	13,599
Sand Springs	8,616,400	8,563,255	0.6%	4.1%	20,330	10,465
Sapulpa	9,027,432	8,968,269	0.7%	4.0%	23,927	9,432
Skiatook	3,241,039	3,241,779	0.0%	4.5%	8,879	8,112
Tulsa (City)	184,413,771	176,858,884	4.3%	3.7%	415,154	12,170
Wagoner (City)	2,549,514	2,536,918	0.5%	3.7%	8,387	8,328
Tulsa County	27,746,672	26,835,944	3.4%	0.4%	693,514	10,902
Wagoner County +	6,915,272	5,761,085	20.0%	1.6%	91,257	4,889
Totals	\$ 338,422,378	\$ 326,881,790	3.5%			\$ 143,202

* Source: Oklahoma Tax Commission - Cash Basis

** Source: United States Census Bureau estimates July, 2024

*** Dollars spent per capita may include purchases made by non-residents of the entity

+ Sales Tax rate increase from 1.3% to 1.55% on 4/1/2025

* Amounts are not yet audited

General Fund Revenues

Sales Tax Revenue through the month of December 2025 was 8.4% above Fiscal Year 2025 showing continued improvement over last fiscal year. Tax collections accounts for the bulk of the General Fund revenues.

Sales tax is remitted by retailers to the Oklahoma Tax Commission, which is then paid to the city a few weeks later. Thus, tax received in December is generally for sales made several weeks prior.



TOTAL SALES TAX FISCAL YTD	
FY2026	FY2025
\$4,093,860	\$3,777,073

Sales Tax Revenues were up 8.4% fiscal year-to-date over prior year and exceeded budget by 8.1%

General Fund revenues are reported in the following categories:

Taxes include sales tax, use tax, hotel/motel tax, gross receipts tax and franchise tax.

License and Permits include various business licenses, park & recreation fees and building permits.

Charges for Services consists of fees for fire runs, zoning fees, animal shelter fees, and reimbursement for services, such as policing fees charged to other organizations.

Intergovernmental revenues include alcohol beverage tax, tobacco tax and various grants.

Fines and Forfeitures include adult and juvenile fines and associated fees.

Other Revenues consists of various miscellaneous revenues.

Investment income includes earnings on investments and account balances.

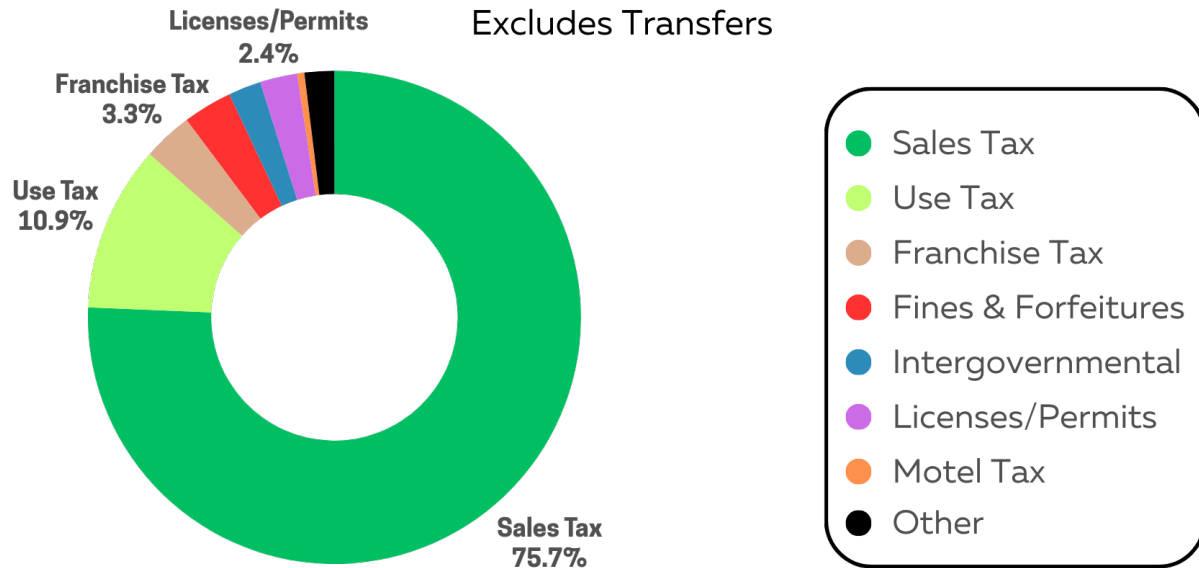
Total General Fund Revenues through December were **9.3% higher** than budget and 8.7% higher than prior year-to-date. General Fund revenues are summarized on the following page.

* Amounts are not yet audited

General Fund Revenues



GENERAL FUND REVENUES AS OF DECEMBER, 2025



GENERAL FUND REVENUES	FY26 BUDGET YTD	FY26 ACTUAL YTD	BETTER (WORSE) THAN EXPECTED	FY25 ACTUAL YTD
Sales Tax	\$3,786,535	\$4,093,860	\$307,325	\$3,777,073
Use Tax	529,781	587,942	58,161	530,569
Franchise Tax	162,500	175,955	13,455	151,133
Fines/Forfeitures	114,000	174,274	60,274	176,893
Intergovernmental	115,000	116,072	1,072	113,636
Licenses/Permits	124,200	132,222	8,022	88,308
Motel Tax	21,500	25,768	4,268	21,365
Charges for Services	54,836	23,085	(31,751)	44,806
Investment Income	35,000	54,451	19,451	35,845
Miscellaneous	111,223	27,867	16,644	48,774
Transfers	2,850,777	3,116,332	265,555	2,854,680
TOTALS	\$7,805,352	\$8,527,828	\$722,476	\$7,843,082

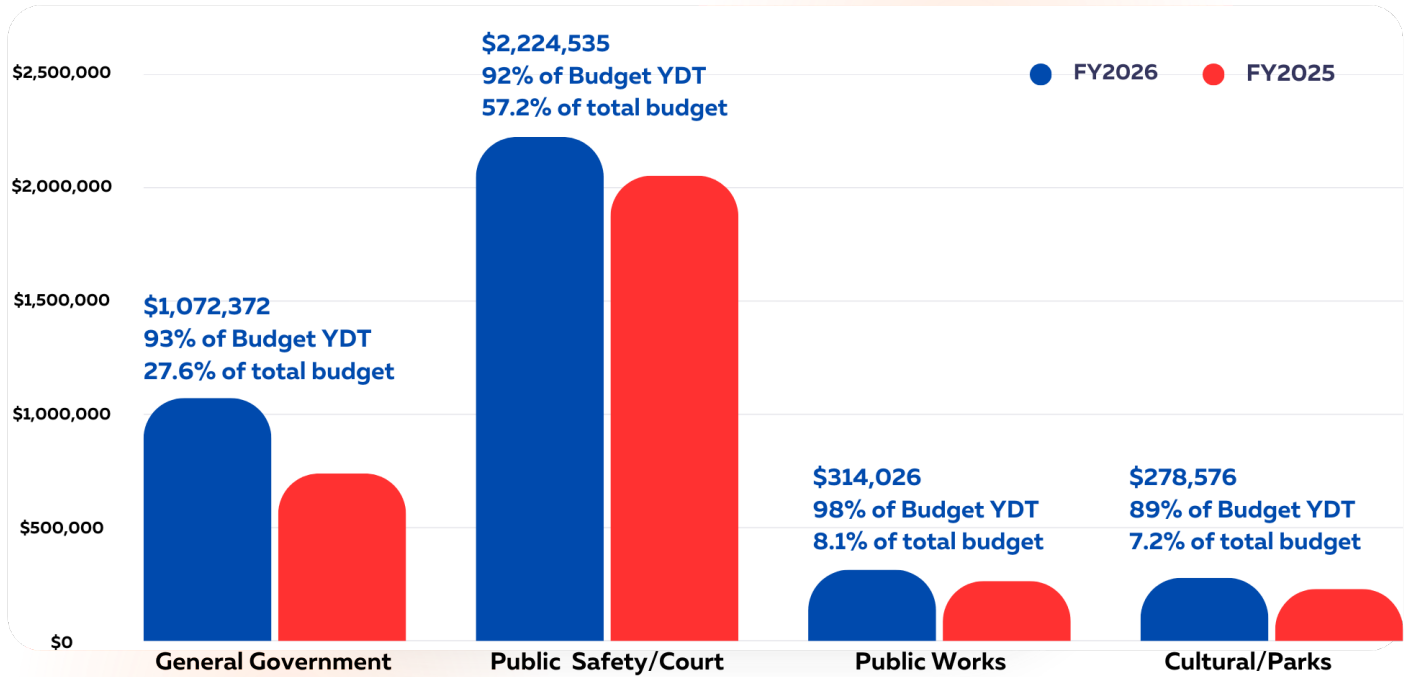
General Fund Revenues through December 2025 exceeded expectations by 9.3% and exceeded FY2025 actuals by 8.7%.

* Amounts are not yet audited

General Fund Expenditures



FY2026 GENERAL FUND EXPENDITURES as of DECEMBER 31, 2025



Activities	FY 2026 YTD BUDGET	FY2026 YTD ACTUAL	Budget (Over)/Under	FY2025 ACTUAL
General Government	\$ 1,148,693	\$ 1,072,372	\$ 76,321	\$ 739,122
Public Safety/Judiciary	2,416,699	2,224,535	192,164	2,053,047
Public Works	319,149	314,026	5,123	264,408
Cultural/Parks	311,285	278,576	32,709	229,236
Transfers	5,284,389	5,017,451	266,938	3,945,325
Totals	\$ 9,480,215	\$ 8,906,961	\$ 573,254	\$ 7,231,138
Under (Over) Budget year to date:			6.0%	
Increase over prior year:			23.2%	

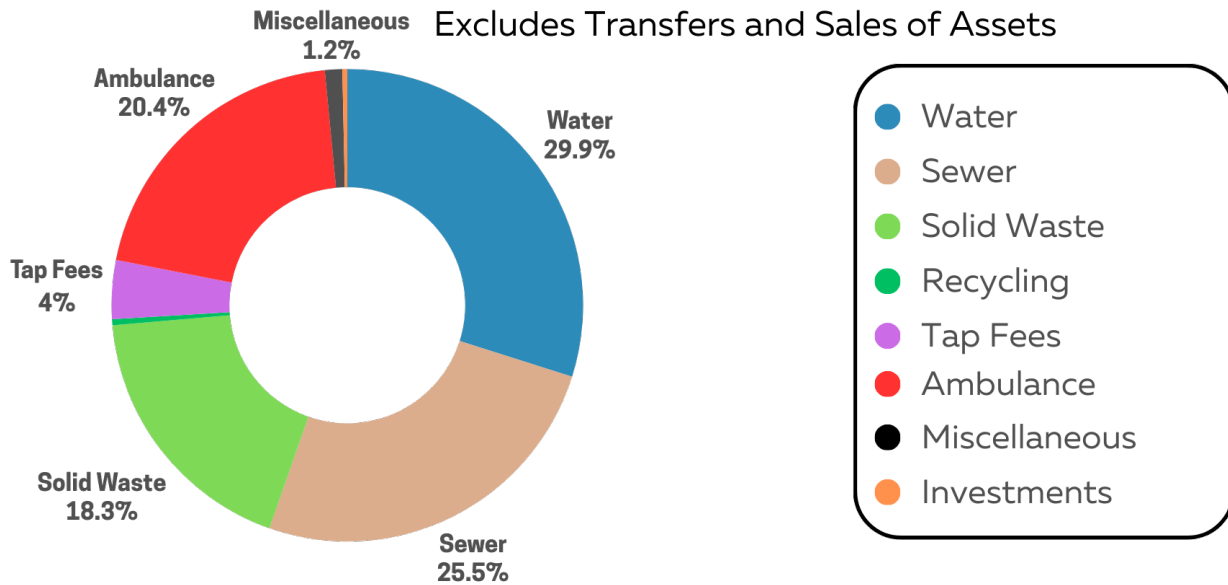
General Fund Expenditures through December 31, 2025 came in 6% under budget. Expenditures were 23.2% higher than FY25 due to higher sales tax transfers resulting from increased revenues and higher wages.

* Amounts are not yet audited

PWA Revenues



PUBLIC WORKS AUTHORITY REVENUES AS OF DECEMBER 31, 2025



PUBLIC WORKS REVENUES	FY26 BUDGET YTD	FY26 ACTUAL YTD	BETTER (WORSE) THAN EXPECTED	FY25 ACTUAL YTD
Water Sales	\$1,053,400	\$1,054,283	\$883	\$1,034,571
Sewer Fees	879,596	898,644	19,048	821,423
Solid Waste Fees	614,371	645,465	31,094	579,429
Recycling Fees	13,134	14,435	1,301	11,562
Tap Fees	130,000	141,815	11,815	118,501
Ambulance Fees	611,694	719,344	107,650	654,683
Miscellaneous	37,500	41,923	4,424	53,963
Investments	10,750	11,909	1,159	10,362
TOTALS	\$3,350,444	\$3,527,819	\$177,374	\$3,284,494

Public Works Authority Operating Revenues through December 31, 2025 (excluding transfers and sale of assets) exceeded expectations by 6.1% and exceeded FY2025 actuals by 7.4%.

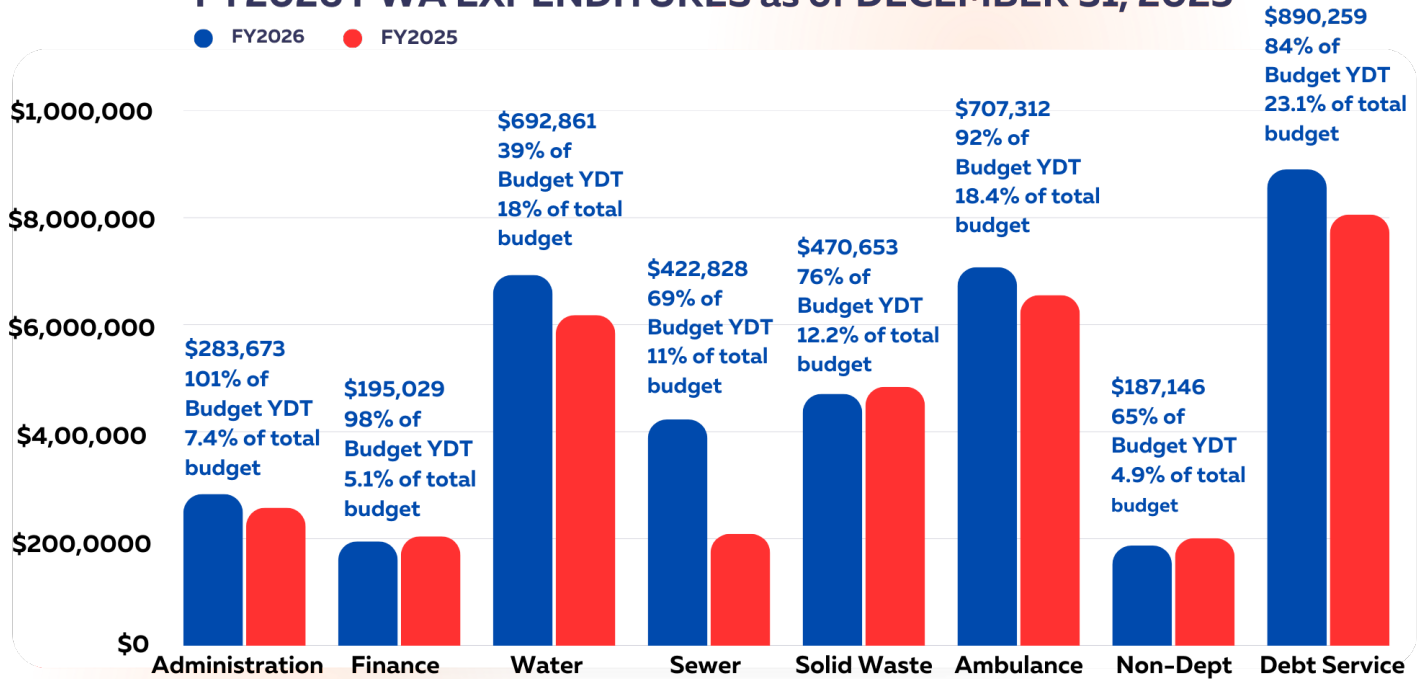
The Public Works Authority receives monthly transfers from the General Fund as a security pledge for the repayment of revenue bonds. Any funds not needed for debt service are returned to the General Fund each month. To date, the General Fund has received all funds back from the Public Works Authority.

*Amounts are not yet audited

PWA Expenditures



FY2026 PWA EXPENDITURES as of DECEMBER 31, 2025



DEPARTMENT	YTD FY26 Budget	YTD FY26 Actual	Budget (Over)/Under	YTD FY25 Actual
Administration	\$ 280,347	\$ 283,673	\$ (3,327)	\$ 258,044
Utility Billing	199,964	195,029	4,935	204,325
Water	1,758,326	692,861	1,065,465	618,027
Sewer	611,654	422,828	188,826	208,939
Refuse	620,000	470,653	149,347	483,776
Ambulance	770,371	707,312	63,058	655,273
Non-Departmental	288,832	187,146	101,686	201,104
Debt Service	1,065,578	890,259	175,319	805,739
Transfers	3,545,602	3,070,395	475,207	2,832,804
Totals	\$ 9,140,671	\$ 6,920,156	\$ 2,220,515	\$ 6,268,031

Public Works Authority operating expenses through December 31, 2025 were under budget by 24.3%, largely due to a capital project just underway, and exceeded prior year by 10.4%.

* Amounts are not yet audited

DEBT TRACKER

Public Works Authority Debt

Description	Original Amount	Year	Maturity Date	Principal Use	Balance 12/31/2025
2016 Revenue Bonds	\$26,415,000	2016	08/01/2039	Refinance of outstanding debt from Water Treatment Plant, Wastewater Plant, Water Lines	\$17,775,000
OWRB Clean Water Note	\$11,373,000	2019	03/15/2052	Wastewater Treatment Plant Improvements	\$11,366,000
OWRB Clean Water Note	\$4,600,000	2022	9/15/2054	Wastewater Treatment Plant Improvements	\$4,446,667
2022 Sales Tax Note	\$12,500,000	2022	04/01/2037	Capital Improvements funded by One Penny Sales Tax	\$10,324,000
Total Issued	\$54,888,000			Total Outstanding	\$43,911,667

DEBT TRACKER

Governmental Debt

Description	Original Amount	Year Issued	Maturity Date	Principal Use	Balance 12/31/2025
Motorola Lease	\$143,219	2021	08/01/2026	CallWorks Call Taking System for Emergency Dispatch Operations	\$22,201
RCB Note	\$407,275	2022	02/15/2026	Fire Truck	\$104,936
FNB Coweta Note	\$111,291	2022	10/14/2027	Ambulance Remount	\$43,389
Total Issued	\$661,785			Total Outstanding	\$170,526

CITY IMPROVEMENT PROJECTS

One For Coweta projects not yet ranked will continue to move forward as funding becomes available from the sales tax generated by spending in the community. The table below outlines the funding and expenditures to-date:

ONE FOR COWETA PROJECT STATUS

as of 12/31/2025*

AVAILABLE FUNDING	REVENUES AS OF 12/25	BUDGET REMAINING	TOTAL ESTIMATED AMOUNTS
Sales Tax Note Proceeds	\$12,500,000	-	\$12,500,000
Dedicated Sales and Use Taxes	\$7,467,878	\$472,121	\$8,479,093
Investment Income	\$1,491,056	(\$91,056)	\$1,791,056
Transfers from Other Funds	-	\$2,000,000	\$3,000,000
Total Funding Sources	\$21,458,934	\$2,381,065	\$25,770,149
PROJECT COSTS	EXPENDITURES AS OF 12/25	BUDGET REMAINING	TOTAL ESTIMATED AMOUNTS
Police Station - SH51/116th St S	\$524,772	\$7,664,425	\$8,189,197
Fire Station No 1. - SH51/305th E Ave	\$646,483	\$9,766,279	\$10,412,762
111th Road Widening - Engineering	\$371,070	\$76,430	\$447,500
111th Road Widening - Drainage	\$280	\$58,207	\$58,487
121st Street Bridge Reconstruction	\$26,420	\$513,580	\$540,000
Water Distribution Model	\$100,000	10,000	\$110,000
Wastewater Facility Plan	\$80,000	\$5,000	\$85,000
Roland Park Improvements	\$2,500	\$247,500	\$852,500
Sport Complex Improvements	\$11,055	\$308,945	\$320,000
Debt Issuance Costs	\$293,250	-	\$293,250
Debt Service	\$3,274,176	\$717,136	\$3,991,312
Total Project Costs	\$5,330,006	\$19,367,502	\$25,300,008

* Amounts are not yet audited

CITY IMPROVEMENT PROJECTS

Public Safety Buildings

The City of Coweta continues to make steady progress on the construction of our new Police and Fire stations, which are two of the most significant public safety investments in our community's history.

Contracts for both facilities were awarded on January 6, 2026, marking a major milestone after years of planning, site evaluation, and cost analysis. With contracts in place, groundbreaking at each site is expected in the coming weeks, and early site preparation activities are already underway.

These projects are funded through the One For Coweta sales tax approved by voters in 2022. While the original plan envisioned a combined public safety facility at the current downtown location, further evaluation showed that the site could not reasonably support even a single modern station. This led the City to pursue two separate, purpose-built facilities. This change will ultimately provide better service coverage and long-term operational flexibility.

The shift to standalone stations, combined with the significant rise in construction costs in recent years, required the City to re-prioritize other One For Coweta projects. Even so, the Police and Fire stations remain top priorities, reflecting Coweta's commitment to strengthening emergency response, supporting our first responders, and preparing for continued community growth.

As construction begins, the City will continue providing regular updates on timelines, milestones, and impacts to nearby residents. These new facilities represent a major step forward for Coweta's future, and we are grateful for the community's support in bringing them to life.

121st Street Bridge

I'm pleased to report that the City's representative was able to reach voluntary agreements with property owners for the right-of-way acquisitions that were needed to move forward with the widening of the 121st Street bridge. Work is already underway to demolish the old structure; the next phase involves relocating utilities that may be in the newly acquired right-of-way. The project will then advance into bidding and construction.

Due to its simple design, the construction phase should move fairly quickly. I will provide further updates as information becomes available.

We estimate that this crossing has served the community for 85 or more years; it's a remarkable testament to the craftsmanship of the Works Progress Administration era. Even so, a modern replacement is long overdue.

partially demolished creek crossing at 121st east of SH-51





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RECEIVED

FEB 11 2026

February 5th, 2026

Senator Julie McIntosh
Oklahoma State Capitol
2300 North Lincoln Blvd., Room 529.2
Oklahoma City, OK 73105

Representative Mark Chapman
Oklahoma State Capitol
2300 North Lincoln Blvd., Room 300
Oklahoma City, OK 73105

Mayor Naomi Hogue
Town of Coweta
310 S Broadway
Coweta, OK 74429

Chairman James Hanning
Wagoner County Commissioners
307 E Cherokee
Wagoner, OK 74467

RE: Notice of Filing of Application for Affordable Housing Tax Credit Development:
Creekside Village at Timber Ridge/OHFA AHTC #26-01-06

Dear Sirs/Madams:

Oklahoma Housing Finance Agency (OHFA) is a public trust, the beneficiary of which is the State of Oklahoma. The mission of Oklahoma Housing Finance Agency is to provide affordable housing resources for the residents of Oklahoma. Section 42 of the Internal Revenue Code, as amended, provides a federal tax credit which may be claimed by owners of residential rental property used for affordable housing. Owners wishing to claim this Low-Income Housing Tax Credit must apply to OHFA as the State's housing credit agency, for an Allocation of Oklahoma's Tax Credit Authority.

Pursuant to Section 42 (m)(A)(i) of the Code and OHFA's Affordable Housing Tax Credit Program Rules codified as Title 330, Chapter 36 of the Oklahoma Administrative Code, you are hereby notified that OHFA has received an Application for an Allocation of Tax Credits for the Owner of the above referenced Development.

A review of the file has not been completed at this time. This serves as a notice that an Application has been received. Enclosed you will find an Application Summary. OHFA Staff will make a recommendation to OHFA's Board of Trustees based on an evaluation of threshold and selection criteria. A Reservation or Allocation of Tax Credits must be approved by the OHFA Board of Trustees. This application will be considered at the **May 13, 2026 Board** meeting. A summary of the Application is enclosed. The full Application is on file in our office if you would like additional information.

Written comments must be forwarded to OHFA to the attention of Darrell Beavers, Housing Development Team Leader. All comments received will be provided to OHFA's Board of Trustees.

Should you have questions, please feel free to contact Mr. Beavers at (405) 419-8261.

Sincerely,

Alicia Thomas

Alicia Thomas
Housing Development Allocation Analyst

Enclosure

AHTC PROGRAM APPLICATION SUMMARY

Development Name Creekside Village at Timber Ridge
 Address Vacant Land; N of 11954 S. 273rd East Avenue
 City/Town Coweta, OK
 Zip Code 74429
 County Wagoner
 Ownership Entity Creekside Village at Timber Ridge, LP (To be formed)
 General Partner/Managing Member Creekside Village at Timber Ridge GP, LLC (To be formed)
 Management Co Asset Living

Funding sources, check all that apply

OHFA HOME Other/City HOME CHDO Proceeds OHTF
 Multi-Family Bonds AHP RHS Loan Conventional Loan
 State Tax Credits Historic Credits
 Other _____

Project Based Subsidy Yes No (identify source and # of units) _____
 Development Type Family Elderly Other (identify) _____

Construction Type, check all that apply New Rehabilitation Acquisition
 Unit Type, check all that apply One Story Multi-Story Townhouse 2, 3, 4 Plexes
 Housing Type, check all that apply Multifamily Single Family

Minimum Set-Aside

- 20% of the units at 50% of the Area Median Gross Income
- 40% of the units at 60% of the Area Median Gross Income
- Average Income Limit of 60% or less of the Area Median Gross Income

Targeted Set-Asides, number of units

_____ Units at 20% of AMGI	<u>20</u>	_____ Units at 50% of AMGI	_____ Units at 80% of AMGI
_____ Units at 30% of AMGI	<u>28</u>	_____ Units at 60% of AMGI	
_____ Units at 40% of AMGI		_____ Units at 70% of AMGI	

48 total proposed units _____ other restricted
2 total proposed Buildings _____ unrestricted units

Provide copy of Unit Distribution and Rents for unit mix.



 Signature

January 12, 2026

 Date



AGENDA REQUEST FORM

message 2/25/26 @ 12:41 to determine what "other related" items he wants to discuss and to advise he will be allowed 10 minutes to speak

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Date of Request: 23 FEB '26 Meeting Date: 02 MAR '26

Name of Requestor: S. ALLEN PRATHER

Name of Business, if applicable N/A

Agenda Item Request For: (Please check one)

Action Item Request

Discussion

Report

Other (specify) _____

Items must be clear and specific to allow for proper notice to the public. Items pertaining to the employment of any city employee, except for the City Manager, will not be considered. The language of the submitted topic will be reviewed and revised to guarantee agreement with the Oklahoma Open Meeting Act. Items must regard issues affecting the City of Coweta and refrain from political, commercial or similar subjects. Only one item per agenda is allowed.

DISCUSSION & REQUEST FOR ACCOUNTABILITY REGARDING MISMANAGEMENT OF PERSONAL INFORMATION BY CITY OF COWETA, AND RELATED ISSUES, → transfer of personal information to 3rd parties

CITY CLERK'S OFFICE RECEIVED

FEB 23 2026

CITY OF COWETA CITY CLERK

2/26/26 per Allen Prather

malicious intent by City Manager with regards to handling personal info, transparency by City,

Any documentation related to the agenda request must be submitted with the agenda Request form. Please provide the City Clerk with one original of any documents pertaining to the agenda item requested. Agenda Request forms and associated documents may be emailed to cityclerk@cityofcoweta-ok.gov, mailed to the address at the top of the form, or hand-delivered to the City Clerk at 310 S. Broadway in Coweta, OK. Agenda Request forms and all documentation must be received by the City Clerk by noon on the Wednesday prior to the meeting. Distribution of handouts at the meeting is not allowed.

[Signature]
Signature

23 FEB '26
Date

16406 S. HWY 72
Physical Address

JACKIPRATHER@CLEANAIRACTION.COM
Email address

COWETA, OK 74429
City, State, Zip Code

918-770-5090
Telephone Number



AGENDA REQUEST FORM

FEB 25 2026

POST OFFICE BOX 850 • COWETA, OKLAHOMA 74429 • PH (918) 486-2189 • FAX (918) 486-5366

CITY OF COWETA CITY CLERK
www.cityofcoweta-ok.gov
WAGONER COUNTY
STATE OF OKLAHOMA

Date of Request: 2/25/26 Meeting Date: 3/2/26

Name of Requestor: Darren Blanchard

Name of Business, if applicable Nature Boy Farm

Agenda Item Request For: (Please check one)

Action Item Request

Discussion

Report

Other (specify) _____

Items must be clear and specific to allow for proper notice to the public. Items pertaining to the employment of any city employee, except for the City Manager, will not be considered. The language of the submitted topic will be reviewed and revised to guarantee agreement with the Oklahoma Open Meeting Act. Items must regard issues affecting the City of Coweta and refrain from political, commercial or similar subjects. Only one item per agenda is allowed.

Review of Internal Records for Project Atlas. - 10 minute presentation via visual slides.

Any documentation related to the agenda request must be submitted with the Agenda Request form. Please provide the City Clerk with one original of any documents pertaining to the agenda item requested. Agenda Request forms and associated documents may be emailed to cityclerk@cityofcoweta-ok.gov, mailed to the address at the top of the form, or hand-delivered to the City Clerk at 310 S. Broadway in Coweta, OK. Agenda Request forms and all documentation must be received by the City Clerk by noon on the Wednesday prior to the meeting. Distribution of handouts at the meeting is not allowed.

Darren G. Blanchard
Signature

02.25.26
Date

7269 W. 179th St. S.
Physical Address

NatureBoyFarm@protonmail.com
Email address

Mounds, OK 74047
City, State, Zip Code

(918) 630.7386
Telephone Number

**MINUTES OF THE COWETA CITY COUNCIL SPECIAL MEETING
FEBRUARY 2, 2026, 6:00 P.M.**

The agenda for this meeting was posted at least 24 hours prior to the start of this meeting at the entrance of City Hall, 310 S Broadway, Coweta, OK.

The members of the Coweta City Council met in special session on Monday, February 2, 2026, at 6:02 p.m. in the Coweta City Hall, 310 S Broadway, Coweta, Oklahoma.

COUNCILMEMBERS PRESENT: Naomi Hogue, Jeremy Barnett, Daniel Beatie, Donald Vieth

Joshua Wilburn arrived at 6:13 p.m.

COUNCILMEMBERS ABSENT: None.

I. CALL TO ORDER

The meeting was called to order by Mayor Hogue.

II. PLEDGE OF ALLEGIANCE GIVEN

III. ROLL CALL

Roll call taken. Councilmembers were present as shown above.

IV. GENERAL CITY COUNCIL COMMENTS

Mayor Hogue stated that during a winter event having the right equipment pays off and thanked everyone for their hard work during the recent snowstorm. Vice Mayor Barnett thanked crews for the great job they did handling the winter weather and was glad we made it through the snow.

V. CITY MANAGER REPORT

1. NEW HIRES

City Manager Julie Casteen welcomed new hires Malachi Huck, Utility Locator, Shonda Goss, Communications Manager, and Sammantha Leeper, Animal Control Officer. She also thanked everyone on the team for the hard work during the winter storm.

2. PROJECT UPDATES

- **Public Safety Building Groundbreaking Ceremonies:** The audience was reminded that the groundbreaking for the Police Station is scheduled for Thursday, February 5, 2026, and the Fire Station groundbreaking is set for Wednesday, February 11, 2026, with both dates subject to change due to weather.

**MINUTES OF THE COWETA CITY COUNCIL SPECIAL MEETING
FEBRUARY 2, 2026, 6:00 P.M.**

- **Skyview Water Tower Rehab:** Julie Casteen stated that the crew is currently sandblasting the interior of the tower. They have completed the entire floor and bottom ring and are now working on rings 2, 3, and 4 in sections approximately 40 feet wide. They have reported no issues other than the weather delays. The contractor was unable to operate during the extremely cold and heavy snow but resumed work on Wednesday, January 28, 2026.
- **257th E Avenue (Midway Road):** Julie Casteen noted that the contractor has removed the material from the northbound lane and is working to shape the ditch line and prepare the street base. However, they are encountering significant groundwater seeping to the surface. Once weather conditions improve, the site will be evaluated for revisions needed to allow construction to continue.
- **Water Treatment Plant Lagoon Sludge Removal:** Julie Casteen advised the sludge removal from the holding pond has been completed. Testing at several random locations confirmed that the sludge has been removed to an acceptable level. The contractors' next step is to rehabilitate the dam by trenching and installing a barrier to prevent leakage. Weather conditions have temporarily paused this work.
- **Oklahoma Municipal Assurance Group (OMAG) 2025 Stewardship Reports:** The City Manager went over the Oklahoma Municipal Assurance Group (OMAG) 2025 Stewardship reports.

No action taken by Council.

VI. CONSENT

Motion by Naomi Hogue, second by Jeremy Barnett to approve the consent calendar items:

1. Approval of the minutes of the Coweta City Council regular meeting held on January 5, 2026.
2. Approval of the quarterly financial results and operational activities of the City of Coweta's 911 system for the quarter ending June 30, 2025, in accordance with 63 O.S. §2868 v2 (H).
3. Approval of the quarterly financial results and operational activities of the City of Coweta's 911 system for the quarter ending September 30, 2025, in accordance with 63 O.S. §2868 v2 (H).
4. Approval of the quarterly financial results and operational activities of the City of Coweta's 911 system for the quarter ending December 31, 2025, in accordance with 63 O.S. §2868 v2 (H).

Aye: Naomi Hogue

**MINUTES OF THE COWETA CITY COUNCIL SPECIAL MEETING
FEBRUARY 2, 2026, 6:00 P.M.**

Jeremy Barnett
Daniel Beatie
Donald Vieth

Joshua Wilburn not present for vote.

VII. CONSIDER ITEMS REMOVED FROM CONSENT

No items removed.

VIII. ADMINISTRATION

1. RESOLUTION 2026-04 ACCEPTING INFRASTRUCTURE WYNSTONE PHASE IV

Community Development Director Jessica Zwirtz led discussion and requested possible action related to the adoption of Resolution 2026-04, a resolution of the City Council of the City of Coweta, Oklahoma accepting as dedicated public improvements certain paving, grading, sanitary sewer and drainage improvements as shown on the final plat for the Wynstone Phase IV subdivision, located within Section 25, Township 18 North, Range 15 East, of the Indian Base and Meridian, Wagoner County, State of Oklahoma.

Motion by Naomi Hogue, second by Jeremy Barnett to approve the adoption of Resolution 2026-04, a resolution of the City Council of the City of Coweta, Oklahoma accepting as dedicated public improvements certain paving, grading, sanitary sewer and drainage improvements as shown on the final plat for the Wynstone Phase IV subdivision, located within Section 25, Township 18 North, Range 15 East, of the Indian Base and Meridian, Wagoner County, State of Oklahoma with conditions to be completed within thirty (30) days.

Aye: Naomi Hogue
Jeremy Barnett
Daniel Beatie
Joshua Wilburn
Donald Vieth

2. AGREEMENT WITH THE CENTER FOR ECONOMIC DEVELOPMENT LAW (TABLED FROM DECEMBER 1, 2025, AND JANUARY 5, 2026 CITY COUNCIL MEETINGS)

Julie Casteen led discussion and requested possible action related to the approval of a Letter of Engagement with the Center of Economic Development Law for legal assistance in drafting a Development Agreement related to the Tax Increment District (TID) for Project Atlas.

**MINUTES OF THE COWETA CITY COUNCIL SPECIAL MEETING
FEBRUARY 2, 2026, 6:00 P.M.**

Jimmy Rothrock, Allen Prather, Doug Longnecker, Megan Foster, Darren Blanchard, and Braden Roland offered public comments.

Concerns, questions, statements and suggestions included:

- Why was the Council even considering this item?
- What authority does the Council have in participating in such an agreement?
- The Council should not act on the agreement until the PUD and rezoning has been approved.
- Urged the approval of an agreement needed to be postponed and item tabled.
- Why should the city pay another attorney for such a thing if nothing related to the agreement has been approved.
- Competitive bidding should be used when dealing with an agreement such as this.
- Requests for transparency for the citizens.
- Why spend money on something that is not necessary at this time?
- How can public funds be used for nonpublic purposes?
- A Tax Increment District (TID) should be used as a bargaining chip with Beale.
- Offering a TID seems like a very “pro developer” tool.

Daniel Beatie asked if there was any risk to the City if the proposed agreement was delayed until the rezoning is approved. He also asked if the agreement could be approved as a contingent item.

Donald Vieth stated that if the Planning has already voted a certain way why would the City want to give Beale a two-month head start on things?

Motion by Donald Vieth, second by Joshua Wilburn to table item until the PUD and rezoning are resolved and voted upon.

Aye: Donald Vieth
Joshua Wilburn
Naomi Hogue
Jeremy Barnett
Daniel Beatie

3. RESOLUTION 2025-45 REGARDING BUDGET AMENDMENTS (TABLED FROM DECEMBER 1, 2025, AND JANUARY 5, 2026 CITY COUNCIL MEETINGS)

Julie Casteen led discussion and requested possible action related to the adoption Resolution 2025-45, a resolution of the City Council of the City of Coweta, adopting amendments to the annual appropriations for the budget of the City of Coweta, Oklahoma,

**MINUTES OF THE COWETA CITY COUNCIL SPECIAL MEETING
FEBRUARY 2, 2026, 6:00 P.M.**

for Fiscal Year ending June 30, 2026; appropriating \$50,000 in the General Fund from unencumbered fund balance for legal services to be provided by the Center for Economic Development Law.

Motion by Naomi Hogue, second by Donald Vieth to table item until PUD and rezoning are resolved and voted upon.

Aye: Naomi Hogue
Donald Vieth
Jeremy Barnett
Daniel Beatie
Joshua Wilburn

4. DISCUSS AND CONSIDER ACTION RELATED TO POTENTIAL CONDEMNATION OF PRIVATE PROPERTY REQUIRED FOR WIDENING THE 121ST SREET BRIDGE.

This item was removed from the agenda.

5. ORDINANCE 912- CONCEALED CARRY AUTHORIZATION FOR ELECTED OFFICIALS AND MUNICIPAL JUDGES (TABLED FROM JANUARY 5, 2026 CITY COUNCIL MEETING)

Julie Casteen led discussion and requested possible action related to adoption of Ordinance 912, an ordinance of the City of Coweta, Oklahoma amending Coweta City Code Title 7, “Offenses and Crimes”, Chapter 7-9, “Weapons Control”, by adding a new Section 7-2-5, titled Concealed Carry Authorizations”; authorizing City elected officials and municipal judges to carry a concealed firearm in certain circumstances and locations; providing for severability, and declaring an emergency.

Doug Lonnecker asked if Ordinance 912 is passed and declared an emergency, would it be considered a permanent State of Emergency?

Naomi Hogue explained that if approved the emergency clause would make the Ordinance effective immediately.

Jeremey Barnett stated he was in agreeance waiting until the wording for proposed Ordinance 912 is perfect. He also stated he wanted a secure lock box outside of the Council Chambers for firearms to be kept.

Motion by Naomi Hogue, second by Jeremy Barnett to table this item indefinitely.

Aye: Naomi Hogue

**MINUTES OF THE COWETA CITY COUNCIL SPECIAL MEETING
FEBRUARY 2, 2026, 6:00 P.M.**

Jeremy Barnett
Daniel Beatie
Joshua Wilburn
Donald Vieth

IX. PRESENTATIONS

1. REQUEST BY JACKI PRATHER TO ADDRESS CITY COUNCIL

Jacki Prather reviewed, led discussion, and requested possible action to be taken to amend the process of the notification requirements for the rezoning of agricultural land for industrial purposes. She pointed out that it had been discovered early on that at least four (4) people surrounding the proposed data center site were in negotiations with Beale to sale their property. Jacki stated that people living well over 300ft away from the proposed site will feel effects of light and noise pollution. She urged the City Council to protect the Community.

Joshua Wilburn stated he would be curious to know the notification requirements for rezoning agricultural land for industrial purposes from other communities.

Jessica Zwirtz stated that Jenks, Broken Arrow, Wagoner and Muskogee all follow the 300-foot state statue, place signs on the property, and publish notifications in the paper just as the City of Coweta does.

No action taken by Council.

2. REQUEST BY DARREN BLANCHARD TO ADDRESS CITY COUNCIL

Darren Blanchard reviewed, led discussion of the City's records retention, availability, release procedures, and implementation practices; reviewed and led discussion of statements made by City officials during public hearings that may affect the accuracy of the public records as well as the rights and reputation of affected parties. He requested clarification, offered guidance and requested potential corrective actions from the City Council to ensure transparency, consistency with applicable laws and public confidence in the City's processes.

No action taken by Council.

X. ADJOURNMENT

Mayor Hogue adjourned the meeting at 7:08 p.m.

**MINUTES OF THE COWETA CITY COUNCIL SPECIAL MEETING
FEBRUARY 2, 2026, 6:00 P.M.**

Naomi Hogue, Mayor

Marcy Kilgore, City Clerk

**CITY OF COWETA/COWETA PUBLIC WORKS AUTHORITY
SURPLUS PROPERTY DECLARATION AUTHORIZATION**

This form is required to dispose of any City/Authority surplus property. Department Head completes this form and submits it to the City Manager.

Department: _____ Department Contact: _____ Date: _____

Items Requested to be Surplused: _____

ID/Asset Tag Number: _____

<u>PROPERTY DESCRIPTION</u>	<u>CONDITION</u>	<u>DATE PURCHASED</u>	<u>Approximate Current Value</u>
		Excellent Good Fair Poor	

Reason for being surplused: _____

Has it been offered for transfer to another Department within the City: Yes No

Has it been offered for transfer to another agency within the State: Yes No If so, to whom: _____

Name of agency: _____

Sold for scrap metal: Yes No If yes, to whom: _____

Amount received: _____

-----FINANCE USE ONLY-----

Date placed on surplus website: _____ Did item sell: Yes No

Date Sold: _____ Amount received: \$ _____

Name, Address, and Telephone Number of Buyer: _____

Item ready to be released to buyer with a copy of receipt attached: Yes No Date: _____

City Manager approval of the request for surplus: _____ Date: _____

Date surplus approved by City Council/Trustees: _____

Date, Amount, and receipt of funds from Public Surplus: _____

Date Insurance Cancelled: _____

Date Removed from Fixed Assets: _____



P.O. BOX 850
COWETA, OK 74429
PH. (918) 486-2189
FAX (918) 486-5366
www.cityofcoweta-ok.gov

Memorandum

To: Honorable Mayor and City Council

From: Julie Casteen, City Manager

Re: **AUTHORIZED REPRESENTATIVES CERTIFICATE LISTING PERSONS AUTHORIZED TO EXECUTE REQUISITIONS FOR ARPA GRANT FUNDS FROM THE OKLAHOMA WATER RESOURCES BOARD**

Date: March 2, 2026

BACKGROUND

The Oklahoma Water Resources Board has requested the attached Authorized Representatives Certificate be completed, signed, and returned, naming certain staff as being authorized to execute requisitions for ARPA grant funds on behalf of the City regarding a grant awarded to the City by the Oklahoma Water Resources Board. These grant funds were used to increase water capacity on 131st Street South, west of SH-51.

STAFF RECOMMENDATION

Staff recommends authorization of Naomi Hogue, Mayor, and Marcy Kilgore, City Clerk to execute grant expenditure requisitions with the Oklahoma Water Resources Board.

ATTACHMENTS

1. AUTHORIZED REPRESENTATIVES CERTIFICATE



OKLAHOMA Water Resources Board

AUTHORIZED REPRESENTATIVES CERTIFICATE

Re: \$128,000.00 City of Coweta, State of Oklahoma, Wagoner, Oklahoma OWRB American Rescue Plan Act (ARPA) Grant

We, the undersigned, the duly qualified Mayor and City Clerk of the City Council of the City of Coweta, State of Oklahoma, (the “Grantee”), hereby certify and affirm as follows:

1. As of the date hereof, the following persons are authorized to execute requisitions for grant funds on behalf of the Grantee, and the following signatures are the true and genuine signatures of said persons:

Printed Name: _____ Title: _____

Signature: _____

Printed Name: _____ Title: _____

Signature: _____

Printed Name: _____ Title: _____

Signature: _____

2. The Oklahoma Water Resources Board (“Board”) may treat any requisition for grant funds bearing any of the signatures of the persons identified above as a duly authorized requisition on behalf of the Grantee, until notified otherwise in writing by the Grantee.

3. At any time, any of the above-identified persons cease to be authorized to execute requisitions on behalf of the Grantee, or at any time any other person or persons become so authorized, the Grantee shall notify the Board accordingly. Whenever other persons become so authorized, the Grantee shall file with the Board, with the next requested disbursement or such other writing as the Board may accept, the true and genuine signatures and titles of such persons.

Terms used herein shall have the same meaning as set forth in the Grant Agreement for the Oklahoma Water Resources Board American Rescue Plan Act grant between the Board and the Grantee dated as of November 18, 2025.

WITNESS our hands and the seal of the Grantee this ____ day of _____, 20__.

CITY OF COWETA, STATE OF OKLAHOMA
WAGONER COUNTY, OKLAHOMA

Mayor

ATTEST:

City Clerk

(SEAL)



P.O. BOX 850
COWETA, OK 74429
PH. (918) 486-2189
FAX (918) 486-5366
www.cityofcoweta-ok.gov

Memorandum

To: Honorable Mayor and City Council
From: Julie Casteen, City Manager
Re: **FY2026-2027 BUDGET CALENDAR AND BUDGET PROCESS**
Date: March 2, 2026

BACKGROUND

To maintain compliance with the Municipal Budget Act (O.S. 11-17-201 et seq.), the City's annual budget process must follow certain guidelines, including taking certain actions within certain timeframes. To that end, staff requests that Council approve a budget calendar to help keep the City on track to complete the budget process. The proposed calendar is as follows:

- March – Meetings with Department Heads to consider requests
- April 24 – Budget draft to be presented for discussion at a Budget Workshop
- May 4 – Submission of final Proposed Budget to Council
- May 20 – Publication of Budget Summary and Notification of Public Hearing
- June 1 – Public Hearing on the Budget
- June 1 – Adoption of the Budget

Work on the budget has already begun at the staff level, with preliminary revenue estimates completed and personnel cost projections now underway. Once the base budget is established, department heads will begin developing their discretionary expenditure requests. A draft budget will then be prepared for Council review and discussion at the April budget workshop.

Included is a brief overview of the estimated General Fund revenues, a preview of the proposed utility rate increases, and a recap of current capital expenditures and available capital funding for FY27.

STAFF RECOMMENDATION

Staff recommends approval of the FY2026-2027 Budget Calendar

ATTACHMENTS

1. FY27 Budget calendar
2. FY27 Budget Process

**CITY OF COWETA
BUDGET CALENDAR FOR FISCAL YEAR 2027**

2/21/2026

ACTION	PARTIES INVOLVED	LEGAL DEADLINE	ACTUAL DEADLINE
Prepare FY27 revenue estimates and FY26 revenue projections for all funds	Assistant City Manager	N/A	January 23 (Friday)
Finalize FY27 preliminary (base) budget estimate for operating funds	Assistant City Manager	N/A	February 27 (Friday)
Department Budget Capital Improvement Plan worksheets submitted to Finance Director	Department Heads	N/A	March 9 (Monday)
Set up worksheets into Incode and send to Dept Heads	Assistant City Manager	N/A	March 13 (Friday)
Department Budget Worksheets submitted to Finance Director	Department Heads	N/A	March 23 (Monday)
Individual Meetings with Dept Heads	Assistant City Manager/ City Manager	N/A	March 23-24 (Mon-Tue)
CIP Workshop with Dept Heads	Assistant City Manager/ City Manager	N/A	March 25 (Wednesday)
Preliminary draft Fiscal Year 2026 budget document for all funds	Assistant City Manager	N/A	April 10 (Friday)
Budget Workshop	City Council/ City Manager/Dept Heads	N/A	April 24 (Friday)
Prepare Final Proposed Budget summaries of revenues by source, summary of expenditure by department to submit to City Council	Assistant City Manager	Not less than 30 days prior to the beginning of the budget year	May 4 (Monday)
Notice of budget hearing deadline to Newspaper to be published by May 20	Assistant City Manager	10 AM Wednesday prior to Wednesday Publication	May 13 for May 20 Publication
Publish notice of budget hearing & have draft budgets available to public in City Clerks' Office	Assistant City Manager	Not less than 5 days prior to day of the hearing	May 13 for May 20 Publication
Public Hearing	City Council/ Assistant City Manager	Not less than 15 days prior to the beginning of the new budget year	June 1 (Monday)
City Council/Trusts will consider adoption of the FY27 budget	City Council/Trusts	Not less than 7 days prior to the beginning of the new budget year	June 1 (Monday)
Print & File adopted budget with Oklahoma State Auditors Office	Assistant City Manager	Within 30 days of the first day of the new budget year (July 30)	June 30 (Tuesday)

Legal Deadlines to Remember:
 June 1 - Submit budget to City Council
 June 9 - Publish notice of public hearing
 June 14 - Public Hearing
 June 23 - Budget Adoption
 July 30 - Budget filed with OK State Auditors Office
 Within 15 days of filing with State Auditor, any taxpayer may protest alleged irregularities (sinking fund appropriations only)

FY 27 Budget Calendar

January 2026

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2	3
				City Offices Closed for New Years Day		
4	5	6	7	8	9	10
	City Council/ Trust Meetings					
11	12	13	14	15	16	17
18	19	20	21	22	23	24
					Revenue Projections	
25	26	27	28	29	30	31

FY 27 Budget Calendar

February 2026

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3	4	5	6	7
	City Council/ Trust Meetings					
8	9	10	11	12	13	14
15	16	17	18	19	20	21
	City Offices Closed for Presidents Day					
22	23	24	25	26	27	28
					Finalize Base Budget	

FY 27 Budget Calendar

March 2026

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3	4	5	6	7
	City Council/ Trust Meetings					
8	9	10	11	12	13	14
	CIP Requests Due From DH				Send worksheets to Dept Heads	
					Spring Break	
15	16	17	18	19	20	21
	Spring Break					
22	23	24	25	26	27	28
	Worksheets Due From DH		CIP Workshop with Dept Heads			
	Preliminary meetings with Dept Heads					
29	30	31				

FY 27 Budget Calendar

April 2026

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2	3	4
					City Offices Closed for Good Friday	
5	6	7	8	9	10	11
	City Council/ Trust Meetings/				Budget Draft	
12	13	14	15	16	17	18
19	20	21	22	23	24	25
					Budget Workshop	
26	27	28	29	30		

FY 27 Budget Calendar

May 2026

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
3	4	5	6	7	8	9
	City Council/ Trust Meetings					
	PROPOSED BUDGET					
10	11	12	13	14	15	16
			Public Notice to Newspaper/Budget Summaries to Council			
17	18	19	20	21	22	23
			Notice of Public Hearing Published			
24	25	26	27	28	29	30
	City Offices Closed for Memorial Day					

FY 27 Budget Calendar

June 2026

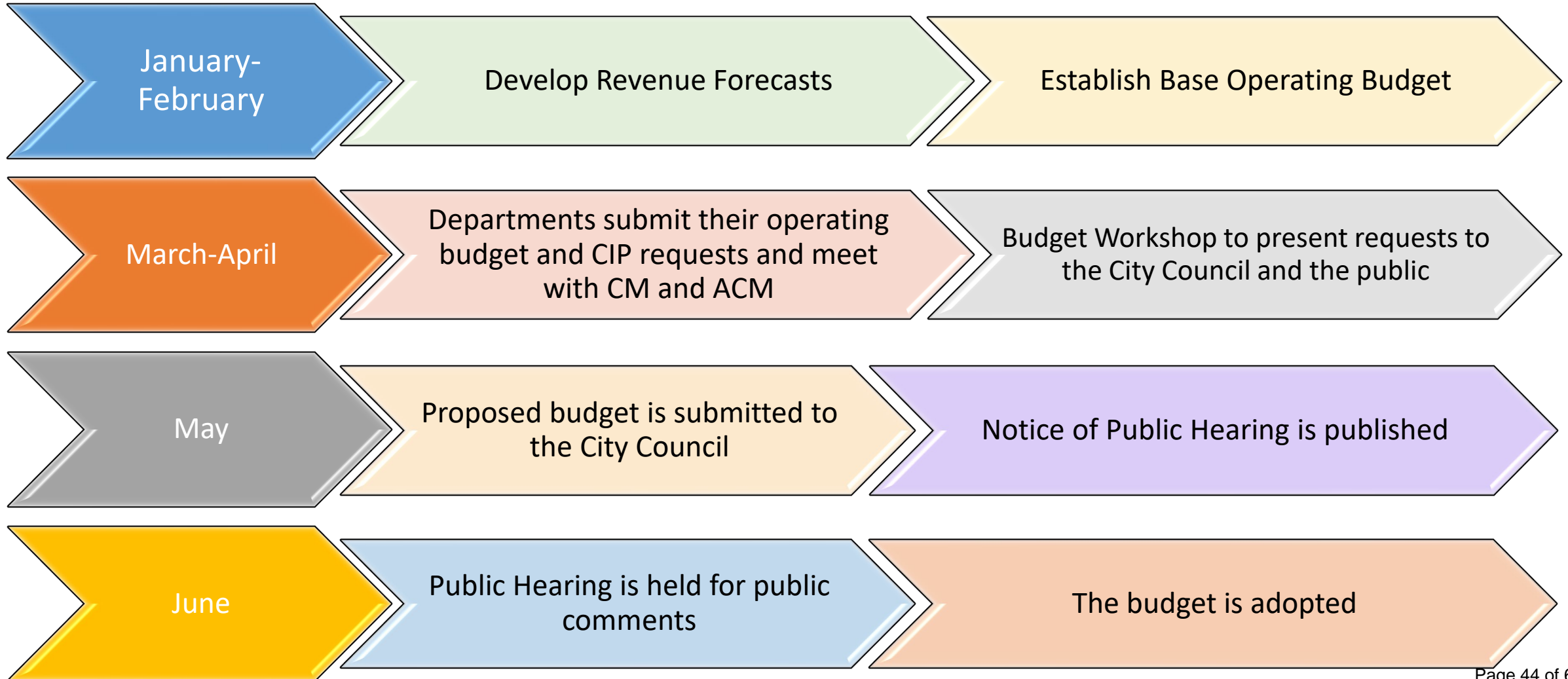
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1	2	3	4	5	6
Legal deadline for submitting proposed budget to City Council	City Council/ Trust Meetings BUDGET HEARING/ ADOPTION					
7	8	9	10	11	12	13
		Legal deadline for publication of budget public hearing notice				
14	15	16	17	18	19	20
Legal deadline for budget public hearing						
21	22	23	24	25	26	27
		Legal deadline for budget adoption				
28	29					
	Print & File Adopted Budget w/ State Auditor					



BUDGET PROCESS



BUDGET TIMELINE



GENERAL FUND HIGHLIGHTS



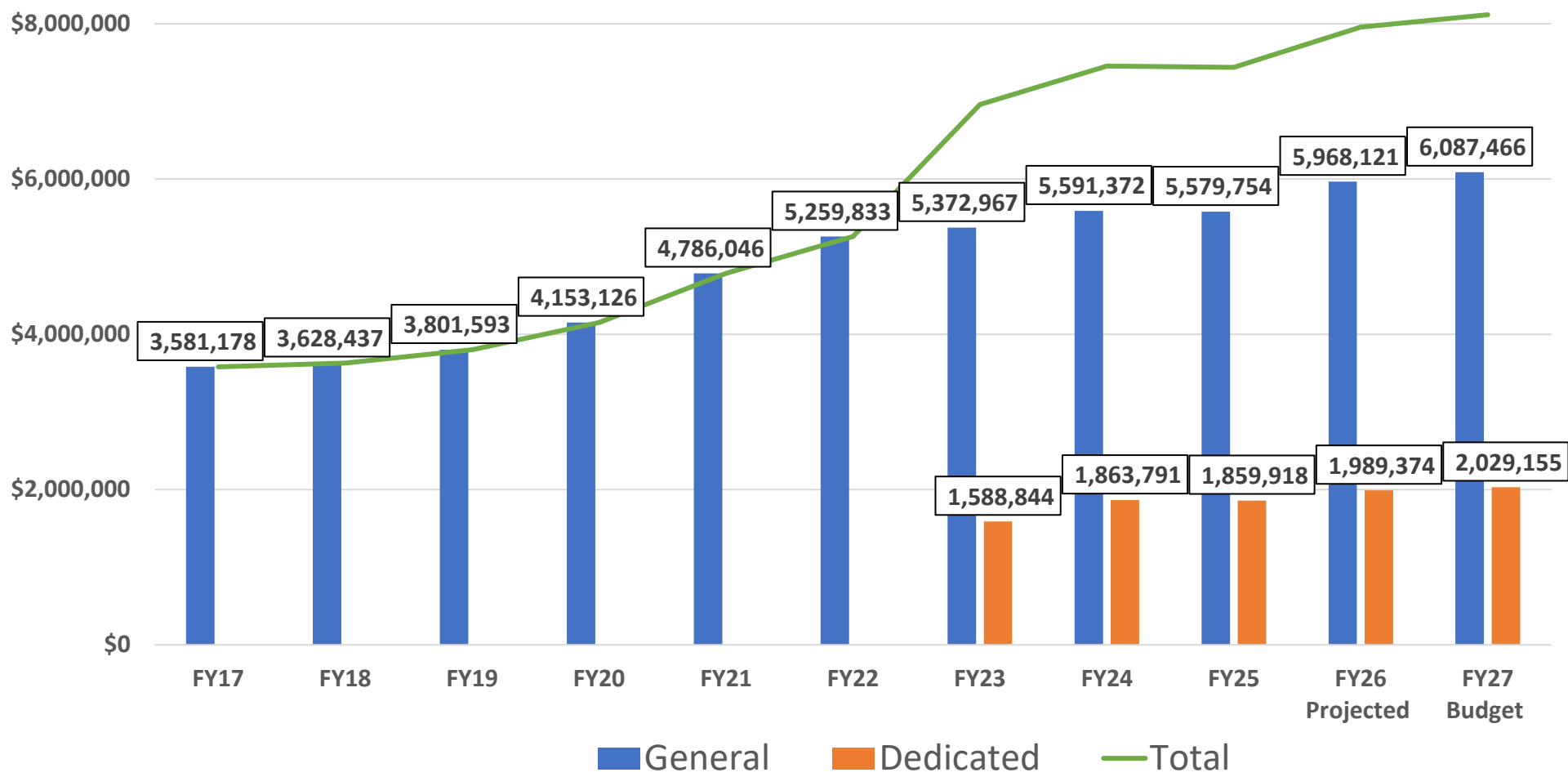
- **GENERAL FUND REVENUES:**

- ❖ FY27 Operating Revenue Budget -0.2% below FY26 projections
 - ❖ FY27 Sales Tax Budget = **3.5% above** FY26 Projections. 8.5% above FY26 Budget
 - ❖ Less conservative approach to Sales Tax Revenue, but very cautious on Use Tax Revenue
 - ❖ Approximately \$600,000 in additional revenue to allocate to FY27 budget above FY26 Budget

- **FY27 EXPENDITURE FOCUS:**

- ❖ Additional staffing/pay increases
- ❖ Must remain cognizant of increase operating costs related to new public safety buildings and ongoing increases from contractors and suppliers

SALES TAX COLLECTION HISTORY



- ❖ Total Dedicated Tax Through FY27 Estimated at **\$9.3 million**
- ❖ Dedicated Tax is transferred to the 1% Sales Tax Fund for **Debt Service** (\$1.04 million annually, \$15.13 million through April 2037)
- ❖ Funds not used for debt service may be used for other projects

ENTERPRISE FUNDS PWA UTILITY SERVICES



3.0% Fixed Rate

Annual increase as approved in FY23

Additional adjustments are being made to Commercial Solid Waste fees to cover the cost of services. The utility rate increases will generate approximately **\$186,610** in additional revenue over FY26 for water, sewer and refuse.



ENTERPRISE FUNDS PWA UTILITY SERVICES

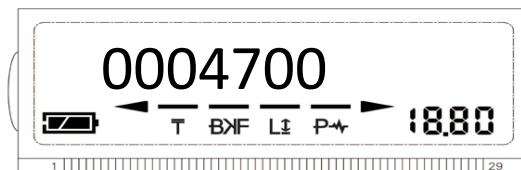


3.0% Rate Increase

Typical residential water user will see an average increase of \$4.16 per month

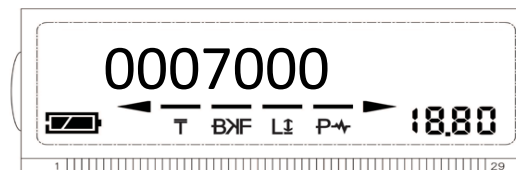
AVERAGE (4,700 gallons comparison)			
	FY27	FY26	FY25
Water	\$49.81	\$48.36	\$46.95
Sewer	33.69	31.74	29.86
Refuse	18.88	18.33	17.80
Ambulance	7.16	6.95	6.75
Solid Waste tax	0.53	0.52	0.50
Total	\$ 110.07	\$ 105.91	\$ 101.86
Change	\$ 4.16	\$ 4.05	\$ 3.71

Average Usage



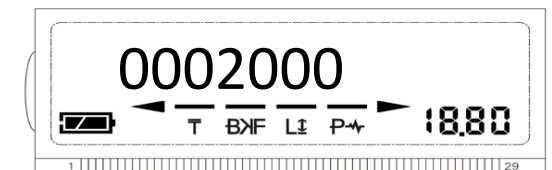
HIGH (7,000 Gallons Comparison)			
	FY27	FY26	FY25
Water	\$58.77	\$57.07	\$55.40
Sewer	37.92	35.86	33.86
Refuse	\$18.88	\$18.33	\$17.80
Ambulance	7.16	6.95	6.75
Solid Waste tax	0.53	0.52	0.50
Total	\$ 123.26	\$ 118.73	\$ 114.31
Change	\$ 4.53	\$ 4.42	\$ 5.56

High Usage



LOW (2,000 Gallons Comparison)			
	FY27	FY26	FY25
Water	\$39.88	\$38.72	\$37.59
Sewer	28.72	26.91	25.16
Refuse	18.88	18.33	17.80
Ambulance	7.16	6.95	6.75
Solid Waste tax	0.53	0.52	0.50
Total	\$ 95.17	\$ 91.43	\$ 87.80
Change	\$ 3.74	\$ 3.63	\$ 3.23

Low Usage



CAPITAL IMPROVEMENT FUND

FY26 (Current Year) Revenue Budget

CAPITAL IMPROVEMENT PLAN

RESOURCES AND PROJECT COSTS

FUNDING RESOURCES	Projected	FUTURE YEAR APPROPRIATIONS					Total
	FY25	FY26	FY27	FY28	FY29	FY30	
Beginning Balance	\$ 3,311,725	\$ 2,343,915	\$ 9,471	\$ 440,507	\$ 933,488	\$ 102,146	\$ 4,450,425
Gross Receipts Tax	1,745,224	1,620,000	2,000,000	2,000,000	2,100,000	2,200,000	\$ 13,316,337
Grants	-	-	-	-	-	-	\$ 150,000
Advance Repayment	-	121,790	70,014	70,714	71,421	72,135	\$ 454,751
Other	75,881	100,000	-	-	-	-	\$ 175,881
Interest Income	74,485	54,434	10,050	6,350	7,643	7,929	\$ 215,450
Lease Proceeds	-	-	-	-	-	-	-
Total Funding Resources	\$ 5,207,315	\$ 4,240,139	\$ 2,089,535	\$ 2,517,571	\$ 3,112,552	\$ 2,382,210	\$ 18,762,844

CAPITAL IMPROVEMENT FUND

FY26 (Current Year) Expenditure Budget

CAPITAL IMPROVEMENT PLAN

RESOURCES AND PROJECT COSTS

PROJECT COSTS	FY25	FY26	FY27	FY28	FY29	FY30	Total
Police Vehicles	\$ 196,240	\$ 98,604	\$ 103,534	\$ 163,065	\$ 114,144	\$ 119,850	\$ 977,141
Police Vehicle Equip	144,450	49,900	52,394	82,518	57,762	60,650	484,139
Police Radios	-	77,784	-	-	-	-	77,784
Bullet Proof Vests	-	10,500	-	-	-	-	10,500
Knox E-Key	-	11,000	11,000	11,000	11,000	-	44,000
Ladder Truck	-	-	-	-	1,500,000	-	1,500,000
Tablets	3,752	7,955	7,500	7,500	7,500	7,500	41,707
Storm Sirens	25,500	30,045	50,000	50,000	50,000	50,000	310,801
Cones/Barricades	14,550	5,000	10,000	-	-	-	32,959
Lightning Detector	-	10,000	-	-	-	-	10,000
CD Building Official Truck	-	39,785	-	-	-	-	39,785
Cemetery Mower	12,955	-	14,000	-	-	-	26,955
Parks 1 Ton Pickup	-	-	50,600	-	-	-	50,600
Parks Blower	-	-	80,000	-	-	-	90,927
Parks Chipper	-	79,290	-	-	-	-	79,290

CAPITAL IMPROVEMENT FUND

CAPITAL IMPROVEMENT PLAN

RESOURCES AND PROJECT COSTS

PROJECT COSTS	FY25	FY26	FY27	FY28	FY29	FY30	Total
Streets Dump/Plow Truck	-	263,357	-	-	-	-	263,357
Streets 3/4 Ton Pickup	61,099	-	-	-	-	-	61,099
Streets 1-Ton Flatbed Pickup	46,737	-	-	-	-	-	46,737
Streets Excavator	98,763	-	-	-	-	-	98,763
Streets Asphalt Roller	30,965	-	-	-	-	-	30,965
Streets Equipment Trailer	8,749	-	-	-	-	-	18,004
Street Overlays	-	-	300,000	300,000	300,000	300,000	1,821,078
257th East Ave	21,390	1,073,256	-	-	-	-	1,094,646
Hickory Culvert Repair	-	45,600	-	-	-	-	45,600
Pecan Sidewalk Project	145,941	-	-	-	-	-	145,941
Library Book Return	8,798	-	-	-	-	-	8,798
Library Improvements	1,143	-	-	-	-	-	1,143
ERP System replacement	-	25,320	-	-	-	-	25,320
ICTC Sanitary Sewer Extension	1,540	22,334	-	-	-	-	34,374
Debt Service	107,170	107,171	-	-	-	-	321,511
Transfers In/Out	1,768,000	2,273,767	970,000	970,000	970,000	970,000	9,160,567
Total Project Costs	2,863,400	4,230,668	1,649,028	1,584,083	3,010,406	1,508,000	17,888,634
Estimated Ending Balance	\$ 2,343,915	\$ 9,471	\$ 250,557	\$ 749,888	\$ (73,811)	\$ 706,182	\$ 706,182



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Memorandum

To: Honorable Mayor and City Council

From: Edgar Barroso, Public Works Director

Re: **WSB STORMWATER SERVICES CONTRACT IN THE AMOUNT OF \$49,000 TO BE PAID FROM THE STREETS DEPARTMENT, ACCOUNT 01-5325.015**

Date: March 2, 2026

BACKGROUND

The City of Coweta entered into an agreement with WSB, LLC last year to support the update and oversight of our Stormwater Management Plan (SWMP). Their services included conducting required stormwater testing, maintaining and tracking reporting data and compliance statistics, monitoring SWMP obligations, and preparing the Annual Reports necessary to remain in good standing with both ODEQ and the EPA. WSB also provided critical assistance during last year's EPA audit.

Since that audit, Public Works Director Edgar Barroso has assumed the role of Stormwater Administrator. However, additional support is still needed to ensure full compliance with state and federal requirements. This includes preparation of the 2026 Annual Report, responding to ODEQ comments on the previously submitted 2022–2024 combined Annual Report and SWMP, and completing other priority compliance tasks associated with the 2026 reporting cycle.

STAFF RECOMMENDATION

Staff recommends the approval of the professional services agreement with WSB LLC in the amount of \$49,000 for stormwater services consulting to be paid from account 01-5325.015, and direction to the City Manager to execute all necessary documents.

ATTACHMENTS

1. Coweta_MS4_Proposal_2026_WSB



January 29, 2026

Mr. Edgar Barroso
Public Works Director
City of Coweta
310 S. Broadway
Coweta, OK 74429

Re: Proposal for MS4 Assistance 2026

Mr. Barroso,

Thank you for reaching out to us to discuss the potential for WSB (formerly Meshek & Associates, LLC) to provide assistance with Coweta’s Storm Water Management Program (SWMP) consistent with their Municipal Separate Storm Sewer Permit (MS4) from ODEQ. WSB understands that the City would like assistance maintaining the current program and assistance with updating the program based on the changes in the new OKR04 permit, expected to be released in June 2026. WSB has the experience and expertise to assess the current stormwater management program and assist with the preparation of an annual report to submit to ODEQ as required by the existing permit.

WSB will provide assistance as needed to ensure all MS4 activities are completed throughout the 2026 reporting period to fulfill the minimum control measures identified in the permit. This could include a combination of performing the duties on behalf of the City and training City staff to complete these duties.

Task 1- Annual Report Preparation and Regulatory Coordination

- WSB will work with City staff to compile required information and prepare the MS4 Annual Report for the 2025 reporting period.
 - Because the City reports on a calendar-year basis, the Annual Report will be submitted to ODEQ by April 30, 2026.
- WSB will assist the City with responding to ODEQ comments regarding:
 - The previously submitted 2022-2024 combined Annual Report
 - The previously submitted SWMP based on the 2021 OKR04 permit
 - Any comments received regarding the 2025 Annual Report

Task 2- Outfall Screening, IDDE Support, and Outfall Dashboard Maintenance

- WSB will conduct dry weather field screening (outfall inspections) for 40% or more of all identified outfalls during the reporting period.
- WSB will add any newly identified outfalls to the previously developed outfall dashboard.
- WSB will maintain and update the outfall dashboard as needed throughout the year.
- If illicit discharges are observed, WSB will assist with:
 - Tracing the discharge to its source, and
 - Providing guidance regarding appropriate corrective actions and source removal.

Task 3- MS4 Facility Inspections and Good Housekeeping

- WSB will conduct annual inspections at MS4-owned facilities.
- WSB will provide inspection documentation and feedback for each facility, including recommended corrective actions where applicable.

Task 4- Public Education, Outreach, and Program Documentation

- WSB will assist with development of public education materials, including:
 - Social media post content and/or
 - Flyers or outreach handouts
- WSB will assist with one (1) public outreach event during the reporting period. Events may include but are not limited to:
 - Stormwater education day at the library with children's activities,
 - Staffing a booth at a local fair and/or
 - Public cleanup days
- WSB will also continue development of the City's ArcGIS StoryMap dashboard, which can be used to track and communicate MS4 program activities and data, including (as desired by the City):
 - Public education and outreach efforts,
 - TMDL monitoring data,
 - MS4 boundaries
 - General MS4 program information,
 - Outfall information,
 - Construction site good housekeeping,
 - Best management practices, and/or
 - Permit information for construction sites and residential sites,
- The StoryMap provides a centralized tool for public education/outreach and serves as effective documentation during audits. Development of the StoryMap was previously paused under the former Community Development Director; WSB can resume updates and support publishing the StoryMap for public access.

Task 5- Training and Program Support

- WSB will provide up to two (2) trainings for identified City staff and/or construction site operators covering:
 - Construction site sediment and erosion control,
 - Good housekeeping practices, and
 - Illicit discharge detection and elimination (IDDE).
- WSB can assist with other MS4-related tasks as needed to support permit compliance.

Task 6 – Anticipated OKR04 Permit Update and SWMP Revisions

- It is anticipated that a new OKR04 permit will be issued in June 2026.
- The City will have two (2) years from the permit effective date to update and submit a revised SWMP to ODEQ.
- WSB will review the existing SWMP against the new permit requirements to identify:
 - Required updates, and
 - Whether new BMPs will be needed.
- WSB will coordinate with City staff to evaluate potential revisions to existing BMPs and/or implementation of additional BMPs. Following coordination, WSB will update the SWMP to incorporate agreed-upon changes.

Task 7 – Arkansas River TMDL Monitoring and Reporting

- A TMDL for Enterococcus in the Arkansas River became effective in June 2022.

- Note- while the TMDL is identified for Enterococcus, ODEQ has indicated that the City may implement the monitoring and reporting program using E. coli as the indicator organism.
- WSB will support TMDL compliance activities, including:
 - Continued implementation of the pollutant reduction plan and monitoring program within the SWMP, and
 - Preparation of the required TMDL implementation reporting for inclusion in the Annual Report.
- WSB recommends collecting samples:
 - Once per month during the Primary Body Contact Recreation (PBCR) season (April – September), and
 - Every other month during the remainder of the year.
- During each sampling event, WSB will coordinate collection of at least two (2) samples:
 - One near the upstream City limit (where the river enters City), and
 - One near the downstream City limit (where the river exits the City)
 - Additional samples may be collected along tributaries or other portions of the Arkansas River, as needed.
 - WSB estimates approximately 30 samples will be collected during the 2026 reporting period.
 - Samples will be tested at Green Country Testing unless otherwise directed.

The 2021 OKR04 permit includes six Minimum Control Measures (MCM) that the MS4 must meet to remain in compliance with the permit. Within each MCM there are additional Best Management Practices (BMP) that act as measurable goals for the six MCMs. The City must submit an annual report to ODEQ by April 30th each year outlining the progress they made in the previous reporting period (January 1 -December 31).

The City of Coweta is currently listed as a Category 1 MS4 in the 2021 permit but strives to meet the Category 2 requirements. Due to the growing population, the City has indicated that they would like to follow the Category 2 requirements regarding inspections. Category 2 requirements have been utilized for this proposal.

A brief summary of the six Minimum Control Measures (MCM) that are included in the updated OKR04 permit is below.

1. Public Education and Involvement
 - a. Information and education materials must be distributed to the community and MS4 staff to promote behavior changes to reduce pollutants in stormwater runoff and eliminate illicit discharges
 - b. Potential Tasks
 - i. Two public education activities and one public involvement activity
 - ii. Outreach or educational activity for illicit discharge and staff training on illicit discharge detection every two years
 - iii. Outreach or educational activity for construction runoff and staff training on construction runoff every two years
 - iv. Public education for post-construction runoff every two years
 - v. Staff training to prevent and reduce stormwater pollution from MS4 activities every two years
2. Industrial Stormwater Runoff Control
 - a. Not applicable due to City being Category 1 MS4
 - i. Please note this does not apply to Category 2 MS4s either
3. Illicit Discharge Detection and Elimination

- a. Implement and enforce a program to detect and eliminate illicit discharges, including illegal dumping and on-site sewage disposal system, into MS4
 - i. Please note the City already has an ordinance in place
 - b. Potential Tasks
 - i. Conduct Dry Weather Field Screening (DWFS) for 40% of outfalls per year
 - 1. Please note the 40% value is based on Category 2 requirements; the City is currently categorized as Category 1 which has a 20% annual requirement
 - ii. Trace source of illicit discharges within 72 hours of notice of discharge
 - iii. Identify problems at outfalls using visual indicators and field test kits
 - iv. Maintain and annually update map of all outfalls
 - v. Maintain and annually update list of occasional non-stormwater discharges
4. Construction Site Stormwater Runoff Control
- a. Implement and enforce a program to reduce pollutants in any stormwater runoff to MS4 from construction activities
 - b. Potential Tasks
 - i. Implement and enforce ordinance to require erosion and sediment controls and sanctions to ensure compliance
 - 1. Please note the City already has a construction ordinance in place
 - ii. Implement and enforce procedures for site plan review which incorporate consideration of potential water quality impacts such as erosion and sediment controls
 - iii. Implement and enforce procedures for site inspection and enforcement of control measures
 - iv. Perform construction site inspections at least once per month or quarter based on site size and location
 - 1. Please note the monthly inspections are based on Category 2 requirements; the City is currently categorized as Category 1 which has quarterly inspections required at all sites regardless of size or location
5. Post-Construction Management in New Development and Redevelopment
- a. Implement and enforce a program to address stormwater runoff from new development and redevelopment projects that disturb greater than or equal to one acre. The program must maintain pre-development runoff conditions and ensure that controls are in place that would prevent or minimize water quality impacts
 - b. Potential Tasks
 - i. Implement and enforce ordinance to require use of BMPs
 - ii. Implement and enforce procedures to ensure adequate long-term operation and maintenance of BMPs that are installed during and left in place after completion of construction project
 - iii. Review local ordinances, regulations, and engineering plans to identify legal/regulatory barriers to LID as well as opportunities to promote LID
 - iv. Assess current street design, parking lot guidelines, and other requirements that affect the creation of impervious cover and implement additional guidelines or standards to support LID options
6. Pollution Prevention/Good Housekeeping for MS4 Operations
- a. Implement and enforce an operation and maintenance program that includes training and has the goal of preventing or reducing pollutant runoff from MS4 operations
 - b. Potential Tasks
 - i. Maintain inventory of MS4 operations
 - ii. Maintain list of industrial facilities subject to OKR05 or OPDES/NPDES permits

- iii. Implement and enforce procedures for controlling, reducing, or eliminating the discharge of pollutants
- iv. Implement and comply with procedures to ensure that new flood management projects are assessed for water quality impacts
- v. Ensure all contractors hired to perform maintenance activities on MS4 facilities comply with stormwater control measures
- vi. Inspect MS4 facilities subject to OKR05 or OPDES/NPDES permit once per quarter and all others once per year

WSB has prepared several options for the City to consider, summarized in Table 1. In all options, WSB will work on an hourly basis on tasks identified and prioritized by City staff. The City will set an amount not to exceed, and any additional funds needed will be negotiated based on the need for additional work.

This proposal covers the 2026 reporting period (ending December 31, 2026) and includes preparation of the 2025 MS4 Annual Report only.

WSB recommends that the City obligate \$49,000 at this time to allow sufficient time to complete the 2026 Annual Report (due April 30, 2026), respond to ODEQ comments on the previously submitted 2022-2024 combined Annual Report and SWMP, and complete other priority program compliance tasks during the 2026 reporting periods. Services anticipated under this effort include, but are not limited to, the following:

- Dry weather field screening and/or outfall inspections and maintenance of the outfall dashboard
- Up to two (2) trainings for City staff and/or construction site operators
- Public education and outreach support, including preparation of social media content and assistance with one (1) outreach event
- Presentation on the status of the stormwater program to the City Council
- Annual inspections of City-owned MS4 facilities
- Maintenance of list of industrial facilities located within the MS4 area
- Preparation of additional program materials as needed (e.g., SOPs or other supporting documentation)
- Other tasks as needed to meet the MS4 permit requirements and support program implementation

Additionally, WSB will support TMDL compliance by preparing the TMDL implementation report for inclusion in the Annual Report, coordinating and conducting sampling during the reporting period, and compiling and tracking results

Please note that this scope does not include assistance with construction site inspections or review/preparation of construction site sediment and erosion control plans. This scope also does not include expenses associated with TMDL sampling, including laboratory costs, mileage, or equipment. The current laboratory cost for TMDL sampling through Green Country Testing is \$75 per sample.

WSB can assist as needed with construction site inspections as well. If WSB conducts construction site inspections for one day each month with two inspectors, we would recommend an additional \$33,000 be obligated. WSB currently has two employees in the Tulsa area that hold both EPA and Oklahoma Water Survey Sediment and Erosion Control Inspector certifications.

If you wish to move forward, please provide a boiler plate contract if the City has one or we can provide the industry standard template that we use. Should you have any questions, please do not hesitate to contact me directly via phone or email.

Sincerely,
WSB

Morgan Lozoya

Morgan Lozoya, PE, CFM
H&H Project Engineer
Morgan.lozoya@wsbeng.com
918.518.0358

Task Number	Description	Proposed Budget
1	Meet with City staff as needed; compile information for 2026 Annual Report and respond to ODEQ comments as needed; conduct dry weather field screening; provide up to 2 employee or construction site operator trainings; assist with public education material and one public outreach event; conduct City-owned facility inspections; present program status to City Council; review SWMP against new permit requirements (once new permit is released); begin updating SWMP based on new requirements.	\$49,000
2	Construction Site Inspections (1 day/month, 2 inspectors)	\$33,000
3	TMDL Sampling Costs- Green Country Testing (approx. 30 samples at \$75/sample as of January 2026) - does not include mileage or supplies	\$2,250



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Memorandum

To: Honorable Mayor and City Council
From: Julie Casteen, City Manager
Re: **RESOLUTION 2026-05 REGARDING BUDGET AMENDMENTS**
Date: March 2, 2026

BACKGROUND

This proposed budget amendment allocates \$50,000 to Contracted Services, account 01-5325.015, within the Streets Department for consulting and testing services related to the City's Stormwater Management Program, funded through the use of the unrestricted Fund Balance.

STAFF RECOMMENDATION

Staff recommends the adoption of Resolution 2026-05.

ATTACHMENTS

1. 260302-Supplementals Reso 2026-005 Stormwater Consulting

CITY OF COWETA, OKLAHOMA

RESOLUTION 2026-05

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COWETA, ADOPTING AMENDMENTS TO THE ANNUAL APPROPRIATIONS FOR THE BUDGET OF THE CITY OF COWETA, OKLAHOMA, FOR FISCAL YEAR ENDING JUNE 30, 2026; APPROPRIATING \$50,000 IN THE GENERAL FUND FROM UNENCUMBERED FUND BALANCE FOR STORMWATER CONSULTING SERVICES AND OTHER MISCELLANEOUS STORMWATER EXPENDITURES.

WHEREAS, the City of Coweta has need for unexpected expenditures that were not appropriated in the adopted budget for fiscal year 2025-2026; and

WHEREAS, the City of Coweta, Oklahoma is required to make supplemental appropriations for revenue sources and expenditures not appropriated in the budget; and

WHEREAS, The Municipal Budget Act allows for budget amendments pursuant to 11 O.S. §17-215(B).

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Coweta that the following supplemental appropriations be made in the General Fund:

ACCOUNT NUMBER	DESCRIPTION	AMOUNT	REASON FOR EXPENDITURE	FUNDING SOURCE	FUND BALANCE AMOUNT
01-5325-015	Contracted Services	\$50,000	Stormwater consulting services; lab testing	Unencumbered Fund Balance	\$50,000
	Total General Fund	<u>\$50,000</u>			\$50,000

This Resolution is approved in an open meeting by the City Council of the City of Coweta on this 2nd day of March 2026.

Naomi Hogue, Mayor

Approved as to form:

Patrick Boulden, City Attorney

ATTEST:

Marcy Kilgore, City Clerk