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**AGENDA - REGULAR MEETING  
COWETA PUBLIC WORKS AUTHORITY  
COWETA CITY HALL, 310 S. BROADWAY  
MONDAY, JUNE 1, 2026 6:00 PM**

**MEETING PROCEDURE:** Comments on all scheduled agenda items will be heard immediately following the presentation by staff or the petitioner. Please wait until you are recognized by the Chair and keep your comments as brief as possible. Individuals addressing the Trustees must identify themselves by name prior to making any comments. The Trust Authority will consider, discuss, and may take action on, approve, adopt, amend, reject, deny, table, or not take action on any item listed on this agenda after comments from staff and the Trust Authority have been heard.

**I. CALL TO ORDER**

**II. ROLL CALL**

Naomi Hogue \_\_\_\_ Jeremy Barnett \_\_\_\_ Daniel Beatie \_\_\_\_ Donald Vieth \_\_\_\_

**III. CONSENT**

(All matters under the "Consent Calendar" are considered by the Trustees to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from consent by request.)

**1. MINUTES OF THE REGULAR MEETING**

**APPROVAL OF THE MINUTES OF THE COWETA PUBLIC WORKS AUTHORITY REGULAR MEETING HELD ON MAY 4, 2026. (MARCY KILGORE, TRUST SECRETARY)**

Approval of the minutes of the Coweta Public Works Authority Regular meeting held on May 4, 2026. (Marcy Kilgore, City Clerk/Treasurer)

**2. MINUTES OF JOINT SPECIAL MEETING**

Approval of the minutes of the Coweta City Council/Coweta Public Works Authority/Coweta Industrial Development Authority Joint Special meeting held on May 5, 2026. (Marcy Kilgore, Trust Secretary)

**3. JOINT RESOLUTION 2026-15 MASTER FEE SCHEDULE**

Approval of Resolution 2026-15, a joint resolution of the City Council of the City of Coweta, Oklahoma, the Board of Trustees of the Coweta Public Works Authority, and the Board of Trustees of the Coweta Industrial Development Authority; establishing a master fee schedule confirming and modifying fees, fines, and rates charged by the City of Coweta, the Coweta Public Works Authority, and the Coweta Industrial Development Authority to be effective July 1, 2026.

*Julie A. Casteen, Trust Manager*

**4. RESOLUTION 2026-22 REGARDING BUDGET AMENDMENTS**

Discuss and consider possible action related to the adoption of Resolution 2026-22, a

resolution of the Board of Trustees of the Coweta Public Works Authority, Coweta, Oklahoma; adopting amendments to the annual appropriations for the budget of the Coweta Public Works Authority for fiscal year ending June 30, 2026; appropriating \$600,000 for transfers to the City of Coweta, funded by \$600,000 in transfers from the City of Coweta as a security pledge for the indebtedness of the Coweta Public Works Authority.

*Julie A. Casteen, Trust Manager*

**5. RESOLUTION 2026-24 REGARDING BUDGET AMENDMENTS**

Approval of Resolution 2026-24, a Resolution of the City Council of the City of Coweta, adopting amendments to the annual appropriations for the budget of the City of Coweta, Oklahoma, for Fiscal Year Ending June 30, 2026; appropriating \$2,128.47 in the Ambulance Fund from unencumbered fund balance 08-5310.060 for the cost of repairs to EMS4 for the Fire Department, and appropriating \$3,664.03 in the Ambulance Fund for the receipt of Insurance Claim Proceeds to 08-04.03.48.

*McKay Hale, Assistant City Manager*

**6. FY26 AUDIT PROPOSAL**

Discuss and consider acceptance of a proposal from Hinkle & Company, PC to provide auditing services for the fiscal year ending June 30, 2026 in the amount of \$34,500, with half being paid by the Coweta Public Works Authority.

*McKay Hale, Assistant City Manager*

**IV. CONSIDER, DISCUSS AND TAKE ACTION ON ITEMS REMOVED FROM CONSENT**

**V. CONSENT RATIFICATION OF PREVIOUS ACTIONS TAKEN BY THE COWETA PUBLIC WORKS AUTHORITY ON MAY 4, 2026**

**1. MINUTES OF SPECIAL MEETING**

**APPROVAL OF THE MINUTES OF THE COWETA PUBLIC WORKS AUTHORITY SPECIAL MEETING HELD ON APRIL 6, 2026. MARCY KILGORE, CITY CLERK/ TREASURER**

Discuss and consider approval to ratify the actions taken on May 4, 2026 to approve the minutes of the Coweta Public Works Authority Special Meeting held on April 6, 2026.

*Julie A. Casteen, Trust Manager*

**2. FISCAL YEAR 2024-2025 AUDITED FINANCIAL REPORT AND OPERATING REPORT**

Presentation of the annual audited Financial Report and Operating Report for the Fiscal Year ended June 30, 2025, and possible action to acknowledge the receipt thereof.

*McKay Hale, Assistant City Manager*

**3. BID AWARD - PUBLIC SAFETY COMMUNICATIONS TOWER PROJECT TO BRIGHT LIGHTING, INC. IN THE AMOUNT OF \$75,250.00**

Discuss and consider action to award a bid to Bright Lighting, Inc., the lowest responsible bidder, in the amount of \$75,250.00 for the Public Safety Communications Tower project budgeted in the Public Works Authority 1% Sales Tax Fund, account 36-5404.007, and direction to the Trust Manager to execute all necessary documents related to the project..

*Julie A. Casteen, Trust Manager*

**4. APPROVAL OF CHANGE ORDER NO 1, PUBLIC SAFETY BUILDINGS - USE OF CONTINGENCY**

## **FUNDS**

### **DISCUSS AND CONSIDER APPROVAL OF CHANGE ORDER NO. 1 AUTHORIZING THE USE OF THE CONSTRUCTION MANAGER'S CONTINGENCY IN THE AMOUNT OF \$124,404.36 FOR THE PUBLIC SAFETY FACILITY PROJECT, WITH NO CHANGE TO THE OVERALL PROJECT COST**

*Julie A. Casteen, Trust Manager*

## VI. ADMINISTRATION

### 1. **RESOLUTION 2026-13 ON FY27 BUDGET ADOPTION**

Discuss and consider action on the adoption of Resolution 2026-13, a resolution of the Board of Trustees of the Coweta Public Works Authority, Coweta, Oklahoma; adopting the budget for the Coweta Public Works Authority Utility Services Fund, the Ambulance Service Fund, the Sewer Improvements Fund, and the 1% Sales Tax Fund for the fiscal year beginning July 1, 2026, and ending June 30, 2027; and providing for the investment of these funds; and including any possible amendments to the FY27 Proposed Budget and Financial Plan, including adding, deleting, increasing, or decreasing any appropriations, expenditures, and the amounts thereof.

*Julie A. Casteen, Trust Manager*

### 2. **RESOLUTION 2026-20, ACCEPTANCE OF REMOVAL AND DISPOSAL OF WATER TREATMENT PLANT LAGOON SLUDGE PROJECT**

Discuss and consider action related to the adoption of Resolution 2026-20, a resolution of the Board of Trustees of the Coweta Public Works Authority, Coweta, Oklahoma, accepting the completion of the Removal and Disposal of Water Treatment Plant Lagoon Sludge project.

*Julie A. Casteen, Trust Manager*

## VII. NEW BUSINESS

(Business which was not foreseen prior to the posting of the agenda.)

## VIII. ADJOURNMENT

*If you wish to speak during this meeting, please sign in before the meeting begins using the sign-up sheet located on the table near the podium. Speakers may address only those items listed on the posted agenda. All cell phones and electronic devices must be turned **off** or **set to silent** for the duration of the meeting.*

*If you are a person with a disability and require an accommodation to participate, please contact the City Clerk at 918-486-2189 no later than 9:00 a.m. at least two business days prior to the meeting so arrangements can be made.*